

CITY OF SCOTTSBLUFF
Scottsbluff City Council Chambers
2525 Circle Drive
CITY COUNCIL AGENDA

Regular Meeting
August 19, 2013
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Consent Calendar:
 - a) Approve the minutes of the August 5, 2013 Regular Meeting.
 - b) Acknowledge a claim from Cherry Cooper for property damage and forward to the city's insurance carrier
 - c) Set September 3, 2013 at 6:05 p.m. as the date for a Public Hearing for the FY 2013-2014 Budget.
 - d) Set September 3, 2013 at 6:05 p.m. as the date for a Public Hearing to consider a zone change request for Part of Block 2, & Blocks 3, 4, 5, 6, 7, and 8 Rugger Hospital Addition from R-1A Single Family Residential to O & P Office and Professional.
 - e) Set a Public Hearing for September 3, 2013 at 6:05 p.m. for the purpose of considering the report of the Economic Development Citizen's Advisory Committee.
 - f) Set a Public Hearing for September 3, 2013, 6:05 p.m., for a Class X Liquor License application for PIVO Inc. DBA High Plains Budweiser.
7. Claims:
 - a) Regular claims
8. Financial Report:
 - a) Council to review the June, 2013 Financial Report.
 - b) Council to discuss items for the FY 2013/2014 Budget.
9. Public Hearings:

- a) Council to conduct a Public Hearing to consider a proposal to declare a portion of the City blighted and substandard.
- 10. Bids & Awards:
 - a) Council to consider awarding the bid for a server at the Lied Scottsbluff Public Library to Connecting Point in the amount of \$6,273.00.
- 11. Subdivisions & Public Improvements:
 - a) Council to consider the final Plat for Tracts 18A and 19A, Weber's Tracts and approve the Resolution.
- 12. Reports from Staff, Boards & Commissions:
 - a) City Attorney to give a presentation to the Council on the City Council's Code of Conduct.
 - b) Council to consider a contract from Scott Rempe to purchase city owned property located at Block Two, Webber Manor subdivision for \$20,000.00.
- 13. Resolution & Ordinances:
 - a) Council to consider an Ordinance authorizing the sale of city owned property located at Block Two, Webber Manor subdivision.
 - b) Council to consider a Resolution authorizing the construction of Federal aid Project URB-5703(2), Avenue I from West Overland to 27th Street.
 - c) Council to consider a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments.
- 14. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
- 15. Council reports (informational only):
- 16. Scottsbluff Youth Council Representative report (informational only):
- 17. Executive Session: (Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda.)

Following passage of motion to enter into executive session, presiding officer must state purpose of executive session.

- 18. Action Items:
- 19. Adjournment.

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Consent1

Approve the minutes of the August 5, 2013 Regular Meeting.

Staff Contact: Cindy Dickinson

Regular Meeting
August 5, 2013

The Scottsbluff City Council met in a regular meeting on Monday, August 5, 2013 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on August 2, 2013, in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and KDUH, and the Star Herald. The notice was also available on the City's website on August 2, 2013. An agenda kept continuously current was available for public inspection at the office of the city clerk at all times from publication of the notice to the time of the meeting.

Mayor Randy Meininger presided and Deputy City Clerk Burbach recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the council meeting asking those wishing to speak to come to the microphone and state their name and address for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska Open Meetings Act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: David Boeckner, Raymond Gonzales, Randy Meininger, Mike Deibert, and Scott Shaver. Absent: None.

Mayor Meininger asked if there were any changes to the agenda. There were none. Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member Boeckner, seconded by Council Member Gonzales, that:

1. "The minutes of the July 15, 2013 Regular Meeting be approved,"
2. "The minutes of the July 25, 2013 Special Budget Workshop Meeting be approved,"
3. "A Community Festival Permit for National Night Out on Broadway from 15th St. to 20th St. on August 6, 2013 from 4:00 p.m. to 10:00 p.m. be approved including street closures, vendors and noise permit" "YEAS", Boeckner, Gonzales, Deibert, and Meininger, "NAYS" Shaver. Absent: None.

Council Member Boeckner declared a conflict of interest for payment to himself for travel expenses to the League of Nebraska Municipalities Board Meeting. Moved by Mayor Meininger, seconded by Council Member Shaver, "to declare a conflict of interest for Council Member Boeckner regarding a payment to Mr. Boeckner in the amount of \$156.70 and excuse him from voting on or discussing this item," "YEAS", Boeckner, Deibert, Shaver, Gonzales and Meininger "NAYS" None. Absent: None.

Moved by Council Member Gonzales, seconded by Council Member Shaver, "that the following claims be and hereby are approved and should be paid as provided by law out of the respective funds designated in the list of claims dated August 5, 2013, as on file with the City Clerk and submitted to the City Council," "YEAS", Boeckner, Gonzales, Deibert, Shaver, and Meininger, "NAYS" None. Absent: None.

CLAIMS

PAYROLL \$124,486.31 W/H; REGIONAL CARE \$84,381.99 INS CLAIMS; WELLS FARGO \$51,562.61 RETIREMENT; PVNB-HEALTH SAVINGS \$23,836.92 EMP DED; STATE OF NE \$46,036.62 PAYROLL TAX; NEBRASKA CHILD SUPPORT PAYMENT CENTER \$4,409.58; 911 CUSTOM \$266.00 MAINT; TOM ADAMSON \$8.00 BOOKS; ADVANCED AUTO PARTS \$32.86 SUPP; ALAMAR UNIFORMS \$133.83 UNIFORMS; AMAZON.COM HDQRTRS \$433.60 BOOKS; DALE ANDERS \$30.00 REFUND; ANITAS GREENSCAPING \$312.00 MAINT, LANDSCAPING; AQUA PRODUCT KC \$38.98 SUPP; ASSOC POOL BUILDERS, INC \$3,833.00 REPAIRS; ASSOC SUPPLY CO \$10,984.23 SUPP; ASSURITY LIFE INSURANCE CO \$73.43 INS; AULICK'S TLC \$104.99 TREE; AUTO ZONE \$78.89 MAINT; AV-TECH ELRCT, INC \$1,498.00 EQUIP; B&B MANUFACTURING, INC \$263.71 SUPP; BAKER & ASSOC \$687.50 STUDY; BAKER & TAYLOR \$17.33 BOOKS; BLUFFS SAN SUPPLY \$989.62 SUPP; FARM PLAN \$1,345.05 SUPP; B TO STAY B BOOKS \$72.53 BOOKS; CAMP FAMILY ENTERPRISES, LLC \$7,000.00 GRANT REIMB; CAPITAL BUSINESS SYST \$284.18 MAINT; CARR TRUMBULL LBR \$389.67 PARTS; CASH-WA DISTRIBUTING \$2,256.09 CONCESSIONS; CELLIS CYCLE \$210.49 REPAIRS; CEMENTERS \$677.86 SUPP; COLONIAL LIFE \$48.70 INS; CREDIT MANAGEMENT SERVICES INC \$194.77 WAGE ATTACH; CRESCENT ELECT SUPPLY \$109.70 SUPP; CUES \$254.36 PARTS; CULLIGAN \$40.50 MAINT; D&H ELEC \$67.31 PARTS; DALES TIRE & RETREAD \$2,659.23 REPAIRS; DUHAMEL BROADCASTING ENT. \$375.00 PUB ED; EMMANUEL CONGREGATIONAL CHURCH \$92.02 REFUND; ENVIRO SERV \$195.00 SAMPLES; NANCY ESCAMILLA \$119.04 SUPP; FEDERAL EXPRESS \$174.25 POSTAGE; FELSBURG, HOLT & ULLEVIG \$2,400.00 CONTRACTUAL; FERGUSON SIGNS \$18,747.00 REPAIRS; FIRST WIRELESS, INC \$241.39 PARTS; FLOYDS SALES & SERV \$629.56 PARTS; FRANK IMP \$229.46 SUPP; FREMONT MOTOR COMPANY \$2,263.73 REPAIRS; FYR-TEK \$126.77 SUPP; LYNN GARTON \$6.74 BUS TRVL; GARYS CLEANING \$3,000.00 REPAIRS; GFOA \$190.00 DUES; GOLD WATCH LLC \$2,250.00 CONTRACTUAL; JOSH E GOMEZ \$800.00 CONTRACTUAL; ROBERT GOMEZ \$144.00 UMPIRE FEES; HARRIS COMP SYSTEMS \$2,371.70 TECH ASST; HAWKINS \$4,562.60 SUPP; HD SUPPLY WATERWORKS, LTD \$8,337.14 PARTS; HEILBRUN FARM IND SUPP \$87.25 PARTS; HEWLETT PACKARD ED \$3,431.40 TECH SUPP; HOLIDAY INN EXPRESS \$199.90 TRNG; HOME DEPOT CREDIT SERVICES \$240.86 REPAIRS; EVERGREEN PROPERTIES \$155.00 SUPP; HORIZON WEST \$784.72 REPAIRS; DAVID MICHAEL HOSPODKA \$216.00 UMPIRE EXP; HULLINGER GLASS & LOCKS \$264.25 MAINT; MATTHEW M HUTT, PH-D \$450.00 PRE-EMP; HWM \$425.00 MAINT; ICMA RETIREMENT TRUST \$2,213.88 RETIRE; IDEAL LINEN \$105.63 SUPP; IND PLMBG & HTG \$85.26 PARTS; INTL INST OF MUN CLRKS \$145.00 MBERSHIP; J & A TRAFFIC PRODUCTS \$2,980.00 SUPP; JIRDON AGRI CHEM \$1,545.62 SUPP; RICHARD JOHNSON \$650.00 CONTRACTUAL; JWC ENVIROMENTAL INC \$2,443.71 SUPP; VINCE KELLEY \$8.00 DOCS; KIMBALL MIDWEST \$522.00 PARTS; KOVARIK, ELLISON, MATHIS & WEIME \$60.00 LEGAL FEES; KRAMES STAYWELL, LLC \$204.90 SUPP; KRIZ DAVIS \$207.97 PARTS; KUSTOM SIGNALS \$460.50 MAINT; JAMY A LAWSON \$290.00 UMPIRE FEES; JIM LIVINGSTON \$35.00 UPGRADE; ALLEN LONOWSKI \$187.50 TREE REBATE; LYNN PEAVEY CO \$249.50 SUPP; MADISON NATIONAL LIFE \$2,008.82 INS; HASLER FINANCIAL SVC, LLC \$345.00 POSTAGE RENTAL; GERARDO MARTINEZ \$31.27 REFUND; MATHESON TRI-GAS INC \$611.28 PARTS; IAN MCPHERSON \$175.00 PARTS; MENARDS \$489.67 MAINT, SUPP; PAUL MENDOZA \$306.00 UMPIRE FEES; MIDWEST MAILING SYSTEMS INC \$33.95 POSTAGE; MIKE'S TREE SERVICE \$55.00 LANDSCAPING; MONEY WISE OFFICE SUPPLIES \$281.57 SUPP; MUNIMETRIX SYSTEMS CORPORATION \$499.00 SOFTWARE SUPP; MURDOCHS RANCH & HOME SUPPLY \$202.86 SUPP; NE DEPT OF REV \$200.89 LODGING TAX; NE DEPT OF ROADS \$78,451.47 RD CONSTRUCTION; STATE OF NE \$399.00 BLOOD TESTS; NW PIPE FITTINGS \$191.96 REPAIRS; NOW PLAYING PIANO \$1,000.00 DNTN GRANT; NPPD \$83,410.82 ELECTRIC BILL; OCLC \$137.60 CONTRACTUAL; UPSTART ENTERPRISES, LLC \$188.21 SUPP; OREGON TRAIL PLBG & HTG \$323.00 MAINT; PANHANDLE CONCRETE \$1,096.00 REPAIRS;

PANHANDLE COOP \$7,564.94 FUEL; PANHANDLE PUBLIC HEALTH \$125.00 REFUND; PELCO CORP \$347.75 DNTWN GRANT; PEPSI COLA \$590.50 CONCESSIONS; PERMA-BOUND \$33.67 BOOKS; POSTMASTER \$612.59 POSTAGE; PRINT EXPRESS \$291.60 SUPP; ANTHONY QUIJAS \$31.27 REFUND; RCI \$38,316.25 HEALTH INS.; REAMS SPRINKLER SUPP \$1,070.13 REPAIRS; RGN 1 OFC HUMAN DVLPMNT \$825.00 CONTRACTUAL; REG WEST PHYSICIANS \$308.00 PHYSICAL; ESQUIO RIOS JR \$144.00 UMPIRE FEES; ROBINSON ELECTRIC \$60.00 REPAIRS; RON'S TOWING \$107.80 DEPOSIT; ROOSEVELT PP DIST \$1,902.32 PUMPING FEES; SMEC \$549.00 UNITED WAY; SANDBERG IMPLEMENT \$311.44 PARTS; SCOTTSBLUFF BODY & PAINT \$7,743.19 REPAIRS; SCB FIREFIGHTERS UNION LOCAL 1 \$390.00 DUES; SCOTTSBLUFF LANDSCAPING \$425.00 LANDSCAPE; SCB PARKS & CEMETERY FOUNDATIO \$33.58 CONCESSION REIMB; SCB POLICE OFFICERS ASS'N \$756.00 DUES; SCB PUB SCHOOLS \$12,830.48 REPAIRS; SCB SCREENPRINTING \$64.20 SHIRTS; MC SCHAFF \$8,040.00 CONTRACTUAL; SHERIFFS OFFICE \$875.70 PAPERS SERVED; SHERWIN WILLIAMS \$27.96 SUPP; CASEY SIGRIST \$40.00 CPO REIMB; SIMON CONT \$4,269.80 SUPP; SLAFTER OIL \$43.60 SUPP; SNELL SERVICES \$2,074.00 LIGHTS; KN ENERGY \$4,802.50 FUEL; SOUTHWESTERN EQUIP \$95.30 SUPP; STAPLES \$310.08 SUPP; STAR HERALD \$1,477.97 LGL PUB; STATE HEALTH LAB \$279.00 SAMPLES; STATE OF NE \$144.55 PHONE; SUBWAY \$70.00 MEETING; SWANK MOTION PICTURES \$371.00 MOVIE; JEAN L THOMAS \$8.43 REFUND; TORRINGTON SOD FARMS \$466.64 MAINT; TOTAL FUNDS BY HASLER \$500.00 POSTAGE; TOYOTA FINANCIAL SVCS \$383.99 LEASE; JOHN TRAPP \$108.00 UMPIRE FEES; TWIN CITY DEV ASSN \$40,000.00 DNTN GRNT ADMIN FEES; US BANK-CPS \$1,244.53 TRNG, SUPP; U S WELDING \$131.22 SUPP; USA BLUEBOOK \$236.00 SUPP; VAN PELT FENCING \$19.60 PARTS; VERIZON WIRELESS \$908.36 PHONE; VERMEER EQUIP OF NE \$2,284.60 PARTS; VIAERO WIRELESS \$36.21 LOCATES; MIGUEL ANGEL VILLAGRANA JR \$216.00 UMPIRE FEES; VILLANUEVA, TAMMY \$25.00 REFUND; SKYBEAM \$99.90 INTERNET FEE; WALMART \$753.38 SUPP; WELLS FARGO BANK NEBRASKA \$1,022.00 PENSION FEES; WEST NEBR CLAIMS SVC \$472.94 SEWER BACK-UP FEE; WESTERN PLAINS BUSINESS FORMS \$53.50 MAINT; WESTERN PLAINS BUSINESS SOLUTI \$15.90 SUPP; WHITING SIGNS \$563.00 SIGNS; FERNANDO WILSON \$5.01 REFUND; WINGATE INN \$171.90 TRNG; WINGER, JUDY \$10.00 REFUND; YMCA \$1,544.70 FITNESS; MONTY ZEILER \$216.00 UMPIRE FEES.

Moved by Mayor Meininger, seconded by Council Member Gonzales, “that the claim to Dave Boeckner in the amount of \$156.70 for travel expenses to the League of Municipalities be paid as on file with the City Clerk and submitted to the City Council,” “YEAS”, Gonzales, Deibert, Shaver, and Meininger, “NAYS” None. Absent: None. Abstain: Boeckner.

City Manager Kuckkahn reviewed the 2013 – 2014 budget adjustments including the addition of \$10,000 to Recreation for special events and \$35,000 for the Splash Pool repairs, providing an agreement regarding the pool is reached with the School District. The proposed change to the utility fund will increase the average monthly bill by \$0.51. The other addition includes one firefighter position to the budget projection.

Assistant City Manager Johnson reviewed the following KENO fund allocation: 10% Signs; 10% Trees in conjunction with the Stormwater Program; 20% ADA intersections; 20% grant matching funds; 40% open to applicable departments for “Community Betterment”. Department KENO requests will be presented to the City Council in one package during the budget workshop.

City Manager Kuckkahn commented that the 10 year projection of the general fund is in good shape. We are beginning to add positions to replace those which were lost in previous tough years through attrition. The City shows good solid growth due to a conservative sales tax approach. Council Member Boeckner said he was comfortable with the budget projections, including adding the funding for

an additional firefighter, as we need to restore the full force. Council Member Shaver asked how long we would continue to assist with funding the Riverside Zoo. Mr. Kuckkahn responded that there is no sunset on the City's \$350,000.00 annual contribution. This is up to Council as to how long we need to support the zoo, which should be reviewed each year. Mayor Meininger suggested looking into a lodging tax to assist with funding the zoo. Mayor Meininger commended the Council and staff for positive budget projections.

