

CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
August 20, 2018
6:00 PM

1. Roll Call
2. Pledge of Allegiance.
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review.**
4. Notice of changes in the agenda by the city clerk (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. Closed Session
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately)
 - a) Approve the minutes of the August 6, 2018 Regular Meeting.
 - b) Council to acknowledge a claim from Robert Wright for August 2, 2018 incident. The City Council will not take any action on the claim.
 - c) Council to set a public hearing for September 4, 2018 at 6:00 p.m. to consider a Class I Liquor License for La Musica, LLC dba El Baile Nightclub, 705 East Overland, Scottsbluff, NE.
 - d) Council to set September 4, 2018 at 6:00 p.m. as the date for a public hearing for the FY 2018-2019 Budget.
 - e) Council to set a public hearing for September 4, 2018 at 6:00 p.m. to consider a Zone Change for 1116 Avenue C from R- 1A, Single Family to C- 2 Neighborhood and Retail Commercial Zone.
8. Claims:
 - a) Regular Claims
9. Financial Report:
 - a) Council to receive the July 2018 Financial Report.

10. Petitions, Communications, Public Input:
 - a) Council to consider a Community Festival Permit for Soroptomists International of Scotts Bluff County at the West Nebraska Arts Center, 106 East 18th St., for a Chair-ity Auction event on September 13, 2018 from 5:00 p.m. to 7:00 p.m.
 - b) Council to consider a Special Designated Liquor License for Kelley's Liquor and Soroptomists International of Scotts Bluff County to serve wine, beer, and distilled spirits at a Community Festival event at the West Nebraska Arts Center, 106 East 18th St., on September 13, 2018 from 5:00 to 7:00 p.m.
 - c) Council to receive an update on Economic Development Activities.
 - d) Council to receive a presentation on a Recreation/Event facility from an outside group.
11. Resolution & Ordinances:
 - a) Council to consider an Ordinance updating solid waste collection fees for non-residential electronic recycling materials.
 - b) Council to consider an Ordinance updating utility user fees, including water and sewer fees, solid waste collection and surcharge for storm water.
 - c) Council to consider an Ordinance updating the use of special collections and additional containers.
 - d) Council to consider an Ordinance charging fees for inbound and outbound materials at the compost facility.
 - e) Council to consider the revised resolution concerning fees for water main charges and water shutoff, disconnection and reconnection.
 - f) Council to consider the revised 2018-2019 Pay Resolution.
 - g) Council to discuss and consider action regarding a Resolution to place LB357 on the election ballot.
12. Reports from Staff, Boards & Commissions:
 - a) Council to consider a contract with VSP, a voluntary vision insurance benefit, for 2019 and authorize the Mayor to execute the contract.
 - b) Council to consider policy revisions and the updated 2018-2021 Community Needs Response Plan for the Library.
13. Public Comments: The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address or placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person
14. Council reports (informational only):
15. Scottsbluff Youth Council Representative report (informational only):
16. Adjournment.

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Exec1

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Consent1

Approve the minutes of the August 6, 2018 Regular Meeting.

Staff Contact: City Council

The Scottsbluff City Council met in a regular meeting on August 6, 2018 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on August 3, 2018, in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and television stations KSTF and NBC Nebraska, and the Star Herald. The notice was also available on the city's website on August 3, 2018.

Mayor Meininger presided and City Clerk Wright recorded the proceedings. The Pledge of Allegiance was recited. Mayor Meininger welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Meininger informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Randy Meininger, Scott Shaver, Jordan Colwell, Mark McCarthy, and Raymond Gonzales. Also present were City Manager Johnson and City Attorney Kent Hadenfeldt.

Mayor Meininger asked if there were any changes to the agenda. Council Member Shaver asked that item 7c be moved off of consent agenda and moved to 8b. Moved by Mayor Meininger, seconded by Council Member Shaver "to move item 7c off of consent agenda and move to 8b," "YEAS," Meininger, Shaver, McCarthy, Gonzales, and Colwell. "NAYS," None. Absent: None.

Mayor Meininger asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There were none.

Moved by Council Member McCarthy seconded by Council Member Colwell that,

- a) "The minutes of the July 16, 2018 Regular Meeting be approved,"
- b) "The absence of Council Member Gonzales from the July 16, 2018 Council Meeting be approved,"
- c) "A public hearing be set for August 20, 2018 as the date for FY 2018-2019 Budget,"
- d) "Acknowledged a claim from Beth Everett for July 2, 2018 incident. The Council will not take any action on the claim," "YEAS," McCarthy, Gonzales, Colwell, and Meininger," "NAYS," Shaver. Absent: None.

Moved by Council Member Shaver, seconded by Mayor Meininger, "that the following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated August 6, 2018, as on file with the City Clerk and submitted to the City Council," "YEAS," Gonzales, Colwell, Meininger, Shaver and McCarthy. "NAYS," None. Absent: None.

CLAIMS

ACCELERATED RECEIVABLES SOLUTIONS,WAGE ATTACHMENT,526.13; ADVERTISING SPECIALTIES LLC,DEP.SUP.,3064.28;AIRGASUSA,LLC,DEPTSUPPLIES,52.5;ALARMSECURITY ECHNICIANS,MAINTENANCEONSECURITYSYSTEM,2814.95;ALLOCOMMUNICATIONS,LLC, LOCAL TELEPHONE CHARGES,4577.62; AMAZON.COM HEADQUARTERS,DEPT SUPP ADM,1157.3; AMERICAN DOORSTOP PROJECT PRODUCTIONS, LLC,LB840 GRANT,9607.42; ANITA'S GREENSCAPING INC,CONT SVCS.,484; ANTHONY J MURPHY,ANTHONY MURPHY

EXPENSE VOUCHER,135; ASSOCIATED SUPPLY CO, INC,EQUIP MAINT REC,246.38; AUTOZONE STORES, INC,DEPT SUPPLIES,170; B & H INVESTMENTS, INC,DEP. SUP.,163.5; BLACK HILLS GAS DISTRIBUTION LLC,MONTHLY ENERGY BILL,2410.85; BLUFFS SANITARYSUPPLYINC.,DEPTSUPPPREC,515.53;BRETTBEWLEY,REMBURSEMENTFORCDL,57.5;BRIDGE TWOMBLY,SCHOOLS & CONF,175; CAPITAL BUSINESS SYSTEMS INC.,CONTRACTUAL-PD,38;CARR- TRUMBULL LUMBER CO, INC.,DEPTSUPPPK,1340.2;CASH WA DISTRIBUTING,CONCESSION REC,1896.74;CELLCOPARTNERSHIP,CELL PHONES-PD,377.66; CENTURION HOLDINGS LLC,CONT. SRVCS.,225; CITIBANK N.A.,DEPT SUP,349.05; CITIBANK, N.A.,GROUND MAINT PK,174.27; CLARK PRINTING LLC,RUBBER STAMP & INK PAD,53.15; COLONIAL LIFE & ACCIDENT INSURANCE COMPANY,SUPPLEMENTALINS,48.7;CONSOLIDATEDMANAGEMENTCOMPANY,SCHOOLS& CONFPD,211.34CONTRACTORMATERIALSINC.,EQUIPMAINT,829.56; CORE & MAIN LP,DEPT SUP,151.66; CROELL INC,DEPT SUP,191; CYNTHIA GREEN,DEPT SUPP HR,155.2; D & H ELECTRONICS INC.,DEPT SUPP PK,23.9; DALE'S TIRE & RETREADING, INC.,EQUIP MAINT PK,55; DAS STATE ACCOUNTING-CENTRAL FINANCE,MONTHLY LONG DISTANCE,134.14; DAVID QUIJAS,CONTRACTUAL REC,90; DAVISLARRY,CONTRACTUAL PK,1000;DIVERESCUE,INC,FDDRYSUIT&COMSYSTEMTRAININGFORFOUR,1600;ENERGYLABORATORIES,INC,SAMPLES,135;ENSEMBLESOLUTIONS GROUP,VERIZON MODEM & ANTENNA (4 FIRE UNITS),4512; FAT BOYS TIRE AND AUTO,EQUIP MTNC,295.23; FEDERAL EXPRESS CORPORATION,POSTAGE,1178; FERGUSON KEITH,COTNRACTUAL REC,234; FLOYD'STRUCKCENTER,INC,VEHICLEMTNC,3449.07;FRANCHATI ATTHEW,CONTRACTUAL REC,36;FRENCHGAYLENE,PARKSHELTER,25;FUENTES LEXANDRIA,SHELTER,25;GARTON, LYNN,SCHOOLS & CONF,3.55; GENERAL ELECTRIC CAPITAL CORPORATION,LAUNDRY SUPPLIES,400.18;GTDISTRIBUTORS,INC,CIPWEAPONS,4994;HAWKINS,INC.,CHEMICALS,3943.91; HOLIDAY INN - KEARNEY,SCHOOLS & CONF,209.9; HOLIDAY INN EXPRESS & SUITES CHADRON,LODGING - LOGISTICS SECTION CHIEF COURSE,465; HONEY WAGON EXPRESS,CONTRACTUAL PK,180; HORIZON WEST, INC,EQUIP MTNC,180.98; HULLINGER GLASS&LOCKSINC.,BLDGMAINTPK,14;HYDROTEXPARTNERS,LTD,OIL&ANTIFREEZE,1702.94; IDEAL LAUNDRY AND CLEANERS, INC.,SUPP - MATS, TOWELS,,912.92; INDEPENDENT PLUMBING AND HEATING, INC,GROUND MAINT PK,1939.72; INFINITY CONSTRUCTION, INC.,42ND ST. AVE I TO 5TH AVE,341324.1; INGRAM LIBRARY SERVICES INC,Bks.,566.55; INTERNAL REVENUE SERVICE,WITHHOLDINGS,61791.98; INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION-HR,POLICE OFFICER TESTS,172; INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL REC,58; J G ELLIOTT CO.INC.,NOTARY BOND - V.WEBER,70; JACOB MCLAIN,CONTRACTUAL REC,54; JOHN DEERE FINANCIAL,SUPP - WEED KILLERS,194.82; JOHN DEERE FINANCIAL,BLDG MAINT PK,33.45; JOHN DEERE FINANCIAL,EQUIP MAINT PK,879.52; KIESEL, ROB,SCHOOLS & CONF-PD,51; KING WILLIAM,GASOLINE-PD,15.3; KIRK BERNHARDT,CONTRACTUAL REC,1098; KNOW HOW LLC,EQUIP MAINT CEM,986.33; KRIZ DAVIS,SUPP - WIRE,47.26; LAWSON PRODUCTS, INC,DEPT SUPPLIES,74.32; LINCOLN JOURNAL STAR,SBSRP.RNWL. -LIBRARY, 874.5; M.C. SCHAFF & ASSOCIATES, INC, PROF.SERVICES - 42ND ST AVE I TO 5TH AVE,42847; MAILFINANCE INC,CONT SRVCS. - LIBRARY,514.76; MARKETING CONSULTANTS,DEPT SUP,128; MENARDS, INC,DEPT SUP WTR,1011.47; MIKESELL L JO,CONTRACTUAL REC,500;MUNICIPAL PIPE TOOL CO, LLC,EQUIP MAINT,2174.84; NE CHILD SUPPORT

PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1350.55; NE COLORADO CELLULAR, INC,CONTRACTUAL SVC,75.5; NE DEPT OF ENVIRONMENTAL QUALITY,LICENSE & PERMITS,450; NE DEPT OF REVENUE,TAX PAYMENT,25905.17; NE LAW ENFORCEMENT TRAINING CENTER,SCHOOLS & CONF-PD,150; NE LIBRARY COMMISSION,SBSCR. RNWL.,2005.59; NEBRASKA MACHINERY CO,REPAIRS TO GENERATOR AT PS BLDG,2787.74; NEBRASKA PUBLIC POWER DISTRICT,ELECTRICITY,29193.42;NEBRASKA RECYCLING COUNCIL,CONTRACTUAL SERVICES,100; NEBRASKASTATEHISTORICALSOCIETY,SBSCR. RNWL.,35; NEBRASKALAND TIRE, INC,EQUIP MTNC,496.48; NETWORKFLEET, INC,MONTHLY GPS SERVICE,41.68; NEWMAN, TIMOTHY,TRAINING COURSE MEALS,200; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,BLDG MAINT PK,287; ONE CALL CONCEPTS, INC,CONTRACTUAL,122.34; OREGON TRAIL PLUMBING, HEATING & COOLING INC,CONTRACTUALSVC,419; PANHANDLE COLLECTIONS INC,WAGE ATTACHMENT,218.06; PANHANDLE COOPERATIVE ASSOCIATION,OTHER FUEL,31398.4; PANHANDLE ENVIRONMENTAL SERVICES INC,CONTRACTUAL SVC,503.5; PANHANDLE HUMANE SOCIETY,CONTRACTUAL,5174.59; PANHANDLE PUBLIC HEALTH,POOL REV,250; PAUL MENDOZA,CONTRACTUAL REC,108; PAULREEDCONSTRUCTION & SUPPLY, INC,CRUSHED CONCRETE,164.16; PEACEFUL PRAIRIE NURSERY, INC,GROUND MAINT PK,507.47; PELCO CORP,SPECIAL EVENT,475; PEPSI COLA OF WESTERN NEBRASKA, LLC,CONCESSIONSREC,364.8;PLATTEVALLEYBANK,HEALTH SAVINGS ACCOUNT,14942.45; POSTMASTER,POSTAGE,1069.43;POWERPLAN,EQUIPMTNC,1450;QUILLCORPORATION,DEP T/INVEST SUPPL-PD,390.93; REAMS SPRINKLER SUPPLY CO.,GROUND MAINT PK,857.04; REGIONAL CARE INC,HEALTH INSURANCE PREMIUM - AUGUST 2018,65444.95; REGISTER OF DEEDS,LEGAL,20; RENTERIA-JONES GLORIA,QUITCLAIM DEED,300; RICHARD P CASTILLO,CONTRACTUAL REC,252; ROBERTA J BOYD,REIMB.,23.71; ROOSEVELT PUBLIC POWERDISTRICT,ELECTRICPOWER,1735.67;ROTARYCLUBOF SCOTTSBLUFF/GERING,DUES - NATHAN JOHNSON,360; S M E C,SMEC,161; SANDBERG IMPLEMENT, INC,DEPT SUPP PK,873.43; SATO, LEANN,SCHOOLS & CONF,113; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,225; SCHANKROOFING,E.OVERLAND GRANT PROGRAM,3737.5; SCOTTIES POTTIES INC,CONTRACTUAL PK,675; SCOTTS BLUFF COUNTY COURT,LEGAL FEES-PD,153; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,528; SCOTTSBLUFF SENIOR CENTER,7-1-18 QTRLY PAYMENT,5750; SCOTTSBLUFF WINSUPPLY COMPANY,GROUND MAINT PK,1845.34; SHAPLAND, LYLE,SCHOOLS & CONF,325; SHERWIN WILLIAMS,EQUIP MTNC,6152.71; SIMON CONTRACTORS,CONCRETE FOR STREET REPAIR,10971.18; SNELL SERVICES INC.,ELECTRICAL PK,14490.31; SONNY'S TOWING,TOW SERVICE-PD,960; SPENGLER MICHAEL,CONTRACTUAL REC,144; STARRLEHL,SCHOOL & CONF ED,23.45; STATE HEALTH LAB,SAMPLES,2681; STATE OF NE.,CONTRACTUAL-PD,105; STATE OF NEBRASKA DEPT OF HEALTH,SCHOOLS & CONF,219; STRICKER MARTIN,CONTRACTUAL REC,360; SUBWAY 6906,RECRUITMENT HR,39.09; SWANK MOTION PICTURES INC,SPECIAL EVENT REC,463; THE APPLIANCE GUY, LLC,DRYER REPAIR,89.95; TIFFANY SCHANK,EAST OVERLAND GRANT,4000; TOYOTA MOTOR CREDIT CORPORATION,HIDTA CAR LEASE,365.69; TRANS IOWA EQUIPMENT LLC,EQUIP MTNC,3500.16; TYLER TECHNOLOGIES, INC,UB ONLINE 8/1/18 - 8/31/18,348;UNION BANK & TRUST,RETIREMENT,35181.87; US BANK,CONTRACTUAL SVC,329.91; US BANK,SCHOOLS & CONF-PD,3317.73; VAN DIEST SUPPLY

COMPANY,MOSQUITO SPRAY,1390; VAN PELT FENCING CO, INC,WHEELS FOR FRONT GATE AT TRANS.,75; VOGEL WEST, INC,SUPP - PAINT STRAINERS,38; WESTERNCOOPRTATIVE COMPANY,GROUND MAINT PK,93.75; WINTERS SCOTT,TREE REBATE,239.9; WYOMING FIRST AID & SAFETY SUPPLY, LLC,FIRST AID KIT SUPPLIES,93.94;WYOMING WATER DEVELOPMENT OFF,PAWS FEASIBILITY STUDY,6147.82; ZM LUMBER INC,GROUND MAINT PK,56.92; REFUNDS: ANDREW J VANDERVEEN, 62.99; SUNSHINE M BRADSHAW, 54.41; RAY GONZALES, 2.06; DAN GUECK, 7.65; DIANE VANDENBERGE, 3.54.

Regarding the Community Festival Permit for National Night Out on Broadway from 15th Street to 19th Street on August 7, 2018 from 4:00 p.m. to 9:00 p.m., Police Chief Kevin Spencer explained that this is the 21st event and it includes food vendors and activities. Council Member Shaver asked if the Police Department had contacted the businesses on Broadway, due to the street being closed for this event. Police Chief Spencer stated, that for this event, the Police Department works with the businesses in the area, but does not know if all have been contacted. He stated it is common for store owners to have booths outside their business and interact with the activities. It was put into motion by Council Member Colwell, seconded by Council Member Gonzales “to approve a Community Festival Permit for National Night Out on Broadway from 15th St. to 19th St. on August 7, 2018 from 4:00 p.m. to 9:00 p.m., including street closures, vendors and noise permit,” “YEAS,” Colwell, Meininger, Shaver, McCarthy, and Gonzales, “NAYS,” None. Absent: None.

Mayor Meininger opened the public hearing at 6:04 p.m. to consider the Class D Liquor License for East Overland Watering Hole, LLC dba East “O” Watering Hole, 503 East Overland, Scottsbluff.

Mr. Chris Bruckner, Manager of East “O” Watering Hole and Police Chief Kevin Spencer were sworn in to testify about the liquor license. Moved by Mayor Meininger, seconded by Council Member Shaver “that the following exhibits, presented on behalf of the City Council, be entered into the record: 1) East Overland Watering Hole, LLC dba East “O” Watering Hole, Liquor License application; 2) City Council check list for section 53-132 cum supp 2016; 3) written statement of Police Chief Kevin Spencer dated August 3, 2018; 4) written statement of City Clerk dated August 6, 2018; 5) written statement from the Development Services Department dated July 10, 2018; “YEAS,” Shaver, McCarthy, Gonzales, Colwell, and Meininger. “NAYS,” None. Absent: None.

Mr. Bruckner explained to Council that he wanted to improve the physical appearance of the store and better the area. He has a zero tolerance policy of selling alcohol to minors, with employees being terminated if they do. He has a POS system and a Powerball scanner to check ID’s. He also has digital calendars in the store. Mayor Meininger asked Mr. Bruckner who does the ordering and has control of the alcohol. Mr. Bruckner stated that would be his responsibility. Mayor Meininger also asked if the alcohol was in an area that minors could get to, with Bruckner stating the area is monitored by cameras.

Police Chief Spencer reported that he does extensive background checks on all the applicants and there is no disqualifying information on any of them. He feels Mr. Bruckner is very willing to follow liquor laws and is impressed with the cameras located both inside and outside the store. He also mentioned the store is clean and well organized. There were no comments from the public. Mayor Meininger closed the public hearing at 6:09 p.m. It was put into motion by Council Member Shaver, seconded by Council Member Colwell “to forward a positive recommendation to the Nebraska Liquor Control Commission for East Overland Watering Hole, LLC dba East “O” Watering Hole, Class D liquor license pursuant to Nebraska§53-132 (2)a, (2)b, (2)c, and (2)d,” “YEAS,” Shaver, McCarthy, Gonzales, Colwell, and Meininger. “NAYS,” None. Absent: None.

RESOLUTION NO. 18-08-01

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. On August 6, 2018 the matter of the application of a Class D liquor license for East Overland Watering Hole, LLC dba East "O" Watering Hole, 503 E Overland, Scottsbluff, NE 69361 came on for consideration by the Council. The following exhibits were offered and received:

Exhibit 1 - Application of Class D liquor license for East Overland Watering Hole, LLC dba East "O" Watering Hole, 503 E Overland, Scottsbluff, NE 69361

Exhibit 2 - City Council Check List for Section 53-132 (Reissue 2016)

Exhibit 3 - Written statement of Police Chief dated August 3, 2018

Exhibit 4 - Written statement of City Clerk dated August 6, 2018

Exhibit 5 - Written statement of Development Services Department dated July 10, 2018

2. Witnesses were sworn and testimony was received in support of the application at the public hearing on this date from Chris M. Bruckner, Manager; Police Chief Kevin Spencer spoke on behalf of the City.
3. Upon consideration of the evidence and the criterion to be considered by the City Council pursuant to law, the City Council finds as follows:
 - a. Applicant has demonstrated a fitness, willingness, and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act.
 - b. Applicant has met its burden with regard to the check list provided by Section 53-132 R.R.S. (Cum. Supp. 2016) and demonstrates a willingness and ability to properly serve or sell liquor in conformance to the rules and regulations of the Nebraska Liquor Control Act and its management and control appears to be sufficient to insure compliance with such rules and regulations.
4. By reason of the above, the Applicant has met the burden of proof and persuasion in producing evidence pertaining to the criterion prescribed in the Nebraska Statutes.
Based on the above findings, the City Council approves the application and recommends to the Nebraska Liquor Control Commission that a Retail Class D liquor license for East Overland Watering Hole, LLC dba East "O" Watering Hole at the premises described in the application.
5. The City Clerk shall transmit a copy of this Resolution to the Commission.
6. Cost of publication: \$16.03.

Passed and approved this 6th day of August, 2018.

Mayor

ATTEST:

City Clerk

"seal"

Moved by Council Member Shaver, seconded by Council Member Gonzales “to submit a positive recommendation for Chris M. Bruckner as Manager of East Overland Watering Hole, LLC dba East “O” Watering Hole,” “YEAS,” Gonzales, Colwell, Meininger, Shaver, and McCarthy. “NAYS,” None. Absent: None

Mr. Thomas Schingle, Fire Chief, was present; introduced himself to Council and explained how excited he is to be working for the City of Scottsbluff.

City Manager Johnson presented the Resolution to extend the termination notice to the League Association of Risk Management (LARM) to the year 2021. This will extend the City’s commitment, which will allow a 5% discount, estimating to be roughly \$34,000.00. Council Member Shaver asked if all City vehicles have full coverage with City Manager Johnson stating the older model vehicles do not have full coverage. Moved by Council Member Colwell, seconded by Council Member McCarthy, “to approve Resolution No. 18-08-02 extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments,” “YEAS”, Colwell, Meininger, Shaver, McCarthy and Gonzales, “NAYS,” None. Absent: None.

**League Association of Risk Management
2018-19 Renewal Resolution**

RESOLUTION NO. 18-08-02

WHEREAS, The City of Scottsbluff is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The City of Scottsbluff, Nebraska, in consideration of the contribution credits provided under the LARM Board’s plan, agrees to:

- ☒ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2021. **(180 day and 3 year commitment; 5% discount)**
- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2020. **(180 day and 2 year commitment; 4% discount)**

- ☐ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2019. **(180 day notice only; 2% discount)**
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2021. **(90 day notice and 3 year commitment only; 2% discount)**
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2020. **(2 year commitment only; 1%)**
- ☐ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2019. **(90 day Notice only)**

Adopted this 6th day of August, 2018.

Signature: _____

Title: _____

ATTEST: _____

Title: _____

Mr. Johnson explained to Council the Resolution regarding placing LB357 on the November ballot. He estimates this generating 1.5 million dollars per year with the extra ½% sales tax. He went over the projects listed in the Resolution, including mill and overlay work, tourism facilities which consist of a swimming pool, pathway or public recreational facility and he is asking Council for their input on these items. Council Member Shaver expressed concern the paperwork is too vague, could lead to reckless spending and there is nothing that addresses water or sewer. Mr. Johnson stated it is written that way to encompass what Council had discussed in their last three meetings; trying to maximize the potential by leaving it up to the voters and in turn City Council would determine which project to move forward with. Council Member Gonzales suggested prioritizing which projects are most crucial with Council Member McCarthy reminding Council that we not foresee this as the entire operating budget, as money is budgeted during the budget session for projects.

Mr. Bill Trumbull, Chairman of the Community Redevelopment Authority, addressed the Council and reminded them that educating the public is the key to the success of this bill passing with Ms. Starr Lehl, Economic Development Director, reiterating that the recreation facility was added because of declining sales tax revenues. She added this type of facility could be used as a project to generate more sales tax to the community bringing people from outside the area to Scottsbluff.

Council asked staff to bring at least a couple different versions of the Resolution, which includes different languages to choose from, to the next meeting.

Mr. Bill Trumbull and Ms. Joanne Phillips, Chairman and Vice Chairman were present to give a report on the Community Redevelopment Authority. Mr. Trumbull stated they have had four meetings since the first of the year mostly geared toward the East Overland Façade program. He stated through this program there has been close to a million dollars spent and currently, they

have eight applicants on a waiting list and are very thankful for the matching grants. Ms. Phillips added, despite the success of the program, they would keep a closer eye on the progress of the businesses and review the extension process. After the presentation, City Manager Johnson informed Council that State Economic Development Director Dave Rippe said this is the most innovated program he has seen throughout the State and Mr. Johnson commended Economic Director Starr Lehl and the CRA for their hard work and dedication with respect to this program.

Mr. Johnson informed Council that Scottsbluff Towing is no longer in business; has been sold to Justin Bernhardt and hence the amended contract from Sonny's Towing with the Police Department. He explained that when the contract ends on March 31, 2019 it will be rebid. Council Member Shaver asked how a four ton tow truck, which is listed in the contract, can tow a semi. Police Chief Spencer stated that Mr. Bernhardt would have to find someone to tow the truck for him. Council Member Shaver, put into motion, seconded by Council Member Colwell, "to approve the addendum to the Police Towing contract and authorize the mayor to execute the contract," "YEAS," Gonzales, Colwell, Meininger, Shaver, and McCarthy, "NAYS," None. Absent: None.

