

CITY OF SCOTTSBLUFF
City of Scottsbluff Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
January 21, 2020
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Closed Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)
 - a) Approve the minutes of the January 6, 2020 Regular Meeting.
 - b) Approve the minutes of the January 16, 2020 Special Meeting.
 - c) Approve the absence of Council Member Shaver from the January 6, 2020 Regular Meeting.
 - d) Council to approve the bid specifications for the purchase of one new 72" rotary mower with 60" blade and 51" snow blower attachments and authorize the city clerk to advertise for bids to be received by February 14, 2020 at 1:00 p.m.
 - e) Council to approve a Request for Proposal for the hiring of a professional search firm to assist City Council in the appointment of a new City Manager and authorize the City Manager to advertise for proposals to be received by January 29, 2020 at 12:00 p.m.
 - f) Council to set a Public Hearing for February 3, 2020 at 6:00 p.m. to receive a report from the LB840 Citizen Review Committee.
 - g) Council to approve the appointment of Mary Skiles to the Community Redevelopment Authority to fill the unexpired term of Joanne Phillips.
8. Claims

- a) Council to consider and take action on claims of the City.
- 9. Financial Report
 - a) Council to receive the December 2019 Financial Report.
- 10. Scottsbluff Youth Council
 - a) (informational only):
- 11. Reports from Staff, Boards & Commissions:
 - a) Council to discuss and consider action on an Economic Development Assistance Agreement for Gardner Technologies, LLC.
 - b) Council to discuss and consider action on an Economic Development Assistance Agreement for Western Farms, LLC.
 - c) Council to discuss and consider action on naming Fire Chief Schingle as proxy of the Region 22 Emergency Management Advisory Board.
 - d) Council to discuss and consider action on the Certificate of Compliance for Year 2019 for Maintenance Agreement No. 22 with the Nebraska Department of Transportation and authorize the Mayor to sign the Certificate.
 - e) Council to discuss and consider action on the Interlocal Agreements with the City of Terrytown for paint striping and street sweeping services through December 31, 2020 and authorize the Mayor to sign the Agreements.
 - f) Council to receive update, discuss and consider action on moving forward with siting a regional landfill.
 - g) Council to discuss and consider action on the Interim City Manager Agreement with Rick Kuckkahn and authorize the Mayor to sign the Agreement.
- 12. Council reports (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.
- 13. Adjournment.

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Consent1

Approve the minutes of the January 6, 2020 Regular Meeting.

Staff Contact: City Council

The Scottsbluff City Council met in a regular meeting on January 6, 2020 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on January 3, 2020, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on January 3, 2020. Mayor Gonzales presided and City Clerk Wright recorded the proceedings. The meeting was called to order and the Pledge of Allegiance was recited. Mayor Gonzales welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Gonzales informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Raymond Gonzales, Jeanne McKerrigan, Nathan Green, and Terry Schaub. Also present were City Attorney Kent Hadenfeldt and City Manager Nathan Johnson. Absent: Scott Shaver.

Mayor Gonzales asked if there were any changes to the agenda. There were none. Mayor Gonzales asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Schaub, seconded by Council Member Green that,

- a) The minutes of the December 16, 2019 Regular Meeting be approved,
- b) The appointment of Katie Camacho to the Community Redevelopment Authority, to fill the unexpired term of Cathy Eastman, be approved, "YEAS," McKerrigan, Green Schaub, and Gonzales. "NAYS," None. Absent: Shaver.

Moved by Council Member Schaub, seconded by Council Member Green, that the following claims, be approved and paid as provided by law out of the respective funds designated in the list of claims dated January 6, 2020, as on file with the City Clerk and submitted to the City Council, "YEAS", Green, Schaub, Gonzales, and McKerrigan. "NAYS," None. Absent: Shaver.

CLAIMS

ACCELERATED RECEIVABLES SOLUTIONS,WAGE ATTACHMENT,441.84; ADVANCE AUTO PARTS,POLICE #2- ROTORS & PADS,375.66;ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES,4026.57; AMAZON.COM HEADQUARTERS,MISC.,302.57; ANDERSON FORD INC,CIP-PO-PATROL CARS,31537; AUTOZONE STORES, INC,PARKS #318- WATER PUMP, THERMOSTADT, FAN CLUTCH,131.3;B & H INVESTMENTS, INC,DEP. SUP. - LIBRARY,218.5; B&C STEEL CORPORATION,MEZZANINE STORAGE CATWALK FOR PUBLIC SAFETY BUILD,15558.14; BACK COUNTRY BADGER,EQUIPMENT,7890; BEEHIVE INDUSTRIES,LLC,GIS CNTRCL SRVCS,3000; BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,5206.54; BLUFFS SANITARY SUPPLY INC.,BREAKROOM & CLEANING SUPPLIES,570.15; BRUNNER UPHOLSTERY,VEHICLE MAINT PARK,350; CAPITAL BUSINESS SYSTEMS INC.,CONT. SRVCS.,453.99; CARLSON, DEBRA,ADV TRAVEL FOR

CONFERENCE,52;CARR- TRUMBULL LUMBER CO, INC.,SUPP - ANCHORS, HEMMER
 BIT,194.72; CELLS CO PARTNERSHIP,CELL PHONES-PD,1457.74; CHRIS BURBACH,2020 GFOA
 AIR FARE REIMB.,599.3; CITIBANK N.A.,PRINTER FOR COMPOST FACILITY,942.02;
 CITIBANK, N.A.,BUILD. MAIN. KEYLESS PAD FOR OFFICE,119; CITY OF SCB,PETTY
 CASH,25.7; COLE TOOL DISTRIBUTORSLLC,CENTRAL GARAGE- BOLT EXTRACTOR,211.85;
 COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,INSURANCE,48.7; COMMERCIAL
 RECREATION SPECIALISTS INC,GROUND MAINT PARK,147.77; CONTRACTORS MATERIALS
 INC.,SUPP - ANCHORS,314.53; CRESCENT ELECT. SUPPLY COMP INC,SUPP -
 SCREWDRIVERS, DRILL BITS,126.04; CYNTHIA GREEN,DEP. SUP.,125.56; D & H
 ELECTRONICS INC.,BATT GEL FOR MESSAGE BOARD AT 27TH ST BY HIGH SCHO,165.06;
 DALE'S TIRE & RETREADING, INC.,TIRES FOR LOADER,6946.75; DAS STATE ACCOUNTING-
 CENTRAL FINANCE,MONTHLY LONG DISTANCE,103.18; DUANE E. WOHLERS,HAULING
 RECYCLING TO DENVER, CO,1600; DXP ENTERPRISES INC,CALIBRATION GAS FOR
 ATMOSPHERE MONITORS,573.95; ENVIRONMENTAL ANALYSIS SOUTH,
 INC,CONTRACTUAL SVC,910.4; FAT BOYS TIRE AND AUTO,VEH MAINT PARK,761;
 FEDERAL EXPRESS CORPORATION,POSTAGE,46.55; FLOYD'S TRUCK CENTER
 SCOTTSBLUFF,ES #818- FILTERS,291.13; FRANCISCO'S BUMPER TO BUMPER INC,TOW
 SERVICE-PD,270; FREMONT MOTOR SCOTTSBLUFF, LLC,VEH MAINT PARK,200; GALLS
 INC,EQUIP/UNIFORMS-PD,811.04;GENERALELECTRICCAPITALCORPORATION,DEPT/EQUIP-
 PD,480.28;GFOA,MEMBERSHIP.C.BURBACH,150;HAWKINS,INC.,CHEMICALS,3085.45;HOLIDA
 Y INN - KEARNEY,BUS. TRVL.,109.95;HORIZON WEST, INC,PARTS FOR TREE DUMP,237;
 HULLINGER GLASS & LOCKS INC.,VEH MAINT-PD,8.5; HYDROTEX PARTNERS,
 LTD,CENTRAL GARAGE- OIL,3413.39; ICC CERTIFICATION SERVICES,DEPT MMBRSH,135;
 IDEAL LAUNDRY AND CLEANERS, INC.,GROUND MAINT PARK,1908.66; INGRAM LIBRARY
 SERVICES INC,BKS.,43.92; INTERNAL REVENUE SERVICE,WITHHOLDINGS,56996.27;
 INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS,DEPT POSTAGE,28;
 INTRALINKS, INC,DATTO SIRIS - ADMINISTRATION,7920.5; J G ELLIOTT CO.INC.,NOTARY
 BOND-PD,70; JEFFREY F MARTISCHEWSKY,CITY HALL - LIGHT REPLACEMENT,7165.71;
 JOHN DEERE FINANCIAL,UNIFORMS & CLOTHING,178.92; JOHN DEERE FINANCIAL,BLDG
 MAINT PARK,30.29; JOHN DEERE FINANCIAL,EQUIP MAINT PARK,293.14; JULIUS D
 KONCABA,EQUIPMENT,1345.5; KEARNEY HOSPITALITY INC,SCHOOLS & CONF-PD,98.96;
 KNOW HOW LLC,ES #818- HYD HOSE FITTINGS AND HOSE,1550.97; KRIZ DAVIS,ELECT.
 SUPP - WIRE,161.07; LAWSON PRODUCTS, INC,CENTRAL GARAGE- SHOP SUPPLIES,177.76;
 LEAGUE ASSOCIATION OF RISK MANAGEMENT,ENDORSEMENT #9 - WATER & WW
 VEHICLES,1343.12;M.C. SCHAFF & ASSOCIATES, INC,ENG. SERV. - PARKING STUDY,
 TRAF.CTS, AERIALS,2228.75; MATHESON TRI-GAS INC,DEPT SUPP PARK,256.47; MCKINEY
 MANUFACTURING & SALES LLC,ECON.DEV. ASSISTANCE AGREEMENT,90000; MENARDS,
 INC,DEPT SUIPP PARK,1075.33; METECH RECYCLING, INC,E-WASTE RECYCLING
 CHARGES,12891.04; MIDLANDS NEWSPAPERS, INC,LEGAL NOTICE,15.27; MID-STATES
 ORGANIZED CRIME INFORMATION CENTER,MEMBERSHIP-PD,200; MOTOROLA
 SOLUTIONS, INC,EQUIP MAINT-PD,388.36; NE CHILD SUPPORT PAYMENT CENTER,NE
 CHILD SUPPORT PYBLE,1107.1; NE DEPT OF REVENUE,TAXES,23923.22; NEBRASKA
 ASSOCIATION OF CHIEF'S OF POLICE,MEMBERSHIP-PD,50; NEBRASKA MACHINERY
 CO,EQUIPMAINTADM,213.53; NEBRASKA PUBLIC POWER DISTRICT,ELECTRICITY,20942.77;
 NEBRASKA SALT AND GRAIN CO,2 LOADS ICE SLICER,12919.86; NEMNICH
 AUTOMOTIVE,PARKS #396- ALIGNMENT,159.76; NETWORKFLEET, INC,GPS SERVICE,350.2;
 NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,EQUIP MAINT,39.11; ONE CALL

CONCEPTS, INC, CONTRACTUAL, 46.48; OREGON TRAIL PLUMBING, HEATING & COOLING INC, REPAIRS TO THERMOCYCLER, 95; PANHANDLE ENVIRONMENTAL SERVICES INC, SAMPLES, 415; PLATTE VALLEY BANK, HEALTH SAVINGS ACCOUNT, 9609.26; POSTMASTER, POSTAGE, 1079.58; QUILL CORPORATION, DEPT/INV SUPPL-PD, 111.96; REGIONAL CARE INC, CLAIMS, 270675.26; REGISTER OF DEEDS, LEGAL, 172; RODRIGUEZ JOSE R, TOW SERVICE-PD, 325; RON'S TOWING, TOW SERVICE-PD, 175; ROOSEVELT PUBLIC POWER DISTRICT, DECEMBER ELEC, 3890.92; S M E C, SMEC, 146.5; SANDBERG IMPLEMENT, INC, EQUIP MAINT PARK, 662.06; SCB COUNTY TREASURER, EQUIPMENT, 1860.28; SCB FIREFIGHTERS UNION LOCAL 1454, FIRE EE DUES, 225; SCHOOL-TECH, INC, DEPT SUPPL-PD, 144.88; SCOTTS BLUFF COUNTY COURT, LEGAL FEES-PD, 289; SCOTTSBLUFF MOTOR CO, INC, EQUIPMENT, 53910.63; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION, POLICE EE DUES, 650; SCOTTSBLUFF WINSUPPLY COMPANY, DEPT SUP, 339.46; SCOTTSBLUFF/GERING CHAMBER OF COMMERCE, MEMBERSHIP, 6561; SHERIFF'S OFFICE, LEGAL FEES-PD, 597.86; SIMON CONTRACTORS, SNOW HAUL, 8481.2; SIRSI CORPORATION, CONT. SRVCS., 1169.98; SNELL SERVICES INC., BLDG MAING PARK, 1709.53; SONNY'S TOWING, TOW SERVICE-PD, 190; SOUNDSLEEPER SECURITY INC., CONTRACTUAL-PD, 14.95; STATE HEALTH LAB, SAMPLES, 416; STATE OF NE., CONTRACTUAL-PD, 735; SUHOR INDUSTRIES, INC., DEPT SUPP, 220; THOMPSON GLASS, INC, VEH MAINT PARK, 238.2; TRANS IOWA EQUIPMENT LLC, TRANS STOCK- SCREWS, WEAR PLATE, BOLTS, 633.51; TWIN CITY AUTO, INC, SPRING KIT FOR PICKUP, 12.12; TYLER TECHNOLOGIES, INC, UB ONLINE 1/1/20 - 1/31/20, 348; UNION BANK & TRUST, RETIREMENT, 37094.56; US BANK, REPAIRS - SANITATION DEPT, 7826.67; VOGEL WEST, INC, PARTS FOR SNOW BLOWER - SWITCH, 110.44; WATERBED SHOWCASE INC, FIVE MATTRESSES FOR STATION 1, 1100; WATSON MACKENZIE, ADV TRAVEL FOR CONFERENCE, 52; WESTERN COOPERATIVE COMPANY, EQUIP MAINT, 103.15; WHITING SIGNS, DECALS FOR FIRE APPARATUS AND VEHICLES, 1937.46; WYOMING CHILD SUPPORT ENFORCEMENT, CHILD SUPPORT, 738.08; WYOMING FIRST AID & SAFETY SUPPLY, LLC, FIRST AID KIT SUPPLIES, 184.57; WYOMING WATER DEVELOPMENT OFF, PAWS FEASIBILITY STUDY, 4566.25; ZM LUMBER INC, DEPT SUPP PARK, 77.22; REFUNDS, STONEY CREEK HOMEOWNERS ASSOC., 1,476.85; ENEDELIA PARRA, 30.46; ALYSE ECKERT, 18.20; SALVADOR MUNOZ, 15.92.

City Manager Johnson presented the November 2019 Financial Report, explaining the report contains the hail insurance proceeds from the League Association of Risk Management (LARM) and also some bond payments.

Mayor Gonzales read the Proclamation naming January as Radon Action Month.

Council introduced Ordinance No. 4251 adopting the International Building Code 2018 Edition, with Appendix F and International Residential Code 2018 Edition and was read by title on third reading: **AN ORDINANCE DEALING WITH THE BUILDING CODE, ADOPTING THE INTERNATIONAL BUILDING CODE 2018 EDITION, WITH APPENDIX F, AND THE INTERNATIONAL RESIDENTIAL CODE 2018 EDITION EACH WITH EXCLUDED PORTIONS; AMENDING CURRENT SECTIONS OF THE SCOTTSBLUFF MUNICIPAL CODE; REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE, PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.** Moved by Council Member Schaub, seconded by Council Member McKerrigan to approve Ordinance No. 4251 adopting the International Building Code 2018 Edition, with Appendix F, and the International Residential Code 2018 Edition each with excluded portions, "YEAS," Gonzales, Schaub, McKerrigan, and Green. "NAYS," None. Absent: Shaver.

Council introduced Ordinance No. 4252 setting forth rates on Outbound Mulch and Compost at City disposal sites and was read by title on third reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF DEALING WITH DISPOSAL OF TREES, BRUSH AND YARD WASTE AT CITY DISPOSAL SITES, AMENDING THE SCOTTSBLUFF MUNICIPAL CODE SECTION 6-6-26, SETTING FORTH RATES FOR OUTBOUND MULCH AND COMPOST, REPEALING THE FORMER SECTION, PROVIDING FOR PUBLICATION IN PAMPHLET FORM AND PROVIDING FOR AN EFFECTIVE DATE.** Council Member Green asked for clarification on the Ordinance asking if it was just to repeal the fee schedule and not the ability to take in items such as trees, brush and yard waste. City Manager Johnson answered it would be the fee schedule for inbound material. Council Member Schaub made the motion, seconded by Council Member McKerrigan to adopt Ordinance No. 4252 setting forth rates on Outbound Mulch and Compost at City disposal sites, “YEAS,” Schaub, McKerrigan, and Gonzales. “NAYS,” Green. Absent: Shaver.

Mr. Scott James, President of Factory Crimp Services, Inc. approached Council concerning an Economic Development Agreement, explaining the assistance of \$75,000 will be used to fund the creation and build-out of the business; they are taking assembly from CS Precision in Gering and Couplomatic in Scottsbluff where they will do final assembly for equipment manufacturers. They will start with five full time employees, which will give them two crimp lines resulting in around 400,000 assemblies per year. Council Member Schaub, seconded by Council Member McKerrigan made the motion to, approve the Economic Development Agreement for Factory Crimp Services, Inc. and authorized the Mayor to sign the Agreement, “YEAS,” Gonzales, Green, McKerrigan, and Schaub. “NAYS,” None. Absent: Shaver.

Mr. Johnson explained the Permission and Indemnity Agreement with Regional West Medical Center, stating this agreement allows the City to place snow fence at 42nd Street on real estate owned by Regional West Medical Center. Council Member Green asked if any maintenance would have to be done other than putting the fence up and taking it down. Legal Counsel Hadenfeldt answered no; the hospital wanted a permissive agreement in writing. Council Member Schaub made a motion, seconded by Council Member McKerrigan, to approve the Permission and Indemnity Agreement to place snow fence on Regional West Medical Center property and authorize the Mayor to sign the agreement, “YEAS,” McKerrigan, Green, Schaub, and Gonzales. “NAYS,” None. Absent: Shaver.

Regarding the Estoppel Certificate (Solar Facilities Lease Agreement – Scottsbluff Project), Legal Counsel Hadenfeldt explained this Estoppel Certificate is the final phase of the lending for the solar project on the north side of town with entity WESTERN MEADOWLARK SOLAR SCS NE I, LLC. Mr. Hadenfeldt further explained an Estoppel Certificate is required by a lender of a tenant to say a lease is in place for them to operate a solar facility and that they are not in default of any way. If they are in default, the City agrees to send a copy of the notice to the lender to give them an opportunity to cure any default before the lease is terminated. Council Member McKerrigan made the motion, seconded by Council Member Green to, approve the Estoppel Certificate (Solar Facilities Lease Agreement - Scottsbluff project and authorize the Mayor to sign the Certificate, “YEAS,” Green, Schaub, Gonzales, and McKerrigan. “NAYS,” None. Absent: Shaver.

Mr. Tom Schingle, Fire Chief, approached Council regarding the Agreement between the City of Scottsbluff and the Scottsbluff Rural Fire Protection District. Mr. Schingle explained this Agreement states any time there is a structure fire or any other emergency, agreed upon by both Fire Chiefs, dispatch will automatically send both agencies to the location. Mr. Schingle added the agencies have been working together more frequently and feel the automatic aid will get them both out the door quicker with personnel on scene, especially with structure fires. Mayor Gonzales asked in the future that Chief Schingle give a report on the calls they overlap for Council review. Council Member Schaub made a motion, seconded by Council Member Green to, approve the Agreement between the City of Scottsbluff

and the Scottsbluff Rural Fire Protection District to be automatically dispatched to fires and other emergencies within each jurisdiction and authorize the Mayor to sign the Agreement, “YEAS,” Gonzales, Schaub, McKerrigan, and Green. “NAYS,” None. Absent: Shaver.

Under Council Reports Council Member Schaub stated he has a Region 22 Emergency Management Meeting on Wednesday at noon and a 911 Committee Meeting on January 21st. Mayor Gonzales added there is a PADD Meeting Thursday at noon at the Scottsbluff/Gering United Chamber of Commerce Board Room

Council Member Schaub made the motion, seconded by Council Member Green, to adjourn the meeting at 6:25 p.m., “YEAS,” Schaub, McKerrigan, Gonzales, and Green. “NAYS,” None. Absent: Shaver.

Attest:

Mayor

City Clerk “SEAL”

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Consent2

Approve the minutes of the January 16, 2020 Special Meeting.

Staff Contact: City Council

Special Meeting
January 16, 2020

The Scottsbluff City Council met in a special meeting on January 16, 2020 at 7:30 a.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on January 14, 2020 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KMOR, KOAQ, and television stations KSTF and NBC Nebraska. The notice was also available on the city's website January 13, 2020 and posted at City Hall, The Lied Scottsbluff Public Library and Public Safety Building. Notice of the meeting also appeared in a story on the front page of the Scottsbluff Star Herald for January 14, 2020. Mayor Gonzales presided and City Clerk Wright recorded the proceedings. The meeting was called to order and the Pledge of Allegiance was recited. Mayor Gonzales welcomed everyone and asked those wishing to speak to state their name and who they are representing for the record. He informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Raymond Gonzales, Jeanne McKerrigan, Nathan Green, Scott Shaver and Terry Schaub. Also present were City Manager Johnson and City Attorney Kent Hadenfeldt.

City Manager Johnson presented to Council a draft template of the Request for Proposal for the hiring of a professional search firm to assist City Council in the appointment of a new City Manager, stating this RFP has been used by many cities throughout the country and has been used as a template on various executive search firm websites. Mr. Johnson added he has plugged in the City's information and stressed the proposals need to be received back by 12 noon on Wednesday, January 29, 2020 via email; the intention is to have this on the agenda for the first meeting in February to discuss, hopefully expediting the process. Council Member Green asked if we need to add the City Manager position to the website or create the position at the same time. Mr. Johnson answered, stating, we do have a job description; this is to essentially go out for a recruiting firm. The recruiting firm will advertise the job description and market the community. Council Member McKerrigan made a motion, seconded by Council Member Schaub, to direct City Manager Johnson to finalize and move forward with the Request for Proposal for the hiring of a professional search firm to assist City Council in the appointment of a new City Manager. The draft will be on the consent calendar for the January 21st meeting for formal approval. "YEAS," McKerrigan, Shaver, Green, Schaub, and Gonzales. "NAYS," None. Absent: None.

Regarding appointing an interim City Manager while conducting a search for a new City Manager, Mayor Gonzales stated he asked Mr. Johnson, upon his letter of resignation, to reach out to former City Manager Rick Kuckkahn to consider being available to come in for a short time to help the City and staff until we get a new City Manager on board. Mr. Johnson stated he talked to Mr. Kuckkahn and he is receptive to the idea as long as Council can agree on terms; he is looking on a set contract of three months.

Council Member Shaver commented he thinks we need to go in a new direction and going backwards is not a good idea. He thinks any of the people in here who are on staff would be a much better choice since they know what is going on with the City; Rick does not have any idea what is currently going on with the City.

Council Member Green stated he understands the reason for an interim and wonders if three months would be long enough. He questions if we would be doing two or three contracts with an interim and would like to see what we hear back from a search committee. He sees this as an opportunity for the

entire City of Scottsbluff to take this on as a rebranding, stating this will be a good time for a new beginning. He does not know how it would look to rehash the old stuff over again.

Council Member Schaub commented by using existing staff right now, they are spread pretty thin to begin with. He looks at Mr. Kuckkahn who has background knowledge of City projects and does not feel we would be going backwards. He wants to make sure projects are getting done and staff has direction.

Council Member McKerrigan agreed with Council Member Schaub by stating the staff is familiar with Mr. Kuckkahn and with it being an uncertain time for them, they need someone familiar they can reach out to with questions and concerns.

Mr. Jim Trumbull, resident, asked Mr. Johnson if there are entities out there that could provide interim positions such as the League of Nebraska Municipalities. He stated we need to be honest; we are in a rural area with challenges and need to realize this will not be a fast process and Council should look at all interim possibilities, along with Mr. Kuckkahn. Mr. Johnson answered there are firms that specialize in executive searches for interim placements and typically those interims are retired or are on hiatus.

Mayor Gonzales reminded Council we are coming into some pretty critical issues as we will be taking on items such as the landfill, budget and economic development projects. He feels someone who is familiar with the processes will help keep things moving forward with continuity.

Mayor Gonzales moved, to reach out to Rick Kuckkahn to serve as interim City Manager and discuss terms of contract to bring back to Council on January 21, 2020, seconded by Council Member Schaub. "YEAS," Schaub, Gonzales, and McKerrigan. "NAYS," Green and Shaver. Absent: None.

Council Member Schaub made a motion, seconded by Mayor Gonzales to adjourn the meeting at 7:49 a.m., "YEAS," Shaver, Gonzales, Schaub, McKerrigan, and Green. "NAYS," None. Absent: None.

Mayor

Attest:

City Clerk "SEAL"

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Consent3

Approve the absence of Council Member Shaver from the January 6, 2020 Regular Meeting.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Consent4

Council to approve the bid specifications for the purchase of one new 72” rotary mower with 60” blade and 51” snow blower attachments and authorize the city clerk to advertise for bids to be received by February 14, 2020 at 1:00 p.m.

