

CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
February 19, 2019
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Closed Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. Consent Calendar: (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)
 - a) Approve the minutes of the February 4, 2019 Regular Meeting.
 - b) Council to approve the bid specifications for the Police Tow Service three year contract and authorize the city clerk to advertise for bids to be received by March 11, 2019 at 11:00 a.m.
 - c) Council to approve the bid specifications for the purchase of a Wide Area Rotary Mower and authorize the city clerk to advertise for bids to be received by March 15, 2019 at 2:00 p.m.
8. Claims
 - a) Regular claims
9. Financial Report
 - a) Council to receive the 2018 Annual Audit Report from Contryman and Associates.
 - b) Council to receive a report on General Fund revenue for the current fiscal year.
10. Public Hearings:
 - a) Council to conduct a public hearing at 6:05 p.m. to submit question of whether

property generally described as land bounded by US Highway 26 on the northeast, East Overland Drive on the south, and 21st Avenue on the west is blighted and substandard.

11. Resolution & Ordinances:
 - a) Council to consider a Resolution to declare that property generally described as land bounded by US Highway 26 on the northeast, East Overland Drive on the south, and 21st Avenue on the west is blighted and substandard as those terms are defined in the Community Redevelopment Law.
 - b) Council to consider an Ordinance to amend high school maps of parking lots to enforce traffic regulations.
12. Reports from Staff, Boards & Commissions:
 - a) Council to consider approving the emergency Sewer Cleaning and Fire Hydrant Maintenance Agreements for three year terms and authorize the Mayor to sign the Agreements.
 - b) Council to consider approving an Agreement with Kirk Bernhardt as the Umpire Coordinator and Concession Stand Operator at Lacy Park for the 2019 softball season and authorize the Mayor to sign the Agreement.
 - c) Council to receive a presentation from NPPD on the Community Solar Project.
 - d) Council to consider approving the Community Solar Project Agreement for Scottsbluff Solar II and authorize the Mayor to execute the Agreement.
 - e) Council to consider approving an agreement with Bid It Bob Auction Service to conduct public auctions of unclaimed and abandoned property in possession of the City and authorize the Mayor to execute the agreement.
 - f) Council to discuss and consider action on dismissing bids received for sanitation services.
 - g) Council to approve bid specifications for a new or demo refuse truck and authorize the city clerk to advertise for bids to be received by March 12, 2019 at 10:00 a.m.
13. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
14. Council reports (informational only):
15. Adjournment.

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Closed1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Consent1

Approve the minutes of the February 4, 2019 Regular Meeting.

Staff Contact: City Council

The Scottsbluff City Council met in a regular meeting on February 4, 2019 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on February 1, 2019, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on February 1, 2019.

Mayor Gonzales presided and City Clerk Wright recorded the proceedings. Torrington, Wyoming Firemen, Dennis Estes and Lance Petsch came forward to express their appreciation of mutual aid provided by the City of Scottsbluff regarding a business fire in Torrington on February 2nd. Scottsbluff provided a ladder truck and crew to help with the blaze that lasted around six hours. After the acknowledgement of mutual aid, the meeting was called to order and the Pledge of Allegiance was recited. Mayor Gonzales welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Gonzales informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Raymond Gonzales, Scott Shaver, Jeanne McKerrigan, Nathan Green and Terry Schaub. Also present were City Manager Johnson and City Attorney Kent Hadenfeldt. Absent: None.

Mayor Gonzales asked if there were any changes to the agenda. There were none.

Mayor Gonzales asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Schaub, seconded by Council Member McKerrigan that,

- a) "The minutes of the January 21, 2019 Regular Meeting be approved,"
- b) "Council to set a public hearing for February 19, 2019 at 6:05 p.m. to submit question of whether property generally described as land bounded by US Highway 26 on the northeast, East Overland Drive on the south, and 21st Avenue on the west is blighted and substandard to planning commission for review and recommendation."
- c) "Council to approve the bid specifications for the purchase of a new or demonstrator compact backhoe/loader-tool carrier and authorize the city clerk to advertise for bids to be received by March 1, 2019 at 2:00 p.m." "YEAS," McKerrigan, Green, Schaub, and Gonzales. "NAYS," Shaver. Absent: None.

Moved by Council Member Schaub, seconded by Council Member McKerrigan, "that the following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated February 4, 2019, as on file with the City Clerk and submitted to the City Council," "YEAS", Green, Schaub, Gonzales, and McKerrigan. "NAYS," Shaver. Absent: None.

CLAIMS

A & L INC,MATERIALS & LABOR - 1611 17TH AVE APT #13,784.24;ACTION COMMUNICATIONS INC.,DEPT SUPP,931.46; ADVANCE AUTO PARTS,SUPP - SNOW BRUSHES,94.82; ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES,4674.54;

AMAZON.COM HEADQUARTERS, MISC., 619.26; AMERICAN PUBLIC WORKS ASSOCIATION, REMEMBERSHIPS FOR MARK & JORDAN,680; AUTOZONE STORES, INC,DEPT SUPP,83.13; B & H INVESTMENTS, INC,DEPT SUPPLIES,240;B&C STEEL CORPORATION,EQUIP MAINT,231.33;BAILEY POTTERY EQUIPMENT CORP,ROD CLAUSE - LB840 GRANT,1347.79; BAKER & ASSOCIATES INC,23 CLUB IMPROVEMENTS,5400; BIRUTA D. WALTON,EQUIP MAINT PK,155;BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,5435.27; BLR,FAIR LABOR STANDARDS HANDBOOK UPDATES,536.99; BLUFFS SANITARY SUPPLY INC.,JAN. SUP.,617.87;BRUNZ, BRANDI,SCHOOLS & CONF-PD,25;CAPITAL BUSINESS SYSTEMS INC.,CONT. SRVCS.,333.51; CARLSON, DEBRA,BSN. TRVL.,76.86;CARR-TRUMBULL LUMBER CO, INC.,SUPP - SCREWS,150.34; CELLCO PARTNERSHIP,CELL PHONES-PD,1612.23; CITIBANK N.A.,DEPT SUP,682.35; CITIBANK, N.A.,BLDG MAINT REC,91.97; CITY OF GERING,DISPOSAL FEES,37745.06; CITY OF SCB,POSTAGE/CIP PO HUMANE VEH,82.91; CLARK PRINTING LLC,DEPT SUPP,306; COAST TO COAST PRODUCTS,DEP. SUP.,44.99; COLE TOOL DISTRIBUTORSLLC,DEPT SUPPLIES,384.64; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,SUPPLEMENTAL INS,48.7; COMPUTER CONNECTION INC,CONTRACTUAL-PD,44; CONDRAD FIRE EQUIPMENT, INC.,PUMP HOUSING AND GASKET KIT FOR BRUSH 1,887.5; CONSOLIDATED MANAGEMENT COMPANY,SCHOOLS & CONF-PD,237.06; CONTRACTORS MATERIALS INC.,DEPT SUPP PK,65.66; CORE & MAIN LP,EQUIPMENT,57901.64; CREATIVE COMPANY,BKS.,476.29;CREDIT BUREAU OF COUNCIL BLUFFS,DECEMBER FEES & EMPLOYMENT SCREEN,61; CREDIT MANAGEMENT SERVICES INC.,WAGE ATTACHMENT,218.06; CROELL INC,DEPT SUP,850.66; CYNTHIA GREEN,DEPT SUPP ADM,242.62; DALE'S TIRE & RETREADING, INC.,EQUIP MTNC,210.13; DAS STATE ACCOUNTING-CENTRAL FINANCE,MONTHLY LONG DISTANCE,130.23;DIVE RESCUE, INC,BREATHING CONECTORS AND WEIGHTS- DIVE RESCUE,623.75; DUANE E. WOHLERS,DISPOSAL FEES,1600; DXP ENTERPRISES INC,SENSOR FOR 4-GAS MONITOR,254.45; ELLIOTT EQUIPMENT COMPANY INC.,EQUIP MTNC,318.55; EMBLEM'S INC,UNIFORMS-PD,382; ENVISIONWARE, INC,CONT. SRVCS.,924.15; E-ONE INC,EQUIP MTNC,663.01; FASTENAL COMPANY,EQUIP MAINT REC,791.53; FAT BOYS TIRE AND AUTO,EQUIP MAINT PK,668.32;FEDERAL EXPRESS CORPORATION,POSTAGE,210.08; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC,4628.27; FREMONT MOTOR SCOTTSBLUFF, LLC,EQUIP MTNC,390.08;FYR-TEK INC,REPAIR BYPASS ON AIRPACK REGULATOR,160; GALLS INC,UNIFORMS-PD,470.84;GAM & BSM INC.,VEH MAINT-PD,350;GENERAL ELECTRIC CAPITAL CORPORATION,DIESEL EXHAUST FLUID,318;GENERAL TRAFFIC CONTROLS, INC,TRAF. SIGNAL EQUIP. - MONITORS, BUS INTRFACE UNITS,2938.66; GRAY TELEVISION GROUP INC,CONTRACTUAL SVC,1390; HAWKINS, INC.,CHEMICALS,2282.55; HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP,3763.82;HOA SOLUTIONS, INC,EQUIP MAINT,1258.77;HOBBY LOBBY STORES INC,VELCRO FOR WASHING PPE, MARKERS/SCALE MAT,31.26;HULLINGER GLASS & LOCKS INC.,SUPP - LOCKS & KEYS,245.6; HYDROTEX PARTNERS, LTD,OIL & ANTIFREEZE,1259.78;IDEAL LAUNDRY AND CLEANERS, INC.,UNIFORMS-PD,1462.38;INGRAM LIBRARY SERVICES INC,BKS.,1637.74; INTERNAL REVENUE SERVICE,WITHHOLDINGS,53014.35;INT'L INST OF MUNC CLKS,MEMBERSHIP - C.BURBACH,110; INTRALINKS, INC,DELL POWER EDGE T440 SERVER - LIBRARY,14160.18; INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL CG,17.95;JOHN DEERE FINANCIAL,UNIFORMS & CLOTHING,250.84;JOHN DEERE FINANCIAL,UNIFORM & CLOTHING CEM,200.08; JOHN DEERE FINANCIAL,EQUIP MAINT PK,663.01; KIESEL, ROB,SCHOOLS & CONF-PD,15; KIESLER POLICE SUPPLY INC,CIP-PO-PATROL CARS,117.25;

KNOW HOW LLC,VEH MAINT,1474.95;KOIS BROTHERS EQUIPMENT CO INC,DEPT SUPPLIES,3633.7;KOVARIK, ELLISON & MATHIS PC,LEGAL FEES,822.5; KRIZ DAVIS,SUPP - BULBS,112.77;LEAGUE ASSOCIATION OF RISK MANAGEMENT,WC DEDUCTIBLE REIMB. 10/1/18 - 12/31/18,1714.51;LEAGUE OF NEBRASKA MUNICIPALITIES,REGISTRATION - SCOTT SHAVER,2262; LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING-PD,100; LINCOLN DODGE INC,CIP-HUMANE OFFICER VEH,22094; LOMBARD MATTHEW,EQUIP MAINT-PD,371.5; LUCKINBILL BENJAMIN,SCHOOLS & CONF-PD,25; LUIKENS WELL & PUMP SERVICES INC,EQUIPMENT,23150.22; M.C. SCHAFF & ASSOCIATES, INC,ENGINEERING,4355; MAILFINANCE INC,CONT. SRVCS.,514.76; MARKETING CONSULTANTS,DEPT SUPPLIES,225; MATHESON TRI-GAS INC,HYDROSTATIC TEST- HAZMAT TRAILER CASCADE,100; MENARDS, INC,BLDG MAINT,1217.11; MICHAEL B KEMBEL,BUILDING MTNC,2986.16; MIDLANDS NEWSPAPERS, INC,LEGAL PUBLISHING,2183.8;MIDWEST MACHINERY & SUPPLY CO,SUPP - CABLE POST FOR GUARD RAIL REPAIRS,638; MONUMENT CAR WASH INC,VEH MAINT,5.32;MUNICIPAL EMERGENCY SERVICES INC,FIRE HELMETS- RED FOR LIEUTENANTS,866.82;NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1350.55;NE COLORADO CELLULAR, INC,CONTRACTUAL SVC,75.52; NEBRASKA SAFETY&FIREEQUIPEMENTINC.,DEPTSUPPLIES,271;NEBRASKA DIPLOMATS,MEMBERSHIP DUES - STARR LEHL,350; NEBRASKA MACHINERY CO,EQUIP MAINT,437.17; NEBRASKA PUBLIC POWER DISTRICT, ELECTRIC, 63846.35; NEBRASKA RURAL RADIO ASSOCIATION, CONTRACTUAL SVC,232.5; NELSON TRENT,DEPT SUPPLIES,103; NETWORKFLEET, INC,DEPT SUP,230.67; NORTHERN SAFETY COMPANY, INC.,DEPT SUP,86.7; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,GALVANIZED NIPPLE FOR BRUSH TRUCK,12.63; OCLC ONLINE COMPUTER LIBRARY CENTER, INC,CONT. SRVCS.,364.49;OREGON TRAIL PLUMBING, HEATING & COOLING INC,BLDG MAINT REC,1040;PANHANDLE COLLECTIONS INC,WAGE ATTACHMENT,194.92;PANHANDLE COOPERATIVE ASSOCIATION,OTHER FUEL,18057.05; PANHANDLE ENVIRONMENTAL SERVICES INC,CONTRACTUAL SVC,294.5; PANHANDLE HUMANE SOCIETY,CONTRACTUAL,5174.59;PELCO CORP,ENGRAVED PLATES - COUNCIL PICTURE,53.8; PLATTE VALLEY BANK,PURCH 1306 E OVERLAND - SB DRAIN,57780.32; POSTMASTER,POSTAGE,607.16; POWERPLAN,EQUIP MTNC,352.97; PROTEX CENTRAL, INC.,CONTRACTUAL,198;QUILL CORPORATION,DEPT SUPPL-PD,392.96; REGANIS AUTO CENTER, INC,EQUIP MTNC,222.7; REGIONAL CARE INC,HEALTH INSURANCE PREMIUMS - FEB 2019,33274.56; REGIONAL WEST MEDICAL CENTER,LANCETS FOR GLUCOMETER,13.92; REGISTER OF DEEDS,LEGAL,32; ROD CLAUSE,LB840 GRANT,635.13;ROOSEVELT PUBLIC POWER DISTRICT,ELECTRIC POWER,1801.07; RURAL HEALTH DEVELOPMENT, INC.,ECONOMIC DEV,6383.33; RUSSELL INDUSTRIES INC,EQUIP MAINT,1261.5;S M E C,EMPL DEDUCTION,156.5; SAFELITE FULFILLMENT, INC,VEH MAINT-PD,74.98; SAFETYLINE CONSULTANTS, INC,FORKLIFT TRAINING,1100; SALES MIDWEST, INC,EQUIP MAINT,630.72;SANDBERG IMPLEMENT, INC,DEPT SUPP,1359.04; SCB COUNTY,DEPT CNTRCL SRVCS,125;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,225; SCOTTS BLUFF COUNTY COURT,LEGAL FEES-PD,261;SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,576; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORMS,749;SCOTTSBLUFF SENIOR CENTER,QUARTERLY INSTALLMENT 1/1/2019,5750; SECRETARY OF STATE,NONPROFIT CORP. BIENNIAL REPORT - SB LEASING CORP.,20; SHERIFF'S OFFICE,LEGAL FEES-PD,471.66; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL-PD,8334.36;SIMON CONTRACTORS,DEPT SUPP,67.3; SNELL SERVICES INC., EQUIP. MAIN., 2102; SOCIETY FOR HUMAN RESOURCE MANAGEMENT, MEMBERSHIP - CAMI KITE (3/1/19 - 2/29/20),209; SOUCIE ANDREW,SCHOOLS & CONF--

PD,15; SOUNDSLEEPER SECURITY INC., CONTRACTUAL PD, 14.95; TAMARA REICHERT, RECOG.DINNER AWARD,73; THE ABY MANUFACTURING GROUP, INC,UNIFORMS-PD,74.5; THE PEAVEY CORP,INVEST SUPPL-PD,65.75;THE WESTERN SUGAR COOPERATIVE,VEH MAINT,162;TRANS IOWA EQUIPMENT LLC,EQUIP MTNC,2427.28;TRI-STATE SPRINKLER SYSTEMS, LLC,CONTRACTUAL SVC,158.54;TRI-TECH FORENSICS INC.,INVEST SUPPL-PD,77.71;TWIN CITY AUTO, INC,NEW SNOW PLOW BLADE,6465.54; TYLER TECHNOLOGIES, INC,SOFTWARE MAINTENANCE - INCODE FINANCIAL SUITE,27541.5; UNION BANK & TRUST,RETIREMENT,37731.7; UNIQUE MANAGEMENT SERVICES, INC,CONT. SRVCS.,152.15; UNL-PANHANDLE RESEARCH,SCHOOLS & CONF,35;US BANK,REGISTRATION - TYLER CONNECT - LIZ HILYARD,4805.86; WATSON MACKENZIE,BSN. TRVL.,50; WEST NEBRASKA ARTS CENTER,FY18-19 FUNDING,8000;WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT,2019 MEMBERSHIP - CAMI KITE,60;WESTERN STATES FIRE PROTECTION,BLDG MAINT-PD,3990;WESTERN TRAVEL TERMINAL, LLC,VEH MAINT-PD,351;WOODS & AITKEN LLP,PROF. SERVICES CIR CASE 1464-IBEW 1597,2110.83; WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,738.08; WYOMING FIRST AID & SAFETY SUPPLY, LLC,FIRST AID KIT SUPPLIES & EAR PLUGS,266.76; WYOMING WATER DEVELOPMENT OFF,PAWS FEASIBILITY STUDY,5494.75; ZM LUMBER INC,DEPT SUPP PK,22.43;REFUNDS; MARTY HOUSER, 34; VICENTE H GARCIA, 11.24; RICK KUCKKAHN, 13.21

Mayor Gonzales opened the public hearing at 6:10 p.m. to consider the One and Six Year Street Improvement Plan. Public Works Director Mark Bohl stated the One Year Plan consists of finishing 42nd Street. He explained the Six Year projects are submitted by developers, as well as the City, and can be arranged how Council deems necessary. He stated the only project being funded this year is 42nd Street. Mayor Gonzales asked what that total cost will be; Mr. Bohl stated approximately 3.5 million. There were no comments from the public; Mayor Gonzales closed the public hearing at 6:16 p.m.

Ms. Krista Sarchet, representing the United Way, approached Council regarding a Business Promotional Event Permit for a Leprechaun Leap Fun Run on March 16th from 10:30 a.m. to 12:30 p.m. The event will start at the Emporium Parking Lot and end at the Flyover Brewery, with traffic control at 20th and 5th Avenue and 20th and Broadway. Council Member Schaub made the motion, seconded by Mayor Gonzales “to approve a Business Promotional Event Permit for the United Way of Western Nebraska for a Leprechaun Leap Fun Run, March 16, 2019 from 10:30 a.m. to 12:30 p.m.,” “YEAS,” Shaver, Gonzales, Schaub, McKerrigan, and Green. “NAYS,” None. Absent: None.

Council Member Schaub made the motion, seconded by Council Member McKerrigan, “to approve Resolution 19-02-01 authorizing the 2019 One and Six Year Street Plan.

RESOLUTION NO. 19-02-01

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. Section 39-2115 of the Nebraska Statutes requires each municipality to develop and file with the Board of Public Roads Classifications and Standards a long range, six year plan of highway, road and street improvements. Section 39-2119 of the Nebraska Statutes requires a similar plan for specific road or street improvements for the current year.

2. Attached to this Resolution is a copy of the “2019 Six Year Plan” which includes a “First Year Plan” for projects planned for 2019 ending December 31, 2019, and a “Second thru Six Year Plan” for projects planned for fiscal years 2020/2025 ending September 30, 2025.
3. A public hearing concerning the “2019 Six Year Plan” was held on February 4, 2019 as shown in this plan.
4. The “2019 Six Year Plan”, as attached, is adopted to include the priority levels as shown in the plan.
5. The City Clerk is directed to file a copy of this Resolution with the attached “2019 Six Year Plan” with the Board of Public Roads Classifications and Standards on or before March 1, 2019.
6. This Resolution shall become effective following its passage and approval.

Passed and approved this 4th day of February, 2019.

Mayor

ATTEST:

City Clerk

“seal”

Mr. Geoff Nemnich with 23 Club addressed Council and explained they have finished the grant, which was brought forth at the last council meeting, for \$603,000 from the Nebraska Department of Economic Development. He stated because this type of grant is City based, they now need a letter to show match funding in order to complete the process. They are requesting a \$205,000 commitment from the City, which includes cash and in kind work, consisting of landscaping, cement, etc. City Manager Johnson went on to explain that the request would be pending budget process for the upcoming fiscal year as it is not included in the current fiscal year budget, but feels there is not a hindrance to apply for the grant right now as it would be a one time commitment that would benefit the City. During discussion, Council Member Green expressed concern with the City’s portion of the match if the grant is not awarded. Mr. Nemnich answered by saying if that does happen the project would not be completed at this time. Council Member Schaub made the motion, seconded by Council Member McKerrigan, “to approve a letter documenting match commitment to the Nebraska Department of Economic Development in regards to grant funding for the 23 Club revitalization efforts,” “YEAS,” Gonzales, Green, McKerrigan, Shaver, and Schaub. “NAYS,” None. Absent: None.

Mr. Johnson explained the no cost change order from TriHydro Corporation. He went on to inform Council that the Initial Phase 1 contract completion date of March 1, 2019 is not going to happen as TriHydro would like to extend the completion date until December 31, 2019, due to wording stated in the RFP. The RFP discloses one site be looked at and this differs from the Phase 1 contract which identifies five sites be looked at. Because of this discrepancy TriHydro has asked for the extension. Mr. Johnson also made Council aware the change order was approved by the Gering City Council at their meeting on January 28th. Council Member Shaver expressed his dissatisfaction with the process stating the idea for this contract and the new contracts for trash were to be at the same time, acknowledging now they are a year apart and we cannot sign a contract with someone else for long term or else we have to walk away. Council Member Schaub asked how this will work with the existing bids the City has already received from Waste Connections and TDS. Mr. Johnson stated, if this were approved, we would throw out the existing bids and would rebid closer to the completion date.

Mr. Mark Bohl explained there are five sites that have potential and Trihydro needs time to complete the study, by contacting landowners, checking groundwater, watersheds, etc. He understands the frustration by Council and will relay what he can to help the process. Council Member Shaver made a motion, "to extend it, period, if another comes forward we will look at it then," The motion died for lack of a second. Mr. Bobby Allbaugh, concerned citizen, came forward and expressed to Council there have been discrepancies, such as; 1) a statement that no site had ever been selected or tied down, 2) this Council required five sites, prior to this contract being signed, with a TriHydro representative being at the meeting, and 3) putting out an open RFP for bids, Gering has submitted an increase in prices. Because of the discrepancies, he reminded Council this extension is not like it has no consequences. After discussion, Council Member Shaver made the motion "to approve the work change order with no cost associated to December 31, 2019," seconded by Council Member McKerrigan. "YEAS," McKerrigan, Shaver, Green, Schaub, and Gonzales. "NAYS," None. Absent: None.

There were no comments from the public. Under Council reports, Mayor Gonzales stated there is an East Overland Steering Committee meeting on February 12th, Regional Governance meeting on February 13th and a PADD meeting on February 14th. Council Member Shaver stated there is a PAWS meeting on February 6th and pending member attendance, there will be another meeting with Wyoming next week.

Council Member Schaub made the motion seconded by Mayor Gonzales, "to adjourn the meeting at 7:03 p.m." "YEAS," Green, Schaub, Shaver, Gonzales, and McKerrigan. "NAYS," None. Absent: None

Mayor

Attest:

City Clerk
"SEAL"

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Consent2

Council to approve the bid specifications for the Police Tow Service three year contract and authorize the city clerk to advertise for bids to be received by March 11, 2019 at 11:00 a.m.

Staff Contact: Kevin Spencer, Police Chief

Agenda Statement

Item No. _____

For Meeting of: _____

AGENDA TITLE: Request for authority to advertise for bids on POLICE TOW SERVICE

SUBMITTED BY DEPARTMENT/ORGANIZATION: POLICE DEPARTMENT

PRESENTATION BY: KEVIN E. SPENCER, CHIEF OF POLICE

SUMMARY EXPLANATION: The Police tow service contract expires on March 31, 2019. Sonny's Towing presently holds the tow contract. The Police Department is requesting authority to advertise for proposals to provide police tows from April 1, 2019 through March 31, 2022. The three year contract was recommended by City Council in 2001. A copy of the bid specifications and contract are included for City Council review. It is proposed to restrict bids to tow service contractors in the immediate area of Scottsbluff and Gering due to time response concerns.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION:

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☒ Minutes ☐ Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☒ No ☐ Further Instructions ☐
Please see attached list of names and addresses for notification.

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 11/15/12 City Clerk

FEBRUARY 19, 2019
POLICE TOW SERVICE
THREE (3) YEAR CONTRACT
NOTICE TO BIDDERS

Sealed bids will be received by the City of Scottsbluff, 2525 Circle Drive, Scottsbluff, Nebraska at the City Clerk's Office until 11:00 a.m., March 11, 2019, for furnishing tow service as per specifications and instructions to bidders on file in the Office of the City Clerk.

The City Council reserves the right to increase or decrease service or reject any or all bids and to waive irregularities.

Kimberley Wright
City Clerk

Publish 3t : February 22, March 1, & March 8, 2019
One Affidavit

FEBRUARY 19, 2019

**POLICE TOW SERVICE
THREE (3) YEAR CONTRACT**

INSTRUCTIONS TO BIDDERS

1. All bid proposals shall be submitted on the forms provided for this purpose in order that they may be properly compared and evaluated.
2. The bid proposal shall be for furnishing all police tows for the Scottsbluff Police Department from April 1, 2019 to March 31, 2022.
3. The bid proposals shall be submitted to the City Clerk, 2525 Circle Drive, Scottsbluff, NE by 11:00 a.m., March 11, 2019, in a sealed envelope. The envelope shall be clearly marked, "BID PROPOSAL ON POLICE TOW SERVICE."
4. The City Council reserves the right to increase or decrease service or reject any or all bid proposals quotations and to waive irregularities.
5. The City of Scottsbluff is exempt from Federal Excise and State Sales Tax.
6. Award by the City Council will not be final until a bid proposal has been accepted.

POLICE TOW SERVICE

SPECIFICATIONS

1. The successful bidder must agree to respond to ALL tows requested by the Police Department on a twenty-four (24) hour basis and must agree to respond immediately to all calls. If the bidder cannot respond immediately, the bidder will call a wrecker service to respond for them. Bidder agency shall reimburse the called backup service. Four failures to respond within agreed response time in any six-month period could be considered a contract breach.
2. The successful bidder must agree to sweep and remove all broken glass, debris, and fluids from the street or location of impound immediately after or during the impound of police tows. All impounded vehicles will be taken to the city impound lot unless directed by the officer in charge to take the vehicle to the police department warehouse or the county impound lot.
3. Wrecker vehicles utilized by the bidder must be properly licensed, equipped, and capable of towing all types of motor vehicles encountered by patrol officers, or bidder must have access to such a wrecker without delaying response time. Such wrecker vehicles must be equipped with all necessary equipment to facilitate the safe removal and towing of vehicles from a variety of scenes. Driving impounded vehicles to the storage areas is prohibited. All drivers for a bidder shall have appropriate licenses as necessary.
4. The successful bidder must agree to maintain adequate log books and records on forms acceptable to the Chief of Police of all police tows and agree to open said books, at any time, to any member of the Police Department or representative of the City of Scottsbluff.
5. The successful bidder shall carry such insurance as described herein. The successful bidder shall indemnify and save harmless the City of Scottsbluff, from and against all losses, claims, damages, and expenses, including attorney's fees, arising out of or resulting from their performance that results in bodily injury, sickness, disease, death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom and is caused in whole or in part by the bidder, any subcontractor, anyone directly or indirectly employed by them or anyone for whose acts any of them may be liable.

Bidder shall not commence work until it has obtained all insurance required under this section and such insurance has been approved by the City Attorney for the City of Scottsbluff, nor shall the bidder allow any subcontractor to commence work until all similar insurance required of the subcontractor has been so obtained and approved.

- A. Bidder shall take out and maintain Workmen's Compensation Insurance with an insurance company authorized to write such insurance in this State covering all bidder's employees, and in the case of any work sublet, the bidder shall require the subcontractor similarly to provide statutory Workmen's Compensation insurance for the latter's employees.
- B. Bidder shall maintain Public Liability Insurance, naming and protecting bidder and the City of Scottsbluff against claims for damages resulting from (a) bodily injury, including wrongful death, (b) personal injury liability and (c) property damage which may arise from bidder's operations whether such operations be by the bidder or by any subcontractor or anyone directly or indirectly to be provided by such insurance shall be as follows.

- | | |
|---------------------------|---|
| 1. Bodily Injury Limits | \$1,000,000 Each Occurrence
\$1,000,000 Aggregate |
| 2. Personal Injury Limits | \$1,000,000 Each Occurrence
\$1,000,000 General Aggregate |
| 3. Property Damage Limits | \$1,000,000 Each Occurrence
\$2,000,000 Aggregate or a combined
single limit of \$1,000,000 |

The Public Liability Insurance required by the preceding paragraph shall include the following extensions of coverage:

- a) The coverage shall be provided under a Comprehensive General Liability form of policy or one similar thereto.
 - b) The property damage coverage shall include Broad Form Property Damage Endorsement.
 - c) Contractual Liability coverage shall be included.
- C. Bidder shall take out and maintain such Automobile Liability Insurance as shall protect the bidder against claims for damages resulting from (a) bodily injury, including wrongful death, and (b) property damage which may arise from the operations of any owned, hired, or non-owned automobiles used by or for the bidder in any capacity. The minimum acceptable limits of liability to be provided by such Automobile Liability Insurance shall be a \$1,000,000 combined single limit for bodily injury and/or property damage.

For fire, theft, riot, vandalism, and collision or upset, subject to not more than \$500 deductible per occurrence shall be carried with a sufficient limit of liability to cover the maximum number automobiles or other vehicles.

D. Bidder shall furnish the City of Scottsbluff with a certificate of insurance evidencing policies required in the preceding paragraphs.

6. Infrequent instances of towing vehicles within a ten-mile radius of the City of Scottsbluff will be charged the same rate as in city tows. Unique situations involving service, such as vehicles in lakes, canals or other unusual locations will be negotiated based on time and work involved.
7. All towed vehicles must be taken to the designated storage area promptly, even if bidder sublets a tow service call.
8. The successful bidder, may be directed to tow vehicles to a storage location at 702 W. Overland, Scottsbluff or 785 Rundell Road, Gering upon the request of any officer of the Scottsbluff Police Department.
9. Bidder's tow service will limit their phone numbers to two. One day/one night. Numbers may be rotated or changed as necessary upon notification of the City of Scottsbluff's Police Department.
10. One contact person will be established by the bidder to coordinate all billings, business, and problems that arise and that person shall be identified in the bid proposal.

