CITY OF SCOTTSBLUFF
Scottsbluff City Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
January 6, 2014
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Consent Calendar:
   a) Approve the minutes of the December 16, 2013 Regular Meeting.
   b) Council to approve bid specifications for the purchase of a Compost and Mulch Portable Screening Unit for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.
   c) Council to approve bid specifications for the purchase of a Compost Windrow Turner for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.
   d) Council to approve bid specifications for the purchase of a Shredder for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.
   e) Council to set February 18, 2014 at 6:05 p.m. as the Public Hearing date to consider the site of the City's Compost facility.
7. Claims:
   a) Regular Claims
8. Petitions, Communications, Public Input:
   a) Council to consider issuance of a special designated liquor license for the Knights of Columbus, 1719 1st Ave., to serve beer and wine at a fund raising event on February 1, 2014 from 5:00 p.m. to 11:00 p.m.

9. Bids & Awards:

   a) Council to approve the bid from the Mower Shop in the amount of $17,500 for one new mower for the Cemetery.

10. Reports from Staff, Boards & Commissions:

    a) Council to consider approving the renewal of a two year Agreement with Johnsen Corrosion Engineering for continuing our existing Water Tower Corrosion Control Service Program and authorize the Mayor to execute the agreement.

    b) Council to approve the agreement with Dropseed Studio for Professional Services for the Downtown Landscape Design and authorize the Mayor to execute the agreement.

    c) Council to approve Maintenance Agreement No. 22 with the Nebraska Department of Roads for the continuation of road maintenance and authorize the Mayor to execute the agreement.

    d) Council discussion and instructions to staff regarding the proposal from Nebraska Public Power District to purchase city-owned property located at the corner of 5th Ave. and East 42nd Street.

11. Resolution & Ordinances:

    a) Consider the Ordinance rezoning .80 acres from C-2 Commercial to R-1 Residential. (Third Reading)

    b) Consider the Ordinance rezoning 3.22 acres from R-1 Residential to C-2 Neighborhood and Retail Commercial. (Third Reading)

    c) Council to consider an Ordinance providing for common and separate water service lines and meters.

12. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
13. Council reports (informational only):
14. Scottsbluff Youth Council Representative report (informational only):
15. Adjournment.

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Consent1

Approve the minutes of the December 16, 2013 Regular Meeting.

Staff Contact: Cindy Dickinson, City Clerk

Regular Meeting
December 16, 2013

The Scottsbluff City Council met in a regular meeting on Monday, December 16, 2013 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on December 13, 2013, in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the City's website on December 13, 2013. An agenda kept continuously current was available for public inspection at the office of the city clerk at all times from publication of the notice to the time of the meeting.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Raymond Gonzales, Mark McCarthy, Randy Meininger, and Scott Shaver. Absent: None.

Mayor Meininger asked if there were any changes to the agenda. There were none. Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

City Clerk Dickinson announced that Liz Hilyard is qualified to be seated as a member of the City Council and acknowledged that the appropriate bond is in process. Ms. Hilyard read her pledge of Oath of Office and took her seat as a City Council Member. Roll call was taken, the following Council Members were present: Raymond Gonzales, Mark McCarthy, Randy Meininger, Scott Shaver, and Liz Hilyard. Absent: None.

Moved by Council Member Gonzales, seconded by Council Member McCarthy, that:

1. "The minutes of the December 2, 2013 Regular Meeting be approved,"
2. "The December 30, 2013 Regular Council meeting be cancelled as two regular meetings will have already been held in the month of December,"
3. "The Request For Proposals be approved for playground equipment and authorize the City Clerk to advertise for bids to be received by January 8, 2014 at 2:00 p.m.," "YEAS", Gonzales, McCarthy, Meininger, and Hilyard, "NAYS" Shaver . Absent: None.

Moved by Council Member Gonzales, seconded by Council Member McCarthy,, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated December 16, 2013, as on file with the City Clerk and submitted to the City Council," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

CLAIMS

ACTION COMMUNICATION INC.,PAGER RENT,19.61; ADVANCED CUTTING SYSTEMS, INC,SIGN MATERIAL CUTTER,9794; ADVANCING TECHNOLOGY, INC.,SUPPL,162; ALAMAR UNIFORMS,UNIFORMS,8.99; ALLEN MUNRO,UTILITY REF,8.89; ALLO COMMUNICATIONS,LOCAL TELE CHGS,4687.2; AMSTERDAM PRINTING AND LITHO,DEPT SUPPL,184.79; ANITA'S GREENSCAPING INC,CON SVC,363.75; ANTHONY J MURPHY,TUITION REIMB.,540; ASSURITY LIFE INSURANCE CO,LIFE INS-EE,34.36; AUTOZONE, INC,VEH MTC,35.87; AVILA, JESUS,UTILITY REF,31.27; B & C STEEL CORPORATION,DEP SUP,62.45; BAKER & ASSOCIATES INC,RADIOLOGICAL STUDY,1182.5; BAKER & TAYLOR CO,BKS,10.53; BLUFFS SANITARY SUPPLY INC.,DEPT SUPP,233.06; BRANDON M TAYLOR,UTILITY REF,12.71; BRUNZ, BRANDI,BUSINESS TRAVEL,48; CENTURY LUMBER CENTER,DEPT SUP,46.95; CITY ABSTRACT INC,LAND PURCHASE,14824.91; CITY OF GERING,DISPOSAL FEES,35324.82; CITY OF SCB,PETTY CASH,44.65; COMMUNITY HEALTH-RWMC,VACCINATIONS,2657; CONNECTING POINT INC,QRTRLY COPY COUNT,286.37; CONSOLIDATED MANAGEMENT,SCHOOLS & CONF,501; CONTRACTORS MATERIALS INC.,POWER SCREED,1544.41; CREDIT INFORMATION SYSTEMS,RECRUITMENT,9.5; CREDIT MANAGEMENT SERVICES INC.,WAGE ATTCH,203.42; CULLIGAN OF SCOTTSBLUFF,DPT SUP,186.7; D & H ELECTRONICS INC.,SUPP,130.78; DALE'S TIRE & RETREADING, INC.,VEH MAINT,1952.11; DEBRA CARLSON,REIMB.,41.63; DUHAMEL BROADCASTING ENT.,PUBLIC ED,325; ELMWOOD VILLAGE,UTILITY REF,40.46; ELMWOOD VILLAGE,UTILITY REF,19.12; EMBLEM AUTHORITY, THE,UNIFORMS,286; ENVIRO SERV INC,SAMPLES,105; ENVIRONMENTAL SYSTEMS RESEARCH INSTI,EQUIP MAINT,11100; FASTENAL CO.,VEHICLE MTNC,25.3; FEDERAL EXPRESS CORP.,SHIPPING FEES,313.85; FIRST WIRELESS, INC,EQP MTC,278.75; FLORES, VICTOR L,UTILITY REF,30.04; FLOYD'S SALES & SERV INC.,EQUIP REPAIRS,131; FREMONT MOTOR SCOTTSBLUFF,LLC,VEHICLE REPR,172.19; GAYLORD BROS,DEPT. SUP,654.01; GENERAL TRAFFIC CONTROLS, INC,SUPP,499.28; GOLD WATCH LLC,DISPOSAL FEES,1500; HARDING & SHULTZ, PC, LLO,CONTRACT,468; HARRIS COMPUTER SYSTEMS,SOFTWARE SUPPORT,2371.7; HAWKINS, INC.,CHLORINE,1612.45; HD SUPPLY WATERWORKS, LTD,METER SUP,379.8; HEILBRUN FARM IND SUPP.INC.,PARTS,861.79; HI-TECH AUTO SERVICE,VEH MTC,68.26; HOLIDAY INN - MID TOWN,SCHOOLS & CONF,415; HOME DEPOT CREDIT SERVICES,EQP MTC,29.31; HORIZON WEST, INC,EQP MTC,617.45; ICMA RETIREMENT TRUST-457,DEFERRED COMP - EE,1125.14; IDEAL LINEN SUP INC.,DEPT SUPPLIES,910.46; INGRAM LIBRARY SERVICES INC,BKS,4619.49; INTERNAL REVENUE SERVICE,941 TAXES,79424.75; JAMES COMBS,SCHOOLS & CONF,39; JERRY HIGEL,ELECT. MAIN,1827.72; JOHN DEERE FINANCIAL,UNIFORM CLOTHING,387.91; JOHN DEERE FINANCIAL,EQP MTC,74.19; JOHN DEERE FINANCIAL,SUPP,11.9; JOSEPH ROHRER,SCHOOLS & CONF,18; KEEP SCOTTSBLUFF-GERING BEAUTIFUL,HAZARDOUS WASTE,4015; KEMBEL SAND & GRAVEL INC,DEP SUP,113.75; KIMBALL MIDWEST,SUPP,421.4; KRIZ-DAVIS COMPANY INC.,ELECTRIC MAINT,735.68; LEXISNEXIS RISK DATA MANAGMENT INC,CONSULTING,100; LYNN PEAVEY CO INC,INVEST SUPPL,83.5; MADISON NATIONAL LIFE INS CO, INC,LIFE INSURANCE - ER,1968.42; MAGAZINE LINE,SRLS,207.67; MAILFINANCE INC,PSTG MCHN LEASE,153.09; MATHESON TRI-GAS INC,DEP SUP,172.16; MENARDS,BLD MTC,582.53; MONEY WISE OFFICE

SUPPLIES,DEPT SUPP,1178.44; MONUMENT PREVENTION COALITION,CONTRACTUAL,880; MUNICIPAL PIPE TOOL CO, LLC,EQUIP MAINT,768.18; NATIONAL IMPRINT CORPORATION,DEPT SUPPL,141.5; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1982.31; NE DEPT OF REVENUE,STATE PYRL W/H,20181.32; NE LIBRARY COMMISSION,TRNG,10; NE SAFETY & FIRE EQUIPEMENT INC.,EQUIP MTNC,231; NEBRASKALAND TIRE,VEH MAINT,794.34; NEW WORLD INN,LODGING,63.9; NOEL DELEON,UTILITY REF,44.03; OCLC, INC,CONT SRVCS,171; ONE CALL CONCEPTS,CABLE LOCATES,78.45; PANHANDLE HUMANE SOC,CONTRCTUAL SVC,4881.32; PAUL AND ADAM LLC,UTILITY REF,37.75; PLATTE VALLEY BANK,LOAN PAYT,28933.48; POSTMASTER,POSTAGE 12/5/13,580.48; POWERPLAN,PARTS,482.39; PRAISE WINDOWS,BLDG MAIN,620; QUILL CORP,INVEST SUPPL,113.1; RAILROAD MANAGEMENT CO III,LLC,RENT,692.52; RCI,FLEX & MEDICAL EXP,102523.95; RESPOND FIRST AID SYSTEMS,DEPT SUP,42.55; RUFF, JOHN,UTILITY REF,29.15; S M E C,EE CONTRIBUTION - BIWEEKLY,249.5; SANDBERG IMPLEMENT, INC,EQP MTC,267.6; SCB COUNTY,SEPTIC INSPECTION,63; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,195; SCB POLICE OFFICERS ASS'N,POLICE EE DUES,378; SCOTTS BLUFF COUNTY COMMUNICATIONS CENTER,AGREEMENT,104447.18; SCOTTS BLUFF COUNTY COURT,COURT COSTS,354; SCOTTSBLUFF BODY & PAINT, INC,CONTRACTUAL,530; SCOTTSBLUFF COUNTRY CLUB,UTILITY REF,78.15; SHAWN WEST,REIMB.,1.48; SHERIFF'S OFFICE,PAPERS SERVED,307.58; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL SERVICES,11889.12; SIMON CONTRACTORS,CONCRETE,1649.25; SLAFTER OIL CO INC.,VEHICLE MTNC,160.65; SONNY'S BIKE SHOP,EQP MTC,10.99; SOURCE GAS,MNTHLY HEATING FUEL,2771.65; SPECIAL INVESTIGATIONS,HIDTA BUY MONEY,5000; STAPLES,DEP SUP,559.1; STAR HERALD,LEGAL PUBLISHING,2759.86; STATE OF NEBRASKA,REFUND,200; STATE OF NEBR-DEPT OF ADMIN SVC,MNTHLY LONG DISTANCE,151.37; STEPHEN BONDS,REIMB.,2.4; STEVE LOPEZ,SCHOOLS & CONF,39; SUBWAY,MEALS,23.25; SUPERIOR SIGNALS, INC,SUPP,336.92; TEAM CHEVROLET INC,VEH MTC,473.48; THE SHERWIN-WILLIAMS CO,DEP SUP,205.56; TOMMY'S JOHNNY'S INC,CON SRV,570; TOTAL FUNDS BY HASLER,POSTAGE,1000; TWIN CITY AUTO, INC,SUPP,2278.44; TYLER TECHNOLOGIES, INC,CONVERSION,16609; UPSTART ENTERPRISES, LLC,SUPPLIES,364.18; US BANK-CPS,BOWEN TRAV,1037.3; USA BLUEBOOK,EQUIP MAINT,571.81; VERIZON WIRELESS,TELEPHONE,824.07; VIAERO WIRELESS,LOCATES,36.21; WALMART COMMUNITY/GEMB,DEPT. SUPL,200.98; WELLS FARGO BANK N.A.,TSA POLICE,36766.44; WESTERN NEBR HUMAN RESOURCE MNGT ASSOC,DUES,30; WESTERN PATHOLOGY CONSULTANTS, INC,SUPPL,44.5; WORLD BOOK INC,BKS,919; YMCA OF SCOTTSBLUFF,EE - FAMILY,1399.2; ZEKE BOWEN,BOWEN TRAV ADV,185.32; ZM LUMBER CO.,DEP SUP,133.44.

Mr. Howard Olsen, representing St. Agnes Catholic Church, approached the Council regarding a request for a Special Designated Liquor Licenses for 4 events. He explained that this is the 7th year that St. Agnes has held their fish fry events. They have adults monitoring the serving of the beer and wine to keep alcohol out of the hands of minors. This is a very successful family event, of which they have not experienced any problems with serving beer and wine. Council Member Shaver questioned the issue of selling the alcohol within 150 feet of the church, when the event is held at the church. Mr. Olsen’s reply was that the alcohol is not being sold, it's donated and will be given away. Moved by Council Member McCarthy, seconded by Council Member Gonzales," to approve the Special Designated Liquor Licenses for St. Agnes Catholic Church, 2314 Third Ave., Scottsbluff, for 4 special designated liquor licenses to serve beer and wine at 4 Fish Fry events on January 31, 2014; March 7, 2014; and March 28, 2014; and April 11, 2014 from 5:00 p.m. to 9:00 p.m. each day," "YEAS", Gonzales, McCarthy, Meininger, and Hilyard, "NAYS" Shaver . Absent: None.

Mason Burbach, Executive Director for West Nebraska Arts Center, addressed the Council and explained their special arts-related events. They will be serving wine at two events on January 3, 2014 and January 18, 2014. They have trained their staff and they also will have Board Members responsible for serving and checking identifications. Council Member Gonzales suggested that the non-profit agencies who have events requiring a Special Designated Liquor License take the alcohol server training through the Nebraska State Patrol. This suggestion will be forwarded to the Liquor License Investigatory Board. Moved by Council Member Shaver, seconded by Council Member Gonzales, "to approve the issuance of two special arts-related event wine permits for the West Nebraska Arts Center, 106 East 18th Street and special designated liquor licenses to serve wine at two art receptions on January 3, 2014 from 4:00 p.m. to 8:00 p.m. and January 18, 2014 from 6:00 p.m. to 11:00 p.m.," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

City Attorney Howard Olsen discussed the roles and expectations of Council Members who serve on boards and commissions as it pertains to State Statute 49-14,102. There are some boards that are funded in part by the City of Scottsbluff, so Council Members serving on these boards cannot vote on or participate in discussion of items pertaining to these boards and their funding. The Council has the option of participating on boards strictly as ex-officio members or as a liaison, depending upon the by-laws of each committee. Council will have to decide in what capacity they want to serve on Boards.

Mr. Olsen added that in the case of non-profit boards, the individual board member doesn't benefit financially, however, state statutes prevents voting or discussion these items. As a member of the board, a Council Member could be very helpful, however can't participate. This is a situation where the Council may want to work with our State Senators and Legislature and propose changes to the statute. Council will give this option additional consideration.

Regarding the replacement of Mike Deibert on the Boards he served, it was moved by Mayor Meininger and seconded by Council Member Shaver, "to make the following Board appointments: Twin Cities Development: Raymond Gonzales, Primary; Scott Shaver, Alternate; Technical Advisory Committee: Liz Hilyard; PACE: keep City Manager as primary member with no alternate; Senior Center: Randy Meininger, Primary as ex officio member," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

Mr. Kuckkahn presented the annual contract with Copier Connection for copier maintenance. Moved by Council Member Gonzales, seconded by Council Member Shaver, "to approve the contract with Copier Connection for the maintenance of the Development Services Copy Machine and authorize the Mayor to sign the contract," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

Nathan Johnson, Assistant City Manager, gave the Council a presentation on the projects listed on the City's web site. The City's web site has a section dedicated to the many projects the city is currently working on. Mr. Johnson will manage this part of the web site, keeping it updated.

Council reviewed the amended contract with Alliance for their federal aid project. The contract was amended to limit the length of time that Perry Mader helps with their project to March 1, 2014 or 60 hours, whichever comes first. Moved by Council Member Gonzales, seconded by Council Member Shaver, “to approve the amended Interlocal agreement with the City of Alliance naming Perry Mader the “Responsible Charge” for their downtown Historic Lighting Federal Aid Project, and authorize the Mayor to execute the agreement,” “YEAS”, Gonzales, Shaver, McCarthy, Meininger and Hilyard, “NAYS” None. Absent: None.

City Manager Kuckkahn presented the Resolution authorizing the City to apply for assistance from the Safe Routes to School Program. This grant will assist with improving crosswalk intersections, ADA accessibility and assist with pathways, providing safe school routes, with no match required from the City. Council Member Shaver asked about the impact to the residents. This Resolution and Intent to Apply are just the beginning phases of the project. There will be a public hearing and additional planning sessions for this project. Moved by Council Member Gonzales, seconded by Council Member McCarthy, “to approve Resolution No. 13-12-01 authorizing the City to apply for assistance from the Safe Routes to School Program,” “YEAS”, Gonzales, McCarthy, Meininger, and Hilyard, “NAYS” Shaver . Absent: None.

RESOLUTION NO. 13-12-01

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

WHEREAS, THE CITY OF SCOTTSBLUFF, NEBRASKA, proposed to apply for assistance from the SAFE ROUTES TO SCHOOL PROGRAM for the purpose of improving crosswalk intersections, ADA accessibility, creating/improving sidewalk routes and pathways, and

WHEREAS, the City of Scottsbluff, Nebraska has available the funds to finance the activity until reimbursed by the Safe Routes to School Program, and the financial capability to operate, maintain, and manage the completed project in a safe and attractive manner for public use; and

WHEREAS, the proposed application and supporting documents were made
available for public review at a properly announced meeting of the City of Scottsbluff, Nebraska;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA that the City of Scottsbluff, Nebraska applies for assistance from the Safe Routes to School Program for the purpose improving crosswalk intersections, ADA accessibility, creating/improving sidewalk routes and pathways.

Passed and approved this 16th day of December, 2013.

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Mayor

ATTEST:

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City Clerk

Assistant City Manager Johnson discussed the possibility of having a turn lane on 27th Street and 2nd Avenue, by the High School. City staff have looked at this option and developed a preliminary design. The rough estimate is $150,000.00. This could be included in the 1 & 6 year street plan or as a capital improvement project. Council directed staff to look at the options and bring this back during the budget discussions.

Council reviewed the Reganis Subdivision Preliminary Plat. Baker and Associates reviewed the plat, and prepared a complete report for Council. MC Schaff and Associates presented a response to the review. Council was satisfied with the response and will review the final details in the final plat. Moved by Mayor Meininger, seconded by Council Member Gonzales, "to approve the Preliminary Plat for Blocks 1, through 7, Reganis Subdivision a replat of Lots 1 & 2, Block 1, Idlewylde Addition and part of Block 1A, Scotts Bluff College Tract, and unplatted lands," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

Council introduced the Ordinance which was read on second reading by title: AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE IN THE IDLEWYLDE ADDITION, IN THE CITY OF SCOTTSBLUFF CONTAINING AN AREA OF 0.80 ACRES, MORE OR LESS, WHICH IS CURENTLY ZONED AS C-2, WILL NOW BE INCLUDED IN THE R-1 SINGLE FAMILY RESIDENTIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.

Council introduced the Ordinance which was read on second reading by title: AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE IN THE IDLEWYLDE ADDITION, IN THE CITY OF SCOTTSBLUFF CONTAINING AN AREA OF 3.22 ACRES, MORE OR LESS, WHICH IS CURENTLY ZONED AS R-1, WILL NOW BE INCLUDED IN THE C-2 NEIGHBORHOOD AND RETAIL COMMERCIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.

Council reviewed a Resolution outlining an amended Redevelopment Area for Blight Area Survey No. 7, eliminating the area known as Sheldon Heights. City Manager Kuckkahn explained that the residents of Sheldon Heights have recently expressed interest in pursuing funding to pave their streets, and therefor want to remain a part of the Blight Area No. 7. Larry McCaslin, 2601 Addison Ave., representing the Sheldon Heights area, presented a letter and a petition to remain in Blight Area No. 7. Moved by Council Member McCarthy, seconded by Council Member Gonzalez, "to accept receipt of the petition from residents of the Sheldon Heights neighborhood to remain in Blight Area No. 7," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

Moved by Mayor Meininger, seconded by Council Member Gonzales, "to decline the proposed Resolution amending the Redevelopment Area for Blight Area Survey No. 7, eliminating the area knows as Sheldon Heights," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

Donna Vogel, Sheldon Heights resident, approached the Council with concerns about being informed about any future potential funding. Council advised her to watch the public notices regarding any further funding or development potential for this neighborhood. Mr. Kuckkahn explained that the Tax Increment Financing (TIF) is a financing tool for development of public improvements. A requirement of qualifying for TIF funding is for the development to be located in a designated substandard and blighted area.

Mr. McCaslin also wanted to make sure they would have an opportunity to review the plans for the development. These plans are public and he will have that opportunity when they are available.

Council Member Gonzales asked for an update on the history of previous TIF projects and the funds generated from this financing, and information on identifying current projects.

Mr. Jack Shafer, 2605 Addison, addressed the Council to explain that he feels this project is a trust issue, since he was not informed about the plans to blight his neighborhood. He was informed about previous large projects and given the chance to comment. He did not feel he had that opportunity with this project.

Mr. Dave Schaff, MC Schaff and Associates, and Developer, addressed the Council and explained that the developers of this project only had positive, good intentions for Sheldon Heights. With the initial substandard and blighted study, including the Sheldon Heights addition was an obvious step to improving the entire area. When the neighborhood voiced their desire to have Sheldon Heights removed from the substandard and blighted designation, they took the necessary steps to do so. The developers are willing to do whatever is necessary to make sure this is a positive, good development for Scottsbluff.

Mr. Kuckkahn presented the amended pension plan documents for general, police and fire department employees. These documents are proforma agreements with Wells Fargo for the employee pension plans.

Moved by Mayor Meininger, seconded by Council Member Gonzales, "to adopt the amended pension plan documents for general employees and approve Resolution No. 13-12-02," "YEAS", Gonzales, Shaver, McCarthy, Meininger and Hilyard, "NAYS" None. Absent: None.

RESOLUTION NO. 13-12-02

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA TO AMEND AND RESTATE THE CITY OF SCOTTSBLUFF GENERAL CITY EMPLOYEES' PENSION PLAN AND TRUST, AND TO AUTHORIZE FURTHER ACTIONS.

BE IT RESOLVED:

SECTION 1. Pursuant to Nebraska Statutes, Section 19-3501, the Mayor and Council of the City of Scottsbluff maintain the City of Scottsbluff General City Employees' Pension Plan and Trust, embodied in plan documents including an adoption agreement and basic plan document constituting an integral part thereof, as well as various amendments required by applicable law ("Plan").

SECTION 2. The Plan is required by applicable tax law to be amended and restated into a restated plan document incorporating prior amendments and changes to tax laws, regulations and other guidance, including the Pension Protection Act of 2006, Heroes, Earnings Assistance and Relief Tax Act of 2008, and Worker, Retiree, and Employer Recovery Act of 2008 and subsequent legislation. For this purpose, there has been presented to the City a proposed retirement plan and trust embodied in instruments entitled "Adoption Agreement" together with a "Basic Municipal Employees Plan and Trust Agreement" ("Basic Plan Document") as an integral part thereof (together the Adoption Agreement and Basic Plan Document sometimes are referred to herein together as "Agreements"), which Agreements have been reviewed by legal counsel for the City.

SECTION 3. The City does hereby approve and adopt said Agreements as the amendment and restatement of the Plan, and hereby makes the designations and elections with respect to the Plan as indicated in the Adoption Agreement, to be effective on the date(s) specified in the Adoption Agreement or Basic Plan Document.

SECTION 4. That the Mayor is authorized to execute said Adoption Agreement and Basic Plan Document on behalf of the City, and the City Manager is authorized and directed to provide the same to the Trustee (for its written acceptance, if determined necessary or appropriate), and if directed in this resolution or otherwise determined necessary or advisable, to cause said Agreements to be submitted, together with such supporting data as may be necessary or advisable and applicable application fee, to the Internal Revenue Service for ruling as to whether the same complies with the pertinent provisions of the Internal Revenue Code of the United States and, in particular, Sections 401(a) and 501(a) thereof, with authority to make any changes in or to the designations, elections or provisions under or of said Adoption Agreement or Basic Plan Document and take such further actions as the City Manager determines necessary or appropriate to obtain a favorable ruling or as otherwise required for the qualified status of the Plan.

PASSED AND APPROVED THIS 16th DAY OF December, 2013.

CITY OF SCOTTSBLUFF

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Mayor

ATTEST:

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City Clerk

Moved by Mayor Meininger, seconded by Council Member Gonzales, “to adopt the amended pension plan for police employees,” “YEAS”, Gonzales, Shaver, McCarthy, Meininger and Hilyard, “NAYS” None. Absent: None.