Mayor Meininger asked for comments from the public. Mr. Jake Rogers, property owner in the 2800 block of Avenue F, asked Council if they would consider using LB357 funds for infrastructure in his neighborhood, due to the considerable amounts of flooding they have encountered from the rain.

Under Council Reports, Council Member Gonzales has a PADD meeting at noon on August 9th. Council Member Shaver stated school starts on August 16th.

Council Member Shaver also added he has two questions he wants addressed. He asked about the storage container on 19th and why it has been in that location for an extended period of time. City Manager Johnson explained that they are doing construction and are allowed temporary access on the street.

Council Member Shaver also asked why the landfill was not on the agenda for the meeting. Mr. Johnson said he is waiting to see if Gering's permit is approved, with Council Member Shaver inquiring about funding and wanting the public to know he is asking about it.

Moved by Council Member Shaver, seconded by Council Member Colwell "to adjourn the meeting at 6:48 p.m.," "YEAS," Meininger, Shaver, McCarthy, Gonzales, and Colwell, "NAYS," None. Absent: None.

Mayor

Attest:

City Clerk

"SEAL"

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Consent2

Council to acknowledge a claim from Robert Wright for August 2, 2018 incident. The City Council will not take any action on the claim.

Staff Contact: City Council

City of Scottsbluff
CITIZEN INCIDENT REPORT

All tort claims under the Political Subdivisions Tort Claims Act and sections 16-727, 16-728, 23-175, 39-809, and 79-610 shall be filed with the clerk, secretary, or other official whose duty it is to maintain the official records of the political subdivision, or the governing body of a political subdivision may provide that such claims may be filed with the duly constituted law department of such subdivision. It shall be the duty of the official with whom the claim is filed to present the claim to the governing body. All such claims shall be in writing and shall set forth the time and place of the occurrence giving rise to the claim and such other facts pertinent to the claim as are known to the claimant.

Date: Aug 3 2018
Date and location of Incident: Aug 2-2018 Pioneer Legends Disc Golf Course
Riverside Park
Claimant Name: Robert L. Wright Phone: 308-765-0763
Address: P.O. Box 166 City: Gering State and Zip: NE 69341

City Department Contact: _____

Narrative of what happened: Tree Branch Fell on my 2004 Dodge Neon
and cracked the windshield Bent Radio Antenna
dentel corner Post and Hood

Estimated amount of damages \$ 248.98 (attach estimates)

Attachments: Photos: _____ Estimates: _____ Medical Bills: _____

Witnesses: Justin Hopkins
Tim Leithner Contact Information: _____

Citizen insurance information: _____

Reported by (city staff): _____

Received Date: _____

Signature of Claimant(s): Robert L. Wright

SUBMIT TO: KIM WRIGHT, CITY CLERK, CITY OF SCOTTSBLUFF
2525 CIRCLE DRIVE, SCOTTSBLUFF, NE 69361

Tax Info

Quantity	Part Number	Glass Type	Description	Sold	Labor	Kit	Price	Part taxes
1	DW01468GBNN	WINDSHIELD	W/THIRD VISOR FRIT	\$172.66	\$60.00	\$0.00	\$232.66	\$0.000
1	MWD1349	MOULDING	REVEAL~UPPER	\$8.33	\$0.00	\$0.00	\$8.33	\$0.000
1	DISPOSAL FEE	DISPOSAL FEE	DISPOSAL FEE	\$0.00	\$7.99	\$0.00	\$7.99	\$0.000

Your price including labor and moldings if required is \$240.99 + \$0.00 (estimated taxes) + \$7.99 (disposal fee) = \$248.98 (estimated total).

*** Please note that the final tax amount will be based on where the service is performed and is subject to change.

Close

308-220-0570

THOMPSON GLASS INC.
1702 AVENUE B
ScottsBluff, NE 69361

Customer Copy

PH:308-635-3350 FAX:308-632-8111

Federal Tax ID: 91-1829090

P/O#: Taken By: Installer:	Cust State Tax ID: Cust Fed Tax ID: Ship Via:	Quote: 17294 Date: 8/10/2018 Time: 09:27 AM
SalesRep:	Adv. Code:	

Bob Wright

Bob Wright

Vehicle Information

Make: Dodge		Model Style: Neon 4 Door Sedan		Year: 2004	
Odometer:		VIN:		License:	
Qty	Part Number	Description	List	Sell	Total
1	DW01468GBNNCOM	Windshield-(W/Third Visor Frit)	*\$640.70	\$156.10	\$156.10
1	Cash	Cash (Flat Rate) (2.7 Hours)	\$50.00	\$50.00	\$50.00
1	HAH000004	Adhesive-(2.0,Urethane,Dam,Primer)	\$20.00	\$20.00	\$20.00

*** Indicates SeptNAGS04 Price List

This quote is valid for 30 days

Thank You for your patronage

THIS IS NOT A RECEIPT -- DO NOT PAY

Total:

Sub Total: \$226.10

Tax: \$12.33

Total: \$238.43







City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Consent3

Council to set a public hearing for September 4, 2018 at 6:00 p.m. to consider a Class I Liquor License for La Musica, LLC dba El Baile Nightclub, 705 East Overland, Scottsbluff, NE.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Consent4

Council to set September 4, 2018 at 6:00 p.m. as the date for a public hearing for the FY 2018-2019 Budget.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Consent5

Council to set a public hearing for September 4, 2018 at 6:00 p.m. to consider a Zone Change for 1116 Avenue C from R- 1A, Single Family to C- 2 Neighborhood and Retail Commercial Zone.

Staff Contact: City Council

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Claims1

Regular Claims

Staff Contact: Liz Hilyard, Finance Director



Expense Approval Report

By Vendor Name

Post Dates 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 00743 - 3M COMPANY					
Fund: 212 - TRANSPORTATION					
WHITE PAVEMENT MARKING T...	DEPARTMENT SUPPLIES				5,734.80
WHITE PAVEMENT MARKING T...	DEPARTMENT SUPPLIES				975.24
PAVEMENT MARKING ADHESIVE	DEPARTMENT SUPPLIES				484.74
Fund 212 - TRANSPORTATION Total:					7,194.78
Vendor 00743 - 3M COMPANY Total:					7,194.78
Vendor: 00460 - ACCELERATED RECEIVABLES SOLUTIONS					
Fund: 713 - CASH & INVESTMENT POOL					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				169.46
Fund 713 - CASH & INVESTMENT POOL Total:					169.46
Vendor 00460 - ACCELERATED RECEIVABLES SOLUTIONS Total:					169.46
Vendor: 00393 - ACTION COMMUNICATIONS INC.					
Fund: 111 - GENERAL					
EQUIP MAINT PK	EQUIPMENT MAINTENANCE				65.00
Reprogrammed Radio	EQUIPMENT MAINTENANCE				101.50
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				422.50
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				359.61
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE				86.50
Radio	EQUIPMENT MAINTENANCE				137.50
Fund 111 - GENERAL Total:					1,172.61
Fund: 621 - ENVIRONMENTAL SERVICES					
INTERNET SERVICE 8/1/18 - 8/3...	DEPARTMENT SUPPLIES				55.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					55.00
Fund: 631 - WASTEWATER					
INTERNET SERVICE 8/1/18 - 8/3...	DEPARTMENT SUPPLIES				55.00
Fund 631 - WASTEWATER Total:					55.00
Vendor 00393 - ACTION COMMUNICATIONS INC. Total:					1,282.61
Vendor: 09021 - AIRGAS USA, LLC					
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				166.71
Fund 621 - ENVIRONMENTAL SERVICES Total:					166.71
Vendor 09021 - AIRGAS USA, LLC Total:					166.71
Vendor: 05044 - ASSOCIATED SUPPLY CO, INC					
Fund: 111 - GENERAL					
BLDG MAINT REC	BUILDING MAINTENANCE				1,111.05
Fund 111 - GENERAL Total:					1,111.05
Vendor 05044 - ASSOCIATED SUPPLY CO, INC Total:					1,111.05
Vendor: 06781 - ASSURITY LIFE INSURANCE CO					
Fund: 713 - CASH & INVESTMENT POOL					
LIFE INSURANCE	LIFE INS EE PAYABLE				32.95
Fund 713 - CASH & INVESTMENT POOL Total:					32.95
Vendor 06781 - ASSURITY LIFE INSURANCE CO Total:					32.95
Vendor: 00295 - B & H INVESTMENTS, INC					
Fund: 111 - GENERAL					
Dep. sup. - LIBRARY	DEPARTMENT SUPPLIES				50.00
Fund 111 - GENERAL Total:					50.00
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				23.50

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
DEPT SUPPLIES	DEPARTMENT SUPPLIES				30.50
DEPT SUPPLIES	DEPARTMENT SUPPLIES				20.00
Fund 621 - ENVIRONMENTAL SERVICES Total:					74.00
Vendor 00295 - B & H INVESTMENTS, INC Total:					124.00
Vendor: 09954 - BERNHARDT BRITTNEY					
Fund: 111 - GENERAL					
CONTRACTUAL REC	CONTRACTUAL SERVICES				18.00
Fund 111 - GENERAL Total:					18.00
Vendor 09954 - BERNHARDT BRITTNEY Total:					18.00
Vendor: 00405 - BLUFFS SANITARY SUPPLY INC.					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				74.15
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				74.14
JANIT SUPPL-PD	JANITORIAL SUPPLIES				37.14
JANIT SUPPL-PD	JANITORIAL SUPPLIES				37.14
JANIT SUPP PK	JANITORIAL SUPPLIES				73.16
Jan. sup.	JANITORIAL SUPPLIES				227.00
Jan. sup.	JANITORIAL SUPPLIES				170.96
DEPT SUPP ADM	DEPARTMENT SUPPLIES				57.28
Fund 111 - GENERAL Total:					750.97
Vendor 00405 - BLUFFS SANITARY SUPPLY INC. Total:					750.97
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.					
Fund: 111 - GENERAL					
CONTRACTUAL-PD	CONTRACTUAL SERVICES				28.32
Cont. srvc.	CONTRACTUAL SERVICES				173.63
EQUIP MAINT ADM	EQUIPMENT MAINTENANCE				108.77
Fund 111 - GENERAL Total:					310.72
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:					310.72
Vendor: 00787 - CASH WA DISTRIBUTING					
Fund: 111 - GENERAL					
CONCESSION SUPP REC	CONCESSION SUPPLIES				353.78
Fund 111 - GENERAL Total:					353.78
Vendor 00787 - CASH WA DISTRIBUTING Total:					353.78
Vendor: 07911 - CELLCO PARTNERSHIP					
Fund: 111 - GENERAL					
FIRE CELL PHONES	CELLULAR PHONE				105.16
Fund 111 - GENERAL Total:					105.16
Fund: 212 - TRANSPORTATION					
CELL PHONE FOR ON CALL	TELEPHONE				16.74
Fund 212 - TRANSPORTATION Total:					16.74
Fund: 631 - WASTEWATER					
CELL PHONES	CELLULAR PHONE				80.71
Fund 631 - WASTEWATER Total:					80.71
Fund: 641 - WATER					
CELL PHONES	CELLULAR PHONE				85.11
Fund 641 - WATER Total:					85.11
Vendor 07911 - CELLCO PARTNERSHIP Total:					287.72
Vendor: 04330 - CITY OF GERING					
Fund: 621 - ENVIRONMENTAL SERVICES					
DISPOSAL FEES	DISPOSAL FEES				46,914.11
Fund 621 - ENVIRONMENTAL SERVICES Total:					46,914.11
Vendor 04330 - CITY OF GERING Total:					46,914.11
Vendor: 00367 - CITY OF SCB					
Fund: 111 - GENERAL					
PETTY CASH ADM	DEPARTMENT SUPPLIES				20.99

