

CITY OF SCOTTSBLUFF
City of Scottsbluff Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
February 21, 2017
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Council Presentation
 - a) Council to present an award to Howard Olsen, Jr. for his service as Scottsbluff City Attorney for 27 years.
7. Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.):
 - a) Approve the minutes of the February 6, 2017, Regular meeting
 - b) Approve the absence of Council Member Colwell from the February 6, 2017 Regular Meeting.
 - c) Council to consider approval of plans and specifications for the Sanitary Sewer Main & Siphon Project and authorize the City Clerk to advertise for bids to be received prior to 10:00 a.m. March 14, 2017.
 - d) Council to authorize the City Clerk to advertise for sealed bids to sell the 1996 Freightliner Fire Truck, such bids to be received prior to 2:00 p.m. on March 24th, 2017.
8. Claims:
 - a) Regular Claims
9. Financial Report:
 - a) Council to receive the January 2017 Financial Report
 - b) Council to receive the Quarterly Financial Report
10. Bids & Awards:

- a) Council to consider awarding the bid for Professional Planning services for the East Overland Business Corridor Revitalization to studioINSITE in the amount of \$39,888 and authorize Mayor to sign agreement.
- 11. Public Hearings:
 - a) Council to conduct a Public Hearing at 6:05 p.m. for the One and Six Year Street Improvement Plan and approve the Resolution.
- 12. Subdivisions & Public Improvements:
 - a) Council to consider a preliminary plat of Lots 1-10, Block 3, Lots 1-8, Block 4, Lots 1-5, Block 5, Hilltop Estates.
- 13. Reports from Staff, Boards & Commissions:
 - a) Council to consider a contract with Kirk Bernhardt as the City's Softball Coordinator and authorize the Mayor to execute the contract.
 - b) Council to consider an Economic Development Assistance Agreement with Regional West Health Services and authorize the City Manager to execute the agreements as the Economic Development Program Administrator.
 - c) Council to consider the change orders for the New Rescue Truck and authorize the Mayor to execute the documents.
 - d) Council to discuss and receive update on recreation center.
 - e) Council to receive presentation and consider adoption of the City Council Code of Conduct.
- 14. Resolution & Ordinances:
 - a) Council to consider an Ordinance annexing a tract of land in portions of Sections 11, 12, and 13 in Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County (known as 42nd Street from Avenue I to 5th Ave, including the Landers Soccer Complex).
- 15. Executive Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.
- 16. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
- 17. Council reports (informational only):
- 18. Scottsbluff Youth Council Representative report (informational only):
- 19. Adjournment.

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item C.Pres.1

Council to present an award to Howard Olsen, Jr. for his service as Scottsbluff City Attorney for 27 years.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Consent1

Approve the minutes of the February 6, 2017, Regular meeting

Staff Contact: Cindy Dickinson, City Clerk

Regular Meeting
February 6, 2017

The Scottsbluff City Council met in a regular meeting on February 6, 2017 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on February 3, 2017, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in city hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on February 3, 2017.

Mayor Randy Meininger presided and City Clerk Dickinson recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Randy Meininger, Raymond Gonzales, Scott Shaver and Mark McCarthy. Also present was City Manager Johnson and City Attorney Kent Hadenfeldt. Absent: Jordan Colwell. Mayor Meininger asked if there were any changes to the agenda. City Clerk Dickinson informed the Council that the following agenda items have been pulled from the agenda : 9d, Economic Development Assistance Agreement with Regional West Health Services – need to resolve verbiage changes on the agreement; and 9f, adoption of the City Council Code of Conduct - prefer to have all Council Members present for adoption.

Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member McCarthy seconded by Council Member Gonzales that:

1. "The minutes of the January 17, 2017, Regular Meeting be approved,"
2. "A Public Hearing be set for February 21, 2017 at 6:05 p.m. for the One and Six Year Street Improvement Plan," "YEAS", Meininger, Gonzales, and McCarthy, "NAYS": Shaver. Absent: Colwell.

Moved by Council Member Shaver, seconded by Mayor Meininger, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated February 6, 2017, as on file with the City Clerk and submitted to the City Council," "YEAS", Meininger, Shaver, Gonzales and McCarthy, "NAYS" None. Absent: Colwell.

CLAIMS

ACTION COMMUNICATIONS INC.,SIX 800 MEG RADIO BATTERIES,781; AIRGAS USA, LLC,UNIFORMS & CLOTHING,8.78; ALARM SECURITY TECHNICIANS,CIP-PO-SAFE ZONE, 4438.06; ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES, 4301.09; AMAZON.COM HEADQUARTERS,MISC., 441.6; AMERICAN PUBLIC WORKS ASSOCIATION, MEMBERSHIPS,640; ANDREA FOLCK,SCHOOL & CONF,54; AUTOZONE STORES, INC,EQUIP MAINT,90.46; B & H INVESTMENTS, INC,DEPT SUP. - LIBRARY,265.5; BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,5986.94; BLUFFS SANITARY SUPPLY INC., DEPT SUPPLIES,568.68; CAPITAL BUSINESS SYSTEMS INC., CONTRACTUAL, 99.98; CARR-TRUMBULL LUMBER CO, INC.,DEPT SUP,284.91; CELLCO PARTNERSHIP,CELL PHONES, 677.95; CITIBANK N.A.,MONITOR FOR SECURTY CAMERA,431.71; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,INSURANCE,48.7; CONTRACTORS MATERIALS INC., GLOVES FOR CREW,427; CREDIT MANAGEMENT SERVICES INC.,WAGE ATTACHMENT, 251.82; CRESCENT ELECT. SUPPLY COMP INC,DEP. SUP.,660.81; CYNTHIA GREEN,DEPT

SUPP,195.6; DALE'S TIRE & RETREADING, INC.,VEHICLE MTNC,1513.79; DANKO EMERGENCY EQUIPMENT COMPANY,RIT REPLACEMENT GEAR BAG,248.5; DAS STATE ACCOUNTING-CENTRAL FINANCE,MONTHLY LONG DISTANCE,135.68; DOOLEY OIL INC,OIL & ANTIFREEZE,78.62; DUANE E. WOHLERS,DISPOSAL FEES,1700; DYKES ALAN, CONTRACTUAL,124; ENERGY LABORATORIES, INC,SAMPLES,135; ENFORCEMENT VIDEO, LLC,EQUIP MAINT,225; ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC,DEPT EQPMNT MNTNCE,10800; FASTENAL COMPANY,EQUIP MAINT,3; FAT BOYS TIRE AND AUTO,VEH MAINT,33; FEDERAL EXPRESS CORPORATION,POSTAGE,235.27; FLAGSHIP PUBLISHING INC,MAG. RNWL,24; FLOYD'S TRUCK CENTER, INC,VEHICLE MTNC,3534.17; GALLS INC,UNIFORMS,693.87; GENERAL ELECTRIC CAPITAL CORPORATION,CIP-PO-SECURITY UPGRADE, 2365.92; H D SUPPLY WATERWORKS LTD,DEPT SUP,22275.4; HAWKINS, INC., CHEMICALS,1959.25; HD SUPPLY FACILITIES MAINTENANCE LTD,DEPT SUP, 1755.21; HEILBRUN'S INC.,EQUIP MTNC,1383.78; HOA SOLUTIONS, INC,EQUIP MAINT,765; HYDROTEX PARTNERS, LTD,OIL & ANTIFREEZE,9835.84; IDEAL LAUNDRY AND CLEANERS, INC.,JAN. SUP.,668.03; INGRAM LIBRARY SERVICES INC,BKS & PRGRMS,2345.17; INLAND TRUCK PARTS & SERVICE,EQUIP MAINT,801.08; INTERNAL REVENUE SERVICE,WITHHOLDINGS,60189.64; INT'L INST OF MUNC CLKS,MEMBERSHIP - C.BURBACH THRU 3/31/18,100; INTRALINKS, INC,EQUIPMENT,14364.04; IOWA PUMP WORKS INC,DEPT SUPP,61.27; JACOBS AUTO GLASS,VEHICLE MTNC,200; JEFFREY F MARTISCHEWSKY,LED FIXTURES & LABOR,1580.85; JOHN DEERE FINANCIAL,UNIFORM & CLOTHING,127.95; JOHN DEERE FINANCIAL,EQUIP MAINT,1276.9; JONES & BARTLETT LEARNING LLC,FIVE HAZARDOUS MATERIALS TEXTBOOKS,518.75; JWC ENVIRONMENTAL, LLC, EQUIP MAINT, 25000; KEEP SCOTTSBLUFF-GERING BEAUTIFUL, CONTRACTUAL SVC, 5000; KOVARIK, ELLISON & MATHIS PC,PROFESSIONAL SERVICES - LB840,752.5; KWIKRINK SYNETHIC INC INC.,STRUCTURE,31997; LINCOLN WINWATER WORKS COMPANY,COLLECTION SYS REPAIR,2378.5; M.C. SCHAFF & ASSOCIATES, INC,ENGINEERING,27000; MAILFINANCE INC,CONT. SRVCS.,514.76; MATTHEW M. HUTT, PRE-EMPLOYMENT EVALUATION,450; MENARDS, INC,DEPT SUPP,907.97; MID-STATES ORGANIZED CRIME INFORMATION CENTER,MEMBERSHIP,200; MIDWEST MOTOR SUPPLY CO INC,DEPT SUPPLIES,261.57; NATHAN JOHNSON, TRAVEL EXPENSE - LEADERSHIP NEBRASKA, 22.5; NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS, INC, MEMBERSHIP, 40; NE CEMETERY ASSOC.,MEMBERSHIP,40; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1492.93; NE COLORADO CELLULAR, INC, CONTRACTUAL SVC, 74.74; NE DEPT OF REVENUE,TAXES,21173.17; NE DEPT OF ROADS,MEMBERSHIP, 25; NE.DEPT. OF LABOR UNEMPLOYMENT,UNEMPLOYMENT - 4TH QTR 2016,768; NEBRASKA CLERK INSTITUTE,CLERK INSTITUTE & ACADEMY REGISTRATION,616; NEBRASKA FLOODPLAIN & STORMWATER MANAGERS ASSOC,DEPT MMBRSH,35; NEBRASKA MACHINERY CO,CUTTING EDGES FOR SNOW PLOWS,4014.86; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,23902.17; NEBRASKA SALT AND GRAIN CO,3 LOADS ICE SLICER,19279.01; NEOPOST,POSTAGE,300; ONE CALL CONCEPTS, INC,CONTRACTUAL,81.69; PANHANDLE ENVIRONMENTAL SERVICES INC,CONTRACTUAL SVC,378.5; PANHANDLE HUMANE SOCIETY,CONTRACTUAL,5023.88; PAUL D LEE, CONTRACTUAL SERVICES,57.5; PAUL REED CONSTRUCTION & SUPPLY, INC,DEPT SUPP,133.75; PLATTE VALLEY BANK,HSA,15003.62; POSTMASTER,POSTAGE,971.41; POWERPLAN,EQUIP MTNC,1448.9; QUILL CORPORATION,DEPT & INVEST SUPPL,535.99; REGANIS AUTO CENTER, INC,EQUIP MTNC,63.08; REGIONAL CARE INC,CLAIMS,157522.27; ROOSEVELT PUBLIC POWER DISTRICT,PUMPING POWER,1879.82; RR DONNELLEY,DEPT SUPPL, 248.09; S M E C,DEDUCTIONS,194.5; SANDBERG IMPLEMENT, INC,EQUIP MAINT, 271.22; SATUR, JACK, SCHOOL & CONF, 84; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,165; SCOTTSBLUFF MOTOR CO, INC,EQUIP MTNC,299.3; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,552; SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORMS,1294.5; SCOTTSBLUFF/GERING CHAMBER OF COMMERCE,

ANNUAL BANQUET - NATHAN JOHNSON,50; SECRETARY OF STATE,FILING FEES - CHANGE OF REGISTERED AGENT,10; SHERIFF'S OFFICE,LEGAL,111.03; SHERWIN WILLIAMS, FILTER REPAIR KIT & METER FOR PAINT GUN,522.78; SIMON CONTRACTORS, SNOW REMOVAL HAULING,3800.92; SNELL SERVICES INC.,EQUIP. MAIN.,1830; THE PEAVEY CORP,INVEST SUPPL,581.5; TOYOTA MOTOR CREDIT CORPORATION,HIDTA CAR LEASE,365.69; TRANS IOWA EQUIPMENT LLC,WRAP BROOMS FOR SWEEPERS,1252.82; TYLER TECHNOLOGIES, INC,ANNUAL INCODE MAINTENANCE FEES,22813.76; UPSTART ENTERPRISES, LLC,DEPT SUPP,132.96; US BANK,SPECIAL EVENT,2474.21; USGS NATIONAL CENTER MS 270,CONTRACTUAL SVC,12625; VANTAGEPOINT TRANSFER AGENTS-300793, DEF COMP,645; VANTAGEPOINT TRANSFER AGENTS-705437,ROTH IRA,530; VOGEL WEST, INC,SUPP - PAINT REMOVER,100.93; WEBB JASON O.D. P.C., ECON DEV AGREEMENT, 200000; WEBB ORTHODONTICS LLP,ECON DEV AGGEEMENT, 300000; WELLS FARGO BANK, N.A., RETIREMENT, 31825.98; WESTERN TRAVEL TERMINAL, LLC,VEH MAINT, 26; WINTER EQUIPMENT COMPANY, INC,CUTTING EDGES FOR SNOW PLOWS,3071.55; WYOMING FIRST AID & SAFETY SUPPLY, LLC,FIRST AID KIT SUPPLIES,49.02; ZM LUMBER INC,GROUND MAINT,67.99; REFUNDS: CARMON JUMPING EAGLE 2.48; MIRIAM GONZALEZ 19.15; TINA HERMAN 6.71; HEILBRUN'S INC. 40; 7 WONDERS LLC 4.69.

Mayor Meininger read and signed the Proclamation for March Problem Gambling Awareness Month.

Lanette Richards, Project Coordinator for Monument Prevention Coalition (MPC), gave the Council an update on recent activities. She meets monthly with the Youth Advisory Committee to discuss policies, and will be taking the Committee to Lincoln in March to meet with the Nebraska Liquor Control Commission and attend a legislative session. MPC is also working with WNCC, UNMC and RWMC as part of the work group awareness collaboration. Ms. Richards provides server training (TIPS) for many businesses, as the State Patrol server training is only offered four times throughout the year. In addition, she monitors the liquor licenses and violations in the Panhandle, including Special Designated Liquor Licenses. She encouraged the City Council to consider making Server Training mandatory for all volunteers before serving alcohol at a special event. Another program in the school is the Human Performance Project, working with high school teachers, coaches and administration to change the attitudes about drinking. Ms. Richards expressed her appreciation to the Council for their support of Monument Prevention Coalition.

Regarding the appointment to the Community Redevelopment Authority (CRA), there were two citizens who submitted their letters of interest for this committee. Mayor Meininger invited them to explain their interest and experience as it relates to this appointment. Mr. Nathan Green explained that he has been regularly attending City Council Meetings for a few years, and had submitted his letter of interest to fill the City Council position that was open a year ago. He would like to be considered for the vacated position on the CRA.

Mr. Robert Franco explained that he has lived in Scottsbluff his entire life. He has done some research regarding Tax Increment Financing and the Legislature regarding this financing tool. He has been serving on the steering committee for the East Overland Corridor development project. He feels that Scottsbluff has a great opportunity with the work that the CRA can potentially accomplish. Each development project provides betterment for the entire community. He stated that it is important to do the necessary research regarding other funding sources, cost benefits, and potential projects. This is an important board and he appreciates the City Council's consideration.

Moved by Mayor Meininger, seconded by Council Member Gonzales, "to appoint Mr. Robert Franco to fill the vacated position on the Community Redevelopment Authority," "YEAS", Meininger, Gonzales, and McCarthy, "NAYS": Shaver. Absent: Colwell.

City Manager Johnson presented the lien release resulting from assessments for the Reganis Subdivision, Paving District 312. Western Nebraska Community College has paid their portion of this assessment. Moved by Council Member Gonzales, seconded by Council Member McCarthy, "to authorize the Mayor to sign the Release of Lien resulting from the assessments for Paving district No. 312," "YEAS", Meininger, Gonzales, Shaver and McCarthy, "NAYS": None. Absent: Colwell.

Mr. Johnson explained that the Certificate of Compliance for the Highway 26 Maintenance Agreement No. 22 is a formality required for this contract with the Nebraska Department of Roads. Moved by Mayor Meininger, seconded by Council Member Gonzales, "to authorize the Mayor to sign the Certificate of Compliance regarding Maintenance Agreement No. 22," "YEAS", Meininger, Gonzales, Shaver and McCarthy, "NAYS": None. Absent: Colwell.

City Manager Johnson presented the eCenter Contract with Twin Cities Development. He has been working with Mr. Sean Overeynder on the 12 month contract which will be retroactive to October 1, 2016 and go for a year, which aligns with our fiscal year. This contract will not exceed \$60,000.00 in the one year time period. The start-up businesses of the eCenter cannot occupy their space for more than 36 months. The contract also has the necessary criteria required to establish Eligible Tenants, which the City would contribute up to \$1,000.00 per month for each Eligible Tenant. Staff is recommending approval of the eCenter Contract. Moved by Mayor Meininger, seconded by Council Member Shaver, "to approve the eCenter Contract with Twin Cities Development and authorize the Mayor to execute the agreement," "YEAS", Meininger, Gonzales, Shaver and McCarthy, "NAYS": None. Absent: Colwell.

Regarding the City's Economic Development efforts, City Manager Johnson explained that over the last several months we have advertised for an Economic Development Director; those efforts have been stifled. We have reassessed this process and are looking internally to make additions to some job descriptions and have some current employees take on these duties. Our recent efforts have been successful, and by adding some outside resources, we should continue with our progress in Economic Development. Some of the outside resources are: utilize the NPPD Economic Development arm; develop marketing tools to distribute; and invest in our employees with Economic Development training and seminars. Mr. Johnson added that he will be the team leader in this effort and assemble a team of employees to handle some of the tasks. As our LB840 Committee becomes more involved with Economic Development Assistant Applications, we will include employees to assist in the process. Council Member Shaver asked if we would use existing employees and add these duties. Mr. Johnson said we would begin with adding some duties to current job descriptions, set the foundation and possibly hire someone later after evaluating the process.

City staff is currently working on revamping our web site to showcase our community, working with the Department of Economic Development to obtain business retention and expansion tools, and creating marketing materials through the Nebraska Economic Development Association. This is a regional effort, not only Scottsbluff.

Mayor Meininger noted that as City Manager, Mr. Johnson has the authority to re-define positions. Mr. Johnson plans to use LB840 funds for training and seminars for current city staff so we can move forward with our Economic Development efforts. Moved by Mayor Meininger, seconded by Council Member McCarthy, "to allow the City Manager to realign the current city staff for the purpose of promoting Economic Development for Scottsbluff and the Region," "YEAS", Meininger, Gonzales, and McCarthy, "NAYS": Shaver. Absent: Colwell.

Regarding the proposed rezone of properties located at 2214, 2218, and 2222 1st Ave., City of Scottsbluff, Nebraska, from R-1a Residential to C-1 Central Business District, Council introduced the Ordinance which was read by title on third reading: **AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT 2214, 2218, AND 2222 1ST AVE., ALSO KNOWN AS TAX LOT 4, THE SOUTH 1/3 OF THE NE 1/4, ALSO KNOWN AS TAX LOT 1, THE EAST 100 FEET OF THE NORTH 50 FEET OF THE NE 1/4, EAST 100 FEET OF THE SOUTH 1/2 OF THE NORTH 2/3 OF THE NE 1/4, AND WEST 50 FEET OF THE NORTH 100 FEET OF THE NE 1/4 OF BLOCK 22, NORTH SCOTTSBLUFF ADDITION, CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, WHICH IS CURRENTLY ZONED AS R-1A RESIDENTIAL, WILL NOW BE INCLUDED IN C-1 CENTRAL BUSINESS DISTRICT, AND REPEALING PRIOR SECTION 25-1-4.**

Mayor Meininger asked for public comment regarding this proposed zone change Ordinance. Mr. Don Mai, 2210 1st Avenue, addressed the Council and explained that he is not against business progress. He has tried to meet with the business owner who requested this zone change, but the owner has not met with the Mai's. The lots at 2218 and 2222 1st Ave. on this block are already parking lots,

which he understands have been grandfathered in, and now the business owners want to tear down the house located at 2214 1st Ave. to add to the parking lot, which will abut Mr. Mai's property. He wants to know what the City Council will do to make sure the zoning codes are upheld; such as proper fences, keeping the area clean and proper snow removal. He feels there should be a fence behind them also, which there is not. He also wanted to know, if the Ordinance is passed, how long the owners will have to remove the house and shed, and build the fence.

Mr. Rollie Ravert, 2224 2nd Avenue, shared his concerns that he is still against turning these lots into a parking lot. He also is not against progress, but not at his expense. He has spoken with realtors who have told him this zone change will adversely affect the value of his property.

Council Member Shaver said he wants to keep the zoning the same, explaining that the master plan says we need to increase our residential areas. This proposed zone change takes residential away from an area next to the school. He has observed the parking lots and people going in and out were not going slow. There is a sign in the parking lot saying that it is private parking and violators would be towed at the owner's expense; he does not buy the claim that the public can use this parking lot during school events. He feels the business owner is trying to bully their way in, and the parking lot does not belong there.

Council Member Gonzales asked if there is any reason the owners did not meet with the residents. Council Member McCarthy was also concerned that there was no communication between the residents and business owner. City Manager Johnson stated that he cannot speak on the communication between the applicant and resident.

Council Member McCarthy asked if there were guidelines for fences between commercial and residential lots. Mr. Johnson responded that there are fence requirements, but not landscaping requirements. Mr. Brostrom, representative for Magnet Solutions, noted that there is an existing fence on the side of the current parking lot. Mr. Mai commented that currently there is no fence to the west of their property, which is required by code. Mr. Brostrom commented that the house located at 2214 1st Ave. is scheduled to be moved, and the current tenants will move with the house. There is an existing 6 foot fence where the parking lot is located; however he was unsure about a fence to the north of the property. Council Member Shaver noted that there is a fence to the north, however it is a chain link fence, not a privacy fence. Mr. Mai added that there is not an alley behind them, it is private property.

Moved by Council Member Shaver, "to not approve the Ordinance regarding the rezone of properties located at 2214, 2218, and 2222 1st Ave., City of Scottsbluff, Nebraska, from R-1a Residential to C-1 Central Business District". There was additional discussion regarding this issue prior to a second to the motion.

Council Member Gonzales suggested that the business owners talk with the residents in this area and try to meet somewhere in the middle with this issue. Mayor Meininger commented that we are not following our mission statement as being business friendly, if we have a business who wants to expand, bring their property into compliance and we don't allow the zone change. Council Member Gonzales added that this won't be the only time we see commercial and residential zones next to each other as the community grows.

Mr. Silvester Lara-Juarez, 2202 1st Ave., added that the signs on the current parking lots are not in a safe place for children riding bikes. They have experienced a lot of problems with trash in the parking lot and accumulation of gravel. There are people in the parking lots at all times of the night, causing excessive noise. If the house is moved, he would like to see it replaced with grass so it looks nice. If the business doesn't have room where they are, they should look for a bigger building.

Council Member Gonzales asked Mr. Brostrom if there is a possibility for the owners of Magnet Solutions to meet with the residents. Mr. Brostrom commented that he did not think there would be a purpose for them to meet. They have already visited with one owner regarding the purchase of their house. That property owner has only filed complaints against the business, but never talked to the business owners.

Mr. Mai commented that the owners contacted their daughter, who use to own their house. Their only contact was when they were interested in purchasing the Mai's house. He commented that they have not filed complaints regarding Magnet Solutions and he has never visited with the owner.

Mayor Meininger asked for a second to the current motion: Moved by Council Member Shaver, seconded by Council Member Gonzales, “to deny the request to rezone the properties located at 2214, 2218, and 2222 1st Ave., City of Scottsbluff, Nebraska, from R-1a Residential to C-1 Central Business District and not adopt the Ordinance”, “YEAS”, Gonzales, Shaver and McCarthy, “NAYS”: Meininger. Absent: Colwell.

Under public comments, Mr. Don Mai thanked the Council for hearing their issues; it shows that the City Council does care about the residents. Mr. Nathan Green thanked the Council for considering him for the Community Reinvestment Authority and informed them he would be interested in any additional committee appointments.

Under Council Reports, Council Member Gonzales will be attending the PADD meeting this Thursday which will include board training. Council Member McCarthy attended the WNED Meeting and there will be an opportunity for members to visit with Senators this month during the League Meeting.

Moved by Council Member Shaver, seconded by Council Member McCarthy, “to adjourn the meeting at 7:00 p.m.”, “YEAS”, Meininger, Gonzales, Shaver and McCarthy, “NAYS”: None. Absent: Colwell.

Mayor

ATTEST:

City Clerk

“seal”

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Consent2

Approve the absence of Council Member Colwell from the February 6, 2017 Regular Meeting.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Consent3

Council to consider approval of plans and specifications for the Sanitary Sewer Main & Siphon Project and authorize the City Clerk to advertise for bids to be received prior to 10:00 a.m. March 14, 2017.

Staff Contact: Nathan Johnson, City Manager

Agenda Statement

Meeting Date: February 21, 2017

AGENDA TITLE: Council to consider approval of plans and specifications for the Sanitary Sewer Main & Siphon Project and authorize the City Clerk to advertise for bids to be received prior to 10:00 a.m., March 14, 2017.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works Department

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: M.C. Schaff & Associates, Inc. have completed the plans and specifications for improvements to the sanitary sewer main and siphon by the Scotts Bluff Drain near East 27th Street and the Reganis Development. With Council approval, we will advertise for bids to be received from contractors.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Staff recommends that Council approve the plans and specifications and authorize the City Clerk to advertise for bids to be received prior to 10:00 a.m. March 7, 2017.

EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Please provide all visual presentation materials.

Other (specify) ☒ Plans & Specifications (on file with the City Clerk)

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

City of Scottsbluff
Office of the City Manager

Effective date: January 20, 2017

February 14, 2017

Mayor and Council Members
City of Scottsbluff

RE: Sanitary Sewer & Siphon Project

Mayor and Council Members,

The Sanitary Sewer & Siphon Project is located north and west of the intersection of Highway 26 and 27th Avenue. The construction consists of 175 lineal feet of 12" PVC gravity fed, sewer main; 115 lineal feet of 6" PVC siphon, sewer main; 80 lineal feet of 6" Ductile Iron Pipe siphon, sewer main; two 60" siphon manholes; one 60" standard sewer manhole; the reconstruction of two existing sewer manholes; the removal of one existing manhole; the abandonment of 280 lineal feet of existing sewer main; the restoration of vegetation; dewatering; various fittings; and associated improvements.

Respectfully,

FOR THE FIRM OF
M.C. SCHAFF & ASSOCIATES



Michael Olsen, PE



City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Consent4

Council to authorize the City Clerk to advertise for sealed bids to sell the 1996 Freightliner Fire Truck, such bids to be received prior to 2:00 p.m. on March 24th, 2017.

Staff Contact: Dana Miller, Fire Chief

Agenda Statement

Item No.

For Meeting of: February 21st, 2017

AGENDA TITLE: Advertise 1996 Freightliner Fire Truck for sale

SUBMITTED BY DEPARTMENT/ORGANIZATION: Fire Department

PRESENTATION BY: City Manager

SUMMARY EXPLANATION: Request permission to advertise one 1996 Fire Truck for sale. This will be completed by the use of sealed bids with a minimum bid of 10,000. The city will also reserve the right to accept or reject any bids. The results of the bid process will be brought back to council for their final approval and award.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Begin to advertise 1996 Fire Truck for sale by sealed bids to be opened March 24th, 2017 at 2:00. Award of the bid at the April 3rd, 2017 council meeting.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 11/15/12 City Clerk

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Claims1

Regular Claims

Staff Contact: Liz Hilyard, Finance Director



Expense Approval Report

By Vendor Name

Post Dates 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00393 - ACTION COMMUNICATIONS INC.					
Fund: 111 - GENERAL					
EUIP MAINT	EQUIPMENT MAINTENANCE				29.15
EQUIP MAINT	EQUIPMENT MAINTENANCE				291.63
EQUIP MAINT	EQUIPMENT MAINTENANCE				95.00
VEH MAINT	VEHICLE MAINTENANCE				743.70
Fund 111 - GENERAL Total:					1,159.48
Vendor 00393 - ACTION COMMUNICATIONS INC. Total:					1,159.48
Vendor: 09669 - ALVARO SILVA					
Fund: 111 - GENERAL					
CONTRACTUAL	CONTRACTUAL SERVICES				810.00
CONTRACTUAL	CONTRACTUAL SERVICES				250.00
CONTRACTUAL	CONTRACTUAL SERVICES				245.00
Fund 111 - GENERAL Total:					1,305.00
Vendor 09669 - ALVARO SILVA Total:					1,305.00
Vendor: 00591 - AMERICAN CEMETERY					
Fund: 213 - CEMETERY					
DEPT SUPP	SUBSCRIPTIONS				49.00
Fund 213 - CEMETERY Total:					49.00
Vendor 00591 - AMERICAN CEMETERY Total:					49.00
Vendor: 06781 - ASSURITY LIFE INSURANCE CO					
Fund: 713 - CASH & INVESTMENT POOL					
LIFE INS	LIFE INS EE PAYABLE				34.36
Fund 713 - CASH & INVESTMENT POOL Total:					34.36
Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:					34.36
Vendor: 04575 - AUTOZONE STORES, INC					
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				16.64
equip mtnc	EQUIPMENT MAINTENANCE				56.54
Fund 725 - CENTRAL GARAGE Total:					73.18
Vendor 04575 - AUTOZONE STORES, INC Total:					73.18
Vendor: 00295 - B & H INVESTMENTS, INC					
Fund: 111 - GENERAL					
BLDG MAINT	BUILDING MAINTENANCE				10.75
BLDG MAINT	BUILDING MAINTENANCE				10.75
Dep sup. - library	DEPARTMENT SUPPLIES				31.00
Fund 111 - GENERAL Total:					52.50
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				41.50
Fund 621 - ENVIRONMENTAL SERVICES Total:					41.50
Vendor 00295 - B & H INVESTMENTS, INC Total:					94.00
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
Jan sup - library	JANITORIAL SUPPLIES				134.52
JANITORIAL/DEPT	DEPARTMENT SUPPLIES				146.79
JANITORIAL/DEPT	DEPARTMENT SUPPLIES				146.79
JANITORIAL/DEPT	JANITORIAL SUPPLIES				40.25
JANITORIAL/DEPT	JANITORIAL SUPPLIES				40.26
Fund 111 - GENERAL Total:					508.61

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				24.49
Fund 621 - ENVIRONMENTAL SERVICES Total:					24.49
Fund: 725 - CENTRAL GARAGE					
dept supplies	DEPARTMENT SUPPLIES				86.36
Fund 725 - CENTRAL GARAGE Total:					86.36
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					619.46
Vendor: 06548 - BUD'S RADIATOR					
Fund: 725 - CENTRAL GARAGE					
equip mtn	EQUIPMENT MAINTENANCE				3,764.83
Fund 725 - CENTRAL GARAGE Total:					3,764.83
Vendor 06548 - BUD'S RADIATOR Total:					3,764.83
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
Cont. srvc	CONTRACTUAL SERVICES				172.14
Fund 111 - GENERAL Total:					172.14
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:					172.14
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 111 - GENERAL					
monthly data	CELLULAR PHONE				25.02
Fund 111 - GENERAL Total:					25.02
Fund: 212 - TRANSPORTATION					
CELL PHONE FOR ON CALL	TELEPHONE				16.58
Fund 212 - TRANSPORTATION Total:					16.58
Fund: 631 - WASTEWATER					
CELL PHONES	CELLULAR PHONE				47.77
Fund 631 - WASTEWATER Total:					47.77
Fund: 641 - WATER					
CELL PHONES	CELLULAR PHONE				83.89
Fund 641 - WATER Total:					83.89
Vendor 07911 - CELLCO PARTNERSHIP Total:					173.26
Vendor: 02396 - CITIBANK N.A.					
Fund: 111 - GENERAL					
POSTAGE	POSTAGE				93.27
Fund 111 - GENERAL Total:					93.27
Fund: 212 - TRANSPORTATION					
SUPP - CARTRIDGE	DEPARTMENT SUPPLIES				67.98
Fund 212 - TRANSPORTATION Total:					67.98
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				29.99
dept supplies	DEPARTMENT SUPPLIES				6.91
dept supplies	DEPARTMENT SUPPLIES				63.80
dept supplies	DEPARTMENT SUPPLIES				-2.41
Fund 621 - ENVIRONMENTAL SERVICES Total:					98.29
Vendor 02396 - CITIBANK N.A. Total:					259.54
Vendor: 05859 - CITIBANK, N.A.					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				33.76
Fund 111 - GENERAL Total:					33.76
Vendor 05859 - CITIBANK, N.A. Total:					33.76