Mayor Meininger introduced Ordinance No. 4116 which was read by title on first reading: AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA TO AMEND AND RESTATE THE CITY OF SCOTTSBLUFF, NEBRASKA POLICE OFFICERS’ RETIREMENT PLAN AND TRUST; TO AUTHORIZE FURTHER ACTIONS; AND TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY AND THE EFFECTIVE DATE HEREOF.

Moved by Mayor Meininger, seconded by Council Member McCarthy, “That the statutory rule requiring the Ordinance to be read by title on three different days be suspended.” “YEAS”, Gonzales, Shaver, McCarthy, Meininger and Hilyard, “NAYS” None. Absent: None.

The motion carried having been approved by three-fourths of the Council Members. Moved by Mayor Meininger, seconded by Council Member Gonzales, “That Ordinance No. 4116 be adopted,” “YEAS”, Gonzales, Shaver, McCarthy, Meininger and Hilyard, “NAYS” None. Absent: None.

Moved by Mayor Meininger, seconded by Council Member Gonzales, “to adopt the amended pension plan with corrections on page 13 for fire employees,” “YEAS”, Gonzales, Shaver, McCarthy, Meininger and Hilyard, “NAYS” None. Absent: None.

Mayor Meininger introduced Ordinance No. 4117 which was read by title on first reading: AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA TO AMEND AND RESTATE THE CITY OF SCOTTSBLUFF FIREFIGHTERS’ RETIREMENT PLAN AND TRUST; TO AUTHORIZE FURTHER ACTIONS; AND TO PROVIDE

FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY AND THE EFFECTIVE DATE HEREOF.

Moved by Mayor Meininger, seconded by Council Member McCarthy, “That the statutory rule requiring the Ordinance to be read by title on three different days be suspended.” “YEAS”, Gonzales, Shaver, McCarthy, Meininger and Hilyard, “NAYS” None. Absent: None.

The motion carried having been approved by three-fourths of the Council Members. Moved by Mayor Meininger, seconded by Council Member Shaver, “That Ordinance No. 4117 be adopted,” “YEAS”, Gonzales, Shaver, McCarthy, Meininger and Hilyard, “NAYS” None. Absent: None.

City Manager Kuckkahn explained that the Nebraska Department of Roads requires verification of the appointment of the Street Superintendent each year. Staff is recommending appointment of Philip Mark Bohl to be named Street Superintendent and adoption of the Resolution. Moved by

Council to consider approval of the Resolution appointing Philip Mark Bohl as the City of Scottsbluff Street Superintendent. Moved by Council Member Hilyard, seconded by Council Member Shaver, “to approve Resolution No. 13-12-03 and 13-12-04, appointing Mr. Bohl as Street Superintendent

RESOLUTION NO. 13-12-03

WHEREAS, the State of Nebraska, through the Nebraska Department of Roads (“NDOR”) requires a licensed Street Superintendent be named each year for municipalities within the State of Nebraska; and

WHEREAS, the City of Scottsbluff (“City”) has an employee, Philip Mark Bohl, who is a licensed Street Superintendent; and

WHEREAS, the City has appointed and Philip Mark Bohl has agreed to be the City’s Street Superintendent for the 2013 calendar year.

NOW, THEREFORE, BE IT RESOLVED by the City Council and Mayor of the City of Scottsbluff, Nebraska that Mark Bohl, Nebraska Street Superintendent #1103, is appointed as the

This Resolution shall become effective upon its passage and approval.

PASSED and APPROVED on December 16, 2013.

________________________________Mayor

ATTEST:

____

City Clerk

RESOLUTION NO. 13-12-04

WHEREAS, the State of Nebraska, through the Nebraska Department of Roads (“NDOR”) requires a licensed Street Superintendent be named each year for municipalities within the State of Nebraska; and

WHEREAS, the City of Scottsbluff ("City") has an employee, Philip Mark Bohl, who is a licensed Street Superintendent; and

WHEREAS, the City has appointed and Philip Mark Bohl has agreed to be the City's Street Superintendent for the 2014 calendar year.

NOW, THEREFORE, BE IT RESOLVED by the City Council and Mayor of the City of Scottsbluff, Nebraska that Mark Bohl, Nebraska Street Superintendent #1103, is appointed as the

This Resolution shall become effective upon its passage and approval.

PASSED and APPROVED on December 16, 2013.

_________________________________Mayor

ATTEST:

____

City Clerk

Under Council Reports Mayor Meininger reported that he will be in Kearney attending the Region 22 Wide Band Communication meeting.

Moved by Council Member McCarthy, seconded by Council Member Hilyard to adjourn the meeting at 7:25 p.m., "YEAS", Gonzales, McCarthy, Meininger, and Hilyard, "NAYS" Shaver . Absent: None.

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Mayor

ATTEST:

____

City Clerk

"SEAL"

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Consent2

Council to approve bid specifications for the purchase of a Compost and Mulch Portable Screening Unit for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.

Staff Contact: Lynn Garton

Agenda Statement

Item No.

For meeting of: January 6, 2014

AGENDA TITLE: Council to approve bid specifications for the purchase of a Compost and Mulch Portable Screening Unit for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Mark Bohl, Public Works Director

PRESENTATION BY: Consent

SUMMARY EXPLANATION: These bid specifications are for the purchase of a Compost and Mulch Portable Screening Unit that will be used to remove undesirable materials like plastic, metals and twigs from the compost we produce. We have included the option of trading in a 2001 Trammel Screen toward this purchase.

These bid specifications have been reviewed by legal before bring before Council for consideration.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff requests that Council approve the bid specifications and authorize the City Clerk to advertise for bids to be received on January 27, 2014 at 1:00 p.m.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☑ Bid Specifications

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: ______________________
City Manager

Rev 3/1/99CClerk

CITY OF SCOTTSBLUFF
Water Reclamation
A Division of
Public Works
2525 Circle Drive
Scottsbluff, NE 69361

Bid Specifications

For

The Purchase of One (1) New, Current Model Year, Compost and Mulch Portable Screening Unit

Issue Date: January 6, 2014

Publish Dates: Fridays – January 10th, January 17th, and January 24th, 2014

Closing Date/Time: Monday, January 27, 2014 at 1:00 p.m.

Contact

Lynn A. Garton – Water Reclamation Supervisor
308-630-6292

NOTICE TO BIDDERS

Request for Bid Proposals
For the Purchase of One New
Current Model Year Compost and Mulch Portable Screening Unit

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 1:00 P.M. on Monday, January 27, 2014, for furnishing One (1) New, Current Model Year, Compost and Mulch Portable Screening Unit. Bids will include the option of trading in One (1) Used 2001 Wildcat Trammel Screen, Model RHC 5-70, with 1083.5 hours, toward this purchase. All Bids must be received by the City Clerk, of the City of Scottsbluff, 2525 Circle Drive, Scottsbluff, NE 69361. Bids must be submitted in a sealed envelope plainly marked "Request for Bid Proposals, Compost and Mulch Portable Screening Unit". Specifications and Instructions to Bidders are available at the office of the City Clerk or on-line by going to www.scottsbluff.org. Inquiries may be addressed to Lynn A. Garton, Water Reclamation Supervisor, 308-630-6292 or lgarton@scottsbluff.org. The Council reserves the right to reject any and all bids and to waive irregularities.

____

Cindy Dickinson
City Clerk

Publish – 3T
January 10, 2014
January 17, 2014
January 24, 2014

INSTRUCTIONS TO BIDDERS

1. All Bids shall be submitted on the Bid Forms provided for this purpose in order that they may be properly compared and evaluated.

2. The Bid shall be for One (1) New, Current Model Year, Compost and Mulch Portable Screening Unit.

3. The Bid shall include the option of trading in One (1) Used 2001 Wildcat Trammel Screen, Model RHC 5-70 with 1083.5 hours, toward this purchase. The used equipment is listed on the Bid Form provided. Used equipment may be viewed at the City of Scottsbluff Compost Facility photos and details may be obtained by contacting the Water Reclamation Supervisor at 308-630-6292 or lgarton@scottsbluff.org.

4. The Bid shall be quoted F.O.B. Scottsbluff, NE.

5. Bids shall state the make and model of proposed equipment and include complete detailed specifications with manufacturer's brochure, specifying the identical model being bid.

6. The City is exempt from Federal Excise and State Sales Tax. A tax exemption certificate will be furnished by the City of Scottsbluff.

7. The Bids shall be submitted to the City Clerk's office by 1:00 P.M., January 27, 2014, in a sealed envelope, and the envelope clearly marked "Request for Bid Proposals, Compost and Mulch Portable Screening Unit".

8. The Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.

9. Award of purchase by the City will not become final until Council approval is received. Following approval a Notice of Award will be provided to the successful bidder.

10. City will pay for equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.

11. Delivery time from date order is placed to vendor shall be one hundred twenty (120) days or less.

12. Price that is stated on the Bid Proposal Form shall be good for 30 calendar days following bid opening.

13. Any items of noncompliance or deviation from the minimum specifications listed on the following pages must be written in the space provided and submitted with the Bid Proposal.

14. Actual equipment being bid must be available for inspection by City personnel after the bids are opened and before the next council meeting when the purchase will be approved.

PROPOSAL FOR FURNISHING
ONE (1) NEW, CURRENT MODEL YEAR, COMPOST AND MULCH
PORTABLE SCREENING UNIT

Mayor and City Council
Scottsbluff, Nebraska

Gentlemen:

I (we) have examined the Notice to Bidders, dated January 6, 2014, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish One (1) New, Current Model Year, Compost and Mulch Portable Screening Unit for the Water Reclamation Department (Wastewater).

__________ __________________ ____________________ **Bid Price: $__________________**
Year Make Model #

Trade in: One (1) Used 2001 Wildcat Trammel Screen, Model RHC 5-70
Less Trade-In Price for Trammel Screen: $_________________

Bid Price with Trade-In: $__________________

My Bid for the described Compost and Mulch Portable Screening Unit with trade-in is:
____
(amount written out fully)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver the new equipment on or before: ________________________ which meets the following specifications. Month Day Year

Signature of Bidder:____

Name of Bidder:____

Company Represented by Bidder:____

Address of Bidder:____

Telephone and FAX Number of Bidder:____________________________________

MINIMUM SPECIFICATIONS FOR ONE (1) NEW, CURRENT MODEL YEAR, COMPOST AND MULCH PORTABLE SCREENING UNIT

General:

- It is the intent of these specifications to establish minimum requirements for One (1) New, Current Model Year, Compost and Mulch Portable Screening Unit capable of processing organic materials. This equipment shall be equivalent to or exceed the following specifications. <u>The equipment equivalent must be listed in the space provided and any items of noncompliance or deviation from the minimum specifications listed must also be written in the same area.</u> This equipment shall include all manufactures advertised standard equipment that meets or exceeds the following specifications unless otherwise specified.

- Equipment shall be of good commercial quality for the intended service and shall be produced by use of such manufacturing processes.

- Equipment shall be treated to resist rust and corrosion. The design of the mechanical members shall be such that the stress imposed through normal use shall not cause rupture or permanent deformation on any member.

- Bidders must submit with their bid, the latest printed specifications and advertising literature on the models they propose to furnish.

- It will be necessary for the successful bidder to furnish all necessary and desirable information and instructions for the proper operation of the equipment by the employees of the City of Scottsbluff, including but not limited to operational manual, parts manual, shop repair, electrical diagram, service manual and two legible copies of the manufacture's line sheets.

- Bidders shall submit a synopsis of non-compliant issues with their respective bid.

- The City of Scottsbluff has evaluated different types of equipment and has determined that this equipment is best suited for its needs in safety, quality, performance and standardization. This specification is not to be interpreted as restrictive, but rather as a measure of the safety, quality and performance against which all equipment bids will be compared. In comparing proposals, consideration will not be confined to price only. Contract will be awarded for the equipment which best serves the interests of the City of Scottsbluff when cost, equipment, safety, quality and delivery are considered. The City of Scottsbluff reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. A contract will be awarded to the bidder submitting the lowest responsible bid meeting the exact requirements of this specification.

- Bids will be accepted for consideration on any make or model that is equal or superior to the equipment specified. Decisions of equivalency will be at the sole interpretation of the City of Scottsbluff.

- All equipment furnished shall be new, unused and the same as manufacturer's current productions model. Accessories not specifically mentioned herein, but necessary to furnish complete equipment ready for use, shall also be included. Equipment shall conform to the best practice known to the body trade in design, quality of materials and workmanship. Assemblies, sub-assemblies and component parts shall be standard and interchangeable throughout the entire quantity of equipment as specified in this invitation to bid. The equipment furnished shall conform to ANSI Safety Standard Z245.1-1999.

- Successful bidder shall provide component information consisting of serial and part numbers for all components of equipment, including but not limited to: Engine, generator, axles, hydraulic pump, and gearboxes, to assist in ordering parts in the future.

Literature:

- Two (2) copies of the following manuals/drawings shall be furnished upon delivery of the equipment:
  - Electrical diagram.
  - Hydraulic diagram.
  - Hydraulic schematics.
  - Service ship repair manuals.
  - Operator's manuals.
  - Parts manuals.
  - Manufacturers line build sheet.
  - In lieu of two copies of the manuals, the city would prefer one of the copies of the complete literature to be in compact disc format, if available.

Warranty:

- One year unlimited 100% parts and labor, **to begin no earlier than the date of delivery, and our acceptance of the machine.**
- Two year unlimited power train 100% parts and labor for a total of three years warranty.
- The successful bidder shall respond to all calls for warranty work within 48 hours of being notified by Scottsbluff Environmental Service personnel. To clarify, respond refers to being on site repairing.
- If successful bidder cannot respond within 48 hours then a local service facility shall be provided for service at no expense to the City of Scottsbluff. State the location and distance of the servicing facility when submitting the bid.
- If the equipment won't be back in service within 7 calendar days of being notified, the successful bidder will provide a like machine to keep operations going at no cost to the City.
- The successful bidder shall maintain and/or have access to parts inventory during the warranty period. If this is not possible, Note Exception when submitting bid.
- The City of Scottsbluff will not be liable for freight charges during warranty period, due to dealer not stocking parts.

- All in service policies and warranties shall be delivered with the equipment at the time of delivery.

Parts Availability:

- All parts that are essential to the operation of this equipment shall be made available to the City within 2 calendar days after being notified.

DETAILED SPECIFICATIONS

Compost Screen General:

- Must have an equivalent 7' x 20' Trommel Size.
- Must have the ability to function as both a Trommel screen with drum and star screen with star.
- Machine must be capable of operating in temperatures between -20ºF and 110ºF.
- Must be capable of processing yard waste, compost and mulch.
- Must be completely assembled.
- Must be a modular built machine with ease of access to all component parts.
- Must have pined and easily removable conveyor frames.
- Must have belt tension adjusters on all 4 corners of each belt.
- Must have a separate 2nd control panel located at the drum discharge end for folding end and side conveyors.
- Must have safety Magnetic Locks on drum doors.
- Trailer mounted, completely portable and capable of being legally transported on all state and local highways.

Bid Equivalent or Deviation:

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Dimensions:

- Transport width: 8’4” maximum.
- Transport length: 38’9” maximum.
- Transport height: 13’1” maximum.
- Weight: 34,480 lbs. maximum.

Bid Equivalent or Deviation:

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Hopper:

- Hopper should have a capacity of no less than 6.5 Cubic Yards.
- Hopper should have a low load feed height of 9' 6"or less.
- Hopper should retract hydraulically from the drum to allow for safe drum change and maintenance.
- Should have a minimum of 3 complete access doors around the hopper and engine compartment should open 90 degrees.
- Machine must be able to be fed from both sides with a front end loader with no ramp needed.

Bid Equivalent or Deviation:

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Feeder Belt:

- Feeder belt should be 40" wide or more.
- Feeder bed should be fully impacted.
- Feeder belt should be a Pushed Gear driven belt from the back to avoid material getting around the drive.
- Feeder belt should be a Vulcanized Rip Stop - Steel ply fully cleated belt at least 15 mm thick with full deep groove cleats and side cleats.
- Feeder belt should be height adjustable and a cassette style for ease of maintenance.
- Feeder belt should be off set to one side to allow material to fall into drum on one side rather than build up against feed belt and drives.
- Feeder belt should have continuous adjustable load sensing to automatically start, stop, slow down feeder based on drum pressure.

Bid Equivalent or Deviation:

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Engine:

- Must be tier III compliant, minimum.
- Shall be minimum of 90-100hp engine that burns no more than 2 gallons of fuel per hour at full RPM.
- Engine should be accessible from ground level.
- Engine should swing out 90 degrees for service and maintenance ease of access.
- Engine should have covered Exhausts to avoid scolding if touched.
- Each function on the machine should have its own dedicated pump drive.
- Functions with variable speed should use load sensing pumps and pistons for superior filtration and efficiency.

- Machine should have separate automatic reversing fans on both the engine and a separate hydraulic oil cooler.
- Machine should have a sound proofed engine compartment to keep noise emissions low.
- Engine should have a manual diesel hand pump with a start and stop function on the back of the engine for one man to restart.
- Machine should have a push button control panel with lights and a 1 button process start and stop function.
- Automatic Engine shut downs to include:
  - Hydraulic filter blockage.
  - Low hydraulic oil level.
  - Low engine oil pressure.
  - Air filter blockage.
  - Water level.
  - Water temperature.

Bid Equivalent or Deviation:

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Fuel Tank:

- Tank shall be 79 gallon capacity, minimum.
- Shall be lockable delivered with a full tank of fuel.

Bid Equivalent or Deviation:

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Trammel Drum:

- The drum should be a perforated punched plate with desired square opening.
- Drum should sit horizontal with a built in auger system allowing materials to have more retention time in drum.
- Drum should be double sprocket driven with double chains welded to the drum.
- Drum to be designated as a 7' x 20' or more.
- Drum to be supported by 8 pivotable urethene wheels.
- Machine should have an adjustable urethene guide roller on feeder end of drum.
- Machine should have a spring adjustable Steel guide roller on discharge end of drum.
- Drum to be smooth both inside and outside with no screen cloth or clamp catch points.
- Drum to have no clamp sections with an open area of 325 square feet or more.
- Drum must be able to be lifted out from the side of the machine with forks.
- Drum changing access door to swing out 166 degrees and latch.

- Opposite side door to pull out for ease of access and serviceability.

Bid Equivalent or Deviation:

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Drum Cleaning System:

- Shall be equipped with a push button hydraulic raise and lower brush system.
- Brushes shall deliver constant pressure through the drum with no bouncing to eliminate screen blinding.
- Brush adjustment done via washers.
- Brushes should cover the complete length of the drum.
- Shall be one piece removable star screen insert with lifting eyes.
- Star deck should have adjustable load sensing to automatically slow down, stop and restart feeder belt.

Bid Equivalent or Deviation:

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Star Screen Insert:

- Machine to be able to accept/convert to a star screen from a drum and vice versa.
- Shall have quick release hydraulics on the drum and star screen insert drives.
- Star screen insert shall have an auger to fluff and break up material as it comes out of the hopper.
- One piece removable star screen insert with lifting eyes.
- Star deck should be reversible.
- Star deck should have adjustable load sensing to automatically slow down, stop and restart feeder belt.

Bid Equivalent or Deviation:

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Portability:

- Machine to have a pintle hitch with safety chains and a slip on ball coupler to increase on site maneuverability.
- Machine should have ABS brakes with push button release and relock.
- Machine should have an auxiliary cable crank hand brake.
- Machine should have a removable light bar system with holder for when not in use that attaches to door to avoid damage.

- Machine to be able to be moved without moving/clearing fines material from lift point.

Bid Equivalent or Deviation:

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Fines Discharge Conveyor:

- Fines discharge conveyor should be 40" wide or more.
- Fines discharge conveyor should have a vulcanized belt with V shaped Cleats.
- Fines discharge conveyor should be hydraulically height adjustable.
- Fold and unfold function should be a two handed push button operation for employee safety.

Bid Equivalent or Deviation:

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Oversize Discharge Conveyor:

- Oversize conveyor should be 40" wide or more with ladder style cleats.
- Oversize conveyor should be hydraulically height adjustable for stockpile control and ability to utilize as picking belt.
- Oversize conveyor should have a variable speed which is controllable from the rear conveyor.
- First 2' of the oversize conveyor is to be fitted with an impact bed where materials discharge out of drum.
- Machine should have an adjustable plate/chute to allow material to exit drum onto the center of the oversize discharge belt.
- Fold and unfold function should be a two handed push button operation for employee safety.
- Machine shall be equipped with a Windsifter.
- Machine to be able to hydraulically run a Windsifter and destoning conveyor.

Bid Equivalent or Deviation:

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Remote Control:

- Remote Control to have the following functions:
  - Remote unit On/Off button
  - Display Screen

- Raise and lower drum cleaning brush
- Reverse Hopper Feeder belt
- Increase/Decrease Feeder belt speed
- Increase/Decrease Drum or Star screen speed
- Fold/Unfold Oversize conveyor belt
- Fold/Unfold Fines conveyor belt
- Raise/Lower Hydraulic jack legs under hopper
- Push button start/stop of all hydraulic functions and engine RPM
- Engine emergency shut off
- Optional additional hydraulics on/off

Bid Equivalent or Deviation:
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OPTIONAL FEATURES:

- Machine to be able to accept 2 additional pumps to drive additional stackers.

Operating Manuals:

- Operating manuals shall be furnished that contain the recommended operating instructions and maintenance procedures for all systems and components being furnished. The instructions shall provided step-by-step use methods and include adequate illustrations, diagrams and other aids. Special attention shall be given to safety considerations for personnel and the equipment.

Systems Parts Books:

- A parts book supporting field repair and replacement of the various components of the delivered systems shall be furnished. This book shall include exploded or cutaway drawings of numerous components and assemblies with each drawing referencing a manufacturer's part number and description.

Instruction:

- The successful bidder shall fully instruct City personnel in the operation of the equipment furnished after delivery. The instruction period shall be of sufficient duration to fully familiarize the City's operating personnel. The instruction shall be conducted by the successful bidder's field service technician and shall include component familiarization, theory of operation, equipment operation, field procedures, techniques of use, troubleshooting, maintenance and safety procedures***. Training provided by sales or office personnel will not be acceptable.***

End Specification

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Consent3

Council to approve bid specifications for the purchase of a Compost Windrow Turner for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.

Staff Contact: Lynn Garton

Agenda Statement

Item No.

For meeting of: January 6, 2014

AGENDA TITLE: Council to approve bid specifications for the purchase of a Compost Windrow Turner for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 6, 2014 at 1:00 p.m.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Mark Bohl, Public Works Director

PRESENTATION BY: Consent

SUMMARY EXPLANATION: These bid specifications are for the purchase of a Compost Windrow Turner that will be used to mix/turn the City's biosolids, grass clippings and yard waste until it becomes a finished compost product. We have included the option of trading in a 1998 Brown Bear and a 1998 Wildcat Compost Turner toward this purchase.

These bid specifications have been reviewed by legal before bring before Council for consideration.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff requests that Council approve the bid specifications and authorize the City Clerk to advertise for bids to be received on January 27, 2014 at 1:00 p.m.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☑ Bid Specifications

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: ____________________________
City Manager

Rev 3/1/99CClerk

CITY OF SCOTTSBLUFF
Water Reclamation
A Division of
Public Works
2525 Circle Drive
Scottsbluff, NE 69361

Bid Specifications

For

The Purchase of One (1) New, Self-Propelled, Track Drive Compost Windrow Turner

Issue Date: January 6, 2014

Publish Dates: Fridays – January 10th, January 17th, and January 24th, 2014

Closing Date/Time: Monday, January 27, 2014 at 1:00 p.m.

Contact

Lynn A. Garton – Water Reclamation Supervisor
308-630-6292

NOTICE TO BIDDERS
Request for Bid Proposals
For the Purchase of One New
Self-Propelled Track Drive Compost Windrow Turner

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 1:00 P.M. on Monday, January 27th, 2014, for furnishing One (1) New, Self-Propelled, Track Drive, Compost Windrow Turner. Bids will include the option of trading in One (1) Used 1998 Brown Bear, Model SC36B, with 758 hours and One (1) Used 1998 Wildcat Compost Turner, Model LS117A, toward this purchase. All Bids must be received by the City Clerk, of the City of Scottsbluff, 2525 Circle Drive, Scottsbluff, NE 69361. Bids must be submitted in a sealed envelope plainly marked “Request for Bid Proposals, Self-Propelled Compost Windrow Turner”. Specifications and Instructions to Bidders are available at the office of the City Clerk or on-line by going to www.scottsbluff.org. Inquiries may be addressed to Lynn A. Garton, Water Reclamation Supervisor, 308-630-6292 or lgarton@scottsbluff.org. The Council reserves the right to reject any and all bids and to waive irregularities.

____
Cindy Dickinson
City Clerk

Publish – 3T
January 10, 2014
January 17, 2014
January 24, 2014

INSTRUCTIONS TO BIDDERS

1. All Bids shall be submitted on the Bid Forms provided for this purpose in order that they may be properly compared and evaluated.

2. The Bid shall be for One (1) New, Self-Propelled, Track Drive, Compost Windrow Turner.

3. The Bid shall include the option of trading in One (1) Used 1998 Brown Bear, Model SC36B, with 758 hours and One (1) Used 1998 Wildcat Compost Turner, Model LS117A, hours unknown, toward this purchase. The used equipment is listed on the Bid Form provided. Used equipment may be viewed at the City of Scottsbluff Compost Facility photos and details may be obtained by contacting the Water Reclamation Supervisor at 308-630-6292 or lgarton@scottsbluff.org.

4. The Bid shall be quoted F.O.B. Scottsbluff, NE.

5. Bids shall state the make and model of proposed equipment and include complete detailed specifications with manufacturer's brochure, specifying the identical model being bid.

6. The City is exempt from Federal Excise and State Sales Tax. A tax exemption certificate will be furnished by the City of Scottsbluff.

7. The Bids shall be submitted to the City Clerk's office by 1:00 P.M., January 27, 2014, in a sealed envelope, and the envelope clearly marked "Request for Bid Proposals, Self-Propelled Compost Windrow Turner."

8. The Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.

9. Award of purchase by the City will not become final until Council approval is received. Following approval a Notice of Award will be provided to the successful bidder.