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
PETTY CASH ADM	POSTAGE				3.00
				Fund 111 - GENERAL Total:	23.99
				Vendor 00367 - CITY OF SCB Total:	23.99
Vendor: 00706 - COMPUTER CONNECTION INC					
Fund: 111 - GENERAL					
RENT-MACH-PD	RENT-MACHINES				44.00
				Fund 111 - GENERAL Total:	44.00
				Vendor 00706 - COMPUTER CONNECTION INC Total:	44.00
Vendor: 02995 - CONSOLIDATED MANAGEMENT COMPANY					
Fund: 111 - GENERAL					
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				67.70
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE				55.27
				Fund 111 - GENERAL Total:	122.97
				Vendor 02995 - CONSOLIDATED MANAGEMENT COMPANY Total:	122.97
Vendor: 00267 - CONTRACTORS MATERIALS INC.					
Fund: 111 - GENERAL					
DEPT SUPP PK	DEPARTMENT SUPPLIES				45.28
Drill Bit	DEPARTMENT SUPPLIES				32.34
DEPT SUPP PK	DEPARTMENT SUPPLIES				22.58
				Fund 111 - GENERAL Total:	100.20
Fund: 212 - TRANSPORTATION					
SUPP - SAFETY GLASSES	DEPARTMENT SUPPLIES				546.35
				Fund 212 - TRANSPORTATION Total:	546.35
				Vendor 00267 - CONTRACTORS MATERIALS INC. Total:	646.55
Vendor: 05709 - CREDIT BUREAU OF COUNCIL BLUFFS					
Fund: 111 - GENERAL					
JULY 2018 FEES/EMPLOYMENT ... CONSULTING SERVICES					83.00
				Fund 111 - GENERAL Total:	83.00
				Vendor 05709 - CREDIT BUREAU OF COUNCIL BLUFFS Total:	83.00
Vendor: 06564 - CREDIT MANAGEMENT SERVICES INC.					
Fund: 713 - CASH & INVESTMENT POOL					
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY				218.06
				Fund 713 - CASH & INVESTMENT POOL Total:	218.06
				Vendor 06564 - CREDIT MANAGEMENT SERVICES INC. Total:	218.06
Vendor: 09767 - CROELL INC					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				224.70
				Fund 641 - WATER Total:	224.70
				Vendor 09767 - CROELL INC Total:	224.70
Vendor: 07689 - CYNTHIA GREEN					
Fund: 111 - GENERAL					
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				12.98
				Fund 111 - GENERAL Total:	12.98
				Vendor 07689 - CYNTHIA GREEN Total:	12.98
Vendor: 03321 - DALE'S TIRE & RETREADING, INC.					
Fund: 621 - ENVIRONMENTAL SERVICES					
VEHICLE MTNC	VEHICLE MAINTENANCE				572.75
				Fund 621 - ENVIRONMENTAL SERVICES Total:	572.75
				Vendor 03321 - DALE'S TIRE & RETREADING, INC. Total:	572.75

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 06739 - DANKO EMERGENCY EQUIPMENT COMPANY					
Fund: 215 - SPECIAL PROJECTS					
MOBILE COMMAND EQUIPME...	DEPARTMENT SUPPLIES				20.91
				Fund 215 - SPECIAL PROJECTS Total:	20.91
				Vendor 06739 - DANKO EMERGENCY EQUIPMENT COMPANY Total:	20.91
Vendor: 09949 - DELL MARKETING, LP					
Fund: 215 - SPECIAL PROJECTS					
COMPUTER EQUIPMENT FOR V...	EQUIPMENT				17,738.68
				Fund 215 - SPECIAL PROJECTS Total:	17,738.68
				Vendor 09949 - DELL MARKETING, LP Total:	17,738.68
Vendor: 00573 - DEMCO, INC					
Fund: 111 - GENERAL					
Prgm.	PROGRAMMING				27.93
				Fund 111 - GENERAL Total:	27.93
				Vendor 00573 - DEMCO, INC Total:	27.93
Vendor: 09692 - DOOLEY OIL INC					
Fund: 725 - CENTRAL GARAGE					
OIL AND ANTIFREEZE	OIL & ANTIFREEZE				68.00
				Fund 725 - CENTRAL GARAGE Total:	68.00
				Vendor 09692 - DOOLEY OIL INC Total:	68.00
Vendor: 07421 - DUANE E. WOHLERS					
Fund: 621 - ENVIRONMENTAL SERVICES					
DISPOSAL FEES	DISPOSAL FEES				800.00
DISPOSAL FEES	DISPOSAL FEES				800.00
				Fund 621 - ENVIRONMENTAL SERVICES Total:	1,600.00
				Vendor 07421 - DUANE E. WOHLERS Total:	1,600.00
Vendor: 09951 - ELITE URGENT CARE & FAMILY HEALTH, LLC					
Fund: 224 - ECONOMIC DEVELOPMENT					
LB840	ECONOMIC DEVELOPMENT				75,000.00
				Fund 224 - ECONOMIC DEVELOPMENT Total:	75,000.00
				Vendor 09951 - ELITE URGENT CARE & FAMILY HEALTH, LLC Total:	75,000.00
Vendor: 01003 - ELLIOTT EQUIPMENT COMPANY INC.					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				84.64
				Fund 725 - CENTRAL GARAGE Total:	84.64
				Vendor 01003 - ELLIOTT EQUIPMENT COMPANY INC. Total:	84.64
Vendor: 04918 - ENVIRONMENTAL RESOURCE ASSOCIATES					
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				119.18
				Fund 631 - WASTEWATER Total:	119.18
				Vendor 04918 - ENVIRONMENTAL RESOURCE ASSOCIATES Total:	119.18
Vendor: 07574 - FAT BOYS TIRE AND AUTO					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				89.37
				Fund 725 - CENTRAL GARAGE Total:	89.37
				Vendor 07574 - FAT BOYS TIRE AND AUTO Total:	89.37
Vendor: 00548 - FEDERAL EXPRESS CORPORATION					
Fund: 641 - WATER					
POSTAGE	POSTAGE				115.16
				Fund 641 - WATER Total:	115.16
				Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:	115.16
Vendor: 09939 - FERGUSON KEITH					
Fund: 111 - GENERAL					
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
Fund 111 - GENERAL Total:					270.00
Vendor 09939 - FERGUSON KEITH Total:					270.00
Vendor: 00794 - FLOYD'S TRUCK CENTER, INC					
Fund: 212 - TRANSPORTATION					
REPAIRS TO DUMP TRUCK	VEHICLE MAINTENANCE				2,205.66
Fund 212 - TRANSPORTATION Total:					2,205.66
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				20.85
EQUIP MTNC	EQUIPMENT MAINTENANCE				103.68
EQUIP MTNC	EQUIPMENT MAINTENANCE				5.37
EQUIP MTNC	EQUIPMENT MAINTENANCE				18.23
EQUIP MTNC	EQUIPMENT MAINTENANCE				57.03
Fund 725 - CENTRAL GARAGE Total:					205.16
Vendor 00794 - FLOYD'S TRUCK CENTER, INC Total:					2,410.82
Vendor: 09946 - FRANCHATI MATTHEW					
Fund: 111 - GENERAL					
CONTRACTUAL REC	CONTRACTUAL SERVICES				18.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
Fund 111 - GENERAL Total:					144.00
Vendor 09946 - FRANCHATI MATTHEW Total:					144.00
Vendor: 09610 - GRAY TELEVISION GROUP INC					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				1,390.00
Fund 661 - STORMWATER Total:					1,390.00
Vendor 09610 - GRAY TELEVISION GROUP INC Total:					1,390.00
Vendor: 04371 - HAWKINS, INC.					
Fund: 641 - WATER					
CHEMICALS	CHEMICALS				1,671.40
Fund 641 - WATER Total:					1,671.40
Vendor 04371 - HAWKINS, INC. Total:					1,671.40
Vendor: 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				1,732.12
Fund 641 - WATER Total:					1,732.12
Vendor 04299 - HD SUPPLY FACILITIES MAINTENANCE LTD Total:					1,732.12
Vendor: 06423 - HYDROTEX PARTNERS, LTD					
Fund: 725 - CENTRAL GARAGE					
OIL AND ANTIFREEZE	OIL & ANTIFREEZE				1,393.25
Fund 725 - CENTRAL GARAGE Total:					1,393.25
Vendor 06423 - HYDROTEX PARTNERS, LTD Total:					1,393.25
Vendor: 00525 - IDEAL LAUNDRY AND CLEANERS, INC.					
Fund: 111 - GENERAL					
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
UNIFORMS-PD	UNIFORMS & CLOTHING				104.72
JANIT SUPP PK	JANITORIAL SUPPLIES				109.28
Jan. sup.	JANITORIAL SUPPLIES				89.25
DEPT SUPP ADM	DEPARTMENT SUPPLIES				46.81
Fund 111 - GENERAL Total:					664.22

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 212 - TRANSPORTATION					
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				108.77
SUPP - MATS, TOWELS	DEPARTMENT SUPPLIES				45.10
Fund 212 - TRANSPORTATION Total:					153.87
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				86.34
DEPT SUPPLIES	DEPARTMENT SUPPLIES				89.82
Fund 621 - ENVIRONMENTAL SERVICES Total:					176.16
Fund: 631 - WASTEWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				25.00
Fund 631 - WASTEWATER Total:					25.00
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				25.00
Fund 641 - WATER Total:					25.00
Fund: 725 - CENTRAL GARAGE					
UNIFORMS & CLOTHING	DEPARTMENT SUPPLIES				31.99
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING				8.61
Fund 725 - CENTRAL GARAGE Total:					40.60
Vendor 00525 - IDEAL LAUNDRY AND CLEANERS, INC. Total:					1,084.85
Vendor: 09291 - INGRAM LIBRARY SERVICES INC					
Fund: 111 - GENERAL					
Bks. & AV	AUDIOVISUAL SUPPLIES				19.24
Bks. & AV	BOOKS				277.65
Bks.	BOOKS				775.40
Bks.	BOOKS				58.81
Bks.	BOOKS				106.77
Fund 111 - GENERAL Total:					1,237.87
Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:					1,237.87
Vendor: 08154 - INTERNAL REVENUE SERVICE					
Fund: 713 - CASH & INVESTMENT POOL					
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,904.86
WITHHOLDINGS	MEDICARE W/H EE PAYABLE				3,904.86
WITHHOLDINGS	FICA W/H EE PAYABLE				14,758.88
WITHHOLDINGS	FICA W/H EE PAYABLE				14,758.88
WITHHOLDINGS	FED W/H EE PAYABLE				22,170.81
Fund 713 - CASH & INVESTMENT POOL Total:					59,498.29
Vendor 08154 - INTERNAL REVENUE SERVICE Total:					59,498.29
Vendor: 08525 - INTRALINKS, INC					
Fund: 111 - GENERAL					
CONTRACT SERVICES - JULY 2018	CONTRACTUAL SERVICES				1,368.75
LIBRARY SERVICES - JULY 2018	CONTRACTUAL SERVICES				262.50
Fund 111 - GENERAL Total:					1,631.25
Fund: 212 - TRANSPORTATION					
2 - BROADBAND ROUTERS (TRA...	DEPARTMENT SUPPLIES				1,205.98
Fund 212 - TRANSPORTATION Total:					1,205.98
Fund: 621 - ENVIRONMENTAL SERVICES					
CONTRACT SERVICES - JULY 2018	CONTRACTUAL SERVICES				112.50
Fund 621 - ENVIRONMENTAL SERVICES Total:					112.50
Fund: 631 - WASTEWATER					
INDOOR WIRELESS ACCESS POI...	DEPARTMENT SUPPLIES				534.54
CONTRACT SERVICES - JULY 2018	CONTRACTUAL SERVICES				318.75
Fund 631 - WASTEWATER Total:					853.29
Fund: 641 - WATER					
INDOOR WIRELESS ACCESS POI...	DEPARTMENT SUPPLIES				534.54
LAPTOP MEMORY	DEPARTMENT SUPPLIES				79.99

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CONTRACT SERVICES - JULY 2018	CONTRACTUAL SERVICES				431.25
				Fund 641 - WATER Total:	1,045.78
Fund: 721 - GIS SERVICES					
CONTRACT SERVICES - JULY 2018	CONTRACTUAL SERVICES				37.50
				Fund 721 - GIS SERVICES Total:	37.50
				Vendor 08525 - INTRALINKS, INC Total:	4,886.30
Vendor: 05696 - INVENTIVE WIRELESS OF NE, LLC					
Fund: 111 - GENERAL					
CONTRACTUAL PK	CONTRACTUAL SERVICES				58.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				27.57
				Fund 111 - GENERAL Total:	85.57
				Vendor 05696 - INVENTIVE WIRELESS OF NE, LLC Total:	85.57
Vendor: 09950 - JUAN ZATARIAN					
Fund: 111 - GENERAL					
EAST OVERLAND GRANT PROG...	COMMUNITY DEVELOPMENT				9,678.00
				Fund 111 - GENERAL Total:	9,678.00
				Vendor 09950 - JUAN ZATARIAN Total:	9,678.00
Vendor: 09371 - KIRK BERNHARDT					
Fund: 111 - GENERAL					
CONTRACTUAL REC	CONTRACTUAL SERVICES				18.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				18.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				250.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				18.00
				Fund 111 - GENERAL Total:	412.00
				Vendor 09371 - KIRK BERNHARDT Total:	412.00
Vendor: 09747 - KNOW HOW LLC					
Fund: 111 - GENERAL					
EQUIP MAINT PK	EQUIPMENT MAINTENANCE				17.06
EQUIP MAINT PK	EQUIPMENT MAINTENANCE				24.63
DEPT SUPP PK	DEPARTMENT SUPPLIES				2.16
DEPT SUPP PK	DEPARTMENT SUPPLIES				64.58
				Fund 111 - GENERAL Total:	108.43
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				55.90
EQUIP MTNC	EQUIPMENT MAINTENANCE				32.58
EQUIP MTNC	EQUIPMENT MAINTENANCE				47.59
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.67
EQUIP MTNC	EQUIPMENT MAINTENANCE				2.10
EQUIP MTNC	EQUIPMENT MAINTENANCE				10.67
EQUIP MTNC	EQUIPMENT MAINTENANCE				61.41
DEPT SUPPLIES	DEPARTMENT SUPPLIES				114.15
EQUIP MTNC	EQUIPMENT MAINTENANCE				5.36
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.99
EQUIP MTNC	EQUIPMENT MAINTENANCE				33.36
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.99
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.99
EQUIP MTNC	EQUIPMENT MAINTENANCE				13.34
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.99
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.99
EQUIP MTNC	EQUIPMENT MAINTENANCE				80.28
EQUIP MTNC	EQUIPMENT MAINTENANCE				65.21
EQUIP MTNC	EQUIPMENT MAINTENANCE				8.42
DEPT SUPPLIES	EQUIPMENT MAINTENANCE				5.94
EQUIP MTNC	EQUIPMENT MAINTENANCE				17.95
EQUIP MTNC	EQUIPMENT MAINTENANCE				5.52