POLICE TOW SERVICE

PROPOSAL FOR PROVIDING POLICE TOW SERVICE FROM APRIL 1, 2019 TO MARCH 31, 2022

I (we) have examined the NOTICE TO BIDDER dated February 19, 2019, INSTRUCTIONS TO BIDDERS, and SPECIFICATIONS for furnishing police tow service for the City of Scottsbluff and submit the following proposal to furnish:

Schedule of rates for tow service

A. Passenger cars and small trucks: (licensed four (4) tons and less)
Year 2016 – 148 units towed; Year 2017 – 166 units towed; Year 2018 – 125 units towed

Tow Service at \$ _____ per tow during business hours

Tow Service at \$ _____ per tow after business hours

Tow Service at \$ _____ per tow on holidays (New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Day)

B. Transferring vehicles from one yard to another yard:

Tow Service at \$ _____ per tow

C. Call Out: (Tow truck call out, but no tow necessary upon arrival)

Tow Service at \$ _____ per tow during business hours

Tow Service at \$ _____ per tow after business hours

D. Response Times:

The average response time within the city limits in EMERGENCY situations will be approximately _____ minutes, and NORMAL response time will be _____ minutes.

E. Winching and Dollies:

1. Whenever position winching is necessary an additional fee not to exceed \$ _____ may be charged. Variable rates must be explained.

2. When it is necessary to employ another additional equipment, such as dollies, to tow or move any vehicle, an additional charge not to exceed \$ _____ may be charged.

(Experience reveals that tows in the following categories are minimal)

F. Straight trucks: (licensed over four (4) tons)

Tow Service at \$ _____ per tow during business hours

Tow Service at \$ _____ per tow after business hours

G. Oversized vehicles:

1. Semi Tractor (no trailer): Tow Service at \$ _____ during business hours
 Tow Service at \$ _____ after business hours
2. Semi Tractor (w/trailer): Tow Service at \$ _____ during business hours
 Tow Service at \$ _____ after business hours
3. Self propelled campers or mobile homes:
 Tow Service at \$ _____ during business hours
 Tow Service at \$ _____ after business hours
4. Buses: Tow Service at \$ _____ during business hours
 Tow Service at \$ _____ after business hours

H. Motorcycles: (all inclusive)

Tow Service at \$ _____ during business hours

Tow Service at \$ _____ after business hours

I. Other vehicles: (snowmobiles, boats on trailers, other trailers, etc.)

Tow Service at \$ _____ during business hours

Tow Service at \$ _____ after business hours

J. Vehicle Identification:

Attach additional sheets if necessary, list sub-contractors if applies...

The vehicle(s) to be used to provide tow service will be:

MAKE: _____ YEAR: _____ CAPACITY: _____

EQUIPPED WITH: _____

SUPPLEMENTAL VEHICLE (if any) _____

Bidder (company): _____

By: _____ **Title:** _____

Contact Person: _____

Day Telephone Number: _____ **Night Telephone Number:** _____

Mailing Address:

(Street or Box Number) (City) (State) (Zip Code)

Business Hours:

Normal business hours are the following: _____ AM to _____ PM
_____ days per week from _____ through _____

Signature of Bidder

Accepted by the Scottsbluff City Council on _____ day of _____, 20____.

(Mayor Signature)

(Date)

(City Clerk Signature)

(Date)

**POLICE TOW SERVICE
LIST OF TOWING SERVICES**

*AL'S TOWING	2010 E Portal Pl	632-6911
ART'S REPAIR SERVICE	40840 SUGAR FACTORY RD	641-6664
*BUMPER TO BUMPER	818 Ave B	632-8356
*J-RODZ TOWING & TRANSPORT	40511 JENKINS RD MINATARE, NE	641-0255
PIONEER RECOVERY	1709 COWAN DR	635-8446
*RON'S TOWING & RECOVERY	200228 City Route, Sch	632-2400
*SONNY'S TOWING	230231 CR S, Ger	436-3034

*-currently on the rotation list

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Consent3

Council to approve the bid specifications for the purchase of a Wide Area Rotary Mower and authorize the city clerk to advertise for bids to be received by March 15, 2019 at 2:00 p.m.

Staff Contact: Rick Deeds, Park Superintendent

City of Scottsbluff

Parks and Recreation Department

Specifications

For

Wide Area Mower

February 19, 2019

**City of
Scottsbluff Notice
to Bidders**

Sealed bids will be received by the City of Scottsbluff, Nebraska at the City Clerk's Office, City Hall, 2525 Circle Drive, Scottsbluff, Nebraska, 69361 until 2:00 p.m., Friday, March 15, 2019 for furnishing **1 NEW OR DEMONSTRATOR ROTARY MOWER WITH A MINIMUM CUTTING WIDTH OF 126 INCHES.**

Bids must be made on the proposal form found in the specifications and submitted in a sealed envelope labeled "Bid on One New or Demonstrator Rotary Mower with a Minimum Cutting Width of 126 inches" to the office of the City Clerk. The city will accept only those sealed bids, either hand delivered or received via the U.S. mail or other commercial carriers. Items transmitted by facsimile will not be accepted.

The City of Scottsbluff reserves the right to reject any and all bids for any reason deemed necessary and to waive irregularities or informalities in any bid received, and to accept any bid which is deemed most favorable to the City of Scottsbluff, at the time and under conditions stipulated in the instructions to bidders. Bids received after the specified time of closing will not be accepted.

/s/Kimberley Wright, City Clerk

Publish-3 times
February 22nd, March 1st, and March 8th One
Affidavit of Publication

ROTARY MOWERS WITH A MINIMUM CUTTING WIDTH OF 126 INCHES

1. **Year /Model** – Shall be a new or demonstrator model.
2. **Engine** – 4-cylinder, 60 horse power, turbo charged diesel engine. Engine shall have full pressure lubrication system, replaceable spin on oil filter, fuel pump with mechanical governor. Mechanical fuel pump with hand primer, auto-bleed fuel, cold start glow plug, fuel filter, air cleaner- dual element dry type, Air restriction indicator. Water separator and quiet heat shielded muffler. Engine shall be liquid cooled.
3. **Cooling System** – high flow integral hydraulic fluid cooling assembly with agricultural designed filter screen.
4. **Electrical** – 12 volt minimum, 55 amp alternator, automotive type electrical charging system. Battery should be 650 cold cranking amp.
5. **Drive Train** – Transmission variable speed foot operated hydrostatic transmission with on demand or full time 4-wheel drive, with foot operated differential lock. High speed travel of 14 mph. Minimum. With cruise control.
6. **Brakes** – Foot operated internal wet disc brake, with a parking brake.
7. **Steering** – Automotive type steering system, tilt steering wheel, powered or hydrostatic
8. **Seat** – Deluxe high back lumbar support, air ride, adjustable for and aft, with armrests.
9. **Fuel System** – Fifteen-gallon (15 gallon minimum capacity) diesel with water separator, spin on type fuel filter.
10. **Tires** – 6 ply multi trac or turf type tread. 1 spare tire and wheel for mower tractor drive wheels, tractor steering wheels.
11. **Rops** – standard 2 post with seat belts.
12. **Mower Decks** – cutting width of 126 inches minimum, rear discharge. shall be hydraulic lift and blades shall be hydraulically driven on the cutting units. Decks shall be constructed of 7 gauge or heavier steel, with cutting height adjustments from 1 to 5.5 inches, Decks should operate independent of each other.
13. **PTO** – Direct PTO automatic fast response on disengagement to attachment, telescoping U joint type shaft.

14. **Frame** – Heavy duty 11 gauge or heavier welded steel reinforced with square, rectangle tubing or equivalent.
15. **Controls and Console** – Throttle , key ignition switch, light switch, cold start switch, hour meter, high temp shut down switch, fuel gauges, Amp meter, PTO Switch
Implement lift/lower controls, foot operated left and right brake pedal, foot operated ground speed and direction control **Indicator lights** buzzer/light for oil pressure / coolant temperature, lights blade engagement, glow plug light ,
16. **Manuals** – operators, parts manuals, and safe operation DVD.
17. **SMV** - Slow moving vehicle sign.

BID FOR FURNISHING
ONE NEW ROTARY MOWER WITH A MINIMUM CUTTING
WIDTH OF 126 INCHES

Mayor and City Council
Scottsbluff, Nebraska

Council Members:

I have examined the Notice to bidders, dated February 19, 2019 the Instructions to Bidders and Specifications and submit the following bid to furnish **ONE NEW ROTARY MOWER WITH A MINIMUM CUTTING WIDTH OF 126 INCHES:**

Make	Model	Year	\$ _____ Unit Price
------	-------	------	------------------------

NET BID \$ _____

Please answer the following questions:

1. Bidder will supply a replacement unit of comparable performance at no charge if either unit purchased cannot be repaired within 24 hours. Yes _____ No _____.
2. Bidder stocks a complete line of replacement parts or can obtain them within 24 hours. Yes _____ No _____.

We agree to effect delivery within _____ days after being awarded the bid. I herewith certify that I will furnish machines that meet or exceed these specifications as written or amended by the City of Scottsbluff if my bid is accepted.

Company _____

By _____

Title _____

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Claims1

Regular claims

Staff Contact: Liz Hilyard, Finance Director



City of Scottsbluff, NE

Expense Approval Report

By Vendor Name

Post Dates 02/05/2019 - 02/19/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00393 - ACTION COMMUNICATIONS INC.					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				148.70
Fund 111 - GENERAL Total:					148.70
Fund: 218 - PUBLIC SAFETY					
EQUIP MAINT-PD	DEPARTMENT SUPPLIES				2,015.80
Fund 218 - PUBLIC SAFETY Total:					2,015.80
Fund: 621 - ENVIRONMENTAL SERVICES					
INTERNET SERVICE 2/1/19 - 2/2...	DEPARTMENT SUPPLIES				55.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					55.00
Fund: 631 - WASTEWATER					
INTERNET SERVICE 2/1/19 - 2/2...	DEPARTMENT SUPPLIES				55.00
Fund 631 - WASTEWATER Total:					55.00
Vendor 00393 - ACTION COMMUNICATIONS INC. Total:					2,274.50
Vendor: 02583 - ADVANCE AUTO PARTS					
Fund: 111 - GENERAL					
DEPT SUPP PARK	DEPARTMENT SUPPLIES				34.00
V-BELT FOR COMPRESSOR	DEPARTMENT SUPPLIES				9.44
Fund 111 - GENERAL Total:					43.44
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				69.00
EQUIP MAINT	EQUIPMENT MAINTENANCE				25.82
Fund 631 - WASTEWATER Total:					94.82
Fund: 641 - WATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				53.20
Fund 641 - WATER Total:					53.20
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				13.06
EQUIP MTNC	EQUIPMENT MAINTENANCE				406.48
EQUIP MTNC	EQUIPMENT MAINTENANCE				53.89
EQUIP MTNC	EQUIPMENT MAINTENANCE				7.00
EQUIP MTNC	EQUIPMENT MAINTENANCE				22.62
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.20
EQUIP MTNC	EQUIPMENT MAINTENANCE				11.89
EQUIP MTNC	EQUIPMENT MAINTENANCE				33.16
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.92
EQUIP MTNC	EQUIPMENT MAINTENANCE				56.27
EQUIP MTNC	EQUIPMENT MAINTENANCE				36.64
EQUIP MTNC	EQUIPMENT MAINTENANCE				11.90
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.71
EQUIP MTNC	EQUIPMENT MAINTENANCE				212.50
EQUIP MTNC	EQUIPMENT MAINTENANCE				202.40
EQUIP MTNC	EQUIPMENT MAINTENANCE				30.36
EQUIP MTNC	EQUIPMENT MAINTENANCE				15.96
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.85
EQUIP MTNC	EQUIPMENT MAINTENANCE				2.66
EQUIP MTNC	EQUIPMENT MAINTENANCE				17.94
EQUIP MTNC	EQUIPMENT MAINTENANCE				3.50
EQUIP MTNC	EQUIPMENT MAINTENANCE				3.50
EQUIP MTNC	EQUIPMENT MAINTENANCE				2.59
EQUIP MTNC	EQUIPMENT MAINTENANCE				-150.00

Expense Approval Report

Post Dates: 02/05/2019 - 02/19/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
EQUIP MTNC	EQUIPMENT MAINTENANCE				-11.89
Fund 725 - CENTRAL GARAGE Total:					1,021.11
Vendor 02583 - ADVANCE AUTO PARTS Total:					1,212.57
Vendor: 08126 - ANTHONY J MURPHY					
Fund: 111 - GENERAL					
TRAVEL TO NEMA AND FOREST ...SCHOOL & CONFERENCE					66.00
Fund 111 - GENERAL Total:					66.00
Vendor 08126 - ANTHONY J MURPHY Total:					66.00
Vendor: 06781 - ASSURITY LIFE INSURANCE CO					
Fund: 713 - CASH & INVESTMENT POOL					
LIFE INSURANCE	LIFE INS EE PAYABLE				32.95
Fund 713 - CASH & INVESTMENT POOL Total:					32.95
Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:					32.95
Vendor: 00295 - B & H INVESTMENTS, INC					
Fund: 111 - GENERAL					
Dep. sup. - LIBRARY	DEPARTMENT SUPPLIES				40.50
Fund 111 - GENERAL Total:					40.50
Vendor 00295 - B & H INVESTMENTS, INC Total:					40.50
Vendor: 00271 - B&C STEEL CORPORATION					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				156.72
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				6.70
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				157.00
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				7.70
Fund 111 - GENERAL Total:					328.12
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				2,131.25
Fund 621 - ENVIRONMENTAL SERVICES Total:					2,131.25
Vendor 00271 - B&C STEEL CORPORATION Total:					2,459.37
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				75.02
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				75.02
DEPT SUPPL-PD	JANITORIAL SUPPLIES				31.24
DEPT SUPPL-PD	JANITORIAL SUPPLIES				31.24
Fund 111 - GENERAL Total:					212.52
Fund: 725 - CENTRAL GARAGE					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				88.92
Fund 725 - CENTRAL GARAGE Total:					88.92
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					301.44
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				29.26
Cont. srvc.	CONTRACTUAL SERVICES				295.23
MONTHLY MAINT	EQUIPMENT MAINTENANCE				217.85
Fund 111 - GENERAL Total:					542.34
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:					542.34
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 212 - TRANSPORTATION					
CHARGES FOR CELL PHONE FOR... TELEPHONE					520.57
Fund 212 - TRANSPORTATION Total:					520.57
Fund: 631 - WASTEWATER					
CELL PHONES	CELLULAR PHONE				81.75
Fund 631 - WASTEWATER Total:					81.75

Expense Approval Report

Post Dates: 02/05/2019 - 02/19/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 641 - WATER					
CELL PHONES	CELLULAR PHONE				85.42
				Fund 641 - WATER Total:	85.42
				Vendor 07911 - CELLCO PARTNERSHIP Total:	687.74
Vendor: 10019 - CENTRAL PLAINS LIBRARY SYSTEM					
Fund: 111 - GENERAL					
Wrkshp. reg.	SCHOOL & CONFERENCE				20.00
				Fund 111 - GENERAL Total:	20.00
				Vendor 10019 - CENTRAL PLAINS LIBRARY SYSTEM Total:	20.00
Vendor: 00484 - CITY OF GERING					
Fund: 621 - ENVIRONMENTAL SERVICES					
DISPOSAL FEES	DISPOSAL FEES				39,632.20
				Fund 621 - ENVIRONMENTAL SERVICES Total:	39,632.20
				Vendor 00484 - CITY OF GERING Total:	39,632.20
Vendor: 01976 - CLARK PRINTING LLC					
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				81.19
				Fund 631 - WASTEWATER Total:	81.19
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				81.18
				Fund 641 - WATER Total:	81.18
				Vendor 01976 - CLARK PRINTING LLC Total:	162.37
Vendor: 08003 - COLORADO ASPHALT SERVICES, INC					
Fund: 212 - TRANSPORTATION					
1 LOAD COLD ASPHALT	STREET REPAIR SUPPLIES				4,007.22
				Fund 212 - TRANSPORTATION Total:	4,007.22
				Vendor 08003 - COLORADO ASPHALT SERVICES, INC Total:	4,007.22
Vendor: 00706 - COMPUTER CONNECTION INC					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				44.00
				Fund 111 - GENERAL Total:	44.00
				Vendor 00706 - COMPUTER CONNECTION INC Total:	44.00
Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY					
Fund: 111 - GENERAL					
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				97.36
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				97.36
				Fund 111 - GENERAL Total:	194.72
				Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total:	194.72
Vendor: 00267 - CONTRACTORS MATERIALS INC.					
Fund: 212 - TRANSPORTATION					
SUPP - RUB. GLOVES, GOGGLES,...	DEPARTMENT SUPPLIES				39.10
				Fund 212 - TRANSPORTATION Total:	39.10
				Vendor 00267 - CONTRACTORS MATERIALS INC. Total:	39.10
Vendor: 06749 - CONTRYMAN ASSOCIATES, P.C.					
Fund: 111 - GENERAL					
AUDIT SERVICES	AUDIT				2,990.00
AUDIT SERVICES	AUDIT				1,380.00
				Fund 111 - GENERAL Total:	4,370.00
Fund: 212 - TRANSPORTATION					
AUDIT SERVICES	AUDIT				1,610.00
				Fund 212 - TRANSPORTATION Total:	1,610.00
Fund: 311 - DEBT SERVICE					
AUDIT SERVICES	AUDIT				3,220.00
				Fund 311 - DEBT SERVICE Total:	3,220.00

Expense Approval Report

Post Dates: 02/05/2019 - 02/19/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 621 - ENVIRONMENTAL SERVICES					
AUDIT SERVICES	AUDIT				4,600.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					4,600.00
Fund: 631 - WASTEWATER					
AUDIT SERVICES	AUDIT				4,600.00
Fund 631 - WASTEWATER Total:					4,600.00
Fund: 641 - WATER					
AUDIT SERVICES	AUDIT				4,600.00
Fund 641 - WATER Total:					4,600.00
Vendor 06749 - CONTRYMAN ASSOCIATES, P.C. Total:					23,000.00
Vendor: 09824 - CORE & MAIN LP					
Fund: 111 - GENERAL					
EQUIP MAINT REC	EQUIPMENT MAINTENANCE				3,700.78
Fund 111 - GENERAL Total:					3,700.78
Fund: 641 - WATER					
METERS	METERS				965.33
METERS	METERS				196.23
METERS	METERS				85.46
METERS	METERS				166.69
METERS	METERS				1,298.71
Fund 641 - WATER Total:					2,712.42
Vendor 09824 - CORE & MAIN LP Total:					6,413.20
Vendor: 05709 - CREDIT BUREAU OF COUNCIL BLUFFS					
Fund: 111 - GENERAL					
MONTHLY FEE	CONSULTING SERVICES				50.00
Fund 111 - GENERAL Total:					50.00
Vendor 05709 - CREDIT BUREAU OF COUNCIL BLUFFS Total:					50.00
Vendor: 06564 - CREDIT MANAGEMENT SERVICES INC.					
Fund: 713 - CASH & INVESTMENT POOL					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				218.06
Fund 713 - CASH & INVESTMENT POOL Total:					218.06
Vendor 06564 - CREDIT MANAGEMENT SERVICES INC. Total:					218.06
Vendor: 07689 - CYNTHIA GREEN					
Fund: 111 - GENERAL					
Dep. sup.	DEPARTMENT SUPPLIES				12.98
DEPT SUPP	DEPARTMENT SUPPLIES				14.95
DEPT SUPP	DEPARTMENT SUPPLIES				8.97
DEPT SUPP	DEPARTMENT SUPPLIES				4.36
DEPT SUPP	DEPARTMENT SUPPLIES				168.95
DEPT SUPP	DEPARTMENT SUPPLIES				63.98
Fund 111 - GENERAL Total:					274.19
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				96.30
Fund 631 - WASTEWATER Total:					96.30
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				96.30
Fund 641 - WATER Total:					96.30
Vendor 07689 - CYNTHIA GREEN Total:					466.79
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.					
Fund: 111 - GENERAL					
VEH MAINT PARK	VEHICLE MAINTENANCE				15.00
Fund 111 - GENERAL Total:					15.00
Fund: 621 - ENVIRONMENTAL SERVICES					
VEHICLE MTNC	VEHICLE MAINTENANCE				35.50

Expense Approval Report

Post Dates: 02/05/2019 - 02/19/2019

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
EQUIP MTNC	EQUIPMENT MAINTENANCE				2,775.67
Fund 621 - ENVIRONMENTAL SERVICES Total:					2,811.17
Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:					2,826.17
Vendor: 06739 - DANKO EMERGENCY EQUIPMENT COMPANY					
Fund: 225 - MUTUAL FIRE					
HURST EDRAULIC RAM	EQUIPMENT				5,843.92
Fund 225 - MUTUAL FIRE Total:					5,843.92
Vendor 06739 - DANKO EMERGENCY EQUIPMENT COMPANY Total:					5,843.92
Vendor: 07421 - DUANE E. WOHLERS					
Fund: 621 - ENVIRONMENTAL SERVICES					
DISPOSAL FEES	DISPOSAL FEES				800.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					800.00
Vendor 07421 - DUANE E. WOHLERS Total:					800.00
Vendor: 03950 - ENERGY LABORATORIES, INC					
Fund: 641 - WATER					
SAMPLES	SAMPLES				135.00
Fund 641 - WATER Total:					135.00
Vendor 03950 - ENERGY LABORATORIES, INC Total:					135.00
Vendor: 09944 - ENSEMBLE SOLUTIONS GROUP					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				23.49
Fund 111 - GENERAL Total:					23.49
Vendor 09944 - ENSEMBLE SOLUTIONS GROUP Total:					23.49
Vendor: 02460 - FASTENAL COMPANY					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				10.52
Fund 111 - GENERAL Total:					10.52
Fund: 212 - TRANSPORTATION					
SAFETY VESTS	UNIFORMS & CLOTHING				72.28
Fund 212 - TRANSPORTATION Total:					72.28
Vendor 02460 - FASTENAL COMPANY Total:					82.80
Vendor: 07574 - FAT BOYS TIRE AND AUTO					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				17.92
EQUIP MTNC	EQUIPMENT MAINTENANCE				32.56
EQUIP MTNC	EQUIPMENT MAINTENANCE				-17.92
Fund 725 - CENTRAL GARAGE Total:					32.56
Vendor 07574 - FAT BOYS TIRE AND AUTO Total:					32.56
Vendor: 00548 - FEDERAL EXPRESS CORPORATION					
Fund: 641 - WATER					
POSTAGE	POSTAGE				149.91
Fund 641 - WATER Total:					149.91
Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:					149.91
Vendor: 00794 - FLOYD'S TRUCK CENTER, INC					
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				26.07
Fund 631 - WASTEWATER Total:					26.07
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				924.38
EQUIP MTNC	EQUIPMENT MAINTENANCE				83.10
EQUIP MTNC	EQUIPMENT MAINTENANCE				327.47
EQUIP MTNC	EQUIPMENT MAINTENANCE				21.58
Fund 725 - CENTRAL GARAGE Total:					1,356.53
Vendor 00794 - FLOYD'S TRUCK CENTER, INC Total:					1,382.60

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				50.40
EQUIP MTNC	EQUIPMENT MAINTENANCE				-50.40
Fund 725 - CENTRAL GARAGE Total:					0.00
Vendor 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC Total:					0.00
Vendor: 05600 - GALLS INC					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				134.98
UNIFORMS-PD	UNIFORMS & CLOTHING				79.98
Fund 111 - GENERAL Total:					214.96
Vendor 05600 - GALLS INC Total:					214.96
Vendor: 10016 - GSM FILTRATION INC					
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				1,859.45
Fund 631 - WASTEWATER Total:					1,859.45
Vendor 10016 - GSM FILTRATION INC Total:					1,859.45
Vendor: 00096 - HOLIDAY INN - KEARNEY					
Fund: 111 - GENERAL					
HOTEL FOR LES LUKERT CONFE...	SCHOOL & CONFERENCE				199.90
Fund 111 - GENERAL Total:					199.90
Vendor 00096 - HOLIDAY INN - KEARNEY Total:					199.90
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				109.48
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
GROUND MAINT PARK	GROUNDS MAINTENANCE				482.65
Jan. sup.	JANITORIAL SUPPLIES				89.25
DEPT SUPP ADM	DEPARTMENT SUPPLIES				52.41
Fund 111 - GENERAL Total:					1,052.71
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				31.99
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				31.99
Fund 212 - TRANSPORTATION Total:					63.98
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				93.41
Fund 621 - ENVIRONMENTAL SERVICES Total:					93.41
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				21.97
DEPT SUP	DEPARTMENT SUPPLIES				8.44
Fund 631 - WASTEWATER Total:					30.41
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				21.97
Fund 641 - WATER Total:					21.97
Fund: 725 - CENTRAL GARAGE					
UNIFORMS & CLOTHING	DEPARTMENT SUPPLIES				33.24
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING				8.96
UNIFORMS & CLOTHING	DEPARTMENT SUPPLIES				33.24
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING				8.96
Fund 725 - CENTRAL GARAGE Total:					84.40
Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:					1,346.88

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 09291 - INGRAM LIBRARY SERVICES INC					
Fund: 111 - GENERAL					
Bks.	BOOKS				235.28
Bks.	BOOKS				957.12
Bks.	BOOKS				280.66
Fund 111 - GENERAL Total:					1,473.06
Fund: 211 - REGIONAL LIBRARY					
Bks.	BOOKS				98.10
Bks.	BOOKS				14.62
Fund 211 - REGIONAL LIBRARY Total:					112.72
Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:					1,585.78
Vendor: 08154 - INTERNAL REVENUE SERVICE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,684.50
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,684.50
WITHHOLDINGS	FICA W/H EE PAYABLE				13,494.55
WITHHOLDINGS	FICA W/H EE PAYABLE				13,494.55
WITHHOLDINGS	FED W/H EE PAYABLE				21,551.54
Fund 713 - CASH & INVESTMENT POOL Total:					55,909.64
Vendor 08154 - INTERNAL REVENUE SERVICE Total:					55,909.64
Vendor: 08525 - INTRALINKS, INC					
Fund: 111 - GENERAL					
WIRELESS ACCESS POINT & NE...	DEPARTMENT SUPPLIES				414.67
CONTRACT SERVICES - JANUARY...	CONTRACTUAL SERVICES				1,657.50
Fund 111 - GENERAL Total:					2,072.17
Vendor 08525 - INTRALINKS, INC Total:					2,072.17
Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC					
Fund: 111 - GENERAL					
CONTRACTUAL WESTMOOR	CONTRACTUAL SERVICES				1.70
Fund 111 - GENERAL Total:					1.70
Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:					1.70
Vendor: 10010 - KIESLER POLICE SUPPLY INC					
Fund: 218 - PUBLIC SAFETY					
CIP-PATROL CARS	EQUIPMENT				450.00
Fund 218 - PUBLIC SAFETY Total:					450.00
Vendor 10010 - KIESLER POLICE SUPPLY INC Total:					450.00
Vendor: 09747 - KNOW HOW LLC					
Fund: 111 - GENERAL					
FITTING FOR EXHAUST PRIMER ...	DEPARTMENT SUPPLIES				11.27
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				6.81
DEPT SUPP PARK	DEPARTMENT SUPPLIES				34.20
VEH MAINT PARK	VEHICLE MAINTENANCE				29.01
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				19.20
Fund 111 - GENERAL Total:					100.49
Fund: 212 - TRANSPORTATION					
SUPP - GROMMETS	DEPARTMENT SUPPLIES				7.86
Fund 212 - TRANSPORTATION Total:					7.86
Fund: 213 - CEMETERY					
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE				3.18
Fund 213 - CEMETERY Total:					3.18
Fund: 621 - ENVIRONMENTAL SERVICES					
VEHICLE MTNC	VEHICLE MAINTENANCE				8.78
Fund 621 - ENVIRONMENTAL SERVICES Total:					8.78

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 641 - WATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				161.59
Fund 641 - WATER Total:					161.59
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				16.99
DEPT SUPPLIES	DEPARTMENT SUPPLIES				38.98
EQUIP MTNC	EQUIPMENT MAINTENANCE				14.64
Fund 725 - CENTRAL GARAGE Total:					70.61
Vendor 09747 - KNOW HOW LLC Total:					352.51
Vendor: 09872 - KRIZ DAVIS					
Fund: 212 - TRANSPORTATION					
SUPP - SNAP IN KO BLANKS	DEPARTMENT SUPPLIES				10.35
Fund 212 - TRANSPORTATION Total:					10.35
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				62.24
EQUIP MAINT	EQUIPMENT MAINTENANCE				155.60
Fund 631 - WASTEWATER Total:					217.84
Vendor 09872 - KRIZ DAVIS Total:					228.19
Vendor: 03941 - LAWSON PRODUCTS, INC					
Fund: 725 - CENTRAL GARAGE					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				162.29
Fund 725 - CENTRAL GARAGE Total:					162.29
Vendor 03941 - LAWSON PRODUCTS, INC Total:					162.29
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC					
Fund: 111 - GENERAL					
DEPT CNTRCL SRVCS	CONTRACTUAL SERVICES				3,440.00
Fund 111 - GENERAL Total:					3,440.00
Fund: 631 - WASTEWATER					
ENGINEERING	ENGINEERING/DESIGN				770.00
Fund 631 - WASTEWATER Total:					770.00
Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:					4,210.00
Vendor: 08190 - MADISON NATIONAL LIFE					
Fund: 111 - GENERAL					
INSURANCE	DISABILITY INSURANCE				410.25
Fund 111 - GENERAL Total:					410.25
Fund: 713 - CASH & INVESTMENT POOL					
INSURANCE	LIFE INS EE PAYABLE				8.88
INSURANCE	DIS INC INS EE PAYABLE				669.27
INSURANCE	LIFE INS ER PAYABLE				739.01
Fund 713 - CASH & INVESTMENT POOL Total:					1,417.16
Vendor 08190 - MADISON NATIONAL LIFE Total:					1,827.41
Vendor: 08317 - MATHESON TRI-GAS INC					
Fund: 111 - GENERAL					
DEPT SUPP PARK	DEPARTMENT SUPPLIES				18.58
Fund 111 - GENERAL Total:					18.58
Fund: 641 - WATER					
RENT MACHINES	RENT-MACHINES				55.25
Fund 641 - WATER Total:					55.25
Vendor 08317 - MATHESON TRI-GAS INC Total:					73.83
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
1/4 INCH BRASS BALL VALVE B...	DEPARTMENT SUPPLIES				6.19
RETURN 1/4 INCH BRASS BALL ...	DEPARTMENT SUPPLIES				-6.19
DEPT SUPP PARK	DEPARTMENT SUPPLIES				47.97
DEPT SUPP PARK	DEPARTMENT SUPPLIES				4.99