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00484 - CITY OF GERING					
Fund: 621 - ENVIRONMENTAL SERVICES					
disposal fees	DISPOSAL FEES				38,842.51
				Fund 621 - ENVIRONMENTAL SERVICES Total:	38,842.51
				Vendor 00484 - CITY OF GERING Total:	38,842.51
Vendor: 00367 - CITY OF SCB					
Fund: 111 - GENERAL					
PETTY CASH	DEPARTMENT SUPPLIES				3.50
PETTY CASH	DEPARTMENT SUPPLIES				15.75
PETTY CASH	DEPARTMENT SUPPLIES				19.88
				Fund 111 - GENERAL Total:	39.13
Fund: 213 - CEMETERY					
START UP PETTY CASH	DEPARTMENT SUPPLIES				100.00
				Fund 213 - CEMETERY Total:	100.00
Fund: 641 - WATER					
PETTY CASH	LICENSE/PERMITS				57.50
				Fund 641 - WATER Total:	57.50
				Vendor 00367 - CITY OF SCB Total:	196.63
Vendor: 01976 - CLARK PRINTING LLC					
Fund: 212 - TRANSPORTATION					
SUPP - TIME CARDS & DAILY M...	DEPARTMENT SUPPLIES				341.70
				Fund 212 - TRANSPORTATION Total:	341.70
Fund: 725 - CENTRAL GARAGE					
dept supplies	DEPARTMENT SUPPLIES				414.25
				Fund 725 - CENTRAL GARAGE Total:	414.25
				Vendor 01976 - CLARK PRINTING LLC Total:	755.95
Vendor: 08003 - COLORADO ASPHALT SERVICES, INC					
Fund: 212 - TRANSPORTATION					
1 LOAD COLD ASPHALT	STREET REPAIR SUPPLIES				3,936.19
				Fund 212 - TRANSPORTATION Total:	3,936.19
				Vendor 08003 - COLORADO ASPHALT SERVICES, INC Total:	3,936.19
Vendor: 00706 - COMPUTER CONNECTION INC					
Fund: 111 - GENERAL					
RENT-MACH	RENT-MACHINES				44.69
				Fund 111 - GENERAL Total:	44.69
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				17.95
				Fund 621 - ENVIRONMENTAL SERVICES Total:	17.95
				Vendor 00706 - COMPUTER CONNECTION INC Total:	62.64
Vendor: 05709 - CREDIT BUREAU OF COUNCIL BLUFFS					
Fund: 111 - GENERAL					
MEMBERSHIP FEE & PRE-EMPL(...CONSULTING SERVICES					92.75
				Fund 111 - GENERAL Total:	92.75
				Vendor 05709 - CREDIT BUREAU OF COUNCIL BLUFFS Total:	92.75
Vendor: 04155 - CURTIS ROSSMAN					
Fund: 212 - TRANSPORTATION					
CDL RENEWAL FOR CURT ROSS...	MISCELLANEOUS				57.50
				Fund 212 - TRANSPORTATION Total:	57.50
				Vendor 04155 - CURTIS ROSSMAN Total:	57.50
Vendor: 07689 - CYNTHIA GREEN					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				17.92
				Fund 111 - GENERAL Total:	17.92
				Vendor 07689 - CYNTHIA GREEN Total:	17.92

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				35.03
EQUIP MAINT	EQUIPMENT MAINTENANCE				23.50
EQUIP MANT	EQUIPMENT MAINTENANCE				21.45
Fund 111 - GENERAL Total:					79.98
Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:					79.98
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE					
Fund: 111 - GENERAL					
LONG DISTANCE	TELEPHONE				4.97
Fund 111 - GENERAL Total:					4.97
Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:					4.97
Vendor: 09741 - DIEDRICH JORDAN					
Fund: 212 - TRANSPORTATION					
SCHOOL & CONF	SCHOOL & CONFERENCE				336.04
Fund 212 - TRANSPORTATION Total:					336.04
Vendor 09741 - DIEDRICH JORDAN Total:					336.04
Vendor: 00302 - DITCH-WITCH OF WEST TEXAS INC					
Fund: 213 - CEMETERY					
EQUIP MAINT	EQUIPMENT MAINTENANCE				13.26
Fund 213 - CEMETERY Total:					13.26
Vendor 00302 - DITCH-WITCH OF WEST TEXAS INC Total:					13.26
Vendor: 09692 - DOOLEY OIL INC					
Fund: 725 - CENTRAL GARAGE					
oil & antifreeze	OIL & ANTIFREEZE				75.50
Fund 725 - CENTRAL GARAGE Total:					75.50
Vendor 09692 - DOOLEY OIL INC Total:					75.50
Vendor: 07421 - DUANE E. WOHLERS					
Fund: 621 - ENVIRONMENTAL SERVICES					
disposal fees	DISPOSAL FEES				450.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					450.00
Vendor 07421 - DUANE E. WOHLERS Total:					450.00
Vendor: 08195 - ETS DEVELOPMENT GROUP, LLC					
Fund: 111 - GENERAL					
CONTRACT	CONTRACTUAL SERVICES				5,755.00
Fund 111 - GENERAL Total:					5,755.00
Vendor 08195 - ETS DEVELOPMENT GROUP, LLC Total:					5,755.00
Vendor: 02460 - FASTENAL COMPANY					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				5.45
Fund 111 - GENERAL Total:					5.45
Vendor 02460 - FASTENAL COMPANY Total:					5.45
Vendor: 07574 - FAT BOYS TIRE AND AUTO					
Fund: 725 - CENTRAL GARAGE					
equip mtn	EQUIPMENT MAINTENANCE				20.00
Fund 725 - CENTRAL GARAGE Total:					20.00
Vendor 07574 - FAT BOYS TIRE AND AUTO Total:					20.00
Vendor: 00548 - FEDERAL EXPRESS CORPORATION					
Fund: 111 - GENERAL					
POSTAGE	POSTAGE				67.71
Fund 111 - GENERAL Total:					67.71

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 641 - WATER					
POSTAGE	POSTAGE				158.51
				Fund 641 - WATER Total:	158.51
				Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:	226.22
Vendor: 00794 - FLOYD'S TRUCK CENTER, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
vehicle mtnc	VEHICLE MAINTENANCE				970.31
				Fund 621 - ENVIRONMENTAL SERVICES Total:	970.31
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				77.27
				Fund 725 - CENTRAL GARAGE Total:	77.27
				Vendor 00794 - FLOYD'S TRUCK CENTER, INC Total:	1,047.58
Vendor: 00780 - FREMONT AMERI-TECH EQUIPMENT COMPANY INC					
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				233.86
equip mtnc	EQUIPMENT MAINTENANCE				223.45
equip mtnc	EQUIPMENT MAINTENANCE				-233.86
				Fund 725 - CENTRAL GARAGE Total:	223.45
				Vendor 00780 - FREMONT AMERI-TECH EQUIPMENT COMPANY INC Total:	223.45
Vendor: 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC					
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				11.68
				Fund 725 - CENTRAL GARAGE Total:	11.68
				Vendor 07904 - FREMONT MOTOR SCOTTSBLUFF, LLC Total:	11.68
Vendor: 00887 - FYR-TEK INC					
Fund: 225 - MUTUAL FIRE					
12 SCBA masks	DEPARTMENT SUPPLIES				1,560.00
6 SCBA masks	DEPARTMENT SUPPLIES				798.18
				Fund 225 - MUTUAL FIRE Total:	2,358.18
				Vendor 00887 - FYR-TEK INC Total:	2,358.18
Vendor: 05600 - GALLS INC					
Fund: 111 - GENERAL					
UNIFORM	UNIFORMS & CLOTHING				350.58
UNIFORMS	UNIFORMS & CLOTHING				94.53
				Fund 111 - GENERAL Total:	445.11
				Vendor 05600 - GALLS INC Total:	445.11
Vendor: 00022 - GENERAL ELECTRIC CAPITAL CORPORATION					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				42.60
				Fund 111 - GENERAL Total:	42.60
Fund: 215 - SPECIAL PROJECTS					
CAR SEAT PROJECT	DEPARTMENT SUPPLIES				312.94
				Fund 215 - SPECIAL PROJECTS Total:	312.94
				Vendor 00022 - GENERAL ELECTRIC CAPITAL CORPORATION Total:	355.54
Vendor: 09610 - GRAY TELEVISION GROUP INC					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				695.00
				Fund 661 - STORMWATER Total:	695.00
				Vendor 09610 - GRAY TELEVISION GROUP INC Total:	695.00
Vendor: 09739 - GREAT RIVERS CHAPTER-IECA					
Fund: 661 - STORMWATER					
SCHOOL & CONF	SCHOOL & CONFERENCE				55.00
				Fund 661 - STORMWATER Total:	55.00
				Vendor 09739 - GREAT RIVERS CHAPTER-IECA Total:	55.00

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 04371 - HAWKINS, INC.					
Fund: 641 - WATER					
CHEMICALS	CHEMICALS				4,678.25
CHEMICALS	CHEMICALS				1,434.85
Fund 641 - WATER Total:					6,113.10
Vendor 04371 - HAWKINS, INC. Total:					6,113.10
Vendor: 00861 - HEILBRUN'S INC.					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				38.12
DEPT SUPP	DEPARTMENT SUPPLIES				9.38
EQUIP MAINT	EQUIPMENT MAINTENANCE				4.29
EQUIP MAINT	EQUIPMENT MAINTENANCE				17.78
DEPT SUPP	DEPARTMENT SUPPLIES				78.36
EQUIP MAINT	EQUIPMENT MAINTENANCE				29.19
EQUIP MAINT	EQUIPMENT MAINTENANCE				16.62
Fund 111 - GENERAL Total:					193.74
Fund: 212 - TRANSPORTATION					
FILTER FOR SNOW BLOWER	EQUIPMENT MAINTENANCE				21.38
SUPP - SOLVENT	DEPARTMENT SUPPLIES				60.00
Fund 212 - TRANSPORTATION Total:					81.38
Fund: 213 - CEMETERY					
EQUIP MAINT	EQUIPMENT MAINTENANCE				37.44
Fund 213 - CEMETERY Total:					37.44
Fund: 631 - WASTEWATER					
VEHICLE MAINT	VEHICLE MAINTENANCE				20.66
DEPT SUP	DEPARTMENT SUPPLIES				280.64
EQUIP MAINT	EQUIPMENT MAINTENANCE				29.18
Fund 631 - WASTEWATER Total:					330.48
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				11.03
equip mtnc	EQUIPMENT MAINTENANCE				17.99
equip mtnc	EQUIPMENT MAINTENANCE				25.53
equip mtnc	EQUIPMENT MAINTENANCE				17.74
equip mtnc	EQUIPMENT MAINTENANCE				23.54
equip mtnc	EQUIPMENT MAINTENANCE				21.79
equip mtnc	EQUIPMENT MAINTENANCE				12.08
dept supplies	DEPARTMENT SUPPLIES				32.79
equip mtnc	EQUIPMENT MAINTENANCE				125.60
dept supplies	DEPARTMENT SUPPLIES				25.74
equip mtnc	EQUIPMENT MAINTENANCE				11.03
equip mtnc	EQUIPMENT MAINTENANCE				20.39
equip mtnc	EQUIPMENT MAINTENANCE				16.08
equip mtnc	EQUIPMENT MAINTENANCE				35.50
equip mtnc	EQUIPMENT MAINTENANCE				21.06
equip mtnc	EQUIPMENT MAINTENANCE				62.80
equip mtnc	EQUIPMENT MAINTENANCE				35.50
equip mtnc	EQUIPMENT MAINTENANCE				11.03
equip mtnc	EQUIPMENT MAINTENANCE				312.38
equip mtnc	EQUIPMENT MAINTENANCE				28.57
equip mtnc	EQUIPMENT MAINTENANCE				137.51
equip mtnc	EQUIPMENT MAINTENANCE				65.80
equip mtnc	EQUIPMENT MAINTENANCE				153.97
equip mtnc	EQUIPMENT MAINTENANCE				17.57
equip mtnc	EQUIPMENT MAINTENANCE				20.96
equip mtnc	EQUIPMENT MAINTENANCE				22.43
equip mtnc	EQUIPMENT MAINTENANCE				162.36
equip mtnc	EQUIPMENT MAINTENANCE				18.18
equip mtnc	EQUIPMENT MAINTENANCE				20.66

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
equip mtnc	EQUIPMENT MAINTENANCE				-20.96
Fund 725 - CENTRAL GARAGE Total:					1,466.65
Vendor 00861 - HEILBRUN'S INC. Total:					2,109.69
Vendor: 09735 - HOTSYS EQUIPMENT CO INC					
Fund: 212 - TRANSPORTATION					
NEW PRESSURE WASHER	EQUIPMENT				6,500.00
SOAP AND EXTRA NOZZLE FOR ...	DEPARTMENT SUPPLIES				905.00
Fund 212 - TRANSPORTATION Total:					7,405.00
Vendor 09735 - HOTSYS EQUIPMENT CO INC Total:					7,405.00
Vendor: 06423 - HYDROTEX PARTNERS, LTD					
Fund: 725 - CENTRAL GARAGE					
oil & antifreeze	OIL & ANTIFREEZE				1,474.34
oil & antifreeze	OIL & ANTIFREEZE				-9,231.70
Fund 725 - CENTRAL GARAGE Total:					-7,757.36
Vendor 06423 - HYDROTEX PARTNERS, LTD Total:					-7,757.36
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
UNIFORMS	UNIFORMS & CLOTHING				102.00
UNIFORMS	UNIFORMS & CLOTHING				102.00
UNIFORMS	UNIFORMS & CLOTHING				102.00
UNIFORMS	UNIFORMS & CLOTHING				102.00
DEPT SUPP	DEPARTMENT SUPPLIES				34.29
Jan sup - library	JANITORIAL SUPPLIES				82.83
dept supp	DEPARTMENT SUPPLIES				56.19
Fund 111 - GENERAL Total:					581.31
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				51.60
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				24.17
Fund 212 - TRANSPORTATION Total:					75.77
Fund: 213 - CEMETERY					
DEPT SUPP	DEPARTMENT SUPPLIES				161.55
Fund 213 - CEMETERY Total:					161.55
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				61.76
Fund 621 - ENVIRONMENTAL SERVICES Total:					61.76
Fund: 725 - CENTRAL GARAGE					
dept supplies	DEPARTMENT SUPPLIES				34.15
dept supplies	DEPARTMENT SUPPLIES				34.15
Fund 725 - CENTRAL GARAGE Total:					68.30
Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:					948.69
Vendor: 00937 - INDEPENDENT PLUMBING AND HEATING, INC					
Fund: 111 - GENERAL					
CHANGED WATER HEATER	BUILDING MAINTENANCE				19.62
Fund 111 - GENERAL Total:					19.62
Vendor 00937 - INDEPENDENT PLUMBING AND HEATING, INC Total:					19.62
Vendor: 09291 - INGRAM LIBRARY SERVICES INC					
Fund: 111 - GENERAL					
Bks	BOOKS				22.54
Bks	BOOKS				30.35
Bks	BOOKS				47.41
Bks	BOOKS				28.82
Fund 111 - GENERAL Total:					129.12

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 211 - REGIONAL LIBRARY					
Bks	BOOKS				555.19
				Fund 211 - REGIONAL LIBRARY Total:	555.19
				Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:	684.31
Vendor: 08154 - INTERNAL REVENUE SERVICE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,664.52
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,664.52
WITHHOLDINGS	FICA W/H EE PAYABLE				13,734.01
WITHHOLDINGS	FICA W/H EE PAYABLE				13,734.01
WITHHOLDINGS	FED W/H EE PAYABLE				26,293.66
				Fund 713 - CASH & INVESTMENT POOL Total:	61,090.72
				Vendor 08154 - INTERNAL REVENUE SERVICE Total:	61,090.72
Vendor: 08019 - INTERNATIONAL MUNICIPAL SIGNAL ASSOCIATION					
Fund: 212 - TRANSPORTATION					
ONE YEAR MEMBERSHIP TO IM...	MEMBERSHIPS				100.00
				Fund 212 - TRANSPORTATION Total:	100.00
				Vendor 08019 - INTERNATIONAL MUNICIPAL SIGNAL ASSOCIATION Total:	100.00
Vendor: 00587 - INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR					
Fund: 111 - GENERAL					
POLICE EXAMS	RECRUITMENT				168.00
				Fund 111 - GENERAL Total:	168.00
				Vendor 00587 - INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR Total:	168.00
Vendor: 08525 - INTRALINKS, INC					
Fund: 111 - GENERAL					
CONTRACT SERVICES - LIBRARY	CONTRACTUAL SERVICES				787.50
CONTRACT SERVICES - JANUARY...	CONTRACTUAL SERVICES				3,731.25
CONTRACT SERVICES - LIBRARY	CONTRACTUAL SERVICES				281.25
				Fund 111 - GENERAL Total:	4,800.00
				Vendor 08525 - INTRALINKS, INC Total:	4,800.00
Vendor: 06131 - JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				49.98
				Fund 111 - GENERAL Total:	49.98
				Vendor 06131 - JOHN DEERE FINANCIAL Total:	49.98
Vendor: 08067 - JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				55.99
EQUIP MAINT	EQUIPMENT MAINTENANCE				21.66
				Fund 111 - GENERAL Total:	77.65
				Vendor 08067 - JOHN DEERE FINANCIAL Total:	77.65
Vendor: 09474 - JOHN DEERE FINANCIAL					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				38.48
EQUIP MAINT	EQUIPMENT MAINTENANCE				31.59
EQUIP MAINT	EQUIPMENT MAINTENANCE				43.25
DEPT SUPP	DEPARTMENT SUPPLIES				60.60
EQUIP MAINT	EQUIPMENT MAINTENANCE				9.32
EQUIP MAINT	EQUIPMENT MAINTENANCE				10.60
EQUIP MAINT	EQUIPMENT MAINTENANCE				109.18
RQUIP MAINT	EQUIPMENT MAINTENANCE				34.34
				Fund 111 - GENERAL Total:	337.36
				Vendor 09474 - JOHN DEERE FINANCIAL Total:	337.36

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00778 - KAWASAKI KORNER					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				43.29
Fund 111 - GENERAL Total:					43.29
Vendor 00778 - KAWASAKI KORNER Total:					43.29
Vendor: 01170 - KEMBEL SAND & GRAVEL COMPANY					
Fund: 213 - CEMETERY					
DEPT SUPP	DEPARTMENT SUPPLIES				111.53
Fund 213 - CEMETERY Total:					111.53
Vendor 01170 - KEMBEL SAND & GRAVEL COMPANY Total:					111.53
Vendor: 00639 - KRIZ-DAVIS COMPANY					
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				161.44
Fund 631 - WASTEWATER Total:					161.44
Vendor 00639 - KRIZ-DAVIS COMPANY Total:					161.44
Vendor: 08190 - MADISON NATIONAL LIFE					
Fund: 111 - GENERAL					
LIFE INS	DISABILITY INSURANCE				387.90
Fund 111 - GENERAL Total:					387.90
Fund: 713 - CASH & INVESTMENT POOL					
LIFE INS	LIFE INS EE PAYABLE				33.44
LIFE INS	DIS INC INS EE PAYABLE				712.26
LIFE INS	LIFE INS ER PAYABLE				737.28
Fund 713 - CASH & INVESTMENT POOL Total:					1,482.98
Vendor 08190 - MADISON NATIONAL LIFE Total:					1,870.88
Vendor: 07838 - MAILFINANCE INC					
Fund: 111 - GENERAL					
LEASE	RENT-MACHINES				148.76
Fund 111 - GENERAL Total:					148.76
Vendor 07838 - MAILFINANCE INC Total:					148.76
Vendor: 08317 - MATHESON TRI-GAS INC					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				67.30
hydrostatic test 8 dive bottles	EQUIPMENT MAINTENANCE				200.00
Fund 111 - GENERAL Total:					267.30
Fund: 641 - WATER					
RENT MACHINES	RENT-MACHINES				46.67
Fund 641 - WATER Total:					46.67
Vendor 08317 - MATHESON TRI-GAS INC Total:					313.97
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				10.73
GROUNDS MAINT	GROUNDS MAINTENANCE				22.65
EQUIP MAINT	EQUIPMENT MAINTENANCE				23.84
BLDG MAINT	BUILDING MAINTENANCE				12.57
EQUIP MAINT	EQUIPMENT MAINTENANCE				13.95
EQUIP MAINT	EQUIPMENT MAINTENANCE				23.43
VEH MAINT	VEHICLE MAINTENANCE				13.96
BLDG MAINT	BUILDING MAINTENANCE				143.97
DEPT SUPP	DEPARTMENT SUPPLIES				7.47
BLDG MAINT	BUILDING MAINTENANCE				19.74
Fund 111 - GENERAL Total:					292.31
Fund: 212 - TRANSPORTATION					
SUPP - TOOL OIL & NAILER/STA...	DEPARTMENT SUPPLIES				37.66
SUPP - WELDABLE FLAT	DEPARTMENT SUPPLIES				8.99

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
GAS CONNECTOR FOR PRESSUR... EQUIPMENT MAINTENANCE					59.27
				Fund 212 - TRANSPORTATION Total:	105.92
Fund: 621 - ENVIRONMENTAL SERVICES					
bldg mtnc	BUILDING MAINTENANCE				103.42
bldg mtnc	BUILDING MAINTENANCE				6.49
building mtnc	BUILDING MAINTENANCE				68.07
building mtnc	BUILDING MAINTENANCE				7.72
				Fund 621 - ENVIRONMENTAL SERVICES Total:	185.70
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				65.64
DEPT SUP	DEPARTMENT SUPPLIES				240.91
				Fund 641 - WATER Total:	306.55
				Vendor 07628 - MENARDS, INC Total:	890.48
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
LEGAL NOTICE	LEGAL PUBLICATIONS				19.09
LEGAL NOTICE	LEGAL PUBLICATIONS				24.05
LEGAL NOTICE	LEGAL PUBLICATIONS				15.27
Legal Publishing	LEGAL PUBLICATIONS				829.31
Legal Publishing	LEGAL PUBLICATIONS				51.53
Legal Publishing	LEGAL PUBLICATIONS				12.98
Legal Publishing	RECRUITMENT				1,877.75
				Fund 111 - GENERAL Total:	2,829.98
Fund: 224 - ECONOMIC DEVELOPMENT					
Legal Publishing	PUBLICATIONS				35.88
				Fund 224 - ECONOMIC DEVELOPMENT Total:	35.88
				Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:	2,865.86
Vendor: 07938 - MIDWEST CONNECT, LLC					
Fund: 111 - GENERAL					
Dep. sup. - library	DEPARTMENT SUPPLIES				195.00
				Fund 111 - GENERAL Total:	195.00
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPP	DEPARTMENT SUPPLIES				420.65
				Fund 621 - ENVIRONMENTAL SERVICES Total:	420.65
Fund: 631 - WASTEWATER					
DEPT SUPP	DEPARTMENT SUPPLIES				420.65
				Fund 631 - WASTEWATER Total:	420.65
Fund: 641 - WATER					
DEPT SUPP	DEPARTMENT SUPPLIES				420.65
				Fund 641 - WATER Total:	420.65
				Vendor 07938 - MIDWEST CONNECT, LLC Total:	1,456.95
Vendor: 09726 - MORTIMORE JAMES					
Fund: 111 - GENERAL					
LEGAL	LEGAL FEES				23.21
				Fund 111 - GENERAL Total:	23.21
				Vendor 09726 - MORTIMORE JAMES Total:	23.21
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER					
Fund: 713 - CASH & INVESTMENT POOL					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,492.93
				Fund 713 - CASH & INVESTMENT POOL Total:	1,492.93
				Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:	1,492.93
Vendor: 00797 - NE DEPT OF REVENUE					
Fund: 111 - GENERAL					
TAXES	SALES TAX PAYABLE				0.81

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
TAXES	SALES TAX PAYABLE				79.02
				Fund 111 - GENERAL Total:	79.83
Fund: 641 - WATER					
TAXES	SALES TAX PAYABLE				7,259.49
TAXES	SALES TAX PAYABLE				158.48
TAXES	SALES TAX PAYABLE				12,718.55
TAXES	SALES TAX PAYABLE				391.37
				Fund 641 - WATER Total:	20,527.89
Fund: 713 - CASH & INVESTMENT POOL					
withholdings	STATE W/H EE PAYABLE				18,660.37
				Fund 713 - CASH & INVESTMENT POOL Total:	18,660.37
				Vendor 00797 - NE DEPT OF REVENUE Total:	39,268.09
Vendor: 00402 - NEBRASKA MACHINERY CO					
Fund: 621 - ENVIRONMENTAL SERVICES					
equip mtn	EQUIPMENT MAINTENANCE				382.50
				Fund 621 - ENVIRONMENTAL SERVICES Total:	382.50
				Vendor 00402 - NEBRASKA MACHINERY CO Total:	382.50
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 111 - GENERAL					
Electric	ELECTRICITY				508.13
Electric	ELECTRICITY				158.92
Electric	ELECTRICITY				813.72
Electric	ELECTRICITY				813.73
Electric	ELECTRICITY				79.04
Electric	ELECTRICITY				1,697.48
Electric	ELECTRICITY				2,744.23
Electric	ELECTRICITY				37.19
Electric	ELECTRICITY				44.22
Electric	STREET LIGHTS				100.40
				Fund 111 - GENERAL Total:	6,997.06
Fund: 212 - TRANSPORTATION					
Electric	ELECTRICITY				779.67
Electric	ELECTRIC POWER				1,398.17
Electric	STREET LIGHTS				28,140.70
				Fund 212 - TRANSPORTATION Total:	30,318.54
Fund: 213 - CEMETERY					
Electric	ELECTRICITY				597.53
				Fund 213 - CEMETERY Total:	597.53
Fund: 216 - BUSINESS IMPROVEMENT					
Electric	STREET LIGHTS				85.42
				Fund 216 - BUSINESS IMPROVEMENT Total:	85.42
Fund: 621 - ENVIRONMENTAL SERVICES					
Electric	ELECTRICITY				828.66
				Fund 621 - ENVIRONMENTAL SERVICES Total:	828.66
Fund: 631 - WASTEWATER					
Electric	ELECTRICITY				346.24
Electric	ELECTRIC POWER				1,773.69
				Fund 631 - WASTEWATER Total:	2,119.93
Fund: 641 - WATER					
Electric	ELECTRICITY				346.24
Electric	ELECTRIC POWER				596.44
				Fund 641 - WATER Total:	942.68

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 725 - CENTRAL GARAGE					
Electric	ELECTRICITY				122.56
Fund 725 - CENTRAL GARAGE Total:					122.56
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:					42,012.38
Vendor: 00722 - NEBRASKA SALT AND GRAIN CO					
Fund: 212 - TRANSPORTATION					
2 LOADS ICE SLICER	STREET REPAIR SUPPLIES				7,580.34
Fund 212 - TRANSPORTATION Total:					7,580.34
Vendor 00722 - NEBRASKA SALT AND GRAIN CO Total:					7,580.34
Vendor: 04198 - NEBRASKALAND TIRE, INC					
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				127.50
Fund 725 - CENTRAL GARAGE Total:					127.50
Vendor 04198 - NEBRASKALAND TIRE, INC Total:					127.50
Vendor: 09737 - NEDA					
Fund: 111 - GENERAL					
MEMBERSHIP - N.JOHNSON	MEMBERSHIPS				100.00
Fund 111 - GENERAL Total:					100.00
Vendor 09737 - NEDA Total:					100.00
Vendor: 09555 - NELSON TRENT					
Fund: 725 - CENTRAL GARAGE					
dept supplies	DEPARTMENT SUPPLIES				102.95
Fund 725 - CENTRAL GARAGE Total:					102.95
Vendor 09555 - NELSON TRENT Total:					102.95
Vendor: 09409 - NETWORKFLEET, INC					
Fund: 212 - TRANSPORTATION					
GPS SERVICE	DEPARTMENT SUPPLIES				18.95
Fund 212 - TRANSPORTATION Total:					18.95
Vendor 09409 - NETWORKFLEET, INC Total:					18.95
Vendor: 04453 - NORTHERN SAFETY COMPANY, INC.					
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				25.54
Fund 631 - WASTEWATER Total:					25.54
Vendor 04453 - NORTHERN SAFETY COMPANY, INC. Total:					25.54
Vendor: 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				8.04
Fund 111 - GENERAL Total:					8.04
Vendor 00139 - NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF Total:					8.04
Vendor: 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC					
Fund: 111 - GENERAL					
Cont. srvc	CONTRACTUAL SERVICES				339.44
Fund 111 - GENERAL Total:					339.44
Vendor 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC Total:					339.44
Vendor: 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC					
Fund: 111 - GENERAL					
Public Safety heater repair	BUILDING MAINTENANCE				75.00
Fund 111 - GENERAL Total:					75.00
Fund: 212 - TRANSPORTATION					
10' GALV. PIPE FOR PRESSURE ...	EQUIPMENT MAINTENANCE				18.00
Fund 212 - TRANSPORTATION Total:					18.00
Vendor 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC Total:					93.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION					
Fund: 111 - GENERAL					
DEPT FUEL	GASOLINE				54.96
DEPT FUEL	GASOLINE				55.04
Monthly Fuel - Fire	DEPARTMENT SUPPLIES				3.29
Monthly Fuel - Fire	GASOLINE				50.07
FUEL	GASOLINE				1,262.44
FUEL	GASOLINE				-63.52
FUEL	OTHER FUEL				169.93
GASOLINE	GASOLINE				139.50
GAS	GASOLINE				3,435.11
Fund 111 - GENERAL Total:					5,106.82
Fund: 212 - TRANSPORTATION					
UNLEADED GASOLINE	GASOLINE				916.34
UNLEADED GASOLINE	OTHER FUEL				5,280.60
Fund 212 - TRANSPORTATION Total:					6,196.94
Fund: 621 - ENVIRONMENTAL SERVICES					
other fuel	GASOLINE				281.60
other fuel	OTHER FUEL				5,978.22
Fund 621 - ENVIRONMENTAL SERVICES Total:					6,259.82
Fund: 631 - WASTEWATER					
FUEL	GASOLINE				791.56
FUEL	OTHER FUEL				909.40
Fund 631 - WASTEWATER Total:					1,700.96
Fund: 641 - WATER					
FUEL	GASOLINE				1,243.66
FUEL	OTHER FUEL				144.14
Fund 641 - WATER Total:					1,387.80
Fund: 661 - STORMWATER					
FUEL	GASOLINE				28.31
Fund 661 - STORMWATER Total:					28.31
Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:					20,680.65
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC					
Fund: 641 - WATER					
SAMPLES	SAMPLES				54.00
Fund 641 - WATER Total:					54.00
Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:					54.00
Vendor: 01276 - PLATTE VALLEY BANK					
Fund: 713 - CASH & INVESTMENT POOL					
HEALTH SAVINGS ACCT	HSA EE PAYABLE				13,798.62
HEALTH SAVINGS ACCT	HSA ER PAYABLE				1,343.75
Fund 713 - CASH & INVESTMENT POOL Total:					15,142.37
Vendor 01276 - PLATTE VALLEY BANK Total:					15,142.37
Vendor: 00272 - POSTMASTER					
Fund: 621 - ENVIRONMENTAL SERVICES					
Postage	POSTAGE				78.83
Postage	POSTAGE				128.65
Fund 621 - ENVIRONMENTAL SERVICES Total:					207.48
Fund: 631 - WASTEWATER					
Postage	POSTAGE				78.82
Postage	POSTAGE				128.65
Fund 631 - WASTEWATER Total:					207.47
Fund: 641 - WATER					
Postage	POSTAGE				78.82