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
EQUIP MTNC	EQUIPMENT MAINTENANCE				17.95
EQUIP MTNC	EQUIPMENT MAINTENANCE				16.60
Fund 725 - CENTRAL GARAGE Total:					649.95
Vendor 09747 - KNOW HOW LLC Total:					758.38
Vendor: 08955 - KOSMAN INC					
Fund: 631 - WASTEWATER					
FACILITY REPAIR	FACILITY REPAIRS				13,195.86
Fund 631 - WASTEWATER Total:					13,195.86
Vendor 08955 - KOSMAN INC Total:					13,195.86
Vendor: 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES					
Fund: 111 - GENERAL					
MEMBERSHIP DUES 9/1/18 - 8/... MEMBERSHIPS					33,270.00
Fund 111 - GENERAL Total:					33,270.00
Vendor 00300 - LEAGUE OF NEBRASKA MUNICIPALITIES Total:					33,270.00
Vendor: 09590 - LEXISNEXIS RISK DATA MANAGEMENT					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				100.00
Fund 111 - GENERAL Total:					100.00
Vendor 09590 - LEXISNEXIS RISK DATA MANAGEMENT Total:					100.00
Vendor: 08687 - LUPE DELGADO					
Fund: 111 - GENERAL					
CONSULTING-PD	CONSULTING SERVICES				35.00
Fund 111 - GENERAL Total:					35.00
Vendor 08687 - LUPE DELGADO Total:					35.00
Vendor: 08190 - MADISON NATIONAL LIFE					
Fund: 111 - GENERAL					
INSURANCE	DISABILITY INSURANCE				411.74
Fund 111 - GENERAL Total:					411.74
Fund: 713 - CASH & INVESTMENT POOL					
INSURANCE	LIFE INS EE PAYABLE				8.88
INSURANCE	DIS INC INS EE PAYABLE				692.73
INSURANCE	LIFE INS ER PAYABLE				739.87
Fund 713 - CASH & INVESTMENT POOL Total:					1,441.48
Vendor 08190 - MADISON NATIONAL LIFE Total:					1,853.22
Vendor: 09952 - MARIA ELENA PEDROZA					
Fund: 111 - GENERAL					
EAST OVERLAND GRANT PROG...	COMMUNITY DEVELOPMENT				9,678.30
Fund 111 - GENERAL Total:					9,678.30
Vendor 09952 - MARIA ELENA PEDROZA Total:					9,678.30
Vendor: 05099 - MARKETING CONSULTANTS					
Fund: 111 - GENERAL					
DEPT SUPP ADM	DEPARTMENT SUPPLIES				45.00
Fund 111 - GENERAL Total:					45.00
Fund: 224 - ECONOMIC DEVELOPMENT					
DEPT SUPP ADM	DEPARTMENT SUPPLIES				45.00
Fund 224 - ECONOMIC DEVELOPMENT Total:					45.00
Vendor 05099 - MARKETING CONSULTANTS Total:					90.00
Vendor: 08317 - MATHESON TRI-GAS INC					
Fund: 641 - WATER					
RENT MACHINES	RENT-MACHINES				55.25
Fund 641 - WATER Total:					55.25
Vendor 08317 - MATHESON TRI-GAS INC Total:					55.25

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 07628 - MENARDS, INC					
Fund: 111 - GENERAL					
DEPT SUPP REC	DEPARTMENT SUPPLIES				92.62
Push Brooms	DEPARTMENT SUPPLIES				19.94
DEPT SUPP REC	DEPARTMENT SUPPLIES				64.99
Fund 111 - GENERAL Total:					177.55
Fund: 212 - TRANSPORTATION					
SUPP - SPOUT	DEPARTMENT SUPPLIES				9.99
SUPP - VACUUM & FILTERS	DEPARTMENT SUPPLIES				52.95
SUPP - WAND & LEVER	DEPARTMENT SUPPLIES				19.21
Fund 212 - TRANSPORTATION Total:					82.15
Fund: 621 - ENVIRONMENTAL SERVICES					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				14.49
Fund 621 - ENVIRONMENTAL SERVICES Total:					14.49
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				329.00
Fund 631 - WASTEWATER Total:					329.00
Vendor 07628 - MENARDS, INC Total:					603.19
Vendor: 00705 - MIDLANDS NEWSPAPERS, INC					
Fund: 111 - GENERAL					
LEGAL NOTICE	LEGAL PUBLICATIONS				19.09
LEGAL NOTICE	LEGAL PUBLICATIONS				15.27
Legal Publishing	LEGAL PUBLICATIONS				679.88
Legal Publishing	LEGAL PUBLICATIONS				35.12
Legal Publishing	LEGAL PUBLICATIONS				25.20
Legal Publishing	LEGAL PUBLICATIONS				17.56
Legal Publishing	RECRUITMENT				2,223.96
Fund 111 - GENERAL Total:					3,016.08
Fund: 224 - ECONOMIC DEVELOPMENT					
Legal Publishing	PUBLICATIONS				35.88
Fund 224 - ECONOMIC DEVELOPMENT Total:					35.88
Vendor 00705 - MIDLANDS NEWSPAPERS, INC Total:					3,051.96
Vendor: 09354 - MIDWEST FARM SERVICE-ALLIANCE					
Fund: 111 - GENERAL					
EQUIP MAINT PK	EQUIPMENT MAINTENANCE				146.50
Fund 111 - GENERAL Total:					146.50
Vendor 09354 - MIDWEST FARM SERVICE-ALLIANCE Total:					146.50
Vendor: 00278 - MONUMENT CAR WASH INC					
Fund: 641 - WATER					
VEH MAINT	VEHICLE MAINTENANCE				19.15
Fund 641 - WATER Total:					19.15
Vendor 00278 - MONUMENT CAR WASH INC Total:					19.15
Vendor: 00490 - MUNICIPAL SUPPLY INC. OF NEBRASKA					
Fund: 641 - WATER					
DEPT SUP	DEPARTMENT SUPPLIES				4,150.02
DEPT SUP	DEPARTMENT SUPPLIES				16,381.72
DEPT SUP	DEPARTMENT SUPPLIES				2,909.95
Fund 641 - WATER Total:					23,441.69
Vendor 00490 - MUNICIPAL SUPPLY INC. OF NEBRASKA Total:					23,441.69
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP					
Fund: 111 - GENERAL					
IMAGE SILO - JULY 2018	CONTRACTUAL SERVICES				39.99
Fund 111 - GENERAL Total:					39.99
Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:					39.99

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 05931 - NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS, INC					
Fund: 111 - GENERAL					
MEMBERSHIP--PD	MEMBERSHIPS				40.00
Fund 111 - GENERAL Total:					40.00
Vendor 05931 - NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS, INC Total:					40.00
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER					
Fund: 713 - CASH & INVESTMENT POOL					
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY				1,350.55
Fund 713 - CASH & INVESTMENT POOL Total:					1,350.55
Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:					1,350.55
Vendor: 00797 - NE DEPT OF REVENUE					
Fund: 713 - CASH & INVESTMENT POOL					
TAX WITHHOLDING	STATE W/H EE PAYABLE				20,421.51
Fund 713 - CASH & INVESTMENT POOL Total:					20,421.51
Vendor 00797 - NE DEPT OF REVENUE Total:					20,421.51
Vendor: 01156 - NE LIBRARY COMMISSION					
Fund: 111 - GENERAL					
Sbscrp.	SUBSCRIPTIONS				1,480.20
Fund 111 - GENERAL Total:					1,480.20
Vendor 01156 - NE LIBRARY COMMISSION Total:					1,480.20
Vendor: 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC.					
Fund: 111 - GENERAL					
AMEREX EXTINGUISHER REFILL ...	EQUIPMENT MAINTENANCE				75.00
Fund 111 - GENERAL Total:					75.00
Vendor 05373 - NEBRASKA SAFETY & FIRE EQUIPEMENT INC. Total:					75.00
Vendor: 04460 - NEBRASKA INTERACTIVE, LLC					
Fund: 111 - GENERAL					
DRIVERS LICENSE REQ - JULY 20...	CONSULTING SERVICES				15.00
Fund 111 - GENERAL Total:					15.00
Vendor 04460 - NEBRASKA INTERACTIVE, LLC Total:					15.00
Vendor: 00402 - NEBRASKA MACHINERY CO					
Fund: 111 - GENERAL					
EQUIP MAINT ADM	BUILDING MAINTENANCE				2,491.00
Fund 111 - GENERAL Total:					2,491.00
Fund: 621 - ENVIRONMENTAL SERVICES					
EQUIP MTNC	EQUIPMENT MAINTENANCE				42.20
Fund 621 - ENVIRONMENTAL SERVICES Total:					42.20
Vendor 00402 - NEBRASKA MACHINERY CO Total:					2,533.20
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT					
Fund: 111 - GENERAL					
Electric	ELECTRICITY				747.79
Electric	ELECTRICITY				34.21
Electric	ELECTRICITY				1,018.95
Electric	ELECTRICITY				80.57
Electric	ELECTRICITY				1,018.94
Electric	ELECTRICITY				249.93
Electric	ELECTRICITY				2,534.52
Electric	ELECTRICITY				4,611.77
Electric	ELECTRICITY				466.53
Electric	ELECTRICITY				2,147.37
Electric	STREET LIGHTS				100.40
Fund 111 - GENERAL Total:					13,010.98
Fund: 212 - TRANSPORTATION					
Electric	ELECTRICITY				711.81
Electric	ELECTRIC POWER				1,551.63

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Electric	STREET LIGHTS				25,669.61
				Fund 212 - TRANSPORTATION Total:	27,933.05
Fund: 213 - CEMETERY					
Electric	ELECTRICITY				743.85
				Fund 213 - CEMETERY Total:	743.85
Fund: 216 - BUSINESS IMPROVEMENT					
Electric	STREET LIGHTS				85.42
				Fund 216 - BUSINESS IMPROVEMENT Total:	85.42
Fund: 621 - ENVIRONMENTAL SERVICES					
Electric	ELECTRICITY				655.64
				Fund 621 - ENVIRONMENTAL SERVICES Total:	655.64
Fund: 631 - WASTEWATER					
Electric	ELECTRICITY				725.04
Electric	ELECTRIC POWER				57.52
				Fund 631 - WASTEWATER Total:	782.56
Fund: 641 - WATER					
Electric	ELECTRICITY				33.72
Electric	ELECTRIC POWER				433.21
				Fund 641 - WATER Total:	466.93
Fund: 725 - CENTRAL GARAGE					
Electric	ELECTRICITY				145.13
				Fund 725 - CENTRAL GARAGE Total:	145.13
				Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:	43,823.56
Vendor: 00632 - NEBRASKA RURAL RADIO ASSOCIATION					
Fund: 661 - STORMWATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				232.50
				Fund 661 - STORMWATER Total:	232.50
				Vendor 00632 - NEBRASKA RURAL RADIO ASSOCIATION Total:	232.50
Vendor: 09832 - NEBRASKALAND TIRE INC					
Fund: 631 - WASTEWATER					
VEH MAINT	VEHICLE MAINTENANCE				14.50
EQUIP MAINT	EQUIPMENT MAINTENANCE				400.74
				Fund 631 - WASTEWATER Total:	415.24
				Vendor 09832 - NEBRASKALAND TIRE INC Total:	415.24
Vendor: 09555 - NELSON TRENT					
Fund: 725 - CENTRAL GARAGE					
DEPT SUPPLIES	DEPARTMENT SUPPLIES				19.95
				Fund 725 - CENTRAL GARAGE Total:	19.95
				Vendor 09555 - NELSON TRENT Total:	19.95
Vendor: 09409 - NETWORKFLEET, INC					
Fund: 212 - TRANSPORTATION					
GPS SERVICE	DEPARTMENT SUPPLIES				94.75
				Fund 212 - TRANSPORTATION Total:	94.75
Fund: 621 - ENVIRONMENTAL SERVICES					
CONTRACTUAL SERVICES	CONTRACTUAL SERVICES				109.75
				Fund 621 - ENVIRONMENTAL SERVICES Total:	109.75
				Vendor 09409 - NETWORKFLEET, INC Total:	204.50
Vendor: 00862 - NEW YORK TIMES					
Fund: 111 - GENERAL					
Sbscrp.	SUBSCRIPTIONS				447.20
				Fund 111 - GENERAL Total:	447.20
				Vendor 00862 - NEW YORK TIMES Total:	447.20