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
BLDG MAINT ADM	BUILDING MAINTENANCE				19.98
Dep. sup.	DEPARTMENT SUPPLIES				15.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES				18.57
DEPT SUPP PARK	DEPARTMENT SUPPLIES				14.90
DEPT SUPP PARK	DEPARTMENT SUPPLIES				12.88
DEPT SUPP PARK	DEPARTMENT SUPPLIES				24.43
DEPT SUPP PARK	DEPARTMENT SUPPLIES				14.95
DEPT SUPP PARK	DEPARTMENT SUPPLIES				26.76
DEPT SUPP PARK	DEPARTMENT SUPPLIES				29.99
Fund 111 - GENERAL Total:					231.40
Fund: 212 - TRANSPORTATION					
SUPP - DRANO	DEPARTMENT SUPPLIES				4.77
SUPP - SHOVELS, CULTIVATORS	DEPARTMENT SUPPLIES				58.88
BUILD. MAIN - PAINT FOR OFFI...	BUILDING MAINTENANCE				23.97
SUPP - TAPE, MEND. PLATE	DEPARTMENT SUPPLIES				26.42
SUPP - TOGGLE BOLTS, SEAL	DEPARTMENT SUPPLIES				8.18
SUPP - WOOD, SAWBLADES, L...	DEPARTMENT SUPPLIES				24.39
Fund 212 - TRANSPORTATION Total:					146.61
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				25.77
Fund 631 - WASTEWATER Total:					25.77
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				15.86
Fund 641 - WATER Total:					15.86
Fund: 661 - STORMWATER					
DEPT SUP	DEPARTMENT SUPPLIES				52.47
Fund 661 - STORMWATER Total:					52.47
Vendor 07628 - MENARDS, INC Total:					472.11
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
Legal Publishing	LEGAL PUBLICATIONS				1,086.49
Legal Publishing	LEGAL PUBLICATIONS				126.78
Legal Publishing	LEGAL PUBLICATIONS				12.22
Fund 111 - GENERAL Total:					1,225.49
Fund: 212 - TRANSPORTATION					
Legal Publishing	LEGAL PUBLICATIONS				10.31
Fund 212 - TRANSPORTATION Total:					10.31
Fund: 224 - ECONOMIC DEVELOPMENT					
Legal Publishing	PUBLICATIONS				15.65
Fund 224 - ECONOMIC DEVELOPMENT Total:					15.65
Fund: 621 - ENVIRONMENTAL SERVICES					
Legal Publishing	LEGAL PUBLICATIONS				309.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					309.00
Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:					1,560.45
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP					
Fund: 111 - GENERAL					
IMAGESILO - JANUARY 2019	CONTRACTUAL SERVICES				39.99
Fund 111 - GENERAL Total:					39.99
Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:					39.99
Vendor: 06554 - NAEM					
Fund: 111 - GENERAL					
CONFERENCE REGISTRATION	SCHOOL & CONFERENCE				85.00
Fund 111 - GENERAL Total:					85.00
Vendor 06554 - NAEM Total:					85.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER					
Fund: 713 - CASH & INVESTMENT POOL					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,350.55
				Fund 713 - CASH & INVESTMENT POOL Total:	1,350.55
				Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:	1,350.55
Vendor: 00797 - NE DEPT OF REVENUE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	STATE W/H EE PAYABLE				19,127.38
				Fund 713 - CASH & INVESTMENT POOL Total:	19,127.38
				Vendor 00797 - NE DEPT OF REVENUE Total:	19,127.38
Vendor: 03397 - NEBRASKA FIRE CHIEFS' ASSOCIATION					
Fund: 111 - GENERAL					
2019 MEMBERSHIP DUES	MEMBERSHIPS				525.00
				Fund 111 - GENERAL Total:	525.00
				Vendor 03397 - NEBRASKA FIRE CHIEFS' ASSOCIATION Total:	525.00
Vendor: 00402 - NEBRASKA MACHINERY CO					
Fund: 111 - GENERAL					
GROUND MAINT PARK	RENT-MACHINES				1,790.46
				Fund 111 - GENERAL Total:	1,790.46
Fund: 212 - TRANSPORTATION					
BLADES, BOLTS & NUTS FOR W...	EQUIPMENT MAINTENANCE				340.86
REPAIRS TO WATER BACKHOE	EQUIPMENT MAINTENANCE				434.51
				Fund 212 - TRANSPORTATION Total:	775.37
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				2,779.39
				Fund 631 - WASTEWATER Total:	2,779.39
				Vendor 00402 - NEBRASKA MACHINERY CO Total:	5,345.22
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 111 - GENERAL					
Electric	ELECTRICITY				471.78
Electric	ELECTRICITY				675.79
Electric	ELECTRICITY				34.21
Electric	ELECTRICITY				675.79
Electric	ELECTRICITY				91.27
Electric	ELECTRICITY				249.42
Electric	ELECTRICITY				2,873.88
Electric	ELECTRICITY				3,658.75
Electric	ELECTRICITY				51.27
Electric	ELECTRICITY				59.76
Electric	STREET LIGHTS				100.40
ELECTRIC	STREET LIGHTS				-3,945.79
				Fund 111 - GENERAL Total:	4,996.53
Fund: 212 - TRANSPORTATION					
Electric	ELECTRICITY				842.46
Electric	ELECTRIC POWER				1,504.69
Electric	STREET LIGHTS				25,710.14
				Fund 212 - TRANSPORTATION Total:	28,057.29
Fund: 213 - CEMETERY					
Electric	ELECTRICITY				646.73
				Fund 213 - CEMETERY Total:	646.73
Fund: 216 - BUSINESS IMPROVEMENT					
Electric	STREET LIGHTS				85.42
				Fund 216 - BUSINESS IMPROVEMENT Total:	85.42

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 621 - ENVIRONMENTAL SERVICES					
Electric	ELECTRICITY				806.09
Fund 621 - ENVIRONMENTAL SERVICES Total:					806.09
Fund: 631 - WASTEWATER					
Electric	ELECTRICITY				2,012.06
Electric	ELECTRIC POWER				190.70
Fund 631 - WASTEWATER Total:					2,202.76
Fund: 641 - WATER					
Electric	ELECTRICITY				347.99
Electric	ELECTRIC POWER				613.98
Fund 641 - WATER Total:					961.97
Fund: 725 - CENTRAL GARAGE					
Electric	ELECTRICITY				194.85
Fund 725 - CENTRAL GARAGE Total:					194.85
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:					37,951.64
Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION					
Fund: 631 - WASTEWATER					
SCHOOLS & CONF	SCHOOL & CONFERENCE				75.00
Fund 631 - WASTEWATER Total:					75.00
Fund: 641 - WATER					
SCHOOLS & CONF	SCHOOL & CONFERENCE				300.00
Fund 641 - WATER Total:					300.00
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				232.50
Fund 661 - STORMWATER Total:					232.50
Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total:					607.50
Vendor: 00722 - NEBRASKA SALT AND GRAIN CO					
Fund: 212 - TRANSPORTATION					
2 LOADS ICE SLICER	STREET REPAIR SUPPLIES				7,988.57
Fund 212 - TRANSPORTATION Total:					7,988.57
Vendor 00722 - NEBRASKA SALT AND GRAIN CO Total:					7,988.57
Vendor: 09832 - NEBRASKALAND TIRE INC					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				122.19
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				116.48
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				-122.19
Fund 111 - GENERAL Total:					116.48
Vendor 09832 - NEBRASKALAND TIRE INC Total:					116.48
Vendor: 04198 - NEBRASKALAND TIRE, INC					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				696.00
Fund 725 - CENTRAL GARAGE Total:					696.00
Vendor 04198 - NEBRASKALAND TIRE, INC Total:					696.00
Vendor: 09509 - NEMNICH AUTOMOTIVE					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				112.49
Fund 725 - CENTRAL GARAGE Total:					112.49
Vendor 09509 - NEMNICH AUTOMOTIVE Total:					112.49
Vendor: 09409 - NETWORKFLEET, INC					
Fund: 212 - TRANSPORTATION					
GPS SERVICE FOR TRANS.	DEPARTMENT SUPPLIES				145.96
Fund 212 - TRANSPORTATION Total:					145.96

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				7.34
Fund 631 - WASTEWATER Total:					7.34
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				7.34
Fund 641 - WATER Total:					7.34
Vendor 09409 - NETWORKFLEET, INC Total:					160.64
Vendor: 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				364.49
Fund 111 - GENERAL Total:					364.49
Vendor 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC Total:					364.49
Vendor: 08840 - ONE CALL CONCEPTS, INC					
Fund: 212 - TRANSPORTATION					
CONTRACTUAL	CONTRACTUAL SERVICES				19.44
Fund 212 - TRANSPORTATION Total:					19.44
Fund: 631 - WASTEWATER					
CONTRACTUAL	CONTRACTUAL SERVICES				19.44
Fund 631 - WASTEWATER Total:					19.44
Fund: 641 - WATER					
CONTRACTUAL	CONTRACTUAL SERVICES				19.44
Fund 641 - WATER Total:					19.44
Vendor 08840 - ONE CALL CONCEPTS, INC Total:					58.32
Vendor: 09876 - OWEN DEVELOPMENT, LLC					
Fund: 321 - TIF PROJECTS					
TIF - 12/31/18	DEBT SVC (INT) - TIF				14,245.96
Fund 321 - TIF PROJECTS Total:					14,245.96
Vendor 09876 - OWEN DEVELOPMENT, LLC Total:					14,245.96
Vendor: 03039 - PANHANDLE COLLECTIONS INC					
Fund: 713 - CASH & INVESTMENT POOL					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				194.92
Fund 713 - CASH & INVESTMENT POOL Total:					194.92
Vendor 03039 - PANHANDLE COLLECTIONS INC Total:					194.92
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION					
Fund: 111 - GENERAL					
DEPT FUEL	GASOLINE				56.45
GASOLINE FOR JANUARY	GASOLINE				148.18
GASOLINE	GASOLINE				153.75
FUEL	GASOLINE				1,086.26
FUEL	OTHER FUEL				394.67
GASOLINE-PD	GASOLINE				3,448.54
FUEL CREDIT	GASOLINE				-91.17
Fund 111 - GENERAL Total:					5,196.68
Fund: 212 - TRANSPORTATION					
UNLEADED GASOLINE	GASOLINE				1,038.67
UNLEADED GASOLINE	OTHER FUEL				1,689.74
Fund 212 - TRANSPORTATION Total:					2,728.41
Fund: 621 - ENVIRONMENTAL SERVICES					
OTHER FUEL	GASOLINE				325.08
OTHER FUEL	OTHER FUEL				6,336.67
Fund 621 - ENVIRONMENTAL SERVICES Total:					6,661.75
Fund: 631 - WASTEWATER					
FUEL	GASOLINE				535.99
FUEL	OTHER FUEL				643.35

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
FUEL	HEATING FUEL				188.17
				Fund 631 - WASTEWATER Total:	1,367.51
Fund: 641 - WATER					
FUEL	GASOLINE				1,020.08
FUEL	OTHER FUEL				97.42
FUEL	HEATING FUEL				188.16
				Fund 641 - WATER Total:	1,305.66
Fund: 661 - STORMWATER					
FUEL	GASOLINE				33.23
				Fund 661 - STORMWATER Total:	33.23
				Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:	17,293.24
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC					
Fund: 641 - WATER					
SAMPLES	SAMPLES				80.00
SAMPLES	SAMPLES				66.00
SAMPLES	SAMPLES				60.00
SAMPLES	SAMPLES				66.00
SAMPLES	SAMPLES				80.00
				Fund 641 - WATER Total:	352.00
				Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:	352.00
Vendor: 01276 - PLATTE VALLEY BANK					
Fund: 713 - CASH & INVESTMENT POOL					
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE				9,964.26
				Fund 713 - CASH & INVESTMENT POOL Total:	9,964.26
				Vendor 01276 - PLATTE VALLEY BANK Total:	9,964.26
Vendor: 00272 - POSTMASTER					
Fund: 621 - ENVIRONMENTAL SERVICES					
Postage	POSTAGE				79.56
Postage	POSTAGE				131.73
				Fund 621 - ENVIRONMENTAL SERVICES Total:	211.29
Fund: 631 - WASTEWATER					
Postage	POSTAGE				79.56
Postage	POSTAGE				131.73
				Fund 631 - WASTEWATER Total:	211.29
Fund: 641 - WATER					
Postage	POSTAGE				79.56
Postage	POSTAGE				131.74
				Fund 641 - WATER Total:	211.30
				Vendor 00272 - POSTMASTER Total:	633.88
Vendor: 00471 - PRO OVERHEAD DOOR					
Fund: 111 - GENERAL					
BLDG MAINT PARK	BUILDING MAINTENANCE				114.00
				Fund 111 - GENERAL Total:	114.00
				Vendor 00471 - PRO OVERHEAD DOOR Total:	114.00
Vendor: 00266 - QUILL CORPORATION					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				15.39
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				286.23
				Fund 111 - GENERAL Total:	301.62
				Vendor 00266 - QUILL CORPORATION Total:	301.62
Vendor: 04089 - REGIONAL CARE INC					
Fund: 812 - HEALTH INSURANCE					
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				567.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				192.30
Fund 812 - HEALTH INSURANCE Total:					759.30
Vendor 04089 - REGIONAL CARE INC Total:					759.30
Vendor: 04257 - RIGHT BRAIN UNLIMITED					
Fund: 111 - GENERAL					
GROUND MAINT PARK	DEPARTMENT SUPPLIES				604.69
Fund 111 - GENERAL Total:					604.69
Vendor 04257 - RIGHT BRAIN UNLIMITED Total:					604.69
Vendor: 09740 - ROTARY CLUB OF SCOTTSBLUFF/GERING					
Fund: 111 - GENERAL					
DUES - NATHAN JOHNSON	MEMBERSHIPS				360.00
Fund 111 - GENERAL Total:					360.00
Vendor 09740 - ROTARY CLUB OF SCOTTSBLUFF/GERING Total:					360.00
Vendor: 00026 - S M E C					
Fund: 713 - CASH & INVESTMENT POOL					
EMPLOYEE DEDUCTIONS	SMEC EE PAYABLE				156.50
Fund 713 - CASH & INVESTMENT POOL Total:					156.50
Vendor 00026 - S M E C Total:					156.50
Vendor: 00257 - SANDBERG IMPLEMENT, INC					
Fund: 111 - GENERAL					
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				19.25
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				38.18
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				1.26
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				72.10
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				183.10
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				48.58
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE				41.62
Fund 111 - GENERAL Total:					404.09
Fund: 213 - CEMETERY					
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE				7.76
Fund 213 - CEMETERY Total:					7.76
Vendor 00257 - SANDBERG IMPLEMENT, INC Total:					411.85
Vendor: 09877 - SCB COUNTY MUTUAL AID ASSOC.					
Fund: 111 - GENERAL					
2019 MEMBERSHIP DUES	MEMBERSHIPS				25.00
Fund 111 - GENERAL Total:					25.00
Vendor 09877 - SCB COUNTY MUTUAL AID ASSOC. Total:					25.00
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454					
Fund: 713 - CASH & INVESTMENT POOL					
FIRE EE DUES	FIRE UNION DUES EE PAY				225.00
Fund 713 - CASH & INVESTMENT POOL Total:					225.00
Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:					225.00
Vendor: 10020 - SCHINDLER TRUDY					
Fund: 111 - GENERAL					
DEPT PERMIT REFUND	PERMITS				30.00
Fund 111 - GENERAL Total:					30.00
Vendor 10020 - SCHINDLER TRUDY Total:					30.00
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION					
Fund: 713 - CASH & INVESTMENT POOL					
POLICE EE DUES	POL UNION DUES EE PAY				576.00
Fund 713 - CASH & INVESTMENT POOL Total:					576.00
Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:					576.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC					
Fund: 111 - GENERAL					
2018 SERVICE AWARDS	DEPARTMENT SUPPLIES				36.00
2018 SERVICE AWARDS	DEPARTMENT SUPPLIES				50.00
2018 SERVICE AWARDS	DEPARTMENT SUPPLIES				93.00
2018 SERVICE AWARDS	DEPARTMENT SUPPLIES				25.00
2018 SERVICE AWARDS	DEPARTMENT SUPPLIES				32.00
Fund 111 - GENERAL Total:					236.00
Fund: 212 - TRANSPORTATION					
2018 SERVICE AWARDS	DEPARTMENT SUPPLIES				72.00
Fund 212 - TRANSPORTATION Total:					72.00
Fund: 631 - WASTEWATER					
2018 SERVICE AWARDS	DEPARTMENT SUPPLIES				25.00
Fund 631 - WASTEWATER Total:					25.00
Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:					333.00
Vendor: 00684 - SHERIFF'S OFFICE					
Fund: 111 - GENERAL					
LEGAL FEES-PD	LEGAL FEES				24.84
LEGAL FEES-PD	LEGAL FEES				12.84
LEGAL FEES-PD	LEGAL FEES				25.32
LEGAL FEES-PD	LEGAL FEES				9.00
LEGAL FEES-PD	LEGAL FEES				21.66
Fund 111 - GENERAL Total:					93.66
Vendor 00684 - SHERIFF'S OFFICE Total:					93.66
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.					
Fund: 111 - GENERAL					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				6,264.61
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				270.00
Fund 111 - GENERAL Total:					6,534.61
Fund: 224 - ECONOMIC DEVELOPMENT					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				150.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				297.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				1,342.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				2,205.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				2,327.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				165.00
Fund 224 - ECONOMIC DEVELOPMENT Total:					6,487.50
Fund: 621 - ENVIRONMENTAL SERVICES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				418.50
Fund 621 - ENVIRONMENTAL SERVICES Total:					418.50
Fund: 661 - STORMWATER					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				729.00
CONTRACTUAL SERVICES	LEGAL FEES				810.00
Fund 661 - STORMWATER Total:					1,539.00
Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:					14,979.61
Vendor: 01031 - SIMON CONTRACTORS					
Fund: 212 - TRANSPORTATION					
GRAVEL/SAND FOR ICE SLICER	STREET REPAIR SUPPLIES				165.30
Fund 212 - TRANSPORTATION Total:					165.30
Vendor 01031 - SIMON CONTRACTORS Total:					165.30
Vendor: 09772 - SONNY'S TOWING					
Fund: 111 - GENERAL					
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				75.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				75.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
TOW SERVICE-PD	CONTRACTUAL SERVICES				75.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
TOW SERVICE-PD	CONTRACTUAL SERVICES				90.00
Fund 111 - GENERAL Total:					585.00
Vendor 09772 - SONNY'S TOWING Total:					585.00
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.					
Fund: 631 - WASTEWATER					
EQUIPMENT	EQUIPMENT				2,306.93
Fund 631 - WASTEWATER Total:					2,306.93
Fund: 641 - WATER					
EQUIPMENT	EQUIPMENT				2,641.60
Fund 641 - WATER Total:					2,641.60
Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total:					4,948.53
Vendor: 04741 - SPENCER, KEVIN					
Fund: 111 - GENERAL					
TUITION REIMBURSEMENT	TUITION SUPPORT				600.00
Fund 111 - GENERAL Total:					600.00
Vendor 04741 - SPENCER, KEVIN Total:					600.00
Vendor: 07687 - THE CHICAGO LUMBER COMPANY OF OMAHA INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				2.39
Fund 621 - ENVIRONMENTAL SERVICES Total:					2.39
Vendor 07687 - THE CHICAGO LUMBER COMPANY OF OMAHA INC Total:					2.39
Vendor: 09893 - THE COPIER NINJA LLC					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				47.50
Fund 111 - GENERAL Total:					47.50
Vendor 09893 - THE COPIER NINJA LLC Total:					47.50
Vendor: 08002 - TOYOTA MOTOR CREDIT CORPORATION					
Fund: 218 - PUBLIC SAFETY					
HIDTA CAR LEASE	DEPARTMENT SUPPLIES				343.53
Fund 218 - PUBLIC SAFETY Total:					343.53
Vendor 08002 - TOYOTA MOTOR CREDIT CORPORATION Total:					343.53
Vendor: 10017 - TRUAX BRIAN					
Fund: 111 - GENERAL					
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				2,850.00
Fund 111 - GENERAL Total:					2,850.00
Vendor 10017 - TRUAX BRIAN Total:					2,850.00
Vendor: 09865 - UNION BANK & TRUST					
Fund: 713 - CASH & INVESTMENT POOL					
RETIREMENT	REGULAR RETIRE EE PAY				7,928.98
RETIREMENT	REGULAR RETIRE EE PAY				7,714.06
RETIREMENT	DEFERRED COMP EE PAY				390.00
RETIREMENT	DEFERRED COMP EE PAY				2,157.24
RETIREMENT	RETIRE FIRE EE PAYABLE				5,009.62
RETIREMENT	RETIRE FIRE EE PAYABLE				2,669.82
RETIREMENT	RETIRE POLICE EE PAY				5,398.19
RETIREMENT	RETIRE POLICE EE PAY				5,837.36
Fund 713 - CASH & INVESTMENT POOL Total:					37,105.27
Vendor 09865 - UNION BANK & TRUST Total:					37,105.27

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 09239 - UNIQUE MANAGEMENT SERVICES, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				89.50
				Fund 111 - GENERAL Total:	89.50
			Vendor 09239 - UNIQUE MANAGEMENT SERVICES, INC Total:		89.50
Vendor: 04529 - W & R INC					
Fund: 641 - WATER					
ELECTRICAL MAINT	ELECTRICAL MAINTENANCE				80.00
				Fund 641 - WATER Total:	80.00
			Vendor 04529 - W & R INC Total:		80.00
Vendor: 10018 - W.S. DARLEY & CO					
Fund: 111 - GENERAL					
WATER EXTINGUISHER CAN HA...	DEPARTMENT SUPPLIES				53.45
				Fund 111 - GENERAL Total:	53.45
			Vendor 10018 - W.S. DARLEY & CO Total:		53.45
Vendor: 00213 - WESTERN COOPERATIVE COMPANY					
Fund: 641 - WATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				504.08
				Fund 641 - WATER Total:	504.08
			Vendor 00213 - WESTERN COOPERATIVE COMPANY Total:		504.08
Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC					
Fund: 111 - GENERAL					
DOT TESTING - JANUARY 2019	CONTRACTUAL SERVICES				106.00
				Fund 111 - GENERAL Total:	106.00
			Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:		106.00
Vendor: 04430 - WESTERN TRAVEL TERMINAL, LLC					
Fund: 111 - GENERAL					
VEH MAINT-PD	VEHICLE MAINTENANCE				288.00
UNIT 10 CARWASH	VEHICLE MAINTENANCE				13.00
				Fund 111 - GENERAL Total:	301.00
Fund: 641 - WATER					
VEH MAINT	VEHICLE MAINTENANCE				39.00
				Fund 641 - WATER Total:	39.00
			Vendor 04430 - WESTERN TRAVEL TERMINAL, LLC Total:		340.00
Vendor: 09641 - WOODS & AITKEN LLP					
Fund: 212 - TRANSPORTATION					
PROF. SERVICES - CIR CASE & N...	CONTRACTUAL SERVICES				317.97
				Fund 212 - TRANSPORTATION Total:	317.97
Fund: 621 - ENVIRONMENTAL SERVICES					
PROF. SERVICES - CIR CASE & N...	CONTRACTUAL SERVICES				317.97
				Fund 621 - ENVIRONMENTAL SERVICES Total:	317.97
Fund: 631 - WASTEWATER					
PROF. SERVICES - CIR CASE & N...	CONTRACTUAL SERVICES				317.97
				Fund 631 - WASTEWATER Total:	317.97
Fund: 641 - WATER					
PROF. SERVICES - CIR CASE & N...	CONTRACTUAL SERVICES				317.97
				Fund 641 - WATER Total:	317.97
			Vendor 09641 - WOODS & AITKEN LLP Total:		1,271.88
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT					
Fund: 713 - CASH & INVESTMENT POOL					
CHILD SUPPORT	CHILD SUPPORT EE PAY				738.08
				Fund 713 - CASH & INVESTMENT POOL Total:	738.08
			Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:		738.08

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE					
Fund: 713 - CASH & INVESTMENT POOL					
YMCA	YMCA PAY EE				753.00
Fund 713 - CASH & INVESTMENT POOL Total:					753.00
Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:					753.00
Vendor: 03379 - ZM LUMBER INC					
Fund: 111 - GENERAL					
DEPT SUPP PK	DEPARTMENT SUPPLIES				31.92
DEPT SUPP REC	DEPARTMENT SUPPLIES				129.76
BLDG MAINT REC	BUILDING MAINTENANCE				14.99
BLDG MAINT REC	BUILDING MAINTENANCE				15.98
EQUIP MAINT	EQUIPMENT MAINTENANCE				41.56
GROUND MAINT PK	GROUPS MAINTENANCE				11.98
DEPT SUPP PK	DEPARTMENT SUPPLIES				7.49
Fund 111 - GENERAL Total:					253.68
Vendor 03379 - ZM LUMBER INC Total:					253.68
Grand Total:					352,689.74

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	47,229.46	410.25
211 - REGIONAL LIBRARY	112.72	0.00
212 - TRANSPORTATION	46,758.59	0.00
213 - CEMETERY	657.67	0.00
216 - BUSINESS IMPROVEMENT	85.42	0.00
218 - PUBLIC SAFETY	2,809.33	0.00
224 - ECONOMIC DEVELOPMENT	6,503.15	0.00
225 - MUTUAL FIRE	5,843.92	0.00
311 - DEBT SERVICE	3,220.00	0.00
321 - TIF PROJECTS	14,245.96	0.00
621 - ENVIRONMENTAL SERVICES	58,858.80	211.29
631 - WASTEWATER	17,251.23	211.29
641 - WATER	14,908.46	211.30
661 - STORMWATER	1,857.20	0.00
713 - CASH & INVESTMENT POOL	127,768.77	127,768.77
725 - CENTRAL GARAGE	3,819.76	0.00
812 - HEALTH INSURANCE	759.30	759.30
Grand Total:	352,689.74	129,572.20