City Manager Kuckkahn presented the following two bids for the Airport Road South Water Extension project – Paul Reed Construction \$377,796.96 and Infinity Construction \$434,423.00. He explained that the successful contractor needs to make sure the project can be done within the bid amount as we are not going to entertain change orders on this project. Moved by Council Member Boeckner, seconded by Council Member Gonzales, “to award the bid for the Airport Road South Water Extension to Paul Reed Construction in the amount of \$377,796.96,” “YEAS”, Boeckner, Gonzales, Deibert, Shaver, and Meininger, “NAYS” None. Absent: None.

Assistant City Manager Johnson presented the bids for the security cameras at the Library. Now that we have the interior cameras installed, it is necessary to complete outside cameras. There was only one bid submitted, which was from Intralinks. Moved by Council Member Boeckner, seconded by Council Member Deibert, “to approve the bid for installation of Exterior Security Cameras at the Lied Scottsbluff Public Library from Intralinks in the amount of \$6,389.75,” “YEAS”, Boeckner, Gonzales, Deibert, Shaver, and Meininger, “NAYS” None. Absent: None.

Mr. Kuckkahn explained that the City received a letter from Future Foods Inc. (F2E), withdrawing their request to have the zoning changed on the property located at Immigrant Trails Industrial Park. They are currently looking at other properties for their packing plant. Moved by Council Member Boeckner, seconded by Mayor Meininger, “to withdraw the application for rezoning of Block 6 Immigrant Trails and Lot 2A, Block 1, Second Immigrant Trails,” “YEAS”, Boeckner, Gonzales, Deibert, Shaver, and Meininger, “NAYS” None. Absent: None.

City Manager Kuckkahn presented the renewal contract for long term disability. The rates have remained the same and this is a regular renewal every two years. Moved by Council Member Boeckner, seconded by Council Member Deibert, “to approve the two-year renewal contract with National Insurance Services and authorize the Mayor to execute the contract,” “YEAS”, Boeckner, Gonzales, Deibert, Shaver, and Meininger, “NAYS” None. Absent: None.

Council reviewed KENO requests from the Parks Department for signage, special events and an electrical upgrade.

Moved by Mayor Meininger, seconded by Council Member Boeckner, “to approve the KENO request to complete the signage projects in the amount of \$4,307.00,” “YEAS”, Boeckner, Gonzales, Deibert, and Meininger, “NAYS” Shaver. Absent: None.

Moved by Council Member Boeckner, seconded by Council Member Deibert, “to approve the KENO request for the Harvest Night Event in the amount of \$6,000.00,” “YEAS”, Boeckner, Gonzales, Deibert, Shaver, and Meininger, “NAYS” None. Absent: None.

Moved by Council Member Boeckner, seconded by Mayor Meininger, “to approve the KENO request for electrical upgrade for Riverside park in the amount of \$5,500.00,” “YEAS”, Boeckner, Gonzales, Deibert, and Meininger, “NAYS” Shaver. Absent: None.

Council reviewed the projects at Westmoor Pool that need to be repaired using Capital Improvement Project funds. Perry Mader, Park and Recreation Director, explained the need for the Diamond Brite coating, gutter repairs, replacing locker doors and adding a new water feature. Moved by Mayor Meininger, seconded by Council Member Boeckner, “to approve the expenditure of Capital Improvement funds to make repairs to Westmoor pool in the amount of \$139,000.00, “YEAS”, Boeckner, Gonzales, Deibert, and Meininger, “NAYS” Shaver. Absent: None.

Council considered the Ordinance for the zone change, proposed Lot 1, Spengler subdivision, AND, proposed Block 1, King’s Acres from Agricultural to Agricultural Residential (located east of Highway 71 and north of the Scotts Bluff Country Club).

Council introduced Ordinance No. 4108 on second reading: AN ORDINANCE DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT PROPOSED LOT 1, SPENGLER SUBDIVISION, A REPLAT OF LOT 1, HESSLER SUBDIVISION AND UNPLATTED LAND SITUATED IN THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., IN SCOTTS BLUFF COUNTY, AND PROPOSED BLOCK 1, KING’S ACRES SUBDIVISION SITUATED IN THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., IN SCOTTS BLUFF COUNTY, BOTH OF WHICH ARE CURRENTLY ZONED AS A-AGRICULTURAL, WILL NOW BOTH BE INCLUDED IN THE AR-AGRICULTURAL RESIDENTIAL ZONE, AND REPEALING PRIOR SECTION 25-1-4.

Moved by Council Member Deibert, seconded by Council Member Boeckner, “That the statutory rule requiring the Ordinance to be read by title on three different days be suspended.” “YEAS”, Gonzales, Boeckner, Deibert, Shaver and Meininger, “NAYS” None. Absent: None.

The motion carried having been approved by three-fourths of the Council Members. Moved by Council Member Boeckner, seconded by Council Member Gonzales, “That Ordinance No. 4108 be adopted,” “YEAS” Gonzales, Boeckner , Deibert, Shaver and Meininger, “NAYS” None. Absent: None.

Under Council reports, Council Member Boeckner reported that he attended the League of Nebraska Municipalities Budget Meeting.

Council Member Deibert complimented Mark Bohl and the Transportation Department on the nice work on Broadway. Mr. Kuckkahn added that work will continue on the parking lots, rain gardens and stormwater management.

Moved by Council Member Boeckner, seconded by Council Member Deibert, “to adjourn the meeting at 6:40 p.m.,” “YEAS” Gonzales, Boeckner , Deibert, Shaver and Meininger, “NAYS” None. Absent: None.

Mayor

ATTEST:

Deputy City Clerk

“SEAL”

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Consent2

**Acknowledge a claim from Cherry Cooper for property damage
and forward to the city's insurance carrier**

Staff Contact: Cindy Dickinson

Cherry Cooper
E-Z Pawn
1505 Broadway
Scottsbluff, NE 69361



In the first part of May, the construction crew doing curb removal broke the window in the store front of E-Z Pawn, which is located at 1505 Broadway. The head of the crew stated that the damage to the window occurred during the removal of a tree that was located out front. He indicated that he would notify the city and also that we should bill the city for the damage.

After speaking with you, I arranged for Thompson Glass to replace the window after most of the construction was finished on the 1500 block. I have enclosed a copy of the bill as you requested. I appreciate your time and attention in this matter.

To: City of Scottsbluff
Attn: Cindy Dickinson
Re: broken window

E-Z Pawn
1505 Broadway
Scottsbluff, NE 69361

RECEIVED AUG 12 2012

CC

SIGNATURE

I hereby acknowledge the satisfactory completion of the above work.

DATE COMPLETED

TOTAL

TAX

MILEAGE

LABOR

TOTAL
MATERIALS

Thank You
We Appreciate Your Business

Terms - Net cash by 10th of the month following purchase. Your finance charge is computed by a single periodic rate of 1 1/2 % per month on balances past due and unpaid on the 25th of the month which is an annual percentage rate of 18%.

DESCRIPTION OF MATERIAL USED

QUANT.

PRICE

AMOUNT

JOB NAME AND LOCATION

☐ RESIDENTIAL
☐ CONTRACT
☐ AUTO

CITY

ADDRESS

BILL TO

308-635-3350 • fax 308-632-8111

Scottsbluff, NE 69361

1702 Avenue B

Thompson Glass, Inc.



CUSTOMER ORDER NO.

ORDER TAKEN BY

DATE ORDERED

DATE PROMISED

Nº 69501

PHONE H

A.M.

P.M.

PHONE W

COMPLETED BY

E2 Room
1505 Broadway
Scottsbluff, NE 69361

1 50 x 79 3/4 x 1/4 clear glass
Labor
5 call
162.50
40.00

WHITE - CUSTOMER COPY YELLOW - OFFICE COPY PINK - OFFICE COPY

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Consent3

Set September 3, 2013 at 6:05 p.m. as the date for a Public Hearing for the FY 2013-2014 Budget.

Staff Contact: Renae Griffiths, Finance Director

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Consent4

Set September 3, 2013 at 6:05 p.m. as the date for a Public Hearing to consider a zone change request for Part of Block 2, & Blocks 3, 4, 5, 6, 7, and 8 Rugger Hospital Addition from R-1A Single Family Residential to O & P Office and Professional.

Staff Contact: Annie Urdiales

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Consent5

Set a Public Hearing for September 3, 2013 at 6:05 p.m. for the purpose of considering the report of the Economic Development Citizen's Advisory Committee.

Staff Contact: Rick Kuckkahn, City Manager

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Consent6

Set a Public Hearing for September 3, 2013, 6:05 p.m., for a Class X Liquor License application for PIVO Inc. DBA High Plains Budweiser.

Staff Contact: Cindy Dickinson

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Claims1

Regular claims

Staff Contact: Renae Griffiths, Finance Director

CLAIMS

August 19, 2013

Pay Period
7/29/13 -8/11/13

Federal Withholding	EE	\$ 26,647.10		EE					
FICA	EE	\$ 14,111.25	ER	\$ 14,111.25	EE		ER		
Medicare	EE	\$ 3,774.30	ER	\$ 3,774.30	EE		ER		
								Total	\$ 62,418.20
<u>Regional Care Inc. (RCI)</u>	\$	212.00	(Aug 6, 2013)		Flex Benefit plan				
	\$	100,716.05	(Aug 9, 2013)		Medical Claims Expense				
	\$	-	(Aug 13, 2013)		Flex Benefit plan				
	\$	17,932.78	(Aug 16, 2013)		Medical Claims Expense				
								Total	\$ 118,860.83
<u>Wells Fargo (retirement)</u>									
General Retirement	\$	13,228.97							
Fire Retirement	\$	5,875.84							
Police Retirement	\$	7,562.12							
								Total	\$ 26,666.93
<u>Nebr Child Support Payment Center</u>	\$	2,374.79							
								Total	\$ 2,374.79
<u>PVNB-Health Savings Acct</u>									
	EE	\$ 9,838.46							
	ER	\$ 2,127.50							
								Total	\$ 11,965.96
<u>State of Nebraska Payments (pd via ACH)</u>									
Sales & Use Tax	Paid								
State Payroll W/H	Paid	8/13/2013	\$ 20,899.55						
								Total	\$ 20,899.55

City of Scottsbluff

City Council Claims for August 19, 2013

1ST IMPRESSIONS - \$20.80

WATER	UTILITY REFUND	\$20.80
-------	----------------	---------

3M CENTER-TRAFFIC CONTROL - \$2,601.50

TRANSPORTATION	TRANSPORTATION	1 EA RR XING KITS/ADHESIVE/TRANS \$2,601.50
----------------	----------------	---

911 CUSTOM - \$516.00

PUBLIC SAFETY	POLICE	1 EA CIP-PO#1/LENS/INV# 4254 \$516.00
---------------	--------	---------------------------------------

ACTION COMMUNICATION INC. - \$19.53

TRANSPORTATION	TRANSPORTATION	1 EA PAGER RENT FOR TRANS \$19.53
----------------	----------------	-----------------------------------

MARISELA AGUILAR - \$14.52

WATER	DEPOSIT REFUND	\$14.52
-------	----------------	---------

MARISELA AGUILAR - \$27.49

WATER	UTILITY REFUND	\$27.49
-------	----------------	---------

ALAMAR UNIFORMS - \$755.00

PUBLIC SAFETY	POLICE	1 EA CIP-PO-SUPPL/RIFLE/INV# 407330-01 \$755.00
---------------	--------	---

ALAMAR UNIFORMS - \$124.99

GENERAL	POLICE	1 EA UNIFORMS/INV# 422185 \$124.99
---------	--------	------------------------------------

ALLO COMMUNICATIONS - \$4,673.88

GENERAL	FINANCE	LOCAL TELEPHONE CHARGES \$234.77
GENERAL	PERSONNEL	LOCAL TELEPHONE CHARGES \$69.22
GENERAL	CITY MANAGER	LOCAL TELEPHONE CHARGES \$67.72
GENERAL	CITY CLERK	LOCAL TELEPHONE CHARGES \$37.04
GENERAL	MIS	LOCAL TELEPHONE CHARGES \$227.72
GENERAL	DEVELOPMENT SERVICES	LOCAL TELEPHONE CHARGES \$210.66
GENERAL	FIRE	LOCAL TELEPHONE CHARGES \$291.08
GENERAL	POLICE	LOCAL TELEPHONE CHARGES \$1,613.66
GENERAL	LIBRARY	LOCAL TELEPHONE CHARGES \$550.83
GENERAL	PARKS	LOCAL TELEPHONE CHARGES \$170.06
GENERAL	RECREATION	LOCAL TELEPHONE CHARGES \$168.56
TRANSPORTATION	TRANSPORTATION	LOCAL TELEPHONE CHARGES \$516.95
CEMETERY	CEMETERY	LOCAL TELEPHONE CHARGES \$69.22
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	LOCAL TELEPHONE CHARGES \$141.45
WASTEWATER	WASTEWATER	LOCAL TELEPHONE CHARGES \$133.94
WATER	WATER	LOCAL TELEPHONE CHARGES \$102.34
GIS SERVICES	GIS	LOCAL TELEPHONE CHARGES \$34.04
STORMWATER	STORMWATER	LOCAL TELEPHONE CHARGES \$34.62

AMP-TECH INC - \$580.00

GENERAL	POLICE	EOD TOOL BOX \$580.00
---------	--------	-----------------------

AQUA PRODUCT KC - \$56.51

GENERAL	RECREATION	1 12419 Pool kit \$56.51
---------	------------	--------------------------

B & C STEEL CORPORATION - \$420.89

TRANSPORTATION	TRANSPORTATION	1 EA IRON FOR SNOW BLOWERS/ TRANS \$420.89
----------------	----------------	--

B & C STEEL CORPORATION - \$31.39

CEMETERY	CEMETERY	1 430254 Bars and tubes \$31.39
----------	----------	---------------------------------

BAKER & TAYLOR CO INC - \$37.18

GENERAL	LIBRARY	1 SERIAL - BOOK \$37.18
---------	---------	-------------------------

BAKER & TAYLOR CO - \$1,154.48

GENERAL	LIBRARY	1 BOOKS - ADULT COLLECTION \$451.50
---------	---------	-------------------------------------

City of Scottsbluff

City Council Claims for August 19, 2013

REGIONAL LIBRARY	LIBRARY	1 BOOKS - YOUNG ADULT/TEEN COLLECTION	\$702.98
<u>BANNER CO. SHERIFF - \$24.50</u>			
GENERAL	POLICE	1 EA CONTRACT/13-04754/INV# JV 13-228	\$24.50
<u>BANNER HEALTH - \$625.30</u>			
GENERAL	POLICE	FULLER/ACADEMY PHYSICAL-#63-2235405	\$247.00
GENERAL	POLICE	FULLER/ACADEMY PHYSICAL-#42278218	\$378.30
<u>BLUFFS SANITARY SUPPLY INC. - \$179.75</u>			
GENERAL	FIRE	1 EA JANIT SUPPL/INV# 284022/FIRE	\$6.36
GENERAL	POLICE	1 EA JANIT SUPPL/INV# 284022/POLICE	\$6.36
GENERAL	FIRE	1 EA JANIT SUPPL/INV# 284345/FIRE	\$26.01
GENERAL	POLICE	1 EA JANIT SUPPL/INV# 284345/POLICE	\$26.02
GENERAL	FIRE	1 EA DEPT SUPPL/INV# 284345/FIRE	\$57.50
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 284345/POLICE	\$57.50
<u>BLUFFS SANITARY SUPPLY INC. - \$24.85</u>			
GENERAL	RECREATION	1 284066 Westmoor Concessions	\$24.85
<u>BLUFFS SANITARY SUPPLY INC. - \$5.50</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA OFFICE SUPPLIES	\$5.50
<u>JOHN DEERE FINANCIAL - \$8.69</u>			
WATER	WATER	1 EA TAP MACHINE PARTS/WA	\$6.71
WASTEWATER	WASTEWATER	1 EA FLY SWATTERS/WW	\$1.98
<u>JOHN DEERE FINANCIAL - \$503.75</u>			
CEMETERY	CEMETERY	1 53043954 Pump, Fasteners	\$41.31
GENERAL	PARKS	1 53043995 RR Ties, Staples	\$450.15
GENERAL	PARKS	1 53044825 Gloves	\$12.29
<u>CAPITAL BUSINESS SYSTEMS INC. - \$42.98</u>			
GENERAL	FINANCE	MONTHLY MAINT & SVC CONTRCT,7/7-8/6/13	\$42.98
<u>CAPITAL BUSINESS SYSTEMS INC. - \$104.39</u>			
GENERAL	LIBRARY	COPIER CONTRACT SERVICES	\$104.39
<u>CASH-WA DISTRIBUTING - \$728.26</u>			
GENERAL	RECREATION	1 (2) Westmoor Concessions	\$728.26
<u>CENCON, LLC - \$650.00</u>			
WATER	WATER	1 EA BORE SVC LINE ACROSS SUGAR FACTORY	\$650.00
<u>NATHANIEL CHERRY - \$23.40</u>			
GENERAL	POLICE	WITNESS FEES	\$23.40
<u>CITY OF GERING - \$40,357.12</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA DISPOSAL FEES JULY 2013	\$40,357.12
<u>CITY OF SCB - \$118.50</u>			
WATER	WATER	EMERGENCY MAIN BREAK REPAIR-EMP MEALS	\$43.24
GENERAL	CITY MANAGER	LB840 COMMITTEE MEETING	\$18.98
GENERAL	PERSONNEL	RECRUITMENT-POLICE CAPTAIN	\$15.25
WASTEWATER	WASTEWATER	SEAT COVER REPLACEMENT-UNIT 939	\$41.03
<u>COLONIAL LIFE & ACCIDENT INS CORP, INC - \$48.70</u>			
CASH & INVESTMENT POOL		SUPPLEMENTAL LIFE INS/EE	\$22.75
CASH & INVESTMENT POOL		SUPPLEMENTAL DISABILITY INS/EE	\$25.95
<u>CONNECTING POINT INC - \$48.07</u>			
GENERAL	POLICE	1 EA COPIER RENTAL/COPIES/INV# 154967	\$48.07
<u>CONTRACTORS MATERIALS INC. - \$99.09</u>			