Staff Contact: Rick Deeds, Park Superintendent

City of Scottsbluff

Parks and Recreation Department

Specifications

for

One New 4 wheel drive

72" Side Discharge Rotary Mower
With
Cab, Heater, Lights

Attachments
60 inch. Blade
51 inch 2 stage Snow Blower

Notice to Bidders

Sealed bids will be received by the City of Scottsbluff, Nebraska at the City Clerk's Office, City Hall, 2525 Circle Drive, Scottsbluff, Nebraska, 69361 until 1:00 pm, Friday, February 14, 2020 for one new or demonstrator 72" rotary mower with 60" blade and 51" snow blower attachments. Bids must be made on the proposal form found in the specifications and submitted in a sealed envelope labeled "Bid 72" Rotary Mower" to the office of the City Clerk. The city will accept only those sealed bids, either hand delivered or received via the U.S. mail or other commercial carriers. Items transmitted by facsimile will not be accepted.

The City of Scottsbluff reserves the right to reject any and all bids for any reason deemed necessary and to waive irregularities or informalities in any bid received, and to accept any bid which is deemed most favorable to the City of Scottsbluff, at the time and under conditions stipulated in the instructions to bidders. Bids received after the specified time of closing will not be accepted.

/s/Kimberley Wright
City Clerk

Publish-3 times

January 24th, January 31st & February 7th, 2020

One Affidavit of Publication

INSTRUCTIONS TO BIDDERS

1. All proposals shall be submitted on Bid Forms provided for this purpose in order that they may be properly compared and evaluated.
2. The Bid shall be for one New 72" Mower with 60" Blade attachment, 2 stage 51" Snow Blower and cab with lights wipers and heater. (strobe and field lights)
3. The Bid shall be quoted F.O.B. Scottsbluff, Nebraska.
4. Bids shall state the make and model of proposed unit and include complete detailed specifications with manufacturer's brochure, specifying the identical model being bid. Unit is for the Parks Department.
5. The City is exempt from Federal Excise or State Sales Taxes. A tax exemption certificate will be furnished by the City of Scottsbluff.
6. The Bids shall be submitted to the City Clerk's office by 1:00 p.m. February 14, 2020, in a sealed envelope, and the envelope clearly marked "Bid 72" Rotary Mower".
7. The Council reserves the right to reject any and all bids and to waive any irregularities.
8. Award of purchase by the City will not become final until a Purchase Order has been issued authorizing this purchase.
9. City will pay for equipment meeting all specifications upon proper documentation of same, no sooner than the first Council meeting following delivery of same.
10. Delivery time from date of order placed to vendor shall be ninety (90) days or less.
11. Price that is stated on Bid Proposal Sheet shall be good for thirty (30) calendar days following bid opening.
12. Any items of noncompliance or variations to the minimum specification requirements listed on the following pages shall be written and submitted with the Bid Proposal.
13. Questions regarding the Bid shall be directed to Rick Deeds, Park Supervisor, Parks and Recreation at 630-6235.

MINIMUM SPECIFICATIONS FOR ONE (1) NEW 72" ROTARY MOWER WITH 60" BLADE AND 51" SNOW BLOWER ATTACHMENTS

YEAR/ MODEL:	Shall be a new or demonstrator model.
ENGINE:	Shall be a three (3) cylinder liquid cooled diesel engine with minimum 25.5 horse power.
ENGINE CAPACITIES	<u>Engine Oil</u> : Shall hold 3.1 U.S. qt. w/ oil filter. <u>Oil filter</u> : Full flow, replaceable. <u>Starting System</u> : 12 Volt <u>Lubrication</u> : Force-feed, pressurized with full flow filter <u>Air Filter</u> : Heavy duty, dry, pre cleaner, paper element. <u>Electrical System</u> : Automotive-type 40-amp alternator.
TRANSMISSION:	Shall be variable speed hydrostatic transmission, foot pedal control, forward speed 10.6 mph, reverse 4 mph.
DECKS:	Unit shall have a 72" cutting width, hinged right side discharge, Blades on machine shall consist of three (3) heavy duty blades of tempered steel, with one inch spindles, with agricultural type sealed bearings and on a front mounted attachment. Cutting height range 1.5" to 4.5". Wheels shall be two front mounted, pneumatic swivel castors with roller bearing suspensions, Castor yoke shall have one inch shafts.
60 INCH BLADE:	Heavy-gauge steel construction, concave. Two large coil springs to protect blade against damage – bottom edge tips back on contact with solid objects. Blade hydraulically angles 0 to 30 degrees. Adjustable skid shoes. This should include weights and tire chains.
51" SNOW BLOWER	Two stage snow blower. With adjustable chute.
STEERING:	Power, hydrostatic. Two turns lock-to-lock.
BRAKES:	Drum, automotive 7 in., front drive wheels.

WHEELS & TIRES:	Turf tires, with spare tire and wheel (one spare for driver wheels and one spare for steering axle.)
SEAT:	Full padded spring suspension seat with front and rear adjustment and arm rests.
FUEL CAPACITY :	Shall hold a minimum of eleven (11.0) U.S. Gallons.
PTO:	Electric coupler and shaft with two belts
FRAME:	Heavy duty, 12 gauge or heavier welded steel reinforced with square rectangle tubing or equivalent.
ROPS	Standard Osha approved
CONTROLS & CONSOLE:	Throttle, key ignition switch, light switch, cold start switch, hour meter, high temp shut down switch, fuel gauges, amp meter, buzz/light for oil, pressure coolant temperature, PTO switch, light switch, glow plug light, implement lift lower, foot operated left and right brake pedal, foot operated ground speed and direction control..
CAB:	Hard side doors, Heater, Fan, Defrost, Wipers, Lights,(field and strobe) and mirror.
DRIVE SYSTEM:	Shall be hydrostatic four-wheel drive.

BID FOR FURNISHING

ONE NEW 72" ROTARY MOWER WITH BLADE ATTACHMENT AND 2 STAGE SNOW BLOWER.

Mayor and City Council
Scottsbluff, Nebraska

Council Members:

I have examined the Notice to Bidders, dated January 21, 2020 the Instructions to Bidders and Specifications and submit the following bid to furnish One new or demonstrator 72" rotary mower with blade attachments and snow blower.

72"	Make	Model	Year	\$	Unit Price
One Blade attachment				\$	
One Snow Blower				\$	
NET BID				\$	

Please answer the following questions:

1. Bidder will supply a replacement unit of comparable performance at no charge if either unit purchased can not be repaired within 24 hours. Yes_____ No _____.
2. Bidder stocks a complete line of replacement parts or can obtain them within 24 hours. Yes_____ No _____.

We agree to effect delivery within _____ days after being awarded the bid. I herewith certify that I will furnish machines that meet or exceed these specifications as written, or amended by the City of Scottsbluff if my bid is accepted.

Company_____

By _____

Title _____

BIDDERS LIST

21ST Century Equipment
Highway 26 East
P.O. Box 416
Scottsbluff, NE 69363-0416

L.L. Johnson Distributing Co.
4700 Holly Street
Denver, CO 80216

Sandberg Implement, Inc.
160085 Highway 71
Gering, NE 69341

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Consent5

Council to approve a Request for Proposal for the hiring of a professional search firm to assist City Council in the appointment of a new City Manager and authorize the City Manager to advertise for proposals to be received by January 29, 2020 at 12:00 p.m.

Staff Contact: Nathan Johnson, City Manager



Request For Proposal - Executive Search Firm

City Manager Recruitment

January 21, 2020

Introduction and Background:

The City of Scottsbluff, incorporated in 1916, population 15,039, is in the process of recruiting for an experienced City Manager, responsible for continuing the vision and leadership of an organization of over 137 employees. Our current City Manager recently resigned to take a position in another community.

The new City Manager shall possess strong leadership and communication skills, the ability to work collaboratively with the Mayor and City Council, a strong work ethic, an ability to ensure accountability among nine department directors. Departments include: Administration, Development Services, Fire, Police, Emergency Management, Library, Parks, Recreation, Streets, Cemetery, Economic Development, Environmental Services, Wastewater, Water, Central Garage and GIS. The FY19-20 all funds budget is approximately \$45.5 million with approximately \$30 million allocated to operating expenditures.

Proposal Requirements:

The City Council will consider proposal from Executive Search Firms with specific experience and success in recruiting City Managers for small to mid-size municipalities. The City Council reserves the right to make the final hiring decision. All proposals must include the following:

1. Firm name, address, telephone number, and contact person(s).
2. Brief history of the firm, including number of years' experience.
3. List of recent recruitments conducted, with contact names for reference checks.
4. A Plan and schedule of how the firm will conduct the selection process.
5. Identification of specific services to be provided (i.e. candidate screening process, background check, reference check, etc.)
6. Information regarding the average number of years their top candidates have remained on the job after placement, and replacement service if the selected individual resigns or is terminated within a certain time frame.
7. Total fee for recruitment.

All proposals must be received by 12:00noon Mountain Time on Wednesday, January 29, 2020 via email to njohnson@scottsbluff.org

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Consent6

**Council to set a Public Hearing for February 3, 2020 at 6:00 p.m.
to receive a report from the LB840 Citizen Review Committee.**

Staff Contact: Starr Lehl, Economic Development Director

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Consent7

Council to approve the appointment of Mary Skiles to the Community Redevelopment Authority to fill the unexpired term of Joanne Phillips.

Staff Contact: Starr Lehl, Economic Development Director

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Claims1

Council to consider and take action on claims of the City.

Staff Contact: Liz Hilyard, Finance Director



City of Scottsbluff, NE

Expense Approval Report

By Vendor Name

Post Dates 01/07/2020 - 01/21/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 08464 - 911 CUSTOM, LLC					
Fund: 218 - PUBLIC SAFETY					
CIP-PO-PATROL CARS	EQUIPMENT				139.96
				Fund 218 - PUBLIC SAFETY Total:	139.96
				Vendor 08464 - 911 CUSTOM, LLC Total:	139.96
Vendor: 00460 - ACCELERATED RECEIVABLES SOLUTIONS					
Fund: 713 - CASH & INVESTMENT POOL					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				441.84
				Fund 713 - CASH & INVESTMENT POOL Total:	441.84
				Vendor 00460 - ACCELERATED RECEIVABLES SOLUTIONS Total:	441.84
Vendor: 00393 - ACTION COMMUNICATIONS INC.					
Fund: 111 - GENERAL					
VEH MAINT PARK	VEHICLE MAINTENANCE				130.00
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				35.00
				Fund 111 - GENERAL Total:	165.00
Fund: 621 - ENVIRONMENTAL SERVICES					
INTERNET SERVICE 1/1/20 - 1/3... PHONE & INTERNET					55.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	55.00
Fund: 631 - WASTEWATER					
INTERNET SERVICE 1/1/20 - 1/3... PHONE & INTERNET					55.00
				Fund 631 - WASTEWATER Total:	55.00
				Vendor 00393 - ACTION COMMUNICATIONS INC. Total:	275.00
Vendor: 02583 - ADVANCE AUTO PARTS					
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				149.32
DEPT SUP	DEPARTMENT SUPPLIES				27.59
EQUIPMENT	EQUIPMENT				462.12
				Fund 631 - WASTEWATER Total:	639.03
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				2,367.80
DEPT SUP	DEPARTMENT SUPPLIES				424.30
DEPT SUP	DEPARTMENT SUPPLIES				-250.83
EQUIPMENT	EQUIPMENT				494.47
DEPT SUP	DEPARTMENT SUPPLIES				19.68
				Fund 641 - WATER Total:	3,055.42
Fund: 725 - CENTRAL GARAGE					
PARKS #303- OIL AND AIR FILTER	EQUIPMENT MAINTENANCE				10.92
WW #950- OIL AND AIR FILTER	EQUIPMENT MAINTENANCE				49.35
POLICE #7- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
POLICE #18- OIL AND AIR FILTER	EQUIPMENT MAINTENANCE				9.49
WW #938- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
POLICE #25- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
ES STOCK- DEF	EQUIPMENT MAINTENANCE				221.00
POLICE #13- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
TRANS #400- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
WW #954- OIL FILTER	EQUIPMENT MAINTENANCE				3.14
				Fund 725 - CENTRAL GARAGE Total:	309.60
				Vendor 02583 - ADVANCE AUTO PARTS Total:	4,004.05

Expense Approval Report

Post Dates: 01/07/2020 - 01/21/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 10099 - AGUILAR ADELA					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				35.00
Fund 111 - GENERAL Total:					35.00
Vendor 10099 - AGUILAR ADELA Total:					35.00
Vendor: 01746 - AL'S TOWING					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				85.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				95.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				95.00
Fund 111 - GENERAL Total:					275.00
Vendor 01746 - AL'S TOWING Total:					275.00
Vendor: 09669 - ALVARO SILVA					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				585.00
Fund 111 - GENERAL Total:					585.00
Vendor 09669 - ALVARO SILVA Total:					585.00
Vendor: 06781 - ASSURITY LIFE INSURANCE CO					
Fund: 713 - CASH & INVESTMENT POOL					
LIFE INS	LIFE INS EE PAYABLE				32.95
Fund 713 - CASH & INVESTMENT POOL Total:					32.95
Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:					32.95
Vendor: 04575 - AUTOZONE STORES, INC					
Fund: 111 - GENERAL					
VEH MAINT-PD	VEHICLE MAINTENANCE				34.36
VEH MAINT PARK	VEHICLE MAINTENANCE				51.98
PLUGS FOR ANTENNA HOLES IN...	DEPARTMENT SUPPLIES				10.47
Fund 111 - GENERAL Total:					96.81
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- WHEEL HUB...	EQUIPMENT MAINTENANCE				-101.99
Fund 725 - CENTRAL GARAGE Total:					-101.99
Vendor 04575 - AUTOZONE STORES, INC Total:					-5.18
Vendor: 00295 - B & H INVESTMENTS, INC					
Fund: 111 - GENERAL					
Dep. sup. - LIBRARY	DEPARTMENT SUPPLIES				40.50
Fund 111 - GENERAL Total:					40.50
Fund: 621 - ENVIRONMENTAL SERVICES					
WATER DELIVERY X 1 BOTTLE	DEPARTMENT SUPPLIES				10.00
WATER DELIVERY X 3 BOTTLES	DEPARTMENT SUPPLIES				25.00
SALT DELIVERY X 1 BAG & UNIT ...	DEPARTMENT SUPPLIES				32.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					67.00
Vendor 00295 - B & H INVESTMENTS, INC Total:					107.50
Vendor: 00271 - B&C STEEL CORPORATION					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				110.40
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				26.49
Fund 111 - GENERAL Total:					136.89
Vendor 00271 - B&C STEEL CORPORATION Total:					136.89
Vendor: 00734 - BIRUTA D. WALTON					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				192.50
Fund 111 - GENERAL Total:					192.50
Vendor 00734 - BIRUTA D. WALTON Total:					192.50

Expense Approval Report

Post Dates: 01/07/2020 - 01/21/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES				74.34
DEPT/JANIT SUPPL-PD	DEPARTMENT SUPPLIES				74.34
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES				21.22
DEPT/JANIT SUPPL-PD	JANITORIAL SUPPLIES				21.22
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				35.97
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				35.98
Fund 111 - GENERAL Total:					263.07
Fund: 621 - ENVIRONMENTAL SERVICES					
BREAKROOM SUPPLIES	DEPARTMENT SUPPLIES				26.95
Fund 621 - ENVIRONMENTAL SERVICES Total:					26.95
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					290.02
Vendor: 09926 - BROWN CO					
Fund: 725 - CENTRAL GARAGE					
PARKS STOCK- AIR FILTERS AND...	EQUIPMENT MAINTENANCE				395.00
Fund 725 - CENTRAL GARAGE Total:					395.00
Vendor 09926 - BROWN CO Total:					395.00
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
EQUIP MAINT ADM	EQUIPMENT MAINTENANCE				200.33
Fund 111 - GENERAL Total:					200.33
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:					200.33
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 212 - TRANSPORTATION					
CELL PHONE, GRID SMART DET...	PHONE & INTERNET				96.25
Fund 212 - TRANSPORTATION Total:					96.25
Fund: 631 - WASTEWATER					
CELL PHONE / CONTRACTUAL S...	CONTRACTUAL SERVICES				60.02
CELL PHONE / CONTRACTUAL S...	CONTRACTUAL SERVICES				100.02
CELL PHONE / CONTRACTUAL S...	CELLULAR PHONE				43.63
CELL PHONE / CONTRACTUAL S...	CELLULAR PHONE				-11.31
Fund 631 - WASTEWATER Total:					192.36
Fund: 641 - WATER					
CELL PHONE / CONTRACTUAL S...	CELLULAR PHONE				43.63
Fund 641 - WATER Total:					43.63
Vendor 07911 - CELLCO PARTNERSHIP Total:					332.24
Vendor: 10019 - CENTRAL PLAINS LIBRARY SYSTEM					
Fund: 111 - GENERAL					
SRP Wrkshp.	SCHOOL & CONFERENCE				20.00
Fund 111 - GENERAL Total:					20.00
Vendor 10019 - CENTRAL PLAINS LIBRARY SYSTEM Total:					20.00
Vendor: 07250 - CHRIS REYES					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				185.00
Fund 111 - GENERAL Total:					185.00
Vendor 07250 - CHRIS REYES Total:					185.00
Vendor: 00484 - CITY OF GERING					
Fund: 621 - ENVIRONMENTAL SERVICES					
DISPOSAL FEES TRASH & RECYCL...	DISPOSAL FEES				42,172.65
Fund 621 - ENVIRONMENTAL SERVICES Total:					42,172.65
Vendor 00484 - CITY OF GERING Total:					42,172.65

Expense Approval Report

Post Dates: 01/07/2020 - 01/21/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00706 - COMPUTER CONNECTION INC					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				44.00
				Fund 111 - GENERAL Total:	44.00
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				187.25
				Fund 631 - WASTEWATER Total:	187.25
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				187.25
				Fund 641 - WATER Total:	187.25
				Vendor 00706 - COMPUTER CONNECTION INC Total:	418.50
Vendor: 00714 - COZY, INC					
Fund: 218 - PUBLIC SAFETY					
CIP-PO-PATROL CARS	EQUIPMENT				800.00
				Fund 218 - PUBLIC SAFETY Total:	800.00
				Vendor 00714 - COZY, INC Total:	800.00
Vendor: 05709 - CREDIT BUREAU OF COUNCIL BLUFFS					
Fund: 111 - GENERAL					
FEES - DEC. 2019	CONSULTING SERVICES				50.00
				Fund 111 - GENERAL Total:	50.00
				Vendor 05709 - CREDIT BUREAU OF COUNCIL BLUFFS Total:	50.00
Vendor: 09767 - CROELL INC					
Fund: 641 - WATER					
DEPT SUP WTR	DEPARTMENT SUPPLIES				430.68
				Fund 641 - WATER Total:	430.68
				Vendor 09767 - CROELL INC Total:	430.68
Vendor: 07689 - CYNTHIA GREEN					
Fund: 111 - GENERAL					
DEPT SUPP ADM	DEPARTMENT SUPPLIES				11.37
Dep. sup.	DEPARTMENT SUPPLIES				152.00
DEPT SUPP CC	DEPARTMENT SUPPLIES				24.31
DEPT SUPP CC	DEPARTMENT SUPPLIES				24.31
DEPT SUPP HR	DEPARTMENT SUPPLIES				44.99
				Fund 111 - GENERAL Total:	256.98
				Vendor 07689 - CYNTHIA GREEN Total:	256.98
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.					
Fund: 111 - GENERAL					
VEH MAINT PARK	VEHICLE MAINTENANCE				40.00
				Fund 111 - GENERAL Total:	40.00
				Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:	40.00
Vendor: 07421 - DUANE E. WOHLERS					
Fund: 621 - ENVIRONMENTAL SERVICES					
HAULING RECYCLING TO DENV...	DISPOSAL FEES				800.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	800.00
				Vendor 07421 - DUANE E. WOHLERS Total:	800.00
Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
NEW RECYCLING CARTS X 56	DEPARTMENT SUPPLIES				4,592.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	4,592.00
				Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total:	4,592.00

Expense Approval Report

Post Dates: 01/07/2020 - 01/21/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 06808 - EMBLEM'S INC					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				706.00
				Fund 111 - GENERAL Total:	706.00
				Vendor 06808 - EMBLEM'S INC Total:	706.00
Vendor: 06947 - ENFORCEMENT VIDEO, LLC					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				504.50
				Fund 111 - GENERAL Total:	504.50
Fund: 218 - PUBLIC SAFETY					
CIP-PO-BODY CAMS	EQUIPMENT				4,985.00
				Fund 218 - PUBLIC SAFETY Total:	4,985.00
				Vendor 06947 - ENFORCEMENT VIDEO, LLC Total:	5,489.50
Vendor: 09477 - ENVISIONWARE, INC					
Fund: 111 - GENERAL					
Equip. main.	EQUIPMENT MAINTENANCE				2,315.00
Cont. srvc.	CONTRACTUAL SERVICES				924.15
				Fund 111 - GENERAL Total:	3,239.15
				Vendor 09477 - ENVISIONWARE, INC Total:	3,239.15
Vendor: 02460 - FASTENAL COMPANY					
Fund: 111 - GENERAL					
BOLTS AND WASHERS FOR DO...	DEPARTMENT SUPPLIES				7.00
				Fund 111 - GENERAL Total:	7.00
Fund: 725 - CENTRAL GARAGE					
TRANS STOCK- HEX NUTS	EQUIPMENT MAINTENANCE				3.95
				Fund 725 - CENTRAL GARAGE Total:	3.95
				Vendor 02460 - FASTENAL COMPANY Total:	10.95
Vendor: 00548 - FEDERAL EXPRESS CORPORATION					
Fund: 631 - WASTEWATER					
POSTAGE	POSTAGE				260.54
				Fund 631 - WASTEWATER Total:	260.54
Fund: 641 - WATER					
POSTAGE	POSTAGE				210.86
				Fund 641 - WATER Total:	210.86
				Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:	471.40
Vendor: 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF					
Fund: 212 - TRANSPORTATION					
REPAIR D. TRUCK - ASSESS SEN...	VEHICLE MAINTENANCE				853.07
				Fund 212 - TRANSPORTATION Total:	853.07
Fund: 621 - ENVIRONMENTAL SERVICES					
MIRROR ASSY FOR UNIT #828	VEHICLE MAINTENANCE				79.78
DOT INSPECTION ON UNIT #854	EQUIPMENT MAINTENANCE				692.69
REPAIRS TO UNIT #818	VEHICLE MAINTENANCE				7,842.29
REPAIRS TO UNIT #812	VEHICLE MAINTENANCE				3,350.06
REPAIRS TO UNIT #812	VEHICLE MAINTENANCE				1,594.15
CREDIT ON WORK DONE ON UN...	VEHICLE MAINTENANCE				-3,350.06
				Fund 621 - ENVIRONMENTAL SERVICES Total:	10,208.91
Fund: 641 - WATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				114.73
				Fund 641 - WATER Total:	114.73
Fund: 725 - CENTRAL GARAGE					
FIRE #E2- PURGE KIT	EQUIPMENT MAINTENANCE				58.86
FIRE #E2- AIR GOVERNOR	EQUIPMENT MAINTENANCE				17.76