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				1,032.91
				Fund 111 - GENERAL Total:	1,032.91
			Vendor 01757 - OCLC ONLINE COMPUTER LIBRARY CENTER, INC Total:		1,032.91
Vendor: 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC					
Fund: 111 - GENERAL					
BLDG MAINT PK	BUILDING MAINTENANCE				385.00
				Fund 111 - GENERAL Total:	385.00
			Vendor 00285 - OREGON TRAIL PLUMBING, HEATING & COOLING INC Total:		385.00
Vendor: 00187 - PANHANDLE CONCRETE PRODUCTS, INC					
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				403.00
				Fund 631 - WASTEWATER Total:	403.00
			Vendor 00187 - PANHANDLE CONCRETE PRODUCTS, INC Total:		403.00
Vendor: 00550 - PANHANDLE COOPERATIVE ASSOCIATION					
Fund: 111 - GENERAL					
FUEL	GASOLINE				80.25
FUEL	GASOLINE				78.82
FUEL	GASOLINE				143.50
UNLEADED FUEL PK/REC/CEM	DEPARTMENT SUPPLIES				8.40
UNLEADED FUEL PK/REC/CEM	GASOLINE				2,071.16
DIESEL FUEL PK	OTHER FUEL				2,179.94
GASOLINE/DEPT SUPPL-PD	DEPARTMENT SUPPLIES				105.00
GASOLINE/DEPT SUPPL-PD	GASOLINE				4,531.96
Fuel	GASOLINE				147.11
FUEL CREDIT PK	GASOLINE				-94.46
				Fund 111 - GENERAL Total:	9,251.68
Fund: 212 - TRANSPORTATION					
UNLEADED GASOLINE	GASOLINE				1,320.02
UNLEADED GASOLINE	OTHER FUEL				1,447.99
				Fund 212 - TRANSPORTATION Total:	2,768.01
Fund: 224 - ECONOMIC DEVELOPMENT					
FUEL	GASOLINE				30.90
FUEL	GASOLINE				-2.03
				Fund 224 - ECONOMIC DEVELOPMENT Total:	28.87
Fund: 621 - ENVIRONMENTAL SERVICES					
OTHER FUELS	GASOLINE				207.51
OTHER FUELS	OTHER FUEL				6,488.53
				Fund 621 - ENVIRONMENTAL SERVICES Total:	6,696.04
Fund: 631 - WASTEWATER					
FUEL	GASOLINE				665.26
FUEL	OTHER FUEL				464.92
DEPT SUP	DEPARTMENT SUPPLIES				464.70
				Fund 631 - WASTEWATER Total:	1,594.88
Fund: 641 - WATER					
FUEL	GASOLINE				1,219.87
FUEL	OTHER FUEL				182.60
				Fund 641 - WATER Total:	1,402.47
Fund: 661 - STORMWATER					
FUEL	GASOLINE				36.61
				Fund 661 - STORMWATER Total:	36.61

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 725 - CENTRAL GARAGE					
GASOLINE	GASOLINE				95.30
Fund 725 - CENTRAL GARAGE Total:					95.30
Vendor 00550 - PANHANDLE COOPERATIVE ASSOCIATION Total:					21,873.86
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC					
Fund: 641 - WATER					
SAMPLES	SAMPLES				60.00
Fund 641 - WATER Total:					60.00
Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:					60.00
Vendor: 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC					
Fund: 111 - GENERAL					
CONCESSION SUPP REC	CONCESSION SUPPLIES				24.60
CONCESSIONS REC	CONCESSION SUPPLIES				24.60
Fund 111 - GENERAL Total:					49.20
Vendor 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC Total:					49.20
Vendor: 01276 - PLATTE VALLEY BANK					
Fund: 713 - CASH & INVESTMENT POOL					
HSA SAVINGS	HSA EE PAYABLE				13,686.20
HSA SAVINGS	HSA ER PAYABLE				1,243.75
Fund 713 - CASH & INVESTMENT POOL Total:					14,929.95
Vendor 01276 - PLATTE VALLEY BANK Total:					14,929.95
Vendor: 00272 - POSTMASTER					
Fund: 621 - ENVIRONMENTAL SERVICES					
Postage	POSTAGE				83.36
Postage	POSTAGE				133.28
Fund 621 - ENVIRONMENTAL SERVICES Total:					216.64
Fund: 631 - WASTEWATER					
Postage	POSTAGE				83.36
Postage	POSTAGE				133.28
Fund 631 - WASTEWATER Total:					216.64
Fund: 641 - WATER					
Postage	POSTAGE				83.35
Postage	POSTAGE				133.27
Fund 641 - WATER Total:					216.62
Vendor 00272 - POSTMASTER Total:					649.90
Vendor: 01920 - PRAISE WINDOWS INC					
Fund: 111 - GENERAL					
Bldg. main.	BUILDING MAINTENANCE				420.00
Fund 111 - GENERAL Total:					420.00
Vendor 01920 - PRAISE WINDOWS INC Total:					420.00
Vendor: 00075 - PROTEX CENTRAL, INC.					
Fund: 111 - GENERAL					
Fire Extinguisher Recharge	EQUIPMENT MAINTENANCE				60.50
Fund 111 - GENERAL Total:					60.50
Vendor 00075 - PROTEX CENTRAL, INC. Total:					60.50
Vendor: 00266 - QUILL CORPORATION					
Fund: 111 - GENERAL					
DEPT/JANIT/INVEST SUPPL-PD	DEPARTMENT SUPPLIES				29.48
DEPT/JANIT/INVEST SUPPL-PD	JANITORIAL SUPPLIES				12.49
DEPT/JANIT/INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				213.73
DEPT SUPPL-PD	DEPARTMENT SUPPLIES				19.59
Fund 111 - GENERAL Total:					275.29
Vendor 00266 - QUILL CORPORATION Total:					275.29

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 01502 - REAMS SPRINKLER SUPPLY CO.					
Fund: 111 - GENERAL					
GROUND MAINT PK	GROUNDS MAINTENANCE				209.91
GROUND MAINT PK	GROUNDS MAINTENANCE				414.92
Fund 111 - GENERAL Total:					624.83
Vendor 01502 - REAMS SPRINKLER SUPPLY CO. Total:					624.83
Vendor: 04089 - REGIONAL CARE INC					
Fund: 812 - HEALTH INSURANCE					
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				192.00
CLAIMS	CLAIMS EXPENSE				10,247.42
FLEX FUNDING	FLEXIBLE BENFT EXPENSES				288.30
Fund 812 - HEALTH INSURANCE Total:					10,727.72
Vendor 04089 - REGIONAL CARE INC Total:					10,727.72
Vendor: 09519 - RICHARD P CASTILLO					
Fund: 111 - GENERAL					
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				54.00
Fund 111 - GENERAL Total:					270.00
Vendor 09519 - RICHARD P CASTILLO Total:					270.00
Vendor: 00026 - S M E C					
Fund: 713 - CASH & INVESTMENT POOL					
EMPLOYEE DEDUCTION	SMEC EE PAYABLE				161.00
Fund 713 - CASH & INVESTMENT POOL Total:					161.00
Vendor 00026 - S M E C Total:					161.00
Vendor: 00257 - SANDBERG IMPLEMENT, INC					
Fund: 111 - GENERAL					
Motomix for saws	EQUIPMENT MAINTENANCE				56.00
Fund 111 - GENERAL Total:					56.00
Fund: 631 - WASTEWATER					
EQUIP MAINT	EQUIPMENT MAINTENANCE				197.45
EQUIP MAINT	EQUIPMENT MAINTENANCE				95.24
Fund 631 - WASTEWATER Total:					292.69
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				1,125.35
Fund 725 - CENTRAL GARAGE Total:					1,125.35
Vendor 00257 - SANDBERG IMPLEMENT, INC Total:					1,474.04
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454					
Fund: 713 - CASH & INVESTMENT POOL					
FIRE EE DUES	FIRE UNION DUES EE PAY				210.00
Fund 713 - CASH & INVESTMENT POOL Total:					210.00
Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:					210.00
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT					
Fund: 111 - GENERAL					
LEGAL FEES-PD	LEGAL FEES				221.00
Fund 111 - GENERAL Total:					221.00
Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:					221.00
Vendor: 00704 - SCOTTSBLUFF MOTOR CO, INC					
Fund: 725 - CENTRAL GARAGE					
EQUIP MAINT	EQUIPMENT MAINTENANCE				250.00

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Description (Payable)	Account Name	(None)	(None)	(None)	Amount
EQUIP MAINT	EQUIPMENT MAINTENANCE				-250.00
				Fund 725 - CENTRAL GARAGE Total:	0.00
				Vendor 00704 - SCOTTSBLUFF MOTOR CO, INC Total:	0.00
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION					
				Fund: 713 - CASH & INVESTMENT POOL	
POLICE EE DUES	POL UNION DUES EE PAY				528.00
				Fund 713 - CASH & INVESTMENT POOL Total:	528.00
				Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:	528.00
Vendor: 00108 - SCOTTSBLUFF WINSUPPLY COMPANY					
				Fund: 111 - GENERAL	
GROUND MAINT PK	GROUNDS MAINTENANCE				268.60
GROUND MAINT PK	GROUNDS MAINTENANCE				134.30
				Fund 111 - GENERAL Total:	402.90
				Vendor 00108 - SCOTTSBLUFF WINSUPPLY COMPANY Total:	402.90
Vendor: 09812 - SHAW DAVID					
				Fund: 111 - GENERAL	
CONTRACTUAL REC	CONTRACTUAL SERVICES				18.00
				Fund 111 - GENERAL Total:	18.00
				Vendor 09812 - SHAW DAVID Total:	18.00
Vendor: 00786 - SHERWIN WILLIAMS					
				Fund: 111 - GENERAL	
BUILDING MANT PK	BUILDING MAINTENANCE				256.33
				Fund 111 - GENERAL Total:	256.33
				Fund: 212 - TRANSPORTATION	
RED LATEX PAINT	STREET REPAIR SUPPLIES				69.75
RED LATEX PAINT	STREET REPAIR SUPPLIES				418.50
RED LATEX PAINT	STREET REPAIR SUPPLIES				1,395.00
				Fund 212 - TRANSPORTATION Total:	1,883.25
				Vendor 00786 - SHERWIN WILLIAMS Total:	2,139.58
Vendor: 01031 - SIMON CONTRACTORS					
				Fund: 212 - TRANSPORTATION	
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				157.50
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				749.00
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				357.50
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				472.50
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				341.25
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				472.50
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				262.50
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE				374.50
				Fund 212 - TRANSPORTATION Total:	3,187.25
				Vendor 01031 - SIMON CONTRACTORS Total:	3,187.25
Vendor: 00513 - SNELL SERVICES INC.					
				Fund: 111 - GENERAL	
BLDG MAINT PK	BUILDING MAINTENANCE				144.66
BLDG MAINT REC	BUILDING MAINTENANCE				75.00
ELECTRICAL PK	ELECTRICAL MAINTENANCE				274.20
Equip. main.	EQUIPMENT MAINTENANCE				1,680.00
Equip. main.	EQUIPMENT MAINTENANCE				1,430.50
				Fund 111 - GENERAL Total:	3,604.36
				Vendor 00513 - SNELL SERVICES INC. Total:	3,604.36
Vendor: 09914 - SPENGLER MICHAEL					
				Fund: 111 - GENERAL	
CONTRACTUAL REC	CONTRACTUAL SERVICES				36.00
CONTRACUAL REC	CONTRACTUAL SERVICES				72.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				18.00

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
Fund 111 - GENERAL Total:					198.00
Vendor 09914 - SPENGLER MICHAEL Total:					198.00
Vendor: 09821 - STARR LEHL					
Fund: 224 - ECONOMIC DEVELOPMENT					
EXPENSE - ECON.DEV. PROJECT	SCHOOL & CONFERENCE				74.30
Fund 224 - ECONOMIC DEVELOPMENT Total:					74.30
Vendor 09821 - STARR LEHL Total:					74.30
Vendor: 09928 - STRICKER MARTIN					
Fund: 111 - GENERAL					
CONTRACTUAL REC	CONTRACTUAL SERVICES				36.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
CONTRACTUAL REC	CONTRACTUAL SERVICES				72.00
Fund 111 - GENERAL Total:					324.00
Vendor 09928 - STRICKER MARTIN Total:					324.00
Vendor: 09346 - SUHOR INDUSTRIES, INC.					
Fund: 213 - CEMETERY					
DEPT SUPP CEM	DEPARTMENT SUPPLIES				200.00
Fund 213 - CEMETERY Total:					200.00
Vendor 09346 - SUHOR INDUSTRIES, INC. Total:					200.00
Vendor: 05814 - SUPERIOR SIGNALS, INC					
Fund: 725 - CENTRAL GARAGE					
EQUIP MTNC	EQUIPMENT MAINTENANCE				343.92
Fund 725 - CENTRAL GARAGE Total:					343.92
Vendor 05814 - SUPERIOR SIGNALS, INC Total:					343.92
Vendor: 07687 - THE CHICAGO LUMBER COMPANY OF OMAHA INC					
Fund: 111 - GENERAL					
EQUIP MAINT PK	EQUIPMENT MAINTENANCE				194.20
Fund 111 - GENERAL Total:					194.20
Vendor 07687 - THE CHICAGO LUMBER COMPANY OF OMAHA INC Total:					194.20
Vendor: 09893 - THE COPIER NINJA LLC					
Fund: 111 - GENERAL					
EQUIP/DEPT-PD	DEPARTMENT SUPPLIES				75.99
EQUIP/DEPT-PD	EQUIPMENT MAINTENANCE				350.00
Fund 111 - GENERAL Total:					425.99
Vendor 09893 - THE COPIER NINJA LLC Total:					425.99
Vendor: 01325 - THE PEAVEY CORP					
Fund: 111 - GENERAL					
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES				44.00
Fund 111 - GENERAL Total:					44.00
Vendor 01325 - THE PEAVEY CORP Total:					44.00
Vendor: 08796 - TRI-STATE SPRINKLER SYSTEMS, LLC					
Fund: 641 - WATER					
CONTRACTUAL SVC	CONTRACTUAL SERVICES				217.84
Fund 641 - WATER Total:					217.84
Vendor 08796 - TRI-STATE SPRINKLER SYSTEMS, LLC Total:					217.84
Vendor: 09865 - UNION BANK & TRUST					
Fund: 111 - GENERAL					
FEES - GENERAL FUND #12111	CONTRACTUAL SERVICES				1,034.01
FEES - FIRE PLAN #12110	CONTRACTUAL SERVICES				620.01
FEES - POLICE PLAN #12112	CONTRACTUAL SERVICES				716.01
Fund 111 - GENERAL Total:					2,370.03