10. City will pay for equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.

11. Delivery time from date order is placed to vendor shall be one hundred twenty (120) days or less.

12. Price that is stated on the Bid Proposal Form shall be good for 30 calendar days following bid opening.

13. Any items of noncompliance or deviation from the minimum specifications listed on the following pages must be written in the space provided and submitted with the Bid Proposal.

14. Actual equipment being bid must be available for inspection by City personnel after the bids are opened and before the next council meeting when the purchase will be approved.

PROPOSAL FOR FURNISHING
ONE (1), NEW SELF-PROPELLED TRACK DRIVE
COMPOST WINDROW TURNER

Mayor and City Council
Scottsbluff, Nebraska

Gentlemen:

I (we) have examined the Notice to Bidders, dated January 6, 2014, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish (1) One New, Self-Propelled, Track Drive, Compost Windrow Turner for the Water Reclamation Department (Wastewater).

__________ __________________ ____________________ **Bid Price: $__________________**
Year Make Model #

Trade in: One (1) Used 1998 Brown Bear, Model SC36B, 758 hours
Less Trade-In Price for Brown Bear: $_________________

One (1) Used 1998 Wildcat Compost Turner, Model LS117A,
hours unknown.
Less Trade-In Price for Wildcat Compost Turner: $_________________

Bid Price with Trade-Ins: $___________________

My Bid for the described Self-Propelled Track Drive Compost Windrow Turner with trade-ins is:
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(amount written out fully)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver the new equipment on or before: ___________________________ which meets the following specifications. Month Day Year

Signature of Bidder:____

Name of Bidder:____

Company Represented by Bidder:____

Address of Bidder:____

Telephone and FAX Number of Bidder:____________________________________

MINIMUM SPECIFICATIONS FOR ONE (1) NEW, SELF-PROPELLED TRACK DRIVE COMPOST WINDROW TURNER

<u>General:</u>

- It is the intent of these specifications to establish minimum requirements for One (1) New, Self-Propelled Track Drive Compost Windrow Turner capable of processing organic materials. This equipment shall be equivalent to or exceed the following specifications. <u>The equipment equivalent must be listed in the space provided and any items of noncompliance or deviation from the minimum specifications listed must also be written in the same area.</u> This equipment shall include all manufactures advertised standard equipment that meets or exceeds the following specifications unless otherwise specified.

- Equipment shall be of good commercial quality for the intended service and shall be produced by use of such manufacturing processes.

- Equipment shall be treated to resist rust and corrosion. The design of the mechanical members shall be such that the stress imposed through normal use shall not cause rupture or permanent deformation on any member.

- Bidders must submit with their bid, the latest printed specifications and advertising literature on the models they propose to furnish.

- It will be necessary for the successful bidder to furnish all necessary and desirable information and instructions for the proper operation of the equipment by the employees of the City of Scottsbluff, including but not limited to operational manual, parts manual, shop repair, electrical diagram, service manual and two legible copies of the manufacture's line sheets.

- Bidders shall submit a synopsis of non-compliant issues with their respective bid.

- The City of Scottsbluff has evaluated different types of equipment and has determined that this equipment is best suited for its needs in safety, quality, performance and standardization. This specification is not to be interpreted as restrictive, but rather as a measure of the safety, quality and performance against which all equipment bids will be compared. In comparing proposals, consideration will not be confined to price only. Contract will be awarded for the equipment which best serves the interests of the City of Scottsbluff when cost, equipment, safety, quality and delivery are considered. The City of Scottsbluff reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. A contract will be awarded to the bidder submitting the lowest responsible bid meeting the exact requirements of this specification.

- Bids will be accepted for consideration on any make or model that is equal or superior to the equipment specified. Decisions of equivalency will be at the sole interpretation of the City of Scottsbluff.

- All equipment furnished shall be new, unused and the same as manufacturer's current productions model. Accessories not specifically mentioned herein, but necessary to furnish complete equipment ready for use, shall also be included. Equipment shall conform to the best practice known to the body trade in design, quality of materials and workmanship. Assemblies, sub-assemblies and component parts shall be standard and interchangeable throughout the entire quantity of equipment as specified in this invitation to bid. The equipment furnished shall conform to ANSI Safety Standard Z245.1-1999.

- Successful bidder shall provide component information consisting of serial and part numbers for all components of equipment, including but not limited to: Engine, generator, axles, hydraulic pump, and gearboxes, to assist in ordering parts in the future.

Literature:

- Two (2) copies of the following manuals/drawings shall be furnished upon delivery of the equipment:
  - Electrical diagram.
  - Hydraulic diagram.
  - Hydraulic schematics.
  - Service ship repair manuals.
  - Operator's manuals.
  - Parts manuals.
  - Manufacturers line build sheet.
  - In lieu of two copies of the manuals, the city would prefer one of the copies of the complete literature to be in compact disc format, if available.

Warranty:

- One year unlimited 100% parts and labor, **to begin no earlier than the date of delivery, and our acceptance of the machine.**
- Two year unlimited power train 100% parts and labor for a total of three years warranty.
- The successful bidder shall respond to all calls for warranty work within 48 hours of being notified by Scottsbluff Environmental Service personnel. To clarify, respond refers to being on site repairing.
- If successful bidder cannot respond within 48 hours then a local service facility shall be provided for service at no expense to the City of Scottsbluff. State the location and distance of the servicing facility when submitting the bid.
- If the equipment won't be back in service within 7 calendar days of being notified, the successful bidder will provide a like machine to keep operations going at no cost to the City.
- The successful bidder shall maintain and/or have access to parts inventory during the warranty period. If this is not possible, Note Exception when submitting bid.
- The City of Scottsbluff will not be liable for freight charges during warranty period, due to dealer not stocking parts.

- All in service policies and warranties shall be delivered with the equipment at the time of delivery.

Parts Availability:

- All parts that are essential to the operation of this equipment shall be made available to the City within 2 calendar days after being notified.

DETAILED SPECIFICATIONS

Weights and Dimensions:

- Approximate weight – 33,200 lbs.

- Dimensions – (L x W x H)

Work:	Transport:
13’2” x 18’8” x 15’3”	9’9” x 28’7” x 10’4”

Bid Equivalent or Deviation:

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Engine:

- Engine Location: Engine to be located on the side of the turner, below the line of operator sight. This to minimize the introduction of compost contamination into the engine compartment and for reducing the amount of engine heat and noise transferred to the cabin.
- Engine Compartment Cover: To raise/lower electrically.
- Engine Accessibility: Engine to be accessible without the need for a ladder. Engine Compartment to have integrated Steps and Walkways which allow full access to the engine compartment. Steps and Walkways must fold away when not in use.
- Engine Type: The engine shall be a minimum 6 cylinder Cummins turbo diesel, minimum 302HP @ 1,900 RPM, Tier 3 compliant.
- Cooling System: Tropic Environment Radiator with CleanFix® Reversing Fan. **Engine Radiator to be mounted on the inboard (cabin) side of engine in order to access cleaner air.**
- Intake Air: Full (2) Stage filtration with “turbo” air pre-cleaner, located in a position as to minimize the introduction of dust and compost contaminated air. Air filters checked without need of a ladder.
- Safety: Must have battery safety disconnect to assure safety during maintenance.
- The engine should meet all current State and Federal regulations.

Bid Equivalent or Deviation:

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Hydraulic System:

- Hydraulic Cooling: Hydraulic cooling system to be totally separate from the engine cooling system, and must be located outside the engine compartment. Hydraulic cooler to have Tropic Environment Radiator equipped with CleanFix® Reversing Fan. Cooler Compartment Cover to rise electrically.
- Filtration Type: Both Return and High Pressure circuits side to be filtered.
- Filtration Monitoring: Electronic Level and Filter Status.
- Filter Location(s): To allow for easy of replacement.
- Security: Locking "tamper proof" Tank Cap to prevent Contamination.
- Device Monitoring: All Hydraulic Devices to have Magnetic Valves with LED position Indicators in the cab to indicate position.

Bid Equivalent or Deviation:

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Electrical System:

- Batteries: (2) X 12 Volt, 143 Amp Hour.
- Generator: (3) Phase, 24 Volt, 100 Amps.

Bid Equivalent or Deviation:

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Cabin:

- Cab Type: Panoramic, must allow full 180º unobstructed field of view at all times without the need for cameras. Easily accessible with safety rails. **Cabin to be hydraulically raised and lowered in a lateral fashion to assure ease of entry, and ease of transport. Cab must be** F**ully and Easily assessable when the turner is in a windrow. Turner must be able to turn material with Cabin in lowered position.**
- Cabin Filtration: Must be equipped with a cabin filtration system (G4 [EU 4] according to EN 779 standard [DIN 24185]). Two pocket-type filters (1.7 x 0.9 x 0.33 ft) guarantee filtration efficiency of 96 %.
- Acoustics: According to DIN ISO 6393 and 6394. Sound-pressure test certificates showing prevailing peak values must be made available if required.
- Air Conditioning: Automatic / Electronic Temperature Control, Separate fan controls. **A/C unit specially designed for use in a pressurized, filtered environment.**
- Heating: Warm Air Heating with multi-level fan.
- Radio: AM/FM Stereo with (2) Speakers and CD Player.
- Machine Controls: Ergonomically Designed, Smooth, joystick controls integrated into armrests.

- Operators Seat: **Must be "air ride" for comfort.**
- Lighting: (4) Halogen Headlamps on cab roof, of turner, (2) Halogen Lamps on back of turner.
- Acoustic Warnings: Machine "Start Up", and "Back Up" warning.
- Visual warnings: Rotating Amber Beacon during machine operation.
- Jump seat: To facilitate safe training, cabin must contain a passenger jump seat.
- Heated exterior mirrors, electrically adjustable.
- Operations Display: Must have 4.3" Digital Display panel to provide "real-time" Informational feedback to the operator. To included Drum Speed, Hydraulic Pressure, Hydraulic Temperatures, Fuel Consumption, Machine Leveling, etc.
- Load Control: Must be equipped with load control to improve compost quality, and for ease of turner operation.
- First Aid Kit According to DIM 131 57 C.
- Tool Box Containing all basic tools as required for daily maintenance of turner.

Bid Equivalent or Deviation:

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Fuel Tank:

- 98 gallon minimum, with electronic fuel gage in cab.
- Vandal-proof/locking cap.

Bid Equivalent or Deviation:

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Platform:

- Operator's platform shall provide safe and convenient access to cab.
- Access to platform shall be by minimum of one ladder with grab rails.
- Deck shall be of non-slip steel mesh or equivalent.
- Deck shall have safety guardrail system.

Bid Equivalent or Deviation:

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Rotor:

- Rotor Power: Fully Hydraulic **(No Belts, Clutches, or Gearboxes allowed)Rotor must be able to Start, Stop, and Reverse rotation direction while under full load.**
- Rotor Speed: 0 – 230 RPM

- Rotor Speed adjustment: Infinitely Variable, and Adjustable under load.
- Rotor Diameter: 48" Minimum.
- Rotor Length: 14'-6" minimum.
- Rotor Tools: Bolted "paddle" style drum tools bolted to tool holders which are welded directly to the drum. **NO FLAILS DRUM TOOLS MUST BE EASILY REPLACED WITHOUT THE NEED FOR SPECIAL TOOLS.**
- Rotor Height Adjustment: 0" – 14" Hydraulically Adjustable with height indicator. **Rotor must Raise and Lower Independently of Turner Frame.**
- Rotor design for uniform and thorough composting of material using tool placement for maximum effect, effectively mixing, blending and turning the organic material in windrow 'inside-out' during each pass.

Bid Equivalent or Deviation:

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Undercarriage:

- Type: Track Drive.
- Track Shoes: Rubber, High Wear, Bolt on for ease of replacement.
- Track Dive: Independent Hydraulic Drives in closed circuit, Infinitely adjustable speed control. Joystick controlled.
- Track Clearers: Clear material from track drive path, turns material onto the windrow. **Track Clearers must be able to maintain constant contact with the pad, even when Rotor is fully raised. Must have "float" feature to handle any surface irregularities. All pad contact surfaces to be Stainless Steel.**
- Track Clearer Controls: Independently, Hydraulically controlled to Raise and Lower, Swing inside and outside as required by the operator. **For maximum flexibility Track Clearers must be fully independent, and function independently of turner frame position. Must fold inside the tunnel hydraulically for transport.**
- Undercarriage Flexibility: Tracked Undercarriage to be fully interchangeable with Wheeled Undercarriage.

Bid Equivalent or Deviation:

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<u>Windrow Information:</u>

- Windrow Width: 16'-5"
- Windrow Height: 8'-0" (with drum at lowest position).
- Throughput capacity: 4,700 Cubic Yards / Hour Min.
- Windrow Placement: Toe-to-Toe for maximum space utilization.
- **MUST NOT REQUIRE SPACE BETWEEN WINDROWS**

Bid Equivalent or Deviation:

<u>Tailgate:</u>

- <u>Type:</u> Steel Construction.
- <u>Controls:</u> Hydraulically Raised and Lowered by Operator.
- <u>Function:</u> To control windrow size and reduce amount of flying material upon entry into windrow. Must open above horizontal plane.

Bid Equivalent or Deviation:

<u>Frame</u>:

- <u>Type:</u> Box Construction Type, Portal Frame.
- <u>Surface Preparation:</u> Steel Surfaces to be sandblasted, coated in accordance to DIN 12944-5 Category 2.
- <u>Lacquer Coating:</u> Base coat to be a two-component Epoxidharz-zinc-phosphate primer, the intermediate coat to be a two-component acrylic Polyurethane protective coat, and the finishing lacquer to be a two-component acrylic Polyurethane protective coat.
- <u>Coating Thickness:</u> Extra Thick 120 Microns to prevent damage due to corrosive environment.
- Water connection with spray nozzles.

Bid Equivalent or Deviation:

Service:

- The turner should also incorporate a self-diagnostic package which is capable of displaying, on the main display panel any faults or maintenance required with the machine during operation. At a minimum this should include low engine oil pressure, low hydraulic oil level, high oil temperatures, loose electrical connection, low diesel level, primary and/or secondary air filter condition, diesel filter condition, etc.

- There should also be a GSM system that allows a connection between the machine and the Factory and aid in any diagnosis of machine or engine maintenance or repair. This connection and monthly service should be included in the bid pricing.

Bid Equivalent or Deviation:

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Drive Control:

- The turner shall be equipped with an electronic drive control.
- It shall work in combination with an electric joystick to control the rate of feed, depending on load of rotor and engine.

Bid Equivalent or Deviation:

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Operating Manuals:

- Operating manuals shall be furnished that contain the recommended operating instructions and maintenance procedures for all systems and components being furnished. The instructions shall provide step-by-step use methods and include adequate illustrations, diagrams and other aids. Special attention shall be given to safety considerations for personnel and the equipment.

Systems Parts Books:

- A parts book supporting field repair and replacement of the various components of the delivered systems shall be furnished. This book shall include exploded or cutaway drawings of numerous components and assemblies with each drawing referencing a manufacturer's part number and description.

Instruction:

- The successful bidder shall fully instruct City personnel in the operation of the equipment furnished after delivery. The instruction period shall be of sufficient duration to fully familiarize the City's operating personnel. The instruction shall be conducted by the successful bidder's field service technician and shall include component familiarization, theory of operation, equipment operation, field procedures, techniques of use, troubleshooting, maintenance and safety procedures***. Training provided by sales or office personnel will not be acceptable.***

End Specification

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Consent4

Council to approve bid specifications for the purchase of a Shredder for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.

Staff Contact: Lynn Garton

A g e n d a   S t a t e m e n t

Item No.

For meeting of: January 6, 2014

AGENDA TITLE: Council to approve bid specifications for the purchase of a Shredder for use in composting the City's biosolids, grass clippings and yard waste, and authorize the City Clerk to advertise for bids to be received on Monday, January 27, 2014 at 1:00 p.m.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Mark Bohl, Public Works Director

PRESENTATION BY: Consent

SUMMARY EXPLANATION: These bid specifications are for the purchase of a Shredder that is needed in order to process green waste as a compost amendment. It will reduce the waste to a sufficient size prior to incorporating it into the compost mixture. We have included the option of trading in a 2005 Wood Hog toward this purchase.

These bid specifications have been reviewed by legal before bring before Council for consideration.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff requests that Council approve the bid specifications and authorize the City Clerk to advertise for bids to be received on January 27, 2014 at 1:00 p.m.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☑ Bid Specifications

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: ____________________________
City Manager

Rev 3/1/99CClerk

CITY OF SCOTTSBLUFF
Environmental Services
A Division of
Public Works
2525 Circle Drive
Scottsbluff, NE 69361

Bid Specifications

For

The Purchase of One (1) New, Slow Speed, High Torque Power Shredder

Issue Date: January 6, 2014

Publish Dates: Fridays – January 10th, January 17th, and January 24th, 2014

Closing Date/Time: Monday, January 27, 2014 at 1:00 p.m.

Contact

Lynn A. Garton – Water Reclamation Supervisor
308-630-6292

NOTICE TO BIDDERS
Request for Bid Proposals
For the Purchase of One New
Slow Speed, High Torque Power Shredder

Sealed Bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk until 1:00 P.M. on Monday, January 27, 2014, for furnishing One (1) New, Slow Speed, High Torque Power Shredder. Bids will include the option of trading in One (1) Used 2005 Morbark Wood Hog, Model 3600, toward this purchase. All Bids must be received by the City Clerk, of the City of Scottsbluff, 2525 Circle Drive, Scottsbluff, NE 69361. Bids must be submitted in a sealed envelope plainly marked "Request for Bid Proposals, Slow Speed, High Torque Power Shredder". Specifications and Instructions to Bidders are available at the office of the City Clerk or on-line by going to www.scottsbluff.org. Inquiries may be addressed to Lynn A. Garton, Water Reclamation Supervisor, 308-630-6292 or lgarton@scottsbluff.org. The Council reserves the right to reject any and all bids and to waive irregularities.

____
Cindy Dickinson
City Clerk

Publish – 3T
January 10, 2014
January 17, 2014
January 24, 2014

INSTRUCTIONS TO BIDDERS

1. All Bids shall be submitted on the Bid Forms provided for this purpose in order that they may be properly compared and evaluated.

2. The Bid shall be for One (1) New, Slow Speed, High Torque Power Shredder.

3. The Bid shall include the option of trading in One (1) Used 2005 Morbark Wood Hog Model 3600, hours unknown, toward this purchase. The used equipment is listed on the Bid Form provided. Used equipment may be viewed at the City of Scottsbluff Compost Facility photos and details may be obtained by contacting the Water Reclamation Supervisor at 308-630-6292 or lgarton@scottsbluff.org.

4. The Bid shall be quoted F.O.B. Scottsbluff, NE.

5. Bids shall state the make and model of proposed equipment and include complete detailed specifications with manufacturer's brochure, specifying the identical model being bid.

6. The City is exempt from Federal Excise and State Sales Tax. A tax exemption certificate will be furnished by the City of Scottsbluff.

7. The Bids shall be submitted to the City Clerk's office by 1:00 P.M., January 27, 2014, in a sealed envelope, and the envelope clearly marked “Request for Bid Proposals, Slow Speed, High Torque Power Shredder."

8. The Council reserves the right to reject any and all bids and to waive any irregularities for any reason deemed necessary.

9. Award of purchase by the City will not become final until Council approval is received. Following approval a Notice of Award will be provided to the successful bidder.

10. City will pay for equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.

11. Delivery time from date order is placed to vendor shall be one hundred twenty (120) days or less.

12. Price that is stated on the Bid Proposal Form shall be good for 30 calendar days following bid opening.

13. Any items of noncompliance or deviation from the minimum specifications listed on the following pages must be written in the space provided and submitted with the Bid Proposal.

14. Actual equipment being bid must be available for inspection by City personnel after the bids are opened and before the next council meeting when the purchase will be approved.

PROPOSAL FOR FURNISHING
ONE (1) NEW, SLOW SPEED, HIGH TORQUE POWER SHEDDER

Mayor and City Council
Scottsbluff, Nebraska

Gentlemen:

I (we) have examined the Notice to Bidders, dated January 27, 2014, Instructions to Bidders, and the Specifications, and submit the following proposal to furnish One (1) New, Slow Speed, High Torque Power Shredder for the Environmental Services Department.

__________ __________________ ____________________ **Bid Price: $__________________**
Year Make Model #

Trade in: One (1) Used 2005 Morbark, Model 3600 Wood Hog.
Less Trade-In Price for Wood Hog: $_________________

Bid Price with Trade-In: $__________________

My Bid for the described Slow Speed, High Torque Power Shredder with trade-in is:
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(amount written out fully)

If the City places an order with my firm for the specified equipment, I hereby certify I will deliver the new equipment on or before: ____________________________ which meets the following specifications. Month Day Year

Signature of Bidder:____

Name of Bidder:____

Company Represented by Bidder:____

Address of Bidder:____

Telephone and FAX Number of Bidder:____________________________________

MINIMUM SPECIFICATIONS FOR ONE (1) NEW, SLOW SPEED, HIGH TORQUE POWER SHEDDER

General:

- It is the intent of these specifications to establish minimum requirements for One (1) New, Slow Speed, High Torque Power Shredder. This equipment shall be equivalent to or exceed the following specifications. The equipment equivalent must be written in the space provided and any items of noncompliance or deviation from the minimum specifications listed must also be written in the same area. This equipment shall include all manufactures advertised standard equipment that meets or exceeds the following specifications unless otherwise specified.

- Equipment shall be of good commercial quality for the intended service and shall be produced by use of such manufacturing processes.

- Equipment shall be treated to resist rust and corrosion. The design of the mechanical members shall be such that the stress imposed through normal use shall not cause rupture or permanent deformation on any member.

- Bidders must submit with their bid, the latest printed specifications and advertising literature on the models they propose to furnish.

- It will be necessary for the successful bidder to furnish all necessary and desirable information and instructions for the proper operation of the equipment by the employees of the City of Scottsbluff, including but not limited to operational manual, parts manual, shop repair, electrical diagram, service manual and two legible copies of the manufacture's line sheets.

- Bidders shall submit a synopsis of non-compliant issues with their respective bid.

- The City of Scottsbluff has evaluated different types of equipment and has determined that this equipment is best suited for its needs in safety, quality, performance and standardization. This specification is not to be interpreted as restrictive, but rather as a measure of the safety, quality and performance against which all equipment bids will be compared. In comparing proposals, consideration will not be confined to price only. Contract will be awarded for the equipment which best serves the interests of the City of Scottsbluff when cost, equipment, safety, quality and delivery are considered. The City of Scottsbluff reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. A contract will be awarded to the bidder submitting the lowest responsible bid meeting the exact requirements of this specification.

- Bids will be accepted for consideration on any make or model that is equal or superior to the equipment specified. Decisions of equivalency will be at the sole interpretation of the City of Scottsbluff.

- All equipment furnished shall be new, unused and the same as manufacturer's current productions model. Accessories not specifically mentioned herein, but necessary to furnish complete equipment ready for use, shall also be included. Equipment shall conform to the best practice known to the body trade in design, quality of materials and workmanship. Assemblies, sub-assemblies and component parts shall be standard and interchangeable throughout the entire quantity of equipment as specified in this invitation to bid.

- Successful bidder shall provide component information consisting of serial and part numbers for all components of the equipment, including but not limited to: Engine, generator, axles, hydraulic pump, and gearboxes, to assist in ordering parts in the future.

Literature:

- Two (2) copies of the following manuals/drawings shall be furnished upon delivery of the equipment:
  - Electrical diagram.
  - Hydraulic diagram.
  - Hydraulic schematics.
  - Service ship repair manuals.
  - Operator's manuals.
  - Parts manuals.
  - Manufacturers line build sheet.
  - In lieu of two copies of the manuals, the City would prefer one of the copies of the complete literature to be in compact disc format, if available.

Warranty:

- One year unlimited 100% parts and labor, **to begin no earlier than the date of delivery, and the City's acceptance of the equipment.**
- Two year unlimited power train 100% parts and labor for a total of three years warranty.
- The successful bidder shall respond to all calls for warranty work within 48 hours of being notified by Scottsbluff Environmental Service personnel. To clarify, respond refers to being on site repairing.
- If successful bidder cannot respond within 48 hours then a local service facility shall be provided for service at no expense to the City of Scottsbluff. State the location and distance of the servicing facility when submitting the bid.
- If the equipment won't be back in service within 7 calendar days of being notified, the successful bidder will provide a like machine to keep operations going at no cost to the City.
- The successful bidder shall maintain and/or have access to parts inventory during the warranty period. If this is not possible, Note Exception when submitting bid.
- The City of Scottsbluff will not be liable for freight charges during warranty period, due to dealer not stocking parts.

- All in service policies and warranties shall be delivered with the equipment at the time of delivery.

<u>Parts Availability:</u>

- All parts that are essential to the operation of this machine shall be made available to the City within 2 calendar days after being notified.

DETAILED SPECIFICATIONS

<u>General:</u>

- The purpose of these specifications is to describe a slow speed, high torque power shedder capable of processing organic materials and producing a consistent determined particle size.

<u>Weights and Dimensions:</u>

- <u>Approximate weight – 44,092 lbs.</u>
- <u>Dimensions- **Track Model** (L x W x H)</u>

Work:	Transport:
33’ 2” x 7’ 7” x 9’ 10”	27’ 8” x 7’ 7” x 10’ 4”

Bid Equivalent or Deviation:

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<u>Tracks:</u>

- Must have two track speeds with radio remote, both functional while shredding to allow stockpile and windrow capability.
- Must shred material & track the machine at the same time.
- One transmitter for the remote must be able to operate all functions.
- Each track must have its own pump per track and these cannot operate any other function.
- Track pad width minimum 1’ – 3”.

Bid Equivalent or Deviation:

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Engine:

- The engine is to be located in an enclosed compartment with insulation for sound dampening.
- The engine is to be a Mercedes Benz OM 926LA 240 KW or equivalent, minimum 326 HP @ 2200 RPM, Tier 3 compliant.
- 2stage fuel filter.
- 2 stage air filter system and Turbo II prefilter.
- The engine should meet all current State and Federal regulations.
- Engine access from both sides of machine, and from behind pivoting radiator.