Expense Approval Report

Post Dates: 01/07/2020 - 01/21/2020

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
TRANS #450- OIL FILTER	EQUIPMENT MAINTENANCE				6.49
Fund 725 - CENTRAL GARAGE Total:					83.11
Vendor 00794 - FLOYD'S TRUCK CENTER SCOTTSBLUFF Total:					11,259.82
Vendor: 00060 - FRANCISCO'S BUMPER TO BUMPER INC					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				220.00
Fund 111 - GENERAL Total:					220.00
Vendor 00060 - FRANCISCO'S BUMPER TO BUMPER INC Total:					220.00
Vendor: 00887 - FYR-TEK INC					
Fund: 111 - GENERAL					
SERVICE OF BREATHING AIR C...	EQUIPMENT MAINTENANCE				577.17
Fund 111 - GENERAL Total:					577.17
Vendor 00887 - FYR-TEK INC Total:					577.17
Vendor: 05600 - GALLS INC					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				70.93
UNIFORMS-PD	UNIFORMS & CLOTHING				31.33
UNIFORMS-PD	UNIFORMS & CLOTHING				344.91
Fund 111 - GENERAL Total:					447.17
Fund: 218 - PUBLIC SAFETY					
NEW UNIFORMS-PD	DEPARTMENT SUPPLIES				97.00
Fund 218 - PUBLIC SAFETY Total:					97.00
Vendor 05600 - GALLS INC Total:					544.17
Vendor: 09610 - GRAY TELEVISION GROUP INC					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				1,390.00
Fund 661 - STORMWATER Total:					1,390.00
Vendor 09610 - GRAY TELEVISION GROUP INC Total:					1,390.00
Vendor: 01002 - HALD NICHOLAS					
Fund: 631 - WASTEWATER					
SEWER BACKUP	SEWER BACKUP CLAIMS				890.70
Fund 631 - WASTEWATER Total:					890.70
Vendor 01002 - HALD NICHOLAS Total:					890.70
Vendor: 04371 - HAWKINS, INC.					
Fund: 641 - WATER					
CHEMICALS	CHEMICALS				1,286.35
Fund 641 - WATER Total:					1,286.35
Vendor 04371 - HAWKINS, INC. Total:					1,286.35
Vendor: 05667 - HOA SOLUTIONS, INC					
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				214.00
Fund 631 - WASTEWATER Total:					214.00
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				214.00
Fund 641 - WATER Total:					214.00
Vendor 05667 - HOA SOLUTIONS, INC Total:					428.00
Vendor: 06423 - HYDROTEX PARTNERS, LTD					
Fund: 725 - CENTRAL GARAGE					
TRANS STOCK- ESSENTIALUBE	EQUIPMENT MAINTENANCE				271.54
Fund 725 - CENTRAL GARAGE Total:					271.54
Vendor 06423 - HYDROTEX PARTNERS, LTD Total:					271.54
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
Jan. sup.	JANITORIAL SUPPLIES				89.25
DEPT SUPP ADM,	DEPARTMENT SUPPLIES				52.79
Fund 111 - GENERAL Total:					579.96
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				33.56
Fund 212 - TRANSPORTATION Total:					33.56
Fund: 621 - ENVIRONMENTAL SERVICES					
RUGS, MOPS, AND SHOP TOWE...	DEPARTMENT SUPPLIES				103.92
Fund 621 - ENVIRONMENTAL SERVICES Total:					103.92
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				26.39
Fund 631 - WASTEWATER Total:					26.39
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				26.40
Fund 641 - WATER Total:					26.40
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- RUGS & SH...	DEPARTMENT SUPPLIES				34.79
Fund 725 - CENTRAL GARAGE Total:					34.79
Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:					805.02
Vendor: 09291 - INGRAM LIBRARY SERVICES INC					
Fund: 111 - GENERAL					
Bks.	BOOKS				1,319.74
Bks./AV	AUDIOVISUAL SUPPLIES				57.72
Bks./AV	BOOKS				99.57
Fund 111 - GENERAL Total:					1,477.03
Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:					1,477.03
Vendor: 08154 - INTERNAL REVENUE SERVICE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				4,169.61
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				4,169.61
WITHHOLDINGS	FICA W/H EE PAYABLE				15,308.03
WITHHOLDINGS	FICA W/H EE PAYABLE				15,308.03
WITHHOLDINGS	FED W/H EE PAYABLE				26,613.29
Fund 713 - CASH & INVESTMENT POOL Total:					65,568.57
Vendor 08154 - INTERNAL REVENUE SERVICE Total:					65,568.57
Vendor: 00534 - INT'L INST OF MUNC CLKs					
Fund: 111 - GENERAL					
ANNUAL MEMBERSHIP - C.BUR...	MEMBERSHIPS				110.00
Fund 111 - GENERAL Total:					110.00
Vendor 00534 - INT'L INST OF MUNC CLKs Total:					110.00
Vendor: 08525 - INTRALINKS, INC					
Fund: 111 - GENERAL					
CONTRACT SERVICES - DECEMB...	CONTRACTUAL SERVICES				2,571.25
CONTRACT SERVICES - LIBRARY...	CONTRACTUAL SERVICES				510.00
Fund 111 - GENERAL Total:					3,081.25
Fund: 212 - TRANSPORTATION					
CONTRACT SERVICES - DECEMB...	CONTRACTUAL SERVICES				42.50
Fund 212 - TRANSPORTATION Total:					42.50
Fund: 621 - ENVIRONMENTAL SERVICES					
CONTRACT SERVICES - DECEMB...	CONTRACTUAL SERVICES				85.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					85.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 631 - WASTEWATER					
CONTRACT SERVICES - DECEMB...	CONTRACTUAL SERVICES				85.00
Fund 631 - WASTEWATER Total:					85.00
Fund: 721 - GIS SERVICES					
CONTRACT SERVICES - DECEMB...	CONTRACTUAL SERVICES				21.25
Fund 721 - GIS SERVICES Total:					21.25
Vendor 08525 - INTRALINKS, INC Total:					3,315.00
Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC					
Fund: 111 - GENERAL					
INTERNET	PHONE & INTERNET				17.95
INTERNET	PHONE & INTERNET				17.95
Fund 111 - GENERAL Total:					35.90
Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:					35.90
Vendor: 00192 - J G ELLIOTT CO.INC.					
Fund: 111 - GENERAL					
NOTARY BOND - C.BURBACH	BONDING				70.00
NOTARY BOND-PD	BONDING				70.00
Fund 111 - GENERAL Total:					140.00
Vendor 00192 - J G ELLIOTT CO.INC. Total:					140.00
Vendor: 09504 - JOHN DANIEL ADAMS					
Fund: 212 - TRANSPORTATION					
MOVE METER FOR TRAFFIC SIG...	ELECTRICAL MAINTENANCE				1,045.00
Fund 212 - TRANSPORTATION Total:					1,045.00
Vendor 09504 - JOHN DANIEL ADAMS Total:					1,045.00
Vendor: 07177 - JUSTIN HOUSTOUN					
Fund: 111 - GENERAL					
PER DIEM FOR PEER SUPPORT ...	SCHOOL & CONFERENCE				280.00
Fund 111 - GENERAL Total:					280.00
Vendor 07177 - JUSTIN HOUSTOUN Total:					280.00
Vendor: 10112 - KENNEDY RICHARD					
Fund: 111 - GENERAL					
WIT FEES-PD	LEGAL FEES				23.48
Fund 111 - GENERAL Total:					23.48
Vendor 10112 - KENNEDY RICHARD Total:					23.48
Vendor: 10113 - KENNEDY WENDY					
Fund: 111 - GENERAL					
WIT FEES-PD	LEGAL FEES				20.00
Fund 111 - GENERAL Total:					20.00
Vendor 10113 - KENNEDY WENDY Total:					20.00
Vendor: 09747 - KNOW HOW LLC					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				7.00
BREATHER CAP AND ADAPTERS	DEPARTMENT SUPPLIES				10.15
Fund 111 - GENERAL Total:					17.15
Fund: 621 - ENVIRONMENTAL SERVICES					
IMPACT SOCKET	DEPARTMENT SUPPLIES				27.99
BATTERY	VEHICLE MAINTENANCE				199.90
BATTERIES	VEHICLE MAINTENANCE				253.90
HOSE CLAMPS FOR TRASH CAN ...	DEPARTMENT SUPPLIES				19.40
RETURNED WRONG BATTERIES	VEHICLE MAINTENANCE				-253.90
Fund 621 - ENVIRONMENTAL SERVICES Total:					247.29
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- SPARK PLUG	DEPARTMENT SUPPLIES				2.00
TRANS STOCK- LIGHT BULBS	EQUIPMENT MAINTENANCE				11.01
CENTRAL GARAGE STOCK- HYD ...	DEPARTMENT SUPPLIES				16.28

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CENTRAL GARAGE- POWER STE...	OIL & ANTIFREEZE				18.28
POLICE #9- BATTERY	EQUIPMENT MAINTENANCE				99.95
POLICE #25- SENSORS	EQUIPMENT MAINTENANCE				52.28
POLICE #6- SOLENOID	EQUIPMENT MAINTENANCE				46.13
POLICE #10- BATTERY	EQUIPMENT MAINTENANCE				99.95
TRANS #450- OIL FILTER	EQUIPMENT MAINTENANCE				8.85
POLICE #7- BATTERY	EQUIPMENT MAINTENANCE				99.95
CENTRAL GARAGE- RETURNED T...	EQUIPMENT MAINTENANCE				-52.88
CENTRAL GARAGE- CORE DEPOS...	EQUIPMENT MAINTENANCE				-54.00
Fund 725 - CENTRAL GARAGE Total:					347.80
Vendor 09747 - KNOW HOW LLC Total:					612.24
Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT					
Fund: 111 - GENERAL					
WORK COMP DEDUCTIBLE 12/3...	WORKERS COMPENSATION				85.46
WORK COMP DEDUCTIBLE 12/3...	WORKERS COMPENSATION				18.00
ENDORS.#10 VEHICLE INS. - FIRE	VEHICLE INSURANCE				705.29
PROPERTY - ADMIN BLDG - INC...	PROP & EQUIP INSURANCE				75.38
Fund 111 - GENERAL Total:					884.13
Fund: 212 - TRANSPORTATION					
PROPERTY INS. - ENDORS.11 & ...	PROP & EQUIP INSURANCE				418.90
Fund 212 - TRANSPORTATION Total:					418.90
Fund: 621 - ENVIRONMENTAL SERVICES					
PROPERTY INS. - ENDORS.11 & ...	PROP & EQUIP INSURANCE				68.92
Fund 621 - ENVIRONMENTAL SERVICES Total:					68.92
Fund: 631 - WASTEWATER					
WORK COMP DEDUCTIBLE 12/3...	WORKERS COMPENSATION				318.00
PROPERTY INS. - ENDORS.11 & ...	PROP & EQUIP INSURANCE				131.45
Fund 631 - WASTEWATER Total:					449.45
Fund: 641 - WATER					
WORK COMP DEDUCTIBLE 12/3...	WORKERS COMPENSATION				1,007.55
Fund 641 - WATER Total:					1,007.55
Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total:					2,828.95
Vendor: 09590 - LEXISNEXIS RISK DATA MANAGEMENT					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				100.00
CONSULTING-PD	CONSULTING SERVICES				100.00
Fund 111 - GENERAL Total:					200.00
Vendor 09590 - LEXISNEXIS RISK DATA MANAGEMENT Total:					200.00
Vendor: 08190 - MADISON NATIONAL LIFE					
Fund: 111 - GENERAL					
INSURANCE	DISABILITY INSURANCE				449.08
Fund 111 - GENERAL Total:					449.08
Fund: 713 - CASH & INVESTMENT POOL					
INSURANCE	LIFE INS EE PAYABLE				745.63
INSURANCE	DIS INC INS EE PAYABLE				787.83
INSURANCE	LIFE INS ER PAYABLE				564.39
Fund 713 - CASH & INVESTMENT POOL Total:					2,097.85
Vendor 08190 - MADISON NATIONAL LIFE Total:					2,546.93
Vendor: 08317 - MATHESON TRI-GAS INC					
Fund: 641 - WATER					
RENT - MACHINES	RENT-MACHINES				62.86
Fund 641 - WATER Total:					62.86
Vendor 08317 - MATHESON TRI-GAS INC Total:					62.86

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
FIREARMS RANGE SUPPL-PD	FIREARMS RANGE SUPPLIES				26.55
DEPT SUPP PARK	DEPARTMENT SUPPLIES				212.16
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				19.80
STEEL RACK BEAMS FOR STORA...	DEPARTMENT SUPPLIES				43.93
STEEL RACK BEAM FOR STORAG...	DEPARTMENT SUPPLIES				13.99
Fund 111 - GENERAL Total:					316.43
Fund: 212 - TRANSPORTATION					
SUPPLIES - TIES	DEPARTMENT SUPPLIES				3.18
SUPP - GARBAGE BAGS	DEPARTMENT SUPPLIES				25.98
SUPP - TAPE, FLAT PANEL LIGHT...	DEPARTMENT SUPPLIES				142.82
SUPP - BATTERIES & TOGGLE S...	DEPARTMENT SUPPLIES				47.95
SUPP - PLUGS	DEPARTMENT SUPPLIES				9.38
SUPP - BULB HOLDER, STOP RU...	DEPARTMENT SUPPLIES				75.14
Fund 212 - TRANSPORTATION Total:					304.45
Fund: 621 - ENVIRONMENTAL SERVICES					
BREAKROOM SUPPLIES	DEPARTMENT SUPPLIES				24.56
SAFETY HASPS FOR TRAILERS	DEPARTMENT SUPPLIES				9.94
Fund 621 - ENVIRONMENTAL SERVICES Total:					34.50
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				59.91
DEPT SUP	DEPARTMENT SUPPLIES				46.37
DEPT SUP	DEPARTMENT SUPPLIES				9.44
EQUIP MAINT	EQUIPMENT MAINTENANCE				80.67
DEPT SUP	DEPARTMENT SUPPLIES				28.26
Fund 631 - WASTEWATER Total:					224.65
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				70.88
Fund 641 - WATER Total:					70.88
Vendor 07628 - MENARDS, INC Total:					950.91
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
LEGAL NOTICE	LEGAL PUBLICATIONS				14.89
LEGAL NOTICE	LEGAL PUBLICATIONS				12.98
LEGAL NOTICE	LEGAL PUBLICATIONS				20.23
Legal Publishing	LEGAL PUBLICATIONS				328.69
Legal Publishing	LEGAL PUBLICATIONS				147.86
Legal Publishing	RECRUITMENT				560.70
Fund 111 - GENERAL Total:					1,085.35
Fund: 224 - ECONOMIC DEVELOPMENT					
Legal Publishing	PUBLICATIONS				52.30
Fund 224 - ECONOMIC DEVELOPMENT Total:					52.30
Fund: 621 - ENVIRONMENTAL SERVICES					
Legal Publishing	LEGAL PUBLICATIONS				763.60
Fund 621 - ENVIRONMENTAL SERVICES Total:					763.60
Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:					1,901.25
Vendor: 07938 - MIDWEST CONNECT, LLC					
Fund: 621 - ENVIRONMENTAL SERVICES					
ENVELOPES	DEPARTMENT SUPPLIES				567.11
Fund 621 - ENVIRONMENTAL SERVICES Total:					567.11
Fund: 631 - WASTEWATER					
ENVELOPES	DEPARTMENT SUPPLIES				567.11
Fund 631 - WASTEWATER Total:					567.11

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 641 - WATER					
ENVELOPES	DEPARTMENT SUPPLIES				567.12
				Fund 641 - WATER Total:	567.12
				Vendor 07938 - MIDWEST CONNECT, LLC Total:	1,701.34
Vendor: 00490 - MUNICIPAL SUPPLY INC. OF NEBRASKA					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				3,809.78
				Fund 641 - WATER Total:	3,809.78
				Vendor 00490 - MUNICIPAL SUPPLY INC. OF NEBRASKA Total:	3,809.78
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP					
Fund: 111 - GENERAL					
IMAGESILO - DECEMBER 2019	CONTRACTUAL SERVICES				39.99
				Fund 111 - GENERAL Total:	39.99
				Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:	39.99
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER					
Fund: 713 - CASH & INVESTMENT POOL					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,107.10
				Fund 713 - CASH & INVESTMENT POOL Total:	1,107.10
				Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:	1,107.10
Vendor: 00797 - NE DEPT OF REVENUE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	STATE W/H EE PAYABLE				21,159.48
				Fund 713 - CASH & INVESTMENT POOL Total:	21,159.48
				Vendor 00797 - NE DEPT OF REVENUE Total:	21,159.48
Vendor: 00402 - NEBRASKA MACHINERY CO					
Fund: 111 - GENERAL					
BLDG MAINT-PD	BUILDING MAINTENANCE				58.00
BLDG MAINT-PD	BUILDING MAINTENANCE				58.00
EQUIP MAINT ADM	EQUIPMENT MAINTENANCE				160.00
				Fund 111 - GENERAL Total:	276.00
				Vendor 00402 - NEBRASKA MACHINERY CO Total:	276.00
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 111 - GENERAL					
Electric	ELECTRICITY				427.64
Electric	ELECTRICITY				778.18
Electric	ELECTRICITY				39.40
Electric	ELECTRICITY				101.44
Electric	ELECTRICITY				778.19
Electric	ELECTRICITY				241.15
Electric	ELECTRICITY				2,829.61
Electric	ELECTRICITY				3,212.32
Electric	ELECTRICITY				68.63
Electric	ELECTRICITY				68.81
Electric	STREET LIGHTS				100.40
				Fund 111 - GENERAL Total:	8,645.77
Fund: 212 - TRANSPORTATION					
Electric	ELECTRICITY				738.44
Electric	ELECTRIC POWER				1,637.11
Electric	STREET LIGHTS				28,457.62
				Fund 212 - TRANSPORTATION Total:	30,833.17
Fund: 213 - CEMETERY					
Electric	ELECTRICITY				706.47
				Fund 213 - CEMETERY Total:	706.47

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 216 - BUSINESS IMPROVEMENT					
Electric	STREET LIGHTS				85.42
				Fund 216 - BUSINESS IMPROVEMENT Total:	85.42
Fund: 621 - ENVIRONMENTAL SERVICES					
Electric	ELECTRICITY				774.21
				Fund 621 - ENVIRONMENTAL SERVICES Total:	774.21
Fund: 631 - WASTEWATER					
Electric	ELECTRICITY				1,598.70
Electric	ELECTRIC POWER				123.99
				Fund 631 - WASTEWATER Total:	1,722.69
Fund: 641 - WATER					
Electric	ELECTRICITY				229.39
Electric	ELECTRIC POWER				597.90
				Fund 641 - WATER Total:	827.29
Fund: 725 - CENTRAL GARAGE					
Electric	ELECTRICITY				243.87
				Fund 725 - CENTRAL GARAGE Total:	243.87
				Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:	43,838.89
Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				100.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES				232.50
				Fund 661 - STORMWATER Total:	332.50
				Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total:	332.50
Vendor: 00722 - NEBRASKA SALT AND GRAIN CO					
Fund: 212 - TRANSPORTATION					
1 LOAD ICE SLICER	STREET REPAIR SUPPLIES				4,346.77
				Fund 212 - TRANSPORTATION Total:	4,346.77
				Vendor 00722 - NEBRASKA SALT AND GRAIN CO Total:	4,346.77
Vendor: 09409 - NETWORKFLEET, INC					
Fund: 212 - TRANSPORTATION					
GPS SERVICE	DEPARTMENT SUPPLIES				126.75
				Fund 212 - TRANSPORTATION Total:	126.75
Fund: 621 - ENVIRONMENTAL SERVICES					
GPS SERVICE FOR FLEET	CONTRACTUAL SERVICES				128.70
				Fund 621 - ENVIRONMENTAL SERVICES Total:	128.70
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				56.85
				Fund 631 - WASTEWATER Total:	56.85
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				37.90
				Fund 641 - WATER Total:	37.90
				Vendor 09409 - NETWORKFLEET, INC Total:	350.20
Vendor: 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC					
Fund: 111 - GENERAL					
BLDG MAINT-PD	BUILDING MAINTENANCE				303.50
BLDG MAINT-PD	BUILDING MAINTENANCE				303.50
				Fund 111 - GENERAL Total:	607.00
				Vendor 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC Total:	607.00
Vendor: 09876 - OWEN DEVELOPMENT, LLC					
Fund: 321 - TIF PROJECTS					
TIF PAYMENT	DEBT SVC(PRINC) - TIF				9,392.80

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
TIF PAYMENT	DEBT SVC (INT) - TIF				4,765.86
Fund 321 - TIF PROJECTS Total:					14,158.66
Vendor 09876 - OWEN DEVELOPMENT, LLC Total:					14,158.66
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION					
Fund: 111 - GENERAL					
SCHOOL & CONF	SCHOOL & CONFERENCE				10.01
FUEL	OTHER FUEL				183.00
DEPT FUEL	GASOLINE				73.35
FUEL	GASOLINE				1,084.23
FUEL	OTHER FUEL				221.40
FUEL	GASOLINE				40.00
GASOLINE-PD	FIREARMS RANGE SUPPLIES				124.63
GASOLINE-PD	GASOLINE				4,926.87
GASOLINE	GASOLINE				144.00
DECEMBER GASOLINE	GASOLINE				153.99
FUEL CREDIT	GASOLINE				-2.68
FUEL CREDIT	GASOLINE				-63.49
SCHOOL & CONF	SCHOOL & CONFERENCE				-0.68
Fund 111 - GENERAL Total:					6,894.63
Fund: 212 - TRANSPORTATION					
TIRE REPAIR ON LOADER - SERV...	EQUIPMENT MAINTENANCE				310.00
UNLEAED GASOLINE	GASOLINE				1,179.82
UNLEAED GASOLINE	OTHER FUEL				4,201.22
Fund 212 - TRANSPORTATION Total:					5,691.04
Fund: 621 - ENVIRONMENTAL SERVICES					
FLEET FUEL - GASOLINE - DEC20...	GASOLINE				220.41
FLEET FUEL - GASOLINE - DEC20...	OTHER FUEL				5,264.07
Fund 621 - ENVIRONMENTAL SERVICES Total:					5,484.48
Fund: 631 - WASTEWATER					
FUEL	GASOLINE				360.54
FUEL	OTHER FUEL				498.98
Fund 631 - WASTEWATER Total:					859.52
Fund: 641 - WATER					
FUEL	GASOLINE				86.03
FUEL	GASOLINE				1,158.92
FUEL	OTHER FUEL				189.30
Fund 641 - WATER Total:					1,434.25
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- FLEET FUEL ...	GASOLINE				140.47
Fund 725 - CENTRAL GARAGE Total:					140.47
Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:					20,504.39
Vendor: 00017 - PANHANDLE HUMANE SOCIETY					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				5,278.08
Fund 111 - GENERAL Total:					5,278.08
Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:					5,278.08
Vendor: 01276 - PLATTE VALLEY BANK					
Fund: 713 - CASH & INVESTMENT POOL					
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE				10,467.50
Fund 713 - CASH & INVESTMENT POOL Total:					10,467.50
Vendor 01276 - PLATTE VALLEY BANK Total:					10,467.50
Vendor: 00272 - POSTMASTER					
Fund: 621 - ENVIRONMENTAL SERVICES					
Postage	POSTAGE				157.59
Postage	POSTAGE				102.21
Fund 621 - ENVIRONMENTAL SERVICES Total:					259.80

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 631 - WASTEWATER					
Postage	POSTAGE				157.59
Postage	POSTAGE				102.20
Fund 631 - WASTEWATER Total:					259.79
Fund: 641 - WATER					
Postage	POSTAGE				157.59
Postage	POSTAGE				102.21
Fund 641 - WATER Total:					259.80
Vendor 00272 - POSTMASTER Total:					779.39
Vendor: 00075 - PROTEX CENTRAL, INC.					
Fund: 111 - GENERAL					
BUILD MAINT ADM	BUILDING MAINTENANCE				198.00
Fund 111 - GENERAL Total:					198.00
Vendor 00075 - PROTEX CENTRAL, INC. Total:					198.00
Vendor: 00266 - QUILL CORPORATION					
Fund: 111 - GENERAL					
DEPT SUPP ADM	DEPARTMENT SUPPLIES				193.92
Fund 111 - GENERAL Total:					193.92
Vendor 00266 - QUILL CORPORATION Total:					193.92
Vendor: 04089 - REGIONAL CARE INC					
Fund: 812 - HEALTH INSURANCE					
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				2,496.00
CLAIMS	CLAIMS EXPENSE				38,521.53
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				2,817.30
HEALTH INSURANCE PREM. - JA...	PREMIUM EXPENSE				40,539.45
CLAIMS	CLAIMS EXPENSE				2,219.34
Fund 812 - HEALTH INSURANCE Total:					86,593.62
Vendor 04089 - REGIONAL CARE INC Total:					86,593.62
Vendor: 00364 - REGIONAL WEST MEDICAL CENTER					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				29.00
Fund 111 - GENERAL Total:					29.00
Vendor 00364 - REGIONAL WEST MEDICAL CENTER Total:					29.00
Vendor: 07641 - REGIONAL WEST PHYSICIANS CLINIC					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				136.00
Fund 111 - GENERAL Total:					136.00
Vendor 07641 - REGIONAL WEST PHYSICIANS CLINIC Total:					136.00
Vendor: 00798 - REGISTER OF DEEDS					
Fund: 213 - CEMETERY					
LEGAL	LEGAL FEES				10.00
Fund 213 - CEMETERY Total:					10.00
Vendor 00798 - REGISTER OF DEEDS Total:					10.00
Vendor: 10041 - RODRIGUEZ JOSE R					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				125.00
Fund 111 - GENERAL Total:					125.00
Vendor 10041 - RODRIGUEZ JOSE R Total:					125.00
Vendor: 02324 - RON'S TOWING					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
TOW SERVICE-PD	CONTRACTUAL SERVICES				175.00
Fund 111 - GENERAL Total:					700.00
Vendor 02324 - RON'S TOWING Total:					700.00
Vendor: 10022 - ROUNDHOUSE BUNKER GEAR SERVICE					
Fund: 111 - GENERAL					
TURNOUT INSPECTION,CLEANI...	EQUIPMENT MAINTENANCE				768.00
Fund 111 - GENERAL Total:					768.00
Vendor 10022 - ROUNDHOUSE BUNKER GEAR SERVICE Total:					768.00
Vendor: 10106 - RUFF PAIGE					
Fund: 111 - GENERAL					
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				-600.00
Fund 111 - GENERAL Total:					-600.00
Vendor 10106 - RUFF PAIGE Total:					-600.00
Vendor: 09997 - RURAL HEALTH DEVELOPMENT, INC.					
Fund: 224 - ECONOMIC DEVELOPMENT					
ECON DEV	ECONOMIC DEVELOPMENT				6,383.33
Fund 224 - ECONOMIC DEVELOPMENT Total:					6,383.33
Vendor 09997 - RURAL HEALTH DEVELOPMENT, INC. Total:					6,383.33
Vendor: 00026 - S M E C					
Fund: 713 - CASH & INVESTMENT POOL					
EMPLOYEE DEDUCTION	SMEC EE PAYABLE				208.50
Fund 713 - CASH & INVESTMENT POOL Total:					208.50
Vendor 00026 - S M E C Total:					208.50
Vendor: 00257 - SANDBERG IMPLEMENT, INC					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				56.25
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				81.60
Fund 111 - GENERAL Total:					137.85
Vendor 00257 - SANDBERG IMPLEMENT, INC Total:					137.85
Vendor: 09877 - SCB COUNTY MUTUAL AID ASSOC.					
Fund: 111 - GENERAL					
ANNUAL MEMBERSHIP DUES TO..MEMBERSHIPS					25.00
Fund 111 - GENERAL Total:					25.00
Vendor 09877 - SCB COUNTY MUTUAL AID ASSOC. Total:					25.00
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454					
Fund: 713 - CASH & INVESTMENT POOL					
FIRE EE DUES	FIRE UNION DUES EE PAY				300.00
Fund 713 - CASH & INVESTMENT POOL Total:					300.00
Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:					300.00
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT					
Fund: 111 - GENERAL					
LEGAL FEES-PD	LEGAL FEES				283.00
Fund 111 - GENERAL Total:					283.00
Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:					283.00
Vendor: 00704 - SCOTTSBLUFF MOTOR CO, INC					
Fund: 218 - PUBLIC SAFETY					
2020 PICKUP TO REPLACE UNIT ... EQUIPMENT					29,388.00
Fund 218 - PUBLIC SAFETY Total:					29,388.00
Vendor 00704 - SCOTTSBLUFF MOTOR CO, INC Total:					29,388.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION					
Fund: 713 - CASH & INVESTMENT POOL					
POLICE EE DUES	POL UNION DUES EE PAY				650.00
Fund 713 - CASH & INVESTMENT POOL Total:					650.00
Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:					650.00
Vendor: 00338 - SCOTTSBLUFF SENIOR CENTER					
Fund: 111 - GENERAL					
FY19-20 2ND QTR FUNDS REQU...	CONTRACTUAL SERVICES				5,750.00
Fund 111 - GENERAL Total:					5,750.00
Vendor 00338 - SCOTTSBLUFF SENIOR CENTER Total:					5,750.00
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				4,167.18
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				324.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				67.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				6,264.61
Fund 111 - GENERAL Total:					10,823.29
Fund: 219 - INDUSTRIAL SITES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				216.00
Fund 219 - INDUSTRIAL SITES Total:					216.00
Fund: 224 - ECONOMIC DEVELOPMENT					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				180.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				81.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				1,050.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				199.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				621.00
Fund 224 - ECONOMIC DEVELOPMENT Total:					2,131.50
Fund: 661 - STORMWATER					
CONTRACTUAL SERVICES	LEGAL FEES				54.00
Fund 661 - STORMWATER Total:					54.00
Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:					13,224.79
Vendor: 02918 - SIRSI CORPORATION					
Fund: 111 - GENERAL					
Equip. main.	EQUIPMENT MAINTENANCE				13,993.13
Fund 111 - GENERAL Total:					13,993.13
Vendor 02918 - SIRSI CORPORATION Total:					13,993.13
Vendor: 09772 - SONNY'S TOWING					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				95.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				110.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				110.00
Fund 111 - GENERAL Total:					315.00
Vendor 09772 - SONNY'S TOWING Total:					315.00
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				14.95
Fund 111 - GENERAL Total:					14.95
Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total:					14.95
Vendor: 09880 - SOUTHERN UNIFORM EQUIPMENT					
Fund: 111 - GENERAL					
UNIFORM JOB SHIRTS	UNIFORMS & CLOTHING				356.33
Fund 111 - GENERAL Total:					356.33
Vendor 09880 - SOUTHERN UNIFORM EQUIPMENT Total:					356.33