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-42302-121	PERMITS	30.00	0.00
111-51281-142	DISABILITY INSURANCE	410.25	410.25
111-52111-111	DEPARTMENT SUPPLIES	116.69	0.00
111-52111-112	DEPARTMENT SUPPLIES	232.93	0.00
111-52111-116	DEPARTMENT SUPPLIES	414.67	0.00
111-52111-141	DEPARTMENT SUPPLIES	199.18	0.00
111-52111-142	DEPARTMENT SUPPLIES	469.64	0.00
111-52111-151	DEPARTMENT SUPPLIES	94.46	0.00
111-52111-171	DEPARTMENT SUPPLIES	958.32	0.00
111-52111-172	DEPARTMENT SUPPLIES	129.76	0.00
111-52121-141	JANITORIAL SUPPLIES	31.24	0.00
111-52121-142	JANITORIAL SUPPLIES	31.24	0.00
111-52121-151	JANITORIAL SUPPLIES	89.25	0.00
111-52181-142	UNIFORMS & CLOTHING	643.36	0.00
111-52222-151	BOOKS	1,473.06	0.00
111-52311-114	MEMBERSHIPS	360.00	0.00
111-52311-141	MEMBERSHIPS	550.00	0.00
111-52511-121	GASOLINE	56.45	0.00
111-52511-141	GASOLINE	148.18	0.00
111-52511-142	GASOLINE	3,448.54	0.00
111-52511-143	GASOLINE	153.75	0.00
111-52511-171	GASOLINE	995.09	0.00
111-52521-171	OTHER FUEL	394.67	0.00
111-53111-112	CONTRACTUAL SERVICES	106.00	0.00
111-53111-114	CONTRACTUAL SERVICES	6,264.61	0.00
111-53111-115	CONTRACTUAL SERVICES	39.99	0.00
111-53111-116	CONTRACTUAL SERVICES	1,657.50	0.00
111-53111-121	CONTRACTUAL SERVICES	3,440.00	0.00
111-53111-142	CONTRACTUAL SERVICES	928.26	0.00
111-53111-151	CONTRACTUAL SERVICES	749.22	0.00
111-53111-172	CONTRACTUAL SERVICES	1.70	0.00
111-53121-112	CONSULTING SERVICES	50.00	0.00
111-53161-115	LEGAL PUBLICATIONS	1,086.49	0.00
111-53161-121	LEGAL PUBLICATIONS	126.78	0.00
111-53161-151	LEGAL PUBLICATIONS	12.22	0.00
111-53211-142	LEGAL FEES	93.66	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53311-111	AUDIT	2,990.00	0.00
111-53311-121	AUDIT	1,380.00	0.00
111-53421-111	BUILDING MAINTENANCE	19.98	0.00
111-53421-171	BUILDING MAINTENANCE	114.00	0.00
111-53421-172	BUILDING MAINTENANCE	30.97	0.00
111-53441-111	EQUIPMENT MAINTENAN...	217.85	0.00
111-53441-142	EQUIPMENT MAINTENAN...	3,069.69	0.00
111-53441-171	EQUIPMENT MAINTENAN...	926.78	0.00
111-53441-172	EQUIPMENT MAINTENAN...	3,700.78	0.00
111-53451-141	VEHICLE MAINTENANCE	13.00	0.00
111-53451-142	VEHICLE MAINTENANCE	288.00	0.00
111-53451-171	VEHICLE MAINTENANCE	44.01	0.00
111-53471-171	GROUPS MAINTENANCE	494.63	0.00
111-53511-111	ELECTRICITY	471.78	0.00
111-53511-141	ELECTRICITY	710.00	0.00
111-53511-142	ELECTRICITY	767.06	0.00
111-53511-143	ELECTRICITY	249.42	0.00
111-53511-151	ELECTRICITY	2,873.88	0.00
111-53511-171	ELECTRICITY	3,710.02	0.00
111-53511-172	ELECTRICITY	59.76	0.00
111-53551-171	STREET LIGHTS	-3,845.39	0.00
111-53631-171	RENT-MACHINES	1,790.46	0.00
111-53711-141	SCHOOL & CONFERENCE	265.90	0.00
111-53711-142	SCHOOL & CONFERENCE	194.72	0.00
111-53711-143	SCHOOL & CONFERENCE	85.00	0.00
111-53711-151	SCHOOL & CONFERENCE	20.00	0.00
111-53741-112	TUITION SUPPORT	600.00	0.00
211-52222-151	BOOKS	112.72	0.00
212-52111-212	DEPARTMENT SUPPLIES	461.89	0.00
212-52171-212	STREET REPAIR SUPPLIES	12,161.09	0.00
212-52181-212	UNIFORMS & CLOTHING	72.28	0.00
212-52511-212	GASOLINE	1,038.67	0.00
212-52521-212	OTHER FUEL	1,689.74	0.00
212-53111-212	CONTRACTUAL SERVICES	337.41	0.00
212-53161-212	LEGAL PUBLICATIONS	10.31	0.00
212-53311-212	AUDIT	1,610.00	0.00
212-53421-212	BUILDING MAINTENANCE	23.97	0.00
212-53441-212	EQUIPMENT MAINTENAN...	775.37	0.00
212-53511-212	ELECTRICITY	842.46	0.00
212-53531-212	ELECTRIC POWER	1,504.69	0.00
212-53551-212	STREET LIGHTS	25,710.14	0.00
212-53561-212	TELEPHONE	520.57	0.00
213-53441-213	EQUIPMENT MAINTENAN...	10.94	0.00
213-53511-213	ELECTRICITY	646.73	0.00
216-53551-000	STREET LIGHTS	85.42	0.00
218-52111-142	DEPARTMENT SUPPLIES	2,359.33	0.00
218-54411-142	EQUIPMENT	450.00	0.00
224-52211-114	PUBLICATIONS	15.65	0.00
224-53111-114	CONTRACTUAL SERVICES	6,487.50	0.00
225-54411-141	EQUIPMENT	5,843.92	0.00
311-53311-111	AUDIT	3,220.00	0.00
321-57222-111	DEBT SVC (INT) - TIF	14,245.96	0.00
621-52111-621	DEPARTMENT SUPPLIES	2,282.05	0.00
621-52411-621	POSTAGE	211.29	211.29
621-52511-621	GASOLINE	325.08	0.00
621-52521-621	OTHER FUEL	6,336.67	0.00
621-53111-621	CONTRACTUAL SERVICES	736.47	0.00
621-53161-621	LEGAL PUBLICATIONS	309.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
621-53193-621	DISPOSAL FEES	40,432.20	0.00
621-53311-621	AUDIT	4,600.00	0.00
621-53441-621	EQUIPMENT MAINTENAN...	2,775.67	0.00
621-53451-621	VEHICLE MAINTENANCE	44.28	0.00
621-53511-621	ELECTRICITY	806.09	0.00
631-52111-631	DEPARTMENT SUPPLIES	291.70	0.00
631-52411-631	POSTAGE	211.29	211.29
631-52511-631	GASOLINE	535.99	0.00
631-52521-631	OTHER FUEL	643.35	0.00
631-53111-631	CONTRACTUAL SERVICES	366.72	0.00
631-53311-631	AUDIT	4,600.00	0.00
631-53441-631	EQUIPMENT MAINTENAN...	4,977.57	0.00
631-53511-631	ELECTRICITY	2,012.06	0.00
631-53521-631	HEATING FUEL	188.17	0.00
631-53531-631	ELECTRIC POWER	190.70	0.00
631-53571-631	CELLULAR PHONE	81.75	0.00
631-53711-631	SCHOOL & CONFERENCE	75.00	0.00
631-54212-631	ENGINEERING/DESIGN	770.00	0.00
631-54411-631	EQUIPMENT	2,306.93	0.00
641-52111-641	DEPARTMENT SUPPLIES	193.34	0.00
641-52116-641	METERS	2,712.42	0.00
641-52117-641	SAMPLES	487.00	0.00
641-52411-641	POSTAGE	361.21	211.30
641-52511-641	GASOLINE	1,020.08	0.00
641-52521-641	OTHER FUEL	97.42	0.00
641-53111-641	CONTRACTUAL SERVICES	366.72	0.00
641-53311-641	AUDIT	4,600.00	0.00
641-53431-641	ELECTRICAL MAINTENAN...	80.00	0.00
641-53441-641	EQUIPMENT MAINTENAN...	718.87	0.00
641-53451-641	VEHICLE MAINTENANCE	39.00	0.00
641-53511-641	ELECTRICITY	347.99	0.00
641-53521-641	HEATING FUEL	188.16	0.00
641-53531-641	ELECTRIC POWER	613.98	0.00
641-53571-641	CELLULAR PHONE	85.42	0.00
641-53631-641	RENT-MACHINES	55.25	0.00
641-53711-641	SCHOOL & CONFERENCE	300.00	0.00
641-54411-641	EQUIPMENT	2,641.60	0.00
661-52111-661	DEPARTMENT SUPPLIES	52.47	0.00
661-52511-661	GASOLINE	33.23	0.00
661-53111-661	CONTRACTUAL SERVICES	961.50	0.00
661-53211-661	LEGAL FEES	810.00	0.00
713-21512	MEDICARE W/H EE PAYAB...	7,369.00	7,369.00
713-21513	FICA W/H EE PAYABLE	26,989.10	26,989.10
713-21514	FED W/H EE PAYABLE	21,551.54	21,551.54
713-21515	STATE W/H EE PAYABLE	19,127.38	19,127.38
713-21517	POL UNION DUES EE PAY	576.00	576.00
713-21518	FIRE UNION DUES EE PAY	225.00	225.00
713-21523	LIFE INS EE PAYABLE	41.83	41.83
713-21524	SMEC EE PAYABLE	156.50	156.50
713-21527	WAGE ATTACHMENT EE ...	412.98	412.98
713-21528	REGULAR RETIRE EE PAY	15,643.04	15,643.04
713-21529	DEFERRED COMP EE PAY	2,547.24	2,547.24
713-21531	RETIRE FIRE EE PAYABLE	7,679.44	7,679.44
713-21533	RETIRE POLICE EE PAY	11,235.55	11,235.55
713-21534	DIS INC INS EE PAYABLE	669.27	669.27
713-21539	CHILD SUPPORT EE PAY	2,088.63	2,088.63
713-21540	YMCA PAY EE	753.00	753.00
713-21541	HSA EE PAYABLE	9,964.26	9,964.26

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
713-21723	LIFE INS ER PAYABLE	739.01	739.01
725-52111-725	DEPARTMENT SUPPLIES	356.67	0.00
725-52181-725	UNIFORMS & CLOTHING	17.92	0.00
725-53441-725	EQUIPMENT MAINTENAN...	3,250.32	0.00
725-53511-725	ELECTRICITY	194.85	0.00
812-53863-112	FLEXIBLE BENFT EXPENSES	759.30	759.30
Grand Total:		352,689.74	129,572.20

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	334,227.25	129,572.20
21852111142	2,359.33	0.00
3122157222	14,245.96	0.00
6002052111	52.47	0.00
6002052511	33.23	0.00
6002053111	961.50	0.00
6002053211	810.00	0.00
Grand Total:	352,689.74	129,572.20

UB REFUNDS 2-19-19

Account #	Status	Contact	Service Address	Refund Amount
070-2732-0	Inactive	PINK SPA	2302 FRONTAGE RD 21 SCOTTSBLUFF NE 69361	101.47
045-7008-0	Inactive	SON N TRAN	1923 12TH AVE SCOTTSBLUFF NE 69361	28.27
				129.74

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Fin Rep1

Council to receive the 2018 Annual Audit Report from Contryman and Associates.

Staff Contact: Liz Hilyard, Finance Director

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Fin Rep2

Council to receive a report on General Fund revenue for the current fiscal year.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff - revenue committee
Sales tax receipts to date
9-30-19

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	\$ Increase	% Increase
October	\$ 427,884	\$ 435,673	\$ 459,351	\$ 485,912	\$ 497,312	\$ 565,064	\$ 480,527	\$ 537,714	\$ 507,458	\$ 507,800	342	0.07%
November	392,483	414,520	458,412	498,410	470,836	499,509	470,403	511,963	490,164	464,986	(25,179)	-5.14%
December	392,693	409,839	432,230	468,457	442,295	501,152	474,874	493,967	463,965	463,593	(373)	-0.08%
January	422,109	410,614	443,985	448,158	477,827	485,333	468,877	486,655	482,944	491,141	8,197	1.70%
February	520,488	555,610	538,677	544,198	584,443	584,151	545,110	602,731	614,744	545,800	(68,943)	-11.21%
March	370,346	409,160	404,391	409,965	421,661	428,959	408,013	413,925	443,340	-	-	0.00%
April	394,697	415,893	404,198	392,137	441,498	442,078	422,014	424,787	438,002	-	-	0.00%
May	405,357	445,294	436,340	484,089	494,557	478,223	467,770	503,030	508,572	-	-	0.00%
June	403,185	412,072	437,888	453,467	455,304	433,688	449,445	480,930	466,274	-	-	0.00%
July	422,173	447,670	438,358	457,142	483,313	495,854	486,667	477,630	514,143	-	-	0.00%
August	471,683	423,683	488,098	490,232	511,985	485,304	502,671	520,392	523,355	-	-	0.00%
September	451,253	455,168	536,816	448,670	537,031	489,790	503,060	489,573	516,660	-	-	0.00%
1st 6 mos.	\$ 2,526,003	\$ 2,635,416	\$ 2,737,046	\$ 2,855,100	\$ 2,894,374	\$ 3,064,168	\$ 2,847,804	\$ 3,046,956	\$ 3,002,615	\$ 2,473,320	(85,956)	-2.86%
FY total	\$ 5,074,351	\$ 5,235,196	\$ 5,478,744	\$ 5,580,837	\$ 5,818,062	\$ 5,889,105	\$ 5,679,431	\$ 5,943,298	\$ 5,969,621	\$ 2,473,320	(85,956)	-1.44%
Per Capita	\$ 337.41	\$ 348.11	\$ 364.30	\$ 371.09	\$ 386.86	\$ 391.59	\$ 377.65	\$ 395.19	\$ 396.94	\$ 164.46		
FY budget	\$ 5,087,173	\$ 5,205,500	\$ 5,298,200	\$ 5,530,550	\$ 5,685,000	\$ 6,077,265	\$ 5,575,000	\$ 5,920,176	\$ 5,683,187	\$ 5,455,859		
total budget for FY 2019						5,455,859						
% of actual to budget						45.33%						
% of year gone by						41.67%						
Fund breakdown (5 months):									FY2018	FY2019		
General									1,989,535	1,936,217	(53,318)	-2.68%
Transportation									143,366	125,048	(18,318)	-12.78%
Economic development									426,375	412,055	(14,320)	-3.36%
									2,559,276	2,473,320	(85,956)	

City of Scottsbluff
Lodging Occupation Tax Receipts
9-30-19

	FY 2018	FY 2019	\$ Increase	% Increase
October	24,066	22,826	(1,240)	-5.15%
November	20,580	16,237	(4,343)	-21.10%
December	17,486	12,378	(5,107)	-29.21%
January	17,715		-	0.00%
February	19,109		-	0.00%
March	16,312		-	0.00%
April	18,214		-	0.00%
May	25,763		-	0.00%
June	33,204		-	0.00%
July	36,216		-	0.00%
August	32,340		-	0.00%
September	31,938		-	0.00%
1st 6 mos.	\$ 192,450	\$ 51,441	(10,691)	-5.56%
FY total	\$ 292,943	\$ 51,441	(10,691)	-3.65%
FY budget	\$ -	\$ 180,000		

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Pub. Hear.1

Council to conduct a public hearing at 6:05 p.m. to submit question of whether property generally described as land bounded by US Highway 26 on the northeast, East Overland Drive on the south, and 21st Avenue on the west is blighted and substandard.

Staff Contact: Nathan Johnson, City Manager

Memorandum

To: Kimberley Wright, City Clerk
From: Gary Batt, Planning Commission Secretary
Date: February 13, 2019
Re: Planning Commission Recommendation re Blighted and Substandard Study

Kim,

The Planning Commission held a public hearing at their regular meeting on February 11, 2019 regarding whether the property generally described as land bounded by US Highway 26 on the northeast, East Overland Drive on the south and 21st Avenue on the west is blighted and substandard as that term is used in the Community Development Law.

After the Public Hearing, the Planning Commission made a positive recommendation to the City Council to declare the area as blighted and substandard as that term is used in the Community Development Law. Attached are the minutes from the Planning Commission meeting.

Please provide this memorandum and the attached minutes to the City Council as the Planning Commission's written recommendations on the issue of whether the property is blighted and substandard.

For the Scottsbluff Planning Commission,
/s/ Gary Batt, Secretary

PLANNING COMMISSION MINUTES
REGULAR SCHEDULED MEETING
February 11, 2019
6:00 PM
SCOTTSBLUFF, NEBRASKA

The Planning Commission of the City of Scottsbluff, Nebraska met at regular scheduled meeting on February 11, 2019, at 6:00 PM in the Scottsbluff Council Chambers, at 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the city, on January 25, 2019 and February 1, 2019. The notice stated the date, time, and location of the meeting, that the meeting was open to the public, anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided; the city Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

Item 1: At 6:01 PM, Chairman Angie Aguallo called the meeting to order. Roll call consisted of the following members. Linda Redfern, Anita Chadwick, Jim Zitterkopf, Becky Estrada, Callan Wayman, Dave Gompert, Angie Aguallo.

Absent: Mark Westphal, Henry Huber, Dana Weber. City officials present were Anthony Murphy, City Fire Marshal and Gary Batt, Code Administrator II.

Item 2: Chairman Aguallo informed those present of the Nebraska Open Meetings Act and that a copy was posted in back of the council chambers in the west corner.

Item 3: Acknowledgement of any changes on the agenda; None.

Item 4: Business not on the agenda; None.

Item 5: Citizens with business not on the regular agenda: None.

Item 6: The minutes from the January 14, 2019 meeting were reviewed.

Conclusion: A motion was made by Wayman and second by Gompert to approve the minutes from the January 14, 2019 meeting. "Yeas": Zitterkopf, Estrada, Wayman, Gompert, Aguallo. "Nays": None, "Abstained": Redfern, Chadwick, "Absent": Westphal, Huber, Weber. Motion Carried.

Item 7: The Planning Commission opened a public hearing to consider designating an area bounded by US Highway 26 on the northeast, East Overland Drive on the south and 21st Avenue on the west as blighted and substandard.

Batt reported that a study has been done and submitted to the Planning Commission for review of the above location containing 37.79 acres. The study examines existing conditions of land use, buildings, infrastructure, development patterns and general health, safety welfare aspects within the designated study area in the City of Scottsbluff. There are a numbers of opportunities for redevelopment existing along and adjacent to this corridor in this Proposed Study Area. The corridors surrounding this area have some long standing successful business as well as recently developed local owned business and a National chain commercial growth. This study shows that the area considered for blighted and substandard has non-existent development.

Batt also informed the Planning Commission members that the City is allowed to designate up to 35% of its area within the corporate limits as blighted and substandard. Currently the total acreage within the City of Scottsbluff is 4,275.95 acres. Currently the city has just under 1048 acres designated as blighted and substandard slightly more than 24% of the City's total acreage. The proposed additional blighted and substandard area consists of 37.79 acres. Adding this proposed area to the existing blighted and substandard area brings the total blighted and substandard area to 185.7 acres or 25.4% of the total area of the City of Scottsbluff, remaining well within the 35% providing future opportunity to add more.

With the area designated as blighted and substandard developers will be able to apply for TIF funds to aid in infrastructure, extending utilities, and street within the area for development. This area is excellent for triggering new activity where adequate market forces are not present to move development in a positive direction. Batt stated the current zoning is M-1. Batt said the City staff gave a positive recommendation that City Council approve the blighted and substandard survey for area #12 be approved.

Dave Schaff, City Engineer spoke to the Planning Commission explaining the purpose of the study and what potential benefits for the location could be and the area would be eligible for TIF to be used as an incentive for development. Schaff explained that it is important to look at the study area and the adjacent East Overland Corridor area that was recently declared blighted and substandard. This is extension of that determination which was made possible by the City recently annexing the study area. Schaff stated that City Fire Marshal Anthony Murphy had expressed the concern that any redevelopment would require hydrants. Schaff explained that any redevelopment plan presented would have to address that concern and TIF grant funds may be eligible for those type of expenses.

Commissioner Jim Zitterkopf asked about drainage of the acreage. Schaff explained the drainage is located at the southeast corner and the State of Nebraska appears to have cleaned or attempted to clean that location.

Commissioner Callen Wayman asked about reaching the 35% limit of being substandard. Schaff explained there is a process to remove blighted and substandard areas.

Deputy City Attorney John L. Selzer explained to the Commission that the statutory requirements for notice for the public hearing were met including mailing notice to North Platte NRD, Scottsbluff Public Schools, ESU 13, WNCC, and Scottsbluff County.

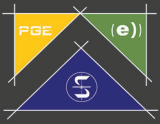
The public hearing then closed with no further comment.

Conclusion: A motion was made by Wayman and second by Estrada for a positive recommendation to be sent to the City Council to declare as blighted and substandard the area of the City bounded by US Highway 26 on the northeast, East Overland Drive on the south and 21st Avenue on the west. "Yeas": Redfern, Chadwick, Zitterkopf, Estrada, Wayman, Gompert, Aguillo. "Nays": None. "Abstained": None. "Absent": Westphal, Huber, Weber.
Motion Carried.

Item 8: No further business, a motion was made to adjourn at 6:20 PM. By Zitterkopf and second by Estrada. "Yeas": Redfern, Chadwick, Zitterkopf, Estrada, Wayman, Gompert, Aguillo. "Nays": None "Abstained": None "Absent": Westphal, Huber, Weber. Motion Carried.

Angie Aguillo

Attest: _____
Gary Batt



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STUDY AREA #12

BLIGHT & SUBSTANDARD DETERMINATION STUDY City of Scottsbluff, NE



PRESENTED TO
City of Scottsbluff
Community Redevelopment Authority

PREPARED BY
MC Schaff & Associates, Inc.
818 South Beltline Highway East
Scottsbluff, NE 69361

PROJECT
RS100094-00

January 21, 2019

818 South Beltline Highway East Scottsbluff, NE. 69361 & 2116 Pioneer Ave Cheyenne, WY. 82001
Phone (308) 635-1926 Fax (308) 635-7807 www.MCSfamilyofcompanies.com

Purpose of this Analysis

The Blighted and Substandard designation opens the door for stimulating new development and allowing developers, in fact all citizens, the ability to make significant public improvements related to their project. The mechanism allows property owners the use of real estate property taxes (normally paid to other government agencies) for improvements including land acquisition and site preparation. Tax money can be used up to 15 years for this purpose.

This designation allows use of most of the new taxes generated by way of redevelopment. An owner pays the property tax but it is "refunded" for the purpose of land acquisition, site preparation and placing public improvements on the site. The program has worked well for Scottsbluff's downtown and more recently, the Reganis Auto Dealership, hotel adjoining the dealership, and the Monument Mall. So, while the term may seem objectionable the results can be very positive for the entire community.

The Nebraska Unicameral enacted legislation which addressed the existence of areas within communities that needed incentives to redevelop. These areas tended to be older and out of date. Often spotty improvements had been made but the general condition was not attracting expansion of existing business nor new development and investment. On its face this appeared to be true of the Study Area shown in Figure 1, so a decision was made to give the area a closer look.

The purpose of this analysis is to identify and determine if an area within the City of Scottsbluff, Nebraska should be considered blighted and substandard under the criteria for such areas as set forth in the Nebraska Community Development Law, Section §18-2103. This Scottsbluff Blight and Substandard Study is intended to provide the Scottsbluff City Council the basis for determining the existence of blighted and substandard conditions within Scottsbluff's corporate limits. Through this process, the City attempts to eliminate economic and/or social concerns that are detrimental to the future public health, safety, morals, and general welfare of the entire community. This study examines conditions relating to buildings, land use, and infrastructure within the study area to determine areas eligible for redevelopment under Nebraska Community Development Law.

Like other areas designated as Blighted and Substandard, much of the Study Area has not kept pace with overall community standards while other areas along the US Highway 26 corridor have seen steady growth and development. Development around the study area have caused hardships based on grade, land use, and utility locations. The Community Development Law enables cities to take steps to address these forms of decline through acquisition, clearance and disposition of property for redevelopment or through the conservation and rehabilitation of property.

This study examines existing conditions of land use, buildings, infrastructure, development patterns and general health, safety welfare aspects within the designated study area in the City of Scottsbluff. This has been done in an effort to determine its eligibility for redevelopment activities. The area for analysis is the Proposed Study Area which is generally in the southeast quadrant of the city between E. Overland Drive, US Highway 26, and 21st Avenue. A number of opportunities for redevelopment exist along and adjacent to this corridor allowing the community to overcome some of the challenges in the Proposed Study Area.



Generally, the corridors surrounding the study area have some long-standing successful businesses as well as recently developed locally-owned enterprises and national chain commercial growth. However, reinvestment in the Study Area is almost non-existent—not on par with the overall community's growth and level of private investment. The Study Area has remained undeveloped for the most part, due to a number of challenges. The Study Area is adjacent to areas on the west which have been previously designated as blighted and substandard, where single family neighborhoods over the past decade have seen limited new investment and rehabilitation to improved structures remain in need of upgrading and redevelopment. The Study Area appears to be an excellent opportunity to provide incentives triggering new activity where adequate market forces are not present to move development in a positive direction.

Nebraska Revised State Statutes

Nebraska's Community Development Law clearly provides guidelines for communities to address concerns and develop strategies for the rehabilitation and redevelopment of deteriorating areas as well as the prevention and elimination of substandard and blighted areas. This tool is provided in Neb Rev Stat §§18-2101 to 18-2154.

Nebraska Revised Statute §18-2104 enables a municipality to declare that blight and substandard conditions exist. The statute reads,

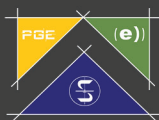
"The governing body of a city, to the greatest extent it deems to be feasible in carrying out the provisions of the Community Development Law, shall afford maximum opportunity, consistent with sound needs of the city as a whole, to the rehabilitation or redevelopment of the community redevelopment area by private enterprises. The governing body of a city shall give consideration to this objective in exercising its powers under the Community Development Law, including the formulation of a workable program, the approval of community redevelopment plans consistent with the general plan for the development of the city, the exercise of its zoning powers, the enforcement of other laws, codes, and regulations relating to the use and occupancy of buildings and improvements, the disposition of any property acquired, and providing of necessary public improvements."

The statutes provide a means for the governing body of a municipality to address and develop strategies for rehabilitation and redevelopment of the community.

Nebraska Revised Statute §18-2105 grants authority to the governing body to formulate a redevelopment program. The statute reads,

"The governing body of a city or an authority at its direction for the purposes of the Community Development Law may formulate for the entire municipality a workable program for utilizing appropriate private and public resources to eliminate or prevent the development or spread of urban blight, to encourage needed urban rehabilitation, to provide for the redevelopment of substandard and blighted areas, or to undertake such of the aforesaid activities or other feasible municipal activities as may be suitably employed to achieve the objectives of such workable program. Such workable program may include, without limitation, provision for the prevention of the spread of blight into areas of the municipality which are free from blight through diligent enforcement of housing, zoning, and occupancy controls and standards; the rehabilitation or conservation of substandard and blighted areas or portions thereof by replanning, removing congestion, providing parks, playgrounds, and other public improvements by encouraging voluntary rehabilitation and by compelling the repair and rehabilitation of deteriorated or deteriorating structures; and the clearance and redevelopment of substandard and blighted areas or portions thereof."

The law states that there are a number of reasons an area goes beyond remedy and control solely by the regulatory process and cannot be dealt with effectively by ordinary police powers or ordinary operation of private enterprise without aid. Such things as overcrowding, unsafe, unsanitary conditions, inadequate planning, lack of proper light, air and open space, defective design and arrangement of buildings, faulty street layout and economically undesirable land uses are among the reasons.



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Blight Study | City of Scottsbluff, NE

page 2

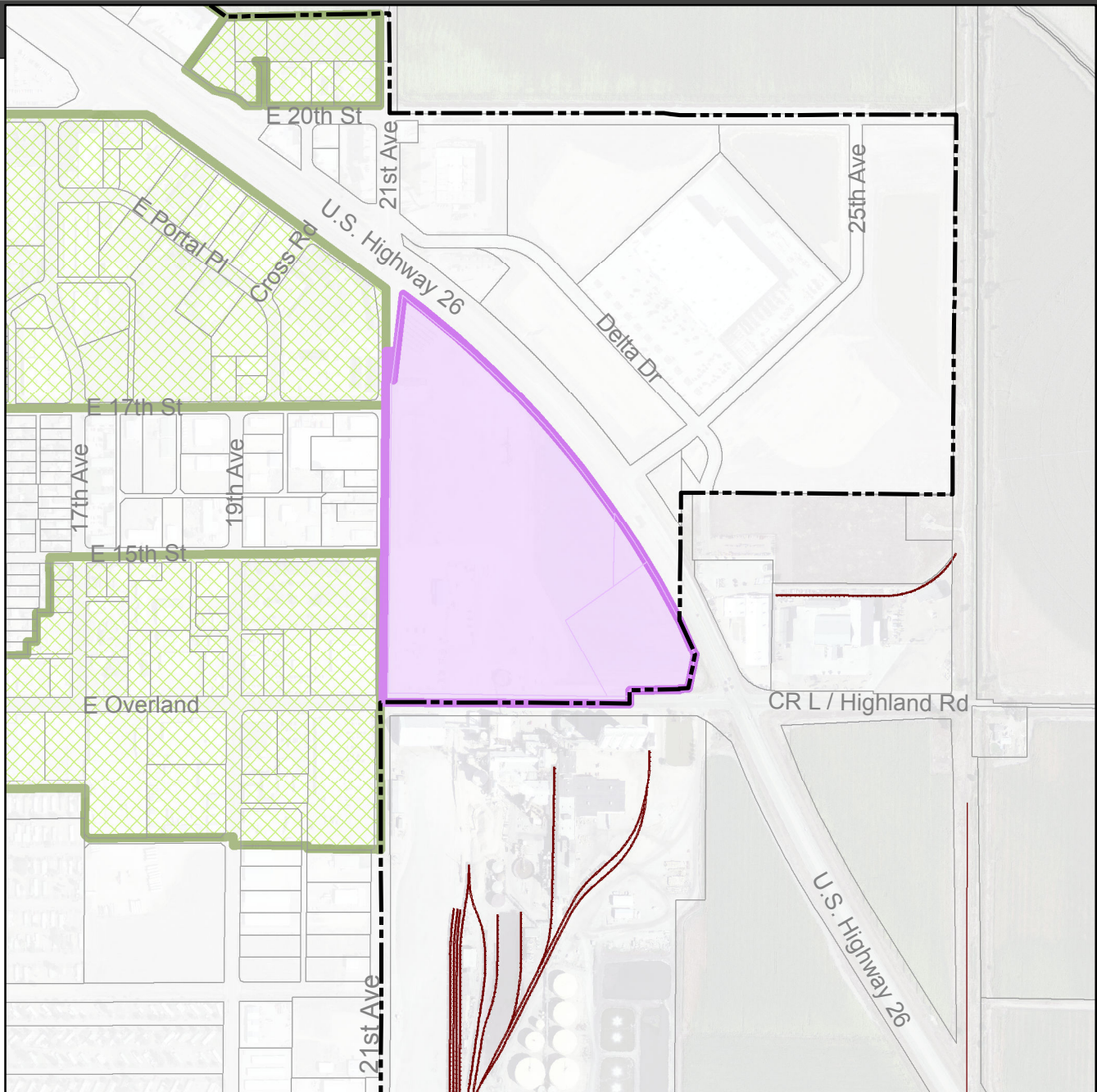
The law goes on to provide the city with the ability to declare an area blighted and substandard followed by creating a workable program to utilize private and public resources to address specific conditions to be improved. The statute provides a means for the governing body to address and develop strategies for rehabilitation and redevelopment of the community. The main substance of a workable program is an adopted redevelopment plan for the defined area based in part on an adopted comprehensive plan.

Implementing this strategy for a Designated Study Area is intended to give the Community Redevelopment Authority and City Council a basis for determining the existence of blight and substandard conditions within the delineated Study Area. The general area considered for inclusion in the Study Area is shown in *Figure 1. Blight Analysis Area* on page 4 of this report, with the area boundary described on page 5 and provided in the appendix. The Study Area can generally be described to include land bounded by US Highway 26 on the northeast, East Overland Drive on the south, and 21st Avenue on the west.

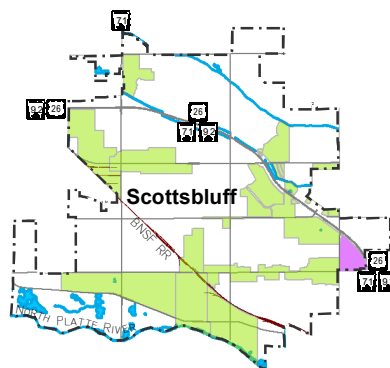
The study looks at existing land-uses, platting, structures and infrastructure systems to determine whether the study area or a part of it meets the statutory requirements for the designation as a Blighted and Substandard Area. With the growing interest and use of this valuable tool the State has taken an increased interest in assuring all using the tool use it in accordance with the statutes. For this reason, it is imperative the City of Scottsbluff closely adhere to the provisions set forth in the Nebraska Revised State Statutes.

The findings of this study will serve to guide the general redevelopment. The previously approved Comprehensive Plan and this Blighted and Substandard Study will present appropriate land uses, strategies for improved traffic circulation, economic development activities, and utilities and other improvement in accordance with the law.





- Corporate Limits
- Study Area
- Existing Redevelopment Areas
- Railroad Tracks
- Parcel
- Blight Analysis Area Parcel



Blight Analysis Area

City of Scottsbluff
Scotts Bluff County, NE

Data Sources:
Parcels: Scotts Bluff County, 2016
Aerial: US Army Corps of Engineers, 2011



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page 4

Redevelopment Study Area (Site 1): The redevelopment study area consists of properties and tracts of land within the general vicinity north of East Overland, south of US Highway 26, and east of 21st Avenue in the southeastern portion of the community. The site contains approximately 37.79 acres and is more particularly described as:

Situated in the Southwest Quarter of Section 19, Township 22 North, Range 54 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows;

Beginning at the Southwest Corner of Section 19,

thence northerly on the west line of the Southwest Quarter of Section 19 on an assumed bearing of $N02^{\circ}11'37''E$, a distance of 1579.26 feet,

thence bearing $S87^{\circ}48'23''E$, a distance of 33.00 feet to the point of intersection with the east 33 foot right of way line of 21st Avenue,

thence southerly on said right of way line, bearing $S02^{\circ}11'37''W$, a distance of 129.34 feet, to the point of intersection with the east line of a tract of land reserved for additional highway right of way as described in Deed Book 209, Page 114,

thence northeasterly on said east line, bearing $N08^{\circ}33'45''E$, a distance of 386.38 feet measured (386.30 feet record), to the point of intersection with the south right of way line of U.S. Highway 26, as described in Deed Book 108, Page 328, and the point of intersection with a non-tangent curve to the right, said curve having a central angle of $25^{\circ}43'59''E$, radius of 4317.37 feet, a chord bearing of $S38^{\circ}32'58''E$ and a chord length of 1922.79 feet,

thence southeasterly on the arc of said curve and said right of way line, a distance of 1939.04 feet, to the point of intersection with the east line of the west half of the Southwest Quarter Section 19, and a point being 373.50 feet (Record and Measured) north of the sixteenth section corner as described in Deed Book 108, Page 328,

thence southerly on said sixteenth section line, bearing $S01^{\circ}57'46''W$, a distance of 1.90 feet, to the point of intersection with a tract of land as described in Deed Book 192, Page 85, said line also being the south right of way line of U.S. Highway 26,

thence southeasterly on the north line of said tract and said south right of way line, bearing $S22^{\circ}55'32''E$, a distance of 164.92 feet,

thence southwesterly on the east line of said tract and U.S. Highway 26 right of way, bearing $S13^{\circ}18'40''W$, a distance of 154.27 feet, (record and measured), to the point of intersection with the north line of highway right of way as described in Deed Book 108, Page 328,

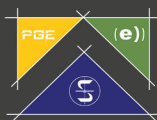
thence bearing $S89^{\circ}36'29''W$, a distance of 39.08 feet, to the point of intersection with the east line of the west half of the Southwest Quarter of Section 19,

thence southerly on said sixteenth section line, bearing $S01^{\circ}57'46''W$, a distance of 4.13 feet, and the point of intersection with the north right of way line of U.S. Highway 26 Right of Way as described in Deed Book 108, Page 328,

thence northwesterly on said right of way line, bearing $N89^{\circ}14'02''W$, a distance of 225.37 feet measured (225.6 feet record),

thence southerly on said right of way line, bearing $S02^{\circ}02'14''W$, a distance of 60.00 feet record and measured, to the point of intersection with the south line of the Southwest Quarter of Section 19,

thence westerly on said section line, bearing $N87^{\circ}57'46''W$, a distance of 1106.91 feet, to the Point of Beginning, said tract containing an area of 37.79 Acres, more or less.