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Fund: 713 - CASH & INVESTMENT POOL					
RETIREMENT	REGULAR RETIRE EE PAY				7,808.07
RETIREMENT	REGULAR RETIRE EE PAY				7,592.84
RETIREMENT	DEFERRED COMP EE PAY				540.00
RETIREMENT	DEFERRED COMP EE PAY				2,232.24
RETIREMENT	RETIRE FIRE EE PAYABLE				2,278.05
RETIREMENT	RETIRE FIRE EE PAYABLE				4,082.14
RETIREMENT	RETIRE POLICE EE PAY				4,905.89
RETIREMENT	RETIRE POLICE EE PAY				5,304.01
Fund 713 - CASH & INVESTMENT POOL Total:					34,743.24
Vendor 09865 - UNION BANK & TRUST Total:					37,113.27
Vendor: 09239 - UNIQUE MANAGEMENT SERVICES, INC					
Fund: 111 - GENERAL					
Cont. srvc.	CONTRACTUAL SERVICES				179.00
Fund 111 - GENERAL Total:					179.00
Vendor 09239 - UNIQUE MANAGEMENT SERVICES, INC Total:					179.00
Vendor: 01894 - VAN DIEST SUPPLY COMPANY					
Fund: 212 - TRANSPORTATION					
MOSQUITO SPRAY	DEPARTMENT SUPPLIES				1,390.00
Fund 212 - TRANSPORTATION Total:					1,390.00
Vendor 01894 - VAN DIEST SUPPLY COMPANY Total:					1,390.00
Vendor: 00110 - VOGEL WEST, INC					
Fund: 212 - TRANSPORTATION					
KIT FOR PAINT GUN	EQUIPMENT MAINTENANCE				29.60
Fund 212 - TRANSPORTATION Total:					29.60
Vendor 00110 - VOGEL WEST, INC Total:					29.60
Vendor: 06089 - WESTERN COOPERATIVE COMPANY					
Fund: 111 - GENERAL					
GROUND MAINT PK	GROUNDS MAINTENANCE				181.60
Fund 111 - GENERAL Total:					181.60
Fund: 631 - WASTEWATER					
DEPT SUP	DEPARTMENT SUPPLIES				43.52
Fund 631 - WASTEWATER Total:					43.52
Vendor 06089 - WESTERN COOPERATIVE COMPANY Total:					225.12
Vendor: 00344 - WESTERN PATHOLOGY CONSULTANTS, INC					
Fund: 111 - GENERAL					
RANDOM TESTING - JULY 2018	CONTRACTUAL SERVICES				262.00
Fund 111 - GENERAL Total:					262.00
Vendor 00344 - WESTERN PATHOLOGY CONSULTANTS, INC Total:					262.00
Vendor: 04430 - WESTERN TRAVEL TERMINAL, LLC					
Fund: 111 - GENERAL					
VEH MAINT-PD	VEHICLE MAINTENANCE				552.00
VEH MAINT-PD	VEHICLE MAINTENANCE				384.00
Fund 111 - GENERAL Total:					936.00
Fund: 641 - WATER					
VEH MAINT	VEHICLE MAINTENANCE				13.00
Fund 641 - WATER Total:					13.00
Vendor 04430 - WESTERN TRAVEL TERMINAL, LLC Total:					949.00
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT					
Fund: 713 - CASH & INVESTMENT POOL					
CHILD SUPPORT	CHILD SUPPORT EE PAY				738.08
Fund 713 - CASH & INVESTMENT POOL Total:					738.08
Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:					738.08

Expense Approval Report

Post Dates: 08/07/2018 - 08/20/2018

Description (Payable)	Account Name	(None)	(None)	(None)	Amount
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE					
Fund: 713 - CASH & INVESTMENT POOL					
YMCA	YMCA PAY EE				1,668.00
Fund 713 - CASH & INVESTMENT POOL Total:					1,668.00
Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:					1,668.00
Grand Total:					507,105.71

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	105,041.06	411.74
212 - TRANSPORTATION	48,691.44	0.00
213 - CEMETERY	943.85	0.00
215 - SPECIAL PROJECTS	17,759.59	0.00
216 - BUSINESS IMPROVEMENT	85.42	0.00
224 - ECONOMIC DEVELOPMENT	75,184.05	0.00
621 - ENVIRONMENTAL SERVICES	57,405.99	216.64
631 - WASTEWATER	18,406.57	216.64
641 - WATER	30,792.22	216.62
661 - STORMWATER	1,659.11	0.00
713 - CASH & INVESTMENT POOL	136,110.57	136,110.57
721 - GIS SERVICES	37.50	0.00
725 - CENTRAL GARAGE	4,260.62	0.00
812 - HEALTH INSURANCE	10,727.72	10,727.72
Grand Total:	507,105.71	147,899.93

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-51281-142	DISABILITY INSURANCE	411.74	411.74
111-52111-111	DEPARTMENT SUPPLIES	149.09	0.00
111-52111-114	DEPARTMENT SUPPLIES	20.99	0.00
111-52111-141	DEPARTMENT SUPPLIES	126.43	0.00
111-52111-142	DEPARTMENT SUPPLIES	317.18	0.00
111-52111-151	DEPARTMENT SUPPLIES	50.00	0.00
111-52111-171	DEPARTMENT SUPPLIES	134.60	0.00
111-52111-172	DEPARTMENT SUPPLIES	166.01	0.00
111-52114-172	CONCESSION SUPPLIES	402.98	0.00
111-52121-141	JANITORIAL SUPPLIES	37.14	0.00
111-52121-142	JANITORIAL SUPPLIES	49.63	0.00
111-52121-151	JANITORIAL SUPPLIES	487.21	0.00
111-52121-171	JANITORIAL SUPPLIES	182.44	0.00
111-52163-142	INVESTIGATIVE EXPENSES	257.73	0.00
111-52181-142	UNIFORMS & CLOTHING	418.88	0.00
111-52221-151	AUDIOVISUAL SUPPLIES	19.24	0.00
111-52222-151	BOOKS	1,218.63	0.00
111-52223-151	PROGRAMMING	27.93	0.00
111-52225-151	SUBSCRIPTIONS	1,927.40	0.00
111-52311-114	MEMBERSHIPS	33,270.00	0.00
111-52311-142	MEMBERSHIPS	40.00	0.00
111-52411-111	POSTAGE	3.00	0.00
111-52511-121	GASOLINE	159.07	0.00
111-52511-141	GASOLINE	147.11	0.00
111-52511-142	GASOLINE	4,531.96	0.00
111-52511-143	GASOLINE	143.50	0.00
111-52511-171	GASOLINE	1,976.70	0.00
111-52521-171	OTHER FUEL	2,179.94	0.00
111-53111-111	CONTRACTUAL SERVICES	1,034.01	0.00
111-53111-112	CONTRACTUAL SERVICES	262.00	0.00
111-53111-115	CONTRACTUAL SERVICES	39.99	0.00
111-53111-116	CONTRACTUAL SERVICES	1,631.25	0.00
111-53111-141	CONTRACTUAL SERVICES	620.01	0.00
111-53111-142	CONTRACTUAL SERVICES	744.33	0.00
111-53111-151	CONTRACTUAL SERVICES	1,385.54	0.00
111-53111-171	CONTRACTUAL SERVICES	58.00	0.00
111-53111-172	CONTRACTUAL SERVICES	1,681.57	0.00
111-53121-112	CONSULTING SERVICES	98.00	0.00
111-53121-142	CONSULTING SERVICES	135.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53161-115	LEGAL PUBLICATIONS	679.88	0.00
111-53161-121	LEGAL PUBLICATIONS	35.12	0.00
111-53161-143	LEGAL PUBLICATIONS	34.36	0.00
111-53161-151	LEGAL PUBLICATIONS	25.20	0.00
111-53161-171	LEGAL PUBLICATIONS	17.56	0.00
111-53211-142	LEGAL FEES	221.00	0.00
111-53421-111	BUILDING MAINTENANCE	2,491.00	0.00
111-53421-151	BUILDING MAINTENANCE	420.00	0.00
111-53421-171	BUILDING MAINTENANCE	400.99	0.00
111-53421-172	BUILDING MAINTENANCE	1,571.05	0.00
111-53431-171	ELECTRICAL MAINTENAN...	274.20	0.00
111-53441-111	EQUIPMENT MAINTENAN...	108.77	0.00
111-53441-141	EQUIPMENT MAINTENAN...	430.50	0.00
111-53441-142	EQUIPMENT MAINTENAN...	1,218.61	0.00
111-53441-151	EQUIPMENT MAINTENAN...	3,110.50	0.00
111-53441-171	EQUIPMENT MAINTENAN...	447.39	0.00
111-53451-142	VEHICLE MAINTENANCE	936.00	0.00
111-53471-171	GROUND MAINTENANCE	1,209.33	0.00
111-53511-111	ELECTRICITY	747.79	0.00
111-53511-141	ELECTRICITY	1,053.16	0.00
111-53511-142	ELECTRICITY	1,099.51	0.00
111-53511-143	ELECTRICITY	249.93	0.00
111-53511-151	ELECTRICITY	2,534.52	0.00
111-53511-171	ELECTRICITY	5,078.30	0.00
111-53511-172	ELECTRICITY	2,147.37	0.00
111-53551-171	STREET LIGHTS	100.40	0.00
111-53571-141	CELLULAR PHONE	105.16	0.00
111-53631-142	RENT-MACHINES	44.00	0.00
111-53711-142	SCHOOL & CONFERENCE	122.97	0.00
111-53751-114	COMMUNITY DEVELOPM...	19,356.30	0.00
111-53913-112	RECRUITMENT	2,223.96	0.00
212-52111-212	DEPARTMENT SUPPLIES	10,667.88	0.00
212-52171-212	STREET REPAIR SUPPLIES	1,883.25	0.00
212-52511-212	GASOLINE	1,320.02	0.00
212-52521-212	OTHER FUEL	1,447.99	0.00
212-53441-212	EQUIPMENT MAINTENAN...	29.60	0.00
212-53451-212	VEHICLE MAINTENANCE	2,205.66	0.00
212-53491-212	STREET MAINTENANCE	3,187.25	0.00
212-53511-212	ELECTRICITY	711.81	0.00
212-53531-212	ELECTRIC POWER	1,551.63	0.00
212-53551-212	STREET LIGHTS	25,669.61	0.00
212-53561-212	TELEPHONE	16.74	0.00
213-52111-213	DEPARTMENT SUPPLIES	200.00	0.00
213-53511-213	ELECTRICITY	743.85	0.00
215-52111-143	DEPARTMENT SUPPLIES	20.91	0.00
215-54411-141	EQUIPMENT	17,738.68	0.00
216-53551-000	STREET LIGHTS	85.42	0.00
224-52111-113	DEPARTMENT SUPPLIES	45.00	0.00
224-52211-114	PUBLICATIONS	35.88	0.00
224-52511-113	GASOLINE	28.87	0.00
224-53711-113	SCHOOL & CONFERENCE	74.30	0.00
224-59111-114	ECONOMIC DEVELOPME...	75,000.00	0.00
621-52111-621	DEPARTMENT SUPPLIES	486.36	0.00
621-52411-621	POSTAGE	216.64	216.64
621-52511-621	GASOLINE	207.51	0.00
621-52521-621	OTHER FUEL	6,488.53	0.00
621-53111-621	CONTRACTUAL SERVICES	222.25	0.00
621-53193-621	DISPOSAL FEES	48,514.11	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
621-53441-621	EQUIPMENT MAINTENAN...	42.20	0.00
621-53451-621	VEHICLE MAINTENANCE	572.75	0.00
621-53511-621	ELECTRICITY	655.64	0.00
631-52111-631	DEPARTMENT SUPPLIES	1,829.76	0.00
631-52411-631	POSTAGE	216.64	216.64
631-52511-631	GASOLINE	665.26	0.00
631-52521-631	OTHER FUEL	464.92	0.00
631-53111-631	CONTRACTUAL SERVICES	462.93	0.00
631-53441-631	EQUIPMENT MAINTENAN...	693.43	0.00
631-53451-631	VEHICLE MAINTENANCE	14.50	0.00
631-53461-631	FACILITY REPAIRS	13,195.86	0.00
631-53511-631	ELECTRICITY	725.04	0.00
631-53531-631	ELECTRIC POWER	57.52	0.00
631-53571-631	CELLULAR PHONE	80.71	0.00
641-52111-641	DEPARTMENT SUPPLIES	26,013.04	0.00
641-52117-641	SAMPLES	60.00	0.00
641-52411-641	POSTAGE	331.78	216.62
641-52511-641	GASOLINE	1,219.87	0.00
641-52521-641	OTHER FUEL	182.60	0.00
641-52611-641	CHEMICALS	1,671.40	0.00
641-53111-641	CONTRACTUAL SERVICES	674.09	0.00
641-53451-641	VEHICLE MAINTENANCE	32.15	0.00
641-53511-641	ELECTRICITY	33.72	0.00
641-53531-641	ELECTRIC POWER	433.21	0.00
641-53571-641	CELLULAR PHONE	85.11	0.00
641-53631-641	RENT-MACHINES	55.25	0.00
661-52511-661	GASOLINE	36.61	0.00
661-53111-661	CONTRACTUAL SERVICES	1,622.50	0.00
713-21512	MEDICARE W/H EE PAYAB...	7,809.72	7,809.72
713-21513	FICA W/H EE PAYABLE	29,517.76	29,517.76
713-21514	FED W/H EE PAYABLE	22,170.81	22,170.81
713-21515	STATE W/H EE PAYABLE	20,421.51	20,421.51
713-21517	POL UNION DUES EE PAY	528.00	528.00
713-21518	FIRE UNION DUES EE PAY	210.00	210.00
713-21523	LIFE INS EE PAYABLE	41.83	41.83
713-21524	SMEC EE PAYABLE	161.00	161.00
713-21527	WAGE ATTACHMENT EE ...	387.52	387.52
713-21528	REGULAR RETIRE EE PAY	15,400.91	15,400.91
713-21529	DEFERRED COMP EE PAY	2,772.24	2,772.24
713-21531	RETIRE FIRE EE PAYABLE	6,360.19	6,360.19
713-21533	RETIRE POLICE EE PAY	10,209.90	10,209.90
713-21534	DIS INC INS EE PAYABLE	692.73	692.73
713-21539	CHILD SUPPORT EE PAY	2,088.63	2,088.63
713-21540	YMCA PAY EE	1,668.00	1,668.00
713-21541	HSA EE PAYABLE	13,686.20	13,686.20
713-21723	LIFE INS ER PAYABLE	739.87	739.87
713-21741	HSA ER PAYABLE	1,243.75	1,243.75
721-53111-721	CONTRACTUAL SERVICES	37.50	0.00
725-52111-725	DEPARTMENT SUPPLIES	166.09	0.00
725-52181-725	UNIFORMS & CLOTHING	8.61	0.00
725-52511-725	GASOLINE	95.30	0.00
725-52531-725	OIL & ANTIFREEZE	1,461.25	0.00
725-53441-725	EQUIPMENT MAINTENAN...	2,384.24	0.00
725-53511-725	ELECTRICITY	145.13	0.00
812-53862-112	CLAIMS EXPENSE	10,247.42	10,247.42
812-53863-112	FLEXIBLE BENFT EXPENSES	480.30	480.30
Grand Total:		507,105.71	147,899.93