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 09821 - STARR LEHL					
Fund: 111 - GENERAL					
EXPENSE - WNED MEETING	DEPARTMENT SUPPLIES				292.04
				Fund 111 - GENERAL Total:	292.04
				Vendor 09821 - STARR LEHL Total:	292.04
Vendor: 00054 - STATE HEALTH LAB					
Fund: 111 - GENERAL					
POSTAGE-PD	POSTAGE				26.64
POSTAGE-PD	POSTAGE				26.64
				Fund 111 - GENERAL Total:	53.28
				Vendor 00054 - STATE HEALTH LAB Total:	53.28
Vendor: 01753 - THE ABY MANUFACTURING GROUP, INC					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				282.50
				Fund 111 - GENERAL Total:	282.50
				Vendor 01753 - THE ABY MANUFACTURING GROUP, INC Total:	282.50
Vendor: 01578 - THOMPSON GLASS, INC					
Fund: 111 - GENERAL					
VEH MAINT PARK	VEHICLE MAINTENANCE				269.64
				Fund 111 - GENERAL Total:	269.64
				Vendor 01578 - THOMPSON GLASS, INC Total:	269.64
Vendor: 07537 - TRANS IOWA EQUIPMENT LLC					
Fund: 725 - CENTRAL GARAGE					
TRANS STOCK- SWITCHES	EQUIPMENT MAINTENANCE				97.38
				Fund 725 - CENTRAL GARAGE Total:	97.38
				Vendor 07537 - TRANS IOWA EQUIPMENT LLC Total:	97.38
Vendor: 08821 - TYLER TECHNOLOGIES, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
UB TRANSACTION FEES (10/1/1...	CONTRACTUAL SERVICES				912.50
				Fund 621 - ENVIRONMENTAL SERVICES Total:	912.50
Fund: 631 - WASTEWATER					
UB TRANSACTION FEES (10/1/1...	CONTRACTUAL SERVICES				912.50
				Fund 631 - WASTEWATER Total:	912.50
Fund: 641 - WATER					
UB TRANSACTION FEES (10/1/1...	CONTRACTUAL SERVICES				912.50
				Fund 641 - WATER Total:	912.50
				Vendor 08821 - TYLER TECHNOLOGIES, INC Total:	2,737.50
Vendor: 09865 - UNION BANK & TRUST					
Fund: 713 - CASH & INVESTMENT POOL					
RETIREMENT	REGULAR RETIRE EE PAY				8,463.98
RETIREMENT	DEFERRED COMP EE PAY				2,081.40
RETIREMENT	DEFERRED COMP EE PAY				740.00
RETIREMENT	RETIRE FIRE EE PAYABLE				3,000.47
RETIREMENT	RETIRE POLICE EE PAY				6,917.88
				Fund 713 - CASH & INVESTMENT POOL Total:	21,203.73
				Vendor 09865 - UNION BANK & TRUST Total:	21,203.73
Vendor: 09239 - UNIQUE MANAGEMENT SERVICES, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				125.30
				Fund 111 - GENERAL Total:	125.30
				Vendor 09239 - UNIQUE MANAGEMENT SERVICES, INC Total:	125.30
Vendor: 09840 - UNITED STATES WELDING					
Fund: 621 - ENVIRONMENTAL SERVICES					
TANK RENTAL	CONTRACTUAL SERVICES				43.30

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
TANK RENTAL	CONTRACTUAL SERVICES				43.30
Fund 621 - ENVIRONMENTAL SERVICES Total:					86.60
Vendor 09840 - UNITED STATES WELDING Total:					86.60
Vendor: 01544 - VAN PELT FENCING CO, INC					
Fund: 212 - TRANSPORTATION					
5 REMOTE OPENERS FOR ELECT...	DEPARTMENT SUPPLIES				110.00
Fund 212 - TRANSPORTATION Total:					110.00
Vendor 01544 - VAN PELT FENCING CO, INC Total:					110.00
Vendor: 00350 - WEST NEBRASKA ARTS CENTER					
Fund: 111 - GENERAL					
FY 19-20 FUNDING	CONTRACTUAL SERVICES				8,000.00
Fund 111 - GENERAL Total:					8,000.00
Vendor 00350 - WEST NEBRASKA ARTS CENTER Total:					8,000.00
Vendor: 00213 - WESTERN COOPERATIVE COMPANY					
Fund: 111 - GENERAL					
HYDRAULIC OIL FOR APPARATUS	DEPARTMENT SUPPLIES				75.85
Fund 111 - GENERAL Total:					75.85
Vendor 00213 - WESTERN COOPERATIVE COMPANY Total:					75.85
Vendor: 00262 - WESTERN NE COMMUNITY COLLEGE					
Fund: 725 - CENTRAL GARAGE					
CENTRAL GARAGE- TONY A/C S...	SCHOOL & CONFERENCE				137.50
CENTRAL GARAGE- WAYNE A/C ...	SCHOOL & CONFERENCE				137.50
Fund 725 - CENTRAL GARAGE Total:					275.00
Vendor 00262 - WESTERN NE COMMUNITY COLLEGE Total:					275.00
Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC					
Fund: 111 - GENERAL					
RANDOM DOT (DECEMBER)	CONTRACTUAL SERVICES				78.75
Fund 111 - GENERAL Total:					78.75
Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:					78.75
Vendor: 04430 - WESTERN TRAVEL TERMINAL, LLC					
Fund: 111 - GENERAL					
VEH MAINT-PD	VEHICLE MAINTENANCE				372.00
Fund 111 - GENERAL Total:					372.00
Fund: 641 - WATER					
VEH MAINT	VEHICLE MAINTENANCE				13.00
Fund 641 - WATER Total:					13.00
Vendor 04430 - WESTERN TRAVEL TERMINAL, LLC Total:					385.00
Vendor: 09641 - WOODS & AITKEN LLP					
Fund: 111 - GENERAL					
UNION NEGOTIATIONS & CIR C...	CONTRACTUAL SERVICES				265.50
Fund 111 - GENERAL Total:					265.50
Fund: 212 - TRANSPORTATION					
UNION NEGOTIATIONS & CIR C...	CONTRACTUAL SERVICES				1,828.00
Fund 212 - TRANSPORTATION Total:					1,828.00
Fund: 621 - ENVIRONMENTAL SERVICES					
UNION NEGOTIATIONS & CIR C...	CONTRACTUAL SERVICES				1,828.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					1,828.00
Fund: 631 - WASTEWATER					
UNION NEGOTIATIONS & CIR C...	CONTRACTUAL SERVICES				1,830.11
Fund 631 - WASTEWATER Total:					1,830.11

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 641 - WATER					
UNION NEGOTIATIONS & CIR C...	CONTRACTUAL SERVICES				1,828.00
				Fund 641 - WATER Total:	1,828.00
				Vendor 09641 - WOODS & AITKEN LLP Total:	7,579.61
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT					
Fund: 713 - CASH & INVESTMENT POOL					
CHILD SUPPORT	CHILD SUPPORT EE PAY				738.08
				Fund 713 - CASH & INVESTMENT POOL Total:	738.08
				Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:	738.08
Vendor: 09750 - WYOMING WATER DEVELOPMENT OFF					
Fund: 641 - WATER					
PAWS FEASIBILITY STUDY - NOV...	CONTRACTUAL SERVICES				4,880.75
				Fund 641 - WATER Total:	4,880.75
				Vendor 09750 - WYOMING WATER DEVELOPMENT OFF Total:	4,880.75
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE					
Fund: 713 - CASH & INVESTMENT POOL					
YMCA	YMCA PAY EE				765.00
				Fund 713 - CASH & INVESTMENT POOL Total:	765.00
				Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:	765.00
Vendor: 03379 - ZM LUMBER INC					
Fund: 111 - GENERAL					
DEPT SUPP PARK	DEPARTMENT SUPPLIES				5.29
				Fund 111 - GENERAL Total:	5.29
				Vendor 03379 - ZM LUMBER INC Total:	5.29
				Grand Total:	501,893.59

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	81,796.92	5,727.16
212 - TRANSPORTATION	45,729.46	0.00
213 - CEMETERY	716.47	0.00
216 - BUSINESS IMPROVEMENT	85.42	0.00
218 - PUBLIC SAFETY	35,409.96	0.00
219 - INDUSTRIAL SITES	216.00	0.00
224 - ECONOMIC DEVELOPMENT	8,567.13	6,383.33
321 - TIF PROJECTS	14,158.66	0.00
621 - ENVIRONMENTAL SERVICES	69,267.14	259.80
631 - WASTEWATER	9,432.94	259.79
641 - WATER	21,281.00	259.80
661 - STORMWATER	1,776.50	0.00
713 - CASH & INVESTMENT POOL	124,740.60	124,740.60
721 - GIS SERVICES	21.25	0.00
725 - CENTRAL GARAGE	2,100.52	0.00
812 - HEALTH INSURANCE	86,593.62	46,054.17
Grand Total:	501,893.59	183,684.65

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-51261-142	WORKERS COMPENSATI...	85.46	0.00
111-51261-171	WORKERS COMPENSATI...	18.00	0.00
111-51281-142	DISABILITY INSURANCE	449.08	449.08
111-52111-111	DEPARTMENT SUPPLIES	258.08	0.00
111-52111-112	DEPARTMENT SUPPLIES	44.99	0.00
111-52111-114	DEPARTMENT SUPPLIES	292.04	0.00
111-52111-115	DEPARTMENT SUPPLIES	48.62	0.00
111-52111-141	DEPARTMENT SUPPLIES	271.70	0.00
111-52111-142	DEPARTMENT SUPPLIES	295.32	0.00
111-52111-151	DEPARTMENT SUPPLIES	192.50	0.00
111-52111-171	DEPARTMENT SUPPLIES	217.45	0.00
111-52121-141	JANITORIAL SUPPLIES	21.22	0.00
111-52121-142	JANITORIAL SUPPLIES	21.22	0.00
111-52121-151	JANITORIAL SUPPLIES	89.25	0.00
111-52161-142	FIREARMS RANGE SUPPLI...	151.18	0.00
111-52181-141	UNIFORMS & CLOTHING	356.33	0.00
111-52181-142	UNIFORMS & CLOTHING	1,873.59	0.00
111-52221-151	AUDIOVISUAL SUPPLIES	57.72	0.00
111-52222-151	BOOKS	1,419.31	0.00
111-52311-115	MEMBERSHIPS	110.00	0.00
111-52311-141	MEMBERSHIPS	25.00	0.00
111-52411-142	POSTAGE	53.28	0.00
111-52511-121	GASOLINE	73.35	0.00
111-52511-141	GASOLINE	191.31	0.00
111-52511-142	GASOLINE	4,926.87	0.00
111-52511-143	GASOLINE	144.00	0.00
111-52511-171	GASOLINE	1,020.74	0.00
111-52521-111	OTHER FUEL	183.00	0.00
111-52521-171	OTHER FUEL	221.40	0.00
111-53111-112	CONTRACTUAL SERVICES	78.75	0.00
111-53111-114	CONTRACTUAL SERVICES	6,656.11	0.00
111-53111-115	CONTRACTUAL SERVICES	39.99	0.00
111-53111-116	CONTRACTUAL SERVICES	3,081.25	0.00
111-53111-142	CONTRACTUAL SERVICES	11,404.71	5,278.08
111-53111-151	CONTRACTUAL SERVICES	1,049.45	0.00
111-53111-171	CONTRACTUAL SERVICES	585.00	0.00
111-53111-172	CONTRACTUAL SERVICES	13,750.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53121-112	CONSULTING SERVICES	50.00	0.00
111-53121-142	CONSULTING SERVICES	400.00	0.00
111-53161-115	LEGAL PUBLICATIONS	328.69	0.00
111-53161-143	LEGAL PUBLICATIONS	48.10	0.00
111-53161-171	LEGAL PUBLICATIONS	147.86	0.00
111-53211-142	LEGAL FEES	326.48	0.00
111-53421-111	BUILDING MAINTENANCE	198.00	0.00
111-53421-141	BUILDING MAINTENANCE	361.50	0.00
111-53421-142	BUILDING MAINTENANCE	361.50	0.00
111-53441-111	EQUIPMENT MAINTENAN...	360.33	0.00
111-53441-141	EQUIPMENT MAINTENAN...	1,345.17	0.00
111-53441-142	EQUIPMENT MAINTENAN...	539.50	0.00
111-53441-151	EQUIPMENT MAINTENAN...	16,308.13	0.00
111-53441-171	EQUIPMENT MAINTENAN...	494.04	0.00
111-53451-142	VEHICLE MAINTENANCE	406.36	0.00
111-53451-171	VEHICLE MAINTENANCE	491.62	0.00
111-53511-111	ELECTRICITY	427.64	0.00
111-53511-141	ELECTRICITY	817.58	0.00
111-53511-142	ELECTRICITY	879.63	0.00
111-53511-143	ELECTRICITY	241.15	0.00
111-53511-151	ELECTRICITY	2,829.61	0.00
111-53511-171	ELECTRICITY	3,280.95	0.00
111-53511-172	ELECTRICITY	68.81	0.00
111-53551-171	STREET LIGHTS	100.40	0.00
111-53561-171	PHONE & INTERNET	17.95	0.00
111-53561-172	PHONE & INTERNET	17.95	0.00
111-53711-141	SCHOOL & CONFERENCE	280.00	0.00
111-53711-142	SCHOOL & CONFERENCE	-600.00	0.00
111-53711-151	SCHOOL & CONFERENCE	29.33	0.00
111-53811-111	BONDING	70.00	0.00
111-53811-142	BONDING	70.00	0.00
111-53821-111	PROP & EQUIP INSURANCE	75.38	0.00
111-53841-141	VEHICLE INSURANCE	705.29	0.00
111-53913-112	RECRUITMENT	560.70	0.00
212-52111-212	DEPARTMENT SUPPLIES	574.76	0.00
212-52171-212	STREET REPAIR SUPPLIES	4,346.77	0.00
212-52511-212	GASOLINE	1,179.82	0.00
212-52521-212	OTHER FUEL	4,201.22	0.00
212-53111-212	CONTRACTUAL SERVICES	1,870.50	0.00
212-53431-212	ELECTRICAL MAINTENAN...	1,045.00	0.00
212-53441-212	EQUIPMENT MAINTENAN...	310.00	0.00
212-53451-212	VEHICLE MAINTENANCE	853.07	0.00
212-53511-212	ELECTRICITY	738.44	0.00
212-53531-212	ELECTRIC POWER	1,637.11	0.00
212-53551-212	STREET LIGHTS	28,457.62	0.00
212-53561-212	PHONE & INTERNET	96.25	0.00
212-53821-212	PROP & EQUIP INSURANCE	418.90	0.00
213-53211-213	LEGAL FEES	10.00	0.00
213-53511-213	ELECTRICITY	706.47	0.00
216-53551-000	STREET LIGHTS	85.42	0.00
218-52111-142	DEPARTMENT SUPPLIES	97.00	0.00
218-54411-141	EQUIPMENT	29,388.00	0.00
218-54411-142	EQUIPMENT	5,924.96	0.00
219-53111-111	CONTRACTUAL SERVICES	216.00	0.00
224-52211-114	PUBLICATIONS	52.30	0.00
224-53111-113	CONTRACTUAL SERVICES	1,510.50	0.00
224-53111-114	CONTRACTUAL SERVICES	621.00	0.00
224-59111-114	ECONOMIC DEVELOPME...	6,383.33	6,383.33

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
321-57221-111	DEBT SVC(PRINC) - TIF	9,392.80	0.00
321-57222-111	DEBT SVC (INT) - TIF	4,765.86	0.00
621-52111-621	DEPARTMENT SUPPLIES	5,438.87	0.00
621-52411-621	POSTAGE	259.80	259.80
621-52511-621	GASOLINE	220.41	0.00
621-52521-621	OTHER FUEL	5,264.07	0.00
621-53111-621	CONTRACTUAL SERVICES	3,040.80	0.00
621-53161-621	LEGAL PUBLICATIONS	763.60	0.00
621-53193-621	DISPOSAL FEES	42,972.65	0.00
621-53441-621	EQUIPMENT MAINTENAN...	692.69	0.00
621-53451-621	VEHICLE MAINTENANCE	9,716.12	0.00
621-53511-621	ELECTRICITY	774.21	0.00
621-53561-621	PHONE & INTERNET	55.00	0.00
621-53821-621	PROP & EQUIP INSURANCE	68.92	0.00
631-51261-631	WORKERS COMPENSATI...	318.00	0.00
631-52111-631	DEPARTMENT SUPPLIES	888.00	0.00
631-52411-631	POSTAGE	520.33	259.79
631-52511-631	GASOLINE	360.54	0.00
631-52521-631	OTHER FUEL	498.98	0.00
631-53111-631	CONTRACTUAL SERVICES	3,472.14	0.00
631-53441-631	EQUIPMENT MAINTENAN...	80.67	0.00
631-53466-631	SEWER BACKUP CLAIMS	890.70	0.00
631-53511-631	ELECTRICITY	1,598.70	0.00
631-53531-631	ELECTRIC POWER	123.99	0.00
631-53561-631	PHONE & INTERNET	55.00	0.00
631-53571-631	CELLULAR PHONE	32.32	0.00
631-53821-631	PROP & EQUIP INSURANCE	131.45	0.00
631-54411-631	EQUIPMENT	462.12	0.00
641-51261-641	WORKERS COMPENSATI...	1,007.55	0.00
641-52111-641	DEPARTMENT SUPPLIES	7,439.41	0.00
641-52411-641	POSTAGE	470.66	259.80
641-52511-641	GASOLINE	1,244.95	0.00
641-52521-641	OTHER FUEL	189.30	0.00
641-52611-641	CHEMICALS	1,286.35	0.00
641-53111-641	CONTRACTUAL SERVICES	8,086.80	0.00
641-53441-641	EQUIPMENT MAINTENAN...	114.73	0.00
641-53451-641	VEHICLE MAINTENANCE	13.00	0.00
641-53511-641	ELECTRICITY	229.39	0.00
641-53531-641	ELECTRIC POWER	597.90	0.00
641-53571-641	CELLULAR PHONE	43.63	0.00
641-53631-641	RENT-MACHINES	62.86	0.00
641-54411-641	EQUIPMENT	494.47	0.00
661-53111-661	CONTRACTUAL SERVICES	1,722.50	0.00
661-53211-661	LEGAL FEES	54.00	0.00
713-21512	MEDICARE W/H EE PAYAB...	8,339.22	8,339.22
713-21513	FICA W/H EE PAYABLE	30,616.06	30,616.06
713-21514	FED W/H EE PAYABLE	26,613.29	26,613.29
713-21515	STATE W/H EE PAYABLE	21,159.48	21,159.48
713-21517	POL UNION DUES EE PAY	650.00	650.00
713-21518	FIRE UNION DUES EE PAY	300.00	300.00
713-21523	LIFE INS EE PAYABLE	778.58	778.58
713-21524	SMEC EE PAYABLE	208.50	208.50
713-21527	WAGE ATTACHMENT EE ...	441.84	441.84
713-21528	REGULAR RETIRE EE PAY	8,463.98	8,463.98
713-21529	DEFERRED COMP EE PAY	2,821.40	2,821.40
713-21531	RETIRE FIRE EE PAYABLE	3,000.47	3,000.47
713-21533	RETIRE POLICE EE PAY	6,917.88	6,917.88
713-21534	DIS INC INS EE PAYABLE	787.83	787.83

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
713-21539	CHILD SUPPORT EE PAY	1,845.18	1,845.18
713-21540	YMCA PAY EE	765.00	765.00
713-21541	HSA EE PAYABLE	10,467.50	10,467.50
713-21723	LIFE INS ER PAYABLE	564.39	564.39
721-53111-721	CONTRACTUAL SERVICES	21.25	0.00
725-52111-725	DEPARTMENT SUPPLIES	53.07	0.00
725-52511-725	GASOLINE	140.47	0.00
725-52531-725	OIL & ANTIFREEZE	18.28	0.00
725-53441-725	EQUIPMENT MAINTENAN...	1,369.83	0.00
725-53511-725	ELECTRICITY	243.87	0.00
725-53711-725	SCHOOL & CONFERENCE	275.00	0.00
812-53861-112	PREMIUM EXPENSE	40,539.45	0.00
812-53862-112	CLAIMS EXPENSE	40,740.87	40,740.87
812-53863-112	FLEXIBLE BENFT EXPENSES	5,313.30	5,313.30
Grand Total:		501,893.59	183,684.65

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	485,958.43	183,684.65
3122157221	9,392.80	0.00
3122157222	4,765.86	0.00
6002053111	1,722.50	0.00
6002053211	54.00	0.00
Grand Total:	501,893.59	183,684.65

UTILITY REFUND 1-21-2020

Account #	Status	Contact	Service Address	Refund Amount
025-1774-03	Inactive	NIKOLAS YOUNG	2301 W 15TH ST SCOTTSBLUFF NE 69361	13.42
				\$13.42

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Fin Rep1

Council to receive the December 2019 Financial Report.