Bid Equivalent or Deviation:

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Electrical:

- Electrical system must be 24VDC
- Must have a startup warning horn
- Must have an automatic start up button. That is one button starts all.

Bid Equivalent or Deviation:

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Service:

- Display must be able to give an advanced warning on hydraulic oil level, warning on fuel level, and warning on engine temp.
- Display must show the fault when a fault occurs.
- Display must be capable of storing the fault when the ignition is turned off.
- The stored fault must show date and time of occurrence.
- The display must show and store any engine faults
- Must also be able to run individual functions for maintenance etc. Must have a speed sensor for the shaft, coolant level sensor, Hydraulic level and temp sensor, air filter sensor, engine oil pressure sensor, electronic readout for the engine oil pressure, electronic readout for the engine temp, electronic readout for the engine rpm, electronic readout for the fuel level, electronic readout for the battery voltage, electronic readout for engine hours, electronic readout for service hours and service counter.

Bid Equivalent or Deviation:

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Conveyer System:

- Discharge conveyors shall be sectional with one belly conveyor and one foldable output conveyor. Each conveyor shall contain its own belt and own framework allowing for easy service and maintenance.
- Machine will be equipped with a high strength magnet for removing metal.
- Must have additional hydraulics to run a magnet that is its own pump.
- Under-shaft conveyor to include full-length impact bed and vulcanized, cleated heavy-duty rip-stop style belt.
- Shall have minimum 32” wide heavy-duty inclined stacking conveyor preventing bottleneck and lowers bed depth to increase ferrous recovery with Neodyn rare earth magnet.
- Conveyor speed must be adjustable.
- Conveyor pressure must show in the display.
- Rear control panel must have a two hand function, cannot be allowed to operate with one hand.
- Shall be equipped with standard dust suppression system includes adaptor for water hose with valve control and spray nozzles mounted at each end of hopper, and over lower end of inclined conveyor.

Bid Equivalent or Deviation:
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Fluid Coupling:

- Fluid coupling drive design to include Flender FGO 565 fluid coupling power transfer and 80:1 gear reduction.
- Must have a minimum of a thermal switch 140C (284f) and clay fuse and a melting protector 160C (320f) for safety of fluid coupling drive.

Bid Equivalent or Deviation:
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Engine & Hydraulic Cooling System:

- Reversing hydraulic drive fan for radiator, must be on an adjustable timer.
- Radiator must contain coolant radiator, hydraulic oil radiator and after cooler radiator.
- Radiator must be able to swing open.
- Fan must have an option of manual reversing from the control panel.

Bid Equivalent or Deviation:

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____
____

Shafts:

- Shaft speed – approximately 25-32 RPM.
- Shaft to be fitted with minimum 28 hard-faced teeth, each fastened with a single bolt.
- Must have Single shaft Technology, minimum dimensions – 2,000mm x 950mm (6’ 7” long x 37 ½ ”)
- Shaft shall include replaceable, exterior, hard-faced wear plates for long life.

Bid Equivalent or Deviation:

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____
____

Combs:

- Must have a breakaway comb which is its own identity with adjustable hydraulic pressure.
- Comb must be able to pressure adjust between 120 and 140 bar.
- Actual and set Comb pressure must show in the display.
- Minimum 15 heavy-duty comb teeth to be supported in frame, held under pressure using hydraulic cylinders plumbed to a Nitrogen accumulator.
- Accumulator shall enable automatic hydraulic comb release to pass unshreddable tramp material while production continues – not repeated stop & go, forwards & backwards.
- Comb teeth shall be wedged in support frame and easily accessible through side door.
- Shall include comb extensions.

Bid Equivalent or Deviation:

____
____
____

Fuel Tank:

- 79 gallon minimum, with vandal-proof/locking cap.

Bid Equivalent or Deviation:

____
____
____

In-Feed Hopper:

- Maximum filler height of 2,880mm (9' 5").
- Shall be equipped with hopper extensions.

Bid Equivalent or Deviation:

____
____
____

Operating Manuals:

- Operating manuals shall be furnished that contain the recommended operating instructions and maintenance procedures for all systems and components being furnished. The instructions shall provide step-by-step use methods and include adequate illustrations, diagrams and other aids. Special attention shall be given to safety considerations for personnel and the equipment.

Systems Parts Books:

- A parts book supporting field repair and replacement of the various components of the delivered systems shall be furnished. This book shall include exploded or cutaway drawings of numerous components and assemblies with each drawing referencing a manufacturer's part number and description.

Instruction:

- The successful bidder shall fully instruct City personnel in the operation of the equipment furnished after delivery. The instruction period shall be of sufficient duration to fully familiarize City's operating personnel. The instruction shall be conducted by the successful bidder's field service technician and shall include component familiarization, theory of operation, equipment operation, field procedures, techniques of use, troubleshooting, maintenance and safety procedures***. Training provided by sales or office personnel will not be acceptable.***

End Specification

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Consent5

Council to set February 18, 2014 at 6:05 p.m. as the Public Hearing date to consider the site of the City's Compost facility.

Staff Contact: Annie Folck

Agenda Statement

Item No.

For meeting of: January 6, 2014

AGENDA TITLE: Council to determine date of public hearing regarding siting of City's Compost Facility

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY:

SUMMARY EXPLANATION: Due to federal requirements for biosolids processing, the City is making some changes to its composting process. As a result of these changes, the City's current composting facility must now be permitted by the Nebraska Department of Environmental Quality. Part of the permitting process includes the notification of property owners within two miles, a 30-day public comment period, and a public hearing, the date of which is to be determined by Council (any time after February 6th). All project documents (maps, history of facility, site layout, etc.) will be available for viewing on the City's website and at City Hall.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council set a date for a public hearing during the week of February 10th or at the February 18th Council meeting.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☑ Letter to property owners, supporting documents

NOTIFICATION LIST: Yes ☑ No ☐ Further Instructions ☐

Mark Bohl
Lynn Garton

APPROVAL FOR SUBMITTAL: ____________________________
City Manager

Rev 3/1/99CClerk

CITY OF
SCOTTSBLUFF
NEBRASKA

308-632-4136
2525 Circle Drive
Scottsbluff, NE 69361

December 6, 2013

BLOMSTEDT/JOHN E III
& JESSICA L BLOMSTEDT
250545 HIGHLAND RD
SCOTTSBLUFF, NE 69361

Dear Property Owner,

This notice is to inform you that the City of Scottsbluff, located at 2525 Circle Drive, Scottsbluff, NE, is in the process of requesting siting approval for a composting facility located at PT NW 34 22 54 and PT NE, PT SE, PT SW (N OF CANAL) 34-22-54 (see attached site map). You are receiving this notice because you have been identified as a property owner within two miles of this site.

The proposed facility would be roughly 15 acres in size and would accept yard waste, including grass clippings, leaves, branches, etc. as well as biosolids from the City of Scottsbluff Wastewater Treatment Facility. This facility will be located in the same area where the City currently composts all of its yard waste and biosolids; however, due to federal regulations, we must make slight changes to our composting process which will require us to obtain a site permit for this facility. This facility is expected to serve the City for the foreseeable future.

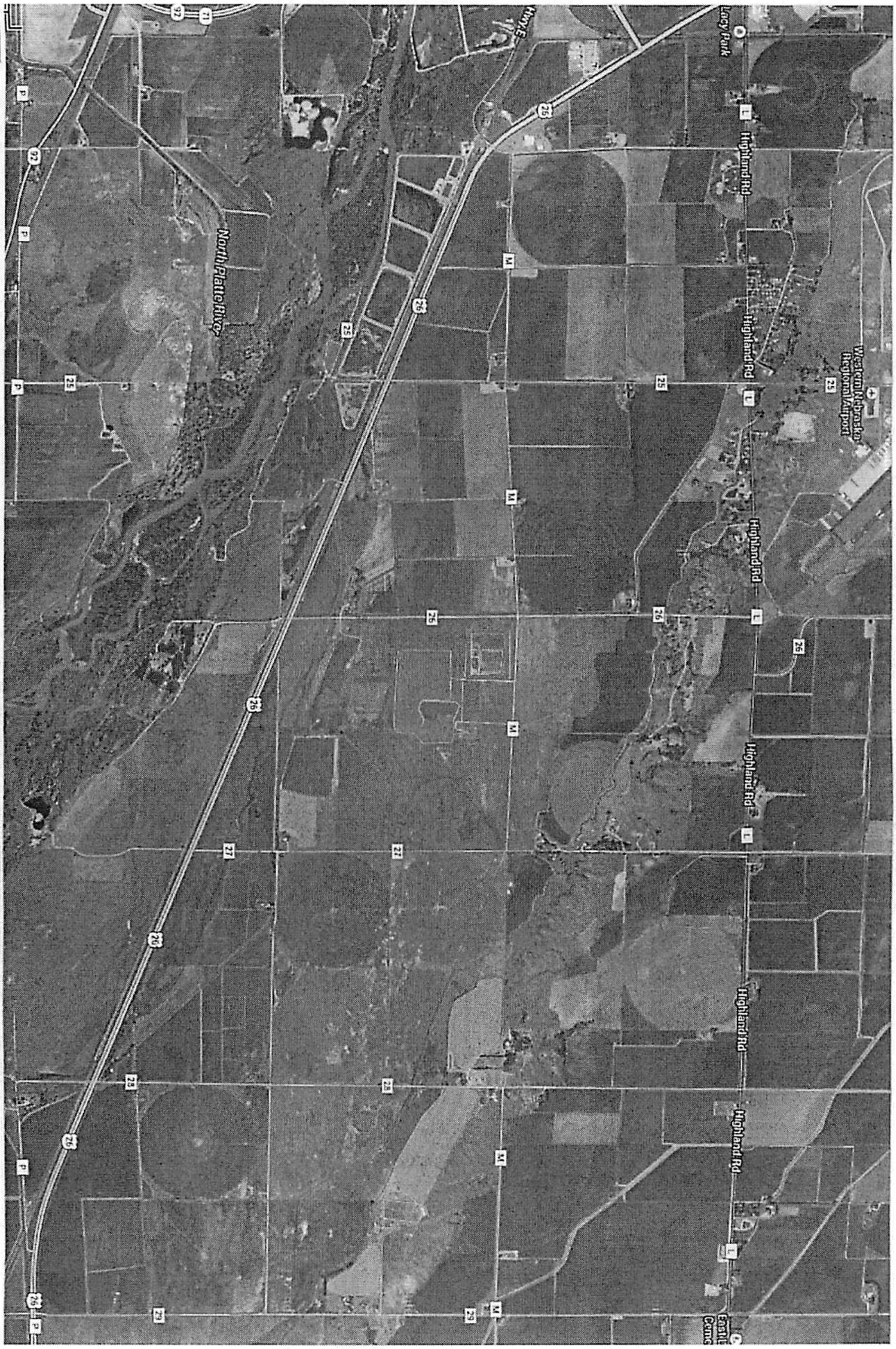
A public hearing will be held in order to gather the input of nearby property owners. The date and time for this public meeting will be set at the City Council meeting on January 6th, 2014. On this date, all project documents (maps, history of facility, site layout, etc.) will be made available for viewing on the City's website, **www.scottsbluff.org**. If you do not have internet access but would like to view these documents, please contact me to make other arrangements. The public will have 30 days to make comments on the project in writing. After the 30 day comment period, the public hearing will be held; all residents' comments and concerns will be taken into account at this point.

If you have any questions or concerns about this process or the proposed facility, please feel free to contact me by phone or by e-mail at **afolck@scottsbluff.org**. Our office hours are 7:00-4:00 Monday through Friday.

Thank you,

Annie Folck

Annie Folck
Stormwater Program Specialist
City of Scottsbluff
(308) 630-6291



Proposed compost facility site

Image courtesy of Google Maps

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Claims1

Regular Claims

Staff Contact: Renae Griffiths, Finance Director

Expense Approval Report

By Vendor Name

Post Dates 12/17/2013 - 1/6/2014

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: AIRGAS USA, LLC					
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				112.68
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**112.68**
				Vendor AIRGAS USA, LLC Total:	**112.68**
Vendor: ALAMAR UNIFORMS					
Fund: 111 - GENERAL					
EQUIP	EQUIPMENT MAINTENANCE				117.66
UNIFORMS	UNIFORMS & CLOTHING				298.21
				Fund 111 - GENERAL Total:	**415.87**
				Vendor ALAMAR UNIFORMS Total:	**415.87**
Vendor: AMAZON.COM HEADQUARTERS					
Fund: 111 - GENERAL					
Bks & Supp.	DEPARTMENT SUPPLIES				183.47
Bks & Supp.	BOOKS				277.14
				Fund 111 - GENERAL Total:	**460.61**
Fund: 211 - REGIONAL LIBRARY					
Bks & Supp.	BOOKS				945.33
				Fund 211 - REGIONAL LIBRARY Total:	**945.33**
				Vendor AMAZON.COM HEADQUARTERS Total:	**1,405.94**
Vendor: ASSURITY LIFE INSURANCE CO					
Fund: 713 - CASH & INVESTMENT POOL					
Life Ins	LIFE INS EE PAYABLE				34.36
				Fund 713 - CASH & INVESTMENT POOL Total:	**34.36**
				Vendor ASSURITY LIFE INSURANCE CO Total:	**34.36**
Vendor: AUTOZONE, INC					
Fund: 111 - GENERAL					
VEH MAINT	VEHICLE MAINTENANCE				31.33
				Fund 111 - GENERAL Total:	**31.33**
				Vendor AUTOZONE, INC Total:	**31.33**
Vendor: BAKER & ASSOCIATES INC					
Fund: 111 - GENERAL					
Reganis PrePlat Review	CONTRACTUAL SERVICES				562.50
				Fund 111 - GENERAL Total:	**562.50**
				Vendor BAKER & ASSOCIATES INC Total:	**562.50**
Vendor: BEST WESTERN SETTLE INN					
Fund: 111 - GENERAL					
BUSINESS TRAVEL	BUSINESS TRAVEL				69.95
				Fund 111 - GENERAL Total:	**69.95**
				Vendor BEST WESTERN SETTLE INN Total:	**69.95**
Vendor: BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
DEPT SUPP	JANITORIAL SUPPLIES				13.07
Jan sup	JANITORIAL SUPPLIES				61.66
Jan sup	JANITORIAL SUPPLIES				156.43
JANIT SUPPL	JANITORIAL SUPPLIES				6.36
JANIT SUPPL	JANITORIAL SUPPLIES				6.36
DEPT SUPP	JANITORIAL SUPPLIES				12.72
				Fund 111 - GENERAL Total:	**256.60**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				52.10
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**52.10**
				Vendor BLUFFS SANITARY SUPPLY INC. Total:	**308.70**
Vendor: BRANDON BALL					
Fund: 641 - WATER					
Util Ref	REFUNDS PAYABLE				19.82
				Fund 641 - WATER Total:	**19.82**
				Vendor BRANDON BALL Total:	**19.82**
Vendor: CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
Cpyr Mnt	EQUIPMENT MAINTENANCE				63.89
MNTHLY COPIER MAINT	EQUIPMENT MAINTENANCE				71.76
				Fund 111 - GENERAL Total:	**135.65**
				Vendor CAPITAL BUSINESS SYSTEMS INC. Total:	**135.65**
Vendor: CARR TRUMBULL LBR INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	EQUIPMENT MAINTENANCE				11.49
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**11.49**
				Vendor CARR TRUMBULL LBR INC. Total:	**11.49**
Vendor: CEMENTER'S INC					
Fund: 641 - WATER					
Dept sup	DEPARTMENT SUPPLIES				209.46
Cement	DEPARTMENT SUPPLIES				194.74
				Fund 641 - WATER Total:	**404.20**
				Vendor CEMENTER'S INC Total:	**404.20**
Vendor: CERVANTES, MATTIE M					
Fund: 641 - WATER					
UTIL REF	REFUNDS PAYABLE				31.27
				Fund 641 - WATER Total:	**31.27**
				Vendor CERVANTES, MATTIE M Total:	**31.27**
Vendor: COLONIAL LIFE & ACCIDENT INS CORP, I					
Fund: 713 - CASH & INVESTMENT POOL					
SUPPLEMENTAL LIFE INS - EE	LIFE INS EE PAYABLE				22.75
SUPPLEMENTAL DISABILITY INS ..	DIS INC INS EE PAYABLE				25.95
				Fund 713 - CASH & INVESTMENT POOL Total:	**48.70**
				Vendor COLONIAL LIFE & ACCIDENT INS CORP, I Total:	**48.70**
Vendor: CONSOLIDATED MANAGEMENT					
Fund: 111 - GENERAL					
SCHOOLS & CONF	SCHOOL & CONFERENCE				291.75
SCHOOLS & CONF	SCHOOL & CONFERENCE				287.50
				Fund 111 - GENERAL Total:	**579.25**
				Vendor CONSOLIDATED MANAGEMENT Total:	**579.25**
Vendor: CONTRACTORS MATERIALS INC.					
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				212.37
				Fund 212 - TRANSPORTATION Total:	**212.37**
Fund: 641 - WATER					
Equip maint	EQUIPMENT MAINTENANCE				551.05
				Fund 641 - WATER Total:	**551.05**
				Vendor CONTRACTORS MATERIALS INC. Total:	**763.42**
Vendor: CREDIT MANAGEMENT SERVICES INC.					
Fund: 713 - CASH & INVESTMENT POOL					
wage attach	WAGE ATTACHMENT EE PAY				203.42

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Wage Attach	WAGE ATTACHMENT EE PAY				203.42
				Fund 713 - CASH & INVESTMENT POOL Total:	**406.84**
				Vendor CREDIT MANAGEMENT SERVICES INC. Total:	**406.84**
Vendor: CULLIGAN OF SCOTTSBLUFF					
Fund: 111 - GENERAL					
BLDG MAINT	BUILDING MAINTENANCE				8.10
BLDG MAINT	BUILDING MAINTENANCE				8.10
BLDG MAINT	BUILDING MAINTENANCE				8.10
BLDG MAINT	BUILDING MAINTENANCE				8.10
				Fund 111 - GENERAL Total:	**32.40**
				Vendor CULLIGAN OF SCOTTSBLUFF Total:	**32.40**
Vendor: DALE'S TIRE & RETREADING, INC.					
Fund: 641 - WATER					
Vehicle maint	VEHICLE MAINTENANCE				692.60
				Fund 641 - WATER Total:	**692.60**
				Vendor DALE'S TIRE & RETREADING, INC. Total:	**692.60**
Vendor: DBA: MARIE'S EMBROIDERY					
Fund: 111 - GENERAL					
UNIFORMS	UNIFORMS & CLOTHING				10.50
				Fund 111 - GENERAL Total:	**10.50**
				Vendor DBA: MARIE'S EMBROIDERY Total:	**10.50**
Vendor: DELL MARKETING L.P.					
Fund: 111 - GENERAL					
DEPT SUPPL/GRANT	DEPARTMENT SUPPLIES				2,489.00
DEPT SUPPL/GRANT	DEPARTMENT SUPPLIES				1,279.04
				Fund 111 - GENERAL Total:	**3,768.04**
				Vendor DELL MARKETING L.P. Total:	**3,768.04**
Vendor: DITCH-WITCH INC					
Fund: 213 - CEMETERY					
DEP SUP	DEPARTMENT SUPPLIES				5,909.00
DEP SUP	DEPARTMENT SUPPLIES				300.00
				Fund 213 - CEMETERY Total:	**6,209.00**
				Vendor DITCH-WITCH INC Total:	**6,209.00**
Vendor: DOYLE, RICHARD E					
Fund: 641 - WATER					
UTIL REF	REFUNDS PAYABLE				69.13
				Fund 641 - WATER Total:	**69.13**
				Vendor DOYLE, RICHARD E Total:	**69.13**
Vendor: DUDDEN, LAURA L					
Fund: 641 - WATER					
UTIL REF	REFUNDS PAYABLE				3.67
				Fund 641 - WATER Total:	**3.67**
				Vendor DUDDEN, LAURA L Total:	**3.67**
Vendor: ENVIRO SERV INC					
Fund: 641 - WATER					
Samples	SAMPLES				60.00
Samples	SAMPLES				60.00
Samples	SAMPLES				45.00
Samples	SAMPLES				75.00
				Fund 641 - WATER Total:	**240.00**
				Vendor ENVIRO SERV INC Total:	**240.00**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: ENVIRONMENTAL ANALYSIS SOUTH, INC					
Fund: 631 - WASTEWATER					
Samples	CONTRACTUAL SERVICES				536.50
				Fund 631 - WASTEWATER Total:	**536.50**
				Vendor ENVIRONMENTAL ANALYSIS SOUTH, INC Total:	**536.50**
Vendor: FEDERAL EXPRESS CORP.					
Fund: 111 - GENERAL					
DEL.SERV.	RECRUITMENT				9.50
				Fund 111 - GENERAL Total:	**9.50**
				Vendor FEDERAL EXPRESS CORP. Total:	**9.50**
Vendor: FLOOD, JAMES					
Fund: 641 - WATER					
UTIL REF	REFUNDS PAYABLE				31.27
				Fund 641 - WATER Total:	**31.27**
				Vendor FLOOD, JAMES Total:	**31.27**
Vendor: FLOYD'S SALES & SERV INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
Vehicle mtnc	VEHICLE MAINTENANCE				16.52
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**16.52**
				Vendor FLOYD'S SALES & SERV INC. Total:	**16.52**
Vendor: FREMONT MOTOR SCOTTSBLUFF,LLC					
Fund: 212 - TRANSPORTATION					
REPAIR	VEHICLE MAINTENANCE				386.47
				Fund 212 - TRANSPORTATION Total:	**386.47**
				Vendor FREMONT MOTOR SCOTTSBLUFF,LLC Total:	**386.47**
Vendor: FYR-TEK					
Fund: 111 - GENERAL					
equip repair	EQUIPMENT MAINTENANCE				34.11
replacement equp	DEPARTMENT SUPPLIES				298.62
				Fund 111 - GENERAL Total:	**332.73**
				Vendor FYR-TEK Total:	**332.73**
Vendor: GENERAL TRAFFIC CONTROLS, INC					
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				705.99
SUPP	DEPARTMENT SUPPLIES				70.50
				Fund 212 - TRANSPORTATION Total:	**776.49**
				Vendor GENERAL TRAFFIC CONTROLS, INC Total:	**776.49**
Vendor: GLEN J DUNN-GORDON					
Fund: 641 - WATER					
Util Ref	REFUNDS PAYABLE				9.10
				Fund 641 - WATER Total:	**9.10**
				Vendor GLEN J DUNN-GORDON Total:	**9.10**
Vendor: GOLD WATCH LLC					
Fund: 621 - ENVIRONMENTAL SERVICES					
disposal fees	DISPOSAL FEES				750.00
disposal fees	DISPOSAL FEES				750.00
disposal fees	DISPOSAL FEES				750.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**2,250.00**
				Vendor GOLD WATCH LLC Total:	**2,250.00**
Vendor: HAWKINS, INC.					
Fund: 641 - WATER					
Chlorine	CHEMICALS				1,517.70
				Fund 641 - WATER Total:	**1,517.70**
				Vendor HAWKINS, INC. Total:	**1,517.70**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: HD SUPPLY WATERWORKS, LTD					
Fund: 641 - WATER					
Meter sup	METERS				5,275.00
Meter sup	METERS				5,823.60
System Sup	DEPARTMENT SUPPLIES				2,325.85
System Sup	DEPARTMENT SUPPLIES				3,230.30
Dept sup	DEPARTMENT SUPPLIES				702.24
Dept sup	DEPARTMENT SUPPLIES				315.23
Dept sup	DEPARTMENT SUPPLIES				1,423.83
System Sup	DEPARTMENT SUPPLIES				617.60
				Fund 641 - WATER Total:	**19,713.65**
				Vendor HD SUPPLY WATERWORKS, LTD Total:	**19,713.65**
Vendor: HEILBRUN FARM IND SUPP.INC.					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				79.99
EQUIP MAINT	EQUIPMENT MAINTENANCE				20.98
EQP MTC	EQUIPMENT MAINTENANCE				316.73
EQP MTC	EQUIPMENT MAINTENANCE				71.23
				Fund 111 - GENERAL Total:	**488.93**
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				170.31
PARTS	VEHICLE MAINTENANCE				112.42
SUPP	DEPARTMENT SUPPLIES				63.76
SUPP	DEPARTMENT SUPPLIES				347.99
				Fund 212 - TRANSPORTATION Total:	**694.48**
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				385.58
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**385.58**
Fund: 641 - WATER					
Equip maint	EQUIPMENT MAINTENANCE				33.80
Vehicle maint	VEHICLE MAINTENANCE				0.19
Vehicle maint	VEHICLE MAINTENANCE				3.46
				Fund 641 - WATER Total:	**37.45**
				Vendor HEILBRUN FARM IND SUPP.INC. Total:	**1,606.44**
Vendor: HEILBRUN INV					
Fund: 641 - WATER					
UTIL REF	REFUNDS PAYABLE				34.98
				Fund 641 - WATER Total:	**34.98**
				Vendor HEILBRUN INV Total:	**34.98**
Vendor: HICKORY FARMS					
Fund: 641 - WATER					
Util Ref	REFUNDS PAYABLE				33.34
				Fund 641 - WATER Total:	**33.34**
				Vendor HICKORY FARMS Total:	**33.34**
Vendor: HORNADY					
Fund: 111 - GENERAL					
FIREARMS SUPPL	FIREARMS SUPPLIES				319.50
				Fund 111 - GENERAL Total:	**319.50**
				Vendor HORNADY Total:	**319.50**
Vendor: HULLINGER GLASS & LOCKS INC.					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				112.50
				Fund 111 - GENERAL Total:	**112.50**
				Vendor HULLINGER GLASS & LOCKS INC. Total:	**112.50**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: ICMA RETIREMENT TRUST-457					
Fund: 713 - CASH & INVESTMENT POOL					
DEFERRED COMP - EE	DEFERRED COMP EE PAY				765.00
CITY MGR ER CONTRIBUTION	MISC PAYROLL DEDUCT				360.14
DEFERRED COMP - EE	DEFERRED COMP EE PAY				765.00
CITY MGR ER CONTRIBUTION	MISC PAYROLL DEDUCT				360.14
				Fund 713 - CASH & INVESTMENT POOL Total:	**2,250.28**
				Vendor ICMA RETIREMENT TRUST-457 Total:	**2,250.28**
Vendor: IDEAL LINEN SUP INC.					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				29.80
DEP SUP	DEPARTMENT SUPPLIES				285.00
DEP SUP	DEPARTMENT SUPPLIES				11.94
DEPT SUPP	DEPARTMENT SUPPLIES				30.17
				Fund 111 - GENERAL Total:	**356.91**
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				62.84
SUPP	DEPARTMENT SUPPLIES				38.24
SUPP	DEPARTMENT SUPPLIES				107.78
SUPP	DEPARTMENT SUPPLIES				92.13
				Fund 212 - TRANSPORTATION Total:	**300.99**
Fund: 641 - WATER					
Mats	CONTRACTUAL SERVICES				20.38
Mats	CONTRACTUAL SERVICES				25.10
				Fund 641 - WATER Total:	**45.48**
				Vendor IDEAL LINEN SUP INC. Total:	**703.38**
Vendor: IMSA					
Fund: 212 - TRANSPORTATION					
DUES	MEMBERSHIPS				80.00
				Fund 212 - TRANSPORTATION Total:	**80.00**
				Vendor IMSA Total:	**80.00**
Vendor: INGRAM LIBRARY SERVICES INC					
Fund: 211 - REGIONAL LIBRARY					
Bks	BOOKS				25.57
				Fund 211 - REGIONAL LIBRARY Total:	**25.57**
				Vendor INGRAM LIBRARY SERVICES INC Total:	**25.57**
Vendor: INTERNAL REVENUE SERVICE					
Fund: 713 - CASH & INVESTMENT POOL					
941 TAXES WITHHELD	MEDICARE W/H EE PAYABLE				7,083.38
941 TAXES	FED W/H EE PAYABLE				26,106.60
941 TAXES WITHHELD	FICA W/H EE PAYABLE				26,218.02
941 TAXES WITHHELD	MEDICARE W/H EE PAYABLE				7,063.28
941 TAXES	FED W/H EE PAYABLE				26,176.99
941 TAXES WITHHELD	FICA W/H EE PAYABLE				25,949.70
				Fund 713 - CASH & INVESTMENT POOL Total:	**118,597.97**
				Vendor INTERNAL REVENUE SERVICE Total:	**118,597.97**
Vendor: INT'L PERSONNEL MGMT ASSOC.					
Fund: 111 - GENERAL					
SUPPLIES	RECRUITMENT				452.50
				Fund 111 - GENERAL Total:	**452.50**
				Vendor INT'L PERSONNEL MGMT ASSOC. Total:	**452.50**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: J G ELLIOTT CO.INC.					
Fund: 111 - GENERAL					
BOND	BONDING				2,625.00
				Fund 111 - GENERAL Total:	**2,625.00**
				Vendor J G ELLIOTT CO.INC. Total:	**2,625.00**
Vendor: JAMES LAFRENZ					
Fund: 641 - WATER					
Util Ref	REFUNDS PAYABLE				6.37
				Fund 641 - WATER Total:	**6.37**
				Vendor JAMES LAFRENZ Total:	**6.37**
Vendor: JAMES TODD					
Fund: 111 - GENERAL					
GASOLINE	GASOLINE				69.00
				Fund 111 - GENERAL Total:	**69.00**
				Vendor JAMES TODD Total:	**69.00**
Vendor: JEWELL ENTERPRISES					
Fund: 641 - WATER					
UTIL REF	REFUNDS PAYABLE				34.43
				Fund 641 - WATER Total:	**34.43**
				Vendor JEWELL ENTERPRISES Total:	**34.43**
Vendor: JIRDON AGRI CHEM.INC.					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				8.50
				Fund 111 - GENERAL Total:	**8.50**
				Vendor JIRDON AGRI CHEM.INC. Total:	**8.50**
Vendor: JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				19.98
				Fund 111 - GENERAL Total:	**19.98**
				Vendor JOHN DEERE FINANCIAL Total:	**19.98**
Vendor: JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				18.84
				Fund 111 - GENERAL Total:	**18.84**
				Vendor JOHN DEERE FINANCIAL Total:	**18.84**
Vendor: JUSTIN N ODIERNA					
Fund: 641 - WATER					
Util Ref	REFUNDS PAYABLE				21.92
				Fund 641 - WATER Total:	**21.92**
				Vendor JUSTIN N ODIERNA Total:	**21.92**
Vendor: KIMBALL MIDWEST					
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				336.40
				Fund 212 - TRANSPORTATION Total:	**336.40**
				Vendor KIMBALL MIDWEST Total:	**336.40**
Vendor: KRIZ-DAVIS COMPANY INC.					
Fund: 111 - GENERAL					
BDG MTC	BUILDING MAINTENANCE				81.00
				Fund 111 - GENERAL Total:	**81.00**
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				3.68