City of Scottsbluff

City Council Claims for August 19, 2013

WATER	WATER	1 EA STRAINER FOR PUMP HOSE/WA	\$99.09
<u>CONTRACTORS MATERIALS INC. - \$194.87</u>			
TRANSPORTATION	TRANSPORTATION	1 EA SUPP - LMBR CRAYONS/TAPE/EXP.JT/TRA	\$194.87
<u>CONTRACTORS MATERIALS INC. - \$223.93</u>			
GENERAL	PARKS	1 (6) Glasses, masks, wrench,paint	\$223.93
<u>CORNHUSKER HOTEL L.CORP. - \$95.00</u>			
GENERAL	COUNCIL	LEAGUE OF NE MUN BOARD-BOECKNER	\$95.00
<u>CREATIVE SIGNS BY COZAD - \$1,300.00</u>			
PUBLIC SAFETY	POLICE	1 EA CIP-PO#1/CARS/INV# 20468	\$1,300.00
<u>CULLIGAN INC. - \$16.20</u>			
GENERAL	FIRE	1 EA BLDG MAINT/INV# 443930/FIRE	\$8.10
GENERAL	POLICE	1 EA BLDG MAINT/INV# 443930/POLICE	\$8.10
<u>CULLIGAN INC. - \$64.80</u>			
GENERAL	LIBRARY	1 DPT SUPPLIES - WATER SOFTENER SALT	\$64.80
<u>CULLIGAN INC. - \$77.60</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA WATER/SALT AND UNIT RENTAL FEE	\$77.60
<u>CULLIGAN INC. - \$32.40</u>			
GENERAL	FINANCE	WATER SOFTENER SALT (4)	\$32.40
<u>DALE'S TIRE & RETREADING, INC. - \$35.00</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA TIRE DISPOSAL FEE	\$35.00
<u>DITCH-WITCH INC - \$122.56</u>			
CEMETERY	CEMETERY	1 C12463 Striker, Shovel	\$122.56
<u>JACOB DOUGLAS - \$53.43</u>			
WATER		DEPOSIT REFUND	\$53.43
<u>JACOB DOUGLAS - \$10.74</u>			
WATER		UTILITY REFUND	\$10.74
<u>DUHAMEL BROADCASTING ENT. - \$325.00</u>			
STORMWATER	STORMWATER	1 EA STORMWATER PUBLIC ED ADS/WW	\$325.00
<u>ENVIRO SERV INC - \$45.00</u>			
WATER	WATER	1 EA COLIFORM SAMPLES/WA	\$45.00
<u>FARMERS IRRIGATION DIST - \$105.30</u>			
GENERAL	PARKS	1 Extra Irrigation Water	\$105.30
<u>FASTENAL CO. - \$79.02</u>			
WATER	WATER	1 EA NUTS/BOLTS/WA	\$79.02
<u>FEDERAL EXPRESS CORP. - \$80.56</u>			
WATER	WATER	1 EA SAMPLE SHIPMENTS/WA	\$80.56
<u>FERGUSON SIGNS,INC - \$4,307.00</u>			
KENO	PARKS	1 1305175 Riverside Signs	\$4,307.00
<u>LORI FERTIG - \$23.40</u>			
GENERAL	POLICE	WITNESS FEES	\$23.40
<u>FLOYD'S SALES & SERV INC. - \$167.34</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA TRUCK REPAIRS & PARTS 827/828/817	\$167.34
<u>FRANK IMPLEMENT INC. - \$235.30</u>			
GENERAL	PARKS	1 (3) Links, Plugs, Repair	\$235.30
<u>ROGER FRANK - \$30.67</u>			
WATER		UTILITY REFUND	\$30.67
<u>FREMONT MOTOR SCOTTSBLUFF,LLC - \$1,967.71</u>			

City of Scottsbluff

City Council Claims for August 19, 2013

WASTEWATER	WASTEWATER	1 EA RADIATOR REPLACEMENT UNIT 950/WW	\$1,967.71
<u>MONICA M GARCIA - \$3.62</u>			
WATER		UTILITY REFUND	\$3.62
<u>GENERAL TRAFFIC CONTROLS, INC - \$637.00</u>			
TRANSPORTATION	TRANSPORTATION	1 EA REPAIR PANEL FOR T.S.@ 20TH &BDWY/T	\$637.00
<u>GERING VALLEY PLUMBING & HTG. INC - \$26,086.50</u>			
GENERAL	RECREATION	1 332889 Urinal Repair	\$586.50
GENERAL	RECREATION	1 332614 Splash Boiler	\$25,500.00
<u>GOLD WATCH LLC - \$750.00</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA RECYCLED MTRL HAUL 7/31/13	\$750.00
<u>ROBERT GOMEZ - \$252.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/14 14 games	\$252.00
<u>TROY GREENE - \$162.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/14 9 games	\$162.00
<u>HAWKINS, INC. - \$3,758.25</u>			
WATER	WATER	1 EA SODIUM HYPO FOR SYSTEM DISINFECTION	\$3,758.25
<u>HEILBRUN FARM IND SUPP.INC. - \$34.92</u>			
GENERAL	PARKS	1 (2) Plugs, bits	\$15.42
GENERAL	PARKS	1 832670 Handle	\$19.50
<u>HEILBRUN FARM IND SUPP.INC. - \$506.94</u>			
TRANSPORTATION	TRANSPORTATION	1 EA EQUIP.MAIN/FILTR/BRG/SHEET/TRANS	\$487.56
TRANSPORTATION	TRANSPORTATION	1 EA SUPP - LAMP	\$19.38
<u>HEILBRUN FARM IND SUPP.INC. - \$53.33</u>			
GENERAL	FIRE	1 EA DEPARTMENT SUPPLIES	\$53.33
<u>HEILBRUN FARM IND SUPP.INC. - \$848.93</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA SHOP SUPPLIES	\$848.93
<u>JERRY HIGEL - \$1,350.00</u>			
TRANSPORTATION	TRANSPORTATION	1 EA TRAFFIC SIGNAL & CONTROLLER SERV/TR	\$1,350.00
<u>EVERGREEN PROPERTIES - \$310.00</u>			
GENERAL	PARKS	1 15857 Lacy Septic Pump	\$310.00
<u>DAVID MICHAEL HOSPODKA - \$72.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/8 4 Games	\$72.00
<u>BRANT HUDSON - \$53.43</u>			
WATER		DEPOSIT REFUND	\$53.43
<u>BRANT HUDSON - \$10.74</u>			
WATER		UTILITY REFUND	\$10.74
<u>MATTHEW M HUTT, PH-D - \$450.00</u>			
GENERAL	PERSONNEL	PRE-EMPLOYMENT CONDITIONAL OFFER/POLICE	\$450.00
<u>ICMA RETIREMENT TRUST-457 - \$1,106.94</u>			
CASH & INVESTMENT POOL		DEFERRED COMP	\$1,106.94
<u>IDEAL LINEN SUP INC. - \$1,016.89</u>			
GENERAL	PARKS	1 (4) Cleaning tools, spray, tissue	\$187.65
GENERAL	PARKS	1 (9) Cleaning supplies and RR stock	\$503.79
GENERAL	PARKS	1 S0076203 Shower Mats	\$190.50
GENERAL	RECREATION	1 (2)Trash Liners	\$126.31
CEMETERY	CEMETERY	1 0068491 Rug Service	\$8.64
<u>IDEAL LINEN SUP INC. - \$310.43</u>			

City of Scottsbluff

City Council Claims for August 19, 2013

TRANSPORTATION	TRANSPORTATION	1 EA SUPP- TOWELS/MATS/CVRALLS/TRANS	\$310.43
<u>IDEAL LINEN SUP INC. - \$371.79</u>			
GENERAL	POLICE	1 EA JUL 13/UNIFORMS	\$371.79
<u>IDEAL LINEN SUP INC. - \$165.86</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA UNIFORMS/SHOP TOWELS/MOPS	\$165.86
<u>IDEAL LINEN SUP INC. - \$135.62</u>			
GENERAL	LIBRARY	1 JANITORIAL SUPPLIES	\$135.62
<u>INDEPENDENT PLUMBING & HEATING, INC - \$93.94</u>			
GENERAL	PARKS	1 132513 Sprinkler Parts	\$2.48
GENERAL	PARKS	1 (4) Sprinkler Parts	\$91.46
<u>INLAND TRUCK PARTS - \$876.00</u>			
TRANSPORTATION	TRANSPORTATION	1 EA FRAME EXTENSIONS FOR D. TRUCK/TRANS	\$876.00
<u>JACK'S UNIFORM & EQUIPMENT - \$2,955.47</u>			
PUBLIC SAFETY	POLICE	1 EA CIP-PO#1/VEHICLES/INV# 41389A	\$2,955.47
<u>JIRDON AGRI CHEM.INC. - \$58.44</u>			
GENERAL	PARKS	1 11086 Seed Starter	\$12.56
CEMETERY	CEMETERY	1 11123 Spray	\$45.88
<u>JOHNSON CASHWAY INC - \$43.84</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA FENCE REPAIRS	\$43.84
<u>JEFFREY JOHNSON - \$31.27</u>			
WATER		DEPOSIT REFUND	\$31.27
<u>JWC ENVIROMENTAL INC - \$682.32</u>			
WASTEWATER	WASTEWATER	1 EA FINE SCREEN ISOLATOR REPLACEMENT/WW	\$682.32
<u>KAREN SUE BRUNTZ - \$75.00</u>			
GENERAL	LIBRARY	1 JANITORIAL SERVICES	\$75.00
<u>KEMBEL SAND & GRAVEL INC - \$445.95</u>			
CEMETERY	CEMETERY	1 (2) Sand	\$65.07
GENERAL	PARKS	1 11339 Sand	\$380.88
<u>KIMBALL MIDWEST - \$1,241.15</u>			
TRANSPORTATION	TRANSPORTATION	1 EA SUPP/ ROTO KUT FRAME DRILLS/TRANS	\$1,241.15
<u>KLM ENTERPRISES - \$1,400.00</u>			
KENO	RECREATION	1 2094 Hay for Harvest Night	\$1,400.00
<u>KRIZ-DAVIS COMPANY INC. - \$954.72</u>			
TRANSPORTATION	TRANSPORTATION	1 EA TRAFFIC SIGNAL CABLE/AVE.B&26/TRANS	\$954.72
<u>DON KRUG - \$4.16</u>			
WATER		UTILITY REFUND	\$4.16
<u>KUSTOM SIGNALS INC - \$46.00</u>			
PUBLIC SAFETY	POLICE	1 EA CIP-PO-SUPPL/INCAR VIDEO/INV#485172	\$46.00
<u>JAMY A LAWSON - \$54.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/8 3 games	\$54.00
<u>LINCOLN JOURNAL STAR - \$585.52</u>			
GENERAL	LIBRARY	1 NEWSPAPER RENEWAL	\$585.52
<u>LITTLE CRITTERS - \$1,027.60</u>			
KENO	RECREATION	1 306 Petting Zoo for Harvest Night	\$1,027.60
<u>LONG'S EXTERIOR DESIGN LLC - \$198.75</u>			
STORMWATER	STORMWATER	1 EA RAIN GARDEN CLEANUP AVE B & 19TH/WW	\$198.75
<u>LYNN PEAVEY CO INC - \$250.00</u>			

City of Scottsbluff

City Council Claims for August 19, 2013

GENERAL	POLICE	1 EA INVEST SUPPL/INV# 277630	\$250.00
<u>MAILFINANCE INC - \$153.09</u>			
GENERAL	FINANCE	POSTAGE MACHINE LEASE-AUG 2013	\$153.09
<u>MAIN STREET APPLIANCE - \$70.00</u>			
GENERAL	RECREATION	1 Refrigerator repair	\$70.00
<u>MENARDS - \$317.14</u>			
GENERAL	PARKS	1 33081 Spray, Swatters	\$7.57
GENERAL	PARKS	1 33086 Screws,braces	\$40.15
CEMETERY	CEMETERY	1 32728 Starter Kit	\$19.99
KENO	RECREATION	1 32709 Tiki Torches	\$196.16
CEMETERY	CEMETERY	(2) Rake, Shovel	\$53.27
<u>MENARDS - \$58.69</u>			
WASTEWATER	WASTEWATER	GARDEN HOSE/Y CONNECTOR,BATTERIES	\$58.69
<u>MENARDS - \$3.48</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA FENCE REPAIRS	\$3.48
<u>MENARDS - \$69.24</u>			
GENERAL	FINANCE	FURNACE FILTERS	\$69.24
<u>PAUL MENDOZA - \$216.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/14 12 Games	\$216.00
<u>MONEY WISE OFFICE SUPPLIES - \$61.80</u>			
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 25078	\$48.80
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 25226	\$13.00
<u>PETE J MORENO - \$72.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/8 4 games	\$72.00
<u>JOHN DEERE FINANCIAL - \$26.23</u>			
CEMETERY	CEMETERY	1 Auth: 480041 Gloves	\$14.99
GENERAL	PARKS	1 Auth532567 Nozzle	\$11.24
<u>NE DEPT OF REVENUE - \$287.48</u>			
GENERAL	PARKS	JULY 2013 LODGING TAX-FORM 64	\$287.48
<u>NE LIBRARY COMMISSION - \$1,250.00</u>			
GENERAL	LIBRARY	1 CONTRACTUAL SVC- ONE CONSORTIUM	\$1,250.00
<u>NE LIBRARY COMMISSION - \$10.00</u>			
GENERAL	LIBRARY	1 SCH/CNF-BASIC SKILLS- BOYD	\$10.00
<u>NEBRASKA SALT AND GRAIN - \$10,481.90</u>			
TRANSPORTATION	TRANSPORTATION	1 EA 3 LOADS ICE SLICER/TRANS	\$10,481.90
<u>NEOPOST USA INC - \$599.40</u>			
GENERAL	POLICE	POSTAGE METER RENTAL 9/13-8/14	\$599.40
<u>NEW YORK TIMES - \$426.40</u>			
GENERAL	LIBRARY	1 SUBSCRIPTIONS - NEWSPAPER	\$426.40
<u>O'REILLY AUTO PARTS - \$16.99</u>			
WASTEWATER	WASTEWATER	1 EA WINDSHIELD NOZZLES - UNIT 950/WW	\$16.99
<u>OCLC, INC - \$1,204.01</u>			
GENERAL	LIBRARY	1 CONTRACT SVCS- CATALOGING/ACCESS	\$1,204.01
<u>UPSTART ENTERPRISES, LLC - \$221.00</u>			
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 25458	\$221.00
<u>ONE CALL CONCEPTS - \$148.00</u>			
WASTEWATER	WASTEWATER	LOCATES FOR JULY 2013	\$49.33