Staff Contact: Liz Hilyard, Finance Director

City of Scottsbluff

FUND EQUITY IN CASH - YEAR TO DATE

FOR THE THREE MONTHS ENDED DECEMBER 31, 2019 AND 2018

Fund	Fund #	DECEMBER 31, 2018 NET CHANGE IN CASH	DECEMBER 31, 2019 NET CHANGE IN CASH	
General	111	\$ (294,629.63)	\$ (63,705.47)	ANNUAL INSURANCE PAYMENTS, OPERATIONS, E OVERLAND GRANTS
Regional Library	211	1,037.86	1,020.77	
Transportation	212	(1,557,406.78)	(551,417.15)	BOND PAYMENTS
Cemetery	213	(37,006.95)	33,227.87	
Cemetery Perp Care	214	15,090.24	(35,629.97)	BUDGETED TRANSFER TO CEMETERY OPERATING FUND
Special Projects	215	11,841.33	1,085,327.15	HAIL INSURANCE PROCEEDS
Business Improvement	216	14,962.32	(13,790.65)	CHARGEBACKS FOR SERVICE FROM PARKS & STREETS DEPTS
Public Safety	218	(79,774.13)	(5,239.30)	HAIL INSURANCE PROCEEDS, LESS ANNUAL COMM CENTER PAYMENT
Scb Industrial Sites	219	(1,402.52)	1,885.41	
Keno	223	(41,561.30)	(13,375.06)	BALLON FEST PMT, PURCHASE PLAYGROUND EQUIPMENT
Economic Development	224	(403,134.76)	394,026.56	
Mutual Fire Organization	225	29,464.72	58,031.54	
Debt Service	311	(637,413.80)	(555,213.84)	BOND PAYMENTS
TIF	321	(179,610.68)	(168,163.04)	BONDHOLDER PAYMENTS
CDBG	411	(117.18)	518.88	
Leasing Corporation	412	(25.62)	113.32	
Capital Projects	511	4,604.90	8,218.37	
Environmental Services	621	78,960.38	94,397.17	
Wastewater	631	(197,261.16)	25,884.45	
Water	641	156,138.54	77,367.41	
Electric	651	(5,462.61)	24,186.36	
Stormwater	661	(252,525.43)	(58,607.52)	BOND PAYMENTS
GIS	721	(25,545.06)	26,761.51	
Central Garage	725	(66,543.85)	(47,776.40)	INTERNAL SERVICE FUND
Unemployment Comp	811	(255.08)	1,094.11	
Health Insurance	812	(367,300.29)	(220,760.39)	CLAIMS IN EXCESS OF REINSURANCE
TOTAL		\$ (3,834,876.54)	\$ 98,382.09	

City of Scottsbluff

Fund Equity in Cash
December 31, 2019

Fund	Fund #	2 YRS PRIOR December 31, 2017	PRIOR YEAR December 31, 2018	PRIOR MONTH November 30, 2019	CURRENT MONTH December 31, 2019	MONTHLY CHANGE IN CASH	
General	111	\$ 4,877,191.07	\$ 5,827,062.37	\$ 7,289,775.64	\$ 7,379,905.43	\$ 90,129.79	
Regional Library	211	47,018.52	50,376.02	52,778.12	52,863.91	\$ 85.79	
Transportation	212	1,884,088.29	2,840,541.45	2,649,657.58	2,761,080.43	\$ 111,422.85	
Cemetery	213	44,468.92	10,192.98	53,414.36	116,948.34	\$ 63,533.98	1st half of budgeted transfer from Cem Perpetual Fund
Cemetery Perp Care	214	620,525.78	740,868.67	737,094.87	672,997.75	\$ (64,097.12)	1st half of budgeted transfer to Cemetery Operating Fund
Special Projects	215	270,595.35	132,002.93	1,267,646.70	1,257,383.56	\$ (10,263.14)	payment to Rockstep Capital for RBOT
Business Improvement	216	236,063.96	281,379.55	257,481.41	239,809.63	\$ (17,671.78)	chargebacks from Parks & Streets Depts
Public Safety	218	332,784.14	341,694.54	456,011.26	452,961.18	\$ (3,050.08)	
Scb Industrial Sites	219	168,560.19	168,330.00	70,626.15	70,740.95	\$ 114.80	
Keno	223	201,812.17	219,750.33	174,378.78	165,230.84	\$ (9,147.94)	
Economic Development	224	5,469,877.94	4,006,414.67	4,497,194.91	4,617,747.88	\$ 120,552.97	
Mutual Fire Organization	225	275,828.36	308,124.55	393,266.99	390,736.08	\$ (2,530.91)	
Debt Service	311	2,541,337.49	2,722,658.95	2,998,279.03	3,024,651.96	\$ 26,372.93	
TIF	321	204,310.85	192,576.60	201,767.73	202,095.69	\$ 327.96	
CDBG	411	30,593.97	30,861.85	31,848.86	31,900.63	\$ 51.77	
Leasing Corporation	412	6,721.21	6,749.83	6,945.26	6,956.55	\$ 11.29	
Capital Projects	511	60,674.09	82,509.32	92,685.88	94,101.83	\$ 1,415.95	
Environmental Services	621	1,059,129.07	1,766,396.43	2,616,990.83	2,658,132.33	\$ 41,141.50	
Wastewater	631	2,275,253.46	2,408,917.67	2,826,095.42	2,671,266.45	\$ (154,828.97)	NDEQ loan payments - WWTP
Water	641	1,925,398.86	2,064,213.28	2,566,993.28	2,535,192.87	\$ (31,800.41)	purchase new PU
Electric	651	1,426,088.21	1,438,574.81	1,484,582.26	1,486,995.36	\$ 2,413.10	
Stormwater	661	633,205.30	610,051.94	518,765.15	549,447.97	\$ 30,682.82	
GIS	721	60,776.15	34,021.14	69,877.50	107,849.30	\$ 37,971.80	
Central Garage	725	(147,125.92)	(306,245.46)	(435,766.38)	(445,707.81)	\$ (9,941.43)	internal service fund
Unemployment Comp	811	66,590.10	67,173.15	69,286.24	69,398.86	\$ 112.62	
Health Insurance	812	1,334,444.97	1,510,754.21	2,399,028.42	2,266,924.54	\$ (132,103.88)	claims in excess of reinsurance
TOTAL		\$ 25,906,212.50	\$ 27,555,951.78	\$ 33,346,706.25	\$ 33,437,612.51	\$ 90,906.26	



Actual to budget rev c/y & p/y - ALL FUNDS

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
400 - Taxes	1,282,417.87	1,259,604.15	4,976,116.00	450,819.96	1,425,423.30	3,550,692.70	71 %
412 - Intergovernmental	480.38	12,496.70	0.00	11,284.49	14,189.22	(14,189.22)	0 %
420 - Charges for Services	70,695.49	77,847.91	470,550.00	5,142.85	82,815.23	387,734.77	82 %
460 - Investment Income	12,561.46	28,230.11	50,000.00	11,976.13	28,001.12	21,998.88	44 %
470 - Miscellaneous Revenues	25,841.89	14,260.19	33,185.00	1,654.39	36,895.32	(3,710.32)	-11 %
480 - Other Financing Uses	1,066,609.41	776,970.55	2,877,000.00	309,022.69	814,156.91	2,062,843.09	72 %
111 - GENERAL Totals:	2,458,606.50	2,169,409.61	8,406,851.00	789,900.51	2,401,481.10	0.00	71 %
<u>211 - REGIONAL LIBRARY</u>							
460 - Investment Income	126.66	245.14	400.00	85.79	203.41	196.59	49 %
470 - Miscellaneous Revenues	170.80	1,226.20	1,000.00	0.00	179.55	820.45	82 %
211 - REGIONAL LIBRARY Totals:	297.46	1,471.34	1,400.00	85.79	382.96	0.00	73 %
<u>212 - TRANSPORTATION</u>							
400 - Taxes	600,264.80	601,396.60	2,917,932.00	283,191.51	797,096.70	2,120,835.30	73 %
412 - Intergovernmental	0.00	0.00	293,404.00	0.00	0.00	293,404.00	100 %
420 - Charges for Services	1,860.00	2,155.00	0.00	2,155.00	4,017.50	(4,017.50)	0 %
460 - Investment Income	5,570.93	16,448.70	10,000.00	4,480.69	11,239.67	(1,239.67)	-12 %
470 - Miscellaneous Revenues	2,165.11	6,108.00	0.00	0.00	37,544.40	(37,544.40)	0 %
480 - Other Financing Uses	0.00	0.00	1,700,000.00	0.00	18,520.98	1,681,479.02	99 %
212 - TRANSPORTATION Totals:	609,860.84	626,108.30	4,921,336.00	289,827.20	868,419.25	0.00	82 %
<u>213 - CEMETERY</u>							
420 - Charges for Services	8,500.00	11,350.00	53,800.00	3,650.00	8,650.00	45,150.00	84 %
460 - Investment Income	53.30	96.11	100.00	189.78	316.69	(216.69)	-217 %
470 - Miscellaneous Revenues	7,801.80	9,200.00	33,000.00	2,400.00	10,800.00	22,200.00	67 %
480 - Other Financing Uses	65,000.00	0.00	140,000.00	70,000.00	70,000.00	70,000.00	50 %
213 - CEMETERY Totals:	81,355.10	20,646.11	226,900.00	76,239.78	89,766.69	0.00	60 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
400 - Taxes	15,353.85	13,183.09	165,000.00	3,410.74	18,464.17	146,535.83	89 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
420 - Charges for Services	3,000.00	4,600.00	17,000.00	1,400.00	4,000.00	13,000.00	76 %
460 - Investment Income	1,759.71	3,609.38	4,000.00	1,092.14	2,729.72	1,270.28	32 %
214 - CEMETARY PERPETUAL CARE Totals:	20,113.56	21,392.47	186,000.00	5,902.88	25,193.89	0.00	86 %
<u>215 - SPECIAL PROJECTS</u>							
400 - Taxes	30,728.22	17,689.24	0.00	8,660.43	25,455.30	(25,455.30)	0 %
412 - Intergovernmental	5,831.54	35,513.09	0.00	6,001.04	6,001.04	(6,001.04)	0 %
450 - Contributions & Donations	172.00	160.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	704.80	681.11	1,000.00	2,040.49	3,578.37	(2,578.37)	-258 %
470 - Miscellaneous Revenues	0.00	823.75	500,000.00	0.00	1,085,839.66	(585,839.66)	-117 %
215 - SPECIAL PROJECTS Totals:	37,436.56	54,867.19	501,000.00	16,701.96	1,120,874.37	0.00	-124 %
<u>216 - BUSINESS IMPROVEMENT</u>							
400 - Taxes	5,600.22	6,337.45	54,300.00	0.00	133.88	54,166.12	100 %
412 - Intergovernmental	0.00	25,258.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	645.90	1,359.28	1,500.00	389.16	963.80	536.20	36 %
216 - BUSINESS IMPROVEMENT Totals:	6,246.12	32,954.73	55,800.00	389.16	1,097.68	0.00	98 %
<u>218 - PUBLIC SAFETY</u>							
400 - Taxes	20,016.88	17,186.86	216,000.00	4,446.59	24,071.79	191,928.21	89 %
412 - Intergovernmental	731.38	1,097.07	0.00	0.00	3,568.09	(3,568.09)	0 %
460 - Investment Income	1,001.75	1,961.62	2,000.00	735.07	1,639.82	360.18	18 %
470 - Miscellaneous Revenues	0.00	0.00	0.00	0.00	118,981.67	(118,981.67)	0 %
218 - PUBLIC SAFETY Totals:	21,750.01	20,245.55	218,000.00	5,181.66	148,261.37	0.00	32 %
<u>219 - INDUSTRIAL SITES</u>							
460 - Investment Income	683.93	529.25	200.00	114.80	271.36	(71.36)	-36 %
219 - INDUSTRIAL SITES Totals:	683.93	529.25	200.00	114.80	271.36	0.00	-36 %
<u>223 - KENO</u>							
460 - Investment Income	557.33	1,094.30	1,000.00	268.14	650.35	349.65	35 %
470 - Miscellaneous Revenues	18,337.33	12,915.58	70,000.00	5,239.64	16,787.06	53,212.94	76 %
223 - KENO Totals:	18,894.66	14,009.88	71,000.00	5,507.78	17,437.41	0.00	75 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
400 - Taxes	243,500.51	239,300.64	849,991.00	103,327.03	296,071.36	553,919.64	65 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
460 - Investment Income	14,731.73	20,876.83	30,000.00	7,493.69	17,397.67	12,602.33	42 %
470 - Miscellaneous Revenues	31,776.09	48,199.29	324,253.00	29,244.51	82,070.01	242,182.99	75 %
224 - ECONOMIC DEVELOPMENT Totals:	290,008.33	308,376.76	1,204,244.00	140,065.23	395,539.04	0.00	67 %
<u>225 - MUTUAL FIRE</u>							
412 - Intergovernmental	285,715.00	0.00	0.00	0.00	3,145.00	(3,145.00)	0 %
460 - Investment Income	727.16	1,392.22	2,000.00	634.09	1,448.87	551.13	28 %
470 - Miscellaneous Revenues	52,848.00	47,253.50	94,507.00	0.00	52,848.00	41,659.00	44 %
225 - MUTUAL FIRE Totals:	339,290.16	48,645.72	96,507.00	634.09	57,441.87	0.00	40 %
<u>311 - DEBT SERVICE</u>							
400 - Taxes	37,602.77	34,896.82	946,741.00	3,260.17	52,891.98	893,849.02	94 %
460 - Investment Income	7,366.41	14,488.38	20,000.00	4,908.41	12,416.00	7,584.00	38 %
470 - Miscellaneous Revenues	3,037.08	24,219.57	103,409.00	18,204.35	18,204.35	85,204.65	82 %
480 - Other Financing Uses	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	100 %
311 - DEBT SERVICE Totals:	48,006.26	73,604.77	2,070,150.00	26,372.93	83,512.33	0.00	96 %
<u>321 - TIF PROJECTS</u>							
400 - Taxes	14,491.38	0.00	439,457.00	0.00	0.00	439,457.00	100 %
460 - Investment Income	559.90	946.80	1,300.00	327.96	775.66	524.34	40 %
480 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	15,051.28	946.80	740,757.00	327.96	775.66	0.00	100 %
<u>411 - CDBG</u>							
460 - Investment Income	82.54	151.28	300.00	51.77	122.87	177.13	59 %
411 - CDBG Totals:	82.54	151.28	300.00	51.77	122.87	0.00	59 %
<u>412 - LEASE CORPORATION</u>							
460 - Investment Income	18.17	33.08	50.00	11.29	26.79	23.21	46 %
480 - Other Financing Uses	675,300.99	681,845.74	689,395.00	0.00	682,350.67	7,044.33	1 %
412 - LEASE CORPORATION Totals:	675,319.16	681,878.82	689,445.00	11.29	682,377.46	0.00	1 %
<u>511 - CAPITAL PROJECTS FUND</u>							
400 - Taxes	5,686.48	4,882.63	59,000.00	1,263.24	6,838.59	52,161.41	88 %
460 - Investment Income	160.57	398.51	500.00	152.71	357.32	142.68	29 %
511 - CAPITAL PROJECTS FUND Totals:	5,847.05	5,281.14	59,500.00	1,415.95	7,195.91	0.00	88 %
<u>621 - ENVIRONMENTAL SERVICES</u>							

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
420 - Charges for Services	711,492.33	737,647.50	2,992,612.00	251,547.74	750,301.22	2,242,310.78	75 %
460 - Investment Income	2,729.11	8,427.88	5,000.00	4,313.62	10,034.41	(5,034.41)	-101 %
470 - Miscellaneous Revenues	46.42	0.00	500.00	0.00	0.00	500.00	100 %
480 - Other Financing Uses	0.00	0.00	0.00	0.00	2,984.95	(2,984.95)	0 %
621 - ENVIRONMENTAL SERVICES Totals:	714,267.86	746,075.38	2,998,112.00	255,861.36	763,320.58	0.00	75 %
<u>631 - WASTEWATER</u>							
420 - Charges for Services	643,665.41	661,255.61	2,680,016.00	208,841.67	666,992.04	2,013,023.96	75 %
440 - Rents	10,125.00	0.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	6,525.98	12,003.85	15,000.00	4,334.94	10,455.04	4,544.96	30 %
480 - Other Financing Uses	0.00	0.00	0.00	0.00	11,235.18	(11,235.18)	0 %
631 - WASTEWATER Totals:	660,316.39	673,259.46	2,695,016.00	213,176.61	688,682.26	0.00	74 %
<u>641 - WATER</u>							
420 - Charges for Services	541,026.21	568,196.18	1,951,089.00	138,324.41	548,930.62	1,402,158.38	72 %
440 - Rents	8,497.18	8,875.10	39,788.00	6,762.12	13,173.35	26,614.65	67 %
460 - Investment Income	5,507.64	9,955.74	15,000.00	4,114.12	9,802.94	5,197.06	35 %
470 - Miscellaneous Revenues	5,929.34	9,524.14	5,000.00	1,907.00	11,089.12	(6,089.12)	-122 %
641 - WATER Totals:	560,960.37	596,551.16	2,010,877.00	151,107.65	582,996.03	0.00	71 %
<u>651 - ELECTRIC</u>							
460 - Investment Income	3,845.39	7,051.69	10,000.00	2,413.10	5,727.17	4,272.83	43 %
470 - Miscellaneous Revenues	824,609.41	776,970.55	2,700,000.00	220,522.69	725,656.91	1,974,343.09	73 %
651 - ELECTRIC Totals:	828,454.80	784,022.24	2,710,000.00	222,935.79	731,384.08	0.00	73 %
<u>661 - STORMWATER</u>							
420 - Charges for Services	17,309.34	21,783.81	117,600.00	8,604.00	26,216.70	91,383.30	78 %
460 - Investment Income	1,667.87	3,408.12	3,400.00	891.65	2,124.42	1,275.58	38 %
470 - Miscellaneous Revenues	0.00	0.00	8,407.00	0.00	12,750.00	(4,343.00)	-52 %
480 - Other Financing Uses	25,000.00	0.00	50,000.00	25,000.00	25,000.00	25,000.00	50 %
661 - STORMWATER Totals:	43,977.21	25,191.93	179,407.00	34,495.65	66,091.12	0.00	63 %
<u>713 - CASH & INVESTMENT POOL</u>							
470 - Miscellaneous Revenues	0.19	9.80	0.00	10.00	9.89	(9.89)	0 %
713 - CASH & INVESTMENT POOL Totals:	0.19	9.80	0.00	10.00	9.89	0.00	0 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>721 - GIS SERVICES</u>							
460 - Investment Income	113.45	219.04	200.00	175.02	337.83	(137.83)	-69 %
480 - Other Financing Uses	48,500.00	0.00	105,575.00	52,787.50	52,787.50	52,787.50	50 %
721 - GIS SERVICES Totals:	48,613.45	219.04	105,775.00	52,962.52	53,125.33	0.00	50 %
<u>725 - CENTRAL GARAGE</u>							
420 - Charges for Services	30,968.22	54,241.98	230,200.00	7,127.19	28,092.33	202,107.67	88 %
725 - CENTRAL GARAGE Totals:	30,968.22	54,241.98	230,200.00	7,127.19	28,092.33	0.00	88 %
<u>811 - UNEMPLOYMENT COMP</u>							
460 - Investment Income	179.57	329.27	500.00	112.62	267.29	232.71	47 %
811 - UNEMPLOYMENT COMP Totals:	179.57	329.27	500.00	112.62	267.29	0.00	47 %
<u>812 - HEALTH INSURANCE</u>							
460 - Investment Income	3,709.94	8,637.03	5,000.00	3,678.77	9,177.20	(4,177.20)	-84 %
470 - Miscellaneous Revenues	574,148.63	553,359.01	2,086,000.00	175,444.20	528,945.38	1,557,054.62	75 %
812 - HEALTH INSURANCE Totals:	577,858.57	561,996.04	2,091,000.00	179,122.97	538,122.58	0.00	74 %



Actual to budget c/y & p/y - ALL FUNDS

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
500 - Personnel	1,785,132.98	1,806,701.56	6,828,099.00	489,558.04	1,771,365.99	5,056,733.01	74 %
503 - Supplies	70,056.98	73,903.98	474,300.00	28,122.84	67,008.17	407,291.83	86 %
504 - Contract Services	462,471.51	441,850.03	1,746,998.00	168,413.06	594,670.21	1,152,327.79	66 %
550 - Capital Outlay	16,608.44	0.00	1,995,000.00	0.00	0.00	1,995,000.00	100 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
111 - GENERAL Totals:	2,334,269.91	2,322,455.57	11,294,397.00	686,093.94	2,433,044.37	0.00	78 %
<u>211 - REGIONAL LIBRARY</u>							
503 - Supplies	58.23	0.00	12,500.00	0.00	0.00	12,500.00	100 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
211 - REGIONAL LIBRARY Totals:	58.23	0.00	15,500.00	0.00	0.00	0.00	100 %
<u>212 - TRANSPORTATION</u>							
500 - Personnel	265,422.41	270,598.50	945,441.00	75,073.99	254,691.04	690,749.96	73 %
503 - Supplies	38,284.79	31,464.94	318,150.00	9,303.08	21,636.79	296,513.21	93 %
504 - Contract Services	347,157.93	154,620.10	1,038,769.00	64,034.78	186,918.71	851,850.29	82 %
550 - Capital Outlay	20,740.00	509,966.25	2,475,000.00	0.00	0.00	2,475,000.00	100 %
560 - Debt Service	472,927.50	848,240.89	850,833.05	0.00	826,423.28	24,409.77	3 %
570 - Other Financing Uses	26,000.00	0.00	255,675.00	27,837.50	27,837.50	227,837.50	89 %
212 - TRANSPORTATION Totals:	1,170,532.63	1,814,890.68	5,883,868.05	176,249.35	1,317,507.32	0.00	78 %
<u>213 - CEMETERY</u>							
500 - Personnel	39,905.76	42,355.35	159,504.00	10,491.01	40,797.81	118,706.19	74 %
503 - Supplies	1,126.61	1,834.04	22,500.00	1,009.51	3,036.45	19,463.55	87 %
504 - Contract Services	4,021.03	4,190.19	30,666.00	1,265.28	6,624.62	24,041.38	78 %
550 - Capital Outlay	0.00	0.00	6,000.00	0.00	0.00	6,000.00	100 %
213 - CEMETERY Totals:	45,053.40	48,379.58	218,670.00	12,765.80	50,458.88	0.00	77 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
504 - Contract Services	0.00	0.00	500,000.00	0.00	0.00	500,000.00	100 %
570 - Other Financing Uses	65,000.00	0.00	140,000.00	70,000.00	70,000.00	70,000.00	50 %
214 - CEMETARY PERPETUAL CARE Totals:	65,000.00	0.00	640,000.00	70,000.00	70,000.00	0.00	89 %
<u>215 - SPECIAL PROJECTS</u>							

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
500 - Personnel	5,631.53	740.54	0.00	6,001.04	6,001.04	(6,001.04)	0 %
503 - Supplies	678.44	379.92	500,000.00	0.00	10,057.86	489,942.14	98 %
504 - Contract Services	0.00	2,330.00	0.00	20,964.06	112.50	(112.50)	0 %
550 - Capital Outlay	0.00	7,009.19	0.00	0.00	0.00	0.00	0 %
215 - SPECIAL PROJECTS Totals:	6,309.97	10,459.65	500,000.00	26,965.10	16,171.40	0.00	97 %
<u>216 - BUSINESS IMPROVEMENT</u>							
500 - Personnel	386.10	0.00	20,000.00	13,884.97	13,884.97	6,115.03	31 %
504 - Contract Services	2,979.03	170.84	22,700.00	4,175.97	4,261.39	18,438.61	81 %
550 - Capital Outlay	3,500.00	15,421.27	110,000.00	0.00	0.00	110,000.00	100 %
570 - Other Financing Uses	0.00	0.00	50,000.00	0.00	0.00	50,000.00	100 %
216 - BUSINESS IMPROVEMENT Totals:	6,865.13	15,592.11	202,700.00	18,060.94	18,146.36	0.00	91 %
<u>218 - PUBLIC SAFETY</u>							
503 - Supplies	6,462.76	5,307.07	54,000.00	3,575.45	9,961.70	44,038.30	82 %
504 - Contract Services	82,418.00	87,940.22	87,700.00	0.00	83,441.94	4,258.06	5 %
550 - Capital Outlay	34,047.50	0.00	209,000.00	4,656.29	32,005.97	176,994.03	85 %
570 - Other Financing Uses	0.00	0.00	200,000.00	0.00	0.00	200,000.00	100 %
218 - PUBLIC SAFETY Totals:	122,928.26	93,247.29	550,700.00	8,231.74	125,409.61	0.00	77 %
<u>219 - INDUSTRIAL SITES</u>							
504 - Contract Services	0.00	0.00	50,500.00	0.00	0.00	50,500.00	100 %
570 - Other Financing Uses	153,500.00	0.00	0.00	0.00	0.00	0.00	0 %
219 - INDUSTRIAL SITES Totals:	153,500.00	0.00	50,500.00	0.00	0.00	0.00	100 %
<u>223 - KENO</u>							
503 - Supplies	2,127.97	0.00	13,500.00	537.57	1,679.57	11,820.43	88 %
504 - Contract Services	13,996.00	9,019.98	21,500.00	5,068.15	5,068.15	16,431.85	76 %
550 - Capital Outlay	5,909.00	0.00	75,000.00	9,050.00	9,050.00	65,950.00	88 %
223 - KENO Totals:	22,032.97	9,019.98	110,000.00	14,655.72	15,797.72	0.00	86 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
500 - Personnel	25,049.54	27,736.27	105,635.00	7,912.70	27,130.74	78,504.26	74 %
503 - Supplies	366.76	100.28	1,250.00	442.52	442.52	807.48	65 %
504 - Contract Services	116,832.29	540,442.94	2,556,150.00	10,137.24	18,886.86	2,537,263.14	99 %
224 - ECONOMIC DEVELOPMENT Totals:	142,248.59	568,279.49	2,663,035.00	18,492.46	46,460.12	0.00	98 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>225 - MUTUAL FIRE</u>							
503 - Supplies	5,232.00	11,478.31	16,000.00	3,165.00	3,165.00	12,835.00	80 %
504 - Contract Services	10,709.24	5,282.22	21,500.00	0.00	0.00	21,500.00	100 %
550 - Capital Outlay	300,305.00	0.00	150,000.00	0.00	0.00	150,000.00	100 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
225 - MUTUAL FIRE Totals:	316,246.24	16,760.53	287,500.00	3,165.00	3,165.00	0.00	99 %
<u>311 - DEBT SERVICE</u>							
504 - Contract Services	0.00	0.00	8,780.00	0.00	0.00	8,780.00	100 %
570 - Other Financing Uses	675,300.99	681,845.74	4,189,395.00	0.00	682,350.67	3,507,044.33	84 %
311 - DEBT SERVICE Totals:	675,300.99	681,845.74	4,198,175.00	0.00	682,350.67	0.00	84 %
<u>321 - TIF PROJECTS</u>							
560 - Debt Service	14,491.38	0.00	439,457.00	0.00	0.00	439,457.00	100 %
570 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	14,491.38	0.00	739,457.00	0.00	0.00	0.00	100 %
<u>412 - LEASE CORPORATION</u>							
504 - Contract Services	45.00	0.00	200.00	0.00	0.00	200.00	100 %
560 - Debt Service	675,300.99	681,845.74	689,395.00	0.00	682,350.67	7,044.33	1 %
412 - LEASE CORPORATION Totals:	675,345.99	681,845.74	689,595.00	0.00	682,350.67	0.00	1 %
<u>511 - CAPITAL PROJECTS FUND</u>							
504 - Contract Services	0.00	0.00	90,000.00	0.00	0.00	90,000.00	100 %
550 - Capital Outlay	0.00	0.00	50,000.00	0.00	0.00	50,000.00	100 %
511 - CAPITAL PROJECTS FUND Totals:	0.00	0.00	140,000.00	0.00	0.00	0.00	100 %
<u>621 - ENVIRONMENTAL SERVICES</u>							
500 - Personnel	315,043.62	321,528.97	1,188,666.00	82,689.13	303,352.02	885,313.98	74 %
503 - Supplies	26,939.39	27,745.52	188,500.00	15,553.71	23,344.61	165,155.39	88 %
504 - Contract Services	181,417.76	193,635.89	842,304.00	48,838.46	176,248.71	666,055.29	79 %
550 - Capital Outlay	0.00	0.00	1,984,500.00	0.00	22,835.00	1,961,665.00	99 %
570 - Other Financing Uses	27,000.00	0.00	54,000.00	27,000.00	27,000.00	27,000.00	50 %
621 - ENVIRONMENTAL SERVICES Totals:	550,400.77	542,910.38	4,257,970.00	174,081.30	552,780.34	0.00	87 %
<u>631 - WASTEWATER</u>							