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Postage	POSTAGE				128.66
				Fund 641 - WATER Total:	207.48
				Vendor 00272 - POSTMASTER Total:	622.43
Vendor: 00796 - POWERPLAN					
Fund: 621 - ENVIRONMENTAL SERVICES					
equip mtnc	EQUIPMENT MAINTENANCE				49.20
				Fund 621 - ENVIRONMENTAL SERVICES Total:	49.20
Fund: 725 - CENTRAL GARAGE					
equip mtnc	EQUIPMENT MAINTENANCE				-488.27
				Fund 725 - CENTRAL GARAGE Total:	-488.27
				Vendor 00796 - POWERPLAN Total:	-439.07
Vendor: 00471 - PRO OVERHEAD DOOR					
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				236.00
				Fund 631 - WASTEWATER Total:	236.00
				Vendor 00471 - PRO OVERHEAD DOOR Total:	236.00
Vendor: 04089 - REGIONAL CARE INC					
Fund: 812 - HEALTH INSURANCE					
CLAIMS	CLAIMS EXPENSE				12,091.08
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				399.88
claims	CLAIMS EXPENSE				7,091.61
				Fund 812 - HEALTH INSURANCE Total:	19,582.57
				Vendor 04089 - REGIONAL CARE INC Total:	19,582.57
Vendor: 00798 - REGISTER OF DEEDS					
Fund: 111 - GENERAL					
LEGAL	LEGAL FEES				10.00
LEGAL	LEGAL FEES				22.00
LEGAL	LEGAL FEES				22.00
				Fund 111 - GENERAL Total:	54.00
Fund: 213 - CEMETERY					
LEGAL	MISCELLANEOUS				10.00
LEGAL	LEGAL FEES				10.00
QUIT CLAIM DEED	MISCELLANEOUS				10.00
LEGAL	LEGAL FEES				10.00
				Fund 213 - CEMETERY Total:	40.00
				Vendor 00798 - REGISTER OF DEEDS Total:	94.00
Vendor: 04257 - RIGHT BRAIN UNLIMITED					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				253.53
				Fund 111 - GENERAL Total:	253.53
				Vendor 04257 - RIGHT BRAIN UNLIMITED Total:	253.53
Vendor: 04311 - ROSE DREW, INC					
Fund: 111 - GENERAL					
Dep sup	DEPARTMENT SUPPLIES				55.70
				Fund 111 - GENERAL Total:	55.70
				Vendor 04311 - ROSE DREW, INC Total:	55.70
Vendor: 09740 - ROTARY CLUB OF SCOTTSBLUFF/GERING					
Fund: 111 - GENERAL					
MEMBERSHIP	MEMBERSHIPS				360.00
				Fund 111 - GENERAL Total:	360.00
				Vendor 09740 - ROTARY CLUB OF SCOTTSBLUFF/GERING Total:	360.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00026 - S M E C					
Fund: 713 - CASH & INVESTMENT POOL					
EMPLOYEE DEDUCTION	SMEC EE PAYABLE				194.50
				Fund 713 - CASH & INVESTMENT POOL Total:	194.50
				Vendor 00026 - S M E C Total:	194.50
Vendor: 00257 - SANDBERG IMPLEMENT, INC					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				18.05
DEPT SUPP	DEPARTMENT SUPPLIES				20.80
EQUIP MAINT	EQUIPMENT MAINTENANCE				5.42
SPARK PLUG OIL ELEMENT	EQUIPMENT MAINTENANCE				33.70
EQUIP MAINT	EQUIPMENT MAINTENANCE				175.92
EQUIPMENT MINT	EQUIPMENT MAINTENANCE				248.16
EQUIM MAINT	EQUIPMENT MAINTENANCE				133.03
EQUIP MAINT	EQUIPMENT MAINTENANCE				27.57
equip maint	EQUIPMENT MAINTENANCE				108.77
				Fund 111 - GENERAL Total:	771.42
				Vendor 00257 - SANDBERG IMPLEMENT, INC Total:	771.42
Vendor: 09408 - SATO, LEANN					
Fund: 661 - STORMWATER					
SCHOOL & CONF	SCHOOL & CONFERENCE				60.00
				Fund 661 - STORMWATER Total:	60.00
				Vendor 09408 - SATO, LEANN Total:	60.00
Vendor: 00258 - SCB COUNTY TREASURER					
Fund: 321 - TIF PROJECTS					
TIF CIRRRUS HOUSE	PROPERTY TAX-GENERAL				436.16
				Fund 321 - TIF PROJECTS Total:	436.16
				Vendor 00258 - SCB COUNTY TREASURER Total:	436.16
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454					
Fund: 713 - CASH & INVESTMENT POOL					
FIRE EE DUES	FIRE UNION DUES EE PAY				180.00
				Fund 713 - CASH & INVESTMENT POOL Total:	180.00
				Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:	180.00
Vendor: VEN01493 - SCHANK ROOFING					
Fund: 111 - GENERAL					
Public Safety Building roof repai...	BUILDING MAINTENANCE				83.00
				Fund 111 - GENERAL Total:	83.00
				Vendor VEN01493 - SCHANK ROOFING Total:	83.00
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT					
Fund: 111 - GENERAL					
LEGAL	LEGAL FEES				221.00
				Fund 111 - GENERAL Total:	221.00
				Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:	221.00
Vendor: 00111 - SCOTTSBLUFF BODY & PAINT					
Fund: 111 - GENERAL					
TOW SERVICE	CONTRACTUAL SERVICES				115.00
TOW SERVICE	CONTRACTUAL SERVICES				95.00
TOW SERVICE	CONTRACTUAL SERVICES				100.00
TOW SERVICE	CONTRACTUAL SERVICES				110.00
TOW SERVICE	CONTRACTUAL SERVICES				75.00
TOW SERVICE	CONTRACTUAL SERVICES				95.00
TOW SERVICE	CONTRACTUAL SERVICES				110.00
TOW SERVICE	CONTRACTUAL SERVICES				-90.00
				Fund 111 - GENERAL Total:	610.00
				Vendor 00111 - SCOTTSBLUFF BODY & PAINT Total:	610.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION					
Fund: 713 - CASH & INVESTMENT POOL					
POLICE EE DUES	POL UNION DUES EE PAY				552.00
				Fund 713 - CASH & INVESTMENT POOL Total:	552.00
				Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:	552.00
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC					
Fund: 111 - GENERAL					
UNIFORMS	UNIFORMS & CLOTHING				648.00
				Fund 111 - GENERAL Total:	648.00
				Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:	648.00
Vendor: 00684 - SHERIFF'S OFFICE					
Fund: 111 - GENERAL					
LEGAL	LEGAL FEES				285.04
				Fund 111 - GENERAL Total:	285.04
				Vendor 00684 - SHERIFF'S OFFICE Total:	285.04
Vendor: 00786 - SHERWIN WILLIAMS					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				18.99
				Fund 111 - GENERAL Total:	18.99
				Vendor 00786 - SHERWIN WILLIAMS Total:	18.99
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.					
Fund: 111 - GENERAL					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				6,264.61
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				229.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				4,167.18
				Fund 111 - GENERAL Total:	10,661.29
Fund: 219 - INDUSTRIAL SITES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				702.00
				Fund 219 - INDUSTRIAL SITES Total:	702.00
Fund: 224 - ECONOMIC DEVELOPMENT					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				799.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				165.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				270.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				1,012.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				27.00
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				445.50
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				229.50
				Fund 224 - ECONOMIC DEVELOPMENT Total:	2,949.00
Fund: 641 - WATER					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				954.00
				Fund 641 - WATER Total:	954.00
				Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:	15,266.29
Vendor: 01031 - SIMON CONTRACTORS					
Fund: 212 - TRANSPORTATION					
SAND TO MIX WITH ICE SLICER	STREET REPAIR SUPPLIES				199.50
SNOW REMOVAL HAULING	CONTRACTUAL SERVICES				6,417.50
				Fund 212 - TRANSPORTATION Total:	6,617.00
				Vendor 01031 - SIMON CONTRACTORS Total:	6,617.00
Vendor: 09484 - SUSAN DAVIS					
Fund: 111 - GENERAL					
Bk	BOOKS				16.00
				Fund 111 - GENERAL Total:	16.00
				Vendor 09484 - SUSAN DAVIS Total:	16.00

Expense Approval Report

Post Dates: 02/07/2017 - 02/21/2017

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 01578 - THOMPSON GLASS, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
building repairs	BUILDING MAINTENANCE				121.96
				Fund 621 - ENVIRONMENTAL SERVICES Total:	121.96
				Vendor 01578 - THOMPSON GLASS, INC Total:	121.96
Vendor: 05393 - TODD, JAMES					
Fund: 111 - GENERAL					
SCHOOLS	SCHOOL & CONFERENCE				343.00
				Fund 111 - GENERAL Total:	343.00
				Vendor 05393 - TODD, JAMES Total:	343.00
Vendor: 09738 - TRUMP GEORGIA					
Fund: 111 - GENERAL					
LEGAL	LEGAL FEES				23.21
				Fund 111 - GENERAL Total:	23.21
				Vendor 09738 - TRUMP GEORGIA Total:	23.21
Vendor: 00834 - TWIN CITIES DEVELOPMENT ASSOC, INC					
Fund: 224 - ECONOMIC DEVELOPMENT					
ECCENTER AGREEMENT	CONTRACTUAL SERVICES				22,000.00
				Fund 224 - ECONOMIC DEVELOPMENT Total:	22,000.00
				Vendor 00834 - TWIN CITIES DEVELOPMENT ASSOC, INC Total:	22,000.00
Vendor: 00568 - TWIN CITY AUTO, INC					
Fund: 111 - GENERAL					
VEH MAINT	VEHICLE MAINTENANCE				23.44
				Fund 111 - GENERAL Total:	23.44
				Vendor 00568 - TWIN CITY AUTO, INC Total:	23.44
Vendor: 09239 - UNIQUE MANAGEMENT SERVICES, INC					
Fund: 111 - GENERAL					
Cont. srvc	CONTRACTUAL SERVICES				223.75
				Fund 111 - GENERAL Total:	223.75
				Vendor 09239 - UNIQUE MANAGEMENT SERVICES, INC Total:	223.75
Vendor: 00195 - UNITED STATES WELDING, INC					
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				108.65
dept supplies	DEPARTMENT SUPPLIES				128.02
				Fund 621 - ENVIRONMENTAL SERVICES Total:	236.67
				Vendor 00195 - UNITED STATES WELDING, INC Total:	236.67
Vendor: 00678 - UNL-PANHANDLE RESEARCH					
Fund: 661 - STORMWATER					
SCHOOL & CONF	SCHOOL & CONFERENCE				45.00
				Fund 661 - STORMWATER Total:	45.00
				Vendor 00678 - UNL-PANHANDLE RESEARCH Total:	45.00
Vendor: 08887 - UPSTART ENTERPRISES, LLC					
Fund: 111 - GENERAL					
DEPT SUPP	DEPARTMENT SUPPLIES				159.98
				Fund 111 - GENERAL Total:	159.98
				Vendor 08887 - UPSTART ENTERPRISES, LLC Total:	159.98
Vendor: 08828 - US BANK					
Fund: 111 - GENERAL					
Evidence supplies-anthonys card	DEPARTMENT SUPPLIES				245.33
Evidence supplies-anthonys card	DEPARTMENT SUPPLIES				165.30
four background checks-murphy..	CONTRACTUAL SERVICES				185.51
coat name tag-murphy card	DEPARTMENT SUPPLIES				10.00
DEPT SUPP	DEPARTMENT SUPPLIES				29.28
MEMBERSHIP	MEMBERSHIPS				60.00

Expense Approval Report

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CONFERENCE	SCHOOL & CONFERENCE				146.20
CONFERENCE	SCHOOL & CONFERENCE				173.70
CONFERENCE	SCHOOL & CONFERENCE				113.94
Fund 111 - GENERAL Total:					1,129.26
Fund: 212 - TRANSPORTATION					
REFUND ON REGISTRATION FOR..SCHOOL & CONFERENCE					-60.00
REFUND ON REGISTRATION FOR..SCHOOL & CONFERENCE					-60.00
Fund 212 - TRANSPORTATION Total:					-120.00
Fund: 213 - CEMETERY					
MEMBERSHIP	MEMBERSHIPS				60.00
Fund 213 - CEMETERY Total:					60.00
Vendor 08828 - US BANK Total:					1,069.26
Vendor: 00166 - Vantagepoint Transfer Agents-300793					
Fund: 713 - CASH & INVESTMENT POOL					
DEF COMP	DEFERRED COMP EE PAY				645.00
Fund 713 - CASH & INVESTMENT POOL Total:					645.00
Vendor 00166 - Vantagepoint Transfer Agents-300793 Total:					645.00
Vendor: 09614 - Vantagepoint Transfer Agents-705437					
Fund: 713 - CASH & INVESTMENT POOL					
ROTH IRA	DEFERRED COMP EE PAY				530.00
Fund 713 - CASH & INVESTMENT POOL Total:					530.00
Vendor 09614 - Vantagepoint Transfer Agents-705437 Total:					530.00
Vendor: 01300 - WEATHERCRAFT COMPANY OF SCOTTSBLUFF-GERING					
Fund: 111 - GENERAL					
overhead door repair	BUILDING MAINTENANCE				109.00
Fund 111 - GENERAL Total:					109.00
Vendor 01300 - WEATHERCRAFT COMPANY OF SCOTTSBLUFF-GERING Total:					109.00
Vendor: 03674 - WELLS FARGO BANK, N.A.					
Fund: 111 - GENERAL					
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					104.96
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					23.33
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					46.65
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					11.66
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					69.98
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					69.98
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					116.63
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					11.66
Fund 111 - GENERAL Total:					454.85
Fund: 212 - TRANSPORTATION					
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					186.61
Fund 212 - TRANSPORTATION Total:					186.61
Fund: 213 - CEMETERY					
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					23.33
Fund 213 - CEMETERY Total:					23.33
Fund: 621 - ENVIRONMENTAL SERVICES					
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					163.28
Fund 621 - ENVIRONMENTAL SERVICES Total:					163.28
Fund: 631 - WASTEWATER					
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					104.97
Fund 631 - WASTEWATER Total:					104.97
Fund: 641 - WATER					
FEES - 4TH QTR 2016 GENERAL ... CONTRACTUAL SERVICES					93.30
Fund 641 - WATER Total:					93.30
Fund: 713 - CASH & INVESTMENT POOL					
RETIREMENT	REGULAR RETIRE EE PAY				7,295.09

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
RETIREMENT	REGULAR RETIRE EE PAY				7,742.73
RETIREMENT	RETIRE FIRE EE PAYABLE				3,917.48
RETIREMENT	RETIRE FIRE EE PAYABLE				2,355.74
RETIREMENT	RETIRE POLICE EE PAY				5,032.06
RETIREMENT	RETIRE POLICE EE PAY				5,444.03
Fund 713 - CASH & INVESTMENT POOL Total:					31,787.13
Fund: 721 - GIS SERVICES					
FEES - 4TH QTR 2016 GENERAL ...	CONTRACTUAL SERVICES				11.66
Fund 721 - GIS SERVICES Total:					11.66
Vendor 03674 - WELLS FARGO BANK, N.A. Total:					32,825.13
Vendor: 00350 - WEST NEBRASKA ARTS CENTER					
Fund: 111 - GENERAL					
ANNUAL BUDGET REQUEST	CONTRACTUAL SERVICES				8,000.00
Fund 111 - GENERAL Total:					8,000.00
Vendor 00350 - WEST NEBRASKA ARTS CENTER Total:					8,000.00
Vendor: 00213 - WESTERN COOPERATIVE COMPANY					
Fund: 641 - WATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				44.30
EQUIP MAINT	EQUIPMENT MAINTENANCE				3.10
Fund 641 - WATER Total:					47.40
Vendor 00213 - WESTERN COOPERATIVE COMPANY Total:					47.40
Vendor: 06089 - WESTERN COOPERATIVE COMPANY					
Fund: 111 - GENERAL					
EQUIP MAINT	EQUIPMENT MAINTENANCE				5.83
Fund 111 - GENERAL Total:					5.83
Vendor 06089 - WESTERN COOPERATIVE COMPANY Total:					5.83
Vendor: 01168 - WESTERN LIBRARY SYSTEM					
Fund: 111 - GENERAL					
AV clng	CONTRACTUAL SERVICES				14.00
Fund 111 - GENERAL Total:					14.00
Vendor 01168 - WESTERN LIBRARY SYSTEM Total:					14.00
Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC					
Fund: 111 - GENERAL					
RANDOM DOT TESTING - JAN. 2...	CONTRACTUAL SERVICES				51.00
Fund 111 - GENERAL Total:					51.00
Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:					51.00
Vendor: 07239 - WYOMING FIRST AID & SAFETY SUPPLY, LLC					
Fund: 212 - TRANSPORTATION					
FIRST AID KIT SUPPLIES	DEPARTMENT SUPPLIES				63.99
Fund 212 - TRANSPORTATION Total:					63.99
Fund: 621 - ENVIRONMENTAL SERVICES					
dept supplies	DEPARTMENT SUPPLIES				73.53
Fund 621 - ENVIRONMENTAL SERVICES Total:					73.53
Vendor 07239 - WYOMING FIRST AID & SAFETY SUPPLY, LLC Total:					137.52
Vendor: 09734 - WYOMING GROUNDSKEEPERS & GOWERS ASSOC INC					
Fund: 213 - CEMETERY					
SCHOOL & CONF	SCHOOL & CONFERENCE				190.00
Fund 213 - CEMETERY Total:					190.00
Vendor 09734 - WYOMING GROUNDSKEEPERS & GOWERS ASSOC INC Total:					190.00
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE					
Fund: 713 - CASH & INVESTMENT POOL					
YMCA	YMCA PAY EE				1,660.00
Fund 713 - CASH & INVESTMENT POOL Total:					1,660.00
Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:					1,660.00

Expense Approval Report

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 03379 - ZM LUMBER INC					
Fund: 111 - GENERAL					
GROUNDS MAINT	GROUNDS MAINTENANCE				2.38
Fund 111 - GENERAL Total:					2.38
Vendor 03379 - ZM LUMBER INC Total:					2.38
Grand Total:					390,507.96

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	57,773.48	510.33
211 - REGIONAL LIBRARY	555.19	0.00
212 - TRANSPORTATION	63,404.43	0.00
213 - CEMETERY	1,383.64	0.00
215 - SPECIAL PROJECTS	312.94	0.00
216 - BUSINESS IMPROVEMENT	85.42	0.00
219 - INDUSTRIAL SITES	702.00	0.00
224 - ECONOMIC DEVELOPMENT	24,984.88	0.00
225 - MUTUAL FIRE	2,358.18	0.00
321 - TIF PROJECTS	436.16	0.00
621 - ENVIRONMENTAL SERVICES	49,436.26	207.48
631 - WASTEWATER	5,355.21	207.47
641 - WATER	31,401.42	20,735.37
661 - STORMWATER	883.31	0.00
713 - CASH & INVESTMENT POOL	133,452.36	133,452.36
721 - GIS SERVICES	11.66	0.00
725 - CENTRAL GARAGE	-1,611.15	0.00
812 - HEALTH INSURANCE	19,582.57	19,582.57
Grand Total:	390,507.96	174,695.58

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-21311	SALES TAX PAYABLE	79.83	79.83
111-51281-142	DISABILITY INSURANCE	387.90	387.90
111-52111-111	DEPARTMENT SUPPLIES	295.94	42.60
111-52111-121	DEPARTMENT SUPPLIES	19.88	0.00
111-52111-141	DEPARTMENT SUPPLIES	570.71	0.00
111-52111-142	DEPARTMENT SUPPLIES	146.79	0.00
111-52111-151	DEPARTMENT SUPPLIES	281.70	0.00
111-52111-171	DEPARTMENT SUPPLIES	667.42	0.00
111-52111-172	DEPARTMENT SUPPLIES	29.28	0.00
111-52121-141	JANITORIAL SUPPLIES	40.25	0.00
111-52121-142	JANITORIAL SUPPLIES	40.26	0.00
111-52121-151	JANITORIAL SUPPLIES	217.35	0.00
111-52181-142	UNIFORMS & CLOTHING	853.11	0.00
111-52181-171	UNIFORMS & CLOTHING	648.00	0.00
111-52222-151	BOOKS	145.12	0.00
111-52311-114	MEMBERSHIPS	460.00	0.00
111-52311-171	MEMBERSHIPS	60.00	0.00
111-52411-142	POSTAGE	160.98	0.00
111-52511-121	GASOLINE	110.00	0.00
111-52511-141	GASOLINE	50.07	0.00
111-52511-142	GASOLINE	3,435.11	0.00
111-52511-143	GASOLINE	139.50	0.00
111-52511-171	GASOLINE	1,198.92	0.00
111-52521-171	OTHER FUEL	169.93	0.00
111-53111-111	CONTRACTUAL SERVICES	104.96	0.00
111-53111-112	CONTRACTUAL SERVICES	74.33	0.00
111-53111-114	CONTRACTUAL SERVICES	6,264.61	0.00
111-53111-116	CONTRACTUAL SERVICES	4,800.00	0.00
111-53111-121	CONTRACTUAL SERVICES	46.65	0.00
111-53111-141	CONTRACTUAL SERVICES	426.67	0.00
111-53111-142	CONTRACTUAL SERVICES	10,602.16	0.00
111-53111-151	CONTRACTUAL SERVICES	819.31	0.00
111-53111-171	CONTRACTUAL SERVICES	1,176.63	0.00
111-53111-172	CONTRACTUAL SERVICES	8,256.66	0.00
111-53121-112	CONSULTING SERVICES	92.75	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53161-115	LEGAL PUBLICATIONS	829.31	0.00
111-53161-121	LEGAL PUBLICATIONS	51.53	0.00
111-53161-143	LEGAL PUBLICATIONS	58.41	0.00
111-53161-151	LEGAL PUBLICATIONS	12.98	0.00
111-53211-114	LEGAL FEES	54.00	0.00
111-53211-142	LEGAL FEES	552.46	0.00
111-53421-141	BUILDING MAINTENANCE	277.75	0.00
111-53421-142	BUILDING MAINTENANCE	10.75	0.00
111-53421-171	BUILDING MAINTENANCE	195.90	0.00
111-53441-141	EQUIPMENT MAINTENAN...	200.00	0.00
111-53441-142	EQUIPMENT MAINTENAN...	415.78	0.00
111-53441-171	EQUIPMENT MAINTENAN...	1,392.61	0.00
111-53451-171	VEHICLE MAINTENANCE	781.10	0.00
111-53471-171	GROUNDS MAINTENANCE	25.03	0.00
111-53511-111	ELECTRICITY	508.13	0.00
111-53511-141	ELECTRICITY	972.64	0.00
111-53511-142	ELECTRICITY	892.77	0.00
111-53511-151	ELECTRICITY	1,697.48	0.00
111-53511-171	ELECTRICITY	2,781.42	0.00
111-53511-172	ELECTRICITY	44.22	0.00
111-53551-171	STREET LIGHTS	100.40	0.00
111-53561-143	TELEPHONE	4.97	0.00
111-53571-141	CELLULAR PHONE	25.02	0.00
111-53631-111	RENT-MACHINES	148.76	0.00
111-53631-142	RENT-MACHINES	44.69	0.00
111-53711-114	SCHOOL & CONFERENCE	433.84	0.00
111-53711-142	SCHOOL & CONFERENCE	343.00	0.00
111-53913-112	RECRUITMENT	2,045.75	0.00
211-52222-151	BOOKS	555.19	0.00
212-52111-212	DEPARTMENT SUPPLIES	1,580.04	0.00
212-52171-212	STREET REPAIR SUPPLIES	11,716.03	0.00
212-52311-212	MEMBERSHIPS	100.00	0.00
212-52511-212	GASOLINE	916.34	0.00
212-52521-212	OTHER FUEL	5,280.60	0.00
212-52999-212	MISCELLANEOUS	57.50	0.00
212-53111-212	CONTRACTUAL SERVICES	6,604.11	0.00
212-53441-212	EQUIPMENT MAINTENAN...	98.65	0.00
212-53511-212	ELECTRICITY	779.67	0.00
212-53531-212	ELECTRIC POWER	1,398.17	0.00
212-53551-212	STREET LIGHTS	28,140.70	0.00
212-53561-212	TELEPHONE	16.58	0.00
212-53711-212	SCHOOL & CONFERENCE	216.04	0.00
212-54411-212	EQUIPMENT	6,500.00	0.00
213-52111-213	DEPARTMENT SUPPLIES	373.08	0.00
213-52225-213	SUBSCRIPTIONS	49.00	0.00
213-52311-213	MEMBERSHIPS	60.00	0.00
213-52999-213	MISCELLANEOUS	20.00	0.00
213-53111-213	CONTRACTUAL SERVICES	23.33	0.00
213-53211-213	LEGAL FEES	20.00	0.00
213-53441-213	EQUIPMENT MAINTENAN...	50.70	0.00
213-53511-213	ELECTRICITY	597.53	0.00
213-53711-213	SCHOOL & CONFERENCE	190.00	0.00
215-52111-142	DEPARTMENT SUPPLIES	312.94	0.00
216-53551-000	STREET LIGHTS	85.42	0.00
219-53111-111	CONTRACTUAL SERVICES	702.00	0.00
224-52211-114	PUBLICATIONS	35.88	0.00
224-53111-113	CONTRACTUAL SERVICES	22,000.00	0.00
224-53111-114	CONTRACTUAL SERVICES	2,949.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
225-52111-141	DEPARTMENT SUPPLIES	2,358.18	0.00
321-41111-111	PROPERTY TAX-GENERAL	436.16	0.00
621-52111-621	DEPARTMENT SUPPLIES	974.84	0.00
621-52411-621	POSTAGE	207.48	207.48
621-52511-621	GASOLINE	281.60	0.00
621-52521-621	OTHER FUEL	5,978.22	0.00
621-53111-621	CONTRACTUAL SERVICES	163.28	0.00
621-53193-621	DISPOSAL FEES	39,292.51	0.00
621-53421-621	BUILDING MAINTENANCE	307.66	0.00
621-53441-621	EQUIPMENT MAINTENAN...	431.70	0.00
621-53451-621	VEHICLE MAINTENANCE	970.31	0.00
621-53511-621	ELECTRICITY	828.66	0.00
631-52111-631	DEPARTMENT SUPPLIES	726.83	0.00
631-52411-631	POSTAGE	207.47	207.47
631-52511-631	GASOLINE	791.56	0.00
631-52521-631	OTHER FUEL	909.40	0.00
631-53111-631	CONTRACTUAL SERVICES	340.97	0.00
631-53441-631	EQUIPMENT MAINTENAN...	190.62	0.00
631-53451-631	VEHICLE MAINTENANCE	20.66	0.00
631-53511-631	ELECTRICITY	346.24	0.00
631-53531-631	ELECTRIC POWER	1,773.69	0.00
631-53571-631	CELLULAR PHONE	47.77	0.00
641-21311	SALES TAX PAYABLE	20,527.89	20,527.89
641-52111-641	DEPARTMENT SUPPLIES	727.20	0.00
641-52117-641	SAMPLES	54.00	0.00
641-52411-641	POSTAGE	365.99	207.48
641-52511-641	GASOLINE	1,243.66	0.00
641-52521-641	OTHER FUEL	144.14	0.00
641-52611-641	CHEMICALS	6,113.10	0.00
641-53111-641	CONTRACTUAL SERVICES	1,047.30	0.00
641-53441-641	EQUIPMENT MAINTENAN...	47.40	0.00
641-53511-641	ELECTRICITY	346.24	0.00
641-53531-641	ELECTRIC POWER	596.44	0.00
641-53571-641	CELLULAR PHONE	83.89	0.00
641-53631-641	RENT-MACHINES	46.67	0.00
641-59211-641	LICENSE/PERMITS	57.50	0.00
661-52511-661	GASOLINE	28.31	0.00
661-53111-661	CONTRACTUAL SERVICES	695.00	0.00
661-53711-661	SCHOOL & CONFERENCE	160.00	0.00
713-21512	MEDICARE W/H EE PAYAB...	7,329.04	7,329.04
713-21513	FICA W/H EE PAYABLE	27,468.02	27,468.02
713-21514	FED W/H EE PAYABLE	26,293.66	26,293.66
713-21515	STATE W/H EE PAYABLE	18,660.37	18,660.37
713-21517	POL UNION DUES EE PAY	552.00	552.00
713-21518	FIRE UNION DUES EE PAY	180.00	180.00
713-21523	LIFE INS EE PAYABLE	67.80	67.80
713-21524	SMEC EE PAYABLE	194.50	194.50
713-21528	REGULAR RETIRE EE PAY	15,037.82	15,037.82
713-21529	DEFERRED COMP EE PAY	1,175.00	1,175.00
713-21531	RETIRE FIRE EE PAYABLE	6,273.22	6,273.22
713-21533	RETIRE POLICE EE PAY	10,476.09	10,476.09
713-21534	DIS INC INS EE PAYABLE	712.26	712.26
713-21539	CHILD SUPPORT EE PAY	1,492.93	1,492.93
713-21540	YMCA PAY EE	1,660.00	1,660.00
713-21541	HSA EE PAYABLE	13,798.62	13,798.62
713-21723	LIFE INS ER PAYABLE	737.28	737.28
713-21741	HSA ER PAYABLE	1,343.75	1,343.75
721-53111-721	CONTRACTUAL SERVICES	11.66	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
725-52111-725	DEPARTMENT SUPPLIES	730.39	0.00
725-52531-725	OIL & ANTIFREEZE	-7,681.86	0.00
725-53441-725	EQUIPMENT MAINTENAN...	5,217.76	0.00
725-53511-725	ELECTRICITY	122.56	0.00
812-53862-112	CLAIMS EXPENSE	19,182.69	19,182.69
812-53863-112	FLEXIBLE BENFT EXPENSES	399.88	399.88
Grand Total:		390,507.96	174,695.58

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	388,028.36	174,695.58
2117753111	810.00	0.00
2117753511	37.19	0.00
2122852111	312.94	0.00
3112749111	436.16	0.00
6002052511	28.31	0.00
6002053111	695.00	0.00
6002053711	160.00	0.00
Grand Total:	390,507.96	174,695.58

UTILITY REFUNDS 2-21-17

Account #	Status	Contact	Service Address	Refund Amount
025-5183-01	Inactive	ELMWOOD VILLAGE	2202-2206 CHAR - SPRINKLER AVE SCOTTSBLUFF NE	209.17
025-6273-08	Inactive	JANE IBARRA	1514 AVE X SCOTTSBLUFF NE 69361	17.06
025-5184-01	Inactive	ELMWOOD VILLAGE	2202-2206 LAUCOMER - SPRINKLER DR SCOTTSBLUFF	154.49
040-6132-04	Inactive	SAFELITE AUTO GLASS	1204 BROADWAY SCOTTSBLUFF NE 69361	224.35
060-4964-04	Inactive	CANDI & PAUL FROHMAN	1710 6TH AVE SCOTTSBLUFF NE 69361	5.47
Total				
5				\$610.54

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Finance1

Council to receive the January 2017 Financial Report

Staff Contact: Liz Hilyard, Finance Director

City of Scottsbluff

Fund Equity in Cash JANUARY

Fund	Fund #	PY YTD CHANGE IN CASH	YTD CHANGE IN CASH	
General	111	\$ (547,822.18)	\$ (153,739.54)	operations
Regional Library	211	\$ (981.01)	\$ (675.09)	
Transportation	212	\$ (184,435.66)	\$ (726,062.74)	debt payments, bulb outs
Cemetery	213	\$ 11,379.94	\$ (5,568.10)	operations
Cemetery Perp Care	214	\$ (13,588.77)	\$ (26,980.28)	transfer to cemetery for operations
Special Projects	215	\$ 33,340.42	\$ (318,211.90)	move Def Ins Claims to GF revenues
Business Improvement	216	\$ 3,121.32	\$ (55,174.86)	Plaza project
Public Safety	218	\$ (54,593.29)	\$ (22,903.66)	debt payment
Scb Industrial Sites	219	\$ 117.89	\$ 244,289.38	sale of farmland
Keno	223	\$ (14,212.45)	\$ 20,332.85	
Economic Development	224	\$ 222,278.09	\$ 258,877.82	
Mutual Fire Organization	225	\$ 32,557.00	\$ 53,885.42	
Debt Service	311	\$ (317,036.71)	\$ (330,314.54)	debt payments - Leasing Corp
TIF	321	\$ (7,332.56)	\$ 78,154.33	
CDBG	411	\$ 98.69	\$ 257.13	
Leasing Corporation	412	\$ (166.80)	\$ 251.23	
Capital Projects	511	\$ 10,707.43	\$ 5,547.39	
Environmental Services	621	\$ (309,292.20)	\$ 48,200.02	
Wastewater	631	\$ (43,163.61)	\$ (152,915.50)	NDEQ loan payments
Water	641	\$ 1,478.44	\$ 166,648.27	
Electric	651	\$ 18,813.39	\$ 23,515.96	
Stormwater	661	\$ 14,592.46	\$ 37,368.36	
GIS	721	\$ 6,992.16	\$ 13,656.02	
Central Garage	725	\$ -	\$ (27,087.81)	operations
Unemployment Comp	811	\$ 158.00	\$ 408.91	
Health Insurance	812	\$ (75,569.53)	\$ 127,232.87	re-insurance payments from prior year
TOTAL		\$ (1,212,559.54)	\$ (741,008.06)	