City of Scottsbluff

City Council Claims for August 19, 2013

WATER	WATER	LOCATES FOR JULY 2013	\$49.33
TRANSPORTATION	TRANSPORTATION	LOCATES FOR JULY 2013	\$49.34
<u>OREGON TRAIL PLBG & HTG INC - \$115.00</u>			
GENERAL	PARKS	1 20516 Campground Sewer Repair	\$115.00
<u>OREGON TRAIL PLBG & HTG INC - \$2,835.00</u>			
GENERAL	FINANCE	REPAIR OF COOLING SYSTEM	\$2,835.00
<u>PANHANDLE COOP INC. - \$5,204.13</u>			
GENERAL	POLICE	1 EA JUL 13/GASOLINE	\$5,204.13
<u>PANHANDLE COOP INC. - \$3,742.01</u>			
WATER	WATER	1 EA DIESEL FOR BACKHOE/DUMP TRK/WA	\$403.22
WATER	WATER	1 EA FUEL FOR UNITS/WA	\$1,873.41
WASTEWATER	WASTEWATER	1 EA DIESEL FOR SEWER JET/I TON/WW	\$821.13
WASTEWATER	WASTEWATER	1 EA FUEL FOR UNITS/WW	\$545.92
STORMWATER	STORMWATER	1 EA FUEL FOR STORMWATER UNIT/WW	\$98.33
<u>PANHANDLE COOP INC. - \$16,121.79</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA FLEET FUEL & PROPANE JULY 2013	\$16,121.79
<u>PANHANDLE COOP INC. - \$311.39</u>			
GENERAL	DEVELOPMENT SERVICES	1 EA JULY FUEL	\$311.39
<u>PANHANDLE COOP INC. - \$3,670.96</u>			
TRANSPORTATION	TRANSPORTATION	1 EA UNLEADED GASOLINE FOR TRANS	\$1,425.50
TRANSPORTATION	TRANSPORTATION	1 EA DIESEL FUEL & PROPANE	\$2,245.46
<u>PANHANDLE COOP INC. - \$6,010.81</u>			
GENERAL	PARKS	1 Parks - Gasoline	\$2,157.43
GENERAL	PARKS	1 Parks - Diesel	\$3,613.88
CEMETERY	CEMETERY	1 Cemetery - Gas/Fuel	\$239.50
<u>PANHANDLE COOP INC. - \$1,165.30</u>			
GENERAL	FIRE	MONTHLY FUEL	\$1,165.30
<u>PANHANDLE HUMANE SOC - \$4,776.24</u>			
GENERAL	POLICE	CONTRACTUAL SERVICES-AUG 2013	\$4,776.24
<u>PEPSI COLA OF WESTERN NE LLC - \$428.50</u>			
GENERAL	RECREATION	1 (3) Splash Concessions	\$107.40
GENERAL	RECREATION	1 (2) Westmoor Concessions	\$321.10
<u>LESLI PERSON - \$7.65</u>			
WATER		DEPOSIT REFUND	\$7.65
<u>LESLI PERSON - \$18.50</u>			
WATER		UTILITY REFUND	\$18.50
<u>POSTMASTER - \$154.55</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	POSTAGE FOR UTILITY BILLS	\$51.51
WASTEWATER	WASTEWATER	POSTAGE FOR UTILITY BILLS	\$51.52
WATER	WATER	POSTAGE FOR UTILITY BILLS	\$51.52
<u>POSTMASTER - \$246.16</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	POSTAGE FOR UTILITY BILLS	\$82.05
WASTEWATER	WASTEWATER	POSTAGE FOR UTILITY BILLS	\$82.05
WATER	WATER	POSTAGE FOR UTILITY BILLS	\$82.06
<u>PRAISE WINDOWS - \$420.00</u>			
GENERAL	LIBRARY	1 BUILDING MAINTENANCE - WINDOWS	\$420.00
<u>PRINT BROKER - \$138.00</u>			

City of Scottsbluff

City Council Claims for August 19, 2013

GENERAL	POLICE	1 EA POLICE RECORD CARDS/INV# 1619	\$138.00
<u>PRINT BROKER - \$345.28</u>			
GENERAL	FINANCE	3 PART PURCHASE ORDERS	\$345.28
<u>PRINT EXPRESS - \$402.19</u>			
GENERAL	DEVELOPMENT SERVICES	1 EA NAME PLATE,PGBRD RCPTS,CNTRCTR CRDS	\$402.19
<u>NEBRASKALAND TIRE - \$3,191.50</u>			
GENERAL	POLICE	1 EA JUL 13/VEH MAINT	\$3,191.50
<u>NEBRASKALAND TIRE - \$1,091.68</u>			
GENERAL	FIRE	FOUR REPLACEMENT TIRES FOR TOWER ONE	\$1,091.68
<u>NEBRASKALAND TIRE - \$578.10</u>			
WATER	WATER	1 EA TIRE REPLACEMENT UNIT 031/WA	\$578.10
<u>QUICK CARE MEDICAL CENTER, INC - \$105.00</u>			
GENERAL	FIRE	VOLUNTEER RAY PHYSICAL	\$105.00
<u>QUILL CORP - \$28.92</u>			
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 4603691	\$28.92
<u>QUILL CORP - \$69.99</u>			
GENERAL	FINANCE	INK CARTRIDGE	\$69.99
<u>REAMS SPRINKLER SUPPLY CO., INC - \$936.13</u>			
GENERAL	PARKS	1 S1185757.001 Sprinkler Parts	\$936.13
<u>REGION I OFFICE OF HUMAN DEVEL - \$825.00</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA RECYCLING CREW JULY 2013	\$825.00
<u>REGISTER OF DEEDS - \$50.00</u>			
CEMETERY	CEMETERY	Cemetery Deeds Recording	\$50.00
<u>RESPOND FIRST AID SYSTEMS - \$48.73</u>			
TRANSPORTATION	TRANSPORTATION	1 EA FIRST AID KIT SUPPLIES/TRANS	\$48.73
<u>ESQUIO RIOS JR - \$72.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/8 4 games	\$72.00
<u>ROBINSON ELECTRIC - \$76.40</u>			
GENERAL	PARKS	1 6427 Frank Park Outlet Repair	\$76.40
<u>S M E C - \$328.50</u>			
CASH & INVESTMENT POOL		EMPLOYEE DEDUCTIONS	\$328.50
<u>ALESIA SALDIVAR - \$250.00</u>			
GENERAL	RECREATION	1 Pool Party Refund	\$250.00
<u>SCOTTSBLUFF BODY & PAINT, INC - \$495.00</u>			
GENERAL	POLICE	1 EA JUL 13/TOW SERVICE	\$495.00
<u>SCB COUNTY - \$184.00</u>			
GENERAL	DEVELOPMENT SERVICES	1 EA SEPTIC SYSTM PERMITS	\$184.00
<u>SCB FIREFIGHTERS UNION LOCAL 1454 - \$195.00</u>			
CASH & INVESTMENT POOL		UNION DUES	\$195.00
<u>SCOTTSBLUFF LANDSCAPING INC - \$425.00</u>			
KENO	PARKS	1 LSM-731-36 Landscape Cent. & Ave I	\$425.00
<u>SCB POLICE OFFICERS ASS'N - \$378.00</u>			
CASH & INVESTMENT POOL		UNION DUES	\$378.00
<u>SHERIFF'S OFFICE - \$792.33</u>			
GENERAL	CITY MANAGER	CIVIL PAPERS SERVED JULY 2013	\$792.33
<u>THE SHERWIN-WILLIAMS CO - \$3,891.50</u>			
TRANSPORTATION	TRANSPORTATION	1 EA YELLOW LATEX PAINT/TRANS	\$3,891.50

City of Scottsbluff

City Council Claims for August 19, 2013

MARY ANN SHOCKLEY - \$130.00

GENERAL	RECREATION	REFUND- WESTMOOR PRTY CHNGED TO SPLASH	\$130.00
---------	------------	--	----------

SIMMONS OLSEN LAW FIRM PC - \$12,467.12

GENERAL	CITY MANAGER	LEGAL SERVICES/RETAINER/CONTRACTUAL	\$6,086.85
GENERAL	POLICE	LEGAL SERVICES/CONTRACTUAL PROSECUTING	\$3,917.77
GENERAL	POLICE	VILLANUEVA/HARASSMENT SUIT	\$62.50
ECONOMIC DEVELOPMENT	CITY MANAGER	FUTURE FOOD ENERGY,LLC/ECON DEV ASSIS	\$762.50
ECONOMIC DEVELOPMENT	CITY MANAGER	KYS FOODS,INC/ECON DEV ASSISTANCE	\$287.50
ECONOMIC DEVELOPMENT	CITY MANAGER	SKILES INDUSTRIES/ECON DEV ASSISTANCE	\$400.00
ECONOMIC DEVELOPMENT	CITY MANAGER	REGANIS AUTO CENTER/TAX INCREMENT FIN	\$750.00
ECONOMIC DEVELOPMENT	CITY MANAGER	2013 ECONOMIC DEVELOPMENT GENERAL	\$200.00

SIRCHIE - \$51.63

GENERAL	POLICE	1 EA INVEST SUPPL/INV# 131370	\$51.63
---------	--------	-------------------------------	---------

SLAFTER OIL CO INC. - \$55.65

WASTEWATER	WASTEWATER	1 EA HYDRAULIC OIL FOR SEWER JET/WW	\$55.65
------------	------------	-------------------------------------	---------

MAKALA SNOVER - \$23.40

GENERAL	POLICE	WITNESS FEES	\$23.40
---------	--------	--------------	---------

SOCIETY FOR HUMAN RESOURCE MANAGEMENT - \$180.00

GENERAL	PERSONNEL	ANNUAL MEMBERSHIP FEE-BODE	\$180.00
---------	-----------	----------------------------	----------

STAPLES - \$39.98

WASTEWATER	WASTEWATER	1 EA PRINTER CABLE FOR SEWER CAM PRINTER	\$39.98
------------	------------	--	---------

STAPLES - \$14.99

GENERAL	PARKS	1 5072 Headphones	\$14.99
---------	-------	-------------------	---------

STAPLES - \$11.49

ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA OFFICE SUPPLIES	\$11.49
------------------------	----------------------	----------------------	---------

STAR HERALD - \$20.23

GENERAL	EMERGENCY MANAGEMENT	1 PET Public Notice	\$20.23
---------	----------------------	---------------------	---------

STATE HEALTH LAB - \$14.00

WATER	WATER	1 EA NITRATE SAMPLE/WA	\$14.00
-------	-------	------------------------	---------

TETRA TECH, INC - \$6,395.15

WASTEWATER	WASTEWATER	1 EA BIOSOLIDS STUDY/WW	\$6,395.15
------------	------------	-------------------------	------------

TOMMY'S JOHNNY'S INC - \$1,265.00

GENERAL	PARKS	1 Portas Veterans and Northwood	\$495.00
GENERAL	PARKS	1 Portas Soccer Complex	\$770.00

TOTAL FUNDS BY HASLER - \$700.00

GENERAL	LIBRARY	1 POSTAGE 7/24/13	\$700.00
---------	---------	-------------------	----------

TOTAL FUNDS BY HASLER - \$1,000.00

GENERAL	FINANCE	POSTAGE-7/24/13	\$1,000.00
---------	---------	-----------------	------------

JOHN TRAPP - \$162.00

GENERAL	RECREATION	1 Umpire 7/30-8/8 9 games	\$162.00
---------	------------	---------------------------	----------

TRI-STATE CARPORTS - \$970.20

KENO	PARKS	1 Shelter Installation Labor\	\$892.20
GENERAL	PARKS	1 Shelter Installation Labor	\$78.00

TAMEKA UNZICKER - \$20.00

GENERAL	POLICE	WITNESS FEES	\$20.00
---------	--------	--------------	---------

US BANK-CPS - \$908.67

GENERAL	PARKS	1 1377542 Dipstick	\$89.93
---------	-------	--------------------	---------

City of Scottsbluff

City Council Claims for August 19, 2013

GENERAL	PARKS	1 5491 Ooze Tubes	\$307.48
KENO	RECREATION	1C13118788 Batteries - Harvest Night	\$511.26
<u>VAN DIEST SUPPLY CO - \$492.70</u>			
TRANSPORTATION	TRANSPORTATION	1 EA MOSQUITO BRIQUETTES/TRANS	\$492.70
<u>JONATHAN VANGALDER - \$54.00</u>			
GENERAL	RECREATION	UMPIRE-CITY SOFTBALL TOURNAMENT,3 GAMES	\$54.00
<u>VERIZON WIRELESS - \$128.43</u>			
WATER	WATER	1 EA CELL PHONE FEES/WA	\$81.18
WASTEWATER	WASTEWATER	1 EA CELL PHONE FEES/WW	\$47.25
<u>MIGUEL ANGEL VILLAGRANA JR - \$252.00</u>			
GENERAL	RECREATION	1 Umpire 7/30-8/8 14 games	\$252.00
<u>TROY WALKER - \$47.75</u>			
WATER		DEPOSIT REFUND	\$47.75
<u>TROY WALKER - \$20.09</u>			
WATER		UTILITY REFUND	\$20.09
<u>WALMART COMMUNITY/GEMB - \$64.50</u>			
GENERAL	POLICE	1 EA INVEST SUPPL/INV# 3608	\$44.70
GENERAL	POLICE	1 EA DEPT SUPPL/INV# 3608	\$19.80
<u>WALMART COMMUNITY/GEMB - \$27.38</u>			
ENVIRONMENTAL SERVICES	ENVIRONMENTAL SERVIC	1 EA OFFICE SUPPLIES	\$27.38
<u>WALMART COMMUNITY/GEMB - \$31.40</u>			
GENERAL	RECREATION	1 Concession Supplies	\$31.40
<u>WATCHGUARD VIDEO - \$8,040.00</u>			
PUBLIC SAFETY	POLICE	1 EA CIP-PO#1/VEHICLES/INV# 1687	\$8,040.00
<u>WATCHGUARD VIDEO - \$13,140.00</u>			
PUBLIC SAFETY	POLICE	1 EA CIP-PO#2/INCAR VID UPGRD/INV# 1688	\$9,390.00
PUBLIC SAFETY	POLICE	CIP-PO SUPPLY/INCAR VIDEO UPGRADE,#1688	\$3,750.00
<u>WESTERN PATHOLOGY CONSULTANTS, INC - \$89.00</u>			
GENERAL	PERSONNEL	PRE-EMPLOYMENT SCREENING	\$89.00
<u>WINNELSON COMPANY INC. - \$218.74</u>			
WATER	WATER	1 EA BACKFLOW PREVENTOR WELL 14/WA	\$218.74
<u>MONTY ZEILER - \$36.00</u>			
GENERAL	RECREATION	UMPIRE 8/14/13 2 GAMES	\$36.00
<u>ZM LUMBER CO. - \$124.66</u>			
GENERAL	PARKS	1 (4) Drill, Caulk Gun, Lumber	\$102.66
GENERAL	PARKS	1 81105 Lumber Cleveland Fence	\$22.00
<u>GRAND TOTAL</u>			\$236,706.41

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Finance1

Council to review the June, 2013 Financial Report.

Staff Contact: Renae Griffiths, Finance Director

City of Scottsbluff

Fund Equity in Cash
June 30, 2013

Fund	Fund #	2 YRS PRIOR June 30, 2011	PRIOR YEAR June 30, 2012	PRIOR MONTH May 31, 2013	CURRENT MONTH June 30, 2013
General	111	\$ 2,393,791.21	\$ 3,292,962.43	\$ 4,162,620.63	\$ 4,043,065.42
Regional Library	211	40,410.96	13,655.35	37,319.39	36,380.09
Transportation	212	1,762,286.84	2,345,308.81	2,009,751.21	2,037,089.94
Cemetery	213	(84.13)	11,948.75	(9,062.15)	17,147.39
Cemetery Perp Care	214	350,217.73	328,843.86	415,693.38	389,570.51
Special Projects	215	599,455.72	79,533.69	533,032.69	502,247.28
Business Improvement	216	165,711.91	199,224.14	139,810.84	139,526.77
Public Safety	218	316,031.84	334,873.59	357,872.19	365,835.12
Scb Industrial Sites	219	41,170.69	48,511.68	53,493.53	53,498.14
Keno	223	86,666.27	70,374.34	81,800.71	79,218.39
Economic Development	224	2,734,414.83	3,394,418.21	4,538,665.11	4,983,299.87
Mutual Fire Organization	225	234,714.94	315,189.86	390,143.98	397,428.24
Debt Service	311	3,524,508.05	3,790,368.00	3,880,785.42	3,908,602.04
TIF	321	505,379.02	416,073.78	379,888.49	379,921.24
CDBG	411	214,853.43	299,644.54	42,584.91	42,588.58
Leasing Corporation	412	153,970.25	7,596.68	7,612.43	7,613.09
Environmental Services	621	357,733.88	429,458.85	498,011.77	463,262.19
Wastewater	631	1,918,550.40	2,040,386.28	1,940,896.01	1,547,924.57
Water	641	893,623.00	797,593.04	1,221,073.91	1,198,012.29
Electric	651	1,540,668.26	1,582,889.69	1,322,307.97	1,337,835.79
Stormwater	661	397,863.63	531,357.08	407,504.01	366,457.45
GIS	721	84,186.63	71,920.77	37,247.85	68,521.04
Unemployment Comp	811	2,983.00	27,224.27	23,245.98	23,247.98
Health Insurance	812	570,632.60	384,682.90	599,494.17	600,072.35
TOTAL		\$ 18,889,740.96	\$ 20,814,040.59	\$ 23,071,794.43	\$ 22,988,365.77