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
500 - Personnel	224,979.52	232,961.22	901,607.00	64,943.19	225,898.16	675,708.84	75 %
503 - Supplies	21,453.35	15,715.83	127,247.00	10,437.38	13,552.41	113,694.59	89 %
504 - Contract Services	156,633.23	145,404.93	577,526.00	24,727.38	151,366.40	426,159.60	74 %
550 - Capital Outlay	37,808.50	31,613.70	1,315,000.00	13,333.00	13,333.00	1,301,667.00	99 %
560 - Debt Service	322,945.35	322,945.35	337,959.00	168,979.30	168,979.30	168,979.70	50 %
570 - Other Financing Uses	70,000.00	0.00	742,450.00	71,225.00	71,225.00	671,225.00	90 %
631 - WASTEWATER Totals:	833,819.95	748,641.03	4,001,789.00	353,645.25	644,354.27	0.00	84 %
<u>641 - WATER</u>							
500 - Personnel	205,332.81	213,639.99	826,486.00	56,922.84	201,432.83	625,053.17	76 %
503 - Supplies	50,380.08	76,876.22	352,375.00	37,314.09	84,208.82	268,166.18	76 %
504 - Contract Services	100,379.61	104,932.44	475,681.00	39,868.82	116,663.40	359,017.60	75 %
550 - Capital Outlay	344,853.71	0.00	217,000.00	0.00	31,650.00	185,350.00	85 %
570 - Other Financing Uses	39,000.00	0.00	680,450.00	40,225.00	40,225.00	640,225.00	94 %
641 - WATER Totals:	739,946.21	395,448.65	2,551,992.00	174,330.75	474,180.05	0.00	81 %
<u>651 - ELECTRIC</u>							
503 - Supplies	0.00	0.00	1,000.00	0.00	0.00	1,000.00	100 %
570 - Other Financing Uses	824,609.41	776,970.55	3,450,000.00	220,522.69	725,656.91	2,724,343.09	79 %
651 - ELECTRIC Totals:	824,609.41	776,970.55	3,451,000.00	220,522.69	725,656.91	0.00	79 %
<u>661 - STORMWATER</u>							
503 - Supplies	166.61	339.67	14,870.00	216.44	348.44	14,521.56	98 %
504 - Contract Services	9,465.78	10,448.94	82,670.00	1,760.80	14,211.86	68,458.14	83 %
550 - Capital Outlay	3,355.00	141,490.62	170,000.00	0.00	12,750.00	157,250.00	93 %
560 - Debt Service	0.00	79,800.36	79,058.20	0.00	74,710.47	4,347.73	5 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
661 - STORMWATER Totals:	12,987.39	232,079.59	596,598.20	1,977.24	102,020.77	0.00	83 %
<u>721 - GIS SERVICES</u>							
500 - Personnel	15,727.46	16,553.99	61,026.00	5,754.68	17,052.42	43,973.58	72 %
503 - Supplies	0.00	311.98	3,300.00	0.00	0.00	3,300.00	100 %
504 - Contract Services	6,481.38	8,383.30	18,925.00	9,236.04	10,116.95	8,808.05	47 %
550 - Capital Outlay	0.00	0.00	7,000.00	0.00	0.00	7,000.00	100 %
721 - GIS SERVICES Totals:	22,208.84	25,249.27	90,251.00	14,990.72	27,169.37	0.00	70 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
<u>725 - CENTRAL GARAGE</u>							
500 - Personnel	42,954.94	44,118.93	155,910.00	11,291.62	39,759.74	116,150.26	74 %
503 - Supplies	12,393.50	8,340.76	29,700.00	567.68	5,071.81	24,628.19	83 %
504 - Contract Services	16,767.81	28,620.28	111,822.00	5,209.32	16,153.33	95,668.67	86 %
550 - Capital Outlay	5,217.99	0.00	0.00	0.00	0.00	0.00	0 %
725 - CENTRAL GARAGE Totals:	77,334.24	81,079.97	297,432.00	17,068.62	60,984.88	0.00	79 %
<u>811 - UNEMPLOYMENT COMP</u>							
504 - Contract Services	0.00	0.00	60,000.00	0.00	35.12	59,964.88	100 %
811 - UNEMPLOYMENT COMP Totals:	0.00	0.00	60,000.00	0.00	35.12	0.00	100 %
<u>812 - HEALTH INSURANCE</u>							
504 - Contract Services	694,911.37	905,361.16	1,998,950.00	311,226.85	785,125.05	1,213,824.95	61 %
812 - HEALTH INSURANCE Totals:	694,911.37	905,361.16	1,998,950.00	311,226.85	785,125.05	0.00	61 %



Actual to budget c/y & p/y - GENERAL FUND

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
111 - GENERAL							
111 - FINANCE							
500 - Personnel	33,411.13	35,734.94	129,990.00	9,170.53	31,901.41	98,088.59	75 %
503 - Supplies	3,916.66	3,278.00	14,650.00	1,825.38	2,781.81	11,868.19	81 %
504 - Contract Services	40,652.34	36,221.59	75,866.00	1,895.54	40,368.33	35,497.67	47 %
111 - FINANCE Totals:	77,980.13	75,234.53	220,506.00	12,891.45	75,051.55	145,454.45	66 %
112 - PERSONNEL							
500 - Personnel	4,441.80	4,490.48	16,699.00	1,281.84	4,392.77	12,306.23	74 %
503 - Supplies	71.57	72.80	2,250.00	68.87	720.85	1,529.15	68 %
504 - Contract Services	3,401.92	5,708.64	33,050.00	939.78	1,360.55	31,689.45	96 %
112 - PERSONNEL Totals:	7,915.29	10,271.92	51,999.00	2,290.49	6,474.17	45,524.83	88 %
113 - COUNCIL							
500 - Personnel	5,680.50	6,193.90	21,100.00	1,623.00	5,680.50	15,419.50	73 %
503 - Supplies	1,489.00	1,607.57	2,000.00	0.00	1,563.00	437.00	22 %
504 - Contract Services	420.00	120.00	4,500.00	0.00	420.00	4,080.00	91 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
113 - COUNCIL Totals:	7,589.50	7,921.47	277,600.00	1,623.00	7,663.50	269,936.50	97 %
114 - CITY MANAGER							
500 - Personnel	5,744.88	6,378.31	24,279.00	1,917.42	6,456.97	17,822.03	73 %
503 - Supplies	15,539.63	18,851.20	56,000.00	470.00	13,705.78	42,294.22	76 %
504 - Contract Services	18,081.00	1,060.96	189,608.00	7,907.53	49,916.62	139,691.38	74 %
114 - CITY MANAGER Totals:	39,365.51	26,290.47	269,887.00	10,294.95	70,079.37	199,807.63	74 %
115 - CITY CLERK							
500 - Personnel	3,935.53	3,075.31	8,327.00	938.54	3,164.93	5,162.07	62 %
503 - Supplies	315.93	170.00	1,000.00	88.40	243.39	756.61	76 %
504 - Contract Services	1,019.13	1,600.30	11,800.00	1,626.90	2,355.80	9,444.20	80 %
115 - CITY CLERK Totals:	5,270.59	4,845.61	21,127.00	2,653.84	5,764.12	15,362.88	73 %
116 - MIS							
503 - Supplies	1,121.20	147.47	42,000.00	0.00	0.00	42,000.00	100 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
504 - Contract Services	7,864.93	11,474.00	67,000.00	3,693.00	5,754.25	61,245.75	91 %
550 - Capital Outlay	0.00	0.00	5,000.00	0.00	0.00	5,000.00	100 %
116 - MIS Totals:	8,986.13	11,621.47	114,000.00	3,693.00	5,754.25	108,245.75	95 %
121 - DEVELOPMENT SERVICES							
500 - Personnel	57,510.40	49,118.77	189,634.00	13,378.55	47,550.01	142,083.99	75 %
503 - Supplies	400.34	292.06	6,200.00	224.07	243.47	5,956.53	96 %
504 - Contract Services	21,931.25	19,469.26	59,223.00	188.54	24,532.89	34,690.11	59 %
121 - DEVELOPMENT SERVICES Totals:	79,841.99	68,880.09	255,057.00	13,791.16	72,326.37	182,730.63	72 %
141 - FIRE							
500 - Personnel	471,502.61	460,685.44	1,572,886.00	116,607.25	433,900.05	1,138,985.95	72 %
503 - Supplies	4,722.24	7,571.18	40,850.00	3,629.60	8,416.74	32,433.26	79 %
504 - Contract Services	18,947.22	34,011.61	84,093.00	2,825.95	33,855.87	50,237.13	60 %
141 - FIRE Totals:	495,172.07	502,268.23	1,697,829.00	123,062.80	476,172.66	1,221,656.34	72 %
142 - POLICE							
500 - Personnel	868,963.36	893,389.38	3,415,450.00	261,928.64	912,776.18	2,502,673.82	73 %
503 - Supplies	18,588.77	16,276.84	111,250.00	13,178.42	18,351.56	92,898.44	84 %
504 - Contract Services	119,062.30	104,516.69	349,102.00	25,005.40	125,217.43	223,884.57	64 %
142 - POLICE Totals:	1,006,614.43	1,014,182.91	3,875,802.00	300,112.46	1,056,345.17	2,819,456.83	73 %
143 - EMERGENCY MANAGEMENT							
500 - Personnel	22,749.24	23,000.16	88,225.00	6,838.12	23,311.32	64,913.68	74 %
503 - Supplies	1,702.40	2,493.88	13,050.00	991.90	993.35	12,056.65	92 %
504 - Contract Services	955.74	1,232.62	8,295.00	783.33	2,115.24	6,179.76	74 %
143 - EMERGENCY MANAGEMENT Totals:	25,407.38	26,726.66	109,570.00	8,613.35	26,419.91	83,150.09	76 %
151 - LIBRARY							
500 - Personnel	139,283.63	142,281.57	543,826.00	40,842.06	139,452.56	404,373.44	74 %
503 - Supplies	14,808.22	12,624.95	82,300.00	2,242.98	7,899.74	74,400.26	90 %
504 - Contract Services	47,730.69	48,725.09	122,653.00	6,368.87	37,408.40	85,244.60	70 %
151 - LIBRARY Totals:	201,822.54	203,631.61	748,779.00	49,453.91	184,760.70	564,018.30	75 %
171 - PARKS							
500 - Personnel	169,741.06	180,688.85	729,815.00	35,032.09	161,335.89	568,479.11	78 %

	2017-2018 YTD Activity	2018-2019 YTD Activity	2019-2020 Budget	December 2019-2020 MTD Activity	2019-2020 YTD Activity	2019-2020 Budget Remaining	% Budget Remaining
503 - Supplies	7,163.22	9,470.57	61,450.00	5,250.22	11,065.48	50,384.52	82 %
504 - Contract Services	77,647.20	76,479.27	279,353.00	29,316.06	84,901.95	194,451.05	70 %
550 - Capital Outlay	16,608.44	0.00	1,990,000.00	0.00	0.00	1,990,000.00	100 %
171 - PARKS Totals:	271,159.92	266,638.69	3,060,618.00	69,598.37	257,303.32	2,803,314.68	92 %
172 - RECREATION							
500 - Personnel	2,168.84	1,664.45	87,868.00	0.00	1,443.40	86,424.60	98 %
503 - Supplies	217.80	1,047.46	41,300.00	153.00	1,023.00	40,277.00	98 %
504 - Contract Services	104,757.79	101,230.00	462,455.00	87,862.16	186,462.88	275,992.12	60 %
172 - RECREATION Totals:	107,144.43	103,941.91	591,623.00	88,015.16	188,929.28	402,693.72	68 %
111 - GENERAL Totals:	2,334,269.91	2,322,455.57	11,294,397.00	686,093.94	2,433,044.37	0.00	78 %
<u>211 - REGIONAL LIBRARY</u>							
151 - LIBRARY							
503 - Supplies	58.23	0.00	12,500.00	0.00	0.00	12,500.00	100 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
151 - LIBRARY Totals:	58.23	0.00	15,500.00	0.00	0.00	15,500.00	100 %
211 - REGIONAL LIBRARY Totals:	58.23	0.00	15,500.00	0.00	0.00	0.00	100 %
<u>212 - TRANSPORTATION</u>							
111 - FINANCE							
500 - Personnel	5,727.77	7,563.58	28,155.00	2,284.68	7,852.83	20,302.17	72 %
111 - FINANCE Totals:	5,727.77	7,563.58	28,155.00	2,284.68	7,852.83	20,302.17	72 %
112 - PERSONNEL							
500 - Personnel	2,961.16	2,993.63	11,132.00	854.54	2,928.46	8,203.54	74 %
112 - PERSONNEL Totals:	2,961.16	2,993.63	11,132.00	854.54	2,928.46	8,203.54	74 %
114 - CITY MANAGER							
500 - Personnel	3,829.88	4,252.25	16,185.00	1,278.30	4,304.75	11,880.25	73 %
114 - CITY MANAGER Totals:	3,829.88	4,252.25	16,185.00	1,278.30	4,304.75	11,880.25	73 %
115 - CITY CLERK							
500 - Personnel	2,623.70	2,050.29	5,551.00	625.70	2,109.98	3,441.02	62 %
115 - CITY CLERK Totals:	2,623.70	2,050.29	5,551.00	625.70	2,109.98	3,441.02	62 %

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item SBYC1

(informational only):

Staff Contact:

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Reports1

Council to discuss and consider action on an Economic Development Assistance Agreement for Gardner Technologies, LLC.

Staff Contact: Starr Lehl, Economic Development Director

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

This Agreement is made on January 21, 2020, between the City of Scottsbluff, Nebraska (the “City”) and Gardner Technologies, LLC. (the “Applicant”).

Recitals:

a. The City has adopted an Economic Development Plan pursuant to the Nebraska Local Option Municipal Economic Development Act (the “Plan”). Pursuant to the Plan, the City has implemented an Economic Development Program (the “Program”).

b. The Applicant has made application for assistance from the Program (the “Application”);

c. The Administrator of the Program (the “Administrator”) and the City Economic Development Application Review Committee (the “Committee”) have reviewed the Application and recommended to the City Council (the “Council”) that loans (the “Loans”) be made to the Applicant from the City of Scottsbluff Economic Development Fund (the “Fund”) as provided for in this Agreement. The City Council has approved the Committee’s recommendation.

d. The parties now desire to enter into this Agreement for the purpose of setting out the terms and conditions of the Loan.

Agreement:

1. Purpose of Loan:

The Applicant is a Nebraska limited liability company doing business in a multi-state area. The Applicant is a telecommunications business providing low voltage phone and telecommunications installation and repair, and PC repair and support. The Applicant is located in Scottsbluff, Nebraska and operates out of leased premises (the “Business”). The proceeds of the Loans will be used primarily working capital of the Business.

2. Amount and Description of Loans:

Two Loans in the aggregate amount of \$40,000 have been recommended and approved, described as follows:

a. The first loan shall be \$20,000 (the “Non-Contingent Loan”) and shall be disbursed from the City’s Economic Development Fund (the “Fund”) to the Applicant as soon as possible for Closing, as provided for below. The Non-Contingent Loan shall be used by the Applicant for working capital purposes. The Non-Contingent Loan shall be represented by the Non-Contingent Promissory Note (the “Non-Contingent Note”), to be signed at the Non-Contingent Loan Closing. The Non-Contingent Note shall carry interest from the date of Closing at the Annual Applicable Federal Mid-Term rate for the month of Closing, and all

principal and interest shall be repayable in one balloon payment on or before March 1, 2021. Proceeds of the “Contingent Loan” (as defined below) may be used to repay some or all of the Non-Contingent Loan. The form of the Non-Contingent Note is attached.

b. The second loan shall be \$20,000 (the “Contingent Loan”) and shall be (1) disbursed from the Fund to the Applicant, (2) contingent upon the Applicant obtaining and showing proof of Apple Authorized Service Professional Certification (the “Certification”) and upon the Applicant not being in default of the Non-Contingent Note, and (3) scheduled as a claim on the next reasonably available Council meeting after showing proof of Certification and disbursed within 10 business days after the Council has approved the claim for the Contingent Loan. The Contingent Loan shall be represented by the Contingent Promissory Note (the “Contingent Note”) to be signed at the Contingent Loan Closing. The Note shall not carry or accrue interest until Default, at which time it shall accrue interest at 7% per annum. The Applicant may earn job credits against the amount due under the Contingent Note as set forth below. The form of the Contingent Note is attached.

3. Loan Disbursement and Loan Closing:

As soon as the Applicant has satisfied the conditions to the Loan Closing under paragraph 10 below, the Non-Contingent Loan shall be scheduled as a claim at the next Council meeting for which the matter may be reasonably scheduled. Disbursement of the Non-Contingent Loan proceeds shall be made within 10 business days after the Council has approved a claim for the Loan. Disbursement of the Contingent Loan proceeds shall be made as set forth above. The disbursement of proceeds for each Loan shall constitute the “Loan Closing” for each, respectively.

4. FTE Credit Definitions:

a. As long as the Applicant is not in default of the Agreement or any other document entered into pursuant to this Agreement, the Applicant shall be eligible for credit against the balance due under the Contingent Note for Job Credits earned during a Year, beginning on the “Effective Date.” The Effective Date shall be the first day of the first calendar quarter after the Contingent Loan Closing.

b. The “Term” of this Agreement for Annual Job Credit calculation purposes shall begin on the Effective Date and shall continue for 5 Years from the Effective Date (the “Term”).

c. A “Year” shall mean the 12-month period ending as of the day prior to each annual anniversary of the Effective Date.

5. Employee Definitions:

a. “Full Time Employee” shall mean a bona fide employee of the Applicant who (1) is classified by the Applicant as full time; and (2) subject to normal and reasonable waiting periods, is eligible for the employer’s normal fringe benefit package.

b. “Eligible Full Time Employee” shall mean a Full Time Employee who: (1) primarily works in Scotts Bluff County, and (2) resides within 60 miles of the corporate limits of the City; provided, however, any Full Time Employee who does not reside within 60 miles of the corporate limits of the City at the time that the Full Time Employee is hired by the Applicant, shall nevertheless be considered an Eligible Full Time Employee if the Full Time Employee moves to a residence within the required geographic area within 6 months of the hiring of the Eligible Full Time Employee.

c. “Full Time Equivalent” Employees (the “FTE’s”) shall be the total of (i) the number of Eligible Full Time Employees which are paid based on a salary, plus (ii) with respect to hourly Eligible Full Time Employees, the number arrived at by dividing the total hours paid by the Applicant to its hourly Eligible Full Time Employees during a Year divided by 2080 hours, and then rounded down to the nearest tenth; provided, however, the maximum hours paid that can be counted for any one hourly Eligible Full Time Employee shall not exceed 2080 hours.

6. Job Credits:

Job Credits” shall be calculated as follows:

a. The Applicant shall receive an “Annual Job Credit” during the Term equal to the FTE’s multiplied by \$1,000.

b. The amount of the Annual Job Credit may not exceed \$5,000 per Year (the “Maximum Annual Credit”). It is anticipated that the Applicant will earn \$4,000 per Year in Annual Job Credits.

c. In the event that the Applicant earns credits in excess of the Maximum Annual Credit in any one Year, the excess credits may be carried back to one or more prior Years where the Maximum Annual Credit was not earned, as long as the Maximum Annual Credit is not exceeded for any one Year. Excess credits may not be carried forward.

7. Representations and Warranties of the Applicant:

The Applicant represents and warrants the following, all of which shall survive the Closing:

a. The Applicant is a limited liability company organized, existing, and in good standing under the laws of Nebraska. The Applicant has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The Applicant’s execution, delivery, and performance of this Agreement have been authorized by all necessary action on the part of the Applicant. This Agreement, and each agreement and instrument delivered by the Applicant pursuant to it, is the legal and binding obligation of the Applicant, enforceable against the Applicant in accordance with its terms.

b. No representation or warranty made by the Applicant in this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the Applicant that are required to make the statements not misleading.

c. The execution and performance of this Agreement will not violate any provision of law, or conflict with or result in any breach of any of the terms or conditions of, or constitute a default under any indenture, mortgage, agreement or other instrument to which the Applicant is a party or by which they are bound.

d. All representations and warranties made by the Applicant shall survive the Loan Closing.

8. Representations and Warranties of the City:

The City represents and warrants the following, all of which shall survive the Loan Closing:

a. The City is a municipal corporation organized and existing under the laws of Nebraska, and has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The City's execution, delivery and performance of this Agreement has been authorized by all necessary action on the part of the City. This Agreement, and each agreement and instrument delivered by the City pursuant to it, is the legal and binding obligation of the City, enforceable against the City in accordance with its terms.

b. No representation or warranty made by the City in this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the City that is required to make the statements not misleading.

9. Conditions to Loan Closing:

In addition to any conditions for the Conditional Loan above, the City's obligation to proceed with either Loan Closing is subject to the Applicant's fulfillment of each of the following conditions at or prior to each Loan Closing:

a. All representations and warranties of the Applicant shall be true as of the Loan Closing.

b. The Applicant shall have delivered to the City:

(1) Evidence of Good Standing of the Applicant from the Nebraska Secretary of State.

(2) A copy of the current and correct Certificate of Organization of the Applicant, certified by the President of the Applicant to be correct;

(3) Certified Resolution of the Members of the Applicant, authorizing this Agreement and providing for signature authority.

c. In order to secure the Loans and the repayment, the Applicant shall have delivered to the City a Security Agreement covering the Applicant's personal property of the Business. The form of the Security Agreement is attached.

d. In order to induce the Loans and secure repayment, the Applicant shall have delivered an unconditional Guaranty of Jerry Gardner. The form of the Guaranty is attached.

e. The Applicant shall in all material respects have performed its obligations, agreements, and covenants contained in this Agreement to be performed by them, on, or before either Loan Closing.

f. There shall have been no material adverse change in the operation or financial status of the Applicant and either Loan Closing shall constitute the Applicant's representations that there has been no such material adverse change.

g. In requesting the disbursement of the Loans, the Applicant is considered to have represented that the above conditions have been satisfied and are continuing to be satisfied.

10. Annual Reports:

If the Applicant desires to claim Job Credits or Asphalt Plant Job Credits, the Applicant shall annually, within 60 days of the end of each Year, provide to the Administrator a report in form and substance acceptable to the Administrator which calculates the Annual Job Credit or Annual Asphalt Plant Job Credits for the Year (the "Annual Report"). The Administrator shall have the right at any time to (i) require that the Annual Reports be reviewed at the Applicant's expense by a Certified Public Accountant reasonably acceptable to the Administrator, or (ii) hire, at the Administrator's own expense, an independent Certified Public Accountant or other Business or financial expert, to review the books and records of the Applicant pertaining to the Annual Report and any other terms and conditions as provided for in this Agreement. If after a review or audit of the Applicant's records it is discovered that the Annual Job Credit or Annual Asphalt Plant Job Credits claimed on the Annual Report exceeds 10% of the Annual Job Credit or Annual Asphalt Plant Job Credits as determined by the Administrator, then the Administrator may require the Applicant to reimburse the Fund for the actual cost of the audit.

11. Default:

The Applicant shall be in default in this Agreement and the Note if any of the following happen:

a. Failure to comply with any of the terms of this Agreement, either Note, or the Security Agreement.

- b. Any warranty, representation, or statement made or given to the City by the Applicant proves to have been false in any material respect when made or given.
- c. Dissolution or liquidation of any of the Applicant, or insolvency, business failure, appointment of a receiver, assignment for the benefit of creditors, or bankruptcy of the Applicant.
- d. The Applicant ceases to conduct its principal location of Business (as defined above) or moves its principal location of Business (as defined above) outside of Scotts Bluff County, Nebraska.
- e. Upon default, the Note shall accrue interest at the default rate of 7% per annum.