City of Scottsbluff

Fund Equity in Cash
January 31, 2017

Fund	Fund #	2 YRS PRIOR January 31, 2015	PRIOR YEAR January 31, 2016	PRIOR MONTH December 31, 2016	CURRENT MONTH January 31, 2017	MONTHLY CHANGE IN CASH	
General	111	\$ 3,147,841.62	\$ 3,269,906.99	\$ 4,272,411.78	\$ 3,996,460.92	\$ (275,950.86)	Operations
Regional Library	211	38,014.34	32,996.07	43,291.04	43,337.40	\$ 46.36	
Transportation	212	1,687,358.99	1,868,400.93	1,863,879.16	1,948,152.61	\$ 84,273.45	
Cemetery	213	11,045.06	32,216.43	10,007.08	2,283.29	\$ (7,723.79)	
Cemetery Perp Care	214	454,394.84	517,480.29	567,409.76	585,111.59	\$ 17,701.83	
Special Projects	215	459,131.53	519,126.13	238,407.38	213,052.15	\$ (25,355.23)	RBOT payment to Rockstep LLC
Business Improvement	216	190,640.02	217,645.85	193,287.31	196,635.35	\$ 3,348.04	
Public Safety	218	273,713.12	325,295.59	373,208.20	388,879.70	\$ 15,671.50	
Scb Industrial Sites	219	60,058.87	57,008.63	318,769.33	318,907.98	\$ 138.65	
Keno	223	143,614.08	163,650.33	198,199.17	203,142.71	\$ 4,943.54	
Economic Development	224	5,453,877.36	5,826,094.11	6,437,515.51	6,517,379.88	\$ 79,864.37	
Mutual Fire Organization	225	515,502.86	104,518.46	208,077.14	208,299.97	\$ 222.83	
Debt Service	311	3,454,570.11	3,316,041.33	3,095,779.67	3,332,416.11	\$ 236,636.44	Speical Assessment payments, Reganis Subdivision
TIF	321	155,053.09	160,428.42	259,282.62	259,560.29	\$ 277.67	
CDBG	411	42,722.01	42,916.01	43,281.99	43,328.34	\$ 46.35	
Leasing Corporation	412	7,638.19	7,468.37	6,863.40	6,870.75	\$ 7.35	
Capital Projects	511	63,533.38	121,421.03	68,511.88	74,471.40	\$ 5,959.52	
Environmental Services	621	308,996.43	295,136.23	537,909.61	627,130.97	\$ 89,221.36	
Wastewater	631	1,536,522.14	2,012,582.30	2,044,838.62	2,162,247.21	\$ 117,408.59	
Water	641	1,934,858.70	1,615,667.61	2,206,737.43	2,236,766.58	\$ 30,029.15	
Electric	651	1,330,136.05	1,368,680.60	1,411,452.07	1,412,983.00	\$ 1,530.93	
Stormwater	661	488,472.62	552,396.44	577,340.01	582,312.51	\$ 4,972.50	
GIS	721	38,595.21	28,801.89	45,037.18	36,882.98	\$ (8,154.20)	
Central Garage	725	-	-	(19,104.88)	(27,087.81)	\$ (7,982.93)	
Unemployment Comp	811	68,378.59	68,689.11	68,839.42	68,913.14	\$ 73.72	
Health Insurance	812	757,743.48	1,079,146.99	1,032,844.66	1,257,358.83	\$ 224,514.17	Re-insurance payments from Ins Carrier
TOTAL		\$ 22,622,412.69	\$ 23,603,716.14	\$ 26,104,076.54	\$ 26,695,797.85	\$ 591,721.31	



Actual to budget rev c/y & p/y - ALL FUNDS

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
400 - Taxes	1,599,711.52	1,614,543.49	5,215,861.00	405,952.94	1,662,196.98	3,553,664.02	68 %
412 - Intergovernmental	15,185.90	6,424.02	0.00	0.00	5,493.91	(5,493.91)	0 %
420 - Charges for Services	130,782.97	192,337.63	489,714.00	49,529.17	139,502.87	350,211.13	72 %
460 - Investment Income	3,767.59	3,350.48	10,000.00	4,275.24	9,566.58	433.42	4 %
470 - Miscellaneous Revenues	39,282.40	38,910.41	32,903.00	6,009.73	17,437.13	15,465.87	47 %
480 - Other Financing Uses	842,647.61	857,926.77	2,742,300.00	0.00	878,275.40	1,864,024.60	68 %
111 - GENERAL Totals:	2,631,377.99	2,713,492.80	8,490,778.00	465,767.08	2,712,472.87	0.00	68 %
<u>211 - REGIONAL LIBRARY</u>							
460 - Investment Income	45.98	32.06	100.00	46.36	100.62	(0.62)	-1 %
470 - Miscellaneous Revenues	1,247.84	1,288.21	1,000.00	0.00	796.18	203.82	20 %
211 - REGIONAL LIBRARY Totals:	1,293.82	1,320.27	1,100.00	46.36	896.80	0.00	18 %
<u>212 - TRANSPORTATION</u>							
400 - Taxes	818,561.77	794,007.89	2,719,421.00	236,923.45	814,247.22	1,905,173.78	70 %
412 - Intergovernmental	0.00	0.00	268,654.00	0.00	0.00	268,654.00	100 %
420 - Charges for Services	0.00	3,073.50	0.00	0.00	595.00	(595.00)	0 %
460 - Investment Income	1,966.00	1,819.14	5,000.00	2,084.05	4,564.12	435.88	9 %
470 - Miscellaneous Revenues	1,404.50	59.60	0.00	723.82	988.95	(988.95)	0 %
212 - TRANSPORTATION Totals:	821,932.27	798,960.13	2,993,075.00	239,731.32	820,395.29	0.00	73 %
<u>213 - CEMETERY</u>							
420 - Charges for Services	13,385.00	17,710.00	44,750.00	3,070.00	10,790.00	33,960.00	76 %
460 - Investment Income	11.78	28.92	25.00	2.44	8.63	16.37	65 %
470 - Miscellaneous Revenues	8,100.00	11,600.00	37,400.00	750.00	2,900.00	34,500.00	92 %
480 - Other Financing Uses	35,000.00	50,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
213 - CEMETERY Totals:	56,496.78	79,338.92	212,175.00	3,822.44	78,698.63	0.00	63 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
400 - Taxes	34,134.64	28,400.08	165,000.00	15,875.90	30,061.94	134,938.06	82 %
420 - Charges for Services	4,650.00	6,900.00	18,000.00	1,200.00	4,350.00	13,650.00	76 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
460 - Investment Income	517.10	500.29	1,350.00	625.93	1,369.28	(19.28)	-1 %
214 - CEMETARY PERPETUAL CARE Totals:	39,301.74	35,800.37	184,350.00	17,701.83	35,781.22	0.00	81 %
<u>215 - SPECIAL PROJECTS</u>							
400 - Taxes	0.00	48,320.59	0.00	20,448.54	54,323.71	(54,323.71)	0 %
412 - Intergovernmental	12,480.51	8,472.21	0.00	0.00	6,021.31	(6,021.31)	0 %
420 - Charges for Services	400.00	550.00	0.00	0.00	625.00	(625.00)	0 %
450 - Contributions & Donations	531.12	3,070.00	0.00	3,056.63	3,056.63	(3,056.63)	0 %
460 - Investment Income	523.39	493.33	1,000.00	227.91	511.05	488.95	49 %
470 - Miscellaneous Revenues	6,118.52	0.00	500,000.00	0.00	0.00	500,000.00	100 %
215 - SPECIAL PROJECTS Totals:	20,053.54	60,906.13	501,000.00	23,733.08	64,537.70	0.00	87 %
<u>216 - BUSINESS IMPROVEMENT</u>							
400 - Taxes	6,852.96	7,292.22	54,300.00	4,073.69	8,418.85	45,881.15	84 %
460 - Investment Income	216.28	209.89	600.00	210.35	462.14	137.86	23 %
216 - BUSINESS IMPROVEMENT Totals:	7,069.24	7,502.11	54,900.00	4,284.04	8,880.99	0.00	84 %
<u>218 - PUBLIC SAFETY</u>							
400 - Taxes	44,502.60	37,025.28	216,000.00	20,697.46	39,191.84	176,808.16	82 %
412 - Intergovernmental	0.00	0.00	0.00	0.00	1,462.76	(1,462.76)	0 %
460 - Investment Income	306.41	307.70	800.00	416.01	896.40	(96.40)	-12 %
218 - PUBLIC SAFETY Totals:	44,809.01	37,332.98	216,800.00	21,113.47	41,551.00	0.00	81 %
<u>219 - INDUSTRIAL SITES</u>							
460 - Investment Income	64.23	55.41	200.00	341.15	585.27	(385.27)	-193 %
470 - Miscellaneous Revenues	14,206.20	0.00	0.00	0.00	265,026.00	(265,026.00)	0 %
219 - INDUSTRIAL SITES Totals:	14,270.43	55.41	200.00	341.15	265,611.27	0.00	-132,706 %
<u>223 - KENO</u>							
460 - Investment Income	157.57	159.17	400.00	217.31	459.50	(59.50)	-15 %
470 - Miscellaneous Revenues	22,210.07	22,022.30	65,000.00	6,339.75	22,500.59	42,499.41	65 %
223 - KENO Totals:	22,367.64	22,181.47	65,400.00	6,557.06	22,960.09	0.00	65 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
400 - Taxes	326,363.11	330,673.43	950,000.00	81,076.80	338,247.91	611,752.09	64 %
460 - Investment Income	6,477.02	5,605.51	18,000.00	6,972.02	14,917.86	3,082.14	17 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
470 - Miscellaneous Revenues	4,870.92	8,767.68	0.00	3,783.34	15,133.36	(15,133.36)	0 %
224 - ECONOMIC DEVELOPMENT Totals:	337,711.05	345,046.62	968,000.00	91,832.16	368,299.13	0.00	62 %
<u>225 - MUTUAL FIRE</u>							
460 - Investment Income	587.66	102.22	300.00	222.83	465.04	(165.04)	-55 %
470 - Miscellaneous Revenues	44,128.08	52,848.00	105,696.00	0.00	52,848.00	52,848.00	50 %
225 - MUTUAL FIRE Totals:	44,715.74	52,950.22	105,996.00	222.83	53,313.04	0.00	50 %
<u>311 - DEBT SERVICE</u>							
400 - Taxes	108,506.85	84,685.74	742,842.00	66,800.53	98,319.45	644,522.55	87 %
460 - Investment Income	4,074.24	3,211.17	10,800.00	3,564.88	7,413.33	3,386.67	31 %
470 - Miscellaneous Revenues	6,117.81	4,533.07	29,000.00	166,671.03	238,917.18	(209,917.18)	-724 %
480 - Other Financing Uses	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	100 %
311 - DEBT SERVICE Totals:	118,698.90	92,429.98	1,782,642.00	237,036.44	344,649.96	0.00	81 %
<u>321 - TIF PROJECTS</u>							
400 - Taxes	0.00	(7,727.79)	170,000.00	0.00	7,232.94	162,767.06	96 %
460 - Investment Income	183.07	156.47	500.00	277.67	584.83	(84.83)	-17 %
470 - Miscellaneous Revenues	0.00	0.00	0.00	0.00	56,566.86	(56,566.86)	0 %
480 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	183.07	(7,571.32)	470,500.00	277.67	64,384.63	0.00	86 %
<u>411 - CDBG</u>							
460 - Investment Income	49.36	41.71	130.00	46.35	100.29	29.71	23 %
411 - CDBG Totals:	49.36	41.71	130.00	46.35	100.29	0.00	23 %
<u>412 - LEASE CORPORATION</u>							
460 - Investment Income	8.83	7.27	25.00	7.35	232.26	(207.26)	-829 %
480 - Other Financing Uses	574,792.50	375,428.08	687,867.50	0.00	667,562.50	20,305.00	3 %
412 - LEASE CORPORATION Totals:	574,801.33	375,435.35	687,892.50	7.35	667,794.76	0.00	3 %
<u>511 - CAPITAL PROJECTS FUND</u>							
400 - Taxes	12,640.19	10,517.91	59,000.00	5,879.85	11,133.95	47,866.05	81 %
460 - Investment Income	66.63	114.10	200.00	79.67	167.69	32.31	16 %
511 - CAPITAL PROJECTS FUND Totals:	12,706.82	10,632.01	59,200.00	5,959.52	11,301.64	0.00	81 %
<u>621 - ENVIRONMENTAL SERVICES</u>							

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
420 - Charges for Services	739,299.74	778,915.47	2,662,548.00	220,319.86	927,688.03	1,734,859.97	65 %
460 - Investment Income	341.95	294.60	1,200.00	670.88	1,297.38	(97.38)	-8 %
470 - Miscellaneous Revenues	1,453.70	36.00	500.00	766.00	948.00	(448.00)	-90 %
621 - ENVIRONMENTAL SERVICES Totals:	741,095.39	779,246.07	2,664,248.00	221,756.74	929,933.41	0.00	65 %
<u>631 - WASTEWATER</u>							
412 - Intergovernmental	0.00	38,299.22	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	765,619.25	746,738.91	2,563,238.00	216,022.98	862,170.11	1,701,067.89	66 %
440 - Rents	0.00	0.00	300.00	900.00	1,800.00	(1,500.00)	-500 %
460 - Investment Income	1,821.40	1,938.00	5,000.00	2,313.08	5,037.28	(37.28)	-1 %
470 - Miscellaneous Revenues	1,729.70	700.00	0.00	389.75	389.75	(389.75)	0 %
631 - WASTEWATER Totals:	769,170.35	787,676.13	2,568,538.00	219,625.81	869,397.14	0.00	66 %
<u>641 - WATER</u>							
420 - Charges for Services	594,519.48	566,351.06	1,865,966.00	122,735.12	668,607.24	1,197,358.76	64 %
440 - Rents	11,332.00	12,450.00	24,500.00	2,806.72	11,052.16	13,447.84	55 %
460 - Investment Income	2,287.97	1,594.59	4,000.00	2,392.80	5,104.72	(1,104.72)	-28 %
470 - Miscellaneous Revenues	9,547.43	9,652.01	5,000.00	3,429.32	11,437.27	(6,437.27)	-129 %
641 - WATER Totals:	617,686.88	590,047.66	1,899,466.00	131,363.96	696,201.39	0.00	63 %
<u>651 - ELECTRIC</u>							
460 - Investment Income	2,667.95	1,979.85	4,366.00	1,530.93	3,452.45	913.55	21 %
470 - Miscellaneous Revenues	769,147.61	784,426.77	2,585,300.00	0.00	804,775.40	1,780,524.60	69 %
651 - ELECTRIC Totals:	771,815.56	786,406.62	2,589,666.00	1,530.93	808,227.85	0.00	69 %
<u>661 - STORMWATER</u>							
412 - Intergovernmental	28,759.00	28,759.00	28,759.00	0.00	12,606.51	16,152.49	56 %
420 - Charges for Services	6,814.10	13,016.20	54,300.00	5,748.55	19,120.72	35,179.28	65 %
460 - Investment Income	545.26	554.18	1,200.00	622.93	1,317.36	(117.36)	-10 %
480 - Other Financing Uses	25,000.00	25,000.00	50,000.00	0.00	25,000.00	25,000.00	50 %
661 - STORMWATER Totals:	61,118.36	67,329.38	134,259.00	6,371.48	58,044.59	0.00	57 %
<u>713 - CASH & INVESTMENT POOL</u>							
470 - Miscellaneous Revenues	0.19	24.00	0.00	0.00	32.19	(32.19)	0 %
713 - CASH & INVESTMENT POOL Totals:	0.19	24.00	0.00	0.00	32.19	0.00	0 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<u>721 - GIS SERVICES</u>							
460 - Investment Income	45.70	28.41	100.00	39.46	77.79	22.21	22 %
480 - Other Financing Uses	53,113.76	55,552.48	104,500.00	19.38	52,331.24	52,168.76	50 %
721 - GIS SERVICES Totals:	53,159.46	55,580.89	104,600.00	58.84	52,409.03	0.00	50 %
<u>725 - CENTRAL GARAGE</u>							
420 - Charges for Services	0.00	0.00	210,300.00	12,279.98	57,958.10	152,341.90	72 %
460 - Investment Income	0.00	0.00	25.00	0.00	0.45	24.55	98 %
725 - CENTRAL GARAGE Totals:	0.00	0.00	210,325.00	12,279.98	57,958.55	0.00	72 %
<u>811 - UNEMPLOYMENT COMP</u>							
460 - Investment Income	79.01	66.76	210.00	73.72	159.51	50.49	24 %
811 - UNEMPLOYMENT COMP Totals:	79.01	66.76	210.00	73.72	159.51	0.00	24 %
<u>812 - HEALTH INSURANCE</u>							
460 - Investment Income	809.68	1,107.40	2,200.00	1,345.07	2,720.92	(520.92)	-24 %
470 - Miscellaneous Revenues	596,710.34	628,494.73	2,171,756.00	351,521.74	902,171.10	1,269,584.90	58 %
812 - HEALTH INSURANCE Totals:	597,520.02	629,602.13	2,173,956.00	352,866.81	904,892.02	0.00	58 %



Actual to budget c/y & p/y - ALL FUNDS

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
500 - Personnel	2,166,000.46	2,238,511.53	6,692,359.00	483,469.98	2,226,561.05	4,465,797.95	67 %
503 - Supplies	111,716.84	130,011.23	475,055.00	47,796.40	114,124.59	360,930.41	76 %
504 - Contract Services	640,354.17	696,446.73	1,596,095.00	177,424.18	736,400.06	859,694.94	54 %
550 - Capital Outlay	15,761.90	45,770.88	115,000.00	0.00	0.00	115,000.00	100 %
570 - Other Financing Uses	55,500.00	20,401.02	459,000.00	0.00	4,080.00	454,920.00	99 %
111 - GENERAL Totals:	2,989,333.37	3,131,141.39	9,337,509.00	708,690.56	3,081,165.70	0.00	67 %
<u>211 - REGIONAL LIBRARY</u>							
503 - Supplies	2,744.05	479.79	13,000.00	0.00	551.88	12,448.12	96 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
211 - REGIONAL LIBRARY Totals:	2,744.05	479.79	16,000.00	0.00	551.88	0.00	97 %
<u>212 - TRANSPORTATION</u>							
500 - Personnel	348,347.94	365,350.19	880,793.00	74,310.36	328,179.88	552,613.12	63 %
503 - Supplies	81,310.20	89,142.15	331,150.00	13,416.51	29,934.82	301,215.18	91 %
504 - Contract Services	133,944.74	197,588.21	795,995.00	43,633.67	196,522.77	599,472.23	75 %
550 - Capital Outlay	0.00	5,588.40	800,000.00	24,162.00	194,456.46	605,543.54	76 %
560 - Debt Service	238,672.50	250,778.16	723,774.00	0.00	710,846.25	12,927.75	2 %
570 - Other Financing Uses	24,278.44	26,163.06	252,070.00	4.83	26,082.75	225,987.25	90 %
212 - TRANSPORTATION Totals:	826,553.82	934,610.17	3,783,782.00	155,527.37	1,486,022.93	0.00	61 %
<u>213 - CEMETERY</u>							
500 - Personnel	49,288.76	47,112.22	153,972.00	10,631.00	51,792.88	102,179.12	66 %
503 - Supplies	2,441.69	7,159.34	20,150.00	1.40	2,707.05	17,442.95	87 %
504 - Contract Services	9,776.18	6,743.90	21,451.00	913.83	7,984.79	13,466.21	63 %
550 - Capital Outlay	0.00	0.00	17,000.00	0.00	17,000.00	0.00	0 %
213 - CEMETERY Totals:	61,506.63	61,015.46	212,573.00	11,546.23	79,484.72	0.00	63 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
504 - Contract Services	0.00	0.00	500,000.00	0.00	0.00	500,000.00	100 %
570 - Other Financing Uses	35,000.00	50,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
214 - CEMETARY PERPETUAL CARE Totals:	35,000.00	50,000.00	630,000.00	0.00	65,000.00	0.00	90 %
<u>215 - SPECIAL PROJECTS</u>							

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
500 - Personnel	0.00	0.00	0.00	0.00	830.95	(830.95)	0 %
503 - Supplies	500.00	29.37	500,000.00	259.14	409.14	499,590.86	100 %
504 - Contract Services	0.00	15,929.04	0.00	49,254.17	49,330.46	(49,330.46)	0 %
215 - SPECIAL PROJECTS Totals:	500.00	15,958.41	500,000.00	49,513.31	50,570.55	0.00	90 %
<u>216 - BUSINESS IMPROVEMENT</u>							
500 - Personnel	0.00	673.91	10,750.00	603.42	3,167.26	7,582.74	71 %
504 - Contract Services	732.84	3,350.36	14,600.00	332.58	4,397.03	10,202.97	70 %
550 - Capital Outlay	0.00	0.00	60,000.00	0.00	5,907.74	54,092.26	90 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
216 - BUSINESS IMPROVEMENT Totals:	732.84	4,024.27	185,350.00	936.00	13,472.03	0.00	93 %
<u>218 - PUBLIC SAFETY</u>							
503 - Supplies	0.00	444.00	15,000.00	365.69	1,462.76	13,537.24	90 %
550 - Capital Outlay	0.00	1,614.00	200,000.00	5,076.28	5,701.28	194,298.72	97 %
560 - Debt Service	55,627.50	54,727.50	66,525.00	0.00	58,793.75	7,731.25	12 %
570 - Other Financing Uses	0.00	0.00	200,000.00	0.00	0.00	200,000.00	100 %
218 - PUBLIC SAFETY Totals:	55,627.50	56,785.50	481,525.00	5,441.97	65,957.79	0.00	86 %
<u>219 - INDUSTRIAL SITES</u>							
504 - Contract Services	0.00	0.00	303,000.00	202.50	21,595.75	281,404.25	93 %
219 - INDUSTRIAL SITES Totals:	0.00	0.00	303,000.00	202.50	21,595.75	0.00	93 %
<u>223 - KENO</u>							
503 - Supplies	4,500.00	6,134.46	58,500.00	1,613.52	1,613.52	56,886.48	97 %
504 - Contract Services	307.96	459.94	6,500.00	0.00	0.00	6,500.00	100 %
550 - Capital Outlay	0.00	29,975.00	0.00	0.00	0.00	0.00	0 %
223 - KENO Totals:	4,807.96	36,569.40	65,000.00	1,613.52	1,613.52	0.00	98 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
500 - Personnel	0.00	0.00	80,742.00	0.00	0.00	80,742.00	100 %
503 - Supplies	87.51	41.21	750.00	16.42	98.11	651.89	87 %
504 - Contract Services	373,239.54	67,398.90	5,400,436.00	11,951.37	111,432.07	5,289,003.93	98 %
224 - ECONOMIC DEVELOPMENT Totals:	373,327.05	67,440.11	5,481,928.00	11,967.79	111,530.18	0.00	98 %
<u>225 - MUTUAL FIRE</u>							

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
503 - Supplies	3,297.70	7,081.19	10,000.00	0.00	0.00	10,000.00	100 %
550 - Capital Outlay	0.00	0.00	25,000.00	0.00	0.00	25,000.00	100 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
225 - MUTUAL FIRE Totals:	3,297.70	7,081.19	135,000.00	0.00	0.00	0.00	100 %
<u>311 - DEBT SERVICE</u>							
504 - Contract Services	3,410.00	1,680.00	26,675.00	0.00	0.00	26,675.00	100 %
560 - Debt Service	17,746.94	0.00	0.00	0.00	0.00	0.00	0 %
570 - Other Financing Uses	575,142.50	375,428.08	4,188,267.50	400.00	667,962.50	3,520,305.00	84 %
311 - DEBT SERVICE Totals:	596,299.44	377,108.08	4,214,942.50	400.00	667,962.50	0.00	84 %
<u>321 - TIF PROJECTS</u>							
560 - Debt Service	15,844.97	0.00	167,000.00	0.00	7,232.94	159,767.06	96 %
570 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	15,844.97	0.00	467,000.00	0.00	7,232.94	0.00	98 %
<u>412 - LEASE CORPORATION</u>							
504 - Contract Services	0.00	0.00	0.00	0.00	5.00	(5.00)	0 %
560 - Debt Service	574,792.50	375,418.84	687,867.50	0.00	667,562.50	20,305.00	3 %
412 - LEASE CORPORATION Totals:	574,792.50	375,418.84	687,867.50	0.00	667,567.50	0.00	3 %
<u>511 - CAPITAL PROJECTS FUND</u>							
550 - Capital Outlay	0.00	0.00	70,000.00	0.00	6,000.00	64,000.00	91 %
511 - CAPITAL PROJECTS FUND Totals:	0.00	0.00	70,000.00	0.00	6,000.00	0.00	91 %
<u>621 - ENVIRONMENTAL SERVICES</u>							
500 - Personnel	402,849.35	404,263.92	1,157,641.00	88,369.19	406,913.87	750,727.13	65 %
503 - Supplies	35,187.77	93,899.54	309,300.00	6,043.04	36,782.03	272,517.97	88 %
504 - Contract Services	187,057.12	224,270.03	739,143.00	49,397.69	221,650.95	517,492.05	70 %
550 - Capital Outlay	198,637.04	170,359.00	200,000.00	0.00	0.00	200,000.00	100 %
570 - Other Financing Uses	27,278.44	27,813.14	54,070.00	4.85	27,082.83	26,987.17	50 %
621 - ENVIRONMENTAL SERVICES Totals:	851,009.72	920,605.63	2,460,154.00	143,814.77	692,429.68	0.00	72 %
<u>631 - WASTEWATER</u>							
500 - Personnel	300,750.33	297,541.51	875,928.00	68,807.34	299,252.01	576,675.99	66 %
503 - Supplies	15,691.06	18,719.45	127,085.00	7,375.72	21,991.07	105,093.93	83 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
504 - Contract Services	122,788.80	181,567.53	453,674.00	24,033.09	173,480.77	280,193.23	62 %
550 - Capital Outlay	235,858.76	13,375.00	301,101.00	12,216.67	45,886.97	255,214.03	85 %
560 - Debt Service	322,945.35	322,945.35	645,891.00	0.00	322,945.35	322,945.65	50 %
570 - Other Financing Uses	70,278.44	70,913.14	740,070.00	4.85	70,082.83	669,987.17	91 %
631 - WASTEWATER Totals:	1,068,312.74	905,061.98	3,143,749.00	112,437.67	933,639.00	0.00	70 %
<u>641 - WATER</u>							
500 - Personnel	281,147.38	276,862.79	805,196.00	60,849.17	272,884.54	532,311.46	66 %
503 - Supplies	338,275.54	181,003.23	322,426.00	11,049.80	55,872.81	266,553.19	83 %
504 - Contract Services	83,824.55	95,636.26	535,422.00	27,900.59	117,848.42	417,573.58	78 %
550 - Capital Outlay	54,700.97	42,026.42	553,000.00	0.00	12,333.12	540,666.88	98 %
570 - Other Financing Uses	39,278.44	38,663.14	678,070.00	4.85	39,082.83	638,987.17	94 %
641 - WATER Totals:	797,226.88	634,191.84	2,894,114.00	99,804.41	498,021.72	0.00	83 %
<u>651 - ELECTRIC</u>							
503 - Supplies	0.00	0.00	1,000.00	0.00	0.00	1,000.00	100 %
570 - Other Financing Uses	817,549.34	769,426.77	3,315,300.00	0.00	789,775.40	2,525,524.60	76 %
651 - ELECTRIC Totals:	817,549.34	769,426.77	3,316,300.00	0.00	789,775.40	0.00	76 %
<u>661 - STORMWATER</u>							
503 - Supplies	2,480.86	400.88	19,965.00	112.50	545.99	19,419.01	97 %
504 - Contract Services	9,626.71	46,834.16	109,764.00	817.07	10,448.08	99,315.92	90 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
661 - STORMWATER Totals:	12,107.57	47,235.04	379,729.00	929.57	10,994.07	0.00	97 %
<u>721 - GIS SERVICES</u>							
500 - Personnel	25,908.21	23,431.71	58,072.00	4,724.73	20,059.33	38,012.67	65 %
503 - Supplies	3,000.00	3,000.00	6,750.00	209.09	209.09	6,540.91	97 %
504 - Contract Services	6,540.99	6,517.15	12,825.00	3,259.84	3,343.04	9,481.96	74 %
560 - Debt Service	16,113.76	15,652.48	20,266.00	19.38	15,191.24	5,074.76	25 %
721 - GIS SERVICES Totals:	51,562.96	48,601.34	97,913.00	8,213.04	38,802.70	0.00	60 %
<u>725 - CENTRAL GARAGE</u>							
500 - Personnel	0.00	0.00	144,117.00	11,818.42	50,155.46	93,961.54	65 %
503 - Supplies	0.00	0.00	53,750.00	438.24	7,005.54	46,744.46	87 %
504 - Contract Services	0.00	0.00	8,640.00	9,114.76	27,885.36	(19,245.36)	-223 %
725 - CENTRAL GARAGE Totals:	0.00	0.00	206,507.00	21,371.42	85,046.36	0.00	59 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
<u>811 - UNEMPLOYMENT COMP</u>							
504 - Contract Services	0.00	0.00	65,000.00	0.00	0.00	65,000.00	100 %
811 - UNEMPLOYMENT COMP Totals:	0.00	0.00	65,000.00	0.00	0.00	0.00	100 %
<u>812 - HEALTH INSURANCE</u>							
504 - Contract Services	539,768.54	706,163.71	2,568,600.00	128,352.64	781,770.53	1,786,829.47	70 %
812 - HEALTH INSURANCE Totals:	539,768.54	706,163.71	2,568,600.00	128,352.64	781,770.53	0.00	70 %



Actual to budget c/y & p/y - GENERAL FUND

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
111 - GENERAL							
000 - NULL							
504 - Contract Services	0.00	0.00	0.00	70.99	70.99	(70.99)	0 %
000 - NULL Totals:	0.00	0.00	0.00	70.99	70.99	(70.99)	0 %
111 - FINANCE							
500 - Personnel	40,841.97	38,238.08	125,894.00	10,320.83	43,698.04	82,195.96	65 %
503 - Supplies	4,388.86	5,951.12	18,600.00	1,349.46	5,712.17	12,887.83	69 %
504 - Contract Services	23,001.95	35,776.37	63,157.00	2,448.03	33,989.93	29,167.07	46 %
570 - Other Financing Uses	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0 %
111 - FINANCE Totals:	70,232.78	81,965.57	207,651.00	14,118.32	83,400.14	124,250.86	60 %
112 - PERSONNEL							
500 - Personnel	5,064.74	5,268.25	16,320.00	1,308.85	5,632.51	10,687.49	65 %
503 - Supplies	76.99	0.00	5,550.00	0.00	87.38	5,462.62	98 %
504 - Contract Services	3,074.99	6,366.83	26,925.00	4,084.31	11,345.25	15,579.75	58 %
112 - PERSONNEL Totals:	8,216.72	11,635.08	48,795.00	5,393.16	17,065.14	31,729.86	65 %
113 - COUNCIL							
500 - Personnel	7,303.41	6,856.26	21,099.00	1,622.98	7,303.41	13,795.59	65 %
503 - Supplies	1,676.16	1,489.00	1,750.00	0.00	1,657.78	92.22	5 %
504 - Contract Services	1,057.00	330.00	3,065.00	1,125.00	1,625.00	1,440.00	47 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	580.00	249,420.00	100 %
113 - COUNCIL Totals:	10,036.57	8,675.26	275,914.00	2,747.98	11,166.19	264,747.81	96 %
114 - CITY MANAGER							
500 - Personnel	11,870.51	12,118.99	30,093.00	1,434.53	6,208.94	23,884.06	79 %
503 - Supplies	13,053.88	18,840.47	50,500.00	11,719.80	24,882.40	25,617.60	51 %
504 - Contract Services	21,267.98	25,844.63	118,700.00	6,728.47	19,471.46	99,228.54	84 %
114 - CITY MANAGER Totals:	46,192.37	56,804.09	199,293.00	19,882.80	50,562.80	148,730.20	75 %
115 - CITY CLERK							
500 - Personnel	4,751.45	4,718.17	14,359.00	1,137.82	4,944.62	9,414.38	66 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
503 - Supplies	179.53	65.10	2,100.00	0.00	207.50	1,892.50	90 %
504 - Contract Services	2,464.81	2,444.59	12,150.00	604.24	2,651.83	9,498.17	78 %
115 - CITY CLERK Totals:	7,395.79	7,227.86	28,609.00	1,742.06	7,803.95	20,805.05	73 %
116 - MIS							
503 - Supplies	10,069.82	23,907.63	40,000.00	13,805.89	13,805.89	26,194.11	65 %
504 - Contract Services	3,667.72	13,726.37	32,500.00	6,747.24	12,712.19	19,787.81	61 %
550 - Capital Outlay	0.00	11,794.89	15,000.00	0.00	0.00	15,000.00	100 %
116 - MIS Totals:	13,737.54	49,428.89	87,500.00	20,553.13	26,518.08	60,981.92	70 %
121 - DEVELOPMENT SERVICES							
500 - Personnel	119,622.27	148,683.84	344,962.00	19,421.45	86,097.06	258,864.94	75 %
503 - Supplies	1,692.95	1,594.86	9,250.00	350.85	944.43	8,305.57	90 %
504 - Contract Services	35,829.21	46,670.99	69,744.00	3,649.36	40,137.85	29,606.15	42 %
570 - Other Financing Uses	3,500.00	3,500.00	7,000.00	0.00	3,500.00	3,500.00	50 %
121 - DEVELOPMENT SERVICES Totals:	160,644.43	200,449.69	430,956.00	23,421.66	130,679.34	300,276.66	70 %
141 - FIRE							
500 - Personnel	546,712.81	583,564.94	1,503,966.00	104,846.75	555,610.12	948,355.88	63 %
503 - Supplies	7,248.05	7,625.65	39,500.00	1,123.54	3,606.22	35,893.78	91 %
504 - Contract Services	24,206.04	27,883.37	61,781.00	2,707.66	49,360.16	12,420.84	20 %
141 - FIRE Totals:	578,166.90	619,073.96	1,605,247.00	108,677.95	608,576.50	996,670.50	62 %
142 - POLICE							
500 - Personnel	959,773.98	985,575.62	3,009,700.00	240,803.88	1,057,474.04	1,952,225.96	65 %
503 - Supplies	33,144.36	27,937.50	114,000.00	7,940.40	24,636.63	89,363.37	78 %
504 - Contract Services	210,272.68	232,439.47	414,220.00	28,283.02	231,451.49	182,768.51	44 %
570 - Other Financing Uses	50,000.00	0.00	0.00	0.00	0.00	0.00	0 %
142 - POLICE Totals:	1,253,191.02	1,245,952.59	3,537,920.00	277,027.30	1,313,562.16	2,224,357.84	63 %
143 - EMERGENCY MANAGEMENT							
500 - Personnel	45,021.71	26,737.78	84,049.00	6,806.97	28,918.39	55,130.61	66 %
503 - Supplies	119.47	782.96	4,250.00	224.01	524.01	3,725.99	88 %
504 - Contract Services	120.07	458.21	3,220.00	190.11	630.01	2,589.99	80 %
143 - EMERGENCY MANAGEMENT Totals:	45,261.25	27,978.95	91,519.00	7,221.09	30,072.41	61,446.59	67 %