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
dept supplies	EQUIPMENT MAINTENANCE				79.93
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**83.61**
				Vendor KRIZ-DAVIS COMPANY INC. Total:	**164.61**
Vendor: L.L. JOHNSON DISTRI. CO.					
Fund: 111 - GENERAL					
EQP MTC	EQUIPMENT MAINTENANCE				25.69
EQP MTC	EQUIPMENT MAINTENANCE				80.14
				Fund 111 - GENERAL Total:	**105.83**
				Vendor L.L. JOHNSON DISTRI. CO. Total:	**105.83**
Vendor: LEAGUE ASSOC OF RISK MANAGEMENT					
Fund: 212 - TRANSPORTATION					
INS. PREM	VEHICLE INSURANCE				262.75
				Fund 212 - TRANSPORTATION Total:	**262.75**
				Vendor LEAGUE ASSOC OF RISK MANAGEMENT Total:	**262.75**
Vendor: M.C. SCHAFF & ASSOC, INC					
Fund: 111 - GENERAL					
GRD MTC	GROUNDS MAINTENANCE				140.00
PROF ENGR	CONTRACTUAL SERVICES				1,040.00
				Fund 111 - GENERAL Total:	**1,180.00**
Fund: 224 - ECONOMIC DEVELOPMENT					
Airport Line Engineering	ECONOMIC DEVELOPMENT				8,620.00
				Fund 224 - ECONOMIC DEVELOPMENT Total:	**8,620.00**
Fund: 631 - WASTEWATER					
Contractual svc	CONTRACTUAL SERVICES				165.00
				Fund 631 - WASTEWATER Total:	**165.00**
				Vendor M.C. SCHAFF & ASSOC, INC Total:	**9,965.00**
Vendor: MADISON NATIONAL LIFE INS CO, INC					
Fund: 111 - GENERAL					
dis ins	DISABILITY INSURANCE				292.80
				Fund 111 - GENERAL Total:	**292.80**
Fund: 713 - CASH & INVESTMENT POOL					
life ins	LIFE INS EE PAYABLE				26.04
LIFE INSURANCE - ER	LIFE INS ER PAYABLE				754.56
SUPPLEMENTAL DISABILITY INS -..	DIS INC INS EE PAYABLE				4.41
				Fund 713 - CASH & INVESTMENT POOL Total:	**785.01**
				Vendor MADISON NATIONAL LIFE INS CO, INC Total:	**1,077.81**
Vendor: MASSEY, JOHN					
Fund: 223 - KENO					
BUR OAK TREE REBATE	CONTRACTUAL SERVICES				129.98
				Fund 223 - KENO Total:	**129.98**
				Vendor MASSEY, JOHN Total:	**129.98**
Vendor: MATHESON TRI-GAS INC					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				283.36
DEP SUP	DEPARTMENT SUPPLIES				116.70
				Fund 111 - GENERAL Total:	**400.06**
				Vendor MATHESON TRI-GAS INC Total:	**400.06**
Vendor: MATTHEW M HUTT, PH-D					
Fund: 111 - GENERAL					
CONTRACT SERV.	CONTRACTUAL SERVICES				450.00
				Fund 111 - GENERAL Total:	**450.00**
				Vendor MATTHEW M HUTT, PH-D Total:	**450.00**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: MENARDS					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				-1.99
DEP SUP	DEPARTMENT SUPPLIES				-26.91
DEP SUP	DEPARTMENT SUPPLIES				6.09
DEP SUP	DEPARTMENT SUPPLIES				45.19
DEP SUP	DEPARTMENT SUPPLIES				15.57
DEP SUP	DEPARTMENT SUPPLIES				82.07
DEP SUP	DEPARTMENT SUPPLIES				91.76
DEP SUP	DEPARTMENT SUPPLIES				79.92
EQP MTC	EQUIPMENT MAINTENANCE				9.16
DEP SUP	DEPARTMENT SUPPLIES				27.66
DEP SUP	DEPARTMENT SUPPLIES				1.99
dept. supl	DEPARTMENT SUPPLIES				30.27
				Fund 111 - GENERAL Total:	**360.78**
Fund: 631 - WASTEWATER					
Vehicle maint	VEHICLE MAINTENANCE				12.47
Dept sup	DEPARTMENT SUPPLIES				50.85
Dept sup	DEPARTMENT SUPPLIES				16.45
Dept sup	DEPARTMENT SUPPLIES				4.97
				Fund 631 - WASTEWATER Total:	**84.74**
				Vendor MENARDS Total:	**445.52**
Vendor: MONEY WISE OFFICE SUPPLIES					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				165.00
DEPT SUPPL	DEPARTMENT SUPPLIES				154.99
DEPT SUP	DEPARTMENT SUPPLIES				54.76
DEPT SUPPL	DEPARTMENT SUPPLIES				222.56
DEPT SUPPL	DEPARTMENT SUPPLIES				16.06
DEPT SUPPL	DEPARTMENT SUPPLIES				39.90
				Fund 111 - GENERAL Total:	**653.27**
				Vendor MONEY WISE OFFICE SUPPLIES Total:	**653.27**
Vendor: MWC ENTERPRISES INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				1,795.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**1,795.00**
				Vendor MWC ENTERPRISES INC Total:	**1,795.00**
Vendor: NAT'L REC & PARK ASSOC.					
Fund: 111 - GENERAL					
MBRSHP	MEMBERSHIPS				260.00
MBRSHP	MEMBERSHIPS				130.00
				Fund 111 - GENERAL Total:	**390.00**
				Vendor NAT'L REC & PARK ASSOC. Total:	**390.00**
Vendor: NCMA					
Fund: 111 - GENERAL					
DUES	MEMBERSHIPS				416.00
DUES	MEMBERSHIPS				100.00
				Fund 111 - GENERAL Total:	**516.00**
				Vendor NCMA Total:	**516.00**
Vendor: NE CHILD SUPPORT PAYMENT CENTER					
Fund: 713 - CASH & INVESTMENT POOL					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,982.31
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,982.31
				Fund 713 - CASH & INVESTMENT POOL Total:	**3,964.62**
				Vendor NE CHILD SUPPORT PAYMENT CENTER Total:	**3,964.62**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: NE DEPT OF REVENUE					
Fund: 111 - GENERAL					
Sales & Use Tax	SALES TAX PAYABLE				198.83
				Fund 111 - GENERAL Total:	**198.83**
Fund: 641 - WATER					
Sales & Use Tax	SALES TAX PAYABLE				7,948.70
Sales & Use Tax	SALES TAX PAYABLE				13,042.78
				Fund 641 - WATER Total:	**20,991.48**
Fund: 661 - STORMWATER					
Sales & Use Tax	SALES TAX PAYABLE				99.85
				Fund 661 - STORMWATER Total:	**99.85**
				Vendor NE DEPT OF REVENUE Total:	**21,290.16**
Vendor: NE LIBRARY COMMISSION					
Fund: 111 - GENERAL					
Trng	SCHOOL & CONFERENCE				10.00
				Fund 111 - GENERAL Total:	**10.00**
				Vendor NE LIBRARY COMMISSION Total:	**10.00**
Vendor: NEBR ENVIRONMENTAL PRODUCTS					
Fund: 212 - TRANSPORTATION					
EQUIPMENT	EQUIPMENT				126,306.00
				Fund 212 - TRANSPORTATION Total:	**126,306.00**
				Vendor NEBR ENVIRONMENTAL PRODUCTS Total:	**126,306.00**
Vendor: NEBRASKA MACHINERY COMPANY					
Fund: 621 - ENVIRONMENTAL SERVICES					
equip mtnc	EQUIPMENT MAINTENANCE				829.62
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**829.62**
				Vendor NEBRASKA MACHINERY COMPANY Total:	**829.62**
Vendor: NEBRASKA SALT AND GRAIN					
Fund: 212 - TRANSPORTATION					
ICE SLICER	STREET REPAIR SUPPLIES				10,899.72
				Fund 212 - TRANSPORTATION Total:	**10,899.72**
				Vendor NEBRASKA SALT AND GRAIN Total:	**10,899.72**
Vendor: NPPD					
Fund: 111 - GENERAL					
Electric	ELECTRICITY				405.12
Electric	ELECTRICITY				688.72
Electric	ELECTRICITY				597.37
Electric	ELECTRICITY				1,764.61
Electric	ELECTRICITY				1,884.89
Electric	ELECTRICITY				68.71
Electric	ELECTRICITY				1,616.65
Electric	STREET LIGHTS				100.40
				Fund 111 - GENERAL Total:	**7,126.47**
Fund: 212 - TRANSPORTATION					
Electric	ELECTRICITY				713.60
Electric	ELECTRIC POWER				1,891.37
Electric	STREET LIGHTS				28,384.95
				Fund 212 - TRANSPORTATION Total:	**30,989.92**
Fund: 213 - CEMETERY					
Electric	ELECTRICITY				615.91
				Fund 213 - CEMETERY Total:	**615.91**
Fund: 216 - BUSINESS IMPROVEMENT					
Electric	STREET LIGHTS				85.42
				Fund 216 - BUSINESS IMPROVEMENT Total:	**85.42**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 621 - ENVIRONMENTAL SERVICES					
Electric	ELECTRICITY				810.88
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**810.88**
Fund: 631 - WASTEWATER					
Electric	ELECTRICITY				1,574.53
Electric	ELECTRIC POWER				15,431.45
				Fund 631 - WASTEWATER Total:	**17,005.98**
Fund: 641 - WATER					
Electric	ELECTRICITY				263.42
Electric	ELECTRIC POWER				6,580.44
				Fund 641 - WATER Total:	**6,843.86**
				Vendor NPPD Total:	**63,478.44**
Vendor: OLLIS BOOK CORP.					
Fund: 111 - GENERAL					
Bks	BOOKS				780.17
				Fund 111 - GENERAL Total:	**780.17**
				Vendor OLLIS BOOK CORP. Total:	**780.17**
Vendor: OREGON TRAIL PLBG & HTG INC					
Fund: 212 - TRANSPORTATION					
BUILD MAIN	BUILDING MAINTENANCE				75.00
				Fund 212 - TRANSPORTATION Total:	**75.00**
				Vendor OREGON TRAIL PLBG & HTG INC Total:	**75.00**
Vendor: PANHANDLE COOP INC.					
Fund: 111 - GENERAL					
fuel	GASOLINE				707.41
VEHICLE FUEL	GASOLINE				146.92
GASOLINE	GASOLINE				4,296.95
GAS	GASOLINE				1,350.12
GAS	OTHER FUEL				327.44
				Fund 111 - GENERAL Total:	**6,828.84**
Fund: 212 - TRANSPORTATION					
GASOLINE	GASOLINE				937.03
DIESEL & PROPANE	OTHER FUEL				2,601.63
				Fund 212 - TRANSPORTATION Total:	**3,538.66**
Fund: 213 - CEMETERY					
GAS	GASOLINE				96.66
				Fund 213 - CEMETERY Total:	**96.66**
Fund: 621 - ENVIRONMENTAL SERVICES					
fleet fuel- November 2013	GASOLINE				6,974.52
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**6,974.52**
Fund: 631 - WASTEWATER					
Fuel costs	GASOLINE				1,233.80
Fuel costs	OTHER FUEL				931.30
				Fund 631 - WASTEWATER Total:	**2,165.10**
Fund: 641 - WATER					
Fuel	GASOLINE				1,219.97
Fuel	OTHER FUEL				70.24
				Fund 641 - WATER Total:	**1,290.21**
Fund: 661 - STORMWATER					
Fuel costs	GASOLINE				42.34
				Fund 661 - STORMWATER Total:	**42.34**
				Vendor PANHANDLE COOP INC. Total:	**20,936.33**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: PAUL REED CONSTRUCTION & SUPPLY,INC					
Fund: 224 - ECONOMIC DEVELOPMENT					
Airport Line Construction	ECONOMIC DEVELOPMENT				85,788.38
				Fund 224 - ECONOMIC DEVELOPMENT Total:	**85,788.38**
				Vendor PAUL REED CONSTRUCTION & SUPPLY,INC Total:	**85,788.38**
Vendor: PIQMEDIA, LLC					
Fund: 661 - STORMWATER					
Stormwater coop work	CONTRACTUAL SERVICES				500.00
				Fund 661 - STORMWATER Total:	**500.00**
				Vendor PIQMEDIA, LLC Total:	**500.00**
Vendor: PLATTE VALLEY BANK					
Fund: 661 - STORMWATER					
Land Purchase	STRUCTURES				15,081.77
				Fund 661 - STORMWATER Total:	**15,081.77**
Fund: 713 - CASH & INVESTMENT POOL					
HSA EE PYBLE	HSA EE PAYABLE				11,793.71
HSA ER PYBLE/SINGLE D	HSA ER PAYABLE				337.50
HSA ER PYBLE - FAMILY D	HSA ER PAYABLE				2,200.00
HSA EE PYBLE	HSA EE PAYABLE				9,183.46
HSA ER PYBLE/SINGLE D	HSA ER PAYABLE				137.50
HSA ER PYBLE - FAMILY D	HSA ER PAYABLE				1,850.00
HSA ER PYBLE - SINGLE C	HSA ER PAYABLE				10.00
HSA ER PYBLE - FAMILY C	HSA ER PAYABLE				70.00
				Fund 713 - CASH & INVESTMENT POOL Total:	**25,582.17**
				Vendor PLATTE VALLEY BANK Total:	**40,663.94**
Vendor: POSTMASTER					
Fund: 621 - ENVIRONMENTAL SERVICES					
Postage	POSTAGE				73.62
Postage	POSTAGE				78.87
Postage	POSTAGE				82.80
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**235.29**
Fund: 631 - WASTEWATER					
Postage	POSTAGE				73.62
Postage	POSTAGE				78.87
Postage	POSTAGE				82.80
				Fund 631 - WASTEWATER Total:	**235.29**
Fund: 641 - WATER					
Postage	POSTAGE				73.63
Postage	POSTAGE				78.87
Postage	POSTAGE				82.81
				Fund 641 - WATER Total:	**235.31**
				Vendor POSTMASTER Total:	**705.89**
Vendor: POWERPLAN					
Fund: 212 - TRANSPORTATION					
PARTS	EQUIPMENT MAINTENANCE				75.35
				Fund 212 - TRANSPORTATION Total:	**75.35**
				Vendor POWERPLAN Total:	**75.35**
Vendor: PRINT BROKER					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				29.94
DEPT SUPP	DEPARTMENT SUPPLIES				78.00
				Fund 111 - GENERAL Total:	**107.94**
				Vendor PRINT BROKER Total:	**107.94**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: PROTEX CENTRAL, INC.					
Fund: 111 - GENERAL					
FIRE ALARM INSPCTN	CONTRACTUAL SERVICES				190.00
				Fund 111 - GENERAL Total:	**190.00**
				Vendor PROTEX CENTRAL, INC. Total:	**190.00**
Vendor: QUILL CORP					
Fund: 111 - GENERAL					
DEPT SUPPL	DEPARTMENT SUPPLIES				103.95
DEPT SUPPL/JANIT SUPPL	DEPARTMENT SUPPLIES				59.59
DEPT SUPPL/JANIT SUPPL	DEPARTMENT SUPPLIES				59.59
DEPT SUPPL/JANIT SUPPL	JANITORIAL SUPPLIES				29.06
DEPT SUPPL/JANIT SUPPL	JANITORIAL SUPPLIES				29.06
				Fund 111 - GENERAL Total:	**281.25**
				Vendor QUILL CORP Total:	**281.25**
Vendor: RCI					
Fund: 812 - HEALTH INSURANCE					
INS. PREM	PREMIUM EXPENSE				7,758.91
Medical Claims	CLAIMS EXPENSE				173,400.08
Medical Claims	CLAIMS EXPENSE				27,806.74
Fex claim	FLEXIBLE BENFT EXPENSES				1,442.31
Med Claims	CLAIMS EXPENSE				17,176.95
Flex Claim	FLEXIBLE BENFT EXPENSES				3,401.96
Flex Claims	FLEXIBLE BENFT EXPENSES				127.69
				Fund 812 - HEALTH INSURANCE Total:	**231,114.64**
				Vendor RCI Total:	**231,114.64**
Vendor: REGION I OFFICE OF HUMAN DEVEL					
Fund: 621 - ENVIRONMENTAL SERVICES					
contractual services	DEPARTMENT SUPPLIES				825.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**825.00**
				Vendor REGION I OFFICE OF HUMAN DEVEL Total:	**825.00**
Vendor: REGIONAL WEST MEDICAL CENTER					
Fund: 111 - GENERAL					
dept supl	DEPARTMENT SUPPLIES				5.22
				Fund 111 - GENERAL Total:	**5.22**
				Vendor REGIONAL WEST MEDICAL CENTER Total:	**5.22**
Vendor: REGISTER OF DEEDS					
Fund: 213 - CEMETERY					
LEG FEE	LEGAL FEES				40.00
				Fund 213 - CEMETERY Total:	**40.00**
				Vendor REGISTER OF DEEDS Total:	**40.00**
Vendor: RESPOND FIRST AID SYSTEMS					
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				23.75
				Fund 212 - TRANSPORTATION Total:	**23.75**
				Vendor RESPOND FIRST AID SYSTEMS Total:	**23.75**
Vendor: RIVERSIDE DISCOVERY CENTER					
Fund: 111 - GENERAL					
CONTRCTL SVC	CONTRACTUAL SERVICES				87,500.00
				Fund 111 - GENERAL Total:	**87,500.00**
				Vendor RIVERSIDE DISCOVERY CENTER Total:	**87,500.00**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: ROOSEVELT P P DIST					
Fund: 641 - WATER					
Electric	ELECTRIC POWER				1,810.92
				Fund 641 - WATER Total:	**1,810.92**
				Vendor ROOSEVELT P P DIST Total:	**1,810.92**
Vendor: S M E C					
Fund: 713 - CASH & INVESTMENT POOL					
EE CONTRIBUTION - BIWEEKLY	SMEC EE PAYABLE				246.00
EE CONTRIBUTION - BIWEEKLY	SMEC EE PAYABLE				249.50
				Fund 713 - CASH & INVESTMENT POOL Total:	**495.50**
				Vendor S M E C Total:	**495.50**
Vendor: SAFETYLINE CONSULTANTS, INC					
Fund: 111 - GENERAL					
DEPT SUPPL	DEPARTMENT SUPPLIES				36.03
DEPT SUPPL	DEPARTMENT SUPPLIES				36.04
				Fund 111 - GENERAL Total:	**72.07**
				Vendor SAFETYLINE CONSULTANTS, INC Total:	**72.07**
Vendor: SANDBERG IMPLEMENT, INC					
Fund: 111 - GENERAL					
EQP MTC	EQUIPMENT MAINTENANCE				16.59
				Fund 111 - GENERAL Total:	**16.59**
Fund: 212 - TRANSPORTATION					
PARTS	EQUIPMENT MAINTENANCE				22.78
PARTS	EQUIPMENT MAINTENANCE				22.90
SUPP	DEPARTMENT SUPPLIES				47.97
				Fund 212 - TRANSPORTATION Total:	**93.65**
				Vendor SANDBERG IMPLEMENT, INC Total:	**110.24**
Vendor: SCB CO CLERK					
Fund: 111 - GENERAL					
agreement	CONTRACTUAL SERVICES				10,564.44
				Fund 111 - GENERAL Total:	**10,564.44**
				Vendor SCB CO CLERK Total:	**10,564.44**
Vendor: SCB FIREFIGHTERS UNION LOCAL 1454					
Fund: 713 - CASH & INVESTMENT POOL					
FIRE EE DUES	FIRE UNION DUES EE PAY				195.00
FIRE EE DUES	FIRE UNION DUES EE PAY				195.00
				Fund 713 - CASH & INVESTMENT POOL Total:	**390.00**
				Vendor SCB FIREFIGHTERS UNION LOCAL 1454 Total:	**390.00**
Vendor: SCB POLICE OFFICERS ASS'N					
Fund: 713 - CASH & INVESTMENT POOL					
POLICE EE DUES	POL UNION DUES EE PAY				378.00
POLICE EE DUES	POL UNION DUES EE PAY				378.00
				Fund 713 - CASH & INVESTMENT POOL Total:	**756.00**
				Vendor SCB POLICE OFFICERS ASS'N Total:	**756.00**
Vendor: SCOTTSBLUFF BODY & PAINT, INC					
Fund: 212 - TRANSPORTATION					
TOWING CHARGES	VEHICLE MAINTENANCE				70.00
				Fund 212 - TRANSPORTATION Total:	**70.00**
				Vendor SCOTTSBLUFF BODY & PAINT, INC Total:	**70.00**
Vendor: SHERIFF'S OFFICE					
Fund: 111 - GENERAL					
LEGAL FEES	LEGAL FEES				586.02
				Fund 111 - GENERAL Total:	**586.02**
				Vendor SHERIFF'S OFFICE Total:	**586.02**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: SIMON CONTRACTORS					
Fund: 212 - TRANSPORTATION					
COLD MIX	STREET REPAIR SUPPLIES				574.20
				Fund 212 - TRANSPORTATION Total:	**574.20**
				Vendor SIMON CONTRACTORS Total:	**574.20**
Vendor: SLAFTER OIL CO INC.					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				85.70
				Fund 111 - GENERAL Total:	**85.70**
Fund: 621 - ENVIRONMENTAL SERVICES					
other fuel	OTHER FUEL				439.75
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**439.75**
				Vendor SLAFTER OIL CO INC. Total:	**525.45**
Vendor: SNELL SERVICES INC.					
Fund: 111 - GENERAL					
Equip Mnt	EQUIPMENT MAINTENANCE				1,830.00
				Fund 111 - GENERAL Total:	**1,830.00**
				Vendor SNELL SERVICES INC. Total:	**1,830.00**
Vendor: SOURCE GAS					
Fund: 111 - GENERAL					
Monthly Fuel	HEATING FUEL				281.85
Monthly Fuel	HEATING FUEL				257.15
Monthly Fuel	HEATING FUEL				414.67
Monthly Fuel	HEATING FUEL				411.14
Monthly Fuel	HEATING FUEL				578.01
Monthly Fuel	HEATING FUEL				63.92
				Fund 111 - GENERAL Total:	**2,006.74**
Fund: 212 - TRANSPORTATION					
Monthly Fuel	HEATING FUEL				2,314.50
				Fund 212 - TRANSPORTATION Total:	**2,314.50**
Fund: 621 - ENVIRONMENTAL SERVICES					
Monthly Fuel	HEATING FUEL				294.57
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**294.57**
Fund: 641 - WATER					
Monthly Fuel	HEATING FUEL				136.82
				Fund 641 - WATER Total:	**136.82**
				Vendor SOURCE GAS Total:	**4,752.63**
Vendor: SOUTHWESTERN EQUIP. CO. INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
vehicle mtnc	VEHICLE MAINTENANCE				4,787.83
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**4,787.83**
				Vendor SOUTHWESTERN EQUIP. CO. INC. Total:	**4,787.83**
Vendor: SPECIAL INVESTIGATIONS					
Fund: 111 - GENERAL					
COMPLIANCE CKS-TOBACCO	DEPARTMENT SUPPLIES				80.00
COMPLIANCE CKS-TOBACCO	DEPARTMENT SUPPLIES				4.52
				Fund 111 - GENERAL Total:	**84.52**
				Vendor SPECIAL INVESTIGATIONS Total:	**84.52**
Vendor: STAPLES					
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				9.99
				Fund 212 - TRANSPORTATION Total:	**9.99**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				39.99
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**39.99**
				Vendor STAPLES Total:	**49.98**
Vendor: STAR HERALD					
Fund: 213 - CEMETERY					
SUB	SUBSCRIPTIONS				149.00
				Fund 213 - CEMETERY Total:	**149.00**
				Vendor STAR HERALD Total:	**149.00**
Vendor: STATE HEALTH LAB					
Fund: 641 - WATER					
Samples	SAMPLES				16.00
				Fund 641 - WATER Total:	**16.00**
				Vendor STATE HEALTH LAB Total:	**16.00**
Vendor: STATE OF NE.					
Fund: 111 - GENERAL					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				105.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES				105.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES				105.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES				105.00
				Fund 111 - GENERAL Total:	**420.00**
				Vendor STATE OF NE. Total:	**420.00**
Vendor: STATE OF NEBR-DEPT OF ADMIN SVC					
Fund: 111 - GENERAL					
Monthly Long Distance	TELEPHONE				9.61
Monthly Long Distance	TELEPHONE				4.63
Monthly Long Distance	TELEPHONE				4.62
Monthly Long Distance	TELEPHONE				1.73
Monthly Long Distance	TELEPHONE				0.94
Monthly Long Distance	TELEPHONE				3.58
Monthly Long Distance	TELEPHONE				15.91
Monthly Long Distance	TELEPHONE				33.32
Monthly Long Distance	TELEPHONE				14.51
Monthly Long Distance	TELEPHONE				3.27
Monthly Long Distance	TELEPHONE				2.50
				Fund 111 - GENERAL Total:	**94.62**
Fund: 212 - TRANSPORTATION					
Monthly Long Distance	TELEPHONE				7.80
				Fund 212 - TRANSPORTATION Total:	**7.80**
Fund: 213 - CEMETERY					
Monthly Long Distance	TELEPHONE				6.28
				Fund 213 - CEMETERY Total:	**6.28**
Fund: 621 - ENVIRONMENTAL SERVICES					
Monthly Long Distance	TELEPHONE				3.64
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**3.64**
Fund: 631 - WASTEWATER					
Monthly Long Distance	TELEPHONE				3.03
				Fund 631 - WASTEWATER Total:	**3.03**
Fund: 641 - WATER					
Monthly Long Distance	TELEPHONE				2.55
				Fund 641 - WATER Total:	**2.55**
Fund: 661 - STORMWATER					
Monthly Long Distance	TELEPHONE				12.15
				Fund 661 - STORMWATER Total:	**12.15**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 721 - GIS SERVICES					
Monthly Long Distance	TELEPHONE				0.52
				Fund 721 - GIS SERVICES Total:	**0.52**
				Vendor STATE OF NEBR-DEPT OF ADMIN SVC Total:	**130.59**
Vendor: TEAM CHEVROLET INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
vehicle mtnc	VEHICLE MAINTENANCE				46.20
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**46.20**
				Vendor TEAM CHEVROLET INC Total:	**46.20**
Vendor: TOTAL FUNDS BY HASLER					
Fund: 111 - GENERAL					
Pstg	POSTAGE				500.00
				Fund 111 - GENERAL Total:	**500.00**
				Vendor TOTAL FUNDS BY HASLER Total:	**500.00**
Vendor: TOYOTA FINANCIAL SVCS					
Fund: 111 - GENERAL					
HIDTA CAR LEASE	RENT-MACHINES				383.99
				Fund 111 - GENERAL Total:	**383.99**
				Vendor TOYOTA FINANCIAL SVCS Total:	**383.99**
Vendor: TYLER TECHNOLOGIES, INC					
Fund: 111 - GENERAL					
CONTRACT	EQUIPMENT				17,089.00
CONTRACT	EQUIPMENT				7,833.45
				Fund 111 - GENERAL Total:	**24,922.45**
				Vendor TYLER TECHNOLOGIES, INC Total:	**24,922.45**
Vendor: U S WELDING,INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				104.81
dept supplies	DEPARTMENT SUPPLIES				61.04
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**165.85**
				Vendor U S WELDING,INC Total:	**165.85**
Vendor: UNIQUE MANAGEMENT SERVICES, INC					
Fund: 111 - GENERAL					
Ctr Svc	CONTRACTUAL SERVICES				411.70
				Fund 111 - GENERAL Total:	**411.70**
				Vendor UNIQUE MANAGEMENT SERVICES, INC Total:	**411.70**
Vendor: UNITED CHAMBER OF COMMER					
Fund: 111 - GENERAL					
PRE-LEG.BRKFST	SCHOOL & CONFERENCE				15.00
PRE-LEG.BRKFST	SCHOOL & CONFERENCE				15.00
				Fund 111 - GENERAL Total:	**30.00**
				Vendor UNITED CHAMBER OF COMMER Total:	**30.00**
Vendor: UPSTART ENTERPRISES, LLC					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				310.18
				Fund 111 - GENERAL Total:	**310.18**
				Vendor UPSTART ENTERPRISES, LLC Total:	**310.18**
Vendor: US BANK-CPS					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				14.82
GASOLINE	GASOLINE				90.06
SCL CON	SCHOOL & CONFERENCE				416.34
				Fund 111 - GENERAL Total:	**521.22**
				Vendor US BANK-CPS Total:	**521.22**