City of Scottsbluff

Revenue Summary For Month Ended June 30, 2013

Fund	2 Prior Yrs. YTD Actuals	Prior YTD Actuals	Budget	Current Mo. Activity	Current YTD Activity	% Used
Property Tax	103,222	105,639	175,000	6,587	100,839	57.62%
City Sales Tax	3,251,826	3,330,141	4,455,000	331,296	3,368,254	75.61%
Other Taxes	388,342	330,526	308,500	5,891	302,837	98.16%
Interest Earnings	6,167	8,519	11,000	348	9,513	86.48%
Pool Revenues	66,014	78,769	119,600	49,503	74,506	62.30%
Permits and Inspections	97,567	90,526	95,000	11,267	74,088	77.99%
Police Dept. Revenues	254,050	177,844	203,800	15,807	225,013	110.41%
Transfers	1,861,483	2,019,855	2,974,500	88,500	2,520,348	84.73%
Other Revenues	388,981	140,366	128,900	26,590	184,315	142.99%
General Fund	6,417,652	6,282,185	8,471,300	535,789	6,859,713	80.98%
Regional Library	4,014	4,756	-	3	33,908	#DIV/0!
Property Tax	180,192	184,412	550,493	20,699	300,086	54.51%
City Sales Tax	235,779	241,586	270,000	30,140	313,837	116.24%
Highway User Tax	889,204	961,127	1,247,637	114,797	986,977	79.11%
Interest Earnings	6,128	7,162	10,000	176	4,943	49.43%
Other Revenues	223,718	1,418,693	230,000	10,819	221,246	96.19%
Transportation	1,535,021	2,812,980	2,338,130	176,631	1,827,089	78.14%
Cemetery	127,885	143,676	175,400	41,926	140,562	80.14%
Cemetery Perpetual Care	62,314	67,224	168,500	8,877	110,632	65.66%
Special Projects	59,486	104,754	501,500	5,867	288,245	57.48%
Business Improvement	39,838	35,923	54,850	1,393	46,433	84.65%
Public Safety	153,673	156,353	237,200	10,201	150,238	63.34%
Industrial Sites	2,888	9,526	5,150	5	148	2.87%
TIF	97,742	84,342	338,800	33	32,225	9.51%
Keno	53,857	38,156	36,300	4,685	57,006	157.04%
City Sales Tax	697,186	714,003	930,000	72,252	736,066	79.15%
Miscellaneous	13,075	33,939	-	377,008	1,010,919	0.00%
Interest Earnings	8,972	9,922	18,300	430	11,396	62.27%
Economic Development	719,233	757,864	943,000	449,690	1,758,381	186.47%
Mutual Fire	814,777	93,223	93,499	52,284	143,405	153.38%
CDBG	156,762	59,724	-	4	117	#DIV/0!
Property Tax	552,403	555,847	632,992	23,858	385,537	60.91%
TIF tax collections & in lieu of tax pmts	52,413	57,574	57,000	-	41,600	72.98%
Other taxes	3,229	2,728	4,300	-	2,371	55.14%
Interest Earnings	10,910	10,307	15,000	337	9,674	64.49%
Special Assessments	158,855	35,098	85,000	-	83,453	98.18%
Other Revenues	61,230	104,570	1,199,000	4,622	191,555	15.98%
Debt Service	839,040	766,124	1,993,292	28,817	714,190	35.83%
Leasing Corporation	566,717	697,289	719,161	1	719,152	100.00%
Sales & Service	1,449,066	1,496,800	2,067,416	185,220	1,563,744	75.64%
Interest Earnings	961	1,177	1,000	40	1,056	105.60%
Recycling & sale of recycling materials	69,858	81,473	119,000	12,157	64,616	54.30%
Other Revenues	11,242	107,214	10,000	14,080	21,838	218.38%
Environmental Services	1,531,127	1,686,664	2,197,416	211,497	1,651,254	75.15%
Sales & Service	1,933,021	1,931,637	2,708,488	209,723	1,867,956	68.97%
Connection charges & penalties	60,484	53,790	37,000	4,660	34,243	92.55%
Interest Earnings	7,322	6,305	10,947	133	5,758	52.60%
State Revolving Loan Fund	95,820	-	-	-	-	0.00%
Other Revenues	8,085	3,283	390	580	4,974	1275.38%
Wastewater	2,104,732	1,995,015	2,756,825	215,096	1,912,931	69.39%
Sales & Service	1,007,606	1,196,609	1,669,146	163,294	1,204,933	72.19%
Interest Earnings	3,120	2,795	3,933	103	3,371	85.71%
Water mains, meters, and penalties	22,099	31,142	26,500	3,361	25,534	96.35%
Other Revenues	16,586	23,439	19,200	3,169	31,754	0.00%
Water	1,049,411	1,253,985	1,718,779	169,927	1,265,592	73.63%
Electric	1,664,728	1,882,988	2,577,500	15,528	2,107,671	81.77%
Stormwater	107,949	171,991	128,530	26,565	88,917	69.18%
GIS Services	116,178	109,573	120,310	52,418	108,468	90.16%
Unemployment Comp	23	27,219	28,910	2	64	0.22%
Health Insurance	1,455,387	1,101,701	1,798,167	142,089	1,338,447	74.43%
TOTAL	\$ 19,680,434	\$ 20,343,235	\$ 27,402,519	\$ 2,149,328	\$ 21,354,788	77.93%

City of Scottsbluff
Expenditure Summary
For Month Ended June 30, 2013

Department	2 Prior Yrs YTD Actuals	Prior YTD Actuals	Budget	Current Mo. Activity	Current YTD Activity	% Used
Administration:						
Finance	96,882	93,814	415,488	9,470	108,317	26.07%
Personnel	26,570	19,501	46,505	1,363	28,553	61.40%
Council	19,462	27,293	26,683	2,509	24,994	93.67%
City Manager	85,860	85,856	216,818	10,166	87,150	40.20%
City Clerk	15,194	17,498	40,908	1,505	16,344	39.95%
MIS	14,554	22,877	56,973	266	23,768	41.72%
Administration (total)	258,522	266,839	803,375	25,279	289,126	35.99%
Development Services	250,316	248,635	475,910	34,926	310,663	65.28%
Fire	960,428	930,181	1,354,022	95,171	1,042,425	76.99%
Police	2,123,576	2,162,208	3,095,774	227,268	2,193,821	70.87%
Library	387,080	395,795	628,108	76,404	486,004	77.38%
Parks & Recreation	785,769	922,719	1,605,024	179,056	949,658	59.17%
Zoo	21,190	-	-	-	-	#DIV/0!
Non-Departmental-Other	355,195	333,286	852,321	2,000	413,559	48.52%
Non-Departmental-Contingency	56,854	-	250,000	-	274,063	109.63%
General Fund (total)	5,198,930	5,259,663	9,064,534	640,104	5,959,319	65.74%
Regional Library	630	3,701	9,895	942	11,323	114.43%
Contingency Balance	-	5,200	50,000	-	-	0.00%
Transportation	1,300,199	2,174,242	3,447,053	153,644	1,540,711	44.70%
Cemetery	107,690	117,761	175,212	16,097	114,865	65.56%
Cemetery Perpetual Care	70,000	70,000	350,000	35,000	70,000	20.00%
Special Projects	183,020	418,844	500,000	36,652	299,977	60.00%
Business Improvement	21,826	12,909	141,166	1,677	18,771	13.30%
Public Safety Equipment	246,475	187,460	288,630	2,238	113,452	39.31%
Scottsbluff Industrial Sites	933	5,412	47,698	-	1,342	2.81%
Keno	20,599	44,963	78,800	7,267	25,181	31.96%
Economic Development	631,683	273,380	4,018,450	5,055	253,498	6.31%
Mutual Fire	809,458	-	300,000	45,000	51,782	17.26%
Zoo Projects	41,997	-	-	-	-	#DIV/0!
Debt Service	459,812	643,586	4,428,729	1,000	850,204	19.20%
TIF Projects	142,686	216,209	697,040	-	123,298	17.69%
CDBG	53,502	1,680	-	-	1,400	#DIV/0!
Contingency Balance	-	-	-	-	-	#DIV/0!
Environmental Services	1,270,201	1,439,528	2,233,161	180,458	1,429,966	64.03%
Contingency Balance	-	-	100,000	-	-	0.00%
Wastewater	1,918,533	1,814,903	3,488,695	544,359	2,577,884	73.89%
Contingency Balance	-	-	100,000	-	-	0.00%
Water	982,417	1,532,822	2,058,641	119,966	1,177,131	57.18%
Electric	1,694,483	1,842,855	3,548,500	-	2,343,348	66.04%
Stormwater	30,272	16,813	322,687	67,141	241,977	74.99%
Scottsbluff Leasing Corp	660,455	697,265	719,131	-	719,152	100.00%
GIS Services	80,383	89,681	130,336	21,145	94,363	72.40%
Unemployment Comp	11,549	1,729	40,000	-	1,536	3.84%
Health Insurance	1,779,982	1,248,359	1,847,300	141,510	1,186,822	64.25%
TOTAL	\$17,717,715	\$18,118,965	\$ 38,185,658	\$ 2,019,255	\$19,207,302	50.30%

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Finance2

Council to discuss items for the FY 2013/2014 Budget.

Staff Contact: Renae Griffiths, Finance Director

City of Scottsbluff
General fund - budgeted cash reserve changes
FY 2014

Estimated cash reserve from budget work session		\$	3,122,525
less:			
Splash repairs (if agreement reached)	(35,000)		
Recreation special events (egg hunt & fall harvest night)	(10,000)		
			(45,000)
plus:			
			<u>(45,000)</u>
Estimated cash reserve at 8-5-13 council meeting		\$	<u><u>3,077,525</u></u>
less:			
Addtl firefighter	(56,963)		
Water feature - park	(60,000)		
Work comp 15% increase	(17,782)		
Property ins 37% increase	(32,907)		
Liability ins 21% increase	(12,049)		
			<u>(179,701)</u>
Estimated cash reserve at 8-19-13 council meeting		\$	<u><u>2,897,824</u></u>

	Budget FY14	% of total budget	FY15	% of total budget	FY16	% of total budget	FY17	% of total budget	FY18	% of total budget	FY19	% of total budget	FY20	% of total budget	FY21	% of total budget	FY22	% of total budget	FY23	% of total budget	FY24	% of total budget
Beginning cash	3,478,259		3,147,824		3,396,676		3,637,138		3,805,389		3,897,458		3,909,217		3,836,380		3,674,494		3,418,931		3,064,891	
Revenues	8,675,018		8,848,518		9,025,489		9,205,999		9,390,118		9,577,921		9,769,479		9,964,869		10,164,166		10,367,450		10,574,799	
Expenditures:																						
Admin:		7.62%		6.72%		6.77%		6.78%		6.79%		6.79%		6.80%		6.81%		6.81%		6.82%		6.82%
Salaries & benefits	191,353		197,094		203,006		209,097		215,369		221,831		228,485		235,340		242,400		249,672		257,162	
Materials & services	365,732		376,704		388,005		399,645		411,635		423,984		436,703		449,804		463,298		477,197		491,513	
Other	129,000		4,000		4,000		4,000		4,000		4,000		4,000		4,000		4,000		4,000		4,000	
Development services:		5.49%		5.92%		5.96%		5.97%		5.97%		5.98%		5.98%		5.99%		5.99%		6.00%		6.00%
Salaries & benefits	371,513		382,658		394,138		405,962		418,141		430,685		443,606		456,914		470,622		484,740		499,282	
Materials & services	115,773		119,246		122,824		126,508		130,304		134,213		138,239		142,386		146,658		151,058		155,589	
Other	7,000		7,000		7,000		7,000		7,000		7,000		7,000		7,000		7,000		7,000		7,000	
Fire:		16.51%		17.81%		17.95%		17.97%		18.00%		18.02%		18.04%		18.05%		18.07%		18.09%		18.11%
Salaries & benefits	1,348,214		1,388,660		1,430,320		1,473,230		1,517,427		1,562,950		1,609,838		1,658,133		1,707,877		1,759,113		1,811,887	
Materials & services	138,397		142,549		146,825		151,230		155,767		160,440		165,253		170,211		175,317		180,577		185,994	
Other	-		-		-		-		-		-		-		-		-		-		-	
Police:		39.70%		39.83%		40.16%		40.21%		40.26%		40.30%		40.35%		40.39%		40.43%		40.47%		40.51%
Salaries & benefits	2,760,950		2,843,779		2,929,092		3,016,965		3,107,474		3,200,698		3,296,719		3,395,620		3,497,489		3,602,414		3,710,486	
Materials & services	564,662		581,602		599,050		617,021		635,532		654,598		674,236		694,463		715,297		736,756		758,859	
Other	250,000		-		-		-		-		-		-		-		-		-		-	
Library:		7.22%		7.68%		7.75%		7.76%		7.77%		7.77%		7.78%		7.79%		7.80%		7.81%		7.81%
Salaries & benefits	484,994		499,544		514,530		529,966		545,865		562,241		579,108		596,481		614,376		632,807		651,791	
Materials & services	156,494		161,189		166,024		171,005		176,135		181,419		186,862		192,468		198,242		204,189		210,315	
Other	9,000		-		-		-		-		-		-		-		-		-		-	
Parks/Rec:		19.57%		17.97%		17.42%		17.44%		17.46%		17.48%		17.50%		17.52%		17.54%		17.55%		17.57%
Salaries & benefits	954,735		983,377		1,012,878		1,043,265		1,074,563		1,106,800		1,140,004		1,174,204		1,209,430		1,245,713		1,283,084	
Materials & services	487,636		502,265		517,333		532,853		548,839		565,304		582,263		599,731		617,723		636,254		655,342	
Other	320,000		60,000		-		-		-		-		-		-		-		-		-	
Zoo:																						
Non-dept	350,000	3.89%	350,000	4.07%	350,000	3.98%	350,000	3.87%	350,000	3.76%	350,000	3.66%	350,000	3.56%	350,000	3.46%	350,000	3.36%	350,000	3.26%	350,000	3.17%
Total expenditures	9,005,453		8,599,667		8,785,027		9,037,747		9,299,050		9,566,161		9,842,316		10,126,756		10,419,728		10,721,490		11,032,305	
Ending cash	3,147,824		3,396,676		3,637,138		3,805,389		3,897,458		3,909,217		3,836,380		3,674,494		3,418,931		3,064,891		2,607,385	

Assumptions: Revenues at 2% growth; salaries, materials & non-dept at 3% growth; addtl firefighter; includes addtl estimated insurance increases

does not include \$250,000 contingency for FY14 as compared to budget sheets, also does not account for setting aside match on Pathway project like budget sheet does

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Pub. Hear.1

Council to conduct a Public Hearing to consider a proposal to declare a portion of the City blighted and substandard.

Staff Contact: Rick Kuckkahn, City Manager

STUDY OF BLIGHT AND SUBSTANDARD CONDITIONS

City of Scottsbluff, Nebraska

July 7, 2013

This report documents the existence of blighted and substandard conditions for an area in Scottsbluff, Nebraska (the “Study Area”). This Study Area includes several single family residences, commercial businesses, a large underutilized retail center, a public parkway, several underdeveloped lots and several large areas that contain parcels that are neither subdivided nor developed. This study is intended to review the Study Area for eligibility (as blighted and substandard) pursuant to Section 18-2103 of Nebraska Revised Statutes, as contained in the Nebraska Community Development Law (the “Act”).

Legal Description

The Study Area is described on Exhibit A, attached hereto and made a part hereof by this reference.

Relevant Nebraska Statutes

The constitutional terms, “Substandard” and “Blighted” are statutorily defined in §18-2103, which are set out below:

(10) **Substandard areas** means an area in which there is a predominance of buildings or improvements, whether nonresidential or residential in character, which, by reason of dilapidation, deterioration, age or obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency, and crime, (which cannot be remedied through construction of prisons), and is detrimental to the public health, safety, morals, or welfare;

(11) **Blighted area** means an area, which

(a) by reason of the presence of a substantial number of deteriorated or deteriorating structures, existence of defective or inadequate street layout, faulty lot layout in relation to size, adequacy, accessibility, or usefulness, insanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the fair value of the land, defective or unusual conditions of title, improper subdivision or obsolete platting, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, substantially impairs or arrests the sound growth of the

community, retards the provision of housing accommodations, or constitutes an economic or social liability and is detrimental to the public health, safety, morals, or welfare in its present condition and use; and,

(b) in which there is at least one of the following conditions:

- (i) Unemployment in the designated area is at least one hundred twenty percent of the state or national average;
- (ii) the average age of the residential or commercial units in the area is at least forty years;
- (iii) more than half of the plotted and subdivided property in an area is unimproved land that has been within the city for forty years and has remained unimproved during that time;
- (iv) the per capita income of the area is lower than the average per capita income of the city or village in which the area is designated; or
- (v) the area has had either stable or decreasing population based on the last two decennial censuses.

Analysis of Study Area

This section reviews the land use, infrastructure, building and economic conditions found within the Study Area. A field survey was completed on June 13, 2013. The following section identifies such existing conditions and additional factors which contribute to a determination of a blighted and substandard condition. This initial analysis is based in part upon the observations during the field survey.

As previously set forth in Section 18-2103 (10), the factors which define a **substandard area** include a “preponderance of buildings or improvements, whether nonresidential or residential in character, which, by reason of” the following circumstances:

1. *Dilapidation or Deterioration*

This subsection considers the improvements within the Study Area. The main infrastructure components include water, sewer, sidewalks, streets, curb and gutter, and accessibility. Public utilities can directly influence a community’s capacity for growth. If infrastructure improvements are outdated or unavailable, land development must await their installation or updating. While all the above mentioned criteria were evaluated, only some of those determined to contribute to the blight and substandard conditions for the Study Area need be considered here, as follows: (a) the primary residential subdivision (southeast of the intersection of East 27th

Street and U.S. Highway 26) in the Study Area is served solely by unimproved gravel streets and lacks both curbs and gutters; (b) the unimproved parcels (northeast of the intersection of East 27th Street and U.S. Highway 26) is served by a dilapidated storm sewer structure and requires a new contained system to be installed to allow for its development.