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The requirements for detailed planning beyond the Comprehensive Plan treatment include but should not be limited to:

1. Boundaries of the area, existing land use and condition of improvements
2. A land-use plan
3. A map showing population density, land coverage and building concentrations
4. An outline of proposed changes in ordinance, layout or other related ordinances
5. A site plan of the area
6. A statement outlining any additional public facilities or utilities required to support new land uses after redevelopment.

The Blighted and Substandard study highlights locations and opportunities for improvement and revitalization. Once the area is designated, the city can guide future development in this area and provide financial incentive for development. Using the Nebraska Community Development Law, the city can reduce or eliminate factors impeding redevelopment and implement programs or projects to improve conditions and minimize the negative impacts of blight and substandard conditions.

Substandard and Blight Eligibility Analysis

Substandard and Blight Definitions and Explanation

Substandard areas are defined by State Statute **§18-2103(31)**, as the following:

“Substandard areas means an area in which there is a predominance of buildings or improvements, whether nonresidential or residential in character, which, by reason of dilapidation, deterioration, age or obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency, and crime, (which cannot be remedied through construction of prisons), and is detrimental to the public health, safety, morals, or welfare;”

Blighted areas are defined by State Statute **§18-2103(3)**, as the following:

“Blighted area means an area, which

(a) by reason of the presence of a substantial number of deteriorated or deteriorating structures, existence of defective or inadequate street layout, faulty lot layout in relation to size, adequacy, accessibility, or usefulness, insanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the fair value of the land, defective or unusual conditions of title, improper subdivision or obsolete platting, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, substantially impairs or arrests the sound growth of the community, retards the provision of housing accommodations, or constitutes an economic or social liability and is detrimental to the public health, safety, morals, or welfare in its present condition and use and

*(b) in which there is **at least one** of the following conditions:*

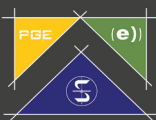
(i) Unemployment in the designated area is at least one hundred twenty percent of the state or national average;

(ii) the average age of the residential or commercial units in the area is at least forty years;

(iii) more than half of the plotted and subdivided property in an area is unimproved land that has been within the city for forty years and has remained unimproved during that time;

(iv) the per capita income of the area is lower than the average per capita income of the city or village in which the area is designated; or

(v) the area has had either stable or decreasing population based on the last two decennial censuses. In no event shall a city of the metropolitan, primary, or first class designate more than thirty-five percent of the city as blighted, a city of the second class shall not designate an area larger than fifty percent of the city as blighted, and a village shall not designate an area larger than one hundred percent of the village as blighted. A redevelopment project involving a formerly used defense site as authorized under section 18-2123.01 shall not count towards the percentage limitations contained in this subdivision;”



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The following are the specific definitions of “substandard” and “blighted” according to Nebraska State Law. These definitions serve to be the basis of this entire analysis and each portion of the definitions are examined individually throughout this document.

Substandard Area Definition

By statute a substandard area means one where a predominance of building or improvements (residential or nonresidential) having one or more of the following characteristics:

1. Dilapidating or deteriorated

a. Unacceptable standard for walls, foundation, roof, gutters, roof, surface, chimney, fire escapes, weatherizing, steps, exterior paint and site conditions. Chipping, cracks, loose components, missing pieces, sags and other signs of substandard condition all qualify for this condition.

2. Age (obsolescence)

a. A 40 plus year criteria was used for estimate

3. Inadequate ventilation, light, air, sanitation, or open spaces

a. Things like junked cars and other accumulated debris, antiquated infrastructure, unpaved parking, outdoor storage

4. Other conditions

a. High density population or overcrowding (census)

b. Other conditions which could be unsafe or unsanitary endangering life or property.

c. Any combination of factors conducive to poor health, disease, mortality, delinquency or crime. Any combination that is detrimental to public health, safety, morals or welfare. This may include inadequate infrastructure as well as statistical data.

Structural conditions were evaluated using the U.S. Department of Housing and Urban Development standard definitions:

No Problem

- No structural or aesthetic problems are visible

Adequate Condition

- Slight damage to porches, steps, roofs
- Slight wearing of mortar between bricks/stone/block
- Small cracks in walls or chimneys
- Cracked windows
- Lack of paint
- Slight wear on steps, doors and frames



Deteriorating Conditions

- Holes, open cracks, rotted, loose, or missing material in parts of the foundation, walls (1/2 of the wall) or roof (1/4 of the roof)
- Shaky, broken, or missing steps or railings
- Numerous missing and cracked window panes
- Rotted or loose windows or doors no longer water-proof

Dilapidated Condition

- Holes, open cracks, rotted, loose or missing material over a large area of the foundation, on wall or on roof
- Substantial sagging of roof, floors, or walls
- Extensive fire, flood, or storm damage
- Inadequate original construction such as building elements made of scrap materials or conversion of structures not adequate for housing.



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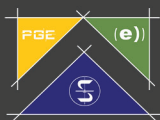
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Blighted Area Definition

The area designation is based on a number of criteria or indicators of substandard conditions. These are specified in the law and outlined below.

1. The presence of a substantial number of deteriorated or deteriorating structures. This takes the form of structural problems, exterior paint, cracks, chimney, site conditions, roof and similar problems with the building.
2. Existence of a defective or inadequate street layout. This includes dead ends, railroad crossings, linear downtown, narrow alleys and blind crossings.
3. Faulty lot layout in relation to size, adequacy, accessibility, or usefulness. Such things as landlocked parcels, odd shaped lots, undersized lots and accessibility problems.
4. Unsanitary or unsafe conditions. Examples here include age and physical condition of structures, flood plain, lack of public infrastructure, unsanitary conditions and ventilation.
5. Deterioration of site or other improvements. Such things as off-street parking, storm drainage, junk cars, dilapidated structures, debris and on-site storage are examples.
6. Diversity of ownership. This condition exists when numerous lots are needed to develop to up to date standards. Assemblage is difficult without some form of public assistance.
7. Tax or special assessment delinquency exceeding the fair value of the land.
8. Defective or unusual conditions of title. Liens, improper filings
9. Improper subdivision or obsolete platting. Examples include undersized lots, improper zoning, lot configuration, easements and accessibility are problems that often are present.
10. The existence of conditions which endanger life or property by fire or other causes. Such things as inoperative infrastructure, site access, on-site storage, secluded areas for pests to thrive, poor surface drainage, poor street and poor sidewalk condition are examples.
11. Any combination of such factors, substantially impairs or arrests the sound growth of the community, retards the provision of housing accommodations or constitutes an economic or social liability. Here incompatible land uses, obsolescence and inability for a property to compete in the market place.
12. Is detrimental to the public health, safety, morals, or welfare in its present condition and use; and in which there is at least one of the following conditions:
 - a. Unemployment in the area at least 100% of state or national average census data
 - b. The average age of residential and commercial units is over 40 years as determined by field observations
 - c. More than half of the plotted/subdivided property has been unimproved for 40 years using public record
 - d. Per capita income of the area is lower than the average of the city from census data.
 - e. The area has a stable or declining population based on the last two decennial censuses.



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Analysis Approach

The approach and methodology utilized by M.C. Schaff & Associates, Inc. in conducting the Blighted and Substandard Area Determination Analysis included an assessment of all factors listed in the Nebraska Community Development Law as factors that indicate or contribute to making an area blighted and substandard. Data relating to factors such as building condition, building age, site conditions, adequacy of building sites, condition of public improvements, and unsanitary or unsafe conditions were developed through detailed exterior structural field surveys on a structure by structure basis and through collection of data on a unit by unit basis available from public records at the Scotts Bluff County Courthouse and via their online databases. Data relating to other factors such as the adequateness of street layouts, lot layouts and overall subdivision design were investigated on an area-wide basis.

Assessment of potential blighting factors stemming from diversity of ownership and tax or special assessment delinquencies were conducted through evaluation of courthouse and online county records for all property within the analysis area, now referred to as the Study (Blight Analysis) Area. The valuation, tax amount and any delinquent amount was examined for each of the properties. Public records were examined to determine the number of property owners in the Study Area.

Additional Public Intervention Necessary

Although the presence of one or more of these substandard or blighting conditions may make it appropriate to declare an area substandard and blighted under the Statute, this analysis was conducted on the basis that additional public intervention over and above the exercise of the police power is necessary to overcome the problems that exist in any substandard and blighted area.



Analysis of the Study Area

Scottsbluff Designated Study Area

The City selected the Designated Study Area for evaluation to be within the corporate limits. The area is part vacant/agricultural and industrial/commercial, while a variety of commercial uses and light industrial activities surround the Study Area. This particular area was selected for several reasons.

1. The area is within an active commercial corridor
2. There is a need to improve infrastructure due to substandard existing conditions
3. There is obvious economic decline and functionally obsolete uses within the area
4. There was the presence of blighted and substandard characteristics within the area
5. A need was apparent for public intervention to stimulate the development and redevelopment of vital infrastructure systems to support private redevelopment efforts.
6. The proximity of the Study Area to two other blighted and substandard areas.

The City is in a position to remove negative factors and implement programs and projects to improve conditions thereby removing the blighted and substandard conditions. This not only benefits the corridor/study area but the entire community through private reinvestment and enhanced quality of life.

The field survey of of the Study Area within the City was conducted in January 2019 to determine if this area, in fact, has experienced structure and/or site deterioration or if the area is experiencing other negative influences that decrease the potential for redevelopment or new development. The following report describes this Study Area in



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detail, as well as, specifying the methods and procedures used to determine if this Study Area should be declared blighted and substandard under the Nebraska Community Development Law.

The majority of the Study Area's west border co-terminates with two existing Blighted and Substandard areas (the East Overland business district as well as the business district between East 17th and East 20th Streets).

The total acreage with the City of Scottsbluff city limits is 4275.95 acres. Currently, the city has just under 1048 acres designated as "Blighted and Substandard" slightly more than 24% of the City's total acreage. The proposed additional "Blighted and Substandard" area consists of 37.79 acres. Adding this proposed area to the existing "Blighted and Substandard" area brings the total Blighted and Substandard area to 1085.7 acres or 25.4% of the total area of the City of Scottsbluff. This remains well within the allowed 35% providing future opportunity to add more.

Existing Land Use

The land uses that now exist within the Study Area are depicted on Figure 2 (Page 11), and consist of land uses which can be placed in five categories, including:

- Agricultural
- Office & Professional
- Industrial
- Public Streets
- Vacant / Undeveloped Land

The land uses indicated for the Study Area on Figure 2, (page 11), are analyzed further in Table 1, below. The data detail the breakdown of land uses within this Study Area, as well as the total acreage within this Study Area.

Table 1
Existing Land use - Scottsbluff Blight Study Area
Scottsbluff, Nebraska

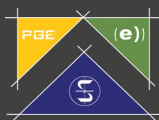
Land Use Category	Scottsbluff Blight Study Area	
	Area (Acres)	Percent of Total Area
Agricultural	10.36	27.4%
Office & Professional	0.70	1.8%
Industrial	12.28	32.5%
Public Streets & Alleys	1.86	4.9%
Vacant / Undeveloped Land	12.58	33.3%
TOTAL	37.79	

Source: M.C. Schaff & Associates, Inc., Field Survey, January, 2019

As indicated in Table 1, the largest land use in this Study Area is that of vacant/undeveloped land. This use comprises a total of over 12.58 acres, or 33.3% of the Study Area.

The second largest land use in this Study Area is that occupied by parking areas for industrial uses to the south. This land use comprises a total of 12.28 acres, or 32.5% of the Study Area. Adjacent commercial land uses occur all along the east, north, and west sides of the Study Area with industrial land uses along the southern portion.

Another land use within this Study Area is the public streets and alley right-of-ways land use. It comprises over 1.86 acres and is 4.9% of the Study Area. The facilities included in this use category include a paved highway and paved arterial streets. No alleys are present within this Study Area.



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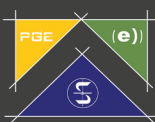
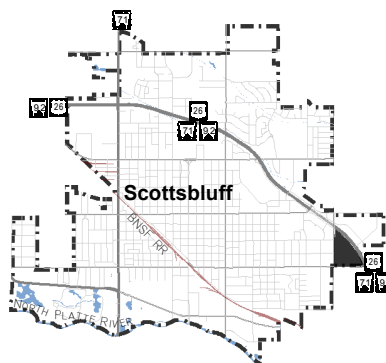
Existing Land Use

City of Scottsbluff
Scotts Bluff County, NE

Structure age obtained from
Scotts Bluff County Assessor
online data sheets, Jan. 2019.

Land Use

- Agriculture
- Office & Professional
- Industrial
- Public Streets
- Vacant / Undeveloped
- Study Area



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Office & Professional land use occupies 0.70 acres of land or 1.8% of the Study Area.

Adjacent heavy industrial/manufacturing uses are concentrated along the southern portion of the Study Area. The Study Area is directly adjacent to two previously blighted study areas along its western boundary, 21st Avenue.

Findings and Contributing Factors

The intent of this study is to determine if the subject area has experienced structural and site deterioration or if there are other negative factors which are decreasing the potential to develop. The field survey work was done in January, 2019 and strongly supported initial impressions that the area had in generally declined below community standards. What follows are the factors evaluated to determine if there is a reasonable presence of blight and substandard conditions within the designated area. This section reviews the building and structure conditions, infrastructure and land use found in the area based on statutory definitions, observations and explains the identified contributing factors.

As set forth in Nebraska legislation a blighted area means an area which by reason of the presence of:

Deteriorated or Deteriorating Structures Exterior Inspection of Buildings

There were a total of 2 structures evaluated using the Blighted and Substandard criteria as described on page 7 of this report. Only the primary structures were evaluated under the Blighted and Substandard definition. Three outbuildings/other structures were present but were not included in the survey. Thus the boundary for the Blighted and Substandard designation includes 2 buildings, both built approximately 19 years ago. Field surveys concluded that 100% were acceptable, 0% were deteriorating and 0% were dilapidated.

Defective or Inadequate Street Layout—Street Conditions and Accessibility

Inadequate infrastructure, street conditions and accessibility as well as inability to safely move traffic through an area is a contributing factor to the blight and substandard conditions.

The surface condition of public roads in the Study Area is good. All the surfaces have been maintained to community standards. The study area lacks an alley and has no ingress/egress along US Highway 26.

The entire length of E. Overland from US Highway 26 to 21st Avenue exhibits several traffic safety issues that need be addressed.

1. There are excessively long curb cuts along East Overland accessing the properties. East Overland provides access to the sugar factory and numerous paved and unpaved parking areas along the north side of this important four-lane arterial public street.
2. The width of the street is excessive given the daily traffic counts. While redevelopment will add to these counts, consideration should be given to enhancing the pedestrian experience with landscaping.



An existing irrigation drain crosses through the center of the Study Area.

3. Circulation around Western Sugar is tight and parking is minimal. Industrial parking ingress/egress and maneuvering uses the area that would be served by sidewalks.
4. Gravel and unimproved surface parking; no alleys are present.
5. Street access is not consistent with the community's overall standard development pattern along US Highway 26. There are no interior streets within the Study Area. US Highway 26, the northeastern border of the triangular Study Area, has no direct commercial or residential access throughout the corporate limits, but rather is buffered by parallel local side streets. However, in the Study Area, there is no parallel side street providing access to potential development, effectively rendering over 40% of the street unavailable for access to the property.
6. No public sidewalks existing in the Study Area, while sidewalks are present along the west side of 21st Avenue.

Faulty lot layout in relation to size, adequacy, accessibility, or usefulness

The entire US Highway 26 corridor through Scottsbluff is buffered by parallel adjacent roadways and drainage areas, while commercial, residential and industrial destinations are not accessed directly from US Highway 26, providing a buffer of safety allowing the free flow of traffic at higher speeds. US Highway 26 is only accessed by intersecting arterials and collectors that lead to local streets from which commercial businesses are accessed. The layout and size of the Study Area is not optimal for the continuation of East 20th Place, which terminates at its intersection with 21st Avenue at the northwest corner of the Study Area. Property accessibility is therefore quite limited with no internal street infrastructure.

Deterioration of site or other improvements

Debris

Industrial buildings to the south of the Study Area limit light and heavy truck traffic on unpaved surfaces degrades air quality conditions. The risk of the spread of fire is amplified across the eastern section of vegetation.

Debris accumulates in ditches, along the irrigation ditch, and fences. Several significant examples of debris were noted in field observation. This debris included everything from construction materials, and on-site storage to excessive discarded debris accumulating along fencing. Numerous (somewhat less severe) additional instances are present as well suggesting the problem is growing.



Dilapidated Structures

Findings of the study show 0% of the structures were dilapidated and pose a threat as well as 0% deteriorating. There are no structures which are in excess of 40 years in the Study Area—both structures are 19 years old. Thus, structure age and obsolescence *within the Study Area* **is not** a contributing condition of blight and substandard.

Diversity of Ownership

Not a factor.

Improper Subdivision or Obsolete Platting

The lack of proper platting has caused a hardship with utility extensions, road networks and grading.

The entire Study Area is lower in elevation than its perimeter road network. While much of the area is now either unpaved or under cover of vegetation, the area does not have sufficient drainage. Inadequate drainage on the southeast corner of the Study Area is historically backed up onto the Study Area property rather than properly draining to the southeast of the Study Area through a culvert pipe under E. Overland.

Heavy rains cause some street flooding particularly along E. Overland and 21st Avenue with inadequate pipe sizing and engineering that did not anticipate growth nor design for certain storm events because the technology and political control was not in place.

**The existence of conditions which endanger life or property****Sidewalk and Street Conditions**

The entirety of the Study Area is not serviced with sidewalks. The condition of the street paving shows signs of age with cracks, gaps and missing pieces. Street curb and gutters also show signs of aging with settling, cracks and missing pieces. These conditions are wide-spread.

On Site Storage

The Study Area has sites of outdoor storage. These findings point to an impediment for development or upgrades in the neighborhood and should be evaluated for removal.

Structure Age

The predominant age of main commercial structures in the area is **19** years. Age of the structures within the Designated Study Area is provided through the Scotts Bluff County Assessor's Office and field verification. Only those structures built before 1979 qualify for the 40 years and older structures designation in the State of Nebraska laws. The Study Area contains no structures built before 1979.

Decreasing Population

While the Study Area contains no residential property, the Study Area is located in census tracts in which the census data reports population from both the 2000 and 2010 decennial census. Maps provided in the Appendix illustrate the 1990, 2000, and 2010 decennial census as well as the projected population for census tracts covering and surrounding the Study Area. Based on the data illustrated on the maps the Study Area and adjacent populated areas display a stable or decreasing population between the last two decennial censuses.

Income Level

The median income of the adjacent residential census tracts is lower than the average median income of Scotts Bluff County and the average of the census tracts within the City.

Conclusion of Blighted and Substandard Analysis

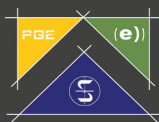
Based on this analysis the Study Area meets the criteria of both blighted and substandard conditions. The area displays the presence of criteria required for a finding of a blighted and substandard condition as defined by the State of Nebraska Legislature.

The primary conditions leading to this conclusion include: Blighted and substandard conditions

- The Study Area has some inadequacies in the form of traffic movement capabilities and real property access. While a few off-street paved parking areas exist, the remaining interior private roads, off-street parking areas and driveways are deteriorating gravel surfaced or unimproved. Defective or inadequate street layout thus **may be** considered a factor contributing to blighted conditions in this Study Area.
- Storm water drainage along the southeast corner of the Study Area is inadequate and backs up on the property. The Study Area is generally lower in elevation than the surrounding developments.
- The field survey also included an evaluation of the condition of site improvements including street surface conditions, curbs and gutters, street width adequacy, sidewalks, driveways, and off-street parking facilities, sanitary sewer facilities, and drainage facilities. The lack of or deterioration of site improvements include:
 - The Study Area has no internal streets and is accessed on the south by unimproved surfaces which range in condition from fair to poor. This lack of paved streets and paved parking creates excessive dust issues in this Area and can result in limitations of access during periods of heavy rain.
 - An irrigation lateral cuts through the center of the Area. The Study Area is lower in elevation than the surrounding developments. Surface water backs up in the southeast corner of the Study Area where a drainage pipe is located to carry drainage out of the area to the southeast.
 - Street and curb and gutter paving shows signs of age with wide-spread conditions of cracks, gaps, and missing pieces.



- There is no sidewalk system serving any of the Study Area. Two developed structures are not served by public sidewalks. The non-existence of sidewalks contributes to generating traffic hazards for children and other pedestrians in this Area as pedestrians are forced to walk along the side of streets—their safety, well-being and health at risk.
- There are no accesses along the northeast side of the Study Area. Sites along the southern side of the Study Area have driveways or off-street parking areas which are not surfaced, or which are surfaced only with native material or sparse gravel. These driveways and parking areas, particularly those associated with commercial uses and higher traffic volumes, result in dust production which impacts uses in proximity of the Area. Curb cut accesses are excessively long.
- Over half of the Study Area appears unkept and / or contains substantial amounts of weeds, examples of debris, and large unsurfaced ground causing poor air quality due to heavy traffic and industrial operations. This relatively high level of poorly maintained properties within this Study Area represents a considerable blighting factor. the lack of site improvements in locations throughout the Study Area also serves to be a limiting factor to future development in the Study Area and thus is an additional factor contributing to blight.
- The Study Area has numerous lot layout faults in relation to size, adequacy, accessibility or usefulness. The field survey, combined with investigations of property ownership and plat maps do not indicate that any problem lots exist relative to lot layout, lot size, adequacy, and usefulness within the Study Area. However, as discussed in item 2. above, accessibility may be considered a contributing factor. Faulty lot layout in relation to accessibility or usefulness within this Study Area **may be** considered a factor contributing to blighted conditions in this Study Area.
- Conditions **exist** which endanger life or property by fire and other causes.
- Conditions **exist** which are detrimental to the public health, safety, morals and welfare in the present condition with the existence of no public sidewalks. The existence of an inadequate surface drainage system of the Area presents additional threats to health. The lack of sufficient drainage structures allows water to pond and stagnate, creating not only a physical hazard, but also increased potential for multiplying mosquito production, an additional health hazard to area residents.
- Unemployment in the residential area immediately adjacent to Study Area is at least 120% of the state or national average.
- The per capita income of the area is lower than the average per capita income of the city in the Study Area and the immediately adjacent blighted and substandard areas.
- The lack of proper platting has caused a hardship with utility extensions, road networks and grading.



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Blighted conditions that do not appear to be present

- There are not more than half of the plotted and subdivided property that is unimproved, within the city for forty years and has remained unimproved during that time. The vast majority of the Study Area has remained unimproved but Study Area has only recently been annexed within the corporate limits.

Blighted conditions not evaluated

- Tax or special assessment delinquency exceeding the fair value of the land
- Defective or unusual conditions of title

Comprehensive Plan / Surrounding Property

According to the City's 2016 Comprehensive Plan, the Study Area is located in the Southeast Industrial and Commercial District. The Comprehensive Plan provides the following principles for sustainable development in this area:

- Plans and investments to increase economic viability of business corridor in East Overland.
- Encourage infill development through mitigation of blighted properties and incentives.
- Economic industrial growth on City periphery along high Highway 26 and South 21st Avenue.

The development potential of property is determined by the property conditions themselves, and the conditions of surrounding property. This is particularly true for the Study Area. The Study Area abuts to two other blighted and substandard areas (the East Overland business district as well as the business district between East 17th and East 20th Streets) and the Western Sugar factory.

Being adjacent to the sugar factory presents challenges. Traffic circulation is tight and parking is minimal. The sugar factory structures and activities present the appearance of limited space to the south. Heavy truck traffic on unpaved surfaces degrades air quality conditions.

The blighted and substandard factors from the adjacent blighted and substandard areas and in particular the findings of the 2016 East Overland Corridor Blight and Substandard Study, which have not yet been completely addressed, are incorporated into this study by this reference.

Adjoining the Study Area with the current adjacent blighted and substandard areas is necessary to accomplish the sound redevelopment planning and program of the City. In order to achieve the above principles of sustainable development from the City's Comprehensive Plan, it is vitally important to adjoin the Study Area with the adjacent blighted and substandard areas. This will enhance the development potential of the Study Area and the current adjacent blighted and substandard areas and create a continuous, harmonious redevelopment area from the current areas to Highway 26.

Blighted and Substandard Area Declaration

Based on the findings in this report the Study Area may be declared blighted and substandard in keeping with and conforming to the Nebraska Community Development Law. This finding will make this area available for redevelopment activities. The General Redevelopment Plan, when prepared, shall be composed in a manner consistent with the City of Scottsbluff Comprehensive Plan.



Headquarters

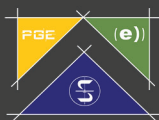
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Blight Study | City of Scottsbluff, NE

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appendix



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**LEGAL DESCRIPTION
SCOTTSBLUFF STUDY AREA
Scottsbluff, Nebraska**

Situated in the Southwest Quarter of Section 19, Township 22 North, Range 54 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows;

Beginning at the Southwest Corner of Section 19,

thence northerly on the west line of the Southwest Quarter of Section 19 on an assumed bearing of N02°11'37"E, a distance of 1579.26 feet,

thence bearing S87°48'23"E, a distance of 33.00 feet to the point of intersection with the east 33 foot right of way line of 21st Avenue,

thence southerly on said right of way line, bearing S02°11'37"W, a distance of 129.34 feet, to the point of intersection with the east line of a tract of land reserved for additional highway right of way as described in Deed Book 209, Page 114,

thence northeasterly on said east line, bearing N08°33'45"E, a distance of 386.38 feet measured (386.30 feet record), to the point of intersection with the south right of way line of U.S. Highway 26, as described in Deed Book 108, Page 328, and the point of intersection with a non-tangent curve to the right, said curve having a central angle of 25°43'59"E, radius of 4317.37 feet, a chord bearing of S38°32'58"E and a chord length of 1922.79 feet,

thence southeasterly on the arc of said curve and said right of way line, a distance of 1939.04 feet, to the point of intersection with the east line of the west half of the Southwest Quarter Section 19, and a point being 373.50 feet (Record and Measured) north of the sixteenth section corner as described in Deed Book 108, Page 328,

thence southerly on said sixteenth section line, bearing S01°57'46"W, a distance of 1.90 feet, to the point of intersection with a tract of land as described in Deed Book 192, Page 85, said line also being the south right of way line of U.S. Highway 26,

thence southeasterly on the north line of said tract and said south right of way line, bearing S22°55'32"E, a distance of 164.92 feet,

thence southwesterly on the east line of said tract and U.S. Highway 26 right of way, bearing S13°18'40"W, a distance of 154.27 feet, (record and measured), to the point of intersection with the north line of highway right of way as described in Deed Book 108, Page 328,

thence bearing S89°36'29"W, a distance of 39.08 feet, to the point of intersection with the east line of the west half of the Southwest Quarter of Section 19,

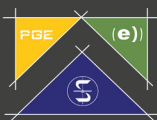
thence southerly on said sixteenth section line, bearing S01°57'46"W, a distance of 4.13 feet, and the point of intersection with the north right of way line of U.S. Highway 26 Right of Way as described in Deed Book 108, Page 328,

thence northwesterly on said right of way line, bearing N89°14'02"W, a distance of 225.37 feet measured (225.6 feet record),

thence southerly on said right of way line, bearing S02°02'14"W, a distance of 60.00 feet record and measured, to the point of intersection with the south line of the Southwest Quarter of Section 19,

thence westerly on said section line, bearing N87°57'46"W, a distance of 1106.91 feet, to the Point of Beginning, said tract containing an area of 37.79 Acres, more or less.

No parcels shall be excepted from the above described boundary, as none of the parcels within the described boundary are owned by members of the Scottsbluff City Council.



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Blight Study | City of Scottsbluff, NE

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The referenced Study Area, in the city of Scottsbluff, Nebraska, includes the following identified Additions, Blocks and/or Lots, and unplatted lands:

Block 1, Western Addition

Part of the West 1/2 of the Southwest Quarter of Section 19, Township 22 North, Range 54 West

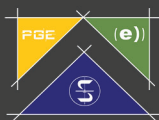
Tract in the West 1/2 of the Southwest Quarter of Section 19, Township 22 North, Range 54 West

The **parcel numbers** for the xxx identified lots and/or blocks and unplatted lands in this Study Area are:
010000446, 010266062, 010297456,

The **primary streets and roads** within the Study Area include:

E—W: East Overland;

N—S: 21st Avenue, US Highway 26.