	2014-2015 YTD Activity	2015-2016 YTD Activity	2016-2017 Budget	January 2016-2017 MTD Activity	2016-2017 YTD Activity	2016-2017 Budget Remaining	% Budget Remaining
151 - LIBRARY							
500 - Personnel	162,094.16	158,169.16	532,703.00	35,585.98	154,815.40	377,887.60	71 %
503 - Supplies	19,092.94	14,054.28	79,300.00	3,435.48	13,270.38	66,029.62	83 %
504 - Contract Services	30,232.97	37,696.59	109,700.00	15,334.08	48,149.30	61,550.70	56 %
151 - LIBRARY Totals:	211,420.07	209,920.03	721,703.00	54,355.54	216,235.08	505,467.92	70 %
171 - PARKS							
500 - Personnel	212,903.48	238,139.85	759,104.00	54,334.06	246,228.67	512,875.33	68 %
503 - Supplies	17,088.80	19,884.91	64,355.00	7,377.26	16,546.25	47,808.75	74 %
504 - Contract Services	165,876.82	75,401.28	211,954.00	17,466.01	93,543.82	118,410.18	56 %
550 - Capital Outlay	15,761.90	33,975.99	100,000.00	0.00	0.00	100,000.00	100 %
570 - Other Financing Uses	0.00	14,901.02	0.00	0.00	0.00	0.00	0 %
171 - PARKS Totals:	411,631.00	382,303.05	1,135,413.00	79,177.33	356,318.74	779,094.26	69 %
172 - RECREATION							
500 - Personnel	50,039.97	30,440.59	250,110.00	5,845.88	29,629.85	220,480.15	88 %
503 - Supplies	3,885.03	7,877.75	45,900.00	469.71	8,243.55	37,656.45	82 %
504 - Contract Services	119,281.93	191,408.03	468,979.00	87,985.66	191,260.78	277,718.22	59 %
570 - Other Financing Uses	0.00	0.00	202,000.00	0.00	0.00	202,000.00	100 %
172 - RECREATION Totals:	173,206.93	229,726.37	966,989.00	94,301.25	229,134.18	737,854.82	76 %
111 - GENERAL Totals:	2,989,333.37	3,131,141.39	9,337,509.00	708,690.56	3,081,165.70	0.00	67 %
<u>211 - REGIONAL LIBRARY</u>							
151 - LIBRARY							
503 - Supplies	2,744.05	479.79	13,000.00	0.00	551.88	12,448.12	96 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	0.00	3,000.00	100 %
151 - LIBRARY Totals:	2,744.05	479.79	16,000.00	0.00	551.88	15,448.12	97 %
211 - REGIONAL LIBRARY Totals:	2,744.05	479.79	16,000.00	0.00	551.88	0.00	97 %
<u>212 - TRANSPORTATION</u>							
111 - FINANCE							
500 - Personnel	6,372.96	8,519.53	19,206.00	1,525.31	6,533.45	12,672.55	66 %
504 - Contract Services	9.47	0.00	0.00	0.00	0.00	0.00	0 %
111 - FINANCE Totals:	6,382.43	8,519.53	19,206.00	1,525.31	6,533.45	12,672.55	66 %

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Finance2

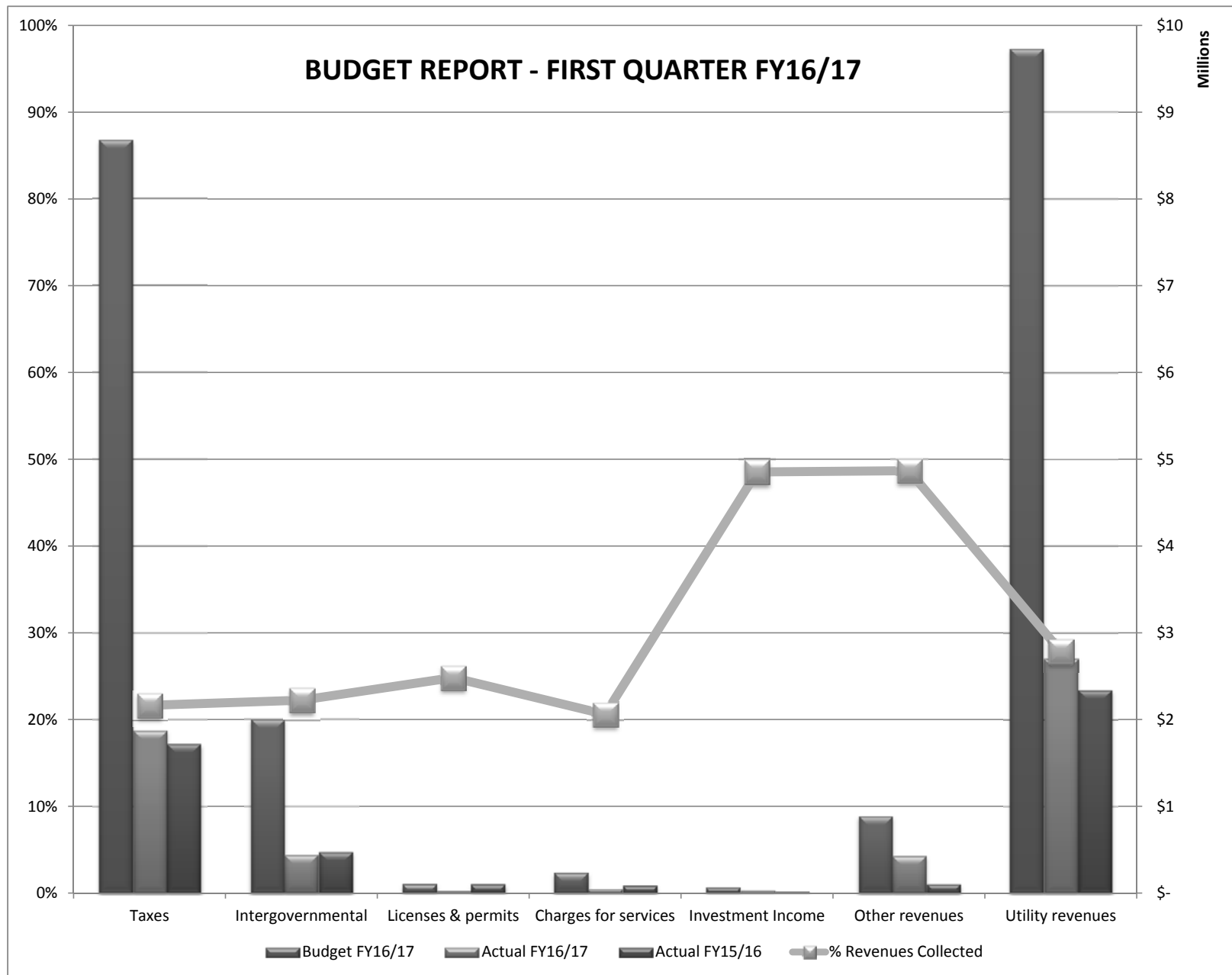
Council to receive the Quarterly Financial Report

Staff Contact: Liz Hilyard, Finance Director



**CITY OF SCOTTSBLUFF
BUDGET REPORT
REVENUES
FIRST QUARTER FY 16/17**

	Budget Annual	1st Qtr 16/17 Actual	Percentage Received		1st Qtr 15/16 Actual	Annual \$ Change	Annual % Change
Taxes and special assessments:							
Local option sales tax	\$ 5,920,176	\$ 1,543,644	26%		\$ 1,479,446	\$ 64,198	4%
Property tax	1,991,535	95,287	5%		76,070	19,217	25%
Franchise tax	190,000	28,503	15%		28,464	39	0%
Occupation tax	15,000	43,325	289%		42,566	759	2%
Other taxes/special assessments	566,000	167,446	30%		98,391	69,055	70%
Intergovernmental:							
State Highway Allocation	1,570,752	390,225	25%		377,407	12,818	3%
Muni Equalization payment	67,961	9,460	14%		8,589	871	10%
Grant revenue	364,127	45,446	12%		93,087	(47,641)	-51%
Licenses and permits:	106,050	26,327	25%		103,241	(76,914)	-74%
Charges for services:	242,715	49,987	21%		90,153	(40,166)	-45%
Investment income:	67,731	32,878	49%		16,735	16,143	96%
Other revenues:							
KENO proceeds	65,000	16,161	25%		15,427	734	5%
Mutual Fire Org	105,696	52,848	50%		52,848	-	0%
Programming revenues	150,500	6,465	4%		5,385	1,080	20%
Miscellaneous revenue	563,888	355,367	63%		35,201	320,166	910%
Utility fund revenues:							
Sales & service:							
Sanitation	2,662,548	707,368	27%		561,731	145,637	26%
Water	1,890,266	554,086	29%		463,704	90,382	19%
Wastewater	2,563,238	647,027	25%		543,169	103,858	19%
Stormwater	54,000	13,372	25%		7,892	5,480	69%
Electric - lease payments	2,565,300	789,775	31%		769,427	20,348	3%
Other revenues:							
Debt proceeds	1,300,000	-	0%		-	-	#DIV/0!
Health Ins - COBRA, Reinsurance	61,000	48,056	79%		3,598	44,458	1236%
Sub-total - Outside revenues	23,083,483	5,623,055	24%		4,872,531	750,524	15%
Transfers in from other funds	6,055,724	2,251,422	37%		1,841,719	409,702	22%
Total budgeted revenue	\$ 29,139,207	\$ 7,874,476	27%		\$ 6,714,250	\$ 1,160,226	17%





**CITY OF SCOTTSBLUFF
BUDGET REPORT
EXPENSES - GOV'T WIDE
FIRST QUARTER FY 16/17**

	Budget Annual	1st Qtr 16/17 Actual	Percentage Expended		1st Qtr 15/16 Actual	Annual \$ Change	Annual % Change
Personnel expense:							
Wages and overtime	\$ 7,465,100	\$ 1,867,808	25%		\$ 1,931,962	\$ (64,154)	-3%
Employee benefits	3,127,556	738,741	24%		681,429	57,312	8%
Total personnel	10,592,656	2,606,549	25%		2,613,391	(6,842)	0%
Operations & maintenance:							
Supplies	2,202,731	168,767	8%		328,206	(159,439)	-49%
Repairs & maintenance	817,600	147,979	18%		110,873	37,106	33%
Utilities	1,003,050	138,094	14%		134,880	3,214	2%
Total operations & maintenance	4,023,381	454,840	11%		573,959	(119,119)	-21%
Contractual services:							
Contractual services & support agreements	4,986,475	1,099,501	22%		963,738	135,763	14%
Insurance	696,323	709,087	102%		666,513	42,574	6%
Total contractual	5,682,798	1,808,588	32%		1,630,251	178,338	11%
Sub-total - operating expenses	20,298,835	4,869,978	24%		4,817,601	52,377	1%
Capital outlay:	2,841,101	245,831	9%		305,076	(59,246)	-19%
Economic development:	5,485,436	108,354	2%		-	108,354	#DIV/0!
Debt repayment:	3,611,724	1,782,553	49%		1,019,387	763,166	75%
Transfers out to other funds:	3,714,448	1,688,150	45%		1,363,772	324,378	24%
Total budgeted expense	\$ 35,951,543	\$ 8,694,865	24%		\$ 7,505,835	\$ 1,189,029	16%



**CITY OF SCOTTSBLUFF
BUDGET REPORT
EXPENSES - GENERAL FUND
FIRST QUARTER FY 16/17**

	Budget Annual	1st Qtr 16/17 Actual	Percentage Expended		1st Qtr 15/16 Actual	Annual \$ Change	Annual % Change
Personnel expense:							
Wages and overtime	\$ 4,621,971	\$ 1,141,501	25%		\$ 1,169,157	\$ (27,656)	-2%
Employee benefits	1,881,715	436,985	23%		412,091	24,894	6%
Total personnel	6,503,686	1,578,486	24%		1,581,248	(2,762)	0%
Operations & maintenance:							
Supplies	418,655	50,837	12%		85,906	(35,070)	-41%
Repairs & maintenance	237,100	36,701	15%		26,822	9,879	37%
Utilities	191,040	24,882	13%		22,681	2,201	10%
Total operations & maintenance	846,795	112,420	13%		135,409	(22,989)	-17%
Contractual services:							
Contractual services & support agreements	1,031,333	290,288	28%		307,703	(17,415)	-6%
Insurance	381,695	387,200	101%		364,858	22,342	6%
Total contractual	1,413,028	677,488	48%		672,561	4,927	1%
Sub-total - operating expenses	8,763,509	2,368,394	27%		2,389,217	(20,824)	-1%
Capital outlay:	115,000	-	0%		45,771	(45,771)	-100%
Debt repayment:	-	-	#DIV/0!		-	-	#DIV/0!
Transfers out to other funds:	7,000	3,500	50%		5,500	(2,000)	-36%
Total budgeted expense	\$ 8,885,509	\$ 2,371,894	27%		\$ 2,440,488	\$ (68,595)	-3%



**CITY OF SCOTTSBLUFF
BUDGET REPORT
EXPENSES - TRANSPORTATION FUND
FIRST QUARTER FY 16/17**

	Budget Annual	1st Qtr 16/17 Actual	Percentage Expended		1st Qtr 15/16 Actual	Annual \$ Change	Annual % Change
Personnel expense:							
Wages and overtime	\$ 576,981	\$ 153,327	27%		\$ 188,473	\$ (35,146)	-19%
Employee benefits	272,963	68,643	25%		69,231	(588)	-1%
Total personnel	849,944	221,969	26%		257,704	(35,735)	-14%
Operations & maintenance:							
Supplies	330,750	16,518	5%		70,766	(54,248)	-77%
Repairs & maintenance	302,000	45,748	15%		30,884	14,865	48%
Utilities	424,700	62,901	15%		63,022	(121)	0%
Total operations & maintenance	1,057,450	125,168	12%		164,672	(39,503)	-24%
Contractual services:							
Contractual services & support agreements	27,550	-	0%		-	-	#DIV/0!
Insurance	72,994	76,481	105%		71,268	5,213	7%
Total contractual	100,544	76,481	76%		71,268	5,213	7%
Sub-total - operating expenses	2,007,938	423,618	21%		493,644	(70,025)	-14%
Capital outlay:	800,000	170,294	21%		5,458	164,836	3020%
Debt repayment:	723,774	710,846	98%		250,778	460,068	183%
Transfers out to other funds:	52,070	26,078	50%		26,129	(51)	0%
Total budgeted expense	\$ 3,583,782	\$ 1,330,837	37%		\$ 776,009	\$ 554,828	71%



**CITY OF SCOTTSBLUFF
BUDGET REPORT
EXPENSES - UTILITY FUNDS
FIRST QUARTER FY 16/17**

	Budget Annual	1st Qtr 16/17 Actual	Percentage Expended		1st Qtr 15/16 Actual	Annual \$ Change	Annual % Change
Personnel expense:							
Wages and overtime	\$ 1,948,086	\$ 504,717	26%		\$ 534,950	\$ (30,233)	-6%
Employee benefits	835,451	204,581	24%		180,325	24,256	13%
Total personnel	2,783,537	709,298	25%		715,275	(5,977)	-1%
Operations & maintenance:							
Supplies	774,526	90,259	12%		157,094	(66,835)	-43%
Repairs & maintenance	261,750	45,146	17%		45,896	(750)	-2%
Utilities	376,445	48,950	13%		48,365	584	1%
Total operations & maintenance	1,412,721	184,355	13%		251,355	(67,001)	-27%
Contractual services:							
Contractual services & support agreements	1,027,117	142,065	14%		131,333	10,732	8%
Insurance	232,169	237,198	102%		222,722	14,476	6%
Total contractual	1,259,286	379,262	30%		354,055	25,208	7%
Sub-total - operating expenses	5,455,544	1,272,915	23%		1,320,685	(47,770)	-4%
Capital outlay:	1,054,101	46,003	4%		223,872	(177,869)	-79%
Debt repayment:	645,891	322,945	50%		322,945	-	0%
Transfers out to other funds:	272,210	136,234	50%		137,288	(1,054)	-1%
Total budgeted expense	\$ 7,427,746	\$ 1,778,098	24%		\$ 2,004,790	\$ (226,693)	-11%

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Bids1

Council to consider awarding the bid for Professional Planning services for the East Overland Business Corridor Revitalization to studioINSITE in the amount of \$39,888 and authorize Mayor to sign agreement.

Staff Contact: Annie Folck

Agenda Statement

Item No.

For meeting of: February 21, 2017

AGENDA TITLE: Council to consider awarding planning services for the preparation of a Revitalization Study for the East Overland Corridor to studioINSIGHT in the amount of \$39,888

SUBMITTED BY DEPARTMENT/ORGANIZATION: Planning and Zoning

PRESENTATION BY:

SUMMARY EXPLANATION: The City received three proposals for this project, which is funded through a \$30,000 CDBG Community Development Grant along with the City's match. Upon completion of the Revitalization Plan, the City will be eligible to apply for up to \$700,000 of implementation funds. A steering committee made up of representatives from the East Overland Neighborhood met and reviewed these proposals, and after careful consideration determined that studioINSIGHT is the most qualified to complete the plan. Their proposal was also under the \$40,000 not to exceed budget outlined in the Request for Proposals.

BOARD/COMMISSION RECOMMENDATION: The East Overland Steering Committee recommends awarding services for the East Overland Revitalization Plan to studioINSIGHT

STAFF RECOMMENDATION: Staff recommends awarding services for the East Overland Revitalization Plan to studioINSIGHT

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☐ _____

NOTIFICATION LIST: Yes ☐ No ☒ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Pub. Hear.1

Council to conduct a Public Hearing at 6:05 p.m. for the One and Six Year Street Improvement Plan and approve the Resolution.

Staff Contact: Mark Bohl, Public Works Director

RESOLUTION NO. 17-02-01

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. Section 39-2115 of the Nebraska Statutes requires each municipality to develop and file with the Board of Public Roads Classifications and Standards a long range, six year plan of highway, road and street improvements. Section 39-2119 of the Nebraska Statutes requires a similar plan for specific road or street improvements for the current year.
2. Attached to this Resolution is a copy of the “2017 Six Year Plan” which includes a “First Year Plan” for projects planned for 2017 ending December 31, 2017, and a “Second thru Six Year Plan” for projects planned for fiscal years 2018/2023 ending September 30, 2023.
3. A public hearing concerning the “2017 Six Year Plan” was held on February 21, 2017 as shown in this plan.
4. The “2017 Six Year Plan”, as attached, is adopted to include the priority levels as shown in the plan.
5. The City Clerk is directed to file a copy of this Resolution with the attached “2017 Six Year Plan” with the Board of Public Roads Classifications and Standards on or before March 1, 2017.
6. This Resolution shall become effective following its passage and approval.

Passed and approved this 21st day of February, 2017.

Mayor

ATTEST:

City Clerk

“seal”

SUMMARY OF 2017 ONE AND SIX YEAR PLAN

PRIORITY PROJECT #		DESCRIPTION	ESTIMATED COST	
1	M-536 (298)	42nd Street from Highway 71 east 300' east of 5th Avenue and 200' north of 5th Avenue. Removal, replace and widen.	\$ 5,000,000	ONE YEAR PLAN
2	M-536 (294)	Residential Development, 40th Street from Avenue D to Avenue F; pave 12' width 250' to intersection	\$ 60,000	SIX YEAR
3	M-536 (293)	Avenue B from 27th Street north to Highway 26, total replacement with 6" concrete, new curb and gutter	\$ 1,600,000	
4	M-536 (284)	Residential development, Five Oaks street network construction, Mulberry from 38th to 40th Street.	\$ 47,000	
5	M-536 (262)	Residential development, Northridge Subdivision street network construction, Competition Ave. from Champion Ave. north to Trophy Rd. 700' (5th Avenue and 42nd Street)	\$ 88,000	
6	M-536 (253-A)	Sandstone Estates north of 42nd St. Pave from Avenue I east 700' to existing Sandstone Drive.	\$ 100,000	
7	M-536 (263)	Residential development, Northridge Subdivision street network construction, Champion Ave. from 5th Ave. east to Competition Ave., 150'	\$ 19,000	
8	M-536 (264)	Residential development, Northridge Subdivision street network construction, Trophy Road from 5th Ave. east to Competition Ave. 150'	\$ 19,000	
9	M-536 (265)	Extend 35th Street north to Sitzman Townhouse Development Cul-de-sac, 500'	\$ 63,000	
10	M-536 (256-A)	Valley View Drive west of 5th Avenue additional 600' paving	\$ 75,000	
11	M-536 (241-A)	Residential development, street network	\$ 180,000	

construction south of 20th Street & 17th Ave

12	M-536 (268)	Residential development, street network Champion Ave. from Competition Ave. east to Inspiration Drive	\$	25,000
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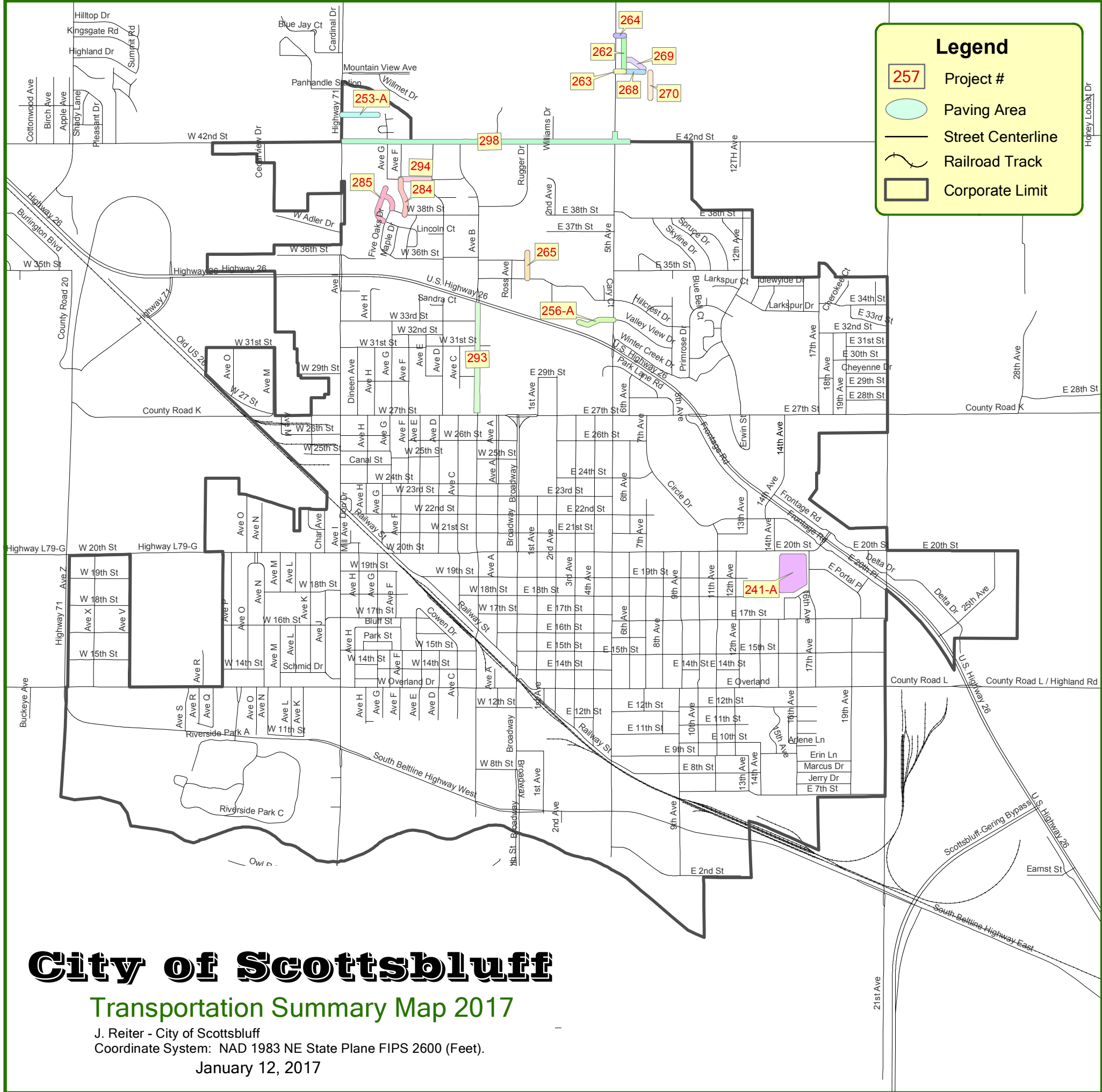
PLAN

13	M-536 (269)	Residential development, street network Inspiration Drive from Competition east 500' to Champion Avenue	\$	63,000
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14	M-536 (270)	Residential development, street network Excel Way from Champion Avenue south 500' to soccer complex	\$	63,000
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15	M-536 (285)	Residential development, Five Oaks street network construction, Sagebrush to 40th Street west and 38th Street to 40th Street east.	\$	88,000
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TOTAL FOR SIX YEAR PLAN			\$	7,490,000
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City of Scottsbluff

Transportation Summary Map 2017

J. Reiter - City of Scottsbluff
Coordinate System: NAD 1983 NE State Plane FIPS 2600 (Feet).
January 12, 2017

One & Six Year Plan

Priority	Project #	Description	Cost
1 Year	1 298	42nd Street from Highway 71 east 300' east of 5th Avenue and 200' north of 5th Avenue. Removal, replace and widen.	\$5,000,000
	2 294	Residential Development, 40th Street from Ave D to Ave F; pave 12' width 250' to intersection	\$60,000
	3 293	Ave B from 27th Street north to Highway 26, total replacement with 6" concrete, new curb and gutter	\$1,600,000
	4 284	Residential Development, Five Oaks street network construction, Mulberry from 38th to 40th Street.	\$47,000
	5 262	Residential development, Northridge Subdivision street network construction, Competition Ave. from Champion Ave. north to Trophy Rd. 700' (5th Ave. and 42nd St.)	\$88,000
6 Year	6 253-A	Sandstone Estates north of 42nd St. Pave from Ave. I east 700' to existing Sandstone Drive	\$100,000
	7 263	Residential development, Northridge Subdivision street network con-struction, Champion Ave. from 5th Ave. east to Competition Ave., 150'	\$19,000
	8 264	Residential development, Northridge Subdivision street network con-struction, Trophy Road from 5th Ave. east to Competition Ave. 150'	\$19,000
	9 265	Extend 35th Street north to Sitzman Townhouse Development Cul-de-sac, 500'	\$63,000
	10 256-A	Valley View Drive west of 5th Avenue - additional 600' paving.	\$75,000
	11 241-A	Residential development, street network construction south of E 20th Street & 17th Avenue.	\$180,000
	12 268	Residential development, street network Champion Ave. from Competition Ave. east to Inspiration Drive	\$25,000
	13 269	Residential development, street network Inspiration Drive from Competition east 500' to Champion Avenue	\$63,000
	14 270	Residential development, street network Excel Way from Champion Avenue south 500' to soccer complex	\$63,000
	15 285	Residential Development, Five Oaks street network construction, Sagebrush to 40th Street west and 38th Street to 40th Street east.	\$88,000
			Total: 7,490,000

**Planning Commission Minutes
Regular Scheduled Meeting
February 13, 2017
Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, February, 2017, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on February 3, 2017. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

ITEM 1: Chairman Becky Estrada called the meeting to order. Roll call consisted of the following members: Anita Chadwick, Angie Aguillo, David Gompert, Jim Zitterkopf, Callan Wayman, Mark Westphal, Henry Huber, and Becky Estrada. Absent: Dana Weber. City officials present: Annie Folck, Planning Coordinator, Gary Batt, Code Administrator II, Jordan Diedrich, Administrative Services Coordinator, and Anthony Murphy, Fire Prevention Officer.

ITEM 2: Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on bookcase in the back area of the City Council Chamber, for those interested parties.

ITEM 3: Acknowledgment of any changes in the agenda: None

ITEM 4: Business not on agenda: None

ITEM 5: Citizens with items not scheduled on regular agenda: None

ITEM 6: The minutes of the January 9th meeting were reviewed. **Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to approve the minutes for the January 9th meeting. **"YEAS":** Estrada, Aguillo, Huber, Gompert, Zitterkopf, and Chadwick. **"NAYS":** None **Abstain:** Westphal, Wayman **Absent:** Weber

ITEM 7A: The Planning Commission opened a public hearing for the review of a Preliminary Plat for Hilltop Estates. Annie Folck gave a staff review of the project, stating that it included 41 residential lots in 4 blocks. The lots are configured to allow some existing structures to remain in place after the property is divided. The lots will be large for a residential area, varying from 15,000-25,000 square feet, with the majority around 25,000 sq ft. The streets are proposed to have a 52' right of way, with the roadway 32' wide from back to curb to back of curb. Because of the relatively narrow street width, some parking restrictions are expected to ensure that emergency vehicles always have access throughout the subdivision. Parking will not be allowed on both sides of the street. Because the lots are so big, adequate off-street parking should be provided on each lot.

The City also is going to be working with the developer on stormwater retention. In the past, developers have been required to provide retention on-site, and historically, those retention areas have not been well-maintained. Once the lots of a subdivision are sold off, there is typically no one who wants to retain responsibility for maintaining the retention areas long-term, and homeowners' associations have not been successful in the community. Due to new regulatory requirements through the City's NPDES MS4 (municipal separate storm sewer system) permit, the City will soon be responsible for ensuring that all of

these retention areas are inspected and maintained on a regular basis. In order to alleviate the maintenance burden on developers and the City, and to minimize the amount of developable land that must be sacrificed in order to create these retention areas, the City is pursuing a new policy that would allow developers to direct stormwater runoff to regional retention facilities that would be owned and maintained by the City. In return for accepting their stormwater, the City would charge developers an impact fee at the time that a subdivision is developed. Hilltop Estates will be the first subdivision that will use this model. There are three sub-basins within the drainage area. While it would be the City's preference for all of the runoff to drain to regional facilities, due to the very flat gradation of the property, there will be one small on-site retention area. The rest of the runoff will be directed south to the existing retention basin south of the SWBC building, and north to a retention basin that will be constructed on City property next to the soccer complex.

Jack Baker, the engineer on the project, stated that the project would be for single family homes on large lots, about ½ acre on average. He also stated that they were also planning on constructing a lift station for the sanitary sewer. The street layout would have two outlets onto 42nd St and connect to the existing 12th on the south. Commissioner Westphal asked if a storm sewer lift pump would be necessary. Baker stated that they would be working with the City to determine if it would be necessary or not. They are aware of historical drainage issues along 42nd St, and he thought that the construction of a large retention area should help with some of those issues. Also, as the area develops, he thought that the street may be redone with curb and gutter in the future as well. Bill Trumbull asked if the retention area could be sized to take some of the 42nd St runoff. Baker stated that they would work with the City on that, but currently they were looking at sizing the retention area just for the subdivision. Commissioner Gompert asked how the street width would compare to those on 4th Avenue, because there are some issues with lane widths in that area. Baker stated that he wasn't sure of the street width on 4th Ave, but that the larger lot sizes would accommodate much more off-street parking than in older parts of town, so parking should not be as much of an issue. He stated that the street width would be similar to other newer subdivisions in town, such as Five Oaks. Commissioner Westphal asked if trash service would be provided with roll-off containers, since there was no alley. Hunter Kosman, owner of the project, responded that they were planning on roll-off containers. Westphal also asked how lift stations for sanitary sewer have worked historically. Baker stated that the lift station will meet all state standards and will be built to have capacity in the structure that would be based on the design flow. There will be backup generators to ensure that it would still run during power outages, and there would be two pumps there that would run alternately so that if one went out, the other would still be able to handle the flows. The City has other lift stations around town and makes sure they are well-maintained.

Carr Trumbull, the owner of the property to the northeast, addressed the Planning Commission, stating that while he had no objections to the subdivision, he did have some concerns about the drainage in the area. Historically, there used to be bar ditches on both sides of 42nd Street that would carry the runoff to the east and south. Over time, the County allowed the bar ditch on the south side to be filled in with no culverts, forcing runoff to the north side of the road. In 2011 large rains filled the bar pits and runoff backed up into the roadway before flooding the properties on the north side of the road. He was concerned about the overflow from the retention pond and where it might go. He would like to see the City and County find a way to alleviate drainage problems on 42nd St from the proposed subdivision location to Sugar Factory Road. He stated that this area is the logical next developable property for the City. He was concerned that there is no written policy for the regional retention basins, since City policy can change when City staff changes. Folck stated that the City is working on a written policy and hopes to have that in place before this property is final platted. Trumbull asked if the City works with the County in areas that are the City's zoning jurisdiction, but outside of City limits. Mark Bohl responded that they do work with the County all the time, and that they are aware of the drainage issues on 42nd St. He worked with Bob Bennet, County Roads Superintendent, to work on improving drainage in this area after the 2011 flooding, and that he would follow up with the County to look at more ways to resolve the drainage issues.