12. Assignability:

The Administrator may assign his interest in this Agreement to any successor administrator designated by the City Council. The Applicant may not assign or transfer its interest in this Agreement without the consent of the Administrator. Assignment shall include a transfer of membership interest of the Applicant which results in the Jerry Gardner owning than 51% of the membership interests of the Applicant.

13. Confidentiality:

It is agreed that this Agreement and its terms are public record and are not confidential. However, the City agrees to take reasonable steps to insure that any financial and proprietary information provided in connection with this Agreement by the Applicant shall remain confidential and shall not be revealed or disclosed to outside sources unless the information is public knowledge, is independently developed, or is required to be disclosed by law or legal process.

14. Notices:

a. Any notices or other communications between the parties shall be personally delivered, sent by certified or registered mail, return receipt requested, by Federal Express or similar service that records delivery, to the addresses set out below, or to such other address as a party may designate, from time to time, by written notice to the other. A notice shall be deemed effective upon receipt.

- b. If to the City:
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361
Attention: City Manager
- c. If to the Applicant:

Gardner Technologies, LLC.

1414 E. 20th St, Suite #4.
Scottsbluff, NE 69361
Attention: Jerry Gardner

15. Miscellaneous:

a. This Agreement constitutes the entire agreement of the parties with respect to its subject matter, and may only be modified by a writing signed by both of the parties.

b. The City's waiver of any one default shall not be a waiver of the same or any other default in the future. In addition, the City's failure to exercise any right given to it by this Agreement shall not be a waiver of any later exercise of that right.

c. The provisions of this Agreement are severable and if any provision is held to be invalid, the remainder of the Agreement shall remain in effect.

d. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

e. This Agreement shall be governed by the laws of Nebraska.

f. This Agreement shall be binding on the successors and assigns of the parties.

[Signature page to follow]

Signature Page to Economic Development Assistance Agreement between
the City of Scottsbluff, Nebraska and Gardner Technologies, LLC

City of Scottsbluff, Nebraska

Gardner Technologies, LLC.

By: _____
Economic Development
Program Administrator

By: _____
Jerry Gardner, President/Member

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Reports2

Council to discuss and consider action on an Economic Development Assistance Agreement for Western Farms, LLC.

Staff Contact: Starr Lehl, Economic Development Director

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

This Agreement is made on January 21, 2020, between the City of Scottsbluff, Nebraska (the “City”) and the Western Farms, LLC., a Nebraska limited liability company (the “Applicant”).

Recitals:

a. The City has adopted an Economic Development Program (the “Program”) pursuant to the Nebraska Local Option Municipal Economic Development Act;

b. The Applicant has made application for assistance from the Program, as amended (the “Application”);

c. The Administrator of the Program (the “Administrator”) and the City Economic Development Program Application Review Committee (the “Committee”) have reviewed the Application and recommended to the City Council (the “Council”) that a loan totaling \$500,000 (the “Loan”) be made to the Applicant from the City’s Economic Development Fund (the “Fund”), as provided for in this Agreement. The City Council has accepted the recommendations.

d. The parties now desire to enter into this Agreement for the purpose of setting out the terms and conditions of the Loans.

Agreement:

1. Purpose of the Loans:

The Applicant is a start-up business located in Scottsbluff, Scotts Bluff County, Nebraska, engaging in the business of hemp seed production and hemp processing (the “Business”). The proceeds of the Loan will be used for construction and expansion of the hemp seed production greenhouse of the Business, as well as working capital related thereto, which construction and expansion is necessary begin business and enter the market for hemp seed production and sales.

2. Description of the Loan:

The City agrees to provide the Loan to the Applicant. The Loan principal (the “Principal”) up to but not exceeding \$500,000 shall be disbursed to the Applicant according to each “Draw Request” (as defined below) made by the Applicant under paragraph 3 below. The Loan shall be represented by a promissory note (the “Note”) to be signed at Closing in the form of “Exhibit A.” All Principal paid in each Draw Request shall not accrue interest until July 1, 2020 (the “Term Date”). On the Term Date: (i) all Principal shall then be amortized over three (3) annual payments, the first being due on June 1, 2021, accruing interest at the applicable federal mid-term rate in effect on the Term Date (the “Interest Rate”). Job Credits (as defined below) may be earned during the term of the Loan, retroactive to January 1, 2020 (the “Job Credit Effective Date”). Each annual amortized payment shall receive Job Credits earned, if any, from the previous Year before payment is made. A sample amortization schedule, anticipating Job Credits that may be earned each Year as set forth in the Application, a sample interest rate of 2.25%, and Draw Request up to \$500,000, is

attached to the Exhibit “A” Note for reference. A more accurate and working amortization schedule shall be created by the City on the Term Date.

3. Closing and Disbursement:

After the Applicant has met all of the conditions to Closing (as provided for below), the maximum Principal amount of \$500,000 shall be disbursed from the City’s Economic Development Fund (the “Fund”) to the Applicant as follows:

a. The Applicant shall submit all requests for the disbursement of Principal to the Administrator on or before the “Term Date” for the purpose of paying for construction and expansion of the hemp seed production greenhouse and working capital related thereto (each, a “Draw Request”). Each Draw Request shall include (i) a certification by the Applicant the amount of Principal requested, (ii) unless for working capital, itemized invoices for expenses of work and materials previously performed or purchased or to be immediately performed or purchased, and (iii) the requested date of disbursement from the City.

b. Upon receipt of a Draw Request, the Administrator shall review the Draw Request and the documentation for the Draw Request and shall within three business days inform the Applicant of any discrepancy, deficiencies, or questions regarding the Draw Request and its documentation. Once the Administrator approves a Draw Request, the Draw Request shall be scheduled for disbursement by the City as a claim on the next available Council meeting. Disbursement of such approved claim shall occur within five business days after approval.

c. Provided that the cumulative amount of Draw Requests does not exceed the Principal amount of \$500,000 and that all Draw Requests are submitted for disbursement before the Term Date, the Applicant may make Draw Requests at its discretion on one or more occasions. The parties understand the amount of the Loan will not pay in full the amounts anticipated for construction and expansion of the seed production greenhouse, so the Applicant is responsible for scheduling and timing all funding sources, including the Draw Requests under the Loan, as desired in its discretion.

4. Job Credit Effective Date and Term:

The Applicant may earn “Job Credits” to be applied against the balance of the Loan during the three Years following the Job Credit Effective Date. In connection with the calculation of the Job Credits:

a. The effective beginning date for Job Credit calculation purposes shall be the Job Credit Effective Date.

b. The term for earning Job Credits shall begin as of the Job Credit Effective Date and shall expire three (3) Years after the Job Credit Effective Date (the “Job Credit Term”), ending December 31, 2022.

c. A “Year” shall mean a 12-month period beginning January 1, 2020 and ending as of the day prior to each annual anniversary of the Job Credit Effective Date.

5. Employee Definitions:

a. “Full Time Employee” shall mean a bona fide employee of the Applicant who (1) is classified as full time; and (2) subject to normal and reasonable waiting periods, is eligible for the employer’s normal fringe benefit package. The normal fringe benefit package must, at the least, be made available to all employees of the Applicant classified as full time.

b. In addition, a Full Time Employee shall (1) work primarily in Scotts Bluff County, Nebraska, and (2) reside within 50 miles of the corporate limits of the City; provided, however any Full Time Employee who does not reside within fifty (50) miles of the corporate limits of the City at the time the of hire by the Applicant may move to a residence within the required geographic area within six (6) months of the hiring.

c. “Full Time Equivalent” Employees (the “FTE’s”) shall mean the sum of the number arrived at by dividing the total hours of all Full Time Employees paid by the Applicant during a given Year by 2,080 hours, and then rounding down to the nearest tenth; provided, however, the maximum hours paid that can be counted for any one Full Time Employee shall not exceed 2,080 hours. Salaried employees meeting the definition of a Full Time Employee shall be presumed to have been paid for 2,080 hours.

6. Job Credits:

Job Credits shall be calculated as follows:

a. Within sixty (60) days following of the anniversaries of each Job Credit Effective Date, the Applicant shall receive an “Annual Job Credit” for the previous Year of the Job Credit Term equal to the FTE’s of the Applicant, multiplied by \$2,000. It is anticipated that seventeen (17) FTE’s may be created by the Applicant during the first Year of the Job Credit Term and that (30) FTE’s may be created by the Applicant during the second and third Year of the Job Credit Term. If the Applicant fails to provide an Annual Report when required by this Agreement, the full amortized payment of the Loan shall be due the following June 1 without application of the Job Credits.

b. The amount of the Annual Job Credit for all FTE’s may not exceed \$75,000 per Year (the “Maximum Annual Credit”). During the entire Job Credit Term all FTE’s created by the Applicant and Annual Job Credits of the Applicant may not be greater than \$225,000 in the aggregate.

7. Loan Repayment:

a. The Principal of the Loan shall carry at the Interest Rate (as defined above), beginning on the Term Date. The Loan shall be paid in three (3) equal annual payments of principal and interest, with the first payment due on June 1, 2021 and each subsequent payment due on June 1 of each year thereafter (the “Annual Payment Date”). The Loan shall carry interest at the Default Interest Rate upon default.

b. Within sixty (60) days following each of the three anniversaries of the Job Credit Effective Date, the total of the cumulative Annual Job Credits earned for the previous Year of the Job Credit Term will be subtracted from the payment due the following June 1, retroactively effective to the anniversary of the Job Credit Effective Date. The Annual Job Credits shall be applied first to accrued interest of the Loan and then to Principal. Thereafter, after application of each Annual Job Credit, if any, the Applicant shall pay the difference between the Annual Job Credit and the annual amortized payment.

c. A sample amortization schedule, anticipating Job Credits that may be earned each Year as set forth in the Application, a sample interest rate of 2.25%, and Draw Requests of \$500,000, is attached to the Note for reference. An accurate and working amortization schedule shall be created by the City on the Term Date.

8. Ownership of Property, Financing Arrangements and Collateral:

a. In order to secure the obligations of the Applicant under this Agreement, the City is requiring the following security:

(1) A Security Agreement (the “Security Agreement”) to be given by the Applicant and Western Farms Seed, LLC covering all Business assets of the Applicant and Western Farms Seed, LLC. The Security Agreement shall be in the form of the attached “Exhibit B”. The Security Agreement shall provide for a first-priority security interest on all Business assets described in the Security Agreement.

(2) A deed of trust, (the “Deed of Trust”) to be given by Western Farms, LLC, covering the real estate asset on which the Business is located. The Deed of Trust shall be in the form of the attached “Exhibit C”. The lien of the Deed of Trust shall be junior only to a lien under a deed of trust executed by the applicant to Brendan J. Rice, trustee, for the benefit of HVS, LLC, as beneficiary.

(3) An unconditional guaranty of Arthur Hoehn, Edward Hoehn, Mark Johnson, Michael Hoehn, Patrick Hoehn, and Western Farms Seed, LLC, jointly and severally (the “Guaranty”), guaranteeing the obligations of this Agreement, the Note, the Security Agreement, and the Deed of Trust. The Deed of Trust shall be in the form of the attached “Exhibit D”.

9. Representations and Warranties of the Applicant:

The Applicant represents and warrants the following, all of which shall survive the Closing:

a. The Applicant is a limited liability company organized, existing, and in good standing under the laws of Nebraska. The Applicant has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The Applicant’s execution, delivery and performance of this Agreement have been authorized by all necessary action on the part of the Applicant. This Agreement, and each agreement and instrument delivered by the Applicant pursuant

to it, is the legal and binding obligation of the Applicant, enforceable against the Applicant in accordance with its terms.

b. No representation or warranty made by the Applicant in the Application for this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the Applicant that are required to make the statements not misleading.

c. The execution and performance of this Agreement will not violate any provision of law, or conflict with or result in any breach of any of the terms or conditions of, or constitute a default under any indenture, mortgage, agreement or other instrument to which the Applicants a party or by which they are bound.

d. At all times, the Applicant shall operate in compliance with all federal or state hemp production, cultivation, processing, and sale statutes, laws, rules, and regulations, and shall carry all required hemp permits and licenses for its Business operation.

e. The Applicant shall execute a “Certification Regarding Nebraska Advantage Act,” attached to this Agreement as Exhibit E, and the Applicant represents and warrants that it is not currently an applicant or participant of the Nebraska Advantage Act.

10. Representations and Warranties of the City:

The City represents and warrants the following, all of which shall survive the Closing:

a. The City is a municipal corporation organized and existing under the laws of Nebraska, and has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The City’s execution, delivery, and performance of this Agreement has been authorized by all necessary action on the part of the City. This Agreement, and each agreement and instrument delivered by the City pursuant to it, is the legal and binding obligation of the City, enforceable against the City in accordance with its terms.

b. No representation or warranty made by the City in this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the City that is required to make the statements not misleading.

11. Conditions to Closing:

In addition to conditions set forth above, the City’s obligation to provide any funding or approve any Draw Requests is absolutely conditional upon each of the following conditions:

a. The Applicant providing documents sufficient to show a licensed processing operation under or in conjunction with an approved license pursuant to the 2014 Farm Bill, the 2018 Farm Bill, or the Nebraska Hemp Act; provided, however, that as soon as reasonably practical the Applicant shall apply for and receive an annual license from the Nebraska Department of Agriculture under the Nebraska Hemp Act.

b. All representations and warranties of the Applicant shall be true as of the Closing and remain true after Closing.

c. The Applicant shall each have delivered to the City:

(1) Evidence of Good Standing of the Applicant from the Nebraska Secretary of State.

(2) A copy of the current and correct Certificate of Organization and Operating Agreement of the Applicant, certified by an officer of the Applicant to be correct;

(3) Certified corporate action of the Applicant authorizing this Agreement and providing for signature authority for all accompanying documents.

d. In order to secure the Loan and perform the warranties of this Agreement, the Applicant and its shareholders shall have delivered to the City the Security Agreement, the Deed of Trust, the Guaranty, and the Certification Regarding Nebraska Advantage Act.

e. The Applicant shall in all material respects have performed its obligations, agreements, and covenants contained in this Agreement to be performed by them, on before, and after the Closing.

f. There shall have been no material adverse change in the operation or financial status of the Applicant. At the time of Closing, the Closing shall constitute the Applicant's representation that there has been no such material adverse change.

g. Upon accepting funds under each Draw Request of the Loan, the Applicant is considered to have represented that the above conditions have been satisfied and are continuing to be satisfied.

12. Annual Reports

For the first three (3) Years following each anniversary of the Job Credit Effective Date, the Applicant shall annually, within 60 days after the end of each Year, provide to the Administrator a report in form and substance acceptable to the Administrator which calculates the Annual Job Credit for that previous Year (the "Annual Report"). The Administrator shall have the right at any time to (i) require that the Annual Reports be reviewed at the Applicant's expense by a Certified Public Accountant reasonably acceptable to the Administrator, or (ii) hire, at the Administrator's own expense, an independent Certified Public Accountant or other business or financial expert, to review the books and records of the Applicant pertaining to the Annual Report and any other terms and conditions as provided for in this Agreement.

13. Early Termination:

a. The Applicant shall have the right at any time to terminate their participation in the Program by notifying the Administrator in writing of its desire to do so.

b. The Administrator shall have the right to terminate the Applicant's participation in the Program if the Applicant is in default or if the Applicant sells, transfers, or conveys a majority of its assets, including real estate and personal property. A "default" may, however, be cured within 30 days of written notice by the Administrator before termination occurs.

c. In the event of a termination as described in this paragraph 13, the total of the Annual Job Credits for FTE's as of the end of the Year immediately preceding the termination will be subtracted from the amount of the Loan, if that calculation has not previously been made. The balance of the Loans shall then be immediately due and payable and the interest rate under the Note shall be the Default Interest Rate. This amount shall then be immediately due and payable to the Fund, and interest shall accrue at the Default Interest Rate on any amounts not immediately paid. Provided, however, if the Applicant sells, transfers, or conveys a majority of its assets to a single buyer or to related buyers, including real estate and personal property, the buyer or transferee may apply for assistance from the Program in the form of assuming the remaining terms, conditions, and amounts of the Loans, and if such assumption is approved by the City, under the terms of conditions of such approval, the default arising from the sale, transfer, or conveyance shall be considered cured at that time, provided that interest shall have continued to accrue at the Default Interest Rate until the effective date of the City's approval.

14. Default:

The Applicant shall be in default if any of the following happen:

a. Failure to comply with any of the terms of this Agreement to include an assignment not permitted under this Agreement.

b. Any warranty, representation, or statement made or given to the City by the Applicant proves to have been false in any material respect when made or given.

c. Dissolution or liquidation of the Applicant, the termination of its existence, insolvency, business failure, appointment of a receiver, assignment for the benefit of creditors, or bankruptcy of the Applicant.

d. The Applicant ceases to conduct its business on a normal and regular basis at the site of the Business.

e. Failure to make payments due under the Note on the Annual Payment Date.

f. Breach of any provisions, warranty, or agreement in the Security Agreement, the Deed of Trust, the Guaranty, or the Certification Regarding Nebraska Advantage Act.

g. Loss of a license as described in paragraph 11.a above.

h. The Applicant intentionally or materially misstates the Annual Job Credit on an Annual Report. A material misstatement shall be considered to have occurred if the Annual Job Credit claimed on the Annual Report exceeds 10% of actual Annual Job Credit as reasonably determined by the Administrator.

i. The “Default Interest Rate” as that term is used in this Agreement and any accompanying documents shall be 7% per annum.

15. Assignability:

The Administrator may assign his interest in this Agreement to any successor administrator designated by the City Council. The Applicant may not assign or transfer its interest in this Agreement without the consent of the Administrator. Assignment shall include a transfer or conveyance of a majority of the Applicant’s assets, including real estate and personal property.

16. Confidentiality:

It is agreed that this Agreement and its terms are public record and are not confidential. However, the City agrees to take reasonable steps to ensure that any financial and proprietary information provided in connection with this Agreement by the Applicant shall remain confidential and shall not be revealed or disclosed to outside sources unless the information is public knowledge, is independently developed, or is required to be disclosed by law or legal process.

17. Notices:

Any notices or other communications between the parties shall be personally delivered, sent by certified or registered mail, return receipt requested, by Federal Express or similar service that records delivery, or by facsimile transmission combined with any of the above methods of notice, to the addresses set out below, or to such other address as a party may designate, from time to time, by written notice to the other. A notice shall be deemed effective upon receipt.

a.	If to the City:	b.	If to the Applicant:
	City of Scottsbluff		Western Farms, LLC.
	2121 Circle Drive		3109 Avenue B
	Scottsbluff, NE 69361		Scottsbluff, NE 69361
	Attention: City Manager		Attention: Patrick Hoehn

18. Miscellaneous:

a. This Agreement constitutes the entire agreement of the parties with respect to its subject matter, and may only be modified by a writing signed by both of the parties.

b. The City’s waiver of any one default shall not be a waiver of the same or any other default in the future. In addition, the City’s failure to exercise any right given to it by this Agreement shall not be a waiver of any later exercise of that right.

c. The provisions of this Agreement are severable and if any provision is held to be invalid, the remainder of the Agreement shall remain in effect.

d. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

e. This Agreement shall be governed by the laws of Nebraska.

f. This Agreement shall be binding on the successors and assigns of the parties.

[SIGNATURE PAGE FOLLOWS]

City of Scottsbluff, Nebraska

Western Farms, LLC

By: _____
Economic Development
Program Director

By: _____
Patrick Hoehn, President

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Reports3

Council to discuss and consider action on naming Fire Chief Schingle as proxy of the Region 22 Emergency Management Advisory Board.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Reports4

Council to discuss and consider action on the Certificate of Compliance for Year 2019 for Maintenance Agreement No. 22 with the Nebraska Department of Transportation and authorize the Mayor to sign the Certificate.

Staff Contact: Mark Bohl, Public Works Director

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION



Pete Ricketts, Governor

January 8, 2020

City of Scottsbluff
Attn: Kimberley Wright
2525 Circle Drive
Scottsbluff, NE 69361

RE: City Certificate of Compliance Year 2019

Ms. Wright,

Enclosed is the **Certificate Compliance for Year 2019**.

This document verifies that the work stipulated in the City Maintenance Agreement has been completed and allows the State to pay the City as per the agreement.

Only one copy of this document is enclosed.

Please sign and return the document to this office (NDOT, PO Box 220, Gering, NE 69341).

After completion at the state level, a copy of the document will be returned to you for your records. If you have any questions, please contact me.

Sincerely,

Chris O. Ford
District Operations & Maintenance Manager

Kyle Schneweis, P.E., Director
Department of Transportation

District 5 Headquarters
140375 Rundell Rd.
PO Box 220
Gering, NE 69341-0220

dot.nebraska.gov

OFFICE 308-436-6587 FAX 308-633-6614
NDOT.ContactUs@nebraska.gov

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CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 22 QE 1733 Supp 2
Maintenance Agreement between the Nebraska Department of Transportation and the
Municipality of Scottsbluff
Municipal Extensions in Scottsbluff

We hereby certify that all roadway surface maintenance has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Doug Hoevet, Department of Transportation, Gering, Nebraska.

ATTEST: _____ day of _____, 2020.

City Clerk

Mayor/Designee

I hereby certify that all roadway surface maintenance was performed as per the above listed agreement and payment for the same should be made.

District Engineer, Department of Transportation

For Office Use Only

Agreement No.:	_____
Pay/Bill Code:	_____
Contractor No.:	_____
Amount:	\$ _____

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF ROADS

City Maintenance Agreement

Attachment B

City of: Scottsbluff

Date: 11/29/18

☒ **Surface Maintenance**

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is 15.70 lane miles. Pursuant to Sections 1c, 8b, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$2,100.00 per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

15.70 lane miles x \$2,100.00 per lane mile = \$32,970.00.

☐ **Snow Removal**

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$ _____ per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

_____ lane miles x \$ _____ per lane mile = \$ _____

☐ **Other (Explain)**

DR Form 504, August 2016

QE1733 Supp 2

Attachment "C"

City of SCOTTSBLUFF

2019

STATE OF NEBRASKA
DEPARTMENT OF ROADS

RESPONSIBILITY FOR SURFACE MAINTENANCE
OF MUNICIPAL EXTENSIONS

NEB. REV. STAT, 39-1339
and NEB. REV. STAT. 39-2101

DESCRIPTION	HWY. NO.	REF FROM	POST TO	LENGTH IN MILES	WIDTH OF STREET	TOTAL DRIVING LANES	TOTAL LANE MILES	RESPONSIBILITY STATE	CITY
EAST CITY LIMITS TO WEST CITY LIMITS	26	21.78	25.04	3.26	48'	4	13.04	11.64	1.4
W. JCT 71/26 TO NORTH CITY LIMITS	71	62.91	63.63	.72	40'	2	1.44	1.12	.32
WEST CITY LIMITS TO SOUTH LIMITS	S79H	.56	2.03	1.47	40'	2	2.94	2.94	
TOTAL LANE MILES				5.45			17.42	15.70	1.72

QE 1733 Supp 2

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Reports5

Council to discuss and consider action on the Interlocal Agreements with the City of Terrytown for paint striping and street sweeping services through December 31, 2020 and authorize the Mayor to sign the Agreements.

Staff Contact: Mark Bohl, Public Works Director

Agenda Statement

Item No.

For Meeting of: January 21, 2020

AGENDA TITLE: Approve interlocal agreements with the City of Terrytown for paint striping and street sweeping services for terms to end December 31, 2020.

SUBMITTED BY: Mark Bohl, Director of Public Works

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: The City of Scottsbluff has agreements with the City of Terrytown for interlocal cooperation for street department services that expired on December 31, 2019. Each municipality prior to work performed must approve these agreements.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council authorize the Mayor to execute these documents.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☒ **Two Interlocal Agreements with City of Terrytown**

Notification List: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

CONTRACT

This contract is made pursuant to the Interlocal Cooperation Act between the City of Scottsbluff, Nebraska, a Municipal Corporation, called "Scottsbluff" and the City of Terrytown, called "Terrytown".

This agreement is made for the purpose of enabling both cities to use their resources more efficiently while at the same time providing appropriate public services. To enable Scottsbluff to efficiently use its equipment, and to enable Terrytown to have appropriate **stripes painted** and red curbs on its public streets without the need of purchasing the necessary equipment, Scottsbluff agrees to cause traffic stripes and red curbs painted on the principal streets in Terrytown to be painted under the following terms and conditions:

1. Scottsbluff will perform the work within ten (10) days after the Terrytown City Clerk notifies Scottsbluff's Public Works Director and/or Scottsbluff's Transportation Supervisor that the work is necessary. Scottsbluff will perform work no more than three (3) times during the term of this contract.
2. All equipment used in carrying out this agreement is and will remain the property of Scottsbluff. Scottsbluff will furnish all necessary paint and beads which, when incorporated into Terrytown's streets, will become the property of Terrytown. It is not contemplated that disposition of property will be necessary upon the termination of this agreement.
3. The operator or other individuals who actually perform the work shall at all times remain employees of Scottsbluff.
4. This undertaking will be financed by the respective cities through their ordinary budget processes. Each city will budget sufficient funds to carry out its obligations under this agreement. The Public Works Director and/or Transportation Supervisor of Scottsbluff will administer the program.
5. Terrytown agrees to reimburse Scottsbluff for the cost of any damage sustained to the machine while within the city limits of Terrytown which results from the negligent acts or omissions of the City of Terrytown, its employees or agents. Before any work is performed, Scottsbluff must provide certificates of insurance to the City of Terrytown City Clerk for public officials' liability, general liability, auto liability and workers' compensation. Terrytown shall be named an additional insured on the public officials' liability and general liability policies for claims arising out of the performance of the Contract. Terrytown shall provide Scottsbluff with certificates of insurance for public officials' liability and general liability, naming Scottsbluff an additional insured for claims arising out of the performance of this Contract.
6. Terrytown agrees to pay Scottsbluff \$55.00 per hour, per man for labor (2 men total), \$65.00 per hour for paint machine, \$30.00 per hour for a walk behind paint gun and \$30.00 per hour for a pickup. A fifteen percent (15%) administrative fee will also be added to the final cost. The chargeable time is only that time during which the work is actually being performed. In addition, Terrytown will pay for all paint and beads used in performing the work at the following rates:

White paint - \$10.25 per gallon
Yellow paint - \$10.25 per gallon
Red paint - \$12.50 per gallon
Paint Beads - \$30.00 per 50 pound bag

Such price for labor and equipment will remain in effect until December 31, 2020. Scottsbluff will bill Terrytown after the work is performed. The bill will be submitted and paid in accordance with Terrytown's regular claim procedures.