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Blight Study | City of Scottsbluff, NE

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providing **Simply Smart Solutions**

Date	
Project No.	
Parcel No.	
Address	

•Site •
• Infrastructure •
Data Sheet

Description of Parcel

Type of Use	☐ Residential	☐ Commercial	☐ Industrial	☐ Public/Semi-Public	☐ Other
Type of Unit	☐ Single Family	☐ Duplex	☐ Multi-Family	☐ Mobile Home	☐ Manufactured Home
Unit Status	☐ Occupied	☐ Vacant ☐ Habitable ☐ Uninhabitable	☐ Under Construction	☐ Being Rehabilitated	☐ For Sale
Vacant Parcel	☐ Developable	☐ Undevelopable	☐ Flood Hazard		
Building/Structure Age	☐ New-1 year ☐ 40+ years	☐ 1-5 Years ☐ Unknown	☐ 6-10 Years	☐ 11-20 Years	☐ 20-40 Years

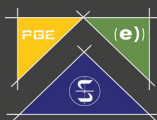
Site Conditions		G	F	P
Street Condition	☐ Concrete/Asphalt ☐ Gravel/Dirt			
Street Width	☐ Adequate ☐ Inadequate			
Alley Condition	☐ None ☐ Concrete/Asphalt ☐ Gravel/Dirt			
Sidewalks	☐ Concrete/Asphalt ☐ Gravel/Dirt ☐ Brick ☐ None			
Sidewalks on all Frontages	☐ Yes ☐ No			
Off-Street Parking	☐ Concrete/Asphalt ☐ Gravel/Dirt ☐ None			
On-Street Parking	☐ None Permitted ☐ One-Side ☐ Both Sides			
Lot/Site Condition	☐ Unkept ☐ Junk/Debris			
Fencing Condition	☐ None			
Sign Condition	☐ None			
Outbuilding Condition/Age	Number of Outbuildings _____ ☐ New-1 Yr ☐ 2-5 Yrs ☐ 6-10 Yrs ☐ 11-20 Yrs ☐ 20-40 Yrs ☐ 40+ yrs ☐ Unk			
Surface Drainage	☐ Adequate ☐ Minor Problems ☐ Major Problems			
Adjoining Railroad	☐ Yes ☐ No			
Front Yard Set-Back	☐ Very Limited ☐ Adequate			
Side/Rear Yard Set-Back	☐ Very Limited ☐ Adequate			
Public Utility Impacts	☐ None ☐ Minor Negative Impact ☐ Major Negative Impact			
Adjacent Land Use Compatibility	☐ Compatible ☐ Minor Land Use Conflicts ☐ Major Land Use Conflicts			

Overall Site Condition Rating

GOOD**FAIR****POOR**

Comments

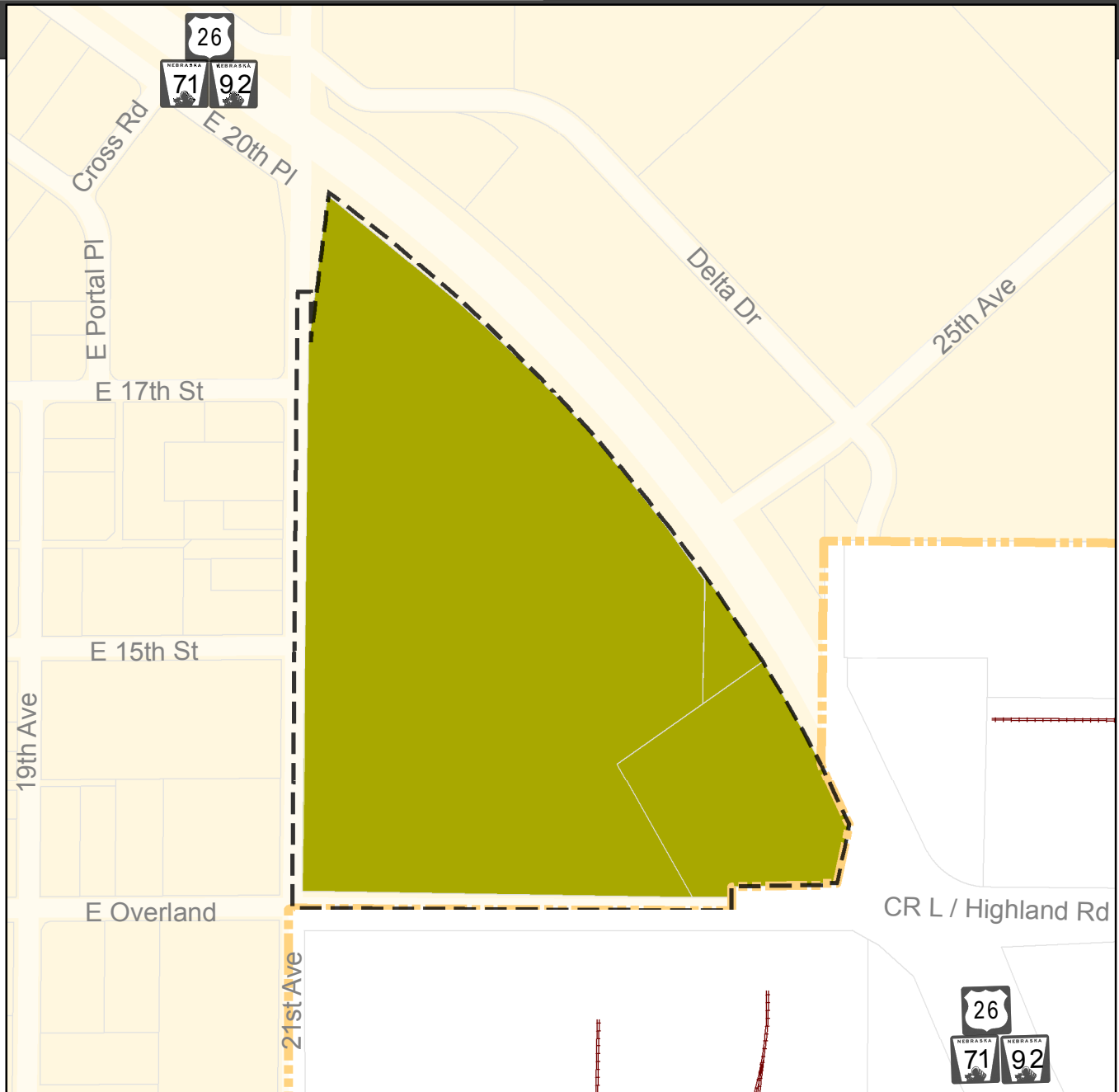
Reviewer _____


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Blight Study | City of Scottsbluff, NE

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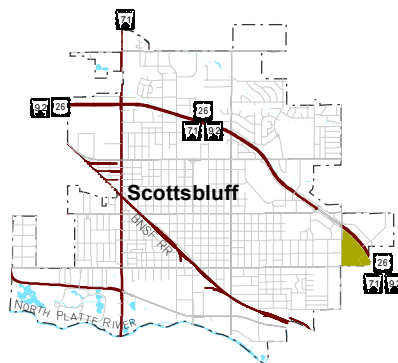


0 100 200 400 600 800 Feet

Sidewalk Type—Condition

- Concrete/Asphalt—Good
- Concrete/Asphalt—Fair
- Concrete/Asphalt—Poor
- Gravel/Dirt—Poor
- No Sidewalk
- Railroad Tracks
- Parcels
- Blight Study Area
- Corporate Limits

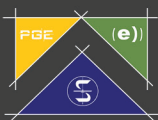
Observed sidewalk condition during physical site survey completed in January 2019, by M.C. Schaff & Associates.



Overall Sidewalk Condition Rating

City of Scottsbluff
Scotts Bluff County, NE

Data Sources:
Land Use: City, 2005 with field updates
Parcels: Scotts Bluff County, 2017

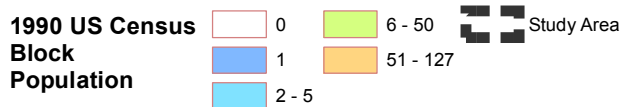


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Blight Study | City of Scottsbluff, NE

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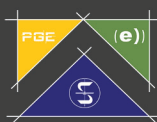
1990 US Census Population

City of Scottsbluff
Scotts Bluff County, NE

Data Sources:

1990 Census shapefile and population data:
Minnesota Population Center. National Historical Geographic Information System: Version 11.0 [Database]. Minneapolis:
University of Minnesota. 2016. <http://doi.org/10.18128/D050.V11.0>. <https://data2.nhgis.org>

Imagery: NAIP, 1993 <ftp://dnrftp.dnr.ne.gov/pub/data/CoqArea/1993SPCOQs/41103/>

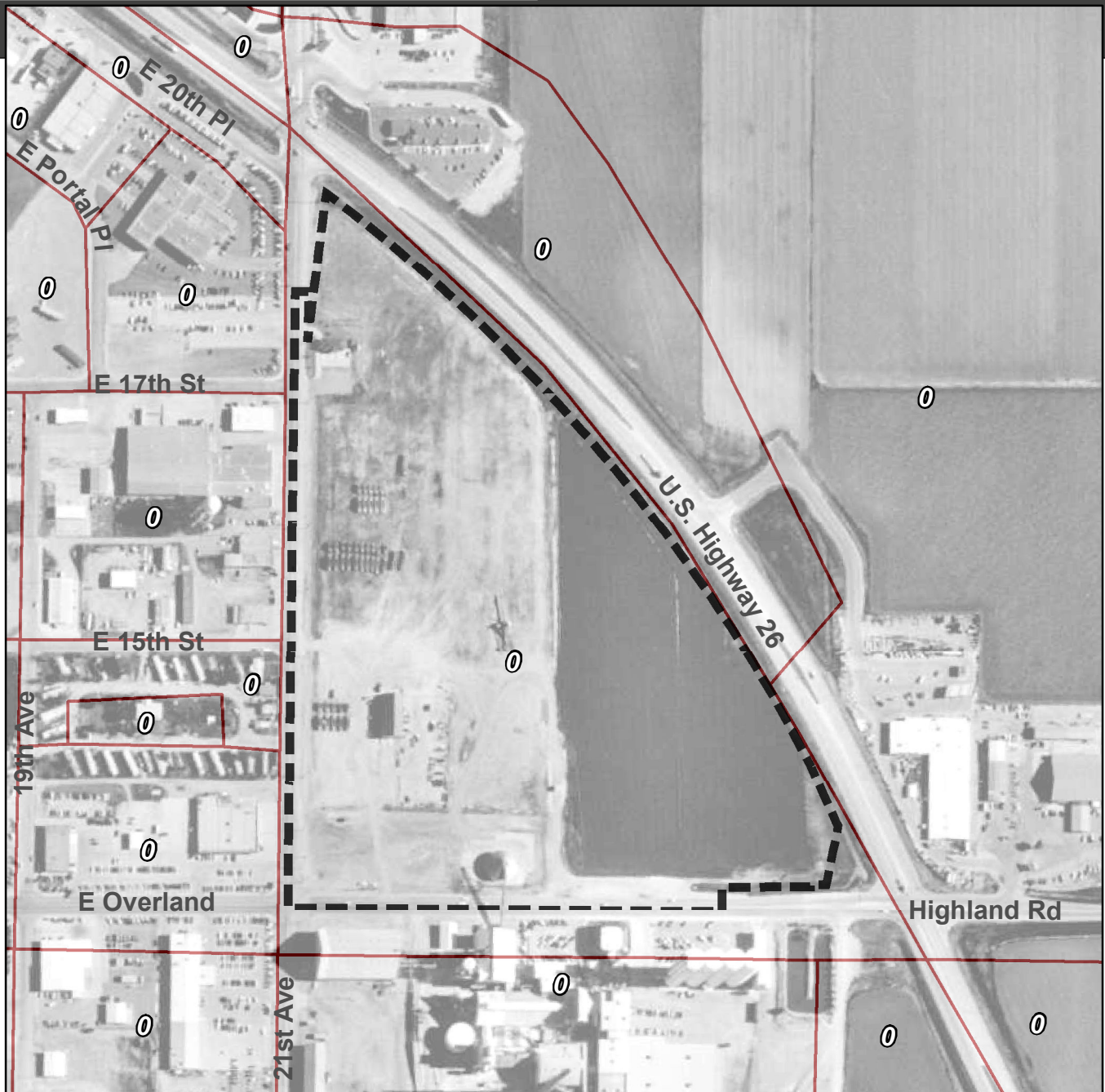


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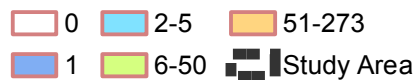
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0 100 200 400 600 800 Feet

2000 US Census Block Population

2000 US Census Population

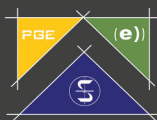


City of Scottsbluff
Scotts Bluff County, NE

Data Sources:

Population: 2000 US Census Blocks
www2.census.gov/plmap/pl_blk/st31_Nebraska/c31157_ScottsBluff/PB31157_031.pdf and
www2.census.gov/plmap/pl_blk/st31_Nebraska/c31157_ScottsBluff/PB31157_043.pdf
 Population block level data sourced from the DEC_00_SF1_P002 table, www2.census.gov

Aerial: FSA, USGS Digital Orthophoto Quarter-Quadrangles, 1999



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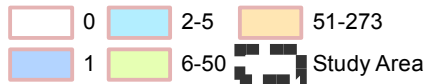
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Blight Study | City of Scottsbluff, NE

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**2010 US
Census
Population**



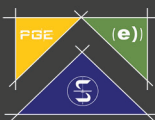
**2010 US Census
Block Population**

City of Scottsbluff
Scotts Bluff County, NE

Data Sources:

Population: 2010 US Census Blocks and
Block Level Population Data from www2.census.gov

Imagery: Farm Service Agency (FSA) 2010 Imagery, Acquired on June 15-16, 2010
ftp://dnrftp.dnr.ne.gov/pub/data/CoqArea/Band4_NE_1m_2010/41103/



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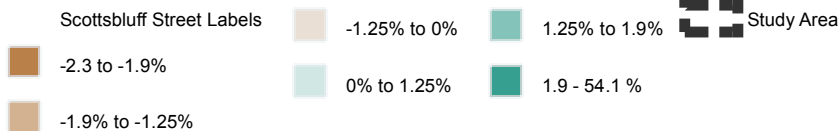
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Blight Study | City of Scottsbluff, NE

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Projected 2016-2021 Pop Growth



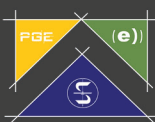
Projected 2019-2024 USA Population Growth

City of Scottsbluff
Scotts Bluff County, NE

Data Sources:

Esri's Updated Demographics, Census Data, Tapestry Segmentation, and Business Summary data for the United States. http://go.to.arcgisonline.com/demographics6/USA_Demographics_and_Boundaries_2016.

Imagery: Esri, USDA NAIP, July 2014



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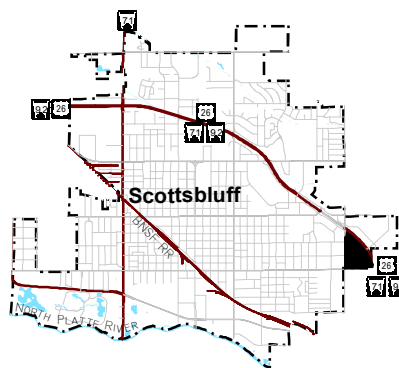
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Existing Zoning

City of Scottsbluff
Scotts Bluff County, NE

- Study Area
- Corporate Limits
- Zoning**
- A
- C-2
- C-3
- M-1
- R-4



Data Sources:
Land Use: City, 2005 with field updates
Parcels: Scotts Bluff County, 2017



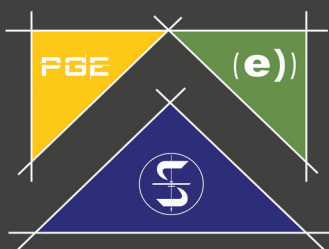
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Blight Study | City of Scottsbluff, NE

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PROVIDING SIMPLY SMART SOLUTIONS



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2116 Pioneer Avenue, Cheyenne, Wyoming 82001
Phone (307) 635-2828 Fax (307) 635-9902

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Resolut.1

Council to consider a Resolution to declare that property generally described as land bounded by US Highway 26 on the northeast, East Overland Drive on the south, and 21st Avenue on the west is blighted and substandard as those terms are defined in the Community Redevelopment Law.

Staff Contact: Nathan Johnson, City Manager

RESOLUTION _____

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. The City Council of the City of Scottsbluff has considered the question of whether the area described below is “substandard and blighted,” as those terms are defined in the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.*, and in need of redevelopment.

b. The area being considered is generally described as land bounded by US Highway 26 on the northeast, East Overland Drive on the south and 21st Avenue on the west and more particularly described as: Land Situated in the Southwest Quarter of Section 19, Township 22 North, Range 54 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows: Beginning at the Southwest Corner of Section 19, thence northerly on the west line of the Southwest Quarter of Section 19 on an assumed bearing of N02°11'37"E, a distance of 1579.26 feet, thence bearing S87°48'23"E, a distance of 33.00 feet to the point of intersection with the east 33 foot right of way line of 21st Avenue, thence southerly on said right of way line, bearing S02°11'37"W, a distance of 129.34 feet, to the point of intersection with the east line of a tract of land reserved for additional highway right of way as described in Deed Book 209, Page 114, thence northeasterly on said east line, bearing N08°33'45"E, a distance of 386.38 feet measured (386.30 feet record), to the point of intersection with the south right of way line of U.S. Highway 26, as described in Deed Book 108, Page 328, and the point of intersection with a non-tangent curve to the right, said curve having a central angle of 25°43'59"E, radius of 4317.37 feet, a chord bearing of S38°32'58"E and a chord length of 1922.79 feet, thence southeasterly on the arc of said curve and said right of way line, a distance of 1939.04 feet, to the point of intersection with the east line of the west half of the Southwest Quarter Section 19, and a point being 373.50 feet (Record and Measured) north of the sixteenth section corner as described in Deed Book 108, Page 328, thence southerly on said sixteenth section line, bearing S01°57'46"W, a distance of 1.90 feet, to the point of intersection with a tract of land as described in Deed Book 192, Page 85, said line also being the south right of way line of U.S. Highway 26, thence southeasterly on the north line of said tract and said south right of way line, bearing S22°55'32"E, a distance of 164.92 feet, thence southwesterly on the east line of said tract and U.S. Highway 26 right of way, bearing S13°18'40"W, a distance of 154.27 feet, (record and measured), to the point of intersection with the north line of highway right of way as described in Deed Book 108, Page 328, thence bearing S89°36'29"W, a distance of 39.08 feet, to the point of intersection with the east line of the west half of the Southwest Quarter of Section 19, thence southerly on said sixteenth section line, bearing S01°57'46"W, a distance of 4.13 feet, and the point of intersection with the north right of way line of U.S. Highway 26 Right of Way as described in Deed Book 108, Page 328, thence northwesterly on said right of way line, bearing N89°14'02"W, a distance of 225.37 feet measured (225.6 feet record), thence southerly on said right of way line, bearing S02°02'14"W, a distance of 60.00 feet record and measured, to the point of intersection with the south line of the Southwest Quarter of Section 19, thence westerly on said section line, bearing N87°57'46"W, a distance of 1106.91 feet, to the Point of Beginning, said tract containing an area of 37.79 Acres, more or less (the “Redevelopment Area”).

c. The City Council has caused to be conducted a substandard and blighted study relating to the Redevelopment Area from M.C. Schaff & Associates, Inc. (the “Study”).

d. The City Council has submitted the question of whether the Redevelopment Area is substandard and blighted to the Planning Commission.

e. The Planning Commission received the Study and conducted a public hearing on February 11, 2019 for the purpose of making a recommendation to the City Council as to whether the Redevelopment Area is and should be determined as substandard and blighted and in need of redevelopment. The Planning Commission provided its written recommendation to the City Council that the Redevelopment Area should be declared substandard and blighted and in need of redevelopment.

f. The City Council conducted a public hearing on February 19, 2019 on the question of whether the Redevelopment Area is substandard and blighted and in need of redevelopment.

g. The City Council has determined that declaring the Redevelopment Area as substandard and blighted is necessary to accomplish the sound redevelopment planning and program of the City, will enhance the development potential of the Redevelopment Area as well as adjacent areas already declared substandard and blighted, and will create a continuous, harmonious redevelopment area from the current blighted and substandard areas to U.S. Highway 26.

Resolved:

1. Based on the above recitals, the Planning Commission's recommendation, the Study and its findings which are incorporated into this Resolution by this reference, and the comments at the public hearing, the City Council declares that the Redevelopment Area as substandard and blighted, as those terms are defined in the Community Development Law, and in need of redevelopment.

2. All prior resolutions of the City Council in conflict with the terms and provisions of this Resolution are repealed to the extent of such conflicts.

3. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on February __, 2019.

**CITY COUNCIL OF THE CITY
OF SCOTTSBLUFF, NEBRASKA**

ATTEST:

By: _____
Mayor

By: _____
City Clerk

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Resolut.2

Council to consider an Ordinance to amend high school maps of parking lots to enforce traffic regulations.

Staff Contact: Kevin Spencer, Police Chief

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, AMENDING THE MUNICIPAL CODE TO REVISE §22-2-99, PROVIDING A NEW DRAWING OF THE PREMISES OF SCOTTSBLUFF SENIOR HIGH SCHOOL FOLLOWING RENOVATION, FOR ENFORCEMENT OF PARKING AND REGULATION OF AUTOMOBILES ON THE PREMISES OF SCOTTSBLUFF SENIOR HIGH, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA.

Section 1. Chapter 22, Article 2, Section 99 of the Scottsbluff Municipal Code is amended by repealing the existing language and substituting with the following language:

“22-2-99. Drawing; Senior High School.

Following are two drawings which reference is made in Section 22-2-98, being drawings of the premises of the Scottsbluff Senior High School: [drawings attached]. (Ord. 3771, 2003; and Ord. _____, 2019).

Section 2. Previously existing Section 22-2-99 and all other Ordinances and parts of Ordinances in conflict herewith are repealed. Provided, however, this Ordinance shall not be construed to effect any rights, liabilities, duties or causes of action, either criminal or civil, existing or actions pending at the time when this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval as provided by law, and publication shall be in pamphlet form.

PASSED and APPROVED on _____, 2019.

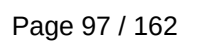
Mayor

Attest:

City Clerk (Seal)

Approved as to Form:

City Attorney



City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Reports1

Council to consider approving the emergency Sewer Cleaning and Fire Hydrant Maintenance Agreements for three year terms and authorize the Mayor to sign the Agreements.

Staff Contact: Nathan Johnson, City Manager

Agenda Statement

Meeting Date: February 4, 2019

AGENDA TITLE: Council to consider approving the renewal of existing Sewer Cleaning and Fire Hydrant Maintenance Agreements for another three year term.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: This agenda item is for the approval of renewing nine existing agreements where the City provides service to others.

Eight are Sewer Jet Agreements (listed below) where the City has provided routine and emergency sewer cleaning service at the request of the Contractee. The terms of the proposed renewal Agreement have been changed to offer emergency cleaning services and have the Contractee hire an independent contractor for routine cleaning service. This change has the City offering help through the emergency, but allows employees and equipment to return to perform their intended work in Scottsbluff.

The cost for this service is set forth in the City's municipal code where emergency cleaning service is \$350.00 per hour plus labor.

- City of Bayard
- City of Terrytown
- Sanitary Improvement District 4A (off Highland Road before the Airport)
- Sanitary Improvement District 8 (Country Club Estates) *Both sewer cleaning & hydrant maintenance*
- Village of Melbeta
- Village of Morrill
- Western Nebraska Community College
- Western Nebraska Veterans Home

One Agreement is for Fire Hydrant Maintenance for Sanitary Improvement District #8 where fire hydrant work is performed at their request for the cost of labor, equipment and parts. The terms of this Agreement remain the same.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: For Council to approve the proposed renewal Agreements with each Contractee listed for another three year term.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☒ Minutes ☐ Plan/Map ☐

Please provide all visual presentation materials.

Other (specify) ☒ Template of Sewer Cleaning and Hydrant Maintenance Agreements

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

City of Scottsbluff
Office of the City Manager

Effective date: January 20, 2017

AGREEMENT

This Agreement is made this ____ day of _____, 2019, by and between the CITY OF SCOTTSBLUFF (hereinafter referred to as “Scottsbluff”) and the _____ (hereinafter referred to as “Contractee”).

1. **PURPOSE.** Scottsbluff is in possession of certain pieces of equipment that are used for sewer cleaning and Contractee has a sewer system that from time to time needs emergency cleaning. Contractee desires to contract with Scottsbluff to provide emergency sewer cleaning services upon request. Contractee will hire an independent contractor for routine sewer cleaning service, when they determine it is needed.

2. **NATURE OF THE WORK.** Scottsbluff agrees to provide the following emergency cleaning at the rates indicated for each:

- A. Emergency cleaning services, which is defined as a line blockage with sewer backup which has or will cause property damage, will be charged at the rate of \$350.00 an hour. Every effort will be made to respond within 24 hours depending upon priorities then existing within Scottsbluff and weather conditions.
- B. Sewer line inspections by camera equipment will be charged at the rate of \$225.00 per hour and when possible, should be requested at least 15 days in advance. The sewer line inspection must be scheduled by the Wastewater System Supervisor at Scottsbluff’s convenience.

3. **MISCELLANEOUS**

- A. Blockages found to be caused by an improperly maintained grease trap will be charged at double the emergency cleaning rate, or \$700.00 an hour. The determination of whether the blockage was caused by grease will be made by Scottsbluff and its responding crew through visual inspection of the material removed from the line.
- B. Labor for all these services will be charged at the current rates reflected in Section 6-6-34 of the Scottsbluff Municipal Code. Travel time to and from the location will be included as part of the time charged.
- C. A minimum of one hour will be charged on all emergency calls.
- D. Because Scottsbluff’s primary responsibility is to its city service area and the systems connected to the Scottsbluff system, emergency calls will be handled according to the following priority:
 - I. Scottsbluff sewer system;
 - II. Scottsbluff storm sewers;
 - III. SID and private systems connected to Scottsbluff’s system;
 - IV. Other public and private systems.
- E. Scottsbluff shall not be responsible for damage to Contractee’s sewer system or private facilities connected to the system.
- F. Minimum pipe size in which the sewer jet can be used is eight inches in diameter.

G. If an emergency takes place in Scottsbluff requiring use of equipment while an emergency cleaning with the Contractee is in progress, Scottsbluff reserves the right to pull that equipment and return to Scottsbluff.

H. When this Agreement is executed with an SID, the Agreement is void if all residents' sewer bills are not paid current at the time of the request for emergency cleaning.

4. **CONDITIONS.**

A. Before Scottsbluff commences to provide emergency cleaning services, Contractee agrees to install and maintain grease traps as are recommended by Scottsbluff's plumbing inspector or Wastewater System Supervisor. Thereafter, Contractee agrees to properly maintain the grease traps on a schedule as recommended by Scottsbluff.

B. Contractee agrees to name Scottsbluff as an additional insured on its liability insurance policy and to file a certificate of such insurance with Scottsbluff's City Clerk. Both parties agree that this provision shall not affect the subrogation rights of either party or its insurance company.

C. Contractee agrees to provide one copy of its sewer system map and to provide at least one person during emergency calls to locate and open manholes as required.

5. **TERMINATION.** The term of this Agreement shall be three years from the date of its execution by Scottsbluff, except that either party may terminate such Agreement by giving the other 30 days' written notice.

IN WITNESS WHEREOF, this Agreement is signed the day and year first above written.

INSERT CONTRACTEE NAME

BY: _____

ATTEST:

TITLE: _____

Title: _____

CITY OF SCOTTSBLUFF, NE.

BY: _____

ATTEST:

TITLE: Mayor

City Clerk

AGREEMENT

This Agreement is made this 4 day of March, 2019, by and between the CITY OF SCOTTSBLUFF (hereinafter referred to as “Scottsbluff”) and SANITARY IMPROVEMENT DISTRICT #8 (hereinafter referred to as “Contractee”).

1. **PURPOSE**. Scottsbluff is in possession of certain pieces of equipment that are used for the repair, replacement or painting of fire hydrants and Contractee has a water system with fire hydrants that from time to time need maintenance and repair. Contractee desires to contract with Scottsbluff to provide the fire hydrant repair, replacement and painting services (hereinafter referred to as fire hydrant maintenance) upon request.

2. **NATURE OF THE WORK**. Scottsbluff agrees to provide the following services upon request of Contractee at the rates indicated for each:

- A. Routine fire hydrant maintenance (requested at least seven days in advance which will be scheduled by the Water System Supervisor at Scottsbluff’s convenience) will be charged at the current labor and use of equipment rates reflected in Section 6-6-34 of Scottsbluff’s Municipal Code plus actual costs for parts and supplies.
- B. Emergency fire hydrant maintenance (broken hydrant causing flooding and after hour calls) will be charged at the current labor rate reflected in Section 6-6-34 of Scottsbluff’s Municipal Code. Every effort will be made to respond within 24 hours depending upon priorities then existing within Scottsbluff (as set forth in paragraph 3C) and weather conditions.

3. **MISCELLANEOUS**

- A. Travel time to and from the location will be included as part of the time charged.
- B. A minimum of one hour will be charged on all service calls. Other than hydrant painting, all fire hydrant maintenance will require two or more employees.
- C. Because Scottsbluff’s primary responsibility is to its city service area and the systems connected to the Scottsbluff system, emergency calls will be handled according to the following priority:
 - I. Scottsbluff water system;
 - II. SID and private systems connected to Scottsbluff’s system;
 - III. Other public and private systems.

- D. Scottsbluff shall not be responsible for damage to Contractee's water system or private facilities connected to the system.
- E. If an emergency takes place in Scottsbluff requiring use of equipment while a job with the Contractee is in progress, Scottsbluff reserves the right to pull that equipment and return to Scottsbluff.

4. **CONDITIONS.**

- A. Contractee agrees to name Scottsbluff as an additional insured on its liability insurance policy and to file a certificate of such insurance with Scottsbluff's City Clerk. Both parties agree that this provision shall not affect the subrogation rights of either party or its insurance company.
- B. Contractee agrees to provide at least one person during routine or emergency calls to assist as needed.

5. **TERMINATION.**

The term of this Agreement shall be three years from the date of its execution by Scottsbluff, except that either party may terminate such Agreement by giving the other 30 days' written notice.

IN WITNESS WHEREOF, this Agreement is signed the day and year first above written.

SANITARY IMPROVEMENT DISTRICT #8

BY: _____

ATTEST:

TITLE: _____

Title: _____

CITY OF SCOTTSBLUFF, NE.

BY: _____

ATTEST:

TITLE: _____ Mayor _____

City Clerk

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Reports2

Council to consider approving an Agreement with Kirk Bernhardt as the Umpire Coordinator and Concession Stand Operator at Lacy Park for the 2019 softball season and authorize the Mayor to sign the Agreement.

Staff Contact: Rick Deeds, Park Superintendent

AGREEMENT

This Agreement entered into by and between KIRK BERNHARDT, hereinafter referred to as "BERNHARDT" and the CITY OF SCOTTSBLUFF, NEBRASKA, hereinafter referred to as "CITY."