Commissioner Wayman asked how deep the retention pond would have to be, and if a stormwater lift station would be necessary. Baker answered that the property on the north side of 42nd St is lower than the road, so excavation would be needed for capacity, but otherwise there shouldn't have to be much

change in elevation. The retention area would also be designed to be expandable to serve future developments in the area. Westphal stated that he would like the City to consider a 2nd retention area that could accommodate emergency overflow.

Conclusion: A motion was made by Aguallo and seconded by Chadwick to recommend approval of the Hilltop Estates Preliminary Plat.

"YEAS": Aguallo, Westphal, Wayman, Gompert, Huber, Chadwick, and Estrada. **"NAYS":** None.

ABSTAIN: Zitterkopf. **ABSENT:** Weber. Motion carried.

ITEM 7B: The Planning Commission opened a public hearing to consider the One and Six Year Street Plan. Mark Bohl addressed the commission, stating that the only project on the One Year plan was 42nd Street from Ave I to the Soccer Complex. This project is over 6,600 linear feet. In order to complete the project, the City is planning on annexing the north half of the street. The County has sent the City a letter requesting that the City annex this right-of-way. The project will include total removal of the current surface with new curb and gutter, storm sewer system, and a 3 lane roadway (two through lanes with a center turn lane). They should have this project ready to bid by late summer. There is no more federal funding for roadways in communities, so the City is taking advantage of federal funding for pathways, but will not be receiving any for street improvements. The 42nd St project will probably be bonded. Commissioner Westphal asked if the project would be asphalt or concrete. Bohl stated that they were proposing all concrete, with the roadway 41' from back of curb to back of curb, and the project would also include sidewalks and lighting.

The rest of the projects that are listed in the 6 year plan have no funding source. Bohl stated that if funding comes available for any of the other projects, he can move them up on the list. He also stated that the streets for the Hilltop Estates subdivision are not included in the plan at this time because the property is currently outside of City limits, but if the property is annexed and the developer wants to move forward with the project, the City can add that project to this list at that time.

Conclusion: A motion was made by Gompert and seconded by Wayman to recommend approval of the 2017 One and Six Year Street Plan.

"YEAS": Aguallo, Westphal, Wayman, Gompert, Huber, Chadwick, Zitterkopf, and Estrada. **"NAYS":** None. **ABSTAIN:** None. **ABSENT:** Weber. Motion carried.

ITEM 8: Unfinished Business: None.

There being no further business, a motion to adjourn was made by Westphal and seconded by Aguallo. The meeting was adjourned at 6:40 p.m. **"YEAS":** Aguallo, Zitterkopf, Gompert, Westphal, Wayman, Huber, Chadwick, and Estrada. **"NAYS":** None. **ABSTAIN:** None. **ABSENT:** Weber. Motion carried.

Becky Estrada, Chairperson

Attest: _____
Annie Folck

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Subdiv.1

Council to consider a preliminary plat of Lots 1-10, Block 3, Lots 1-8, Block 4, Lots 1-5, Block 5, Hilltop Estates.

Staff Contact: Annie Folck

Agenda Statement

Item No.

For meeting of: February 21, 2017

AGENDA TITLE: Preliminary Plat for Hilltop Estates

SUBMITTED BY DEPARTMENT/ORGANIZATION: Development Services Department

PRESENTATION BY:

SUMMARY EXPLANATION: Baker and Associates has submitted a Preliminary Plat for Hilltop Estates on behalf of property owners Kosman, Inc. for review and approval by the Planning Commission & City Council.

The property is in the City's extra territorial jurisdiction and situated south of 42nd St and east of Fairview Cemetery. City staff and Consultants have reviewed the preliminary plat and proposed infrastructure to the property. The area is approximately 32± acres and will be developed into forty one (41) lots with the majority ranging in size from 15,000-25,000 square feet. There are a few lots that are larger as the site plan is designed to allow for several existing structures (homes and outbuildings) to remain in place. Each lot will be served by City utilities, with the developer to provide water and sewer lines, including a lift station for sanitary sewer.

Due to new regulatory requirements that make the City responsible for overseeing inspections and maintenance for all publicly or privately owned retention facilities, the City will be developing a policy by which stormwater runoff from new developments will be directed to regional stormwater basins rather than kept on site-specific facilities. In return for accepting their stormwater, the City would charge developers an impact fee at the time that a subdivision is developed. Hilltop Estates will be the first subdivision that will use this model. There are three sub-basins within the drainage area. While it would be the City's preference for all of the runoff to drain to regional facilities, due to the very flat gradation of the property, there will be one small on-site retention area. The rest of the runoff will be directed south to the existing retention basin south of the SWBC building, and north to a retention basin that will be constructed on City property next to the soccer complex. For more detail, see Planning Commission minutes.

BOARD/COMMISSION RECOMMENDATION: At a regular meeting held on February 13, 2017 the Planning Commission recommended approval of the Preliminary Plat for Hilltop Estates

STAFF RECOMMENDATION: Approve Preliminary Plat of Hilltop Estates to allow Developer to move forward with Final Platting and development of property.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes x Plan/Map x

Other (specify) ☐ _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

LOTS 1-10, BLOCK 3, LOTS 1-8, BLOCK 4, LOTS 1-5, BLOCK 5,
LOTS 1-3 BLOCK 6 AND LOTS 1-12, BLOCK 7, HILLTOP ESTATES SUBDIVISION, SCOTTS BLUFF COUNTY, NEBRASKA
SITUATED IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE
6TH PRINCIPAL MERIDIAN, SCOTTS BLUFF COUNTY, NEBRASKA

**Baker
&
Associates
Inc.**

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PRELIMINARY PLAT SURVEY			
Title Sheet			
Baker Project Number: 6157-007-16			
Project Location: CITY OF SCOTTSBLUFF (SCOTTS BLUFF COUNTY, NEBRASKA)			
Project Code	Last Mod. Date	Subset	Sheet No.
6157	02-03-2017	1 of 5	1

PRELIMINARY PLAT
LOTS 1-10, BLOCK 3, LOTS 1-8, BLOCK 4, LOTS 1-5, BLOCK 5,
LOTS 1-3 BLOCK 6 AND LOTS 1-12, BLOCK 7, HILLTOP ESTATES SUBDIVISION, SCOTTS BLUFF COUNTY, NEBRASKA
SITUATED IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE
6TH PRINCIPAL MERIDIAN, SCOTTS BLUFF COUNTY, NEBRASKA

Sheet Revisions		
Date	Description	Initials
11-14-16	DRAFTED SURVEY	BJM
01-20-17	REVISED PRELIMINARY PLAT	BJM
02-03-17	REVISED PRELIMINARY PLAT	BJM

Baker

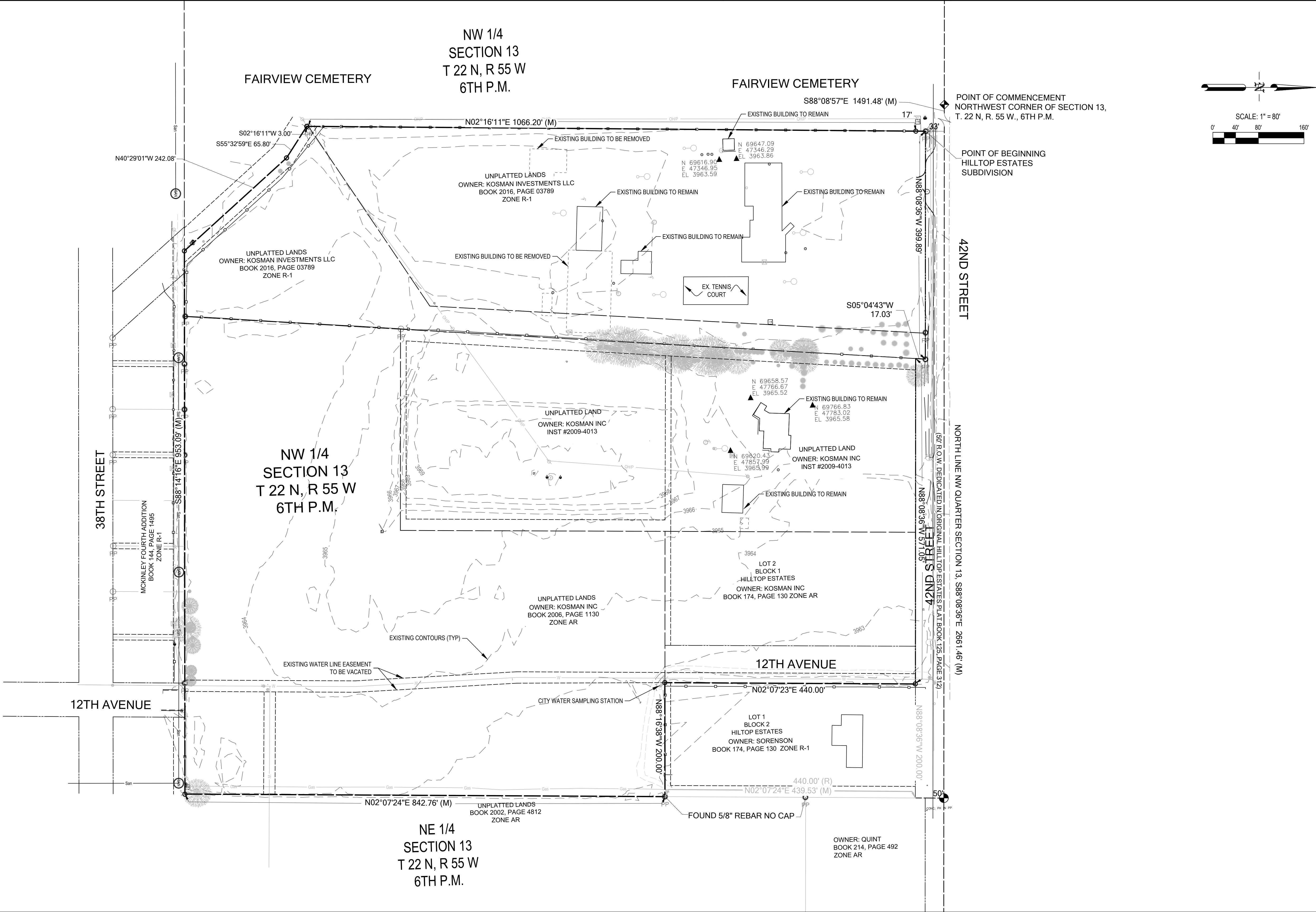
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PRELIMINARY PLAT SURVEY			
Existing Site Plan			
Baker Project Number: 6157-007-16			
Project Location: CITY OF SCOTTSBLUFF (SCOTTS BLUFF COUNTY, NEBRASKA)			
Project Code	Last Mod. Date	Subset	Sheet No.
6157	02-03-2017	2 of 5	2



PRELIMINARY PLAT
LOTS 1-10, BLOCK 3, LOTS 1-8, BLOCK 4, LOTS 1-5, BLOCK 5,
LOTS 1-3 BLOCK 6 AND LOTS 1-12, BLOCK 7, HILLTOP ESTATES SUBDIVISION, SCOTTS BLUFF COUNTY, NEBRASKA
SITUATED IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE
6TH PRINCIPAL MERIDIAN, SCOTTS BLUFF COUNTY, NEBRASKA

Sheet Revisions		
Date	Description	Initials
11-14-16	DRAFTED SURVEY	BJM
01-20-17	REVISED PRELIMINARY PLAT	BJM
02-03-17	REVISED PRELIMINARY PLAT	BJM

Baker

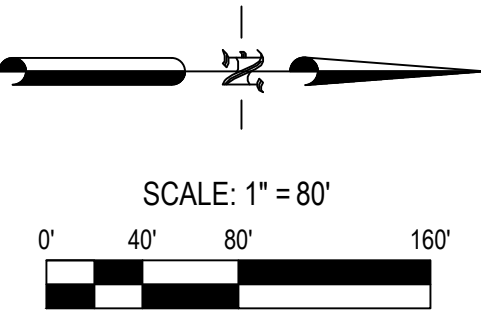
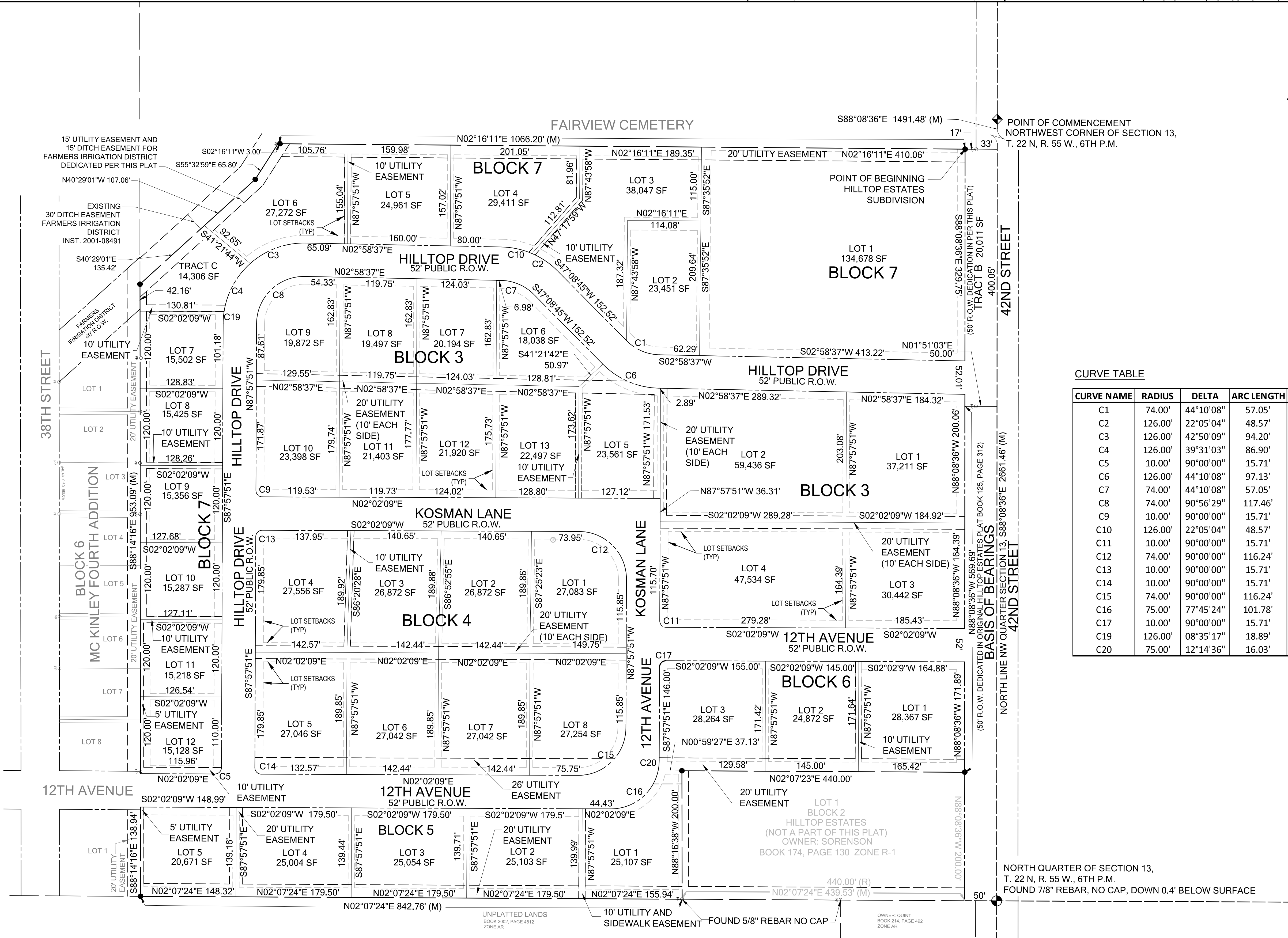
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PRELIMINARY PLAT SURVEY			
Proposed Lot Plan			
Baker Project Number: 6157-007-16			
Project Location: CITY OF SCOTTSBLUFF (SCOTTS BLUFF COUNTY, NEBRASKA)			
Project Code 6157	Last Mod. Date 02-03-2017	Subset 3 of 5	Sheet No. 3



CURVE TABLE

CURVE NAME	RADIUS	DELTA	ARC LENGTH	CHORD	CH. BEARING
C1	74.00'	44°10'08"	57.05'	55.64'	S 25°03'41"W
C2	126.00'	22°05'04"	48.57'	48.27'	S 36°06'13"W
C3	126.00'	42°50'09"	94.20'	92.02'	S 18°26'28"E
C4	126.00'	39°31'03"	86.90'	85.19'	S 59°37'03"E
C5	10.00'	90°00'00"	15.71'	14.14'	S 42°57'51"E
C6	126.00'	44°10'08"	97.13'	94.75'	N 25°03'41"E
C7	74.00'	44°10'08"	57.05'	55.64'	N 25°03'41"E
C8	74.00'	90°56'29"	117.46'	105.51'	N 42°29'37"W
C9	10.00'	90°00'00"	15.71'	14.14'	S 47°02'09"W
C10	126.00'	22°05'04"	48.57'	48.27'	S 14°01'09"W
C11	10.00'	90°00'00"	15.71'	14.14'	S 47°02'09"W
C12	74.00'	90°00'00"	116.24'	104.65'	N 47°02'09"E
C13	10.00'	90°00'00"	15.71'	14.14'	N 47°02'09"W
C14	10.00'	90°00'00"	15.71'	14.14'	S 47°02'09"W
C15	74.00'	90°00'00"	116.24'	104.65'	S 42°57'51"E
C16	75.00'	77°45'24"	101.78'	94.15'	N 36°50'34"W
C17	10.00'	90°00'00"	15.71'	14.14'	N 42°57'51"W
C19	126.00'	08°35'17"	18.89'	18.87'	S 83°40'13"E
C20	75.00'	12°14'36"	16.03'	16.00'	N 81°50'34"W

PRELIMINARY PLAT
LOTS 1-10, BLOCK 3, LOTS 1-8, BLOCK 4, LOTS 1-5, BLOCK 5,
LOTS 1-3 BLOCK 6 AND LOTS 1-12, BLOCK 7, HILLTOP ESTATES SUBDIVISION, SCOTTS BLUFF COUNTY, NEBRASKA
SITUATED IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE
6TH PRINCIPAL MERIDIAN, SCOTTS BLUFF COUNTY, NEBRASKA

Sheet Revisions		
Date	Description	Initials
11-14-16	DRAFTED SURVEY	BJM
01-20-17	REVISED PRELIMINARY PLAT	BJM
02-03-17	REVISED PRELIMINARY PLAT	BJM

Baker

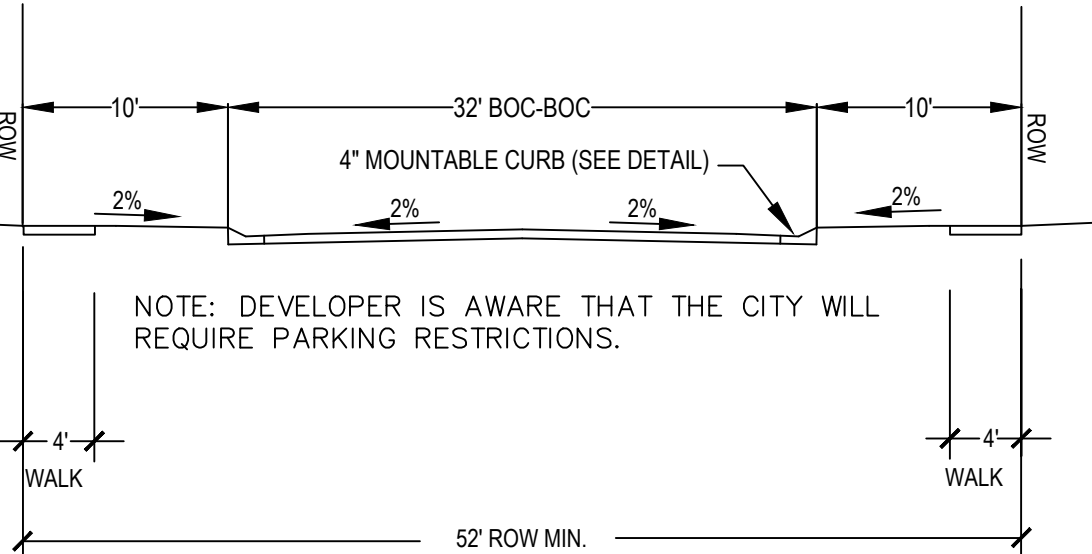
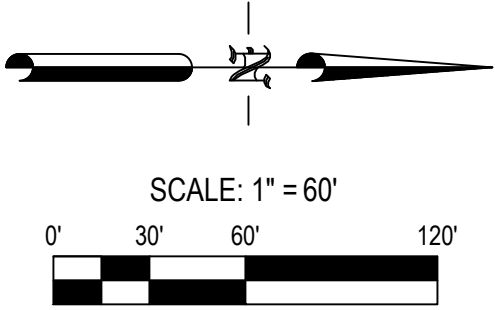
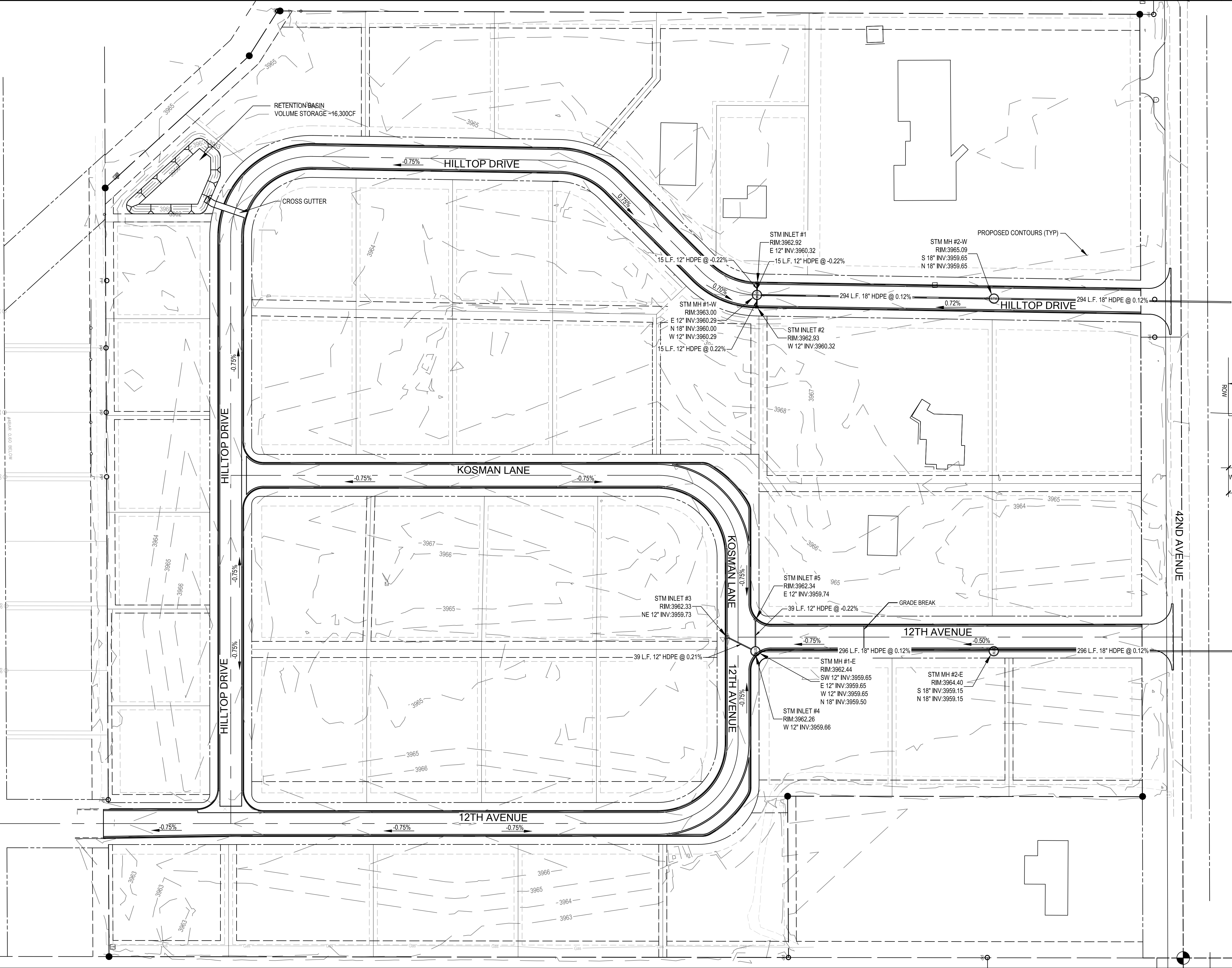
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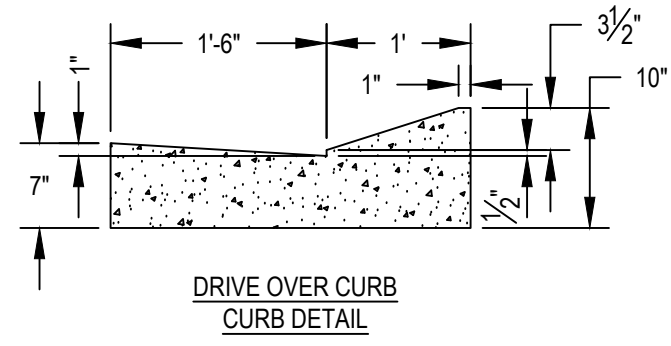
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PRELIMINARY PLAT SURVEY			
Grading and Drainage Plan			
Baker Project Number: 6157-007-16			
Project Location: CITY OF SCOTTSBLUFF (SCOTTS BLUFF COUNTY, NEBRASKA)			
Project Code	Last Mod. Date	Subset	Sheet No.
6157	02-03-2017	4 of 5	4



TYPICAL STREET SECTION
NOT TO SCALE



PRELIMINARY PLAT
LOTS 1-10, BLOCK 3, LOTS 1-8, BLOCK 4, LOTS 1-5, BLOCK 5,
LOTS 1-3 BLOCK 6 AND LOTS 1-12, BLOCK 7, HILLTOP ESTATES SUBDIVISION, SCOTTS BLUFF COUNTY, NEBRASKA
SITUATED IN THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE
6TH PRINCIPAL MERIDIAN, SCOTTS BLUFF COUNTY, NEBRASKA

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11-14-16	DRAFTED SURVEY	BJM
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02-03-17	REVISED PRELIMINARY PLAT	BJM

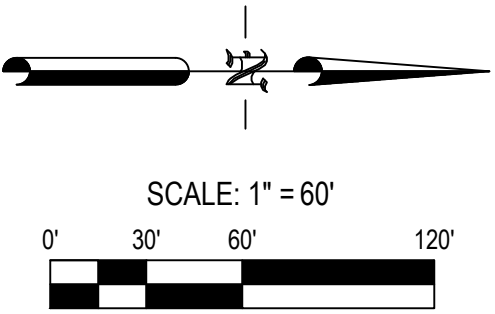
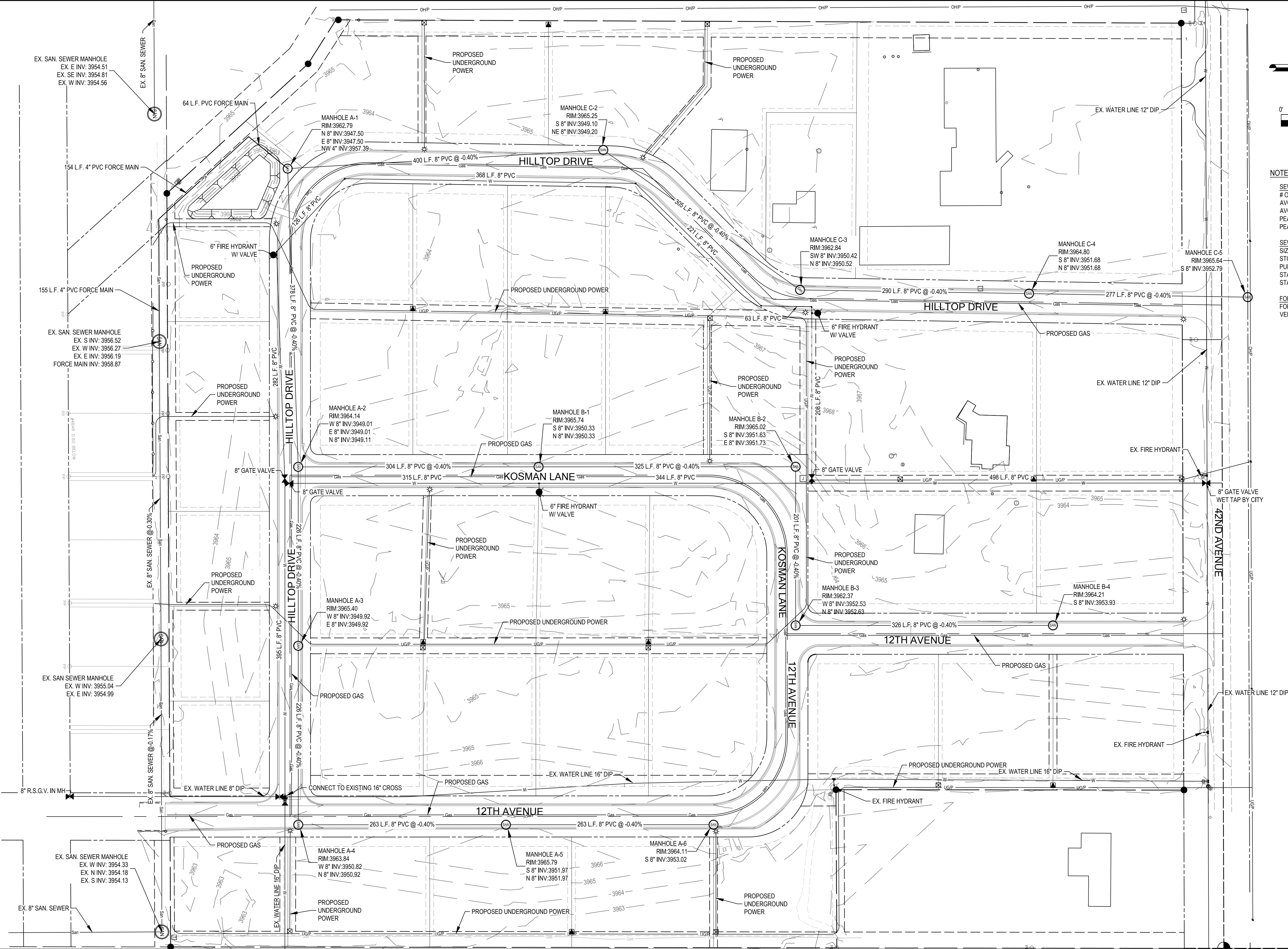
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PRELIMINARY PLAT SURVEY			
Utility Plan			
Baker Project Number: 6157-007-16			
Project Location: CITY OF SCOTTSBLUFF (SCOTTS BLUFF COUNTY, NEBRASKA)			
Project Code 6157	Last Mod. Date 02-03-2017	Subset 5 of 5	Sheet No. 5



NOTES:

SEWER FLOW:
OF LOTS: 41
AVG FLOW PER LOT: 250 (GAL/DAY)
AVG FLOW: 7.12 (GAL/MIN)
PEAK FACTOR: 2.5
PEAK FLOW PER DAY: 17.80 (GAL/MIN)

SEWER LIFT STATION:
SIZE (DIA.): 6 (FT)
STORAGE DEPTH: 1.5 (FT)
PUMP FLOW: 85 (GAL/MIN)
STARTS PER HOUR (AVERAGE): 1.34
STARTS PER HOUR (PEAK): 3.37

FORCE MAIN:
FORCE MAIN SIZE: 4 (INCH)
VELOCITY: 2.17 (FT/SEC)

**Planning Commission Minutes
Regular Scheduled Meeting
February 13, 2017
Scottsbluff, Nebraska**

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, February, 2017, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on February 3, 2017. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

ITEM 1: Chairman Becky Estrada called the meeting to order. Roll call consisted of the following members: Anita Chadwick, Angie Aguillo, David Gompert, Jim Zitterkopf, Callan Wayman, Mark Westphal, Henry Huber, and Becky Estrada. Absent: Dana Weber. City officials present: Annie Folck, Planning Coordinator, Gary Batt, Code Administrator II, Jordan Diedrich, Administrative Services Coordinator, and Anthony Murphy, Fire Prevention Officer.

ITEM 2: Chairman Estrada informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on bookcase in the back area of the City Council Chamber, for those interested parties.