7. This Contract shall continue in force through December 31, 2020, after which time the Contract will automatically expire. Either party may terminate the agreement by giving the other party written notice of the termination. The written notice shall be sent to the City Clerk and shall specify the date of termination. The date of termination will not be less than thirty (30) days after the notice is delivered to the City Clerk.
8. If the State of Nebraska significantly increases the duties of municipalities in regard to street maintenance and/or striping, Scottsbluff may terminate the Contract upon thirty (30) days notice to Terrytown.

IN WITNESS WHEREOF, the parties by authorization of their respective City Council(s) have hereunto set their official hands and seals, effective this _____ day of _____, 2020.

CITY OF SCOTTSBLUFF, NEBRASKA

By _____
Mayor

Attest:

City Clerk

CITY OF TERRYTOWN, NEBRASKA

By _____
Mayor

Attest:

City Clerk

CONTRACT

This contract is made pursuant to the Interlocal Cooperation Act between the City of Scottsbluff, Nebraska, a Municipal Corporation, called "Scottsbluff" and the City of Terrytown, called "**Terrytown**".

This agreement is made for the purpose of enabling both cities to use their resources more efficiently while at the same time providing appropriate public services. To enable Scottsbluff to efficiently use its manpower and equipment, and to enable Terrytown to have appropriate **street sweeping** on its public streets without the need of purchasing the necessary equipment, Scottsbluff agrees to sweep the principal streets in Terrytown under the following terms and conditions:

1. Scottsbluff will perform the work within ten (10) days after the City of Terrytown Clerk notifies Scottsbluff's Public Works Director and/or Scottsbluff's Transportation Supervisor that the work is necessary. Scottsbluff will perform work no more than three (3) times during the term of this contract.
2. All equipment used in carrying out this agreement is and will remain the property of Scottsbluff. Scottsbluff will furnish a street sweeper to sweep the principal streets of Terrytown. It is not contemplated that disposition of property will be necessary upon the termination of this agreement.
3. The operator or other individuals who actually perform the work shall at all times remain employees of Scottsbluff.
4. This undertaking will be financed by the respective cities through their ordinary budget processes. Each city will budget sufficient funds to carry out its obligations under this agreement. The program will be administered by the Public Works Director and/or Transportation Supervisor of Scottsbluff.
5. Terrytown agrees to reimburse Scottsbluff for the cost of any damage sustained to the machine while within the city limits of Terrytown which results from the negligent acts or omissions of the City of Terrytown, its employees or agents. Before any work is performed, Scottsbluff must provide certificates of insurance to the City of Terrytown City Clerk for public officials' liability, general liability, auto liability and workers' compensation. Terrytown shall be named an additional insured on the public officials' liability and general liability policies for claims arising out of the performance of this Contract. Terrytown shall provide Scottsbluff with certificates of insurance for public officials' liability and general liability, naming Scottsbluff an additional insured for claims arising out of the performance of this Contract.

6. Terrytown agrees to pay Scottsbluff \$55.00 per hour, per man for labor, \$85.00 per hour for the street sweeper. A fifteen percent (15%) administrative fee will also be added to the final cost. The chargeable time is only that time during which the work is actually being performed. Such price for labor and equipment will remain in effect until December 31, 2020. Scottsbluff will bill Terrytown after the work is performed. The bill will be submitted and paid in accordance with Terrytown's regular claim procedures.
7. This Contract shall continue in force through December 31, 2020, after which time the Contract will automatically expire. Either party may terminate the agreement by giving the other party written notice of the termination. The written notice shall be sent to the City Clerk and shall specify the date of termination. The date of termination will not be less than thirty (30) days after the notice is delivered to the City Clerk.

IN WITNESS WHEREOF, the parties by authorization of their respective City Council(s) have hereunto set their official hands and seals, effective this _____ day of _____, 2020.

CITY OF SCOTTSBLUFF, NEBRASKA

By _____
Mayor

Attest:

City Clerk

CITY OF TERRYTOWN, NEBRASKA

By _____
Mayor

Attest:

City Clerk

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Reports6

Council to receive update, discuss and consider action on moving forward with siting a regional landfill.

Staff Contact: Nathan Johnson, City Manager



memorandum

To: City of Gering City Council
City of Scottsbluff City Council
From: Travis Evans, P.E., Trihydro
cc: Annie Folck, P.E., Mark Bohl
Date: December 12, 2019
Re: Western Nebraska Regional Landfill Progress Update

The following information is provided to update the Scottsbluff and Gering City Councils on the status of Step 1 of the Western Nebraska Regional Landfill (WNRLF) Project, managed by Trihydro Corporation (Trihydro). The following is a summary of activities and tasks completed per the Cities' request under Work Order Number 18-134WO-E.

Step 1 – WNRLF / Trihydro Project No. 54Q-001-001

The following sections provide a summary of work conducted to date by Trihydro for the WNRLF project:

- **Kickoff Meeting** – Trihydro met with both Cities on October 5, 2018 to discuss past siting efforts; proposed siting efforts; project team communications; public communication; and project approach.
- **Public Outreach** – Our team created a project website – www.wnrlf.com. The website provides a project overview, frequently asked questions (FAQ), and a link to email questions to the Trihydro team. In October 2018, a press release was issued announcing that the Cities were seeking a landfill site and providing a link to the project website. Links to the project website were also added to each City's waste management services home page. The project website has received more than 300 views with at least 170 unique users. A subsequent press release was issued to local media outlets and added to the project website on August 15, 2019. The second press release's intent was to serve as a call for landowners to contact Trihydro if they had interest in selling property to the Cities for the WNRLF.
- **Location Standards** - After the kickoff meeting, Trihydro worked in conjunction with the Cities to develop location standards which would aid in locating a site compliant with Nebraska Department of Environment and Energy (NDEE), Resource Conservation and Recovery Act (RCRA) Subtitle D, and local requirements. Lands located within a 45-mile radius of the Cities in Scotts Bluff, Morrill, Banner, and Sioux Counties were evaluated. Location standards were developed to address the following site characteristics:
 - Surface Water
 - Distance from State, Interstate, and Federal Highways
 - Airport Proximity
 - Wetlands



- Unstable Areas
- Fault Areas
- Current and Projected Uses of Water Resources
- Soils
- Soil and Bedrock Depth (Surficial Geology)
- Zoning
- Dwellings
- Land Use

In addition, a preliminary desktop threatened and endangered species survey was conducted to determine if there were specialized ecosystems that needed to be addressed in development of the location standards. Land areas were not specifically eliminated based on potential habitat but will be examined further with site-specific evaluation of potential landfill sites.

- **GIS Mapping** – After identifying the location standards, geographic information system (GIS) mapping was conducted. Maps were generated for each of the counties which depicted land ownership parcels overlain with the location standards and applicable buffer zones. The maps were utilized to identify potential parcels and landowners to potentially approach regarding a land sale. At this time, it was determined that suitable lands were not present in Scotts Bluff County. Trihydro also developed a website for each of the City's use which provides all land parcel information and location standard mapping.
- **County Commissioner Meetings** – On April 30, 2019, Trihydro and representatives from the Cities met with the Chairmen of the Banner, Morrill, and Sioux Counties' Commissions. An overview of the project was presented to each commissioner, and discussion was held regarding potential landowners who may be interested in discussing a land sale.
- **Landowner Meetings** – At the City's direction, Trihydro prepared a contact list of landowners and potential properties. The Cities reached out to the landowners to ask if they would be interested in entertaining the possibility of selling land for the WNRLF project. One landowner expressed interest, and Trihydro and City representatives met with the landowner on July 17, 2019. During the meeting, Trihydro staff presented information related to the permitting, design, and operations of a new landfill. Additionally, our staff prepared a general overview of landfill site investigation activities which would be conducted prior to the purchase of a property.
- **South Morrill Group Meeting** – On July 25th, Trihydro and representatives from both Cities met with the South Morrill Group who opposed siting the landfill south of Morrill, NE. City representatives and Trihydro explained the site was no longer under consideration and provided an overview of the permitting, design, and operations of the new landfill.



City of Gering City Council
City of Scottsbluff City Council
December 12, 2019
Page 3

- **Potential Sites Evaluated** – The project team has evaluated four potential landfill sites to date. The site identification and assessment phase is still on-going.
- **Conceptual Design** – During a meeting held on October 21st, Trihydro was asked to prepare conceptual landfill designs and associated cost estimates. Additionally, we were asked to evaluate waste transfer alternatives.
- **Gering Landfill Feasibility** - The existing City of Gering landfill is anticipated to reach capacity in September 2026. The City does own 53 acres adjacent to the existing landfill property, but the land is not included in the current operating permit. Additionally, the land owned by the City is in the Scotts Bluff National Monument Historic Site Zoning District. Amending the current permit to include the existing landfill would be challenging due to depth to groundwater; proximity of residences; current methane migration issues; and site zoning.
- **Project Schedule** - Due to challenges associated with finding interested landowners who own sites suitable for landfill development, the project schedule has lengthened, but is within the timeline necessary to develop a facility to replace the Gering Landfill when it reaches capacity. A revised schedule is provided as Attachment A.

Should you have any questions or require additional information please feel free to contact me via phone at (307) 461-6100 or via email at tevans@trihydro.com.

Sincerely,

Travis Evans, P.E.
Project Engineer

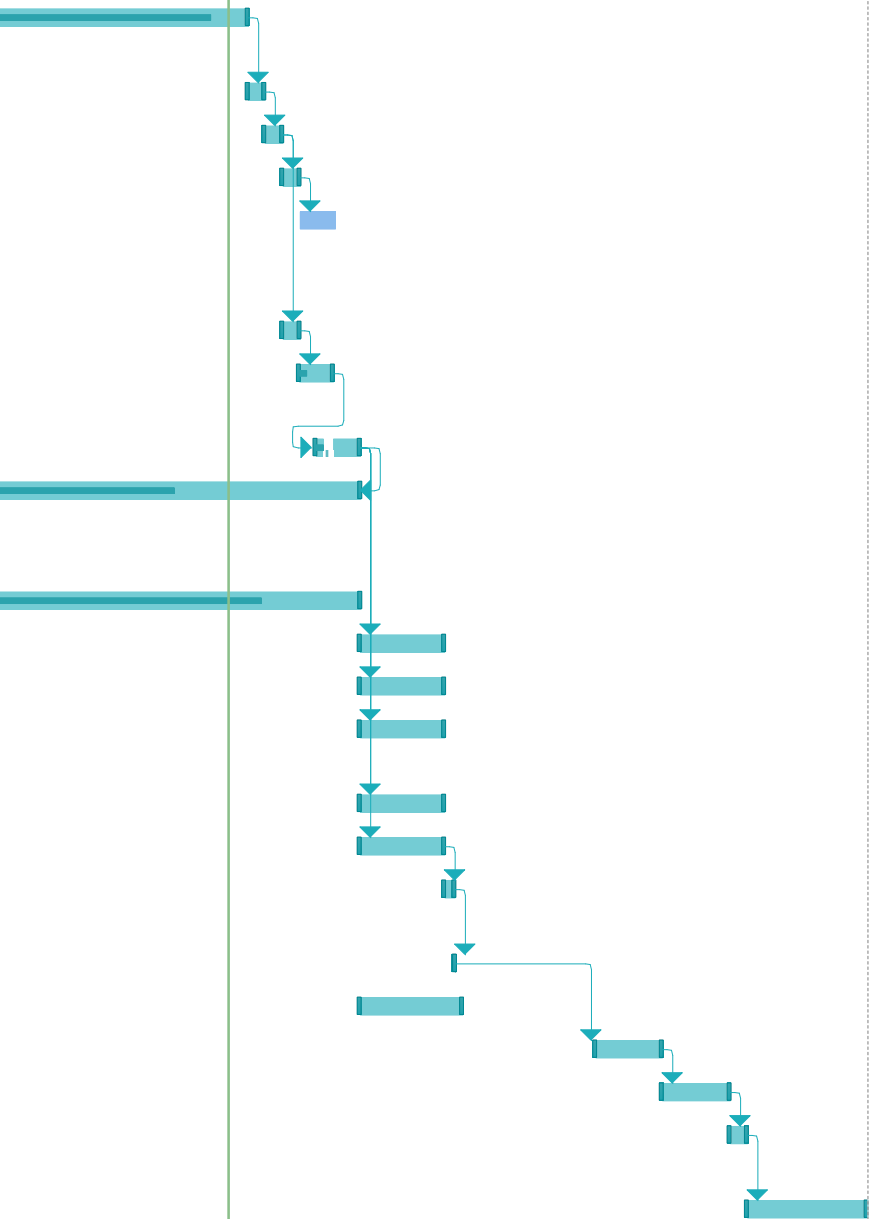
Marge Bedesssem, P.E. Ph.D.
Project Manager

Attachment

ATTACHMENT A

PROJECT SCHEDULE

ID	Step Number	Step Name	Task Numbe	Task Name	Duration	Start	Finish	% Complete	2018		2019		2020		2021		2022		2023	
									H1	H2	H1	H2	H1	H2	H1	H2	H1	H2	H1	H2
1	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 1	Preliminary Geotechnical Investigations	323 days	Fri 10/5/18	Tue 12/31/19	85%												
2	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 2	Site Survey	22 days	Wed 1/1/20	Thu 1/30/20	0%												
3	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 3	Geotechnical Work	22 days	Fri 1/31/20	Mon 3/2/20	0%												
4	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 4	Surface Drainage Analysis	23 days	Tue 3/3/20	Thu 4/2/20	0%												
5	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 5	Archaeological Survey and Threatened and Endangered Species	45 days	Fri 4/3/20	Thu 6/4/20	0%												
6	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 6	Seismic Impact Zones	23 days	Tue 3/3/20	Thu 4/2/20	0%												
7	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 7	Preliminary Conceptual Design	43 days	Thu 4/2/20	Mon 6/1/20	20%												
8	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 8	Preliminary Cost Estimate	43 days	Fri 5/1/20	Mon 7/20/20	20%												
9	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 9	Preliminary Schedule using MS Project with Gantt Chart	467 days	Fri 10/5/18	Mon 7/20/20	49%												
10	STEP 1	SITE ASSESSMENT/INVESTIGATION	Task 10	Meetings	467 days	Fri 10/5/18	Mon 7/20/20	73%												
11	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 1	Permit Drawings	109 days	Mon 7/20/20	Fri 12/18/20	0%												
12	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 2	Modeling and Analysis	109 days	Mon 7/20/20	Fri 12/18/20	0%												
13	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 3	Groundwater and Gas Monitoring Plan	109 days	Mon 7/20/20	Fri 12/18/20	0%												
14	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 4	Closure Plan	109 days	Mon 7/20/20	Fri 12/18/20	0%												
15	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 5	Operations Plan	109 days	Mon 7/20/20	Fri 12/18/20	0%												
16	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 6	Assemble Permit Application Documents	13 days	Fri 12/18/20	Wed 1/6/21	0%												
17	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 7	Public Hearings	1 day	Wed 1/6/21	Thu 1/7/21	0%												
18	STEP 2	PERMIT APPLICATION DEVELOPMENT	Task 8	Meetings	132 days	Mon 7/20/20	Tue 1/19/21	0%												
19	STEP 3	FINAL DESIGN AND CONSTRUCTION	Task 1	Final Design	86 days	Thu 9/16/21	Fri 1/14/22	0%												
20	STEP 3	FINAL DESIGN AND CONSTRUCTION	Task 2	Final Cost Estimate	86 days	Fri 1/14/22	Mon 5/16/22	0%												
21	STEP 3	FINAL DESIGN AND CONSTRUCTION	Task 3	Construction Bidding Services	23 days	Mon 5/16/22	Thu 6/16/22	0%												
22	STEP 3	FINAL DESIGN AND CONSTRUCTION	Task 4	Construction Inspection Services	153 days	Thu 6/16/22	Tue 1/17/23	0%												
23	STEP 4	PROJECT SCHEDULE	Task 1	Project Schedule	1097 days	Mon 11/5/18	Tue 1/17/23	0%												



Project: 201911_ScheduleUpda
Date: Tue 11/26/19

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Baseline

Baseline Milestone

Baseline Summary

Progress

Manual Progress

Slippage

Western Nebraska Regional Landfill

Solid Waste Cost Analysis Summary

Estimated Construction Costs for New Facility

\$8.5 Million

See Section 2 of report for assumptions utilized in determining estimated construction costs. This does not include the cost of property purchase.

Estimated Tipping Fees

The current tipping fee at the existing Gering Landfill is \$48.87. The following are estimated tipping fees based off of the above estimated construction costs, as well as costs for property purchase, and operations and maintenance.

Scottsbluff/Gering Landfill

If the new landfill serves the same communities that are currently served by the existing Gering Landfill, with a waste stream of about 34,000 tons per year*, the following are the estimated tipping fees for the new facility:

Years 1-20	\$35
Years 21-30	\$17.69
Average Tipping fee for years 1-30	\$29.23

Regional Landfill

If the amount of waste received increases to 40,000 tons per year* (assuming some of the surrounding communities choose to bring their trash to the new regional facility), the following are the estimated tipping fees for the new facility:

Years 1-20	\$29.48
Years 21-30	\$14.90
Average Tipping fee for years 1-30	\$24.62

*Calculations assume a 1% increase in waste year-over-year to account for potential growth. See Section 3 for more detail on how the estimated tipping fees were calculated.

Other Recommendations

The report also determined that direct haul is the most cost-efficient method of transporting waste to the landfill facility, meaning that a separate transfer station would not be needed. This will save on capital and operational costs

City of Scottsbluff, Nebraska

Tuesday, January 21, 2020

Regular Meeting

Item Reports⁷

Council to discuss and consider action on the Interim City Manager Agreement with Rick Kuckkahn and authorize the Mayor to sign the Agreement.

Staff Contact: Nathan Johnson, City Manager

INTERIM CITY MANAGER AGREEMENT

This Interim City Manager Agreement (“Agreement”) dated _____, 2020 is by and between the City of Scottsbluff, Nebraska, a Nebraska municipal corporation (the “City”), and Rick Kuckkahn (“Kuckkahn”).

Recitals:

a. The City is a Nebraska city of the first class under Neb. Rev. Stat. § 16-101, *et. seq.* The City has adopted a City-Manager form of government under Neb. Rev. Stat. § 19-601, *et. seq.*

b. The City has received the resignation of its current City Manager, effective March 2, 2020, and will begin the process of soliciting and recruiting applicants for appointment as permanent City Manager for the City. The City anticipates the process of soliciting and recruiting applicants for appointment as permanent City Manager may take several months.

c. Kuckkahn has served as the City Manager for the City, as well as another Nebraska city of the first class, and has extensive experience and knowledge regarding the operation and activities of the City and his knowledge can benefit the City.

d. The City is in need of a qualified person to perform the duties of the City Manager until a City Manager can be permanently appointed, and Kuckkahn has the experience, knowledge and expertise to perform such duties and is available.

e. The City desires to employ Kuckkahn as interim City Manager, and Kuckkahn is willing and able to serve as interim City Manager for the City. The parties enter into this Agreement according to the terms and conditions below:

Agreement:

1. Term:

a. The term of this Agreement shall begin on February 18, 2020 and shall continue until a permanent City Manager is appointed by the City Council or June 1, 2020, whichever shall occur first. In addition, this Agreement may be terminated according to the terms and conditions in paragraph 2. of this Agreement.

b. If a permanent City Manager is not appointed by June 1, 2020 and Kuckkahn is available and interested to remain employed pursuant to this Agreement at that time, the parties agree to review their relationship at that time to determine if continued performance by Kuckkahn is desired by both parties.

2. Termination:

a. Kuckkahn may terminate this Agreement and his employment with the City upon thirty (30) days' written notice to the City. Provided, when a permanent City Manager is appointed by the City Council, Kuckkahn's employment will end at the time of the appointment and no written notice is required.

b. The City may terminate this Agreement and Kuckkahn's employment with the City without cause upon thirty (30) days' written notice to Kuckkahn. Provided, when a permanent City Manager is appointed by the City Council, Kuckkahn's employment will end at the time of the appointment and no written notice is required.

c. The City may terminate this Agreement and Kuckkahn's employment, with cause, immediately upon written notice to Kuckkahn. Cause shall include, but not be limited to:

(i) Any material violation of any of the City's policies, rules, or regulations, whether existing now or later adopted;

(ii) Any violation of this Agreement;

(iii) Incompetency

(iv) Neglect of duty;

(v) Unprofessional conduct;

(vi) Insubordination;

(vii) Any violation of the law, other than minor traffic offenses; or

(viii) Other conduct which interferes with Kuckkahn's continued performance of duties or damages the reputation of the City.

3. Salary and Benefits:

a. Kuckkahn shall receive a salary during the term of this Agreement of \$2,500.00 per week. The salary shall be paid on the regular payroll period of the City, according to the City's normal and customary payroll practices. If this Agreement, and Kuckkahn's employment, is terminated during the middle of any payroll period, Kuckkahn's payment for that payroll period shall be prorated and paid to the date of termination.

b. In addition to the salary set forth in subparagraph 3.a. Kuckkahn shall also receive the sum of \$770.00 per week in lieu of any and all other benefits other City employees are entitled to, including health insurance, dental insurance, life insurance, dues for professional associations, retirement, vacation or sick leave and cell phone. The salary set forth in subparagraph 3.a. and the in lieu of sum set forth in subparagraph 3.b. shall also be in lieu of any housing allowance or moving expenses. The City may include use of one of the City's fleet cars during the term of this Agreement, for use necessary to Kuckkahn's performance of City Manager duties. No other use of the fleet car shall be allowed. The City shall pay for all fuel necessary for operation of the fleet car during the term of this Agreement.

c. Any other expenses incurred by Kuckkahn that are necessary to performance the duties of the City Manager shall be reimbursed to Kuckkahn upon approval by the City Council.

d. Kuckkahn shall be entitled to use the office of the City Manager, and shall be furnished with all technology, equipment, and materials necessary for such duties.

e. No other benefits, expense reimbursements, salary, or wage shall be provided to Kuckkahn. Kuckkahn acknowledges that he is a temporary employee and will not be eligible for coverage under the City's health, dental, vision, or life insurance, or the City's retirement plans, vacation leave program, or sick leave program.

4. Duties:

a. Kuckkahn shall perform the functions and duties of the City Manager, as specified In the Scottsbluff Municipal Code at sections 6-2-35 through 6-2-39, which may be amended from time to time, as well as designated Nebraska statutes or any duly-given direction of the City Council. Specific duties shall include, but not be limited to:

i. Appointment and removal of department heads and subordinate officers and employees of the City, excluding the City Clerk and subject to the Civil Service Act of Nebraska for those employee covered under such Act.

ii. Enforcing, or directing the enforcement, of City laws and ordinances;

iii. Control over all City departments created by the City Council;

iv. Attending all meetings of the City Council;

v. Conducting regular staff meetings and other meetings that require the attendance of the City Manager; and

vi. Recommendations and advice to City Council on measures discussed or proposed.

b. Kuckkahn shall devote the level of skill, care, and diligence ordinarily exercised by persons in Kuckkahn's field of expertise, and shall perform all duties and responsibilities in a timely and professional manner.

c. It is expected that Kuckkahn shall devote full time, at least forty (40) hours per week, to his duties and responsibilities under this Agreement. Because of a prior commitment of Kuckkahn, the City agrees to grant Kuckkahn one week of unpaid time off in the month of May, 2020. Kuckkahn agrees to provide at least seven (7) days written notice to the City of when the unpaid time off will occur.

d. Before the term of this Agreement begins, the City shall obtain a bond of the type specified and required by Neb. Rev. Stat. § 19-648. The City shall pay the premium for such bond.

5. Miscellaneous:

a. Any notice due under this Agreement shall be in writing and delivered in person to the respective parties or mailed to each party at the following addresses:

City of Scottsbluff, Nebraska
City Clerk
2525 Circle Drive
Scottsbluff, NE 69361

Rick Kuckkahn
557 E. Jefferson
P.O. Box 1787
Hayden, CO 81639

b. This Agreement is and shall be personal to the parties and may not be assigned by the parties. The parties may amend this Agreement only by a written amendment signed by both parties.

c. This Agreement may be executed in one or more counterparts, each of which may be considered as an original.

d. This Agreement will be construed and enforced according to the laws of Nebraska.

e. Either party's waiver of a breach of any provision of this Agreement shall not be construed to be a waiver of any subsequent breach.

f. The provisions of this Agreement are severable. The invalidity of any provision shall not affect the validity of any other provision.

[Signature Page Follows]

City of Scottsbluff, Nebraska, a
Nebraska Municipal Corporation

By _____
Raymond Gonzales, Mayor

Rick Kuckkahn

Attest: _____
Kimberley Wright, City Clerk