1. BERNHARDT agrees to furnish and provide the CITY the following:
 - a. All Amateur Softball Association (ASA) sanctioned umpires for the CITY's Adult Men's, Adult Women's, and Adult Co-ed softball programs ("league") for the 2019 softball season;
 - b. To act as the program coordinator for the CITY's adult softball league for the period April 1, 2019 through August 30, 2019; and
 - c. To operate the concession stand at Lacy Park for the period April 1, 2019 through August 30, 2019, depending and conditional upon the schedule of final tournaments.
2. The City agrees to continue to provide fields for the CITY's Adult Men's, Adult Women's, and Adult Co-ed softball league programs ("fields").
3. BERNHARDT'S responsibility for furnishing ASA sanctioned umpires are as follows:
 - a. To furnish a minimum of one (1) umpire per field, per game for each division.
 - b. To insure that the umpire assignments are covered.
 - c. If the need arises, to insure replacement umpires are assigned.
 - d. To insure that all umpires assigned are versed on the respective CITY league (Men's, Women's and Co-ed) rules and regulations as well as ASA rules and regulations.
 - e. To insure that assigned umpires arrive at their assigned games at least 15 minutes prior to the scheduled time of the game to insure the continuity of staying as close as possible to game schedules.
 - f. To submit to the CITY a hard copy of the Umpire Schedule for all divisions of league play prior to the league games being played.
 - g. Allow the CITY the right to air concerns to BERNHARDT regarding umpiring quality, attendance, behavior and establish remedies, acceptable to both parties regarding these concerns.

h. Assess, by use of Voucher, appropriate umpire fees as follows :

- 1) Adult Men's A and B Divisions (per umpire) \$18.00
- 2) Adult Men's C Division (per umpire) \$18.00
- 3) Adult Women's and Adult Co-ed (per umpire) \$18.00
- 4) Umpires who continue to work after 11:00 p.m.
will be paid this additional amount, beginning
at 11:00 p.m. \$ 5.00
- 5) Tournament rates for any Division (per umpire) \$18.00
- 6) Tournament U.I.C.
 - a) For every team in Tournament \$ 3.00
 - b) Or \$50.00Whichever is greater.

4. BERNHARDT'S responsibilities to the CITY as coordinator for the CITY's Adult Softball Program are as follows:

- a. Coordinate with the CITY's Park Supervisor in the advertising and promotion of the CITY's adult softball league;
- b. Prepare and disseminate league rules and regulations;
- c. Assist with league meetings league registration and league rosters;
- d. Develop a league schedule guaranteeing eighteen games for all teams in the men's and women's leagues, and one round-robin guarantee in the co-ed league, and further guaranteeing all teams two games in a double elimination tournament at the end of their season;
- e. Notify and post rained out, postponed games and other schedule changes so as to maintain continuity and harmony within the league schedules and to enable each team to have the number of games that it was guaranteed;
- f. Maintain and provide the CITY with league records, league standings and league expenditures, including but not limited to equipment needs and league expenses;
- g. Communicate with the CITY's Park Supervisor, or their designee, regarding past, current or future recommended league changes;
- h. To be at the fields or have a designee at the fields to address league issues and concerns, schedule changes, prepare and post tournament information, interpret league rules and regulations, interpret ASA rules and regulations, resolve disputes and protests, enforce CITY rules and regulations, and insure participants are aware of CITY ordinances and statutory laws;

- i. Establish, develop and maintain uniformity and parity in the level of play, regarding the various divisions of play;
- J. Insure that all equipment is properly secured and all electrical equipment turned off after the conclusion of the final game;
- k. Notify the CITY's Park Supervisor of any league or equipment needs;
- l. Address other league needs or issues that the CITY may deem necessary, including maintenance, up keep and concessions.

5. All fees collected by BERNHARDT on behalf of the CITY which are payable to the CITY for the league or adult softball programs will be collected at Scottsbluff City Hall, 2525 Circle Drive, between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday. BERNHARDT will not accept any payments unless specifically directed to do so by the City's Park Supervisor.

6. The CITY is responsible for all field preparations. The CITY will notify BERNHARDT of any fields that may not be playable.

7. In regard to BERNHARDT operating the concession stand at Lacy Park:

- a. BERNHARDT may use all equipment belonging to the CITY located within the concession stand;
- b. BERNHARDT will open the concession stand no later than six o'clock p.m. and close the stand no earlier than 9:30 p.m. each night CITY adult softball league games are held for the term of this Agreement. BERNHARDT will also keep the concession stand open for weekend tournaments. If inclement weather causes cancellation of games during a particular period of time, BERNHARDT is not required to keep the concession stand open during that period of time. BERNHARDT will provide adult supervision for any individuals under sixteen years of age who participate in the operation of the concession stand.
- c. All equipment of the CITY located within the concession stand may be used by BERNHARDT. BERNHARDT shall keep all equipment in good working order and restored to the CITY in as good condition as it was in when this Agreement began, reasonable wear and tear accepted.
- d. BERNHARDT will keep the concession area in clean and sanitary condition and will comply with all applicable ordinances, regulations, including regulations of the Department of Health.

- e. CITY is under a contractual Agreement regarding the type of soft drinks that can be sold in the concession stand. BERNHARDT agrees to comply with the contractual Agreement and only sell soft drinks in the concession stand that are permitted and authorized by the City. No alcoholic beverages may be sold at the concession stand. Otherwise the CITY places no restrictions upon concessions that may be sold or the prices to be charged therefore, provided however that such prices shall be reasonable.
- f. In regard to the concession stand, all profits earned in its operation are the exclusive property of BERNHARDT and the CITY shall have no claim to such profits. Any losses incurred by BERNHARDT in the operation of the concession stand shall be born by BERNHARDT and the CITY shall have no obligation to reimburse any portion of such loss to BERNHARDT. BERNHARDT may employ assistants, subcontractors or others to assist in the carrying out of his obligations. All products sold at the concession stand will be provided by BERNHARDT at BERNHARDT'S expense.

8. BERNHARDT will act as an independent contractor and not as an employee of the CITY. BERNHARDT'S compensation will be as set forth in this AGREEMENT and will not include any benefits of any type which are payable to CITY employees. The CITY shall have no right to control the manner in which BERNHARDT accomplishes his responsibilities. BERNHARDT may employ assistants to assist in carrying out his responsibilities. Other than the playing fields themselves, all equipment, tools and other things reasonably necessary for BERNHARDT to carry out his responsibilities under this AGREEMENT will be provided by BERNHARDT.

9. During the term of this AGREEMENT, BERNHARDT will maintain public liability insurance in an amount of not less than \$1,000,000.00. Such insurance policy will show the CITY as an additional insured. A certificate in a form acceptable to the CITY will be furnished to the CITY before BERNHARDT begins the performance of any of his responsibilities.

10. The CITY agrees and is responsible under this agreement as follows:

- a. The CITY reserves the right to access financial and schedule records to insure umpired games match actual games and payment information.
- b. For BERNHARDT'S services, the CITY agrees to pay the sum of \$4,500.00 in five equal monthly installments. Such payments will be made after the following dates:

\$900.00 - April 4, 2019
\$900.00 - May 2, 2019
\$900.00 - June 6, 2019
\$900.00 - July 4, 2019
\$900.00 - August 1, 2019

11. This Agreement may only be amended by a signed document from both parties.
12. This Agreement will be interpreted according to the laws of the state of Nebraska.
13. This Agreement may be terminated by the CITY in the event BERNHARDT fails to cure any default of this Agreement within five (5) days after written notice by the City has been sent to BERNHARDT at the following address
200123 Ridge Drive, Gering NE
69341

IN WITNESS WHEREOF the parties have hereunto set their hands and seal this 30 day of January, 2019.

CITY OF SCOTTSBLUFF, NEBRASKA,



Kirk Bernhardt

By _____
Mayor

ATTEST:

City Clerk

2018 City League Softball

Teams - 22 Coed

20 Mens

Costs

Income

20 mens teams at \$550 per team

\$ 11,000.00

22 coed teams at \$400

\$ 8,000.00

Umpires Fees, (this is what the city paid the Umpires)

\$ 8,656.00

Sanctioning fees, \$30 per Team

\$ 1,260.00

Coordinator Fee, this is what we paid Kirk
\$900 / month (April thru August)

\$ 4,500.00

\$ 14,416.00 \$ 19,000.00

\$ 4,584.00

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Reports3

Council to receive a presentation from NPPD on the Community Solar Project.

Staff Contact: Terry Rajewich, NPPD

Scottsbluff Community Solar Project II

Scottsbluff City Council Meeting

Date: February 19, 2019

Terry Rajewich – Account Manager



Nebraska Public Power District

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☰ **Scottsbluff Community Solar Review**

➤ Solar Developer Selection

➤ Sol-Systems

- GenPro Energy Solutions

- Mesner Development

➤ USDA REAP Grants and State Incentives for Renewables

➤ Project size 4.6 MW

➤ Agreements

Community Solar Program Review

- Eligibility
 - Most Retail Customers within Community, including City / Village accounts
 - Exclusion include Lighting accounts and customers with their own generation
- Participation Level
 - Solar Energy Shares
 - Minimum: 1 Solar Energy Share - equal to 150 kWh/month of solar energy
 - Maximum: Number of solar energy shares purchased equal to 100% of 1-year annual average consumption in increments of 150 kwh
 - Example: Average residential customer with 1,200 kWh/month usage could buy up to 8 solar energy shares
 - NPPD reserves the right to limit the maximum for commercial and industrial customers



Community Solar Program Review (cont'd)

➤ Program Length

- Minimum: One month – customer can exit program at anytime
- Maximum: Term length of Power Purchase Agreement (PPA)

➤ Enrollment Fee

- \$50 refundable on 3-year anniversary date

➤ Portability

- Solar participation transferrable within community for enrolled customer. Participation terminated upon relocation outside of community without a community solar project



Community Solar Program – Rate & Billing

- Customer continues to take service under their standard retail rate schedule, and is charged for their total monthly usage at such rate
- For Solar Energy Shares purchased, the cost of solar energy replaces the generation cost included in the bundled retail rate schedule
 - Solar Energy Charge: Pass-through at Power Purchase Agreement (PPA) Price between NPPD and developer
 - 25-year agreement – fixed pricing (5.19 cents/kWh)
 - Blended rate with Scottsbluff Solar I project (5.239 cents/kWh)
 - Base Energy Credit: 5.8 cents/kWh credit reflecting the average cost of generation included in the current residential rate
 - Credit rate will be updated each time standard residential rate is changed
 - Same rate applies to all communities
 - Lease Payment and Gross Revenue Tax apply to both of the above, while rate discounts do not apply

≡ **Scottsbluff Community Solar II Site**

- Project site identified
 - Identified as Landers Soccer complex Site



Community Solar Program Agreements

➤ **NPPD / Developer Power Purchase Agreement (PPA)**

- Stipulates term, security, price of energy, etc. NPPD / Developer Power Purchase Agreement (PPA)

➤ **NPPD / Community Solar Agreement**

- Necessary to minimize cost shifting to non-participating Retail customers/communities
- Stipulate the level of which the community and end-use customers have priority to solar shares. City can assign solar shares to City Accounts.
- Any remaining unsubscribed shares would be a line item on the City of Scottsbluff bill. The difference between the Base Energy Credit as defined in the Community Solar Energy Rider Rate Schedule and the cost of the solar energy as defined as the PPA price

Community Solar Program Agreements (cont'd)

- **NPPD / Developer Generation Interconnection Agreement (GIA)**
 - Stipulates the terms of the interconnection between generator and NPPD facilities
- **NPPD / City of Scottsbluff – Professional Retail Operation (PRO) Agreement**
 - Necessary to tie the terms of the Community Solar Agreement together with the Pro agreement so neither the City or NPPD is out of alignment with either agreement.
- **NPPD / End-use Customer Community Solar Service Agreement**
 - Stipulates the terms and conditions the end-use customer accepts as a community solar shares participant
 - Eligibility, participation level, program length, enrollment, portability, price, etc.

QUESTIONS?

Terry Rajewich
Retail Account Manager
Office: (308) 630-5418
Cell: (308) 641-0621
tkrajew@nppd.com



Nebraska Public Power District

Always there when you need us

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Reports4

Council to consider approving the Community Solar Project Agreement for Scottsbluff Solar II and authorize the Mayor to execute the Agreement.

Staff Contact: Nathan Johnson, City Manager

**COMMUNITY SOLAR PROJECT AGREEMENT FOR
SCOTTSBLUFF SOLAR II**

Between

NEBRASKA PUBLIC POWER DISTRICT

And

CITY OF SCOTTSBLUFF, NEBRASKA

Effective: _____, 2019

Community Solar Project Agreement for Scottsbluff Solar II

Between

Nebraska Public Power District

And

City of Scottsbluff, Nebraska

This Community Solar Project Agreement for Scottsbluff Solar II (Agreement) is made and entered into effective the ____ day of _____, 2019, by and between Nebraska Public Power District, a public corporation and political subdivision of the State of Nebraska (NPPD), and the City of Scottsbluff, a municipal corporation of the State of Nebraska (City), each sometimes hereinafter referred to singularly as "Party" and collectively as "Parties."

RECITALS

WHEREAS, NPPD operates an integrated electric utility system, including facilities for generation, transmission and distribution of electric power and energy at wholesale and retail, and is engaged in generation, transmission, distribution, and sale of electric power and energy; and

WHEREAS, the City owns an electric distribution system which is directly or indirectly connected to NPPD's integrated utility electric system; and

WHEREAS, NPPD and City previously entered into a Professional Retail Operations Agreement dated December 3, 2018 (PRO Agreement), which provides, among other things, for NPPD's lease and operation of City's distribution system; and

WHEREAS, City has, by way of a letter of intent, expressed its desire to participate in a second Community Solar Project with NPPD; and

WHEREAS, NPPD and City desire to enter into this Agreement to set forth certain terms and provisions required for the administration and implementation of said second Community Solar Project.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Parties hereto agree as follows:

ARTICLE I
DEFINITIONS

1. Community Solar Project (a second project known as Scottsbluff Solar II) shall mean the community solar generation project located on a 27-acre parcel (located near the intersection of East 42nd Street and County Road 22) owned by the City and serving participants who are served at retail by NPPD within the City.
2. Community Solar Energy Rider shall mean the NPPD approved Community Solar Energy Rider Rate Schedule for communities served at retail by NPPD, and as the same may be amended from time to time.
3. Base Energy Credit shall mean as the same is defined in the Community Solar Energy Rider.
4. Solar Energy Charge shall mean as the same is defined in the Community Solar Energy Rider.
5. Power Purchase Agreement (PPA) shall mean the PPA between NPPD and Sol Systems, LLC (Sol Systems), pursuant to which NPPD purchases the output of the solar generation facility which is included in the Community Solar Project.

ARTICLE II
TERM AND EFFECTIVE DATE

This Agreement shall become effective on the date first above written and shall have a term of 25 years.

ARTICLE III
DEVELOPMENT OF COMMUNITY SOLAR PROJECT

City has expressed its intent to NPPD to pursue the development of a Community Solar Project with the understanding that portions of the energy output (also referred to as solar energy shares) from said Community Solar Project would be made available for sale by NPPD to end-use customers served by NPPD from the City's distribution system as defined in the PRO Agreement or any extension or replacement thereof.

In accordance with the City's expressed intentions, NPPD has (or will have) entered into the PPA for purchase by NPPD of the energy output from the Community Solar Project. Additionally, NPPD will enter into service agreements with the end-use customers, served by NPPD from the City's distribution system, who desire to purchase solar energy shares, in accordance with the terms set forth in NPPD's Community Solar Energy Rider.

ARTICLE IV
CITY'S OPTION TO PURCHASE SOLAR ENERGY SHARES

NPPD and City agree that all energy sold to NPPD under the PPA is intended to be resold as solar energy shares to end-use customers served from the City's distribution system; provided, however, if NPPD determines that solar energy shares are available for purchase by the City, the City shall have the option to purchase such available solar energy shares and apply the purchased solar energy shares to the City's eligible electric service accounts served by NPPD, as said accounts are identified in Exhibit A.

ARTICLE V
CITY'S PAYMENT OBLIGATION

If in any month less than one hundred percent (100%) of the solar energy shares made available from the Community Solar Project are purchased by end-use customers served by NPPD within the City, or purchased by the City in accordance with Article IV above, the City shall pay NPPD for any such solar energy shares which were not purchased in said month, to compensate NPPD for its payment obligations in purchasing energy under the PPA. The payment owed by City to NPPD, if any, shall be calculated by multiplying the number of unsold solar energy shares in such month by the difference between the Base Energy Credit (in cents per kWh) and the purchase price paid by NPPD (in cents per kWh) under the PPA.

If the PPA provides to NPPD the option to purchase and own the solar generation facilities, and if NPPD exercises said option and acquires and owns the solar generation facilities, the purchase price to be paid by NPPD (in cents per kWh), as was set forth in the PPA, shall continue to be utilized to calculate the City's payment obligation, if any, under this Article V.

If for any month the City has an obligation to make payment to NPPD pursuant to this Article V, the amount of such payment owed by the City shall be included as a separate line item on NPPD's invoice to the City for electric service provided by NPPD.

ARTICLE VI
CONDITIONS AND REQUIREMENTS

The effectiveness of this Agreement and NPPD's concurrence to work jointly with the City for development of the Community Solar Project shall be conditioned upon completion and/or effectiveness of the following:

1. The PPA between NPPD and Sol Systems shall have been entered into.
2. The City must maintain the PRO Agreement, or its replacement, in place during the term of the PPA or any extension thereof.

ARTICLE VII
FAILURE TO HAVE A PROFESSIONAL RETAIL OPERATIONS
AGREEMENT IN FORCE

The City agrees that in the event it fails to keep the PRO Agreement in force with NPPD during the original term of the PPA (or any extension or replacement thereof) as provided in Article VI, that upon the termination of the PRO Agreement, or any replacement thereof, NPPD's obligation to provide retail service in accordance with this Agreement ends and that the City will hold harmless NPPD (and its customers not served by NPPD under the PRO Agreement) from any and all costs incurred by NPPD under the PPA (or incurred by NPPD if NPPD has acquired and owns the solar generation facilities). The City:

1. Agrees to accept NPPD's assignment of the PPA (subject to Sol Systems' approval) and to assume all of NPPD's duties and obligations thereunder, including, but not limited to, NPPD's obligations to make payments under the PPA; or
2. Agrees to purchase from NPPD the solar energy output from the Community Solar Project at the same cost incurred by NPPD under the terms and conditions of the PPA (including, but not limited to, the PPA's original term); this obligation shall apply whether the PPA is still in force or if NPPD has acquired and owns the solar generation facilities.

ARTICLE VIII
FIRST RIGHT OF REFUSAL

If NPPD acquires the solar generation facilities and no longer serves the City under the PRO Agreement, or its replacement, the City shall have a first right of refusal to purchase the solar generation facilities from NPPD. If the City purchases the facilities by exercising this right, the obligations under Article VII shall become null and void and of no force and effect after the date of the transfer of the facilities to the City by NPPD.

ARTICLE IX
SUCCESSORS AND ASSIGNS

Neither Party may assign this Agreement in whole or in part, or any rights granted hereunder, or delegate to a third party any of the duties or obligations hereunder, without the prior written consent of the other Party. In the event that either one or all NPPD generation assets, wholesale power marketing and/or retail operations functions are merged into or become part of another public power entity, such prior written consent shall not be required for the assignment by NPPD to its successor(s) in interest. No assignment of this Agreement shall be effective unless and until the assignee assumes in writing the duties and obligations of the assignor.

ARTICLE X
AMENDMENTS

Neither this Agreement nor any part hereof may be terminated, amended, supplemented, waived or modified except by an instrument in writing signed by the Party against which the enforcement of the termination, amendment, supplement, waiver or modification is sought.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and effective the day and year first above written.

CITY OF SCOTTSBLUFF, NEBRASKA

NEBRASKA PUBLIC POWER DISTRICT

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Reports5

Council to consider approving an agreement with Bid It Bob Auction Service to conduct public auctions of unclaimed and abandoned property in possession of the City and authorize the Mayor to execute the agreement.

Staff Contact: Kevin Spencer, Police Chief

City of Scottsbluff

Agenda Statement

Item No. _____

For Meeting of: February 19th, 2019

AGENDA TITLE:

SUBMITTED BY DEPARTMENT/ORGANIZATION: Police Department

PRESENTATION BY: Kevin E. Spencer, Police Chief

SUMMARY EXPLANATION: The Scottsbluff Police Department is required by state law to dispose of surplus, abandoned and unclaimed property at public auction. Auctions conducted in the past have not been sufficient in disposing of the property or results have been less than adequate. In an effort to streamline our disposal process we would like to enter into an agreement with Bid It Bobs Auction service to conduct public auctions for the department on a regular basis. As property is accumulated it would be delivered to Bid It Bob's in lots for sale. The attached contract lists the rates of commission and conditions. The City of Scottsbluff would still be required to advertise the auction as required by State statute.

.

EXHIBITS

Resolution: Ordinance Contract **XXX** Minutes Plan/Map

Other (specify)

Notification List: None

Further Instructions: None

APPROVAL FOR SUBMITTAL: _____

City Manager

AGREEMENT FOR AUCTION SERVICES

This Agreement for Auction Services ("Agreement") is made between the City of Scottsbluff, Nebraska, a municipal corporation, ("City") and Ryan Hergenreder, doing business as Bid It Bob Auction Service ("Bid It Bob"), dated this ____ day of _____, 2018.

- a. It is the intent of the City and Bid It Bob to contract for services to conduct public auctions ("auctions") of unclaimed and abandoned property in the possession of the City. The auctions may be conducted at the regular auction times for Bid It Bob, however, the City must ensure notice provisions set forth in the Scottsbluff Municipal Code have been complied with prior to the auction.
- b. Unclaimed and abandoned property auctions shall be conducted under an "AS IS, WHERE IS" status and the City will not be responsible for the condition or operating capacity of any property delivered.
- c. Bid It Bob agrees to use its best efforts to conduct the auction and to sell the unclaimed and abandoned property brought to it by the City in good faith and in a professional manner.

AGREEMENT

1. The City, through its Police Department, has unclaimed and abandoned property ("property") in its possession which must be sold according to the Scottsbluff Municipal Code at public auction. The City has attempted public auctions on many occasions with little success and intends to use a commercial auction house in order to generate additional interest in the purchase of the property.
2. Bid It Bob agrees to use its best efforts to sell the property for the City. In consideration of Bid It Bob auctioning the property, the City agrees to pay Bid It Bob the following commission scale from its auction:
Auction Commission Rates/Charges per Lot
(including general merchandise & coins)
 - i. \$0-\$5.00 75% Commission
 - ii. \$5.01-\$10.00 50% Commission
 - iii. \$10.01-\$100.00 20% Commission
 - iv. \$100.01-\$499.99 15% Commission
 - v. \$500.00-\$1,000.00 10% Commission
 - vi. \$1,000.01 and higher 8% Commission

3. Bid It Bob agrees to auction the property as brought over by the City during at least two separate auctions. Any property that does not sell after two separate auctions shall be considered of no value and the City, through its Police Department, agrees to retrieve and dispose of the property following the second auction.

Upon notification to the City's Police Department, the City will retrieve the property within two weeks of the second auction. Provided, however, the two week period may be extended for extenuating circumstances, including but not limited to a public disaster, civil unrest, or a major criminal incident which would render police personnel unavailable to retrieve the property. Following resolution of the extenuating circumstances, the property will be retrieved as soon as possible.

4. The parties agree and acknowledge the City must follow its own Municipal Code at §6-4-4 and provide advanced public notice of all auctions where there will be an attempt to sell the property. The notice provisions must be complied with and when completed, the Police Department of the City will notify Bid It Bob the property will be ready for auction. The Police Department will notify Bid It Bob of any known legitimate ownership claims to any of the property delivered for auction and those items will be removed from the auction until the claim of ownership can be investigated and confirmed. If ownership is confirmed, the City will retrieve the property. If ownership is not confirmed, the property will remain at the auction for sale as soon as practical.

If Bid It Bob is made aware of a claim of ownership of property delivered by the City, Bid It Bob will remove it from the auction, notify the Police Department, and tell the person claiming ownership to go to the Scottsbluff Police Department. Following this procedure, the City will investigate the ownership claim. If the ownership cannot be confirmed, the property will again be delivered to Bid It Bob for auction.

5. The City will deliver the property in lots. There will be no particular schedule of when lots are brought over. It will depend upon when enough property has accumulated to be worth bringing to an auction, in the sole discretion of the City. There may be significant periods of time between delivery of property for auction. The City will notify Bid It Bob of when it will be bring property over for auction with reasonable advanced notice, for Bid It Bob to coordinate the auction.
6. All property auctioned by Bid It Bob will be auctioned "AS IS, WHERE IS". The City does not warrant nor represent any property will be brought in a functional or useful condition. However, the City will not bring items it considers to be trash or junk. The City furthermore will not bring hazardous property, property which is illegal to auction, illegal to possess, contraband or property in such a state of repair it would be dangerous to any purchaser.

7. Following the auction of property and within thirty days thereafter, Bid It Bob will make a full accounting to the City of the amounts of auction, the commission earned through the auction, and the proceeds along with a check made payable to the City for the proceeds of the auction. Bid It Bob shall be allowed to use all means at its disposal to advertise the auction. This would include the use of technology for remote auctions. The winning bidder of a remote auction may be required to pay any shipping costs incurred and Bid It Bib may charge winning bidders for shipping, however, the City will not be liable or charged for any such amounts. This Agreement does not include the auctioning of motor vehicles.
8. The term of this Agreement shall be for one year and will automatically renew, unless either party delivers thirty days advanced notice, in writing, to the other party it has decided to terminate the Agreement.
9. It is the express intent of the parties that this Agreement shall not create an employer-employee relationship. Bid It Bob and its employees shall not be deemed to be employees of the City and employees of the City shall not be deemed to be employees of Bid It Bob. Bid It Bob and the City shall be responsible to its respective employees for all salary and benefits. Neither Bid It Bob, its employees nor the City and its employees shall be entitled to any salary, wage or benefit from the other party, including but not limited to, overtime, vacation, retirement benefit, workers' compensation, sick leave or injury. Bid It Bob shall be responsible for maintaining workers' compensation insurance, unemployment insurance for its employees, for payment of all Federal, State and local and any other payroll taxes with respect to its employees compensation. Bid It Bob shall also carry and maintain commercial general liability insurance of at least \$1,000,000 per occurrence. The City shall not direct or control, in any manner, the way Bid It Bob performs this Agreement. Bid It Bob shall be considered an Independent Contractor.
10. Notification. If either party provides written notice to the other under this Agreement, written notice shall be sent to the following address:

City of Scottsbluff c/o Police Chief 1801 Avenue B Scottsbluff, NE 69361	Ryan Hergenreder Bid It Bob Auction Service 1624 1 st Avenue Scottsbluff, NE 69361
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11. This Agreement may not be assigned without the express prior written consent of either party. The parties agree and acknowledge time is of the essence with respect to the consummation of the transaction contemplated by this Agreement. This Agreement shall be construed according to the laws of the State of Nebraska. No waiver of any breach of any provision of this Agreement will be deemed a waiver of any other breach of this Agreement. No extension of time for performance of any acts

will be deemed an extension of time for performance of any other act. This Agreement may be executed in one or more counterparts, any one of which need not contain the signatures of more than one party, but all counterparts taken together will constitute one and the same instrument.

CITY OF SCOTTSBLUFF,

By _____
Raymond Gonzales, Mayor

Ryan Hergenreder, doing business
as Bid It Bob Auction Service

Attest:

City Clerk

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Reports6

Council to discuss and consider action on dismissing bids received for sanitation services.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Tuesday, February 19, 2019

Regular Meeting

Item Reports⁷

Council to approve bid specifications for a new or demo refuse truck and authorize the city clerk to advertise for bids to be received by March 12, 2019 at 10:00 a.m.

Staff Contact: Anthony Harris, Environmental Services

Agenda Statement

Item No.

For Meeting of: February 19, 2019

AGENDA TITLE: Council to approve to advertise for bids and purchase a new or demo refuse truck.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Environmental Services

PRESENTATION BY: City Manager Nathan Johnson

SUMMARY EXPLANATION: The Environmental Service Department is requesting approval to purchase a new or demo refuse truck for the department.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: The Environmental Service Department is recommending the approval to go out for bids and purchase a new or demo refuse truck to replace an older existing truck. We will use a current truck for a backup/recycling truck.

EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) approve to go out for bids for a new or demo refuse truck

NOTIFICATION LIST: Yes ☒ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

- Kois Brothers
5200 Colorado Blvd.
Commerce City, CO 80022
- Elliott Equipment
4427 S 76th Circle
Omaha, NE 68127
- Southwestern Equipment Company
PO Drawer 219
FM 1384 & Highway 156 North
Justin, TX 76247
- Nebraska Environmental Products
5360 Alvo Road
Lincoln, NE 68514
- Floyd's Truck Center
322 S Beltline Hwy East
Scottsbluff, NE 69361
- Scott Nelson
PO Box 70
Dodge Center, MN 55927
- Faris Machinery
5770 E 77th Avenue
Commerce City, CO 80022

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 11/15/12 City Clerk

**CONTRACT DOCUMENTS
FOR
SANITATION VEHICLE
(Truck, Cab, Chassis and Packer Body)**



**City of Scottsbluff, Nebraska
2525 Circle Drive
Scottsbluff, Nebraska 69361**

February 2019

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CITY OF SCOTTSBLUFF, NEBRASKA
ADVERTISEMENT FOR BIDS
SANITATION VEHICLE, CAB, & CHASSIS - SANITATION TRUCK

Sealed bids will be received by the City of Scottsbluff, Nebraska at the office of the City Clerk, 2525 Circle Drive, Scottsbluff, NE 69361, until 10:00 a.m., (M.S.T.) March 12, 2019, for furnishing one new or Demo Sanitation Vehicle complete with truck, cab, chassis, and Packer Compactor body.

Complete contract/bidding documents are available and may be obtained from the City of Scottsbluff at the above referenced address. Bids shall be submitted in a sealed envelope addressed to the City of Scottsbluff with the name "Bid for Sanitation Vehicle" and include the date and time of bid opening.

The City reserves the right to reject any and/or all proposals, waive any informality in the proposals received and to accept the proposals it deems most beneficial to the City.

/s/Kimberley Wright, City Clerk

Publish 3F: February 22, 2019
 March 1, 2019
 March 8, 2019

INFORMATION TO BIDDERS

Bids will be received by the City of Scottsbluff, Office of the City Clerk (hereinafter called the 'OWNER'), at the City of Scottsbluff, 2525 Circle Drive, Scottsbluff, Nebraska 69361 in accordance with the advertisement for bids and then publicly opened and read aloud.

DEFINED TERMS

Terms used in these Instructions to Bidders which are defined in the Standard General Conditions of the Construction Contract have the meanings assigned to them in the General Conditions.

The term 'Bidder' means one who submits a Bid directly to OWNER, as distinct from a sub-bidder, who submits a bid to a Bidder.