ITEM 3: Acknowledgment of any changes in the agenda: None

ITEM 4: Business not on agenda: None

ITEM 5: Citizens with items not scheduled on regular agenda: None

ITEM 6: The minutes of the January 9th meeting were reviewed. **Conclusion:** A motion was made by Zitterkopf and seconded by Gompert to approve the minutes for the January 9th meeting. **"YEAS":** Estrada, Aguillo, Huber, Gompert, Zitterkopf, and Chadwick. **"NAYS":** None **Abstain:** Westphal, Wayman **Absent:** Weber

ITEM 7A: The Planning Commission opened a public hearing for the review of a Preliminary Plat for Hilltop Estates. Annie Folck gave a staff review of the project, stating that it included 41 residential lots in 4 blocks. The lots are configured to allow some existing structures to remain in place after the property is divided. The lots will be large for a residential area, varying from 15,000-25,000 square feet, with the majority around 25,000 sq ft. The streets are proposed to have a 52' right of way, with the roadway 32' wide from back to curb to back of curb. Because of the relatively narrow street width, some parking restrictions are expected to ensure that emergency vehicles always have access throughout the subdivision. Parking will not be allowed on both sides of the street. Because the lots are so big, adequate off-street parking should be provided on each lot.

The City also is going to be working with the developer on stormwater retention. In the past, developers have been required to provide retention on-site, and historically, those retention areas have not been well-maintained. Once the lots of a subdivision are sold off, there is typically no one who wants to retain responsibility for maintaining the retention areas long-term, and homeowners' associations have not been successful in the community. Due to new regulatory requirements through the City's NPDES MS4 (municipal separate storm sewer system) permit, the City will soon be responsible for ensuring that all of

these retention areas are inspected and maintained on a regular basis. In order to alleviate the maintenance burden on developers and the City, and to minimize the amount of developable land that must be sacrificed in order to create these retention areas, the City is pursuing a new policy that would allow developers to direct stormwater runoff to regional retention facilities that would be owned and maintained by the City. In return for accepting their stormwater, the City would charge developers an impact fee at the time that a subdivision is developed. Hilltop Estates will be the first subdivision that will use this model. There are three sub-basins within the drainage area. While it would be the City's preference for all of the runoff to drain to regional facilities, due to the very flat gradation of the property, there will be one small on-site retention area. The rest of the runoff will be directed south to the existing retention basin south of the SWBC building, and north to a retention basin that will be constructed on City property next to the soccer complex.

Jack Baker, the engineer on the project, stated that the project would be for single family homes on large lots, about ½ acre on average. He also stated that they were also planning on constructing a lift station for the sanitary sewer. The street layout would have two outlets onto 42nd St and connect to the existing 12th on the south. Commissioner Westphal asked if a storm sewer lift pump would be necessary. Baker stated that they would be working with the City to determine if it would be necessary or not. They are aware of historical drainage issues along 42nd St, and he thought that the construction of a large retention area should help with some of those issues. Also, as the area develops, he thought that the street may be redone with curb and gutter in the future as well. Bill Trumbull asked if the retention area could be sized to take some of the 42nd St runoff. Baker stated that they would work with the City on that, but currently they were looking at sizing the retention area just for the subdivision. Commissioner Gompert asked how the street width would compare to those on 4th Avenue, because there are some issues with lane widths in that area. Baker stated that he wasn't sure of the street width on 4th Ave, but that the larger lot sizes would accommodate much more off-street parking than in older parts of town, so parking should not be as much of an issue. He stated that the street width would be similar to other newer subdivisions in town, such as Five Oaks. Commissioner Westphal asked if trash service would be provided with roll-off containers, since there was no alley. Hunter Kosman, owner of the project, responded that they were planning on roll-off containers. Westphal also asked how lift stations for sanitary sewer have worked historically. Baker stated that the lift station will meet all state standards and will be built to have capacity in the structure that would be based on the design flow. There will be backup generators to ensure that it would still run during power outages, and there would be two pumps there that would run alternately so that if one went out, the other would still be able to handle the flows. The City has other lift stations around town and makes sure they are well-maintained.

Carr Trumbull, the owner of the property to the northeast, addressed the Planning Commission, stating that while he had no objections to the subdivision, he did have some concerns about the drainage in the area. Historically, there used to be bar ditches on both sides of 42nd Street that would carry the runoff to the east and south. Over time, the County allowed the bar ditch on the south side to be filled in with no culverts, forcing runoff to the north side of the road. In 2011 large rains filled the bar pits and runoff backed up into the roadway before flooding the properties on the north side of the road. He was concerned about the overflow from the retention pond and where it might go. He would like to see the City and County find a way to alleviate drainage problems on 42nd St from the proposed subdivision location to Sugar Factory Road. He stated that this area is the logical next developable property for the City. He was concerned that there is no written policy for the regional retention basins, since City policy can change when City staff changes. Folck stated that the City is working on a written policy and hopes to have that in place before this property is final platted. Trumbull asked if the City works with the County in areas that are the City's zoning jurisdiction, but outside of City limits. Mark Bohl responded that they do work with the County all the time, and that they are aware of the drainage issues on 42nd St. He worked with Bob Bennet, County Roads Superintendent, to work on improving drainage in this area after the 2011 flooding, and that he would follow up with the County to look at more ways to resolve the drainage issues.

Commissioner Wayman asked how deep the retention pond would have to be, and if a stormwater lift station would be necessary. Baker answered that the property on the north side of 42nd St is lower than the road, so excavation would be needed for capacity, but otherwise there shouldn't have to be much

change in elevation. The retention area would also be designed to be expandable to serve future developments in the area. Westphal stated that he would like the City to consider a 2nd retention area that could accommodate emergency overflow.

Conclusion: A motion was made by Aguallo and seconded by Chadwick to recommend approval of the Hilltop Estates Preliminary Plat.

"YEAS": Aguallo, Westphal, Wayman, Gompert, Huber, Chadwick, and Estrada. **"NAYS":** None.

ABSTAIN: Zitterkopf. **ABSENT:** Weber. Motion carried.

ITEM 7B: The Planning Commission opened a public hearing to consider the One and Six Year Street Plan. Mark Bohl addressed the commission, stating that the only project on the One Year plan was 42nd Street from Ave I to the Soccer Complex. This project is over 6,600 linear feet. In order to complete the project, the City is planning on annexing the north half of the street. The County has sent the City a letter requesting that the City annex this right-of-way. The project will include total removal of the current surface with new curb and gutter, storm sewer system, and a 3 lane roadway (two through lanes with a center turn lane). They should have this project ready to bid by late summer. There is no more federal funding for roadways in communities, so the City is taking advantage of federal funding for pathways, but will not be receiving any for street improvements. The 42nd St project will probably be bonded. Commissioner Westphal asked if the project would be asphalt or concrete. Bohl stated that they were proposing all concrete, with the roadway 41' from back of curb to back of curb, and the project would also include sidewalks and lighting.

The rest of the projects that are listed in the 6 year plan have no funding source. Bohl stated that if funding comes available for any of the other projects, he can move them up on the list. He also stated that the streets for the Hilltop Estates subdivision are not included in the plan at this time because the property is currently outside of City limits, but if the property is annexed and the developer wants to move forward with the project, the City can add that project to this list at that time.

Conclusion: A motion was made by Gompert and seconded by Wayman to recommend approval of the 2017 One and Six Year Street Plan.

"YEAS": Aguallo, Westphal, Wayman, Gompert, Huber, Chadwick, Zitterkopf, and Estrada. **"NAYS":** None. **ABSTAIN:** None. **ABSENT:** Weber. Motion carried.

ITEM 8: Unfinished Business: None.

There being no further business, a motion to adjourn was made by Westphal and seconded by Aguallo. The meeting was adjourned at 6:40 p.m. **"YEAS":** Aguallo, Zitterkopf, Gompert, Westphal, Wayman, Huber, Chadwick, and Estrada. **"NAYS":** None. **ABSTAIN:** None. **ABSENT:** Weber. Motion carried.

Becky Estrada, Chairperson

Attest: _____
Annie Folck

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Reports1

Council to consider a contract with Kirk Bernhardt as the City's Softball Coordinator and authorize the Mayor to execute the contract.

Staff Contact: Triniti Burgner, Recreation Supervisor

Agenda Statement

Item No.

For meeting of: February 21, 2017

AGENDA TITLE: Council to approve contract for Softball Coordinator.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Parks and Recreation

PRESENTATION BY: City Manager Rick Kuckkahn

SUMMARY EXPLANATION: The Parks and Recreation Department is requesting permission to contract Kirk Bernhardt for softball coordinator. Contract is attached.

EXHIBITS

Resolution x

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

AGREEMENT

This Agreement entered into by and between KIRK BERNHARDT, hereinafter referred to as BERNHARDT and the CITY OF SCOTTSBLUFF, NEBRASKA, hereinafter referred to as CITY.

BERNHARDT agrees to furnish the CITY, Amateur Softball Association (ASA) sanctioned umpires for the CITY's Adult Men's, Women's, and Co-ed softball program for the 2017 Adult Men's, Women's, and Co-ed softball season.

BERNHARDT also agrees to act as the program coordinator for the CITY's adult softball program for the period April 1, 2017 through August 30, 2017.

The parties agree that the CITY will continue to provide fields for the CITY's Adult Men's, Women's, and Co-ed softball league programs ("fields"). The parties further agree that this AGREEMENT shall be renewable, annually, for each successive softball season, until either party terminates this AGREEMENT upon thirty (30) days written notice.

BERNHARDT'S responsibilities as to furnishing ASA sanctioned umpires are as follows:

1. To furnish a minimum of one (1) umpire per field, per game for each division.
2. To insure that the umpire assignments are covered.
3. If the need arises, insure replacement umpires are assigned.
4. To insure that all umpires assigned are versed on the respective CITY league (Men's, Women's and Co-ed) rules and regulations as well as ASA rules and regulations.
5. To insure that assigned umpires arrive at their assigned games at least 15 minutes prior to the scheduled time of the game to insure the continuity of staying as close as possible to game schedules.
6. To submit to the CITY a hard copy of the Umpire Schedule for all divisions of league play prior to the league games being played.
7. Allow the CITY the right to air concerns to BERNHARDT regarding umpiring quality, attendance, behavior and establish remedies, acceptable to both parties regarding these concerns.
8. Assess, by use of Voucher, appropriate umpire fees as follows:

1)	Adult Men's A and B Divisions (per umpire)	\$ 18.00
2)	Adult Men's C Division (per umpire)	\$ 18.00
3)	Adult Women's and Adult Co-ed (per umpire)	\$ 18.00
4)	Umpires who continue to work after 11:00 p.m. will be paid this additional amount, beginning at 11:00 p.m.	\$ 5.00
5)	Tournament rates for any Division (per umpire)	\$ 18.00
6)	Tournament U.I.C.	
	a) For every team in Tournament	\$ 3.00
	b) Or	\$ 50.00
	Whichever is greater.	

BERNHARDT'S responsibilities as the program coordinator are as follows:

1. Coordinate with the CITY's Recreation Supervisor in the advertising and promotion of the CITY's adult softball program;
2. Prepare and disseminate league rules and regulations;
3. Assist with league meetings, league registration, and league rosters;
4. Develop a program schedule guaranteeing eighteen games for all teams in the men's and women's leagues, and one round-robin guarantee in the co-ed league, and further guaranteeing all teams two games in a double elimination tournament at the end of their season;
5. Notify and post rained out, postponed games and other schedule changes so as to maintain continuity and harmony within the league schedules and to enable each team to have the number of games that it was guaranteed;
6. Maintain and provide the CITY with league records, league standings and league expenditures, including but not limited to equipment needs and program expenses;
7. Communicate with the CITY's Recreation Supervisor, or their designee, regarding past, current or future recommended program changes;
8. To be at the fields or have a designee at the fields to address league issues and concerns, schedule changes, prepare and post tournament information, interpret league rules and regulations, interpret ASA rules and regulations, resolve disputes and protests, enforce CITY rules and regulations, and insure participants are aware of CITY ordinances and statutory laws;

9. Establish, develop and maintain uniformity and parity in the level of play, regarding the various provisions of play;
10. Insure that all equipment is properly secured and all electrical equipment turned off after the conclusion of the final game;
11. Notify the CITY's Recreation Supervisor of any program or equipment needs;
12. Address other program needs or issues that the CITY may deem necessary, including maintenance, upkeep and concessions.

All fees paid to the CITY for the softball program will be collected at Scottsbluff City Hall, 2525 Circle Drive, between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday. BERNHARDT will not accept any payments unless specifically directed to do so by the City's Recreation Supervisor.

The CITY is responsible for all field preparations. The CITY will notify BERNHARDT of any fields that may not be playable.

BERNHART will act as an independent contractor and not as an employee of the CITY. BERNHARDT'S compensation will be as set forth in this AGREEMENT and will not include any benefits of any type which are payable to CITY employees. The CITY shall have no right to control the manner in which BERNHARDT accomplishes his responsibilities. BERNHARDT may employ assistants to assist in carrying out his responsibilities. Other than the playing fields themselves, all equipment, tools and other things reasonably necessary for BERNHARDT to carry out his responsibilities under this AGREEMENT will be provided by BERNHARDT.

During the term of this AGREEMENT, BERNHARDT will maintain public liability insurance in an amount of not less than \$1,000,000.00. Such insurance policy will show the CITY as an additional insured. A certificate in a form acceptable to the CITY will be furnished to the CITY before BERNHARDT begins the performance of his responsibilities.

CITY's responsibilities are as follows:

1. CITY reserves the right to access financial and schedule records to insure umpired games match actual games and payment information.
2. For his services, BERNHARDT will be paid the sum of \$4,000.00 in five equal monthly installments. Such payments will be made after the following dates:
 - \$800.00 - April 5, 2017
 - \$800.00 - May 3, 2017
 - \$800.00 - June 7, 2017
 - \$800.00 - July 5, 2017
 - \$800.00 - August 2, 2017

IN WITNESS WHEREOF the parties have hereunto set their hands and seal this ____ day of _____, 2017.

CITY OF SCOTTSBLUFF, NEBRASKA,

KIRK BERNHARDT

By _____
Mayor

ATTEST:

City Clerk

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Reports2

Council to consider an Economic Development Assistance Agreement with Regional West Health Services and authorize the City Manager to execute the agreements as the Economic Development Program Administrator.

Staff Contact: Nathan Johnson, City Manager

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

This Agreement is made on February ___, 2017, between the City of Scottsbluff, Nebraska (the “City”) and Regional West Medical Center (the “Applicant”).

Recitals:

a. The City has adopted an Economic Development Plan pursuant to the Nebraska Local Option Municipal Economic Development Act (the “Plan”). Pursuant to the Plan, the City has implemented an Economic Development Program (the “Program”).

b. The Applicant has made application for assistance from the Program (the “Application”);

c. The Administrator of the Program (the “Administrator”) and the City Council (the “Council”) have reviewed the Application. The Council has determined that a grant (the “Grant”) be awarded to the Applicant from the City of Scottsbluff Economic Development Fund (the “Fund”) as provided for in this Agreement.

d. The parties now desire to enter into this Agreement for the purpose of setting out the terms and conditions of the Grant.

Agreement:

1. Purpose of Grant and Application of Funds:

a. The Applicant operates a medical center in Scottsbluff (the “Hospital”) that serves patients in western Nebraska and neighboring states. The Hospital is the “hub” hospital for Trauma Region Four of the Nebraska Statewide Trauma System and manages the Trauma Region Four Transfer Center, which connects all of the Trauma Region Four critical access hospitals and EMS squads into one radio system.

b. The Applicant employs Out-of-Hospital EMS Providers and partners with Med Trans Corporation (“Med Trans”) and Valley Ambulance Services, Inc. (“Valley”) in providing Out-of-Hospital EMS Services (the “Services”) in Trauma Region Four.

c. The Grant will be used to provide funding for recruitment, education and retention of Out-of-Hospital EMS Provider employees of the Applicant, Med Trans and Valley, as provided for in the Application.

2. Amount of Grant:

The amount of the Grant awarded to the Applicant is a maximum of \$992,500. The Grant shall be payable from the Fund as follows:

- a. \$170,000 shall be payable at the Closing (the “Closing Payment”).
- b. The balance shall be paid if earned over a four-year period as provided for below.

3. Closing:

As soon as the Applicant has satisfied the conditions to the Closing, the Closing Payment shall be scheduled as a claim at the next Council meeting for which the matter may be reasonably scheduled. The Closing, to include delivery of the Closing payment shall then occur within 10 business days after the Council has approved the claim for the Grant.

4. Employee Definitions:

a. “Full Time Employee” shall mean a bona fide employee of the Applicant, Med Trans and/or Valley who (1) is primarily an Out-of-Hospital EMS Provider, (2) is classified by the employer as full time; and (3) subject to normal and reasonable waiting periods, is eligible for the employer’s normal fringe benefit package. This normal fringe benefit package must, at the least, include a health insurance plan with coverage offered to each employee which is, if not declined, substantially paid for by the employer.

b. “Eligible Full Time Employee” shall mean a Full Time Employee who: (1) primarily works at a location within Trauma Region Four, and (2) resides within Trauma Region Four; provided, however any Full Time Employee who does not reside within Trauma Region Four at the time that the Full Time Employee is hired, shall nevertheless be considered an Eligible Full Time Employee if the Full Time Employee moves to a residence within the required geographic area within 6 months of the hiring of the Eligible Full Time Employee.

c. “Full Time Equivalent” Employees (the “FTE’s”) shall be the number arrived at by dividing the total hours paid by the Applicant to their Eligible Full Time Employees during a Year divided by 2080 hours, and then rounded down to the nearest tenth; provided, however, the maximum hours paid that can be counted for any one Eligible Full Time Employee shall not exceed 40 hours per week. Salaried employees shall be presumed to have been paid 40 hours per week. Provided, if the maximum number of hours permitted for helicopter pilots during a Year is less than 2080 hours, then the maximum number of hours shall be substituted for 2080 in the case of pilots.

5. Job Credits:

“Job Credits” shall be determined as follows:

a. The Applicant shall receive an “Annual Job Credit” during the Term equal to the FTE’s for a Year multiplied by \$2500. A “Year” shall mean a calendar year.

b. The amount of the Annual Job Credit for the FTE’s may not exceed the “Maximum Annual Credit” as provided for below.

c. If the Applicant earns credits in excess of the Maximum Annual Credit in any one Year, the excess credits may be carried back to one or more prior Years where the Maximum Annual Credit was not earned, as long as the Maximum Annual Credit is not exceeded for any one Year. Excess credits may not be carried forward.

d. As long as the Applicant is not in default of this Agreement, the Applicant shall receive payment for Job Credits for FTE's as follows:

(1) The Closing Payment represents 68 FTE's for the 2016 Year.

(2) The Applicant can earn payment for Job Credits for FTE's in future Years (each, an "Additional Payment") as follows:

<u>Year</u>	<u>Maximum Annual Credit</u>
2018	\$182,500
2019	\$197,500
2020	\$212,500
2021	\$230,000

e. In order to receive an Additional Payment, the Applicant shall within 60 days of the end of each Year, provide to the Administrator a report in form and substance acceptable to the Administrator which calculates the Annual Job Credit for the Year (the "Annual Report"). Upon receipt of the Annual Report, the Administrator shall conduct a preliminary review of the Annual Report, and based upon that review, the amount of the Additional Payment earned shall be scheduled as a claim at a Council meeting within 30 days of receipt of the Annual Report. Delivery of an Additional Payment shall then be made within 10 days after the Council has approved the claim.

6. Representations and Warranties of the Applicant:

The Applicant represents and warrants the following, all of which shall survive the Closing:

a. The Applicant is a non-profit corporation organized, existing, and in good standing under the laws of Nebraska. The Applicant has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The Applicant's execution, delivery and performance of this Agreement has been authorized by all necessary action on the part of the Applicant. This Agreement, and each agreement and instrument delivered by the Applicant pursuant to it, is the legal and binding obligation of the Applicant, enforceable against the Applicant in accordance with its terms.

b. No representation or warranty made by the Applicant in this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the Applicant that are required to make the statements not misleading.

c. The execution and performance of this Agreement will not violate any provision of law, or conflict with or result in any breach of any of the terms or conditions of, or constitute a default under any indenture, mortgage, agreement or other instrument to which the Applicant is a party or by which they are bound.

All representations and warranties made by the Applicant shall survive the Closing.

7. Representations and Warranties of the City:

The City represents and warrants the following, all of which shall survive the Closing:

a. The City is a municipal corporation organized and existing under the laws of Nebraska, and has full power and authority to enter into this Agreement and carry out the transactions contemplated by this Agreement. The City's execution, delivery and performance of this Agreement has been authorized by all necessary action on the part of the City. This Agreement, and each agreement and instrument delivered by the City pursuant to it, is the legal and binding obligation of the City, enforceable against the City in accordance with its terms.

b. No representation or warranty made by the City in this Agreement contains or will contain any untrue statement of any material fact, or omits or will fail to state any material fact known to the City that is required to make the statements not misleading.

8. Certification of the Applicant:

The Applicant certifies to the City that it has not filed nor does it intend to file an application with the Department of Revenue to receive tax incentives under the Nebraska Advantage Act for the Practice.

9. Conditions to Closing:

The City's obligation to proceed with the Closing is subject to the Applicant's fulfillment of each of the following conditions at or prior to the Closing:

a. All representations and warranties of the Applicant shall be true as of the Closing.

b. The Applicant shall have delivered to the City:

(1) Evidence of Good Standing of the Applicant from the Nebraska Secretary of State.

(2) A copy of the current and correct Articles of Incorporation and Bylaws of the Applicant certified by its secretary to be correct;

(3) Certified resolutions of the Board of Regional West Health Services authorizing the Applicant's entering into this Agreement and providing for signature authority.

(4) A Job Credit Report for the 2016 Year evidencing at least 68 FTE's.

c. The Applicant shall in all material respects have performed its obligations, agreements, and covenants contained in this Agreement to be performed by them, on, or before the Closing.

d. There shall have been no material adverse change in the operation or financial status of the Applicant and the Closing shall constitute the Applicant's representations that there has been no such material adverse change.

e. In accepting each Additional Payment under this Agreement, the Applicant is considered to have represented that the above conditions have been satisfied and are continuing to be satisfied.

10. Annual Report Review:

The Administrator shall have the right at any time to (i) require that the Annual Reports be reviewed at the Applicant's expense by a Certified Public Accountant reasonably acceptable to the Administrator, or (ii) hire, at the Administrator's own expense, an independent Certified Public Accountant or other business or financial expert, to review the books and records of the Applicant pertaining to the Annual Report and any other terms and conditions as provided for in this Agreement. If after a review or audit of the Applicant's records it is discovered that the Annual Job Credit claimed on the Annual Job Credit Report exceeds 5% of the Annual Job Credit as determined by the Administrator, then the Administrator may require the Applicant to reimburse the Fund for the actual cost of the audit.

11. Early Termination:

a. The Applicant shall have the right at any time to terminate their participation in the Program by notifying the Administrator in writing of its desire to do so.

b. The Administrator shall have the right to terminate the Applicant's participation in the Program if the Applicant is in default of any of the terms and conditions of this Agreement, which default is not cured within 30 days of written notice by the Administrator.

c. In the event of a termination as described in this paragraph, then the Applicant shall have no further right to receive Annual Payments.

12. Default:

The Applicant shall be in default if any of the following happen:

- a. Failure to comply with any of the terms of this Agreement to include an assignment not permitted under this Agreement.
- b. Any warranty, representation or statement made or given to the City by the Applicant proves to have been false in any material respect when made or given.
- c. Dissolution or liquidation of any the Applicant, the termination of existence, insolvency, business failure, appointment of a receiver, assignment for the benefit of creditors, or bankruptcy of the Applicant.
- d. The Applicant ceases to conduct business or moves the Hospital outside of the zoning jurisdiction of the City.
- e. The Applicant intentionally or materially misstates the Annual Job Credit on an Annual Report. A material misstatement shall be considered to have occurred if the Annual Job Credit claimed on the Annual Report exceeds 5% of actual Annual Job Credit as reasonably determined by the Administrator.

13. Assignability:

The Administrator may assign his interest in this Agreement to any successor administrator designated by the City Council. The Applicant may not assign or transfer their interest in this Agreement without the consent of the Administrator. Assignment shall include a transfer of ownership of the Applicant.

14. Confidentiality:

It is agreed that this Agreement and its terms are public record and are not confidential. However, the City agrees to take reasonable steps to insure that any financial and proprietary information provided in connection with this Agreement by the Applicant shall remain confidential and shall not be revealed or disclosed to outside sources unless the information is public knowledge, is independently developed, or is required to be disclosed by law or legal process.

15. Notices:

Any notices or other communications between the parties shall be personally delivered, sent by certified or registered mail, return receipt requested, by Federal Express or similar service that records delivery, or by facsimile or email transmission combined with any of the above methods of notice, to the addresses set out below, or to such other address as a party may designate, from time to time, by written notice to the other. A notice shall be deemed effective upon receipt.

- a. If to the City:

City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361
Attention: City Manager
Fax: (308) 632-2916
Email: njohnson@scottsbluff.org

- b. If to the Applicant:

Regional West Medical Center
4021 Avenue B
Scottsbluff, NE 69361
Attention:
Fax:
Email:

16. Miscellaneous:

a. This Agreement constitutes the entire agreement of the parties with respect to its subject matter, and may only be modified by a writing signed by both of the parties.

b. The City's waiver of any one default shall not be a waiver of the same or any other default in the future. In addition, the City's failure to exercise any right given to it by this Agreement shall not be a waiver of any later exercise of that right.

c. The provisions of this Agreement are severable and if any provision is held to be invalid, the remainder of the Agreement shall remain in effect.

d. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

e. This Agreement shall be governed by the laws of Nebraska.

f. This Agreement shall be binding on the successors and assigns of the parties.

[Signatures on Following Page]

**Signature Page to Economic Development Assistance Agreement between
the City of Scottsbluff, Nebraska and Regional West Medical Center**

City of Scottsbluff, Nebraska

Regional West Medical Center

By: _____
Economic Development
Program Administrator

By: _____
President

ECONOMIC DEVELOPMENT ASSISTANCE AGREEMENT

This Agreement is made on February ___, 2017, between the City of Scottsbluff, Nebraska (the “City”) and Regional West Medical Center (the “Applicant”).

Recitals:

- a. The City has adopted an Economic Development Plan pursuant to the Nebraska Local Option Municipal Economic Development Act (the “Plan”). Pursuant to the Plan, the City has implemented an Economic Development Program (the “Program”).
- b. The Applicant has made application for assistance from the Program (the “Application”);
- c. The Administrator of the Program (the “Administrator”) and the City Council (the “Council”) have reviewed the Application. The Council has determined that a grant (the “Grant”) be awarded to the Applicant from the City of Scottsbluff Economic Development Fund (the “Fund”) as provided for in this Agreement.
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a. The Applicant operates a medical center in Scottsbluff (the “Hospital”) that serves patients in western Nebraska and neighboring states. The Hospital is the “hub” hospital for Trauma Region Four of the Nebraska Statewide Trauma System and manages the Trauma Region Four Transfer Center, which connects all of the Trauma Region Four critical access hospitals and EMS squads into one radio system.

b. The Applicant employs ~~Outlicensed out-of-Hospital EMS~~ hospital emergency care providers (“Licensed Providers”) and partners with Med Trans Corporation (“Med Trans”) and Valley Ambulance Services, Inc. (“Valley”) in providing ~~Out-of-Hospital EMS Services (the “Services”) in Trauma Region Four. out-of-hospital emergency medical care services (the “Services”) in Trauma Region Four.~~ The Applicant, Med Trans and Valley also employ other individuals who directly participate in the transportation of patients by Ambulance, as defined in Section 38-1205 of the Nebraska Statutes (the “Additional Providers”). The Licensed Providers and the Additional Providers are collectively referred to as “EMS Providers”.

c. The Grant will be used to provide funding for recruitment, education and retention of ~~Out-of-Hospital EMS Provider employees of~~ EMS Providers employed by the Applicant, Med Trans and Valley, as provided for in the Application.

2. Amount of Grant:

The amount of the Grant awarded to the Applicant is a maximum of \$992,500. The Grant shall be payable from the Fund as follows:

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b. “Eligible Full Time Employee” shall mean a Full Time Employee who: (1) primarily works at a location within Trauma Region Four, and (2) resides within Trauma Region Four; provided, however any Full Time Employee who does not reside within Trauma Region Four at the time that the Full Time Employee is hired, shall nevertheless be considered an Eligible Full Time Employee if the Full Time Employee moves to a residence within the required geographic area within 6 months of the hiring of the Eligible Full Time Employee.

c. “Full Time Equivalent” Employees (the “FTE’s”) shall be the number arrived at by dividing the total hours paid by the Applicant to their Eligible Full Time Employees during a Year divided by 2080 hours, and then rounded down to the nearest tenth; provided, however, the maximum hours paid that can be counted for any one Eligible Full Time Employee shall not exceed 40 hours per week. Salaried employees shall be presumed to have been paid 40 hours per week. Provided, if the maximum number of hours permitted for helicopter pilots during a Year is less than 2080 hours, then the maximum number of hours shall be substituted for 2080 in the case of pilots.

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(1) The Closing Payment represents 68 FTE’s for the 2016 Year.

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e. In order to receive an Additional Payment, the Applicant shall within 60 days of the end of each Year, provide to the Administrator a report in form and substance acceptable to the Administrator which calculates the Annual Job Credit for the Year (the “Annual Report”). Upon receipt of the Annual Report, the Administrator shall conduct a preliminary review of the Annual Report, and based upon that review, the amount of the Additional Payment earned shall be scheduled as a claim at a Council meeting within 30 days of receipt of the Annual Report. Delivery of an Additional Payment shall then be made within 10 days after the Council has approved the claim.

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All representations and warranties made by the Applicant shall survive the Closing.

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8. Certification of the Applicant:

The Applicant certifies to the City that it has not filed nor does it intend to file an application with the Department of Revenue to receive tax incentives under the Nebraska Advantage Act for the Practice.

9. Conditions to Closing:

The City's obligation to proceed with the Closing is subject to the Applicant's fulfillment of each of the following conditions at or prior to the Closing:

a. All representations and warranties of the Applicant shall be true as of the Closing.

b. The Applicant shall have delivered to the City:

(1) Evidence of Good Standing of the Applicant from the Nebraska Secretary of State.

(2) A copy of the current and correct Articles of Incorporation and Bylaws of the Applicant certified by its secretary to be correct;

(3) Certified resolutions of the Board of Regional West Health Services authorizing the Applicant's entering into this Agreement and providing for signature authority.

(4) A Job Credit Report for the 2016 Year evidencing at least 68 FTE's.

c. The Applicant shall in all material respects have performed its obligations, agreements, and covenants contained in this Agreement to be performed by them, on, or before the Closing.

d. There shall have been no material adverse change in the operation or financial status of the Applicant and the Closing shall constitute the Applicant's representations that there has been no such material adverse change.

e. In accepting each Additional Payment under this Agreement, the Applicant is considered to have represented that the above conditions have been satisfied and are continuing to be satisfied.

10. Annual Report Review:

The Administrator shall have the right at any time to (i) require that the Annual Reports be reviewed at the Applicant's expense by a Certified Public Accountant reasonably acceptable to the Administrator, or (ii) hire, at the Administrator's own expense, an independent Certified Public Accountant or other business or financial expert, to review the books and records of the Applicant pertaining to the Annual Report and any other terms and conditions as provided for in this Agreement. If after a review or audit of the Applicant's records it is discovered that the Annual Job Credit claimed on the Annual Job Credit Report exceeds 5% of the Annual Job Credit as determined by the Administrator, then the Administrator may require the Applicant to reimburse the Fund for the actual cost of the audit.

11. Early Termination:

a. The Applicant shall have the right at any time to terminate their participation in the Program by notifying the Administrator in writing of its desire to do so.

b. The Administrator shall have the right to terminate the Applicant's participation in the Program if the Applicant is in default of any of the terms and conditions of this Agreement, which default is not cured within 30 days of written notice by the Administrator.

c. In the event of a termination as described in this paragraph, then the Applicant shall have no further right to receive Annual Payments.

12. Default:

The Applicant shall be in default if any of the following happen:

- a. Failure to comply with any of the terms of this Agreement to include an assignment not permitted under this Agreement.
- b. Any warranty, representation or statement made or given to the City by the Applicant proves to have been false in any material respect when made or given.
- c. Dissolution or liquidation of any the Applicant, the termination of existence, insolvency, business failure, appointment of a receiver, assignment for the benefit of creditors, or bankruptcy of the Applicant.
- d. The Applicant ceases to conduct business or moves the Hospital outside of the zoning jurisdiction of the City.
- e. The Applicant intentionally or materially misstates the Annual Job Credit on an Annual Report. A material misstatement shall be considered to have occurred if the Annual Job Credit claimed on the Annual Report exceeds 5% of actual Annual Job Credit as reasonably determined by the Administrator.

13. Assignability:

The Administrator may assign his interest in this Agreement to any successor administrator designated by the City Council. The Applicant may not assign or transfer their interest in this Agreement without the consent of the Administrator. Assignment shall include a transfer of ownership of the Applicant.

14. Confidentiality:

It is agreed that this Agreement and its terms are public record and are not confidential. However, the City agrees to take reasonable steps to insure that any financial and proprietary information provided in connection with this Agreement by the Applicant shall remain confidential and shall not be revealed or disclosed to outside sources unless the information is public knowledge, is independently developed, or is required to be disclosed by law or legal process.

15. Notices:

Any notices or other communications between the parties shall be personally delivered, sent by certified or registered mail, return receipt requested, by Federal Express or similar service that records delivery, or by facsimile or email transmission combined with any of the above methods of notice, to the addresses set out below, or to such other address as a party may

designate, from time to time, by written notice to the other. A notice shall be deemed effective upon receipt.