2. *Age or Obsolescence*

The primary commercial use in Study Area #1 is a partially occupied shopping center, located generally at the southwest corner of the busy intersection of East 27th Street and U.S. Highway 26. This facility has consistently underperformed as a retail center since it was converted from its past use. There is still approximately 50% vacancy in the retail center. The retail center continues to experience economic obsolescence resulting in lower property and sales tax for the city. Furthermore, industry studies indicate that in order for a mall setting retail center to succeed, it must achieve critical mass by containing large anchor stores or a significantly more modern upgrade than the current facility exhibits. This type of investment will reasonably not occur unless there is significant public assistance through the redevelopment authority, or an alternative public type of re-use. Considering its prominent location, a successful redevelopment effort is critical. Without redevelopment of this structure and the surrounding area it will remain functionally and economically obsolete.

The majority of the buildings in the Study Area exceed forty 40 years in age. These include the majority, if not all, of the residences in the Study Area.

As previously set forth in Section 18-2103 (11), the factors which define a **blighted area** include:

(a) Any combination of the following factors which “substantially impairs or arrests the sound growth of the community, retards the provision of housing accommodations, or constitutes an economic or social liability”, to wit:

A substantial number of deteriorated or deteriorating structures, inadequate street layout, and the deterioration of improvements

Study of Blight and Substandard Conditions

The deteriorated right-of-way and sewer improvements described as substandard above also clearly fit within this definition. These continuing conditions and underuse of the properties will lead to further deterioration and the consequent emergence of conditions that constitute an economic liability, which both endanger property and are detrimental to the public welfare.

Diversity of Ownership

There are a significant number of different owners and parcels in the Study Area which contributes to the difficulty in developing a unified redevelopment strategy.

(b) the following conditions (from five objective criteria listed in the statute) are present, to wit:

The average age of the residential or commercial units in the area is at least forty years

As previously discussed, the majority of the buildings in the Study Area exceed forty (40) years in age.

Decreasing Population

The Study Area is located in a census tract in which the 2010 decennial census reports a decline of population (2943 people) from that reported in the 2000 decennial census (2972 people). Therefore, the Study Area has displayed a stable or decreasing population between the last two decennial censuses.

Conclusion of Blighted and Substandard Analysis

Based on this analysis, the property within the Study Area meets the subjective criteria of both blighted and substandard conditions and displays the presence of at least two of the objective criteria required for a finding of blighted condition.

Conformance with the Comprehensive Plan

A declaration of blighted and substandard conditions in the Study Area conforms with the City of Scottsbluff Comprehensive Plan because it:

Study of Blight and Substandard Conditions

- Is located in an area eligible for such declaration.
- Allows for incentives to keep the employment base and supporting commercial activity in an area currently served by major infrastructure.
- Provides for incentives to encourage the development of business parks rather than a continuation of “strip” commercial development.
- Is located along an existing major arterial between two major “Entrance Nodes”.
- Provides a financing tool for the development of a variety of additional housing units.

Blighted and Substandard Area Declaration

By virtue of the findings of this study, the Study Area may be declared blighted and substandard, pursuant to the requirements of the Nebraska Community Development Law.

Planning Commission Minutes
Regular Scheduled Meeting
August 12 2013
Scottsbluff, Nebraska

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, August 12, 2013, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on August 2, 2013. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

ITEM 1: Chairman, Glen Vandenberghe called the meeting to order. Roll call consisted of the following members: Jim Zitterkopf, Henry Huber, Angie Aguillo, Anita Chadwick, Becky Estrada, and Glen Vandenberghe. Absent: Gary Hutzler and Dana Weber. City officials present: Annie Urdiales, Planning Administrator, and Gary Batt, Code Administrator II.

ITEM 2: Chairman Vandenberghe informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on the bulletin board in the back area of the City Council Chamber, for those interested parties.

ITEM 3: Acknowledgment of any changes in the agenda: None.

ITEM 4: Business not on agenda: None

ITEM 5: Citizens with items not scheduled on regular agenda: None

ITEM 6: The minutes of 7/8/13 were reviewed and approved with correction noted. A motion was made to accept the minutes with correction by Zitterkopf, and seconded by Chadwick. "YEAS": Zitterkopf, Aguillo, Chadwick, Estrada, Huber, and Vandenberghe. "NAYS": None. ABSTAIN: None. ABSENT: Hutzler and Weber. Motion carried.

ITEM 7A: The Planning Commission reviewed a landscape plan for Wolf Auto. Wolf Auto is planning to relocate to 2216 14th Avenue. At their last meeting of July 8, 2013 the Planning Commission approved a special use permit to Wolf Auto to allow for auto sales in a C-2 zoning district. The property is located within our Gateway Greenway Overlay zone. They are requesting a waiver of the amount of trees required in the Overlay zone, they also asking that the Planning Commission allow for a three year time limit to finish proposed landscaping. They propose to complete their landscaping in two phases as follows:

- Phase 1: Install planting irrigation system, Seed all grass areas, Seed or provide rock or mulch in landscaping beds, and plant 21 medium shrubs around exterior of lot.
- Phase 2: plant remainder of shrubs and six trees.

Shane Cochran, project engineer, from Paul Reed Construction, representing property owner Dave Wolf, addressed the Planning Commission. Mr. Cochran asked that the Planning Commission consider approving the change to allow them to cut back on the GGO landscaping requirements regarding the number of trees and shrubs. They would like to cut back on the trees to allow for a visual view of the vehicles from the Highway, the lot is an irregular shaped lot and has approximately 700 sq. ft. of frontage. The reason they are asking for the three year allowance for the installation of the landscaping is because of budgetary issues.

The Planning Commission discussed Gateway requirements and whether or not the landscaping would be similar to what was required for Inland Trucks, Menards or the landscaping at O'Reilly's on Avenue I. O'Reilly's is not in the GGO district but meets the landscaping requirements for the City's landscaping codes for commercial development. The Planning Commission asked if it was possible to complete the landscaping in two years instead of three. Mr. Cochran agreed to have the landscaping done within two years of the completion of the construction.

Conclusion: A motion was made by Estrada and seconded by Aguillo to approve the landscape plan for Wolf Auto with the condition that they finish the landscaping within two years of completion of their construction – which will be planting season of 2016. “YEAS”: Zitterkopf, Chadwick, Huber, Aguillo, and Estrada. “NAYS”: Vandenberg. ABSTAIN: None. ABSENT: Hutzler, and Weber. Motion carried.

ITEM 7B: The Planning Commission opened a public hearing for a final plat of Lots 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts, and replat of Tracts 16 and 17, Weber's Tracts. Property owners, Rick and Victoria Bentley and Linda Abernethy are adjusting lot lines and removing easements. These parcels are located within the City's two mile extra territorial jurisdiction and located southwest of town on Fort Mitchell Drive. Mr. Bentley requested and was approved for a variance through the Board of Adjustment to allow for a detached garage to encroach into the front setback line of the lot, with the condition of the approval of the final plat. The parcels in this subdivision are geographically challenged the only place that would allow for the proposed garage was along the property line and existing easements. This subdivision is complete with all infrastructure installed the existing easement do not serve any utilities.

Kelly Beatty, with M.C. Schaff and Associates addressed the Planning Commission and explained that the easements are located on each of the lots on Weber Tracts they do not serve any utilities, the utility companies were notified of the removal of easements and did not enter any protests. A ten foot utility easement will remain in front of the lots.

Conclusion: A motion was made by Zitterkopf and seconded by Estrada to approve and make positive recommendation to City Council for the final plat of Lots 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts, and replat of Tracts 16 and 17, Weber's Tracts. “YEAS”: Zitterkopf, Chadwick, Huber, Aguillo, Estrada, and Vandenberg. “NAYS”: None. ABSTAIN: None. ABSENT: Hutzler, and Weber. Motion carried.

ITEM 7C: The Planning Commission opened a public hearing for a request from Panhandle Health Properties to rezone properties described as Part of Block 2, Blocks 3, 4, 5, 6, 7, and 8, Rugger Hospital Addition and proposed Lots 1, 2, and 3, Block 4, and Block 5, COPPOM Subdivision (75± acres total).

Panhandle Health Properties, desires to rezone a number of parcels that total approximately 75 acres from R-1A to O-P. The properties are east of the Regional West Medical Center and south of 42nd Street and northwest of the Medical Center, north of 42nd Street.

Neighboring zoning of the parcels south of East 42nd Street is O-P to the west, R-1a to the south, R-1 to the east and R-1 and A Agricultural to the north. Neighboring zoning of the property north of West 42nd Street is O-P and R-4 Heavy Density Multiple Family Residential to the south, R-4 and R-1a to the west and A to the north and east.

The existing land uses on the parcels south of East 42nd Street include Hospital-related facilities, Heavy Density Multiple Family and undeveloped land. The property north of West 42nd Street is undeveloped.

The Comprehensive Plan Future Land Use Map designates the parcels south of East 42nd Street as Business Center and Multi-Family Residential. The property north of West 42nd Street is designated as Single-Family Residential. As Multi-Family and Single Family Residential are allowed uses, with Planning Commission review and approval, the proposal is in accordance with the Comprehensive Plan.

The change in zoning to O & P will bring numerous existing uses on the south side of East 42nd Street into compliance. In addition, current and future development along this section of 42nd Street seems poised for additional growth for professional offices, particularly medically related uses. Access to 42nd Street via Avenue I/Highway 71, Avenue B and 5th Avenue portends future expansion of the street.

Neighbors in the area Ron Wegelin, Helen Cline, and William McKenzie spoke in opposition to the rezone. Concerns were about light pollution, property values, allowable height (70') in the O & P zoning district. They questioned what the hospital will allow on the parcels and whether the hospital will sell in the future. A list of permitted uses in O & P zoning district was distributed to neighbors and Board members. There are thirty permitted uses by right in this district with 14 permitted used with a special permit from the Planning Commission. These concerns were for the undeveloped property on the north side of 42nd Street.

Kevin Ott also spoke in opposition of the change his concerns are that past promises have not been kept and the hospital has not maintained the Heliport area as promised. A few trees that were planted have died and not been removed or replaced, weeds and other concerns about what is stored in barrels stored in this area.

David Griffith with the hospital addressed the Planning Commission and answered some of the questions. Some interest has been expressed about a proposed medical clinic on the south side of 42nd street, which would be approximately 10,000 sq. ft. The north side of 42nd street was proposed to be final platted, annexed, and rezoned to have this parcel ready for future development; they have no plans to develop at this time. The preliminary work will save time in the future as property will be ready to go without time restrictions, as the paper work and public notices will have been applied and approved for future development, he does not foresee any circumstances where the hospital would sell the property. Property is taxed on the highest and best use of the land. Mr. Griffith will check into the complaints regarding the Heliport area and clean the area of weeds, debris, etc. Rezoning the Blocks on the south side of 42nd Street will bring the area into compliance with the uses on the properties. These are all ancillary uses to the hospital which is situated to the west of these parcels.

Conclusion: A motion was made by Aguallo to approve and recommend the zone change from R-1A - Single Family Residential to O & P- Office & Professional to the parcels on the south side of 42nd Street only, these parcels are part of Block 2, and Blocks 3, 4, 5, 6, 7, & 8, Rugger Hospital Addition and excluding proposed Block 4 and 5, COPPOM Subdivision, seconded by Estrada to City Council. "YEAS": Zitterkopf, Chadwick, Aguallo, Estrada, and Vandenberg. "NAYS": Huber. ABSTAIN: None. ABSENT: Hutzler, and Weber. Motion carried.

Agenda Item 7D: Preliminary and Final Plat with annexation for Block 4 and Block 5, COPPOM Subdivision was verbally withdrawn by David Griffith, Finance Director for RWMC.

Agenda Item 7E: Review of Blight and Substandard Study area # 7. This study includes several areas some of the areas include are the NW corner of East 27th Street and Highway 26, the Mall area, property south of 27th Street and west of Erwin Street, and the Kmart building area, a map is included showing the complete area. Proposed Development in these areas will allow property owners to improve infrastructure and improve the area overall, updating older and deteriorating buildings and infrastructure. Also, with the area designated as blighted and substandard developers will be able to apply for TIF funds for redevelopment. With TIF funding available there may be more interest in these areas with more buildings being renovated or replaced with new construction. Zoning in these areas includes C-2 – Neighborhood Commercial, C-3, R-1A Residential, and Agricultural. The Planning Commission may make a positive recommendation of this area to be forwarded to the City Council for their review and approval at their next meeting of August 19, 2013.

Dave Schaff, with M.C. Schaff and Associates spoke in favor of the Study, the Study was done by Mike Bacon, an attorney, from Omaha who works with this Tax Increment Financing.

Tim Reganis, property owner, of an area west of the College addressed the Commission and if able to is planning on relocating his business (Reganis Auto) to this new location. Other possible development is a hotel. The TIF funds will be used to develop the streets, water, sewer lines which will improve the area which is vacant at this time. Several others have expressed interest in this property and developing the area.

Conclusion: A motion was made by Huber and seconded by Zitterkopf to make positive recommendation to City Council to approve the Blight and Substandard Study of Area # 7 “YEAS”: Zitterkopf, Huber, Chadwick, Aguillo, and Vandenberg. “NAYS”: Estrada. ABSTAIN: None. ABSENT: Hutzl, and Weber. Motion carried.

There being no further business the Planning Commission with a motion to adjourn made by Estrada and seconded by Huber the meeting was adjourned at 7:25 p.m. “YEAS”: Huber, Aguillo, Estrada, Chadwick, Zitterkopf, and Vandenberg. NAYS: none. ABSENT: Hutzl, and Weber. Motion carried.

Glen Vandenberg, Chairperson

Attest: _____
Annie Urdiales

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Bids1

Council to consider awarding the bid for a server at the Lied Scottsbluff Public Library to Connecting Point in the amount of \$6,273.00.

Staff Contact: Nathan Johnson, Assistant City Manager

Agenda Statement

Item No.

For Meeting of: August 19, 2013

AGENDA TITLE: Review and Approval of quote for installation of a new server at the Lied
Scottsbluff Public Library

SUBMITTED BY DEPARTMENT/ORGANIZATION: Administration

PRESENTATION BY: Assistant City Manager, Nathan Johnson

SUMMARY EXPLANATION:

The current server at the Lied Scottsbluff Public Library has been in service for approximately 8 years, exceeding the expected life cycle of the equipment. The replacement server not only satisfies the server rotation cycle but will also allow the Library to incorporate their upgrade of computer and print management software to operate efficiently and effectively.

Quotes Received:

- A) Connecting Point: \$6,273.00
- B) Intralinks: \$6,143.33 & \$6,230.22
- C) Bytes: \$8,225.10

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: City staff recommends approval of the lowest and best quote of \$6,273.00 supplied by Connecting Points for a new server at the Lied Scottsbluff Public Library.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) Quote

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 11/15/12 City Clerk

1912 Broadway
Scottsbluff, NE 69361
308-632-5514

August 14, 2013

Sincerely,

Server Pricing:

Supplies and Other Options:

LTO4 Ultrium Data Cartridge 1.6TB C7974A (each) >>>>>>>>>	\$34.00
LTO Ultrium Universal Cleaning Cartridge (each) >>>>>>>>>>>>	\$72.00
Additional 8GB of Memory for ML350p server >>>>>>>>>>	\$159.00

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Subdiv.1

Council to consider the final Plat for Tracts 18A and 19A, Weber's Tracts and approve the Resolution.

Staff Contact: Annie Urdiales

Agenda Statement

Item No.

For meeting of: August 19, 2013

AGENDA TITLE: Final Plat Tracts 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts and replat of Tracts 16 and 17 Weber's Tracts, situated in the part of Government lot 5, in the SE ¼ of Section 20, T22N, R55W, of the 6th P.M., Scotts Bluff County

SUBMITTED BY DEPARTMENT/ORGANIZATION: Development Services Department

PRESENTATION BY: Rick Kuckkahn, City Manager

SUMMARY EXPLANATION: M.C. Schaff & Associates have submitted an application for a final plat of Tracts 18A and 19A, Weber's Tracts. The re-platting is adjusting lot lines between tracts 17, 18, and 19. It is also removing interior utility easement lines previously shown on the original plat. These parcels are located in our extra territorial jurisdiction; and situated on the north side of Fort Mitchell Drive, south of the North Plate River. Weber Tract's is completely developed and meets County standards for present development. The interior easements are not used for any type of infrastructure. The property owners, Rick & Victoria Bentley, applied for and were approved for a variance to allow for a detached garage with the approval of this final plat.

BOARD/COMMISSION RECOMMENDATION: At their regular meeting of August 12, 2013, recommend approval of the final plat of Tracts 18A & 19A, Weber's Tracts.

STAFF RECOMMENDATION: Staff recommends City Council approve the Final Plat of Tracts 18A & 19A, Weber's Tracts.

EXHIBITS

Resolution x Ordinance Contract Minutes x Plan/Map x

Other (specify) ☐ _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____

City Manager

Rev 3/1/99CClerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE
CITY OF SCOTTSBLUFF, NEBRASKA:

That the final plat of Tracts 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts, and replat of Tracts 16 and 17, Weber's Tracts, situated in part of Government Lot 5, in the Southeast Quarter of Section 20, T22N, R55W, of the 6th P.M, Scotts Bluff County, Nebraska dated July 17, 2013, duly made, acknowledged and certified, is approved. Such Plat is ordered filed and recorded in the office of the Register of Deeds, Scotts Bluff County, Nebraska.