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: VERIZON WIRELESS					
Fund: 111 - GENERAL					
CELL PHONES	TELEPHONE				459.02
CELL PHONES	TELEPHONE				22.34
				Fund 111 - GENERAL Total:	**481.36**
				Vendor VERIZON WIRELESS Total:	**481.36**
Vendor: VIAERO WIRELESS					
Fund: 631 - WASTEWATER					
Diggers locates	CONTRACTUAL SERVICES				18.10
				Fund 631 - WASTEWATER Total:	**18.10**
Fund: 641 - WATER					
Diggers locates	CONTRACTUAL SERVICES				18.11
				Fund 641 - WATER Total:	**18.11**
				Vendor VIAERO WIRELESS Total:	**36.21**
Vendor: VINCE KELLEY					
Fund: 713 - CASH & INVESTMENT POOL					
P/R Reimbmnt	YMCA PAY EE				44.25
				Fund 713 - CASH & INVESTMENT POOL Total:	**44.25**
				Vendor VINCE KELLEY Total:	**44.25**
Vendor: VISTABEAM					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				8.00
				Fund 111 - GENERAL Total:	**8.00**
Fund: 215 - SPECIAL PROJECTS					
CON SVC	DEPARTMENT SUPPLIES				8.00
				Fund 215 - SPECIAL PROJECTS Total:	**8.00**
				Vendor VISTABEAM Total:	**16.00**
Vendor: WALMART COMMUNITY/GEMB					
Fund: 111 - GENERAL					
DEP SUP	DEPARTMENT SUPPLIES				196.52
				Fund 111 - GENERAL Total:	**196.52**
Fund: 212 - TRANSPORTATION					
SUPP	DEPARTMENT SUPPLIES				9.85
SUPP	DEPARTMENT SUPPLIES				12.92
				Fund 212 - TRANSPORTATION Total:	**22.77**
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				35.85
				Fund 621 - ENVIRONMENTAL SERVICES Total:	**35.85**
				Vendor WALMART COMMUNITY/GEMB Total:	**255.14**
Vendor: WELLS FARGO BANK N.A.					
Fund: 713 - CASH & INVESTMENT POOL					
RETIREMENT GENERAL - EE	REGULAR RETIRE EE PAY				8,077.78
RETIREMENT GENERAL ADDTL -…	REGULAR RETIRE EE PAY				2,763.66
RETIREMENT GENERAL ADDTL -…	REGULAR RETIRE ER PAY				2,380.57
TSA POLICE	RETIRE POLICE EE PAY				8,851.56
TSA POLICE ADDTL - EE	RETIRE POLICE EE PAY				48.44
TSA FIRE	RETIRE FIRE EE PAYABLE				6,660.49
TSA FIRE ADDTL - EE	RETIRE FIRE EE PAYABLE				365.00
RETIREMENT GENERAL - EE	REGULAR RETIRE EE PAY				8,138.94
RETIREMENT GENERAL ADDTL -…	REGULAR RETIRE EE PAY				2,820.87
RETIREMENT GENERAL ADDTL -…	REGULAR RETIRE ER PAY				2,416.24
TSA POLICE	RETIRE POLICE EE PAY				8,366.32
TSA POLICE ADDTL - EE	RETIRE POLICE EE PAY				47.99
TSA FIRE	RETIRE FIRE EE PAYABLE				6,105.34

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
TSA FIRE ADDTL - EE	RETIRE FIRE EE PAYABLE				365.00
				Fund 713 - CASH & INVESTMENT POOL Total:	**57,408.20**
				Vendor WELLS FARGO BANK N.A. Total:	**57,408.20**
Vendor: WINGATE BY WYNDHAM					
Fund: 631 - WASTEWATER					
Lodging	SCHOOL & CONFERENCE				179.90
				Fund 631 - WASTEWATER Total:	**179.90**
				Vendor WINGATE BY WYNDHAM Total:	**179.90**
Vendor: WTG MIDWEST, INC					
Fund: 631 - WASTEWATER					
Equip maint	EQUIPMENT MAINTENANCE				295.00
				Fund 631 - WASTEWATER Total:	**295.00**
				Vendor WTG MIDWEST, INC Total:	**295.00**
Vendor: YMCA OF SCOTTSBLUFF					
Fund: 713 - CASH & INVESTMENT POOL					
EE-SINGLE	YMCA PAY EE				699.96
ER PAID	YMCA PAY ER				684.09
				Fund 713 - CASH & INVESTMENT POOL Total:	**1,384.05**
				Vendor YMCA OF SCOTTSBLUFF Total:	**1,384.05**
				Grand Total:	**997,618.48**

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	162,121.17	491.63
211 - REGIONAL LIBRARY	970.90	0.00
212 - TRANSPORTATION	178,051.26	0.00
213 - CEMETERY	7,116.85	0.00
215 - SPECIAL PROJECTS	8.00	0.00
216 - BUSINESS IMPROVEMENT	85.42	0.00
223 - KENO	129.98	0.00
224 - ECONOMIC DEVELOPMENT	94,408.38	0.00
621 - ENVIRONMENTAL SERVICES	20,195.97	235.29
631 - WASTEWATER	20,688.64	235.29
641 - WATER	54,842.69	21,226.79
661 - STORMWATER	15,736.11	15,181.62
713 - CASH & INVESTMENT POOL	212,147.95	212,103.70
721 - GIS SERVICES	0.52	0.00
812 - HEALTH INSURANCE	231,114.64	223,355.73
Grand Total:	**997,618.48**	**472,830.05**

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-21311	SALES TAX PAYABLE	198.83	198.83
111-51281-142	DISABILITY INSURANCE	292.80	292.80
111-52111-111	DEPARTMENT SUPPLIES	332.91	0.00
111-52111-121	DEPARTMENT SUPPLIES	54.76	0.00
111-52111-141	DEPARTMENT SUPPLIES	429.73	0.00
111-52111-142	DEPARTMENT SUPPLIES	4,485.65	0.00
111-52111-151	DEPARTMENT SUPPLIES	183.47	0.00
111-52111-171	DEPARTMENT SUPPLIES	1,541.54	0.00
111-52111-172	DEPARTMENT SUPPLIES	219.34	0.00
111-52121-111	JANITORIAL SUPPLIES	25.79	0.00
111-52121-141	JANITORIAL SUPPLIES	35.42	0.00
111-52121-142	JANITORIAL SUPPLIES	35.42	0.00
111-52121-151	JANITORIAL SUPPLIES	218.09	0.00
111-52162-142	FIREARMS SUPPLIES	319.50	0.00
111-52181-142	UNIFORMS & CLOTHING	308.71	0.00
111-52222-151	BOOKS	1,057.31	0.00
111-52311-114	MEMBERSHIPS	516.00	0.00
111-52311-171	MEMBERSHIPS	260.00	0.00
111-52311-172	MEMBERSHIPS	130.00	0.00
111-52411-151	POSTAGE	500.00	0.00
111-52511-121	GASOLINE	146.92	0.00
111-52511-141	GASOLINE	707.41	0.00
111-52511-142	GASOLINE	4,456.01	0.00
111-52511-171	GASOLINE	1,350.12	0.00
111-52521-171	OTHER FUEL	327.44	0.00
111-53111-111	CONTRACTUAL SERVICES	190.00	0.00
111-53111-112	CONTRACTUAL SERVICES	450.00	0.00
111-53111-121	CONTRACTUAL SERVICES	1,602.50	0.00
111-53111-142	CONTRACTUAL SERVICES	10,984.44	0.00
111-53111-151	CONTRACTUAL SERVICES	411.70	0.00
111-53111-171	CONTRACTUAL SERVICES	87,500.00	0.00
111-53211-114	LEGAL FEES	586.02	0.00
111-53421-141	BUILDING MAINTENANCE	16.20	0.00
111-53421-142	BUILDING MAINTENANCE	16.20	0.00
111-53421-171	BUILDING MAINTENANCE	81.00	0.00
111-53441-111	EQUIPMENT MAINTENAN…	71.76	0.00
111-53441-141	EQUIPMENT MAINTENAN…	34.11	0.00
111-53441-142	EQUIPMENT MAINTENAN…	251.14	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53441-151	EQUIPMENT MAINTENAN…	1,893.89	0.00
111-53441-171	EQUIPMENT MAINTENAN…	519.54	0.00
111-53451-142	VEHICLE MAINTENANCE	31.33	0.00
111-53471-171	GROUNDS MAINTENANCE	140.00	0.00
111-53511-111	ELECTRICITY	405.12	0.00
111-53511-141	ELECTRICITY	688.72	0.00
111-53511-142	ELECTRICITY	597.37	0.00
111-53511-151	ELECTRICITY	1,764.61	0.00
111-53511-171	ELECTRICITY	1,953.60	0.00
111-53511-172	ELECTRICITY	1,616.65	0.00
111-53521-111	HEATING FUEL	281.85	0.00
111-53521-141	HEATING FUEL	257.15	0.00
111-53521-142	HEATING FUEL	414.67	0.00
111-53521-151	HEATING FUEL	411.14	0.00
111-53521-171	HEATING FUEL	578.01	0.00
111-53521-172	HEATING FUEL	63.92	0.00
111-53551-171	STREET LIGHTS	100.40	0.00
111-53561-111	TELEPHONE	9.61	0.00
111-53561-112	TELEPHONE	4.63	0.00
111-53561-114	TELEPHONE	4.62	0.00
111-53561-115	TELEPHONE	1.73	0.00
111-53561-116	TELEPHONE	0.94	0.00
111-53561-121	TELEPHONE	3.58	0.00
111-53561-141	TELEPHONE	15.91	0.00
111-53561-142	TELEPHONE	492.34	0.00
111-53561-143	TELEPHONE	22.34	0.00
111-53561-151	TELEPHONE	14.51	0.00
111-53561-171	TELEPHONE	3.27	0.00
111-53561-172	TELEPHONE	2.50	0.00
111-53631-142	RENT-MACHINES	383.99	0.00
111-53711-114	SCHOOL & CONFERENCE	15.00	0.00
111-53711-115	SCHOOL & CONFERENCE	15.00	0.00
111-53711-142	SCHOOL & CONFERENCE	579.25	0.00
111-53711-151	SCHOOL & CONFERENCE	10.00	0.00
111-53711-171	SCHOOL & CONFERENCE	416.34	0.00
111-53721-142	BUSINESS TRAVEL	69.95	0.00
111-53811-114	BONDING	2,625.00	0.00
111-53913-112	RECRUITMENT	462.00	0.00
111-54411-111	EQUIPMENT	24,922.45	0.00
211-52222-151	BOOKS	970.90	0.00
212-52111-212	DEPARTMENT SUPPLIES	2,312.79	0.00
212-52171-212	STREET REPAIR SUPPLIES	11,473.92	0.00
212-52311-212	MEMBERSHIPS	80.00	0.00
212-52511-212	GASOLINE	937.03	0.00
212-52521-212	OTHER FUEL	2,601.63	0.00
212-53421-212	BUILDING MAINTENANCE	75.00	0.00
212-53441-212	EQUIPMENT MAINTENAN…	121.03	0.00
212-53451-212	VEHICLE MAINTENANCE	568.89	0.00
212-53511-212	ELECTRICITY	713.60	0.00
212-53521-212	HEATING FUEL	2,314.50	0.00
212-53531-212	ELECTRIC POWER	1,891.37	0.00
212-53551-212	STREET LIGHTS	28,384.95	0.00
212-53561-212	TELEPHONE	7.80	0.00
212-53841-212	VEHICLE INSURANCE	262.75	0.00
212-54411-212	EQUIPMENT	126,306.00	0.00
213-52111-213	DEPARTMENT SUPPLIES	6,209.00	0.00
213-52225-213	SUBSCRIPTIONS	149.00	0.00
213-52511-213	GASOLINE	96.66	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
213-53211-213	LEGAL FEES	40.00	0.00
213-53511-213	ELECTRICITY	615.91	0.00
213-53561-213	TELEPHONE	6.28	0.00
215-52111-172	DEPARTMENT SUPPLIES	8.00	0.00
216-53551-000	STREET LIGHTS	85.42	0.00
223-53111-113	CONTRACTUAL SERVICES	129.98	0.00
224-59111-114	ECONOMIC DEVELOPME…	94,408.38	0.00
621-52111-621	DEPARTMENT SUPPLIES	3,415.73	0.00
621-52411-621	POSTAGE	235.29	235.29
621-52511-621	GASOLINE	6,974.52	0.00
621-52521-621	OTHER FUEL	439.75	0.00
621-53193-621	DISPOSAL FEES	2,250.00	0.00
621-53441-621	EQUIPMENT MAINTENAN…	921.04	0.00
621-53451-621	VEHICLE MAINTENANCE	4,850.55	0.00
621-53511-621	ELECTRICITY	810.88	0.00
621-53521-621	HEATING FUEL	294.57	0.00
621-53561-621	TELEPHONE	3.64	0.00
631-52111-631	DEPARTMENT SUPPLIES	72.27	0.00
631-52411-631	POSTAGE	235.29	235.29
631-52511-631	GASOLINE	1,233.80	0.00
631-52521-631	OTHER FUEL	931.30	0.00
631-53111-631	CONTRACTUAL SERVICES	719.60	0.00
631-53441-631	EQUIPMENT MAINTENAN…	295.00	0.00
631-53451-631	VEHICLE MAINTENANCE	12.47	0.00
631-53511-631	ELECTRICITY	1,574.53	0.00
631-53531-631	ELECTRIC POWER	15,431.45	0.00
631-53561-631	TELEPHONE	3.03	0.00
631-53711-631	SCHOOL & CONFERENCE	179.90	0.00
641-21311	SALES TAX PAYABLE	20,991.48	20,991.48
641-21416	REFUNDS PAYABLE	295.30	0.00
641-52111-641	DEPARTMENT SUPPLIES	9,019.25	0.00
641-52116-641	METERS	11,098.60	0.00
641-52117-641	SAMPLES	256.00	0.00
641-52411-641	POSTAGE	235.31	235.31
641-52511-641	GASOLINE	1,219.97	0.00
641-52521-641	OTHER FUEL	70.24	0.00
641-52611-641	CHEMICALS	1,517.70	0.00
641-53111-641	CONTRACTUAL SERVICES	63.59	0.00
641-53441-641	EQUIPMENT MAINTENAN…	584.85	0.00
641-53451-641	VEHICLE MAINTENANCE	696.25	0.00
641-53511-641	ELECTRICITY	263.42	0.00
641-53521-641	HEATING FUEL	136.82	0.00
641-53531-641	ELECTRIC POWER	8,391.36	0.00
641-53561-641	TELEPHONE	2.55	0.00
661-21311	SALES TAX PAYABLE	99.85	99.85
661-52511-661	GASOLINE	42.34	0.00
661-53111-661	CONTRACTUAL SERVICES	500.00	0.00
661-53561-661	TELEPHONE	12.15	0.00
661-54311-661	STRUCTURES	15,081.77	15,081.77
713-21511	MISC PAYROLL DEDUCT	720.28	720.28
713-21512	MEDICARE W/H EE PAYAB…	14,146.66	14,146.66
713-21513	FICA W/H EE PAYABLE	52,167.72	52,167.72
713-21514	FED W/H EE PAYABLE	52,283.59	52,283.59
713-21517	POL UNION DUES EE PAY	756.00	756.00
713-21518	FIRE UNION DUES EE PAY	390.00	390.00
713-21523	LIFE INS EE PAYABLE	83.15	83.15
713-21524	SMEC EE PAYABLE	495.50	495.50
713-21527	WAGE ATTACHMENT EE …	406.84	406.84

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
713-21528	REGULAR RETIRE EE PAY	21,801.25	21,801.25
713-21529	DEFERRED COMP EE PAY	1,530.00	1,530.00
713-21531	RETIRE FIRE EE PAYABLE	13,495.83	13,495.83
713-21533	RETIRE POLICE EE PAY	17,314.31	17,314.31
713-21534	DIS INC INS EE PAYABLE	30.36	30.36
713-21539	CHILD SUPPORT EE PAY	3,964.62	3,964.62
713-21540	YMCA PAY EE	744.21	699.96
713-21541	HSA EE PAYABLE	20,977.17	20,977.17
713-21723	LIFE INS ER PAYABLE	754.56	754.56
713-21728	REGULAR RETIRE ER PAY	4,796.81	4,796.81
713-21740	YMCA PAY ER	684.09	684.09
713-21741	HSA ER PAYABLE	4,605.00	4,605.00
721-53561-721	TELEPHONE	0.52	0.00
812-53861-112	PREMIUM EXPENSE	7,758.91	0.00
812-53862-112	CLAIMS EXPENSE	218,383.77	218,383.77
812-53863-112	FLEXIBLE BENFT EXPENSES	4,971.96	4,971.96
	Grand Total:	**997,618.48**	**472,830.05**

Project Account Summary

Project Account Key		Expense Amount	Payment Amount
None		908,070.26	472,830.05
2117753511		68.71	0.00
2122054411		1,279.04	0.00
2122352111		16.00	0.00
2123153111		129.98	0.00
2147853111		87,500.00	0.00
6002052511		42.34	0.00
6002053111		500.00	0.00
6002053561		12.15	0.00
	Grand Total:	**997,618.48**	**472,830.05**

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Public Inp1

Council to consider issuance of a special designated liquor license for the Knights of Columbus, 1719 1st Ave., to serve beer and wine at a fund raising event on February 1, 2014 from 5:00 p.m. to 11:00 p.m.

Staff Contact: Cindy Dickinson, City Clerk

APPLICATION FOR SPECIAL DESIGNATED LICENSE

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.ne.gov/

DO YOU NEED POSTERS? YES ☐ NO ☐

RETAIL LICENSE HOLDERS ○

NON PROFIT APPLICANTS ✓

Non Profit Status (check one that best applies)

Municipal ○ Political ○ Fine Arts ✓ Fraternal ○ Religious ○ Charitable ○ Public Service ○

COMPLETE ALL QUESTIONS

1. Type of alcohol to be served and/or consumed: Beer ☑ Wine ☑ Distilled Spirits ☐

2. Liquor license number and class (i.e. C-55441) (If you're a nonprofit organization leave blank)

3. Licensee name (last, first,), corporate name or limited liability company (LLC) name (As it reads on your liquor license)

   NAME: Knights of Columbus Assembly #1874

   ADDRESS: 1719 1st Avenue

   CITY Scottsbluff ZIP 69361

4. Location where event will be held; name, address, city, county, zip code

   BUILDING NAME Knights of Columbus Hall

   ADDRESS: 1719 1st Avenue CITY Scottsbluff

   ZIP 69361 COUNTY and COUNTY # Scotts Bluff

   a. Is this location within the city/village limits? YES ☑ NO ☐

   b. Is this location within the 150' of church, school, hospital or home for aged/indigent or for veterans and/or wives? YES ☐ NO ☑

   c. Is this location within 300' of any university or college campus? YES ☐ NO ☑

FORM 108
REV Jun-13
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5. Date(s) and Time(s) of event (no more than six (6) **consecutive** days on one application)

Date	Date	Date	Date	Date	Date
2-1-2014					
Hours From 5 pm	**Hours** From	**Hours** From	**Hours** From	**Hours** From	**Hours** From
To 11 pm	To	To	To	To	To

a. Alternate date: none

b. Alternate location: none
(Alternate date or location must be specified in local approval)

6. Indicate type of activity to be carried on during event:

○ Dance ○ Reception ◉ Fund Raiser ○ Beer Garden ○ Sampling/Tasting

Other ______

7. Description of area to be licensed
Inside building, dimensions of area to be covered **IN FEET** 164 x 44
(not square feet or acres)
*Outdoor area dimensions of area to be covered **IN FEET** none x ______
***SKETCH OF OUTDOOR AREA (or attach copy of sketch) (sample sketch)**

If outdoor area, how will premises be enclosed?
___Fence; ___snow fence ☐ chain link ☐ cattle panel
___other n/a
___Tent

8. How many attendees do you expect at event? 230

9. If over 150 attendees. Indicate the steps that will be taken to prevent underage persons from obtaining alcohol beverages. (Attach separate sheet if needed)
I Ds will be checked at the entrance

10. Will premises to be covered by license comply with all Nebraska sanitation laws? YES ☑ NO ☐

a. Are there separate toilets for both men and women? YES ☑ NO ☐

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11. **Retailer: Will you be purchasing your alcohol from a wholesaler?** **YES** ___ **NO** ___
Non-Profit: Where will you be purchasing your alcohol?