- a. If to the City:

City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361
Attention: City Manager
Fax: (308) 632-2916
Email: njohnson@scottsbluff.org

- b. If to the Applicant:

Regional West Medical Center
4021 Avenue B
Scottsbluff, NE 69361
Attention:
Fax:
Email:

16. Miscellaneous:

a. This Agreement constitutes the entire agreement of the parties with respect to its subject matter, and may only be modified by a writing signed by both of the parties.

b. The City's waiver of any one default shall not be a waiver of the same or any other default in the future. In addition, the City's failure to exercise any right given to it by this Agreement shall not be a waiver of any later exercise of that right.

c. The provisions of this Agreement are severable and if any provision is held to be invalid, the remainder of the Agreement shall remain in effect.

d. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

e. This Agreement shall be governed by the laws of Nebraska.

f. This Agreement shall be binding on the successors and assigns of the parties.

[Signatures on Following Page]

**Signature Page to Economic Development Assistance Agreement between
the City of Scottsbluff, Nebraska and Regional West Medical Center**

City of Scottsbluff, Nebraska

Regional West Medical Center

By: _____
Economic Development
Program Administrator

By: _____
President

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Reports3

Council to consider the change orders for the New Rescue Truck and authorize the Mayor to execute the documents.

Staff Contact: Dana Miller, Fire Chief

Agenda Statement

Item No.

For Meeting of: February 21st, 2017

AGENDA TITLE: New Rescue Truck Change Orders

SUBMITTED BY DEPARTMENT/ORGANIZATION: Fire

PRESENTATION BY: City Manager

SUMMARY EXPLANATION: Preconstruction meeting was completed at SVI in Colorado. The attached change orders need to be reviewed and signed by the Mayor. The grant was for 300,000.00 dollars and the awarded bid was for 289,850.00. Adjustments made to the trucks final build specs will result in 10,123.00 of additional budgeted cost. This will result in the final cost being 299,973.00 dollars with only 27.00 being forfeited back to the grant program.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Approval of all change orders and have mayor sign.

EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☐

Minutes ☐

Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 11/15/12 City Clerk



PCM Change Order

Customer: **Scottsbluff Fire Department**
 Dealer: **FireFox Rescue Equipment**

Date: 1/9/2017
 SVI #: 1012

Change Order Description

Pre-Construction Meeting Additions, Deletions, Changes, and Clarifications to Body Bid Specification

Based on the following changes/modifications to the specification, (10) days will be added to the quoted delivery time.

Review each item for change description and price. Check the appropriate response for each item, sign and date form at bottom, and fax completed form to SVI Trucks at (970) 297-7099.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	Unit Cost (In US \$)	Change Accepted?
1	Paint Code	Confirm that the RED paint code will be a PPG #911659.	\$0.00	☒ YES
2	Paint-Break	OPTION: SVI to add a 1/4" black pinstripe onto the 2-tone cab paint break.	\$0.00	☐ NO
3	Exhaust	NOTE: customer's Plymovent extrication system is an air suction style and not magnetic.	\$0.00	☒ YES
4	Cab Stripe	CLARIFICATION: the cab face will only have the reflective stripe that fits below the grille and not the 1"-4"-1" style.	\$0.00	☒ YES
5	SCBA in Cab	Due to limited space in the cab, there will not be an SCBA recess in the officers seat. This will now be moved into the vertical partition in the front slideout tray in compt S1. (total of 2).	\$209.00	☒ YES
6	Cab Console	SVI to design the center cab console and send SFD a copy to review and approve before building. Console shall have room for 3 radio heads, some map slots mounted vertically up the rear, and 2 latex glove boxes.	\$0.00	☒ YES
7	Knox Box	SVI to purchase and install a Knox Box in cab on console. Model #2650 Key secure 3b w/no strobe. Size is: 5" W x 4" H x 5" Dp.	\$985.00	☒ YES
8	Compts S1/C1	Delete the set of vertical shelf tracks from front body compts S1 and C1.	(\$384.00)	☒ YES
9	Coffin Boxes	NOTE: there shall be NO center divider in between the 2 coffin boxes on the drivers side. It must be open for long equip.	\$0.00	☒ YES
10	Cab Stripe	The 1"-4"-1" stripe design shall have approx a 3/4" gap between the stripes.	\$0.00	☒ YES
11	Compt C4	OPTION: Delete the series of perforated holes in the (2) slideout toolboards located in compt C4. Make them a solid aluminum panel.	\$0.00	☐ NO
12	Cab Console	SVI to send the SFD an engineering drwg of the cab console for approval.	\$0.00	☒ YES
13	Cab Radios	SVI to purchase and install (2) Motorola model IMPRES #WPLN4208 12v portable radio chargers in the console. (Does not include the radios).	\$684.00	☒ YES
14	Rear Traffic Warning Lights	Add (6) Whelen model 500 TIR6 amber LED lights on the rear of the body step area to serve as a traffic directional system. They shall be controlled thru the Vista screen.	\$1,706.00	☒ YES
15	OSS Trays	All slideout trays that were shown as the Slidemaster brand, will be the OSS brand.	\$0.00	☒ YES
16	Compt S1/C1	The single slideout tray in compts S1 and C1 are now (2) trays. (1) 46" Dp in S1 and C1, and (1) transverse tray.	\$0.00	☒ YES
17	Tire Chains	OPTION: SVI to add a set of ON-SPOT tire chains.	\$2,901.00	☒ YES
18	Compt RC1	OPTION: Add an extendable Fairlead roller to the electric cord reel in the rear compt RC1.	\$550.00	☒ YES
19	Winch Receivers	OPTION: Add a winch receiver (w/electric power), to each side of the body in the fender panels, to the rear of the wheels.	\$2,800.00	☒ YES

2/13/2017

1 of 3



PCM Change Order

Customer: **Scottsbluff Fire Department**
 Dealer: **FireFox Rescue Equipment**

Date: 1/9/2017
 SVI #: 1012

Change Order Description

Pre-Construction Meeting Additions, Deletions, Changes, and Clarifications to Body Bid Specification

Based on the following changes/modifications to the specification, (10) days will be added to the quoted delivery time.

Review each item for change description and price. Check the appropriate response for each item, sign and date form at bottom, and fax completed form to SVI Trucks at (970) 297-7099.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description					Unit Cost (In US \$)	Change Accepted?
20	Reflective Stripes	OPTION: Add the red/white Diamond Grade reflective material to the ends and sides of all the slideout trays, and toolboards in the body.					\$864.00	☒ YES
21	Air Horn Control	SVI to modify the dual air horn lanyards that will come from Freightliner to a single lanyard in the center of cab ceiling.					\$139.00	☒ YES
22	Air Bag Info	REFERENCE: Air bag sizes will be: (1) 16" x 10", (1) 19" x 21", (1) 29" x 25", (1) 24" x 24", (1) 25" x 25" base, (1) 16" x 10" base. Please confirm.					\$0.00	☒ YES
23	120v Outlets	Delete (1) of the (2) 120v elect outlets, and re-locate (1) from the exterior side body to inside compt C2 below the extended floor. Wire to both the shoreline and the generator.					(\$304.00)	☒ YES
25	Compt S4	Increase the spare air bottle tubes from (3) bottles up to (5) bottles. Mount horizontally in compt S4.					\$139.00	☒ YES
26	Compt C4	Delete the 24" Dp adjustable shelf from the curbside rear compt C4 along with the vertical shelf tracks.					(\$452.00)	☒ YES
27	Compt RC1	Delete the adjustable shelf tracks from the rear compt RC1.					(\$192.00)	☒ YES
28	Compt RC1	Delete the vertical divider from the slideout tray in the rear compt RC1.					(\$200.00)	☒ YES
29	Elect Outlet in RC1	Change the 240v elect outlet in the rear compt to a 120v 20a straight blade outlet, wired thru both the generator and the shoreline.					\$0.00	☒ YES
30	Compt RC1	CLARIFICATION: The hyd power unit that is installed into the rear compt will be a TNT brand simo gas powered pump.					\$0.00	☒ YES
31	Compt RC1	SVI to supply the strap type mounts for the Scottsbluff FD's hyd tools in the rear compt. To hold (1) hyd cutter, (1) hyd spreader, and (1) hyd ram.					\$0.00	☒ YES
32	VISTA Display	The Weldon VISTA display shall be a touch screen and not a push button style and it shall be mounted in the cab dash where the AM/FM radio is normally mounted.					\$0.00	☒ YES
33	Air auto eject	SVI to add an air inlet auto eject to keep the chassis air tanks up to pressure. Locate adjacent to the elect auto eject. Cover shall be RED.					\$795.00	☒ YES
34		The Kussmaul elect auto eject cover shall be RED.					\$0.00	☒ YES
35	Firecom Intercom	On the Firecom intercom system, we are to delete the model #UH-51S headset with the slotted dome, and add a second model UH-51 headset.					(\$59.00)	☒ YES
36	Whelen Lightbar	Per Whelen, the model Edge lightbar has been discontinued, and will be replaced with the model Freedom IV with the Roto-beam LEDs. A drwg will be sent to you for approval before we purchase it.					\$0.00	☒ YES
37	Lens Colors	CLARIFICATION: All colored warning lights shall have the clear lenses. NO colored lenses.					\$0.00	☒ YES
38	Front Warning	Change the RED LED on the cab face to a BLUE LED. Passenger side grille.					\$0.00	☒ YES

2/13/2017

2 of 3



PCM Change Order

Customer: **Scottsbluff Fire Department**
Dealer: **FireFox Rescue Equipment**

Date: 1/9/2017
SVI #: 1012

Change Order Description

Pre-Construction Meeting Additions, Deletions, Changes, and Clarifications to Body Bid Specification

Based on the following changes/modifications to the specification, (10) days will be added to the quoted delivery time.

Review each item for change description and price. Check the appropriate response for each item, sign and date form at bottom, and fax completed form to SVI Trucks at (970) 297-7099.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description					Unit Cost (In US \$)	Change Accepted?
39	Rear Warning	Change the rear upper zone 900 series RED LED on the rear of the body to a BLUE LED. Passenger side.					\$0.00	☒ YES
40	Rear Warning	Change the rear lower zone 600 series RED LED on the drivers side to a BLUE LED.					\$0.00	☒ YES
41	Side Zone Lights	Change the Whelen model M7 series LED on the sides of the cab hood to the model 400 series LEDs.					(\$58.00)	☒ YES
42	Side Body Warning	Change the Whelen 600 series RED LED in the side body fenders to a BLUE LED.					\$0.00	☒ YES
43								☒
44								☒
45								☒
46								☒
47								☒
48								☒
49								☒
50								☒
Change Order Total:							\$10,123.00	☒

Authorized Customer Signature:	Date Accepted:
Authorized Dealer Signature:	Date Accepted:
Authorized SVI Signature:	Date Accepted:

This change order is not valid until signed by all parties listed above.

2/13/2017

3 of 3



PCM Cab/Chassis Change Order

Customer: **Scottsbluff Fire Department**
 Dealer: **FireFox Rescue Equipment**

Date: 01/05/17
 SVI #: **1012**

Change Order Description

Pre-Construction Meeting Additions, Deletions, Changes, and Clarifications to the Cab/Chassis Bid Specification

Based on the following changes/modifications to the specification, (8) days will be added to the quoted delivery time.

Review each item for change description and price. Check the appropriate response for each item, sign and date form at bottom, and fax completed form to SVI Trucks at (970) 297-7099.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	Unit Cost (In US \$)	Change Accepted?
1		Change the Freightliner ordered air horn lanyard control from (2) lanyards to (1) lanyard in the center between the driver and officer. (NOTE: SVI to modify after chassis delivery-see body CO.).	\$0.00	☒ YES
2		SFD to supply Freightliner with the correct RED paint code.	\$0.00	☒ YES
3		Freightliner to add a dual USB port to the dash.	\$0.00	☐ NO
4		NOTE: Rear frame cutoff shall be 53".	\$0.00	☒ YES
5		Freightliner to locate the Q2B siren cutout on the pass side of the front bumper, and the siren speaker over to the drivers side per print.	\$0.00	☒ YES
6		Correct wheelbase shall be 185". CA to be 119.5"	\$0.00	☒ YES
7				☒
8				☒
9				☒
10				☒
11				☒
12				☒
13				☒
Change Order Total:			\$0.00	☒

Authorized Customer Signature:

Date Accepted:

2/13/2017

1 of 2



PCM Cab/Chassis Change Order

Customer: **Scottsbluff Fire Department**
Dealer: **FireFox Rescue Equipment**

Date: 01/05/17
SVI #: **1012**

Change Order Description

Pre-Construction Meeting Additions, Deletions, Changes, and Clarifications to the Cab/Chassis Bid Specification

**Based on the following changes/modifications to the specification, (8)
days will be added to the quoted delivery time.**

**Review each item for change description and price. Check the appropriate response for each item,
sign and date form at bottom, and fax completed form to SVI Trucks at (970) 297-7099.**

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	Unit Cost (In US \$)	Change Accepted?
Authorized Dealer Signature:			Date Accepted:	
Authorized SVI Signature:			Date Accepted:	

This change order is not valid until signed by all parties listed above.

2/13/2017

2 of 2

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Reports4

Council to discuss and receive update on recreation center.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Reports5

Council to receive presentation and consider adoption of the City Council Code of Conduct.

Staff Contact: Nathan Johnson, City Manager

CITY COUNCIL CODE OF CONDUCT

Council Conduct with Other Councilmembers

Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged even as Council may “agree to disagree” on contentious issues.

Practice civility and decorum in discussions and debate

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, Councilmembers to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

Honor the role of the Chair in maintaining order

It is the responsibility of the Chair to keep the comments of Councilmembers on track during public meetings. Councilmembers should honor efforts by the Chair to focus discussion on current agenda items. If there is a disagreement about the agenda or the Chair’s actions, those objections should be voiced politely and with reason, following the procedures outlined in parliamentary procedure.

Private Communications

Nothing should be said privately to another Councilmember that one is not willing to repeat publicly. All communications with other Councilmembers should be regarded as potentially public communications.

Council Conduct with City Staff

Except for purposes of reasonable inquiry, the Councilmembers shall deal with the administrative service solely through the City Manager and are not permitted to give orders to any of the subordinates of the City Manager, either publicly or privately.

Never publicly criticize an individual employee

Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee’s manager. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.

Council Conduct with The Public

IN PUBLIC MEETINGS

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Councilmembers

toward an individual participating in public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- **Be welcoming to speakers and treat them with care and gentleness**

The way that Council treats people during public hearings can do a lot to make them relax or to push their emotions to a higher level of intensity.

- **Give the appearance of active listening**

It is disconcerting to speakers to have Councilmembers not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time, gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as smirking, disbelief, anger or boredom. Council should be attentive and free to ask questions to clarify or expand the information presented. Personal opinions of the Councilmembers may be shared after the presentations are complete.

IN UNOFFICIAL SETTINGS

- **Make no promises on behalf of the Council**

Councilmembers will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific (fix a pothole, remove a library book, plant new flowers in the median, etc.).

- **Make no personal comments about other Councilmembers**

It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Councilmembers, their opinions and actions.

- **Remember that despite its population figures, Scottsbluff is a small town at heart**

Councilmembers are constantly being observed by the community every day that they serve in office. Their behavior and comments serve as models for proper deportment in the City of Scottsbluff. Honesty and respect for the dignity of each individual should be reflected in every word and action taken by Councilmembers, 24 hours a day, seven days a week. It is a serious and continuous responsibility.

Council Conduct with Other Public Agencies

- **Be clear about representing the city or personal interests**

If a Councilmember appears before another governmental agency or organization to give a statement on an issue, the Councilmember must clearly state if his or her statement reflects personal opinion or is the official stance of the City

If the Councilmember is representing the City, the Councilmember must support and advocate the official City position on an issue, not a personal viewpoint of the Councilmember adverse to the City position.

If the Councilmember is representing another organization whose position is different from the City, the Councilmember should request the City Council excuse them from voting and state

their reasons for doing so. Then allow a City Council vote to excuse the Councilmember from voting on the issue if it significantly impacts or is detrimental to the City's interest. Councilmembers should be clear about which organizations they represent and inform the Mayor and Council of their involvement.

Council Conduct with the Media

Councilmembers are frequently contacted by the media for background and quotes.

- **The best advice for dealing with the media is to never go “off the record”**

Most members of the media represent the highest levels of journalistic integrity and ethics, and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.

- **Choose words carefully and cautiously**

Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

Adopted _____
Date

Scottsbluff City Council:

_____ Randy Meininger, Mayor

_____ Raymond Gonzales, Council Member

_____ Jordan Colwell, Council Member

_____ Scott Shaver, Council Member

_____ Mark McCarthy, Council Member

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Resolut.1

Council to consider an Ordinance annexing a tract of land in portions of Sections 11, 12, and 13 in Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County (known as 42nd Street from Avenue I to 5th Ave, including the Landers Soccer Complex).

Staff Contact: Nathan Johnson, City Manager

ORDINANCE NO. _____

AN ORDINANCE ANNEXING A TRACT OF LAND IN PORTIONS OF SECTIONS 11, 12, AND 13 IN TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. The following described real estate is found and declared to be contiguous and adjacent to the corporate limits of the City of Scottsbluff, Nebraska, to be urban or suburban in character, and not to be agricultural land which is rural in character.

A tract of land situated in Sections 11, 12 and 13 in Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows:

Commencing at the southeast corner of the SW1/4 SW1/4 of Section 11, said point being the **POINT OF BEGINNING**; thence north 33' on the east line of the SW1/4 SW1/4 Section 11, to the existing Scotts Bluff County road ROW line; thence east parallel to the south line of Section 11, on said county road ROW to a point on the east line of Section 11, said point being 33 feet north of the SE corner of Section 11;

thence east 33', parallel to and 33 feet distant from south line of Section 12; thence north, parallel to and 33 feet distant from the west line of Section 12 to the north line of the south 1/2 of the SW1/4 of Section 12, said point also being on the north line of the City of Scottsbluff soccer field complex Parcel #010051295; thence east on the north line of the south 1/2 of the SW1/4 of Section 12 to the east line of the South 1/2 of the SW1/4 of Section 12; thence south on the east line of the SW1/4 of Section 12 to the South 1/4 corner of Section 12;

thence south (50 feet ±) on the east line of the NW1/4 of Section 13 to the north line of Lot 1, Block 2, Hilltop Estates; thence west on the north line of Lot 1, Block 2, and Lot 2, Block 1, Hilltop Estates, and on the north line of Lot 1, Block 1, Hilltop Estates Replat, to the northwest corner of Lot 1, Block 1, Hilltop Estates Replat; thence north 17 feet ± on the east line of Parcel #010027548 to a point 33 feet south of the north line of Section 13; thence west parallel to and 33 feet distant from the north line of Section 13 to the east line of Fairview Cemetery parcel #010229388; thence north on the east line of the Fairview Cemetery parcel # 010229388 to the north line of Section 13;

thence west on the north line of Section 13 to the NW corner of Section 13;

thence west on the south line of Section 11 to the point of beginning.

Section 2. The real estate described above is annexed to and included within the corporate limits of the City, and hereafter shall be and remain a part of the City for all purposes whatsoever.

Section 3. The inhabitants of the real estate described above shall be entitled to all the rights and privileges, and subject to all the laws, ordinances, rules and regulations of the City. Such inhabitants shall receive substantially the benefits of other inhabitants of lands within the City as soon as practical, and adequate plans and necessary City Council action, if any, to furnish such benefits as police, fire, snow removal and water service shall be adopted as provided in Section 16-120 R.R.S. (Reissue 2012).

Section 4. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED on February __, 2017.

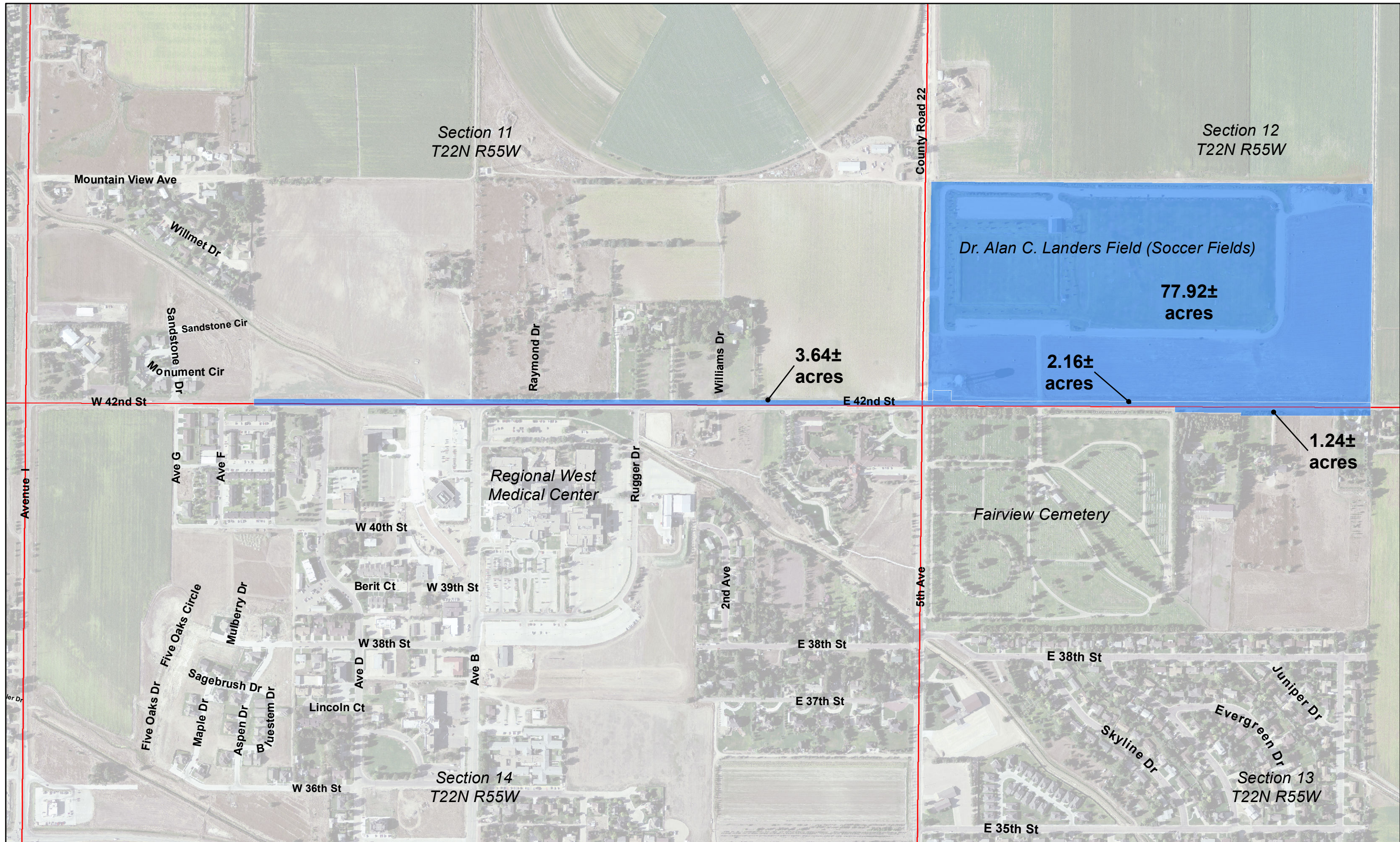
Mayor

ATTEST:

City Clerk (Seal)

Approved as to form:

Deputy City Attorney



Path: P:\GIS\LocalGov\NE\County\ScottsBluff\City\Scottsbluff\Maps\Annexation\Scottsbluff Proposed Annexation - Figure 1.mxd

Figure 1. Proposed Annexation



1 inch = 500 feet

Proposed Annexation Section



Timothy J. Arlt
General Manager Retail
(402) 563-5812
Email: tjarlt@nppd.com

February 3, 2017

Mr. Nathan Johnson, City Manager
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

RE: Request for Annexation

Dear Mr. Johnson:

On behalf of the Nebraska Public Power District ("NPPD"), NPPD certainly supports the City of Scottsbluff in their efforts to annex the property the City of Scottsbluff owns adjacent to the Landers Soccer facility, described in the attached Corporation Warranty Deed, into Scottsbluff's corporate limits.

It would be beneficial to both NPPD and Scottsbluff if the annexed property is all within the Scottsbluff corporate boundaries. As such please accept this letter as a NPPD's support for the City of Scottsbluff intention to annex the property into the corporate limits of Scottsbluff.

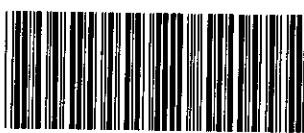
Please let me know if you have any questions.

Sincerely,



Timothy J. Arlt
General Manager of Retail

cc: Terry Rajewich, NPPD Account Manager



2014-3468

NEBRASKA DOCUMENTARY	
STAMP TAX	
Date	7-23-2014
\$	EX. 2 By JBauer

INST. 2014 3468

RECORDED
SCOTTS BLUFF COUNTY, NE

Date 7-23-14 Time 10:09AM

Jean A. Bauer

REGISTER OF DEEDS

NUM PAGES 2
DOC TAX EX. 2 PD CHG RET
FEES 16.00 PD V CHG RET 16.00
TOTAL 16.00 CK 22.00
REC'D TITLE EXPRESS
RET 1208 Arc. I Ste B
SCOTTSBLUFF NE 69361-1334

NUM INDEX
COMPUTER
PICTURED
IMAGED

Return to:
Kent A. Hadenfeldt
Simmons Olsen Law Firm, P.C.
1502 Second Avenue
Scottsbluff, NE 69361

CORPORATION WARRANTY DEED

CITY OF SCOTTSBLUFF, NEBRASKA, Grantor, a municipal corporation organized under and by virtue of the laws of the State of Nebraska, in consideration of Ten dollars, (\$10.00), and other valuable consideration received, does hereby grant, bargain, sell, convey and confirm unto Nebraska Public Power District, a public corporation and political subdivision of the State of Nebraska, Grantee, the following described real estate:

A tract of land situated in the Southwest Quarter of the Southwest Quarter of Section 12, Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska, more particularly described as follows: Beginning at the southwest corner of Section 12, thence northerly on the west line of Section 12, on an assumed bearing of N00°00'00"E, a distance of 193.00 feet, thence bearing N89°47'28"E, on a line parallel with and 193.00 feet north of the south line of Section 12, a distance of 63.00 feet, to the point of intersection with the northwest corner of a tract of land as described in Deed Book 105, page 612, Scotts Bluff County Register of Deed's office, thence bearing S00°00'00"W, on the west line of said referenced tract of land, and on a line being 63.00 feet east of and parallel with the west line of Section 12, a distance of 100.00 feet, to the point of intersection with the southwest corner of said referenced tract of land, and said point also being the northwest corner of a second referenced tract of land as described in Deed Book 215, page 491, thence continuing southerly on the west line of second referenced tract of land, bearing S00°00'00"W, and on a line parallel with the west line of Section 12, a distance of 15.00 feet, to the point of intersection with the southwest corner of said second referenced tract of land, said corner being 78.00 feet north of the south line of Section 12, as measured perpendicular to said south line, thence bearing N89°47'28"E, on the south line of said second referenced tract of land, and on a line being 78.00 feet north of and parallel with the south line of Section 12, a distance of 100.00 feet, to the point of intersection with the southeast corner of said second referenced tract of land, and said point being 163.00 feet east of the west line of Section 12, as measured perpendicular to said west line, thence bearing N00°00'00"E, on the east line of said second referenced tract of land, and on a line being 163.00 feet east of and parallel with said west line of Section 12, a distance of 15.00 feet, to the point of intersection with the northeast corner of said second referenced tract of land, and said point also being the southeast corner of the tract of land described in Deed Book 105, page 612, thence continuing northerly on the east line of said referenced tract of land, bearing N00°00'00"E, and on a line being 163.00 feet east of and parallel with the west line of Section 12, a distance of 100.00 feet, to the point of intersection with the northeast corner of said referenced tract of land, and said point being 193.00 feet north of the south line of Section 12, as measured perpendicular to said south line, thence bearing N89°47'28"E, on a line 193.00 feet north of and parallel with the south line of Section 12, a distance of 10.00 feet, thence bearing S00°00'00"W, on a line being 173.00 feet east of and parallel with the west line of Section 12, a distance of 193.00 feet, to the point of intersection with the south line of Section 12, thence bearing S89°47'28"W, on the south line of Section 12, a distance of 173.00 feet, to the Point of Beginning, containing an area of 0.50 acres, more or less,

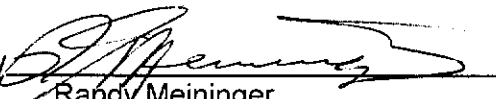
Excepting and reserving unto Grantor a right-of-way for road, signage and utility purposes in the west 50 feet and the south 50 feet of the above-described parcel of land. Grantee owns facilities that are already located in Grantor's reserved right-of-way. If at any time, for any reason, Grantor's use of the reserved right-of-way requires Grantee to relocate any of the Grantee's owned facilities in the the reserved right-of-way, Grantor agrees to pay to Grantee all costs, including but not limited to, the costs for design, engineering, approvals and permits, materials and equipment, construction, moving of any facilities and structures and equipment used in connection therewith, including labor and administrative costs, incurred by Grantee for moving such facilities.

To have and to hold the above described real estate together with all tenements, hereditaments and appurtenances thereto belonging unto Grantee and to Grantee's heirs and assigns forever.

And Grantor for itself and its successors does hereby covenant with Grantee and with Grantee's heirs and assigns that Grantor is lawfully seized of said real estate, that Grantor has good right and lawful authority to convey the same; and that Grantor warrants and will defend the title to said real estate against the lawful claims of all persons whosoever.

In witness whereof, Grantor has hereunto caused its corporate seal to be affixed and these presents signed by its Mayor.

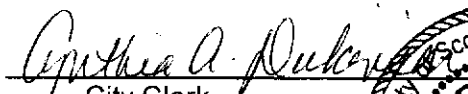
CITY OF SCOTTSBLUFF, NEBRASKA,
A Municipal Corporation,

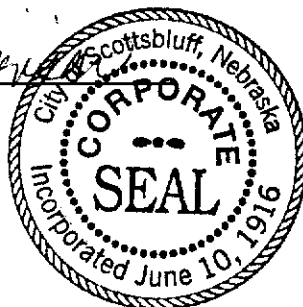
By 
Randy Meininger

Title: Mayor

Dated: July 17, 2014

ATTEST

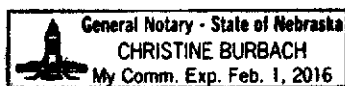

Cynthia A. Duker
City Clerk

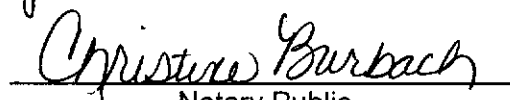


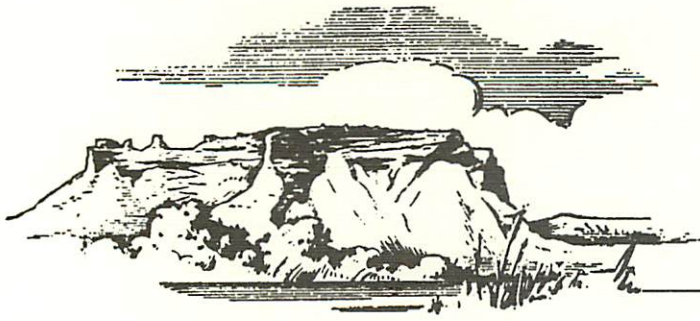
STATE OF NEBRASKA)
) ss.
COUNTY OF SCOTTS BLUFF)

Before me, a notary public qualified in said county, personally came Randy Meininger, Mayor of the City of Scottsbluff, Nebraska, known to me to be the identical person(s) who signed the foregoing instrument and acknowledged the execution to be his act and deed.

Witness my hand and notarial seal on July 17, 2014.




Christine Burbach
Notary Public



Scotts Bluff County Commissioners

Administration Building
1825 10th Street
Gering, Nebraska 69341-2487

(308) 436-6600

January 5, 2017

Mr. Nathan Johnson, City Manager
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

Re: Request for Annexation

Dear Mr. Johnson:

I am writing on behalf of the Scotts Bluff County Board of Commissioners ("County"). The County now requests the City of Scottsbluff ("Scottsbluff") to annex part of the property it owns, including part of 42nd Street currently with the County from Avenue I east to one-half mile east of 5th Avenue and property adjacent to the Landers Soccer facility ("annexed property") into Scottsbluff's corporate limits.

We realize the legal description for the annexed property will have to be mutually determined by the County and Scottsbluff. It appears, however, it would be beneficial to both the County and Scottsbluff if the annexed property is all within the Scottsbluff corporate boundaries. As such please accept this letter as a request to annex the annexed property into the corporate limits of Scottsbluff.

Please let me know if you have any questions.

Yours very truly,

Mark J. Masterton, Chairman
Scotts Bluff County Board of Commissioners

City of Scottsbluff, Nebraska

Tuesday, February 21, 2017

Regular Meeting

Item Exec1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.

Staff Contact: City Council