Passed and approved this 19th day of August 2013.

Mayor

Attest:

City Clerk

SEAL

Planning Commission Minutes
Regular Scheduled Meeting
August 12 2013
Scottsbluff, Nebraska

The Planning Commission of the City of Scottsbluff, Nebraska met in a regular scheduled meeting on Monday, August 12, 2013, 6:00 p.m. in the City Hall Council Chambers, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published in the Star-Herald, a newspaper of general circulation in the City, on August 2, 2013. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the Planning Commission meeting should contact the Development Services Department, and that an agenda of the meeting kept continuously current was available for public inspection at Development Services Department office; provided, the City Planning Commission could modify the agenda at the meeting if the business was determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each Planning Commission member. An agenda kept continuously current was available for public inspection at the office of the Development Services Department at all times from publication to the time of the meeting.

ITEM 1: Chairman, Glen Vandenberg called the meeting to order. Roll call consisted of the following members: Jim Zitterkopf, Henry Huber, Angie Aguallo, Anita Chadwick, Becky Estrada, and Glen Vandenberg. Absent: Gary Hutzler and Dana Weber. City officials present: Annie Urdiales, Planning Administrator, and Gary Batt, Code Administrator II.

ITEM 2: Chairman Vandenberg informed all those present of the Nebraska Open Meetings Act and that a copy of such is posted on the bulletin board in the back area of the City Council Chamber, for those interested parties.

ITEM 3: Acknowledgment of any changes in the agenda: None.

ITEM 4: Business not on agenda: None

ITEM 5: Citizens with items not scheduled on regular agenda: None

ITEM 6: The minutes of 7/8/13 were reviewed and approved with correction noted. A motion was made to accept the minutes with correction by Zitterkopf, and seconded by Chadwick. "YEAS": Zitterkopf, Aguallo, Chadwick, Estrada, Huber, and Vandenberg. "NAYS": None. ABSTAIN: None. ABSENT: Hutzler and Weber. Motion carried.

ITEM 7A: The Planning Commission reviewed a landscape plan for Wolf Auto. Wolf Auto is planning to relocate to 2216 14th Avenue. At their last meeting of July 8, 2013 the Planning Commission approved a special use permit to Wolf Auto to allow for auto sales in a C-2 zoning district. The property is located within our Gateway Greenway Overlay zone. They are requesting a waiver of the amount of trees required in the Overlay zone, they also asking that the Planning Commission allow for a three year time limit to finish proposed landscaping. They propose to complete their landscaping in two phases as follows:

- Phase 1: Install planting irrigation system, Seed all grass areas, Seed or provide rock or mulch in landscaping beds, and plant 21 medium shrubs around exterior of lot.
- Phase 2: plant remainder of shrubs and six trees.

Shane Cochran, project engineer, from Paul Reed Construction, representing property owner Dave Wolf, addressed the Planning Commission. Mr. Cochran asked that the Planning Commission consider approving the change to allow them to cut back on the GGO landscaping requirements regarding the number of trees and shrubs. They would like to cut back on the trees to allow for a visual view of the vehicles from the Highway, the lot is an irregular shaped lot and has approximately 700 sq. ft. of frontage. The reason they are asking for the three year allowance for the installation of the landscaping is because of budgetary issues.

The Planning Commission discussed Gateway requirements and whether or not the landscaping would be similar to what was required for Inland Trucks, Menards or the landscaping at O'Reilly's on Avenue I. O'Reilly's is not in the GGO district but meets the landscaping requirements for the City's landscaping codes for commercial development. The Planning Commission asked if it was possible to complete the landscaping in two years instead of three. Mr. Cochran agreed to have the landscaping done within two years of the completion of the construction.

Conclusion: A motion was made by Estrada and seconded by Aguillo to approve the landscape plan for Wolf Auto with the condition that they finish the landscaping within two years of completion of their construction – which will be planting season of 2016. “YEAS”: Zitterkopf, Chadwick, Huber, Aguillo, and Estrada. “NAYS”: Vandenberg. ABSTAIN: None. ABSENT: Hutzler, and Weber. Motion carried.

ITEM 7B: The Planning Commission opened a public hearing for a final plat of Lots 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts, and replat of Tracts 16 and 17, Weber's Tracts. Property owners, Rick and Victoria Bentley and Linda Abernethy are adjusting lot lines and removing easements. These parcels are located within the City's two mile extra territorial jurisdiction and located southwest of town on Fort Mitchell Drive. Mr. Bentley requested and was approved for a variance through the Board of Adjustment to allow for a detached garage to encroach into the front setback line of the lot, with the condition of the approval of the final plat. The parcels in this subdivision are geographically challenged the only place that would allow for the proposed garage was along the property line and existing easements. This subdivision is complete with all infrastructure installed the existing easement do not serve any utilities.

Kelly Beatty, with M.C. Schaff and Associates addressed the Planning Commission and explained that the easements are located on each of the lots on Weber Tracts they do not serve any utilities, the utility companies were notified of the removal of easements and did not enter any protests. A ten foot utility easement will remain in front of the lots.

Conclusion: A motion was made by Zitterkopf and seconded by Estrada to approve and make positive recommendation to City Council for the final plat of Lots 18A and 19A, Weber's Tracts, a replat of Tracts 17, 18, and 19, Weber's Tracts, and replat of Tracts 16 and 17, Weber's Tracts. “YEAS”: Zitterkopf, Chadwick, Huber, Aguillo, Estrada, and Vandenberg. “NAYS”: None. ABSTAIN: None. ABSENT: Hutzler, and Weber. Motion carried.

ITEM 7C: The Planning Commission opened a public hearing for a request from Panhandle Health Properties to rezone properties described as Part of Block 2, Blocks 3, 4, 5, 6, 7, and 8, Rugger Hospital Addition and proposed Lots 1, 2, and 3, Block 4, and Block 5, COPPOM Subdivision (75± acres total).

Panhandle Health Properties, desires to rezone a number of parcels that total approximately 75 acres from R-1A to O-P. The properties are east of the Regional West Medical Center and south of 42nd Street and northwest of the Medical Center, north of 42nd Street.

Neighboring zoning of the parcels south of East 42nd Street is O-P to the west, R-1a to the south, R-1 to the east and R-1 and A Agricultural to the north. Neighboring zoning of the property north of West 42nd Street is O-P and R-4 Heavy Density Multiple Family Residential to the south, R-4 and R-1a to the west and A to the north and east.

The existing land uses on the parcels south of East 42nd Street include Hospital-related facilities, Heavy Density Multiple Family and undeveloped land. The property north of West 42nd Street is undeveloped.

The Comprehensive Plan Future Land Use Map designates the parcels south of East 42nd Street as Business Center and Multi-Family Residential. The property north of West 42nd Street is designated as Single-Family Residential. As Multi-Family and Single Family Residential are allowed uses, with Planning Commission review and approval, the proposal is in accordance with the Comprehensive Plan.

The change in zoning to O & P will bring numerous existing uses on the south side of East 42nd Street into compliance. In addition, current and future development along this section of 42nd Street seems poised for additional growth for professional offices, particularly medically related uses. Access to 42nd Street via Avenue I/Highway 71, Avenue B and 5th Avenue portends future expansion of the street.

Neighbors in the area Ron Wegelin, Helen Cline, and William McKenzie spoke in opposition to the rezone. Concerns were about light pollution, property values, allowable height (70') in the O & P zoning district. They questioned what the hospital will allow on the parcels and whether the hospital will sell in the future. A list of permitted uses in O & P zoning district was distributed to neighbors and Board members. There are thirty permitted uses by right in this district with 14 permitted used with a special permit from the Planning Commission. These concerns were for the undeveloped property on the north side of 42nd Street.

Kevin Ott also spoke in opposition of the change his concerns are that past promises have not been kept and the hospital has not maintained the Heliport area as promised. A few trees that were planted have died and not been removed or replaced, weeds and other concerns about what is stored in barrels stored in this area.

David Griffith with the hospital addressed the Planning Commission and answered some of the questions. Some interest has been expressed about a proposed medical clinic on the south side of 42nd street, which would be approximately 10,000 sq. ft. The north side of 42nd street was proposed to be final platted, annexed, and rezoned to have this parcel ready for future development; they have no plans to develop at this time. The preliminary work will save time in the future as property will be ready to go without time restrictions, as the paper work and public notices will have been applied and approved for future development, he does not foresee any circumstances where the hospital would sell the property. Property is taxed on the highest and best use of the land. Mr. Griffith will check into the complaints regarding the Heliport area and clean the area of weeds, debris, etc. Rezoning the Blocks on the south side of 42nd Street will bring the area into compliance with the uses on the properties. These are all ancillary uses to the hospital which is situated to the west of these parcels.

Conclusion: A motion was made by Aguallo to approve and recommend the zone change from R-1A - Single Family Residential to O & P- Office & Professional to the parcels on the south side of 42nd Street only, these parcels are part of Block 2, and Blocks 3, 4, 5, 6, 7, & 8, Rugger Hospital Addition and excluding proposed Block 4 and 5, COPPOM Subdivision, seconded by Estrada to City Council. "YEAS": Zitterkopf, Chadwick, Aguallo, Estrada, and Vandenberg. "NAYS": Huber. ABSTAIN: None. ABSENT: Hutzler, and Weber. Motion carried.

Agenda Item 7D: Preliminary and Final Plat with annexation for Block 4 and Block 5, COPPOM Subdivision was verbally withdrawn by David Griffith, Finance Director for RWMC.

Agenda Item 7E: Review of Blight and Substandard Study area # 7. This study includes several areas some of the areas include are the NW corner of East 27th Street and Highway 26, the Mall area, property south of 27th Street and west of Erwin Street, and the Kmart building area, a map is included showing the complete area. Proposed Development in these areas will allow property owners to improve infrastructure and improve the area overall, updating older and deteriorating buildings and infrastructure. Also, with the area designated as blighted and substandard developers will be able to apply for TIF funds for redevelopment. With TIF funding available there may be more interest in these areas with more buildings being renovated or replaced with new construction. Zoning in these areas includes C-2 – Neighborhood Commercial, C-3, R-1A Residential, and Agricultural. The Planning Commission may make a positive recommendation of this area to be forwarded to the City Council for their review and approval at their next meeting of August 19, 2013.

Dave Schaff, with M.C. Schaff and Associates spoke in favor of the Study, the Study was done by Mike Bacon, an attorney, from Omaha who works with this Tax Increment Financing.

Tim Reganis, property owner, of an area west of the College addressed the Commission and if able to is planning on relocating his business (Reganis Auto) to this new location. Other possible development is a hotel. The TIF funds will be used to develop the streets, water, sewer lines which will improve the area which is vacant at this time. Several others have expressed interest in this property and developing the area.

Conclusion: A motion was made by Huber and seconded by Zitterkopf to make positive recommendation to City Council to approve the Blight and Substandard Study of Area # 7 “YEAS”: Zitterkopf, Huber, Chadwick, Aguillo, and Vandenberg. “NAYS”: Estrada. ABSTAIN: None. ABSENT: Hutzl, and Weber. Motion carried.

There being no further business the Planning Commission with a motion to adjourn made by Estrada and seconded by Huber the meeting was adjourned at 7:25 p.m. “YEAS”: Huber, Aguillo, Estrada, Chadwick, Zitterkopf, and Vandenberg. NAYS: none. ABSENT: Hutzl, and Weber. Motion carried.

Glen Vandenberg, Chairperson

Attest: _____
Annie Urdiales

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Reports1

City Attorney to give a presentation to the Council on the City Council's Code of Conduct.

Staff Contact: Howard Olsen, City Attorney

CITY COUNCIL CODE OF CONDUCT

Council Conduct with Other Councilmembers

Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged even as Council may "agree to disagree" on contentious issues.

Practice civility and decorum in discussions and debate

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, Councilmembers to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated.

Honor the role of the Chair in maintaining order

It is the responsibility of the Chair to keep the comments of Councilmembers on track during public meetings. Councilmembers should honor efforts by the Chair to focus discussion on current agenda items. If there is a disagreement about the agenda or the Chair's actions, those objections should be voiced politely and with reason, following the procedures outlined in parliamentary procedure.

Private Communications

Nothing should be said privately to another Councilmember that one is not willing to repeat publicly. All communications with other Councilmembers should be regarded as potentially public communications.

Council Conduct with City Staff

Except for purposes of reasonable inquiry, the Councilmembers shall deal with the administrative service solely through the City Manager and are not permitted to give orders to any of the subordinates of the City Manager, either publicly or privately.

Never publicly criticize an individual employee

Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.

Council Conduct with The Public

IN PUBLIC MEETINGS

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Councilmembers toward an individual participating in public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- **Be welcoming to speakers and treat them with care and gentleness**

The way that Council treats people during public hearings can do a lot to make them relax or to push their emotions to a higher level of intensity.

- **Give the appearance of active listening**

It is disconcerting to speakers to have Councilmembers not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time, gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as smirking, disbelief, anger or boredom. Council should be attentive and free to ask questions to clarify or expand the information presented. Personal opinions of the Councilmembers may be shared after the presentations are complete.

IN UNOFFICIAL SETTINGS

- **Make no promises on behalf of the Council**

Councilmembers will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific (fix a pothole, remove a library book, plant new flowers in the median, etc.).

- **Make no personal comments about other Councilmembers**

It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Councilmembers, their opinions and actions.

- **Remember that despite its population figures, Scottsbluff is a small town at heart**

Councilmembers are constantly being observed by the community every day that they serve in office. Their behavior and comments serve as models for proper deportment in the City of Scottsbluff. Honesty and respect for the dignity of each individual should be reflected in every word and action taken by Councilmembers, 24 hours a day, seven days a week. It is a serious and continuous responsibility.

Council Conduct with Other Public Agencies

- **Be clear about representing the city or personal interests**

If a Councilmember appears before another governmental agency or organization to give a statement on an issue, the Councilmember must clearly state if his or her statement reflects personal opinion or is the official stance of the City

If the Councilmember is representing the City, the Councilmember must support and advocate the official City position on an issue, not a personal viewpoint of the Councilmember adverse to the City position.

If the Councilmember is representing another organization whose position is different from the City, the Councilmember should withdraw from voting on the issue if it significantly impacts or is detrimental to the City's interest. Councilmembers should be clear about which organizations they represent and inform the Mayor and Council of their involvement.

Council Conduct with the Media

Councilmembers are frequently contacted by the media for background and quotes.

- **The best advice for dealing with the media is to never go "off the record"**

Most members of the media represent the highest levels of journalistic integrity and ethics, and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.

- **Choose words carefully and cautiously**

Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Reports2

Council to consider a contract from Scott Rempe to purchase city owned property located at Block Two, Webber Manor subdivision for \$20,000.00.

Staff Contact: Rick Kuckkahn, City Manager

AGREEMENT

This Agreement is made on August __, 2013 between the City of Scottsbluff, Nebraska, a Municipal Corporation, (the "Seller") and Scott Rempe, a married person, (the "Buyer").

Recitals:

a. The Seller is the owner of the following described real estate along with all permanent improvements (the "Real Estate"):

Block Two (2), WEBBER MANOR SUBDIVISION to the City of
Scottsbluff, Scotts Bluff County, Nebraska.

b. The Seller desires to sell and the Buyer desires to purchase the Real Estate according to the terms of this Agreement.

Agreement:

1. Purchase Price:

The Purchase Price shall be \$20,000.00, payable at the Closing in cash or cash equivalent.

2. Closing and Possession:

Possession shall be delivered to the Buyer at the time of closing (the "Closing"). The Closing shall take place within thirty (30) days after the expiration of time for filing a remonstrance against the sale. At the Closing, the Seller shall deliver to the Buyer a Warranty Deed free and clear of all liens and encumbrances, excepting easements, restrictions, reservations, rights-of-way of record and subject to standard exceptions in the title insurance policy.

3. Evidence of Title:

Prior to the Closing, the Seller shall furnish to the Buyer a title insurance commitment binder showing that the Seller has merchantable title to the Real Estate. The Seller shall have a reasonable time to correct any defects and, if necessary, the Closing shall be delayed

accordingly. If it is impossible to perfect title or if defects exist which will require court action or an unreasonable expense or time to cure, the Seller shall have the option to terminate this Agreement upon written notice to Buyer.

4. Taxes:

The Seller shall pay all real estate taxes levied against the Real Estate for all years prior to the year of the Closing along with all special assessments levied on the Real Estate in full. The real estate taxes for the year of the Closing, if any, shall be prorated between the parties to date of the Closing based on the most recent tax statement available. The Seller has not received any notice of any special assessments which affect the Real Estate and to the Seller's knowledge, no such assessments are pending or contemplated.

5. Risk of Loss:

Risk of loss for any and all improvements to the Real Estate shall remain with the Seller until the Closing. In the event any of the improvements are substantially destroyed prior to the Closing, either party may declare this agreement null and void.

6. Inspection and Disclosures:

The Buyer has personally inspected the Real Estate and is entering into this Agreement based on that inspection and not on any representations or warranties, express or implied, made by the Seller. The Buyer is purchasing the Real Estate AAS IS@.