The term 'Successful Bidder' means the lowest, qualified, responsible and responsive Bidder to whom OWNER (on the basis of OWNER's evaluation as hereinafter provided) makes an award.

The term 'Bidding Documents' includes the Advertisement or Invitation to Bid, instructions to Bidder, the Bid Form, and the proposed Contract Documents (including all Addenda issued prior to receipt of Bids).

COPIES OF BIDDING DOCUMENTS

Complete sets of the Bidding Documents in the number and for the deposit sum, if any, stated in the Advertisement or Invitation to Bid may be obtained from the City of Scottsbluff.

Complete sets of Bidding Documents must be used in preparing Bids; OWNER does not assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

OWNER in making copies of Bidding Documents available on the above terms do so only for the purpose of obtaining Bids on the Work/Supply of Equipment and do not confer a license or grant for any other use.

EXAMINATION OF CONTRACT DOCUMENTS

It is the responsibility of each Bidder before submitting a Bid, to:

Examine the Bidding Documents thoroughly,

Consider Federal, State and Local Laws and Regulations that may affect cost, progress, performance or furnishing of the Work,

Study and carefully correlate Bidder's observations with the Bidding Documents, and

Notify Director of Environmental Services of all conflicts, errors or discrepancies in the Bidding Documents.

The submission of a Bid will constitute an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Request for Bids, that without exception the Bid is premised upon performing and furnishing the Work (work and supply of equipment are of the same meaning throughout this document) required by the Bidding Documents, and such means, methods, techniques, sequences and procedures as may be indicated in or required by the Bidding Documents, and that the Bidding Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance and furnishing for the Work.

Reference is made to the Supplementary Conditions for identification of:

Provisions concerning responsibilities for the adequacy of data furnished to prospective Bidders on possible changes in the Bidding Documents due to differing conditions.

INTERPRETATIONS AND ADDENDA

All questions about the meaning or intent of the Bidding Documents are to be directed to the Director of Environmental Services. Interpretations or clarifications considered necessary by Director of Environmental Services in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Director of Environmental Services as having received the Bidding Documents. Questions received less than ten (10) days prior to the date for opening of Bids may not be binding. Oral and other interpretations or clarifications will be without legal effect.

Addenda may also be issued to modify the Bidding Documents as deemed advisable by OWNER.

SUBMISSION OF BIDS

Bids shall be submitted at the time and place indicated in the Advertisement or Invitation to Bid and shall be enclosed in an opaque sealed envelope, marked with the Project title and name and address of the Bidder and accompanied by the Bid security and other required documents. If the Bid is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with the notation "BID ENCLOSED" on the face of the envelope.

BIDS TO REMAIN SUBJECT TO ACCEPTANCE

All bids will remain subject to acceptance for sixty (60) days after the day of the Bid opening, but OWNER may, in its sole discretion, release any Bid and return the Bid security prior to that date.

BID FORM

The Bid Form is included with the Bidding Documents; additional copies may be obtained from the OWNER.

All blanks on the Bid Form must be completed in ink or typed.

Bids by corporations must be executed in the corporate name by the president or vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.

Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

All names must be typed or printed below the signature.

The Bid shall contain an acknowledgment of receipt of all Addenda (the numbers of which must be filled in on the Bid Form).

The address and telephone number for communication regarding the Bid must be shown.

QUALIFICATIONS OF BIDDERS

Bidder furnishing the complete vehicle as stated herein must be an authorized franchise dealer and full service center licensed for the type of truck to be furnished. Bidder shall be located within a fifty mile radius of Scottsbluff, Nebraska.

Equipment suppliers shall have a minimum of two years as a factory authorized dealer/distributor and service center stocking parts and providing service.

CONTRACT TIME

The number of days within which, or the dates by which, the Work is to be completed is set forth in the Bid Documents and Agreement.

LIQUIDATED DAMAGES

Provisions for liquidated damages, if any, are set forth in the Bidding Documents.

SUBSTITUTE OR 'OR-EQUAL' ITEMS

The Contract, if awarded, will be on the basis of materials and equipment described in the Specifications without consideration of possible substitute or 'no-equal' items. Whenever it is indicated in the Specifications that a substitute or 'or-equal' item of material or equipment may be furnished.

SUBCONTRACTORS, SUPPLIERS AND OTHERS

No BIDDER shall be required to employ any Subcontractor, Supplier, other person or organization against whom BIDDER has reasonable objection.

NOTIFICATION AND WITHDRAWAL OF BIDS

Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are submitted at any time prior to the opening of Bids.

OPENING OF BIDS

Bids will be publically opened. An abstract of the amounts of the base Bids and major alternates (if any) will be made available to Bidders after the opening of Bids.

AWARD OF CONTRACT

OWNER reserves the right to reject any and all Bids, to waive any and all informalities not involving price, time or changes in Work and to negotiate contract terms with the Successful Bidder, and the right to disregard all nonconforming, non-responsive, unbalanced or conditional Bids. OWNER also reserves the right to reject the Bid of any Bidder if OWNER believes that it would not be in the best interest of the City and/or Project to make an award to that Bidder, whether because the Bid is not responsive or the Bidder is unqualified or if doubtful financial ability or fails to meet any other pertinent standard or criteria established by OWNER. Discrepancies in the multiplication of units of Work and unit price will be resolved in favor of the written unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

In evaluating Bids, OWNER will consider the qualifications of the Bidders, whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Documents or prior to the Notice of Award.

OWNER may consider the qualifications and experience of Subcontractors, Suppliers, and other persons and organizations proposed for those portions of the Work as to which the identity of Subcontractors, Suppliers, and other persons and organizations must be submitted as provided in the Supplementary Conditions. OWNER also may consider the operating costs, maintenance requirements, performance data and guarantees of major items of materials and equipment proposed for incorporation in the Work when such data is required to be submitted prior to the Notice of Award.

OWNER may conduct such investigations as OWNER deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of Bidders, proposed Subcontractors, Suppliers and other persons and organizations to perform and furnish the Work/Equipment in accordance with the Bidding Documents to OWNER's satisfaction within the prescribed time.

If the contract is to be awarded, it will be awarded to the Bidder whose evaluation by OWNER indicates to OWNER that the award will be in the best interest of the Project. The right is reserved in the interest of the City of Scottsbluff to reject any or all Bids and to waive any informality in the Bids received.

If the contract is to be awarded, OWNER will give the Successful Bidder a Notice of Award

within sixty (60) days after the day of the Bid opening.

SIGNING OF CONTRACT

When OWNER gives a Notice of Award to the Successful Bidder, it will be accompanied by the required number of unsigned counterparts of the Contract with all other written Bidding Documents attached. Within fifteen (15) days thereafter, BIDDER shall sign and deliver the required number of counterparts of the Contract and attached documents to OWNER with the required Bonds. Within ten (10) days thereafter OWNER shall deliver one (1) fully signed counterpart to BIDDER.

SUPPLEMENTARY CONDITIONS

GENERAL

The General Conditions included herein are modified as follows:

ARTICLE 1 - PAYMENTS TO BIDDER AND COMPLETION

The City will make payment within thirty (30) days of receipt and approval of equipment.

ARTICLE 2 - BOND AND INSURANCE

It is the sole responsibility of the Subcontractors, Suppliers, and other persons and organizations to provide full insurance on all equipment described herein while vehicle is in their possession until delivery and final acceptance by the City's, Director of Environmental Services.

BIDDERS RESPONSIBILITY & FURNISHED ITEMS

Truck Chassis:

The City will require that the equipment be furnished within the following time schedule:

The bidder shall be required to deliver the vehicle within ninety (90) calendar days of the date of the Notice of Award. If the bidder cannot meet this schedule, the bidder shall so note on the Bid/Quotation Form.

Company providing chassis will be responsible for delivering chassis to awarded Packer Body company. Company providing chassis is responsible for notifying City of Scottsbluff when chassis is delivered to Packer Body Company.

If the vehicle is not delivered on or before the date as stated herein for completion, or as may be extended by the City, the Bidder/Supplier shall pay the Owner liquidated damages in the amount of \$100.00 per day for each and every consecutive calendar day that the equipment has not been delivered/incomplete after the date set for completion or the date noted by the Bidder on the Bidding Documents Form in the event the City deems this necessary.

Packer Body:

The City will require that the equipment be furnished within the following time schedule:

The bidder shall be required to deliver the Packer body within forty (40) calendar days of the date of the delivery of the chassis to the Packer body company. If the bidder cannot meet this schedule they shall so note on the Bid/Quotation Form.

The completed equipment, truck, chassis and Packer body shall be delivered to the City of Scottsbluff- Environmental Services located at 609 E. 2nd Street, Scottsbluff, NE 69361.

If the Packer body is not delivered on or before the date fixed for completion, or as may be

extended by the City, the bidder shall pay the OWNER liquidated damages in the amount of \$100.00 per day for each every consecutive calendar day that the equipment has not been delivered/incomplete after the date set for completion or the date noted by the Bidder on the Bid/Quotation Form in the event the City deems this necessary.

DELIVERY AND MANUFACTURER WARRANTY

Chassis and Packer body manufacturers shall each provide two hours of instruction at the City of Scottsbluff- Environmental Services located at 609 E. 2nd Street, Scottsbluff, NE 69361.

Suppliers shall include a minimum of two hours operational and maintenance instruction to be performed upon delivery of the complete unit. The supplier shall notify the City in advance for scheduling the introductory operations. Two copies of operational manuals and parts books shall be furnished with the equipment upon final delivery.

A copy of the manufacturer warranty and brief summary shall be provided with all equipment at the time of delivery. The Truck warranty shall be a minimum of 24 months bumper to bumper and the Packer Body a minimum of 12 months.

POINTS OF CONTACT

City of Scottsbluff 2525 Circle Drive Scottsbluff, NE 69361	Anthony Harris, Director of Environmental Services, (308) 630-0879 Wayne Lund, Lead Maintenance Mechanic, (308) 630-6268
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CONTRACT INFORMATION

BID FORM

1. PROJECT: Bidding documents for a “New or Demo Sanitation Truck including, Cab, Chassis, Packer Body and Compactor for the City of Scottsbluff, Nebraska.
2. THIS BID IS SUBMITTED TO: City of Scottsbluff
 2525 Circle Drive
 Scottsbluff, Nebraska 69361
 Telephone: (308) 630-6221
 Fax: (308) 630-6294
3. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an contact with OWNER, in the form included in the Contract Documents, to supply a new Sanitation Truck as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid, and in accordance with the other terms and conditions of the Contract Documents.
4. BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for forty-five (45) days after the day of the Bid opening. BIDDER shall sign and submit the Agreement with the Bonds (if applicable) and other documents required by the Bidding Requirements within fifteen (15) days after the date of OWNER’s Notice of Award.
5. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
6. BIDDER has examined copies of all the Bidding Documents and or the following Addenda
(receipt of all which is hereby acknowledged):

ADDENDUM NUMBER(S)	DATED

7. BIDDER is familiarized with the nature and extent of the Contract Documents. and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the work.
8. BIDDER has given OWNER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to BIDDER.

9. This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain from itself any advantage over any other Bidder or over OWNER.

10. Other representation required by Laws and Regulations.

11. BIDDER will supply the equipment as set forth in the Contract Documents for the following prices.

12. BIDDER agrees that the completion of work will be as follows:

The bidder shall be required to deliver the vehicle within ninety (90) calendar days of the date of the Notice of Award. If the bidder cannot meet this schedule, the bidder shall so note on the Bid/Quotation Form.

If other completion dates are proposed, please list as an exception following:

List – other completion/delivery date

13. If no exception is taken to the specified completion, the OWNER and BIDDER agree that as liquidated damages for delay (but not as penalty) BIDDER shall pay OWNER One Hundred Dollars (\$100.00) per day for each day that expires after the time specified until the work is complete.

14. The terms used in this Bid which are defined in the General Conditions of the Bidding Document included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

**BID FORM
TRUCK, CAB & CHASSIS
SANITATION VEHICLE**

The bidder proposes and agrees, if the bid is accepted, to furnish equipment meeting or exceeding the minimum specifications specified for the contract price and within the time indicated in this bid. This bid will remain subject to acceptance for thirty (30) days after the date of bid opening.

Bidder shall supply all shop drawings of truck, cab and chassis.

Bidder shall use and complete all items on the bid forms.

A copy of the manufacturer's warranty shall be attached to the bid forms (minimum 2 years).

**TRUCK, CAB & CHASSIS
SANITATION VEHICLE**

Includes furnishing, servicing, and delivering to Packer Body Company operation and maintenance instruction and all other items necessary to complete the equipment transaction; except those items specifically listed hereafter for the following Lump Sum Price:

1 each at:

_____	\$	_____
(Words - Lump Sum Price)		(Figures L.S.)

List: Make and Model: _____

Delivery if other than 90 calendar days: (specify): _____
Total Calendar Days

List: Factory Authorized Parts & Service Center

_____	_____
Address	Years at Present Location

CONTACTS:

Parts: _____	Service: _____
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Telephone: _____	Telephone: _____
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PACKER BODY & COMPACTOR

The bidder proposes and agrees, if the bid is accepted, to furnish equipment meeting or exceeding the minimum specifications specified for the contract price and within the time indicated in this bid – Square Body or equal. This bid will remain subject to acceptance for thirty (30) days after the date of bid opening.

A copy of the manufacturer's warranty shall be attached to the bid forms.

Packer Body & Compactor

1 each at:

_____ \$ _____
(Words - Lump Sum Price) (Figures L.S)

Manufacturer: _____

Model: _____

DELIVERY (40 calendar days specified): _____
After receipt of truck (cab and chassis) Total Calendar Days

**SPECIFICATION
TRUCK, CAB, CHASSIS, & DUMP BODY**

GENERAL

The truck, cab, and chassis shall be capable of carrying a minimum nine (9) ton payload and shall be new or demo, with twin screw type tandem axle and shall be modified by the bidder to be compatible with the Packer body and compactor unit.

Details/Specified
Unit Proposed
By Bidder

TRUCK, CAB MINIMUM SPECIFICATIONS

MAKE: _____

MODEL: _____

MINIMUM SPECIFICATIONS

1. **OPERATING WEIGHT:**

☐ G.V.W. minimum of 60,000 pounds _____

Axle ratings:

☐ Front axle minimum 16,000 pounds _____

☐ Rear axle 40,000 pounds (twin screw tandem)
Single speed with ratio compatible with engine
and transmissions _____

☐ Equipped with manual differential lock from cab _____

2. **SUSPENSIONS:**

☐ Heavy duty front shock absorbers _____

☐ Heavy duty rear shock absorbers 40,000# or equivalent _____

☐ Spring rating 20,000 pounds flat leaf front _____

☐ Spring rating 40,000 pounds rear _____

☐ Oil lubricated front wheel and rear wheel hubs _____

☐ Fore./Aft/Transverse/Control Rods _____

Axle Related Items:

- ☐ 56 inch axle spacing _____
- ☐ Greaseable drag link and tie rods _____

3. **BRAKES:**

- ☐ ABS with diagnostics without traction enhancement _____
- ☐ Air brakes front and rear _____
- ☐ Bendix, AD-9, air dryer with heater mounted under cab _____
- ☐ All brake linings non-asbestos _____
- ☐ Equipped with air parking brake _____
- ☐ Manual drain cocks on air tanks _____

4. **TRANSMISSION:**

- ☐ Allison automatic transmission 6 speed with auto neutral option & PTO provision _____
- ☐ Transmission oil cooler _____
- ☐ Equipped with transmission filter _____

POWER TRAIN:

5. **ENGINE:**

- ☐ CUM ISC-350 350 HP @ 2000 RPM, 2200 GOV, 1000 LB/FT @ 1400 RPM (or equal) _____
- ☐ Engine mounted oil check and fill _____
- ☐ DR 12V 160 AMP Quadra mount Pad Alternator with Remote battery volt sense _____
- ☐ Full flow oil filter _____
- ☐ Electronic engine integral shutdown protection system _____

6. **ENGINE EQUIPMENT:**

- ☐ DELCO 12V 38MT HD starter with integrated magnetic switch _____
- ☐ Air cleaner dry type _____
- ☐ Coolant filter/conditioner, fleet guard spin-on type _____
- ☐ Coolant recovery system _____
- ☐ Cooling system capacity heavy duty radiator _____
- ☐ Heavy duty radiator for hydraulic pump _____
- ☐ Engine block heater, 1,000 watt 115 volt _____
- ☐ Exhaust system single vertical exhaust system with muffler _____
- ☐ Clutch fan _____
- ☐ Fuel water separator filter _____
- ☐ Oil cooler, engine mounted disposable oil filter _____

7. **STEERING:**

- ☐ Power steering will be furnished _____

8. **TIRE/WHEELS:**

- ☐ Front tires 16 ply radials tubeless w/all season tread _____
- ☐ Rear tires 16 ply radials tubeless extra waste handler lugs style _____
- ☐ Wheels - 10 hole steel disc – hub ported style _____
- ☐ One spare tire 16 ply & wheel as specified above for rear tires _____

9. **FUEL TANK:**

- ☐ Steel, 70 gallon (minimum) 25 inch diameter type tank _____

10. **FRAME:**

- ☐ Two (2) front and rear mounted tow hooks bolted to frame. _____

11. **ELECTRICAL SYSTEM:**

- ☐ Two (2) batteries minimum of 1500 cold cranking Amps _____
- ☐ PTO mode brake override – service brake applied or park brake not applied _____
- ☐ PTO mode cancel vehicle speed – 5 MPH _____

12. **CAB EQUIPMENT**

- ☐ Standard conventional with tilting hood and fenders _____
- ☐ Two (2) 7" x 16" side mounted with round spotting mirrors, with extra left hand spot mirror - 8" and two extra spot mirror on right side. _____
- ☐ High back air ride seat on driver's side with arm rest on both sides _____
- ☐ High back air ride seat on passenger side with arm rest on both sides _____
- ☐ Seat belts retractable to lap and shoulder, seats _____
- ☐ Heavy duty vinyl seats _____
- ☐ Rubber floor mats/additional floor mats _____
- ☐ Sun visors _____
- ☐ Assistive handle for easy access to cab _____
- ☐ Windshield wipers intermittent speed equipped with windshield washer _____
- ☐ Interior dome lamp w/integral 3 way activated Switch by driver's door _____
- ☐ 12 volt dash mounted electrical outlet _____
- ☐ Single air horn, single electric horn _____
- ☐ Keyed lockable doors _____

- ☐ Cab constructed of steel or aluminum or combination _____
- ☐ Cab framing reinforced floor _____
- ☐ Cab mounts two point hinges _____
- ☐ Bumper full width wrap around _____
- ☐ Headlights equipped with turn signal lights front _____
- and back and switches, warning lights with buzzers _____
- ☐ Integral stop/tail/backup lights _____
- ☐ Steering wheel size approximate 18" _____
- ☐ Mud flaps, front and rear duals _____
- ☐ Colored flat screen monitor shall be mounted in the _____
- cab and be fully adjustable with split screen option so _____
- all camera views can be displayed at one time and _____
- automatically switch to full screen back up camera _____
- when unit is shifted to reverse _____

13. **INSTRUMENT PANEL AND GAUGES:**

- ☐ Circuit protectors, self-resetting circuit breakers _____
- ☐ Electronic engine hour meter _____
- ☐ Electronic tachometer _____
- ☐ Dual air pressure gauge with buzzer _____
- ☐ Engine coolant temperature gauge _____
- ☐ Transmission temperature gauge _____
- ☐ Engine oil pressure gauge _____
- ☐ Fuel gauge _____
- ☐ Speedometer _____
- ☐ Voltmeter _____
- ☐ Instrument panel, adjustable lighting _____
- ☐ Equipped with clearance lights and ID lights _____

14. **CAMERAS:**

- ☐ Two (2) color cameras will be provided: _____
- 1st mounted on the tailgate below the strobe light _____
- 2nd mounted in the hopper area _____
- ☐ Protective cases shall be provided for the cameras _____
- ☐ All cameras shall have shields to minimize sun glare _____

15. **OPERATOR ENVIRONMENT:**

- ☐ Heavy duty heater and defroster _____
- ☐ AM/FM/ Stereo Radio with front AUX port _____
- ☐ Air conditioning/heavy duty blower _____

16. **PAINTING:**

- ☐ Minimum one coat of primer and finish coat of white _____
- in color _____
- ☐ Frame standard black chassis paint _____
- ☐ Front and rear wheels paint - vendor white _____

17. **MISCELLANEOUS:**

- ☐ Back up alarm _____
- ☐ Triangle reflectors _____
- ☐ Two (2) complete set of parts, service and operator's manuals _____
- ☐ Five pound fire extinguisher mounted in cab _____
- ☐ First aid kit _____

18. **WARRANTY:**

- ☐ List manufacturers standard warranty _____
- ☐ Bidder shall attach copy of warranty _____
- ☐ Minimum two year basic vehicle warranty _____
- ☐ Two year unlimited warranty on engine _____
- ☐ Two year unlimited warranty on drive train components, transmission, drive axles (differential assemblies, axle shaft and axle housings), steering axles (beam, spindles, kingpins, bearings), and steering arms _____
- ☐ Two year unlimited cab structure and sheet metal (conventional hoods) _____
- ☐ Five year unlimited warranty cab corrosion _____
- ☐ Five year unlimited warranty frame rails and cross members _____
- ☐ List optional warranties and cost _____
- ☐ Repairs must be made in the first two years with unlimited warranty and completed in no more than two (2) calendar days at no charge to customer _____
- ☐ Towing included for the 1st two (2) years _____

SPECIFICATIONS

PACKER BODY & COMPACTOR

It is the intent of this specification to describe a hydraulically actuated refuse Packer body with the following minimum specifications considered necessary to perform the work assigned and will be the product of a manufacturer actively engaged in the production of refuse collection equipment and will embody their latest improvements in design and construction. The body's construction and specifications shall be in compliance with the applicable standards as promulgated by the American National Standards Institute (ANSI Z245.1)

GENERAL

The compactor body is an automated container loading and dumping device and shall meet Square Box Specifications or equal and will have a minimum capacity of 33 cubic yards and be capable of compacting refuse and ejecting refuse from the body in a stationary manner. The receiving hopper area will be approximately 4 cubic yards and will accommodate up to and including 95 gallon cart style containers without damage.

MINIMUM SPECIFICATIONS

Details/Specified
Unit Proposed
by Bidder

1. BODY CONSTRUCTION:

- ☐ Body Capacity – 33 CY including rear tailgate and hopper capacity _____
- ☐ Hopper – at least 4 CY usable capacity with Hopper sides of a flat design with horizontal channel reinforcing. _____
- ☐ Hopper floor to be flat full width and shall not have inboard guide rails or a trough. _____
- ☐ Tailgate will constructed with 10 Gauge 50, 000 psi Yield Strength Steel _____
- ☐ Compacter plate shall be hydraulically activated _____
- ☐ The compaction plate shall be constructed of ¼” Thick – 50,000 psi strength steel reinforced with vertical and horizontal boxed sections _____
- ☐ The body is to be equipped with a hinge access door located on the side opposite the container loader. _____
- ☐ Body shall have a rear under ride guard _____
- ☐ Body shall have tailgate support props _____
- ☐ Rear mud flaps and rear fenders _____
- ☐ Remote lubrication system accessible from ground level _____
- ☐ Hand rails and steps or ladder for easy access included _____

2. TAILGATE:

- ☐ Tailgate should be top-hinged and hydraulically raised/ lowered/locked with two hydraulic cylinders. _____
- ☐ The tailgate shall be operated from a control switch located within easy reach of the operator inside the cab. _____

- ☐ The lower inside perimeter shall be equipped with a replaceable watertight seal. _____
- ☐ Unit will have an audible warning buzzer when the tailgate is unlocked and while being raised/lowered. _____
- ☐ Rear door locks – the rear door shall be secured by locks at two points on the lower perimeter. _____
- ☐ The locks shall be actuated by a hydraulic cylinder _____
- ☐ The rear door shall be automatically latched and unlatched in sequence with the rear door hydraulic lift cylinders. The latch hook shall be constructed of 1” thick -100,000 psi yield strength steel _____

3. **CONTAINER LOADER AND GRIPPER:**

- ☐ The container loader used in conjunction with the compaction body will provide means to extend, clamp, raise, dump and return 30 through 95 gallon cart style containers designed for automated collection _____
- ☐ The lift base shall support the lift arm, the dump arm the level pivot, the level link, the pivot link, and the reach link. The lift base shall rest atop the chassis frame rails for superior vertical distribution of loads induced into the chassis frame rails _____
- ☐ The lift arm shall consist of a fabricated structure with a structural tube to serve as support for the dump arm _____
- ☐ The dump arm shall consist of a structural tube that will support the appropriate grabber _____
- ☐ The level pivot shall be a fabricated channel _____
- ☐ The level link shall be a structural tube machined at each end for steel spherical bearings or brass bushings or similar and two (2) pins _____
- ☐ The pivot link shall be a structural tube machined on top and a spherical bearing or brass bushings or similar on the bottom end _____
- ☐ The reach link shall consist of two (2) parallel structural tubes linked mid-span _____
- ☐ Container loader shall be actuated by no less than three (3) hydraulic cylinders and shall raise the lift carriage to the dump position and return to the disengage position _____
- ☐ The container loader shall be capable of a complete cycle, which includes grip, lift, dump, lower, and un-grip in a maximum of 8 seconds _____
- ☐ The lift controls shall be self-centering type, returning to the neutral position when released. These controls shall have direct oil flow via a three (3) section “on-command” valve _____
- ☐ The packer button controls shall be electrical push _____

button located in the cab convenient to the operator. Separate push buttons shall be provided for “Pack” and “Retract” to provide complete packer panel movement control in either direction. Pushing the “Pack” button shall automatically extend and retract the packer panel for a complete cycle.

- ☐ The track reach (extend/retract) shall be actuated by a hydraulic cylinder with hardened and chrome plate rods _____
- ☐ The container loader shall be capable of grasping container located 6” from the 96” wide envelope of the truck (containers placed directly next to the truck can be collected) _____
- ☐ The container loader shall be capable of gripping and dumping a container that is positioned a minimum of 48” above the trucks ground level _____
- ☐ The container loader shall be capable of reaching a minimum of 84” from the side of the body to the center of a 95 gallon cart container _____
- ☐ The container loader shall be capable of gripping containers placed within a foot of one side of the unit _____
- ☐ The container loader shall combine the lift arm raise and container dump function into one liver for ease of operation _____
- ☐ The container loader shall be within the 96” road limit in the travel position with the grippers in the full lower position _____
- ☐ The operator must have unrestricted view of the packer plate from inside the cab _____
- ☐ The container loader must extend in a linear horizontal motion _____
- ☐ No portion of the container loader shall have less than 13” of ground clearance in the stowed position _____
- ☐ When in the dump position, the highest point on a 95 gallon cart container shall not exceed 120” above the truck _____
- ☐ The container loader shall incorporate an inter-lock to prohibit the possibility of dumping the contents of the container outside the confinement of the hopper _____
- ☐ The container dump angle shall be a minimum of 45 degrees to ensure complete dumping and transfer of the containers contents into the hopper _____
- ☐ Hydraulic reservoir behind cab not acceptable _____
- ☐ The container griper shall incorporate an adjustable hydraulic circuit limiting the radial force applied to the container. _____
- ☐ The standard gripper shall be capable of handling _____

30 through 95 gallon containers designed for automated collection

4. **PACKING MECHANISM:**

- ☐ The Packer plate shall be actuated by two hydraulic cylinders mounted in the horizontal plane. _____
- ☐ The cylinder shall be connected to the packer plate by trunion mountings _____
- ☐ The packer plate shall be capable of traversing the entire length of the body and shall be capable of exerting a minimum of 2000 psi of force across the face of the packer plate _____
- ☐ The packing mechanism shall operate such that the pack cycle terminates automatically prior to the Packer plate contacting the rear door _____
- ☐ Packer plate shall be mounted on replaceable steel wear strips _____
- ☐ Packer lock-out - the packing mechanism shall be equipped with the capability to prevent containers from being dumped behind the Packer plate _____
- ☐ Packing mechanism cylinders shall be a three stage, 5 ½ x 4 ½ x 3 ½ bore, double acting and have chrome plated shafts. They are mounted above the floor to prevent damage and are attached by 2" diameter pivot pins. _____

5. **HYDRAULIC SYSTEM:**

- ☐ The unit shall be equipped with a transmission mounted pump. Live power _____
- ☐ Low RPM displacement design with a priority flow control device and dry-valve to control the pump _____
- ☐ It will deliver a minimum of 16 GPM, 750 engine RPM to operate the lift at engine idle _____
- ☐ The hydraulic pump should be adequate enough to allow shift to neutral and accelerate _____
- ☐ Compaction cycle control shall be push button control from inside the truck cab with an electric-over-air operated spool valve _____
- ☐ Oil reservoir shall be 1 1/2 times the capacity of the hydraulic system. Vent will be metal cap _____
- NOT FILTER TYPE**
- ☐ Shall be mounted on the side opposite the container loader device _____
- ☐ An oil sight level gauge to permit visual determination of the oil in the reservoir _____
- ☐ Hydraulic system shall be equipped with a hydraulic oil filter on the return line inside on the top of the tank _____

- with a 100 wire mesh suction strainer
- ☐ There will be a high pressure in-line filter of 10 micron capability in the pressure line ahead of the main control valve. The filter will be of the replaceable element type. _____
- ☐ Hydraulic system will be equipped with a pressure detection device to ensure a maximum of 2500 psi operating pressure _____
- ☐ The hydraulic system shall operate at a pressure of 1800 psi and shall be capable of operating at a pressure of 2000 psi _____

6. **PAINING:**

- ☐ Two (2) coats of rust inhibiting primer are to be applied prior to the finish coat white in color to match cab _____
- ☐ Body shall be properly prepared free from weld slag, greases and oils _____

7. **MISCELLANEOUS:**

- ☐ Should be equipped with ladder on Packer body _____
- ☐ The compaction body shall have all necessary warning decals, lights and reflectors to meet State and Federal highway standards _____
- ☐ Additional working lighting should be provided Equipped with front and rear strobe lights on body that has separate switch in cab _____
- ☐ Equipped with spot light mounted on back of body hooked to backup lights _____
- ☐ Two complete sets of parts, service and operation manuals _____

8. **WARRANTY:**

- ☐ List manufacturer's standard warranty _____
- ☐ Bidder shall attach copy of warranty _____
- ☐ One year unlimited warranty on all parts _____
- ☐ One year unlimited warranty on all labor _____
- ☐ One year unlimited warranty on all construction _____
- ☐ Repairs must be made in the first year with unlimited warranty and completed in no more than five (5) calendar days _____
- ☐ If repairs are made by the City in the first year, the City will be reimbursed for labor and parts _____

9. **CONTRACT NEGOTIATIONS:**

The City of Scottsbluff reserves the right to negotiate any and all items in the formal contract as they may relate to the Specifications, etc. found in the Request for Bids.