Wholesaler X **Retailer** ____ (includes wineries) **Both** _____ **BYO** _____

12. Will there be any games of chance operating during the event? YES ☑ NO ☐

If so, describe activity Casino night, printed money for craps,black jack 3 card poker with auction at end using paper money for prizes.

NOTE: Only games of chance approved by the Department of Revenue, Charitable Gaming Division are permitted. All other forms of gambling are prohibited by State Law: There are no exceptions for Non Profit Organizations or any events raising funds for a charity. This is only an application for a Special Designated License under the Liquor Control Act and is not a gambling permit application.

13. Any other information or requests for exemptions: none

14. Name and **telephone number/cell phone number** of immediate **supervisor.** This person will be at the location of the event when it occurs, able to answer any questions from Commission and/or law enforcement before and during the event, and who will be responsible for ensuring that any applicable laws, ordinances, rules and regulations are adhered to. **PLEASE PRINT LEGIBLY**

Print name of Event Supervisor Richard K. Lessert

Signature of Event Supervisor ____________________

Event Supervisor phone: Before 308-783-5363 During 308-632-8197
Email address ____________________

Consent of Authorized Representative/Applicant

15. I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

sign here Richard K. Lessert
Authorized Representative/Applicant

Faithful Captain
Title

12-4-13
Date

Richard K. Lessert
Print Name

This individual must be listed on the application as an officer or stockholder unless a letter has been filed appointing an individual as the catering manager allowing them to sign all SDL applications.

The law requires that no special designated license provided for by this section shall be issued by the Commission without the approval of the local governing body. For the purposes of this section, the local governing body shall be the city or village within which the particular place for which the special designated license is requested is located, or if such place is not within the corporate limits of a city or village, then the local governing body shall be the county within which the place for which the special designated license is requested is located.

This page is required to be completed by Non Profit applicants only.

Application for Special Designated License
Under Nebraska Liquor Control Act
Affidavit of Non-Profit Status

I HEREBY DECLARE THAT THE CORPORATION MAKING APPLICATION FOR A SPECIAL DESIGNATED LICENSE UNDER THE NEBRASKA LIQUOR CONTROL ACT IS EITHER A MUNICIPAL CORPORATION, A FINE ARTS MUSEUM INCORPORATED AS A NONPROFIT CORPORATION, A RELIGIOUS NONPROFIT CORPORATION WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES, A POLITICAL ORGANIZATION WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES, OR ANY OTHER NONPROFIT CORPORATION, THE PURPOSE OF WHICH IS FRATERNAL, CHARITABLE, OR PUBLIC SERVICE AND WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES AS PER §53-124.11(1).

AS SIGNATORY I CONSENT TO THE RELEASE OF ANY DOCUMENTS SUPPORTING THIS DECLARATION AND ANY DOCUMENTS SUPPORTING THIS DECLARATION WILL BE PROVIDED TO THE NEBRASKA LIQUOR CONTROL COMMISSION, THE NEBRASKA STATE PATROL OR ANY AGENT OF THE LIQUOR CONTROL COMMISSION IMMEDIATELY UPON DEMAND. I ALSO CONSENT TO THE INVESTIGATION OF THIS CORPORATE ENTITY TO DETERMINE IT'S NONPROFIT STATUS.

I AGREE TO WAIVE ANY RIGHTS OR CAUSES OF ACTION AGAINST THE NEBRASKA LIQUOR CONTROL COMMISSION, THE NEBRASKA STATE PATROL OR ANY PARTY RELEASING INFORMATION TO THE AFOREMENTIONED PARTIES.

Knights of Columbus Assembly #1874
NAME OF CORPORATION

47-0643558
FEDERAL ID NUMBER

Richard K [signature]
SIGNATURE OF TITLE OF CORPORATE OFFICERS

THE ABOVE INDIVIDUAL STATES THAT THE STATEMENT ABOVE IS TRUE AND CORRECT: IF ANY FALSE STATEMENT IS MADE ON THIS APPLICATION, THE APPLICANT SHALL BE DEEMED GUILTY OF PERJURY AND SUBJECT TO PENALTIES PROVIDED BY LAW. (SEC. §53-131.01) NEBRASKA LIQUOR CONTROL ACT

SUBSCRIBED IN MY PRESENCE AND SWORN TO BEFORE ME THIS 20th DAY OF December, 2013.

Cynthia Ann Dickinson
NOTARY PUBLIC SIGNATURE & SEAL

GENERAL NOTARY - State of Nebraska
CYNTHIA ANN DICKINSON
My Comm. Exp. October 10, 2015

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MEMORANDUM

TO: Rick Kuckkahn, City Manager

FROM: Kevin Spencer, Chief of Police

CC: Cindy Dickinson, City Clerk

DATE: December 26, 2013

RE: Request for a Special Designated License (SDL) – Knights of Columbus Assembly #1874 1719 1st Ave Scottsbluff, NE

In regards to the Knights of Columbus Assembly #1874's application for a Special Designated License (SDL) for February 1, 2014 from 1700 to 2300 hours for a fund raiser. There will be sufficient law enforcement officers on duty to handle regular patrol duties in the city and to respond to the Knights of Columbus in the event of a problem. As always, we would insist that management have adequate staff on hand to closely monitor the event and take steps to ensure minors do not drink.

The police department does not object to the issuance of the Special Designated License.

Kevin Spencer
Chief of Police

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Bids1

Council to approve the bid from the Mower Shop in the amount of $17,500 for one new mower for the Cemetery.

Staff Contact: Perry Mader, Park and Rec Director

Agenda Statement

Item No.

For meeting of: January 6th, 2014

AGENDA TITLE: Council to approve bids for new Cemetery mower.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Scottsbluff Parks and Recreation

PRESENTATION BY: City Manager Rick Kuckkahn

SUMMARY EXPLANATION:
The Scottsbluff Parks and Recreation Department is requesting approval to purchase a new mower for the Fairview Cemetery. This is a FY 2013/2014 CIP item for a total of $17,000. Attached is the list of vendors, equipment and quotes for equipment.

Due to the unique nature of the cemetery grounds and having to maneuver around headstones, it is difficult to find a mower that fits our needs.

We asked for 3 quotes and received 2 with Kubota not submitting any quote. Frank Implement's quotes were drastically high but we believe it is difficult for them to produce the equipment we need.

Based on our needs and budget, The Mower Shop in Scottsbluff is staff's recommendation for the purchase of the equipment at $17,500. $17,000 would be taken from the CIP budget. $500 would be taken from department supplies budget.

EXHIBITS

Resolution x Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ____________________

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: ____________________
City Manager

Rev 3/1/99CClerk

CITY OF SCOTTSBLUFF
FAIRVIEW CEMETERY
PHONE (308) 630-6237
FAX (308) 632-1756

Memo

To: Perry Mader

From: Vince

CC:

Date: 12/11/2013

Re: Mower Quotes

Perry, for the 2013-14 Fiscal year council approved $17,000.00 for the purchase of a replacement mower for the cemetery. Keeping the cemeteries unique needs in mind, I came up with the following list of features that would best fit the needs of the cemetery.

1. **Ability to catch grass. During the spring and fall when the grass grows at a faster rate than normal, grass clipping tend to collect in the turf creating a mess. This will allow us another option for cleaning it up.**
2. **High lift dumping ability. By using a high lift dumping mower it will help reduce the number of times the clipping need to be handled. They can be dumped directly into a pickup or truck to be hauled away.**
3. **Rear discharge. When the grass catcher is not in use it needs to have the ability of discharge the clippings to the rear of the machine to reduce the amount of clipping on headstones.**
4. **Small compact tractor unit with a diesel engine. By using a smaller unit it is easier to maneuver around headstones and trees.**

I contacted three (3) local mower dealers, and asked if they had a mower the could do what we were asking. The dealers and their responses are as followed.

1. **Rexus AG The Mower Shop (Walker) 2013 Walker MDDGHS with a high-dump attachment and a 52" rear discharge deck. $22,861.00**
2. **Frank Implement (John Deere) 2013 John Deere Model 1445 commercial mower with a MSC- 600 Hydraulic material collection system. And a 60" side discharge deck. $34,603.00**

3. **Sandberg Implement (Kubota & Grasshopper) did not submit a bid. They said Kubota has discontinued there high dump mower.**

I am recominding we accecpt the bid fromRexus Ag The Mower Shop. It was by far the lowest bid. After a trade in allowance of $5,361.00 on a Kubota mower being taken out of service the final bid was $17,500.00. This bid is still $500.00 over the budgeted amount so the overage of $500.00 will have to come out of operation budget.

At the cemetery we currently have one walker mower in the mowing fleet. I am comfortable with the durability and perforamce of the Walker mowers. They are smaller and it takes longer to mow, but the quality of cut in my opinion is far superior to that of John Deere and Kubota.

Invoice

DATE	INVOICE #
10/15/2013	4351

The Mower Shop
711 19th Ave.
Scottsbluff, NE 69361

Phone #
308-635-1511/308-631-5683

BILL TO
Fairview Cemetary City of Scottsbluff 1818 Ave. A Scottsbluff NE 69361 630-6237

P.O. NUMBER	TERMS	DUE DATE
213	Due on receipt	10/15/2013

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	SERVICED	AMOUNT
1	MDDGHSA	Industrial Model (D) With 20.9-HP Kubota Diesel Engine	16,000.00		16,000.00
1	HD8400A	Hi-Dump Kit (Model D or T) Spread axel	4,561.00		4,561.00
1	DGHS52	52" Rear Discharge Deck Assembly, Reverse Rotation Blades, HD Drive	2,300.00		2,300.00
	Discount	trade kubota and broom 2005 Rollm Bar. CITY DISCOUNT IN THE TRADE AMT	-5,361.00		-5,361.00

Subtotal	$17,500.00
Sales Tax (0.0%)	$0.00
Total	$17,500.00
Payments/Credits	$0.00
Balance Due	$17,500.00

Bill Reynolds

JOHN DEERE

Equipment Details

Dealership: TODD NEU
FRANK IMPLEMENT CO.
3609 BISON
SCOTTSBLUFF, NE 69361
Phone: 3086324440

Date October 10, 2013

All amounts are displayed in USD

1445 Series II Commercial Front Mower (Less Mower Deck)

Code	Description	Qty	List Price
0085TC	1445 Series II Commercial Front Mower (Less Mower Deck)		**$20,965.00**

Options

	Required Items:		
	F.O.B. Raleigh, North Carolina		
1001	Four Wheel Drive (Full Time or On Demand)	1	$2,913.00
2000	23x10.50-12 4PR Turf Drive Tires	1	In Base Price
3000	Deluxe Suspension Seat with Armrests	1	In Base Price
	Configuration Total:		**$23,878.00**

60 In. 7-Iron II Commercial Side Discharge Mower Deck (For 1400 Series II and Non-Series II Front Mowers)

Code	Description	Qty	List Price
0331TC	60 In. 7-Iron II Commercial Side Discharge Mower Deck (For 1400 Series II and Non-Series II Front Mowers) Will not Retrofit F900, F1145 Series Front Mowers.		**$4,070.00**
	Configuration Total:		**$4,070.00**

MCS 600 Hydraulic High-Dump Material Collection System (For 1400 4WD/1500 Series II and Non-Series II Front Mowers)

Code	Description	Qty	List Price
0801TC	MCS 600 Hydraulic High-Dump Material Collection System (For 1400 4WD/1500 Series II and Non-Series II Front Mowers) Mowers Require TCB10567 Rear Auxillary Hydraulic Kit and		**$6,220.00**

TCB10388 Two-Spool Auxillary Hydraulic Kit.
*Drive Coupler AM102741 is required for all MCS 600 Material Collection Systems.

All 1400 4WD Mowers can not be Operated with MCS and Cab. MCS can not be Used with the 72 In. 7-Iron V-Flex Commercial Side Discharge Mower Deck.

Options

	Required Items:		
	F.O.B. Davenport, Iowa		
1001	60 In. Chute with MCS Adapter	1	No Added Cost
	Optional Items:		
TCB10567	Rear Auxiliary Hydraulic Outlet Kit	1	$320.88
AM102741	Drive Coupler Needs to be ordered with all MCS 600 Material Collection systems for installation on 1400 and 1500 series Front Mowers.	1	$114.74
	Configuration Total:		**$6,655.62**

Summary

Equipment Totals (includes "Other Charges")	Qty	Each	Extended
1445 Series II Commercial Front Mower (Less Mower Deck)	1	$23,878.00	$23,878.00
60 In. 7-Iron II Commercial Side Discharge Mower Deck (For 1400 Series II and Non-Series II Front Mowers)	1	$4,070.00	$4,070.00
MCS 600 Hydraulic High-Dump Material Collection System (For 1400 4WD/1500 Series II and Non-Series II Front Mowers)	1	$6,655.62	$6,655.62
Total Equipment Group Price:			**$34,603.62**
Additional Charges			
Freight:		+/-	$0.00
Setup & Delivery:		+/-	$0.00
Discounts:		+/-	$0.00
Trade In Allowance:		+/-	$0.00
Extended Warranty:		+/-	$0.00
Taxes:		+/-	$0.00
***Total* Additional Charges:**			**$0.00**
Total Delivered Price:	**3**		**$34,603.62**

Price and availability subject to change without notice. Taxes, extended warranty and freight charges are extra. Some additional charges may apply.

City of Scottsbluff, Nebraska
Monday, January 6, 2014
Regular Meeting

Item Reports1

Council to consider approving the renewal of a two year Agreement with Johnsen Corrosion Engineering for continuing our existing Water Tower Corrosion Control Service Program and authorize the Mayor to execute the agreement.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Item No.

For meeting of: January 6, 2014

AGENDA TITLE: Council to consider approving the renewal of a two year Agreement with Johnsen Corrosion Engineering for continuing our existing Water Tower Corrosion Control Service Program.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works Department

PRESENTATION BY: Rick Kuckkahn, City Manager

SUMMARY EXPLANATION: The Agreement covers our water tower corrosion control services at a cost of $8,840.00 a year. The terms of this Agreement remain the same and have been reviewed by the City Attorney's office. A breakdown of the cathodic protection costs by tower is as follows:

Tower Location	Cathodic Protection & System Service Cost
Hydropillar	$1,768.00
Cemetery	1,768.00
High School	1,768.00
Airport	1,768.00
Coke Plant	1,768.00
	$8,840.00

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Approve the renewal of this Agreement and authorize the Mayor to sign it.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☑ Copy of Agreement

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: ____________________________
City Manager

Rev 3/1/99CClerk

• *WATER STORAGE TANK*
CORROSION CONTROL SERVICE PROGRAM

1. TERM OF AGREEMENT: Two years beginning January 1, 2014. The annual charge of $8,840.00 will include both cathodic protection and washout/drain inspection service.

2. SYSTEMS TO BE SERVICED: Services will be performed on tanks owned and maintained by the city of Scottsbluff, NE (the "Systems") and listed below. Service will be provided by Johnsen Corrosion Engineering, Inc. of Lincoln, NE (the "Contractor) in accordance with this agreement.

LOCATION	STRUCTURE	COST
#1. Hydropillar	1,500,000 Gallons	$ 1,768.00
#2. Cemetery	500,000 Gallons	1,768.00
#3. High School	300,000 Gallons	1,76800
#4. Airport	200,000 Gallons	1,768.00
#5. Coke Plant	250,000 Gallons	1,768.00

3. SCOPE OF CATHODIC PROTECTION SYSTEM SERVICE: The contractor will provide all labor and materials necessary to maintain the systems in optimum working condition and in conformity to the standards of the National Association of Corrosion Engineers and the American Water Works Association will be provided for the term of this agreement. Two service calls will be scheduled each year. At the spring service, systems will be placed into operation and calibrated. At the fall servicing, systems will be winterized and taken out of service. Potential profiles will be conducted and worn or damaged parts will be replaced as necessary. The service calls will be followed-up with a written report.

This report will contain pertinent data about the system and structure, and, if conducted, the record of the independent potential profile. The profile will be performed with a copper/copper sulfate reference electrode placed equidistant from two anodes and adjacent to the steel. The report shall, in diagram form, identify the location where the profile was taken.

207 South 9th, Lincoln, NE 68508
(480) 201-3687

Page 2
Scottsbluff
SCOPE OF SERVICE: Continued

Servicing the anode and electrode subsystems will include an examination of each anode, anode support and connections, the mainline wire, conduit and supports, under-roof wiring. The *SENTINEL*, with all its components will be tested. Upon request, the contractor will provide to an employee designated by the City of Scottsbluff, instruction in the operation of the cathodic protection equipment.

4. QUALIFICATIONS: The contractor is not responsible for the AC power supply, damage done by vandalism, natural storm, or underground conduit runs.

5. WASHOUTS AND DRAIN INSPECTIONS: One structure will receive this service each year. The proposed schedule is as follows:

YEAR	STRUCTURE
2014	Airport
2015	Coke Plant
2016	Hydropillar
2017	Cemetery
2018	High School

The City of Scottsbluff may change the schedule at any time without adjustment to the cost-per-service application.

ACCEPTED: ______________________________________
City of Scottsbluff, NE Date

______________________________________ 12/9/13
Johnsen Corrosion Engineering, Inc. Date

207 South 9th, Lincoln, NE 68508
(480) 201-3687

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Reports2

Council to approve the agreement with Dropseed Studio for Professional Services for the Downtown Landscape Design and authorize the Mayor to execute the agreement.

Staff Contact: Nathan Johnson, Assistant City Manager

AGREEMENT TO PERFORM PROFESSIONAL SERVICES FOR SCOTTSBLUFF DOWNTOWN LANDSCAPE DESIGN AND GREEN SOLUTION MASTERPLAN

Kinghorn Horticultural Service, Inc., a Nebraska Corporation, d.b.a. Dropseed Studio, the design branch of Kinghorn Gardens ("DROPSEED") enters into this agreement for professional services with The City of Scottsbluff, Nebraska("CLIENT") for the *Scottsbluff Downtown Landscape Design and Green Solution Masterplan*, located in Scottsbluff, Nebraska.

I. SCOPE OF SERVICES

A. See Exhibit 'A' Scope of Services for the services to be provided by DROPSEED hereunder.

B. DROPSEED warrants that the services it provides for the CLIENT shall conform to the same standards achieved by other professionals performing similar work in similar locations. DROPSEED warrants that it has all the skills and experience and all professional licenses necessary to perform the services pursuant hereto. DROPSEED may rely upon the accuracy of reports and surveys provided to it by the CLIENT except when defects should have been apparent to a reasonably competent professional or when it has actual notice of any defects in the reports and survey. DROPSEED shall perform the services hereunder in compliance with all applicable laws, regulations, ordinances, industry standards, and requirements of governmental entities having jurisdiction over the services to be performed hereunder.

II. FEE AND TIMING

A. The Scope of Services items will be performed for a total fee of (twenty-four-thousand, three-hundred, forty dollars and zero cents) ($24,340.00), which includes the cost of all expenses associated with travel and the production of the design work. The total fee will be paid in two increments: payment number one of 45% ($10,953.00) of the total fee will be paid after the completion phase 3 (the preliminary design); payment number two of 55% ($13,387.00) of the total fee will be paid at the completion of the project.

B. The Scope of Services will be initiated upon written authorization to proceed by the CLIENT. Completion will be commensurate with the CLIENT'S schedule.

C. Any additional services shall be authorized in writing by the CLIENT prior to initiation and compensated in accordance with the attached rate schedule (Exhibit 'B'). In the event additional services are provided, DROPSEED shall keep complete records of the time spent and materials used and expenses incurred in providing the additional services so that the CLIENT may verify bills submitted by DROPSEED. Such records shall be made available to the CLIENT upon request and submitted in summary form with each bill.

III. PAYMENT

A. Terms of payment for all work performed under this Agreement shall be net thirty (30) days from date of invoice.

IV. INDEMNIFICATION AND INSURANCE

A. To the fullest extent permitted by law, DROPSEED shall indemnify, defend, and hold harmless the CLIENT, and its council members, officers, agents, and employees (each an "Indemnified Party") from and against, and reimburse the Indemnified Party on demand for, any damages, payment, loss, claim, cost, or expense (including professional fees and reasonable costs of investigation incurred in defending against any such damages, payment, loss, claim, cost, or expense) made or incurred by or asserted against an Indemnified Party as a result of or in connection with DROPSEED'S actions or inactions under this agreement or the actions or inactions of any contractor, subcontractor, consultant, subconsultant, or agent of DROPSEED, provided that nothing herein shall require DROPSEED to indemnify, defend or hold harmless an Indemnified Party for damages, payments, losses, claims, costs, or expenses resulting from the Indemnified Party's own negligence.

B. During all times DROPSEED performs services for the CLIENT, DROPSEED agrees to maintain in effect a policy of professional liability insurance protecting DROPSEED and its employees in an amount of not less than $1,000,000. DROPSEED shall maintain in effect a policy of worker's compensation insurance as required by law. DROPSEED shall also maintain in effect insurance policy or policies in an amount of not less than $1,000,000 which protects DROPSEED and the CLIENT from damages resulting from the DROPSEED's conduct. Certificates showing that DROPSEED has the required insurance shall be filed with the CLIENT and updated as necessary. Certificates shall provide not less than 10 days prior written notice to the CLIENT of cancellation or material changes of the terms of the policy. All such certificates shall name the CLIENT as an additional insured.

V. OWNERSHIP AND USE OF THE MATERIALS

A. To the fullest extent allowed by law, all plans, designs, surveys, construction documents, drawings, sketches, agreements and other documents created by DROPSEED pursuant to its services for the CLIENT (collectively "Instruments of Service"), and all copyrights thereto, shall be owned exclusively by the CLEINT and shall be deemed "works made for hire" as defined in 17 U.S.C. § 101 (2013). If, under law, any Instrument of Service cannot be a "work made for hire," as defined in 17 U.S.C. § 101 (2013), then, in connection with those Instruments of Service, DROPSEED grants the CLIENT a perpetual, exclusive right and license to reproduce, use, and make changes, additions and deletions to, and authorize others to reproduce, use, and make changes, additions and deletions to, those Instruments of Service in furtherance of the CLIENT'S purposes. Notwithstanding anything herein to the contrary, DROPSEED may use the Instruments of Service for its own promotional purposes.

B. DROPSEED shall not be liable for any damages, payment, loss, claim, cost, or expense resulting from the use of any Instruments of Service which have been altered in any way by any party other than DROPSEED or its contractors, subcontractors, consultants, subconsultants, or agents, provided that such damage, payment, loss, claim, cost, or expense is related to the altered portion of the Instruments of Service. If any Instruments of Service are altered by any party other than DROPSEED or its contractors, subcontractors, consultants, subconsultants, or agents, then any professional Landscape Architect seal applicable to the altered portion of such Instruments of Service shall become void.

VI. TERMINATION

A. This Agreement may be terminated upon ten (10) days written notice by either party. In the event of termination, the CLIENT will pay DROPSEED due compensation as specified herein for services performed up to the termination date including reimbursable expenses.

VII. MISCELLANEOUS

A. The parties shall comply with and apply Nebraska law, without reference to the conflicts of laws provisions thereof, in the performance and interpretation of this agreement. Venue for any action regarding this agreement or DROPSEED's services for the CLIENT shall be brought exclusively in the County or District Court of Scotts Bluff County, Nebraska.

B. DROPSEED shall not subcontract or assign any portion of the services required hereunder without the prior written consent of the CLIENT.

C. This agreement represents the entire understanding between the CLIENT and DROPSEED and it supersedes all prior representations or agreements whether written or oral. This agreement may be altered only by written amendment signed by DROPSEED and the CLIENT.

D. If for any reason, whatsoever, any one or more of the provisions, or any portion of any provision, of this agreement shall be held or deemed to be inoperative, unenforceable, or invalid as applied to any particular case or in all cases, such circumstances shall not have the effect of rendering such provision invalid in any other case or of rendering any other provision of this agreement inoperative, unenforceable, or invalid.

City of Scottsbluff, Nebraska
2525 Circle Drive
Scottsbluff, Nebraska 69361

____
Signature Date

____
Printed Name / Title

Kinghorn Horticultural Service, Inc
8024 North 28th Street, PO Box 12455
Omaha, Nebraska 68112

12·12·13
Signature Date

Thomas Bentley / Landscape Architect
Printed Name / Title

Exhibit 'A'

SCOTTSBLUFF DOWNTOWN LANDSCAPE DESIGN AND GREEN SOLUTION MASTERPLAN

The following scope of services represents the recommended requirements to provide Professional Design Services for the project.

PHASE 1: Data Gathering and Pre-Design Stakeholder Input

1.01 Data Gathering: During this phase, DROPSEED will receive, compile, and review all CLIENT provided reports, studies, and technical data of the project area prior to direct site review. DROPSEED will conduct a sight inventory of the project area, notate, and photo-document existing conditions.

1.02 Stakeholder Input: During this phase, DROPSEED will facilitate pre-design stakeholder input sessions with both CLIENT representatives and in a public stakeholder meeting format. DROPSEED will document input received by the CLIENT and stakeholders to initiate design concept generation.