7. Conditional Agreement:

This Agreement and the Closing are conditional upon no remonstrance against the sale being filed. If a valid remonstrance is filed, the Closing shall not take place. The Buyer acknowledges the Seller is required to pass an Ordinance, provide Notice and publish terms of this Agreement prior to the time Seller has the ability to close this Agreement.

8. Seller's Representations:

The Seller represents to the Buyer that to the best of the Seller's knowledge:

a. No sources of contamination exist on the Real Estate which would obligate the Buyer to clean up expenses under Federal or State environmental laws and regulation, and the Seller has received no notice of the existence of such contamination. In addition, the Seller has received no notice of any action or proposed action by governmental authorities

concerning contamination of the Real Estate. Buyer is entitled to obtain a Phase I inspection at his expense.

b. The Seller has received no notices from any governmental authority, indicating that the Real Estate is in violation of any zoning, building, environmental, fire or health codes or similar statutes or that the current operation of the Real Estate does not comply with all applicable governmental laws, rules, and regulations.

c. There is no actual or threatened, suit or claim resulting from any controversy which may adversely affect the Real Estate or its ownership.

d. There are no claims for construction liens or any unpaid amounts for labor or material which would give rise to construction liens.

9. Expenses of Sale:

The cost of the preparation of this Agreement shall be paid by Seller. Both parties shall equally divide the cost to prepare the Warranty Deed along with the cost of closing, including preparing the closing statement, and the cost of any owner's title insurance coverage. Buyer shall pay any fee to which a realtor may be entitled as a result of this Agreement.

10. Default:

Time is of the essence. If either party shall default in the performance of this Agreement, the other party shall have all legal remedies available to them.

11. General Provisions:

a. This Agreement shall not be assignable by either party.

b. This Agreement is binding upon and inures to the benefit of the parties and their respective successors and permitted assigns; provided, however, no assignment of all or any portion of this Agreement shall relieve any party of its obligations under this Agreement.

c. No waiver of any breach of any provision of this Agreement will be deemed a waiver of any other breach of this Agreement. No extension of time for performance of any act will be deemed an extension of the time for performance of any other act.

d. This Agreement may be executed in one or more counterparts, each of which may be considered as an original.

e. This Agreement shall be construed according to the laws of Nebraska.

f. This Agreement contains the entire agreement of the Parties. This Agreement may be amended only in writing signed by all parties.

CITY OF SCOTTSBLUFF, NEBRASKA
a Municipal Corporation, SELLER,

By _____
Mayor

Scott Rempe, Buyer

City Clerk

State of Nebraska, Scotts Bluff County:

This Agreement was acknowledged before me on _____, 2013, by Randy Meininger, Mayor of the City of Scottsbluff, Nebraska, Seller.

Notary Public

State of Nebraska, Scotts Bluff County:

This Agreement was acknowledged before me on _____, 2013, by Scott Rempe, a married person, Buyer.

Notary Public



City of Scottsbluff City Council
2525 Circle Drive
Scottsbluff, NE 69361

RE: Purchase Contract Commentary - .822531 acre tract, BLK 2, Webber Manor Sub. (HWY 26 & Ave B)

Dear Council Members,

The purpose of this letter is to further communicate my dedication in developing the .822531 acre tract of city property located on the southeast corner of Highway 26 and Avenue B. (BLK 2, Webber Manor Sub)

In conversation with my realtor, Jan Haun, in regards to the review process required before we can go under contract on this property, it has become my understanding that the members of the city council may have some hesitancy in the release of the property due to the results of previously sold tracts by the city that have come not to fruition.

I want to reiterate that it is my full intention to develop the property and aid in the continuance of economic development in the area. I hope the council can view this project as an opportunity for both myself and the city. This is an opportunity for the city to have another visible intersection undergo the beautification process.

I pledge to the city of Scottsbluff to continue to maintain the property while we work towards a tenant commitment. I am willing to go a step further to improve the look of the site in its raw form by seeking a maintenance agreement with a local landscape company to improve the mow schedule and maintain debris once we are under contract.

While I fully intend to solidify my tenant commitment quickly, I cannot move forward with our discussions until I have entered this contract with the city. It is for this reason that I want to do what I can to assist the council in expediting this process in order to "strike while the iron is hot" with my tenant.

I appreciate your continued consideration and support of this purchase and welcome any feedback or questions.

I look forward to working with the City of Scottsbluff on the improvement of the corner of HWY 26 and Ave B.

Sincerely,

A handwritten signature in black ink, appearing to read 'S Rempe', with a long horizontal stroke extending to the right.

Scott Rempe

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Resolut.1

Council to consider an Ordinance authorizing the sale of city owned property located at Block Two, Webber Manor subdivision.

Staff Contact: Rick Kuckkahn, City Manager

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE SALE OF BLOCK 2, WEBBER MANOR SUBDIVISION TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. The City of Scottsbluff (“City”) owns the following described real estate:

Block Two (2), WEBBER MANOR SUBDIVISION to the City of Scottsbluff,
Scotts Bluff County, Nebraska.

Section 2. An offer has been made by Scott Rempe to purchase this real estate for \$20,000.00. The City is willing to accept this offer.

Section 3. The mayor and City Clerk are authorized to sign a contract and deed to convey the above described real estate by Warranty Deed to Scott Rempe, on the following terms:

- a. The purchase price shall be \$20,000.00, which shall be paid at closing.
- b. Closing of the sale is conditional upon no remonstrance against the sale being filed. Closing shall take place within 30 days after the expiration of the time for filing a remonstrance against the sale.
- c. All real estate taxes and special assessments shall be prorated to date of closing. The closing costs and owner=s title insurance shall be equally divided. Buyer shall pay any realtor fee.

Section 4. The Clerk shall, immediately after the passage and publication of this Ordinance, publish notice of the sale and its terms for three consecutive weeks in the Star-Herald.

Section 5. This Ordinance shall become effective upon its passage, approval and publication as provided by law.

PASSED AND APPROVED ON _____, 2013.

Mayor

ATTEST:

City Clerk

(Seal)

Approved as to form:

Deputy City Attorney

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Resolut.2

Council to consider a Resolution authorizing the construction of Federal aid Project URB-5703(2), Avenue I from West Overland to 27th Street.

Staff Contact: Mark Bohl



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF ROADS

Randall D. Peters, P.E., *Director - State Engineer*
1500 Highway 2 • PO Box 94759 • Lincoln NE 68509-4759
Phone (402) 471-4567 • FAX (402) 479-4325 • www.dor.state.ne.us

August 2, 2013

CITY OF SCOTTSBLUFF
C/O CITY CLERK
2525 CIRCLE DRIVE
SCOTTSBLUFF, NE 69361

RE: Federal Aid Project No. URB-5703(2)
Letting Date: August 1, 2013

We have enclosed a resolution on the above project for your consideration. It has been prepared by using the bid tabulations to select the low bidder(s) to whom a contract(s) should be awarded.

Please take action on this resolution immediately. We need to have the completed resolution in this office by Wednesday, August 21, 2013, so we can comply with the laws concerning award or rejection of this project.

You may want to consider the following before taking official action:

1. The enclosed tabulation of all bids received on this project.
2. The low bid for the entire project is above the estimated cost of \$1,006,004.70. This estimate is confidential and is furnished for your information only.

Complete the blanks at the bottom of the resolution showing your official action and have the mayor sign in the space provided. Return the original to the Department of Roads, Contract Lettings Section, and keep the copy for your records.

This resolution gives authority for your mayor to sign the contract(s) that will be mailed to you at a later date.

If you have any questions, call this office (402) 479-4525.

Sincerely,

Karen McCord
Highway Contracts Technician
Contract Lettings Section
Construction Division

KM/ml

Xc: Craig Lind, District Five Engineer
Public Works Director
File

An Equal Opportunity/Affirmative Action Employer

R E S O L U T I O N

WHEREAS, there has been signed by the City of Scottsbluff on the 6th day of June, 2011, and the State on the 23rd day of June, 2011, an agreement providing for the construction of a Federal Aid Project at the following location: Avenue I from West Overland to 27th Street.

, and

WHEREAS, in the above agreement, the City has pledged sufficient funds to finance its share of the cost of the construction of this project identified as URB-5703(2), and

WHEREAS, the above mentioned agreement provided that the City would pay costs as set forth in the agreement, and

WHEREAS, the State and the City received bids for the construction of this project on August 1, 2013, at which time 1 bids were received for the construction of the proposed work, and

WHEREAS, the following contractor(s) for the items of work listed has/have been selected as the low bidder(s) to whom the contract(s) should be awarded:

Simon Contractors and Subsidiaries, Cheyenne, WY

Bituminous: \$1,251,127.20

NOW THEREFORE, in consideration of the above facts, the City Council of the City of Scottsbluff, by this resolution, takes the following official action:

1. If for any reason the Federal Highway Administration rescinds, limits its obligations, or defers payment of the Federal share of the cost of this project, the City hereby agrees to provide the necessary funds to pay for all costs incurred until and in the event such Federal funds are allowed and paid.

2. The Council hereby concurs in the selection of the above mentioned contractor(s) for the items of work listed, to whom the contract(s) should be awarded.

3. The Council hereby authorizes the Mayor to sign the contract(s) with the above mentioned Contractor(s) for the above mentioned work on behalf of the City.

DATED THIS _____ DAY OF _____, A.D. _____

CITY OF SCOTTSBLUFF

ATTEST:

(Mayor)

Council Member _____

(City Clerk)

Moved the adoption of said resolution.

Roll Call: _____ yea, _____ nay.

Resolution adopted, signed and billed as adopted.

City of Scottsbluff, Nebraska

Monday, August 19, 2013

Regular Meeting

Item Resolut.3

Council to consider a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments.

Staff Contact: Rick Kuckkahn, City Manager

Agenda Statement

Item No.

For meeting of: August 19, 2013

AGENDA TITLE: Council to consider a resolution extending the date for written notice of termination in participation in LARM (League Association of Risk Management) and consider the contribution credits for multi-year commitments to participation.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Administration

PRESENTATION BY: City Manager Rick Kuckkahn

SUMMARY EXPLANATION: The City has been a member of LARM since April 2003. The Interlocal Agreement with LARM provides that a member may voluntarily terminate its participation by written notice given to LARM and the Director of Insurance at least 90 days prior to the desired date of termination. This resolution offers a 2% contribution credit if that notice date is extended to 180 days. The City chose the extended date upon the last renewal.

LARM also provides for contribution credits for approving a multi-year commitment. Last year, the City opted for a three-year commitment with the 180 day notice which took advantage of the maximum credit of 5% discount on all lines. Taking the maximum discount would commit the City to September 30, 2016.

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION:

EXHIBITS				
Resolution ☒	Ordinance ☐	Contract ☐	Minutes ☐	Plan/Map ☐
Other (specify) _____				

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk



1335 L Street, Suite 200
Lincoln, NE 68508
Phone: (402) 742-2600
Fax: (402) 476-4089
www.larmpool.org

August 8, 2013

VIA EMAIL: cdickins@scottsbuff.org

City of Scottsbluff
Cindy Dickinson
2525 Circle Drive
Scottsbluff, NE 69361-2495

Dear Cindy:

RE: League Association of Risk Management 2013-2014 Renewal Summary

October 1, 2013 will mark the 18th year of LARM's operation as an intergovernmental pool for Nebraska public entities. LARM's continued success and endurance is a direct result of the partnership we embrace with our growing membership who understand and appreciate the advantages and benefits of risk pooling. On behalf of the LARM Board and staff, I thank you for your participation and commitment to the Pool.

As LARM continues to work towards extending its success and strengthening the level of service it provides, the Board of Directors and staff continuously endeavor to improve how we interact with LARM members. Consistent with past practice, LARM continues to support the pool through direct points of contact, including:

- Administrative and Field Service Activities
LARM provides members with direct access to effective, specialized and "best-in-class" services, which include daily member correspondence relations, program development, risk management programs, contract evaluation, and other related assistance.
- LARM Field Presence
Without regard to distance, LARM's staff provides on-site visits with members. LARM members experience a greater presence by LARM in the communities served. This level of commitment will maintain LARM's high standards and responsiveness to ensure members of effective risk management.
- Renewal Coverage Review Option
Although LARM encourages each member to conduct its own thorough evaluation and assessment of all renewal materials, each member may request a face-to-face policy review with a licensed LARM staff representative.

Sponsored and Administered by the League of Nebraska Municipalities

BOARD OF DIRECTORS: Doug Hanson, Chair, City of Hickman | Dave Boeckner, City of Scottsbluff | Lane Danielzuk, City of Gering
Randy Gates, City of Norfolk | James Glover, City of Papillion | Melissa Harrell, City of Wahoo | Jim Hawks, City of North Platte
Jim Keegan, Village of Hemingford | Darrold Lidget, SID #1, Stanton County | Joe Mangiamelli, City of Columbus |

Kimberly Neiman, Village of Pilger | Jan Rise, City of Fremont | Gerald Solko, City of St. Paul | Jerry Wilcox, City of Crete

EX-OFFICIO BOARD MEMBERS: Chris Beutler, LNM President, Mayor of Lincoln | L. Lynn Rex, LNM Executive Director

STAFF: Michael Nolan, LARM Executive Director | William Harding, Counsel, Harding & Shultz PC, LLO | Tracy Juranek, LARM Executive Assistant

In electing this additional delivery service, LARM will schedule reviews of each member's specific 2013-2014 annual renewal information, including an overview of current exposure schedules on file.

With respects to your individual 2013-14 Pool Year renewal, please locate the following materials specific to your LARM contributions:

- Renewal Coverage Proposal
This summary is itemized by line of coverage to represent your specific Limits, Deductibles, Annualized Contributions, and the Contribution Credit Options.
- Renewal Resolution Selection Form
Once your Contribution Credit Option has been elected, please complete the Resolution Selection Form. Per Board direction and in order that LARM is able to issue complete invoices prior to inception of the 2013-14 Pool Year, LARM requires that the fully executed form be received **no later than September 1st, 2013**. Once the Resolution Selection Form has been received by LARM, complete renewal packet materials (such as invoices, coverage documents, auto ID cards, etc.) will be prepared and delivered to the member.

Please note that the information presented in this communication does not include any potential mono-line insurance placements that are not part of the formal LARM Property, General Liability, or Workers' Compensation coverages (such as Bonds, Special Events Coverage, Liquor Liability, etc.). Renewal details for such policies will continue to be provided under separate cover according to their respective effective dates.

Finally, the LARM Board and staff are excited about the future and pleased that your community will continue to be a part of this effort; on behalf of each of us, I extend our appreciation to you for making our partnership a mutual success. Please feel comfortable in contacting any member of the LARM service team if you have questions or suggestions on how best to improve any aspect of your pool; LARM always welcomes member feedback.

Sincerely,
LEAGUE ASSOCIATION OF RISK MANAGEMENT



Michael Nolan
Executive Director

Note: As a LARM member, if the municipality or agency decides to voluntarily terminate its participation in LARM, **the member must provide WRITTEN NOTICE to the Director of the Nebraska Department of Insurance and all other LARM members at least NINETY days prior to the desired termination date.** The member's decision to terminate participation in LARM is subject to the approval of the Director of the Nebraska Department of Insurance.



Proposal For : City of Scottsbluff
 Effective Date: 10/01/2013

COVERAGE	LIMITS AND APPLICABLE DEDUCTIBLES	CONTRIBUTION
Workers' Compensation	Statutory Limits \$500,000 Employers Liability	\$241,176
General Liability	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$0 Deductible	\$84,196
Errors & Omissions	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$15,801
Law Enforcement Liability	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$21,104
Auto Liability	\$5,000,000 Combined Single Limit \$0 Deductible	\$19,411
Auto Physical Damage	108 Vehicle(s) \$ Varies on Deductible	\$110,479
Commercial Property	\$46,294,127 \$1,000 Deductible	\$115,500
TOTAL ANNUAL CONTRIBUTION:		\$607,666

Contribution Credit Options						
	180 Day Notice, 3 Year Commitment	180 Day Notice, 2 Year Commitment	180 Day Notice Only	90 Day Notice, 3 Year Commitment	90 Day Notice, 2 Year Commitment	90 Day Notice Only
Commitment Discount :	5%	4%	2%	2%	1%	0%
Property & Liability :	\$348,165.84	\$351,830.75	\$359,160.56	\$359,160.56	\$362,825.46	\$366,490.36
Workers' Compensation :	\$229,116.78	\$231,528.54	\$236,352.05	\$236,352.05	\$238,763.80	\$241,175.56
Total Contributions :	\$577,282.63	\$583,359.29	\$595,512.60	\$595,512.60	\$601,589.26	\$607,665.92

League Association of Risk Management
2013-2014 Renewal Resolution

RESOLUTION NO. _____

WHEREAS, The _____ is a member of the League Association of Risk Management (LARM);

WHEREAS, section 7.3 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The _____, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2016 (**180 day and 3 year commitment; 5% discount**)
- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2015. (**180 day and 2 year commitment; 4% discount**)
- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2014. (**180 day notice only; 2% discount**)
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2016. (**90 day notice and 3 year commitment only; 2% discount**)
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2015. (**2 year commitment only; 1%**)
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2014. (**90 day Notice only**)

Adopted this _____ day of _____, 2013

Signature: _____

Title: _____

ATTEST: _____

Title: _____

Please email (customerservice@LARMpool.org) or fax (402.476.4089) the completed resolution to LARM.