PHASE 2: Concept Generation Workshop

2.01 Concept Generation Workshop: During this phase, DROPSEED will conduct a full day concept generation workshop at a location provided by the CLIENT. Field verifications, landscape design alternatives and 'green solution' stormwater management alternatives directly relating to the project area's context to be generated. Workshop to conclude with a presentation of concepts to CLIENT representatives to identify viable concepts to proceed into Preliminary Design.

PHASE 3: Preliminary Design

3.01 Preliminary Design Documents: During this phase, DROPSEED. will prepare a Preliminary Design document based on the outcomes of Phases 1 and 2. The preliminary design plans will define the character and amenities of the project. Tasks included in this phase:

- Landscape design for existing planting bed areas within the project area.
- Preliminary selection of plant species suitable for the Scottsbluff region and urban conditions.
- Preliminary irrigation design strategies.
- Green Solution preliminary masterplan.

3:02 Preliminary Opinion of Probable Cost: DROPSEED will complete a Preliminary Design Opinion of Probable Construction Costs for both landscape and irrigation design and green solution alternatives.

3.03 Project Coordination and Administration: This includes project management and administration time, including, but not limited to: design contract administration, project meetings, and billing.

Meetings shall include:

- Preliminary Design Presentation to the CLIENT and identified stakeholders in Scottsbluff (1)
- Meetings via telephone or digital media format (as necessary)

Deliverables shall include:

- 100% Preliminary Design Documents in PDF and CAD formats.

PHASE 4: Final Design

4.01 Final Design: During this phase, DROPSEED will prepare Landscape and Irrigation Construction Documents based on the approved preliminary design document by the CLIENT. DROPSEED will additionally prepare final green solution masterplan. Tasks included in this phase:

- Planting Plan, Planting Details and Plant List
- Irrigation Construction Documents
- General Conditions and Requirements (i.e. 'Front End') Specifications. CLIENT to provide example format from previous work and identify content to be provided.
- Technical Specifications for construction of the project.
- Green Solution Masterplan

4.02 Opinion of Probable Cost: DROPSEED will continue to update and revise the Opinion of Probable Construction Costs and submit at 75% and 100% CD phase completion.

4.03 Project Coordination and Administration: This includes project management and administration time, including, but not limited to: design contract administration, project meetings, and billing.

Meetings shall include:

- Final Design Presentation in Scottsbluff (1)
- Meetings via telephone or digital media format (as necessary)

Deliverables shall include:

- 75% CD Documents (CAD and PDF formats)
- 100% CD Documents (CAD and PDF formats)
- Opinion of Probable Costs (PDF format) at 75% and 100% complete
- Final Green Solution Masterplan in PDF format.

ADDITIONAL SERVICES

Additional Services (including but not limited to bid procurement and construction observation) beyond DROPSEED's Basic Services cited herein may be provided if confirmed in writing.

EXHIBIT B

KINGHORN HORTICULTURAL SERVICE, INC.

d.b.a. DROPSEED STUDIO, DESIGN BRANCH OF KINGHORN GARDENS

RATE SCHEDULE

Effective January 2013

HOURLY RATES & CLASSIFICATIONS

Landscape Architect	$90/Hr.
Senior Horticulturalist	$80/Hr.
Landscape Architect in Training	$75/Hr.
Design Horticulturalist	$70/Hr.
Horticultural Practitioner	$50/Hr.

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Reports3

Council to approve Maintenance Agreement No. 22 with the Nebraska Department of Roads for the continuation of road maintenance and authorize the Mayor to execute the agreement.

Staff Contact: Mark Bohl, Public Works Director

Maintenance Agreement Between
The Nebraska Department of Roads
And The Municipality of Scottsbluff
Municipal Extensions in Scottsbluff

AGREEMENT

THIS AGREEMENT, made and entered into by and between Scottsbluff hereinafter referred to as the "City"; and the State of Nebraska, Department of Roads, acting by and through its Director-State Engineer, hereinafter referred to as the "State" and this agreement is to have an effective date of January 1, 2014.

WITNESSETH:

WHEREAS, Nebraska Revised Statutes, relating to highways, set out the responsibilities of the State, counties and incorporated municipalities in the establishment of uniform standards of design, construction, operation and maintenance of said highways, and

WHEREAS, the State and the City wish to enter into an agreement relative to the maintenance of said highways, and

WHEREAS, Neb. Rev. Stat. § 39-1339, § 39-1344, § 39-1372, § 39-2105, § 60-6,120 and § 60-6,121, set out in detail the maintenance responsibilities of the State and the City; said responsibilities shall be incorporated herein by this reference. Therefore, the parties hereto understand that the maintenance responsibilities of the City and State under the above referenced laws are as set forth by Exhibit "A" attached hereto.

NOW THEREFORE, in consideration of these facts the parties hereto agree as follows:

SECTION 1a: The State agrees to perform the maintenance on the above mentioned highways consisting of surface maintenance of those portions of municipal extensions of all rural highways within municipalities of the Metropolitan, Primary and First Class, the design of which exceeds the design of the rural highways leading into the municipality. The State shall maintain the entire traveled portion, not including parking lanes thereon, of the municipal extension and the City shall reimburse the State as set out in Section 8a of this agreement for maintaining that portion of said municipal extension that has been designated by statute as the City's responsibility.

Maintenance Agreement Between
The Nebraska Department of Roads
And The Municipality of Scottsbluff
Municipal Extensions in Scottsbluff

SECTION 1b: The State agrees to perform the maintenance on the above mentioned highways consisting of surface maintenance of those portions of municipal extensions of all rural highways within municipalities of the Second Class and Villages, the design of which exceeds the design of the rural highways leading into the municipality. The State shall maintain the entire traveled portion, including parking lanes thereon, of the municipal extension and the City shall reimburse the State as set out in Section 8a of this agreement for maintaining that portion of said municipal extension that has been designated by statute as the City's responsibility.

SECTION 1c. The City agrees to perform the maintenance on the above mentioned highways consisting of surface maintenance of those municipal extensions of all rural highways, and the State shall reimburse the City as set out in Section 8b of this agreement for the maintenance of that portion of said municipal extension that has been designated by statute as the State's responsibility. No allowance will be made for turning lanes or for lanes used on a part-time basis as parking lanes, or other auxiliary lanes within municipalities of the Metropolitan, Primary and First Class. No allowance will be made for turning lanes or other auxiliary lanes except parking lanes within municipalities of the Second Class and Villages.

SECTION 1d. Special provisions in which the State shall perform partial maintenance and the City shall perform partial maintenance on the same municipal extension(s) shall be set out by addendum, in detail in Exhibit "B", referred to in Section 5 of this agreement. Said addendum to include specific responsibilities of the State and the City and dollar amounts allowed for performance of said work by the State and by the City.

SECTION 2. Maintenance that may be required by "Acts of God" is not covered by this agreement but shall be performed under special agreement in each specific case.

SECTION 3. Repair or reconstruction projects beyond the scope of normal surface maintenance, which are let to contract through the State's contract letting procedure, are considered to be beyond the scope of this Agreement. Normal surface maintenance shall include, but is not limited to the following maintenance activities: Crack Seal, Joint Seal, Fog Seal, Seal Coats, Spot patching, Pothole repair, Sweeping, Surface Milling, Concrete patching, miscellaneous full-depth concrete replacement, or Preventive maintenance. In order to facilitate repair or reconstruction of projects which are beyond the scope of normal surface maintenance, the City shall submit, on an annual basis, a long-range plan (5 years) for such projects to the State. In the event the State and/or the City should desire to do such work, the parties hereto may enter into a separate agreement for the appropriate cost sharing.

SECTION 4. It is further understood that normal surface maintenance and maintenance of appurtenances by the City shall include the identifying, locating, and marking with flags of all buried municipally owned and state owned utility facilities that occupy Nebraska Department of Roads right-of-way. The above mentioned utility facilities are those that service highways referenced in this agreement and properties adjacent to the above referenced highways and will be identified, located, and marked with flags upon the request of the State or the One Call Notification Center. Identification of buried utility facilities shall follow the provisions of the One Call Notification System Act, §76-2301 through § 76-2330. (NE Rev. Stat.)

SECTION 5. Only those municipal extensions of rural highways shown on the attached list marked as Exhibit "C" and hereby made a part of this agreement shall be covered by this agreement; however, additions and deletions may be made to Exhibit "C" by mutual written agreement of the parties hereto.

SECTION 6. The above mentioned highways shall be inspected periodically, at least quarterly, by the Department's District Engineer or the District Operations and Maintenance Manager, or their authorized representatives, and by the City's Director of Public Works or his authorized representative to review the adequacy of the maintenance work which has been performed.

SECTION 7. Materials used by the City in the performance work hereunder shall be selected by mutual agreement of the parties hereto.

SECTION 8a. If Section 1a or 1b of this agreement is incorporated herein, the City will pay to the State the sum of $ per Exhibit "B" per lane mile. The above cost figures shall include all labor, equipment, tools, materials and supplies used or furnished by the State in the performance of the work on the above mentioned highways. Fractional miles or fractional months, if any, will be used in computing the amount payable in this agreement.

Maintenance Agreement Between
The Nebraska Department of Roads
And The Municipality of Scottsbluff
Municipal Extensions in Scottsbluff

SECTION 8b. If Section 1c of this agreement is incorporated herein, the State will pay the City the sum of $ per Exhibit "B" per lane mile. The above cost figure price per lane mile shall include all labor, equipment, tools, materials and supplies used or furnished by the City in the performance of such work. Fractional miles or fractional months, if any, will be used in computing the amount payable in this agreement.

SECTION 8c. If Section 1d of this agreement is incorporated herein, the costs of partial maintenance by the State and by the City computed by fractional mile or fractional month and as set out in detail in the addendum, Exhibit "B", shall be offset to determine the amount, if any, to which one party or the other may be entitled after said offset.

SECTION 8d. Payment under this agreement will be made on an annual basis after December 31, as soon as possible after submission by the State to the City or the City to the State, as the case may be, of a Certificate approved by the District Engineer of the State, providing all work has been done during the period for which payment is made in full conformity with the agreement.

SECTION 9. Upon the failure of the City to perform any of the work named herein under the terms of this agreement, the Director or District Engineer of the State may, with concurrence of the City's Director of Public Works, do and perform such work or cause it to be done and performed and may retain from any monies then due to the City or thereafter becoming due, any such amount as is required for the completion of such work, provided, however, that this paragraph shall not be construed to relinquish any rights of action which may accrue in behalf of either party as against the other for any breach of agreement.

SECTION 10. It is further understood that all persons working on such highways are employees of the State, City or of contracted third parties. All contracts and agreements made by the City with third parties for the performance of any work to be done under this agreement shall be subject to the terms of this agreement and shall comply with all State laws and requirements relating to construction and maintenance contracts.

Maintenance Agreement Between
The Nebraska Department of Roads
And The Municipality of Scottsbluff
Municipal Extensions in Scottsbluff

SECTION 11. The City agrees to keep existing and new right-of-way free of encroachments, except those authorized by permit from the City and approved by the State and Federal Highway Administration (FHWA).

SECTION 12. The City agrees to abide by the provisions of the Nebraska Fair Employment Practices Act, as provided by Neb. Rev. Stat. § 48-1101 through § 48-1126.

SECTION 13. The parties do further agree, anything to the contrary herein notwithstanding, that the Director-State Engineer of the State of Nebraska, either in his individual or official capacity, shall not be responsible or liable in any manner to the City or to any other person or persons whatsoever for any claim, demand, action or causes of action of any kind or character arising out of or by reason of the execution of this agreement or the negligent performance and completion of the work and improvements provided for herein by the City or its agents or arising out of any contract let by the City for the performance of any of the work provided herein.

SECTION 14. The City indemnifies, saves and holds harmless the State and all of its departments, agents, and employees of and from any and all claims, demands, actions or causes of action of whatsoever nature or character arising out of or by reasons of the execution or performance of the work provided for herein by the City or its agents and further agrees to defend at its own sole cost and expense any action or proceeding commenced for the purposes of asserting any claim of whatsoever character arising hereunder as a result of work performed by the City or its agents.

SECTION 15. This agreement shall not be construed as a relinquishment by the State of any powers or control it may have over the herein before described highways.

Maintenance Agreement Between
The Nebraska Department of Roads
And The Municipality of Scottsbluff
Municipal Extensions in Scottsbluff

SECTION 16. This agreement shall terminate December 31, 2014, except that it may be renewed for one year at a time and each January 1 thereafter for up to four additional years by written concurrence of both parties hereto. After five years a new agreement must be executed. The lane mile payment provided in Section 8 hereof may be renegotiated to the satisfaction of both parties at any renewal date.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated.

EXECUTED by the City this _____ day of _____________, 20___

ATTEST: **CITY OF SCOTTSBLUFF**

___________________________ ___________________________

City Clerk **Mayor**

EXECUTED by the State this _____ day of _____________, 2014

STATE OF NEBRASKA
DEPARTMENT OF ROADS

____

District Engineer

Exhibit "A"

MAINTENANCE OPERATION AND RESPONSIBILITY
Municipal extensions and connecting links
(Streets Designated Part of the State Highway System excluding Freeways)

Maintenance Operation Neb. Rev. Stat. § 39-1339	Maintenance Responsibility Neb. Rev. Stat. § 39-2105 Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1st Class Cities	2nd Class Cities & Villages
Surface maintenance of the traveled way equivalent to the design of the rural highway leading into municipality.	Department	Dept.	Dept.	Dept.
Surface maintenance of the roadway exceeding the design of the rural highway leading into the municipality including shoulders and auxiliary lanes.	City	City	City	City
Surface maintenance on parking lanes.	City	City	City	Dept.
Maintenance of roadway appurtenances (including, but not limited to, sidewalks, storm sewers, guardrails, handrails, steps, curb or grate inlets, driveways, fire plugs, or retaining walls)	City	City	City	City or Village
Mowing of the right-of-way, right-of-way maintenance and snow removal.	City	City	City	City or Village
Bridges from abutment to abutment, except appurtenances.	Department	Dept.	Dept.	Dept.

Maintenance Operation Neb. Rev. Stat. § 39-1339	Maintenance Responsibility Neb. Rev. Stat. § 60-6, 120 & § 60-6, 121 Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1st Class Cities > 40,000	1st Class Cities < 40,000	2nd Class Cities
Pavement markings limited to lane lines, centerline, No passing lines, and edgelines on all connecting links except state maintained freeways	City	City	City	Dept.	Dept.
Miscellaneous pavement marking, including angle and parallel parking lanes, pedestrian crosswalks, school crossings, etc.	City	City	City	City	City
Maintenance and associated power costs of traffic signals and roadway lighting as referred to in original project agreement.	*this section intentionally left blank please check original project agreement for responsibility designation*				
Procurement, installation and maintenance of guide and route marker signs	City	City	City	Dept.	Dept.
Procurement, installation and maintenance of regulatory and warning signs.	City	City	City	Dept.	Dept.

Revised 2011

EXHIBIT "B"
CITY OF SCOTTSBLUFF

Pursuant to Sections 1c and 8b of the Agreement and to Exhibit "C," made a part of this Agreement through reference, the STATE agrees to pay to the CITY the sum of $1575.00 per lane mile for performing the surface maintenance on those lanes listed on the attached copy of Exhibit "C."

From Exhibit "C" it is determined that the STATE'S responsibility for surface maintenance within the Corporate limits is 15.70 lane miles.

15.70 lane miles X $1575.00 per lane mile = $24727.50 due the CITY for surface maintenance.

EXHIBIT "C"

City of SCOTTSBLUFF

STATE OF NEBRASKA
DEPARTMENT OF ROADS

RESPONSIBILITY FOR SURFACE MAINTENANCE OF MUNICIPAL EXTENSIONS

NEB. REV. STAT. 39-1339 and NEB. REV. STAT. 39-2101

DESCRIPTION	HWY. NO.	REF FROM	POST TO	LENGTH IN MILES	WIDTH OF STREET	TOTAL DRIVING LANES	TOTAL LANE MILES	RESPONSIBILITY STATE	CITY
EAST CITY LIMITS TO WEST CITY LIMITS	26	21.78	25.04	3.26	48'	4	13.04	11.64	1.4
W. JCT 71/26 TO NORTH CITY LIMITS	71	62.91	63.63	.72	40'	2	1.44	1.12	.32
WEST CITY LIMITS TO SOUTH LIMITS	S79H	.56	2.03	1.47	40'	2	2.94	2.94	
TOTAL LANE MILES				**5.45**			**17.42**	**15.70**	**1.72**

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Reports4

Council discussion and instructions to staff regarding the proposal from Nebraska Public Power District to purchase city-owned property located at the corner of 5th Ave. and East 42nd Street.

Staff Contact: Rick Kuckkahn, City Manager

12/19/13

Rick W. Kuckkahn
City Manager
2525 Circle Drive
Scottsbluff, Nebraska 69361

Dear Rick,

Thank you for taking the time to meet with Ross DeBower and myself on December 10th to discuss the possible purchase of City owned land near the Nebraska Public Power District (NPPD) Scottsbluff 5th Avenue substation (5th Avenue and E42 Street).

I have completed a high level research on the tracts of land adjacent to the substation. The land to the west, north, and east of the substation site is assessed at $2,200 per acre and is currently used as farm ground. The Regional West Village to the southwest is assessed at $13,640 per acre and is a parcel with improvements. Neighboring farm home sites on the property adjacent to the substation are assessed at $13,500 per acre.

Due to the irregular shape and size of the tract of land, and also the City setbacks, the City owned land in question would have very limited use for any other potential buyer or developer other than NPPD. Due to the limited development potential, I consider the value of the land to be nearer to the farm ground assessed value.

NPPD will need to complete a survey of the City owned property near the substation site to determine the actual area. I have calculated a rough estimate of 10,267 square feet (or just less than .24 acres) that NPPD is hoping to acquire. Based upon my initial figures and estimates of size, please consider a purchase price of **$1,200** for the small parcel. All associated costs of the purchase will be paid for by NPPD.

Please let me know if you need any additional information or if you have further questions. If you find the compensation acceptable, I would like to schedule a survey of the property as soon as possible.

Thank you for your consideration,

Ron Starzec

Ron Starzec
Nebraska Public Power District
Land Management Appraiser
rjstarz@nppd.com
402-563-5625 (office)
402-942-1374 (cell)

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Resolut.1

Consider the Ordinance rezoning .80 acres from C-2 Commercial to R-1 Residential. (Third Reading)

Staff Contact: Rick Kuckkahn, City Manager

ORDINANCE RECORD

ORDINANCE NO. ______

AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE Beginning at the southeast corner of Lot 3, Block 2, Idlewylde Addition, in the City of Scottsbluff, Scotts Bluff County, Nebraska, thence northeasterly on the east line of said Lot 3, Block 2, a distance of 71.88 feet, as measured to a 5/8" rebar (72.00' record), thence a deflection angle right 66°47'36", a distance of 51.15 feet, to the point of intersection with a non-tangent curve to the left, said curve having a central angle of 03°23'57", a radius of 100.00 feet, a chord length of 5.93 feet, and a deflection angle right 125°04'24" from last described course to chord of this curve, thence southwesterly on the arc of said curve a distance of 5.93 feet, thence a deflection angle left 01°41'59" from chord of last described curve, a distance of 76.73 feet to point of curvature of a curve to the right, said curve having a central angle of 67°31'32", a radius of 48.50 feet, a chord length of 53.91 feet, and a deflection angle right 33°45'46", from last described course to chord of this curve, thence southwesterly on the arc of said curve, a distance of 57.16 feet, to the point of intersection with the platted west end of Winter Creek Drive, thence a deflection angle right 146°19'37" from chord of last described curve, and on the west end of the Winter Creek Drive, as platted, a distance of 28.59 feet, to the Point of Beginning, containing an area of 0.80 acres, more or less, WHICH IS CURRENTLY ZONED AS C-2, WILL NOW BE INCLUDED IN THE R-1 SINGLE FAMILY RESIDENTIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Section 25-1-4 of the Municipal Code is amended to provide as follows:

25-1-4. Zones; location; maps. The boundaries of the zoning districts created in this chapter are shown on the zoning district map which is made a part of this municipal code. The zoning district map and all information shown thereon shall have the same force and effect as if fully set forth and described herein. The official zoning district map shall be identified by the signature of the Mayor, attested by the City Clerk under the following statement:

> This is to certify that this is the official zoning district map described in §25-1-4 of the Scottsbluff Municipal Code, passed this _____ day of December, 2013.

Section 2. Previously existing Section 25-1-4 and all other Ordinances and parts of Ordinances in conflict with this Ordinance, are repealed. Provided, this Ordinance shall not be construed to affect any rights, liabilities, duties or causes of action, either criminal or civil, existing or actions pending at the time when this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on December ____, 2013.

____
Mayor

ATTEST:

____
City Clerk (Seal)

ORDINANCE RECORD

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Resolut.2

Consider the Ordinance rezoning 3.22 acres from R-1 Residential to C-2 Neighborhood and Retail Commercial. (Third Reading)

Staff Contact: Rick Kuckkahn, City Manager

ORDINANCE NO. ______

AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT REAL ESTATE Commencing at the southeast corner of Lot 3, Block 2, Idlewylde Addition in the City of Scottsbluff, Scotts Bluff County, Nebraska, thence northeasterly on the east line of said Lot 3, Block 2, a distance of 71.88 feet, as measured to a 5/8" rebar (72.00' record), thence a deflection angle right 66°47'36", a distance of 51.15 feet, to the Point of Beginning, thence continuing easterly on last described course, a distance of 709.60 feet, to the point of intersection with the west line of a tract of land described in Deed Book 212, page 684, and said line also being the west line of Block 1A, Scotts Bluff County College Tract, as platted and recorded in Instrument 2006-1690, and said point being on a non-tangent curve to left, said curve having a central angle of 21°26'35", a radius of 1130.00 feet, a chord length of 420.44 feet, and a deflection angle left 108°05'24", from last described course to chord of this curve, thence northwesterly on the arc of said curve, and on the west line of said tract described in Deed Book 212, page 684, and being on the west line of Block 1A, a distance of 422.90 feet, thence a deflection angle left 100°43'17" from chord of last described curve, a distance of 147.66 feet, to the point of curvature of curve to the left, said curve having a central angle of 21°47'21", a radius of 300.00 feet, a chord length of 113.40 feet, and a deflection angle left 10°53'40", from last described course to chord of this curve, thence southwesterly on the arc of said curve, a distance of 114.09 feet, thence a deflection angle left 10°53'40" from chord of last described curve, a distance of 118.35 feet, to the point of curvature of curve to the right, said curve having a central angle of 41°59'10", a radius of 355.95 feet, a chord length of 255.04 feet, and a deflection angle right 21°06'25", from last described course to chord of this curve, thence southwesterly on the arc of said curve, a distance of 260.84 feet, to the point of a reverse curve to the left, said curve having a central angle of 44°43'35", a radius of 100.00 feet, a chord length of 76.10 feet, and a deflection angle left of 01°22'12", from chord of last described curve to chord of this curve, thence southwesterly on the arc of said curve, a distance of 78.06 feet, to the Point of Beginning, containing an area of 3.22 acres, more or less, WHICH IS CURRENTLY ZONED AS R-1, WILL NOW BE INCLUDED IN THE C-2 NEIGHBORHOOD AND RETAIL COMMERCIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Section 25-1-4 of the Municipal Code is amended to provide as follows:

25-1-4. Zones; location; maps. The boundaries of the zoning districts created in this chapter are shown on the zoning district map which is made a part of this municipal code. The zoning district map and all information shown thereon shall have the same force and effect as if fully set forth and described herein. The official zoning district map shall be identified by the signature of the Mayor, attested by the City Clerk under the following statement:

> This is to certify that this is the official zoning district map described in §25-1-4 of the Scottsbluff Municipal Code, passed this _____ day of December, 2013.

Section 2. Previously existing Section 25-1-4 and all other Ordinances and parts of Ordinances in conflict with this Ordinance, are repealed. Provided, this Ordinance shall not be construed to affect any rights, liabilities, duties or causes of action, either criminal or civil, existing or actions pending at the time when this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on December ____, 2013.

____
Mayor

ATTEST:

____
City Clerk (Seal)

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ORDINANCE RECORD

City of Scottsbluff, Nebraska

Monday, January 6, 2014

Regular Meeting

Item Resolut.3

Council to consider an Ordinance providing for common and separate water service lines and meters.

Staff Contact: Rick Kuckkahn, City Manager

ORDINANCE NO. _________

AN ORDINANCE FOR THE CITY OF SCOTTSBLUFF DEALING WITH WATER SERVICE LINES AND WATER METERS, AMENDING CHAPTER 23, ARTICLE I OF THE SCOTTSBLUFF MUNICIPAL CODE TO PROVIDE FOR COMMON AND SEPARATE SERVICE LINES AND METERS, TO REPEAL PRIOR SECTIONS AND TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. Section 23-1-14 of the Scottsbluff Municipal Code shall be amended as follows:
A23-1-14. Separate premises, service lines, meters.

Each separate premises shall be supplied with water through a separate service line and separate meter. For purposes of this Chapter, each dwelling house and its appurtenances, each apartment house, and each business building shall constitute a separate premises. Provided, two (2) or more dwellings or apartment houses or no more than two (2) business buildings (together with their appurtenances) situated on a single lot or tract of land under common ownership may, at the election of the owner, constitute a single premises for purposes of this Chapter. However, if the business buildings are leased, sold or are transferred in any way, or the single lot or tract of land is subdivided and no longer commonly owned, then each business building will be deemed a separate premises and be supplied with water through a separate service line and separate meter. Provided further, distinct businesses in one business building shall constitute separate premises, except that in a planned business center which is authorized and constructed in accordance with Chapter 25, more than one (1) distinct business, whether in the same or separate building(s), may be supplied with water through a common service line if separate meters are installed for each business. Provided, further, where a business building and residence both occupy the same lot and are occupied by the same person, such business building and residence shall constitute but one premises.@

2. Existing Section 23-1-14 of the Scottsbluff Municipal Code is hereby repealed.

3. This Ordinance shall become effective upon its passage and approval.

PASSED AND APPROVED on _____________, 2014.

____
Mayor

Attest:

____
City Clerk (Seal)

Approved as to form:

____
City Attorney