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	486,595.65	147,899.93
2117753471	624.83	0.00
2117753511	466.53	0.00
2123054411	17,738.68	0.00
2124452111	20.91	0.00
6002052511	36.61	0.00
6002053111	1,622.50	0.00
Grand Total:	507,105.71	147,899.93

UTILITY REFUNDS 8-20-18

Account #	Status	Contact	Service Address	Refund Amount
<u>015-6174-09</u>	Inactive	HOLLY HERMAN	525 W 40TH ST SCOTTSBLUFF NE 69361	2.04
<u>040-1271-03</u>	Inactive	BECKENHAUER CONSTRUCTIO	1511 W OVERLAND SCOTTSBLUFF NE 69361	51.77
<u>020-5881-08</u>	Inactive	JODI R LANGE	1802 AVE F SCOTTSBLUFF NE 69361	3.1
<u>035-5048-05</u>	Inactive	KAITLIN J MOSS	406 W 14TH ST SCOTTSBLUFF NE 69361	10.22
Total				
4				\$67.13

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Finance1

Council to receive the July 2018 Financial Report.

Staff Contact: Liz Hilyard, Finance Director

City of Scottsbluff

FUND EQUITY IN CASH - YEAR TO DATE

FOR THE TEN MONTHS ENDED JULY 31, 2018 AND 2017

Fund	Fund #	OCTOBER 1, 2016 THRU JULY 30, 2017 NET CHANGE IN CASH	OCTOBER 1, 2017 THRU JULY 31, 2018 NET CHANGE IN CASH	
General	111	\$ 214,118.65	\$ 796,791.71	Transfer in from Ind Sites Fund, Croell land sale
Regional Library	211	\$ 2,200.39	\$ 1,854.81	
Transportation	212	\$ (168,417.83)	\$ 2,158,439.80	42nd Street bond proceeds (\$2,404,944)
Cemetery	213	\$ (46,502.45)	\$ (19,642.32)	operations
Cemetery Perp Care	214	\$ 71,252.38	\$ 71,945.55	1st half property tax
Special Projects	215	\$ (302,966.16)	\$ (19,449.52)	RBOT tax
Business Improvement	216	\$ (25,335.76)	\$ 13,652.79	1st half property tax
Public Safety	218	\$ (26,118.56)	\$ (72,834.43)	Annual Comm Center payment - Scb Cty, purchase 2 new patrol vehicles
Scb Industrial Sites	219	\$ 252,481.94	\$ (152,159.80)	transfer to General Fund - East Overland improvements
Keno	223	\$ 39,065.30	\$ 29,840.82	
Economic Development	224	\$ (194,341.72)	\$ (1,019,761.44)	grants/loans
Mutual Fire Organization	225	\$ 98,512.74	\$ 24,423.67	1st half MFO payment rec'd
Debt Service	311	\$ (201,915.22)	\$ 86,035.76	1st half property tax
TIF	321	\$ 79,131.22	\$ (79,878.46)	Bondholder payments
CDBG	411	\$ (10,949.51)	\$ 208.06	
Leasing Corporation	412	\$ 171.71	\$ (18.82)	
Capital Projects	511	\$ 37,330.72	\$ (11,523.30)	purchase new tractor - Parks Dept
Environmental Services	621	\$ 275,303.41	\$ 566,682.91	no capital expenditures during year
Wastewater	631	\$ (1,484.70)	\$ 22,717.02	NDEQ loan payment on WW treatment plant
Water	641	\$ 373,276.29	\$ (634,048.01)	Broadway water main replacement, purchase pickup, RR meters, well repairs
Electric	651	\$ 35,536.20	\$ 12,024.54	
Stormwater	661	\$ 47,771.51	\$ 354,217.88	42nd Street bond proceeds (\$515,056)
GIS	721	\$ (31,555.93)	\$ (13,801.41)	internal service fund
Central Garage	725	\$ (80,919.02)	\$ (117,358.11)	internal service fund
Unemployment Comp	811	\$ (1,951.20)	\$ 547.85	
Health Insurance	812	\$ 264,422.40	\$ 414,397.25	re-insurance in excess of claims
TOTAL		\$ 698,116.80	\$ 2,413,304.80	

City of Scottsbluff

Fund Equity in Cash

July 31, 2018

Fund	Fund #	2 YRS PRIOR July 31, 2016	PRIOR YEAR July 31, 2017	PRIOR MONTH June 30, 2018	CURRENT MONTH July 31, 2018	MONTHLY CHANGE IN CASH	
General	111	\$ 3,614,416.68	\$ 4,364,319.11	\$ 5,822,983.30	\$ 5,641,649.00	\$ (181,334.30)	operations
Regional Library	211	41,058.14	46,212.88	48,887.89	48,927.38	\$ 39.49	
Transportation	212	2,475,392.06	2,505,797.52	4,872,610.78	4,725,712.16	\$ (146,898.62)	42nd Street, signal upgrade Ave I & 33rd, 5th & East Ovld
Cemetery	213	(22,379.36)	(38,651.06)	4,005.56	(3,954.12)	\$ (7,959.68)	operations
Cemetery Perp Care	214	613,907.17	683,344.25	732,924.79	739,829.80	\$ 6,905.01	
Special Projects	215	516,019.93	228,297.89	211,866.35	222,079.86	\$ 10,213.51	
Business Improvement	216	242,454.16	226,474.45	252,492.37	252,947.02	\$ 454.65	
Public Safety	218	354,036.32	385,664.80	365,252.08	368,133.49	\$ 2,881.41	
Scb Industrial Sites	219	75,022.01	327,100.54	169,552.62	169,578.19	\$ 25.57	
Keno	223	172,255.67	221,875.16	244,374.43	251,746.96	\$ 7,372.53	
Economic Development	224	6,167,243.64	6,064,160.34	4,421,160.52	4,438,291.28	\$ 17,130.76	
Mutual Fire Organization	225	154,252.58	252,927.29	277,258.18	277,853.07	\$ 594.89	
Debt Service	311	3,648,873.76	3,460,815.43	3,174,018.84	3,194,154.37	\$ 20,135.53	
TIF	321	171,527.56	260,537.18	193,615.40	194,030.82	\$ 415.42	
CDBG	411	43,026.04	32,121.70	30,823.21	30,889.34	\$ 66.13	
Leasing Corporation	412	6,492.34	6,791.23	6,741.38	6,755.84	\$ 14.46	
Capital Projects	511	52,027.52	106,254.73	59,516.98	61,100.03	\$ 1,583.05	
Environmental Services	621	625,185.00	854,234.36	1,483,367.43	1,576,538.48	\$ 93,171.05	
Wastewater	631	2,145,873.67	2,313,678.01	2,478,335.83	2,556,394.09	\$ 78,058.26	
Water	641	1,786,672.26	2,443,394.60	1,689,454.11	1,757,632.04	\$ 68,177.93	
Electric	651	1,372,872.85	1,425,003.24	1,436,773.96	1,439,856.72	\$ 3,082.76	
Stormwater	661	543,921.04	592,715.66	1,008,915.10	978,297.86	\$ (30,617.24)	42nd Street
GIS	721	(2,847.33)	(8,328.97)	25,514.19	20,701.62	\$ (4,812.57)	internal service fund
Central Garage	725	-	(80,919.02)	(209,545.47)	(211,012.62)	\$ (1,467.15)	internal service fund
Unemployment Comp	811	68,432.37	66,553.03	67,089.06	67,233.01	\$ 143.95	
Health Insurance	812	1,056,900.83	1,394,548.36	1,774,085.26	1,835,126.66	\$ 61,041.40	
TOTAL		\$ 25,922,636.91	\$ 28,134,922.71	\$ 30,642,074.15	\$ 30,640,492.35	\$ (1,581.80)	



Actual to budget rev c/y & p/y - ALL FUNDS

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
400 - Taxes	4,323,322.85	4,324,193.25	5,041,071.00	437,886.12	4,559,612.70	481,458.30	10 %
412 - Intergovernmental	18,338.08	9,070.17	0.00	2,579.54	44,234.68	(44,234.68)	0 %
420 - Charges for Services	555,971.28	472,778.64	504,206.00	79,418.36	399,976.51	104,229.49	21 %
460 - Investment Income	12,931.08	31,822.98	15,000.00	12,078.90	65,133.96	(50,133.96)	-334 %
470 - Miscellaneous Revenues	100,625.01	94,949.11	29,825.00	8,364.48	658,585.35	(628,760.35)	-2,108 %
480 - Other Financing Uses	2,066,694.27	2,088,985.01	2,870,250.00	0.00	2,269,579.72	600,670.28	21 %
111 - GENERAL Totals:	7,077,882.57	7,021,799.16	8,460,352.00	540,327.40	7,997,122.92	0.00	5 %
<u>211 - REGIONAL LIBRARY</u>							
460 - Investment Income	139.57	319.23	100.00	104.75	583.78	(483.78)	-484 %
470 - Miscellaneous Revenues	21,993.26	4,598.29	1,000.00	0.00	3,256.05	(2,256.05)	-226 %
211 - REGIONAL LIBRARY Totals:	22,132.83	4,917.52	1,100.00	104.75	3,839.83	0.00	-249 %
<u>212 - TRANSPORTATION</u>							
400 - Taxes	2,153,462.79	2,198,365.18	2,752,660.00	213,238.12	2,242,039.21	510,620.79	19 %
412 - Intergovernmental	293,381.74	305,089.97	280,362.00	0.00	309,389.95	(29,027.95)	-10 %
420 - Charges for Services	3,073.50	595.00	0.00	0.00	6,877.50	(6,877.50)	0 %
460 - Investment Income	7,903.84	16,104.42	13,000.00	10,117.84	37,251.10	(24,251.10)	-187 %
470 - Miscellaneous Revenues	3,568.24	6,558.07	0.00	4,745.50	239,975.03	(239,975.03)	0 %
480 - Other Financing Uses	0.00	0.00	2,699,200.00	0.00	2,404,944.00	294,256.00	11 %
212 - TRANSPORTATION Totals:	2,461,390.11	2,526,712.64	5,745,222.00	228,101.46	5,240,476.79	0.00	9 %
<u>213 - CEMETERY</u>							
420 - Charges for Services	39,100.00	35,610.00	62,200.00	2,900.00	41,600.00	20,600.00	33 %
460 - Investment Income	47.65	8.63	15.00	0.00	230.68	(215.68)	-1,438 %
470 - Miscellaneous Revenues	29,285.00	26,835.00	29,700.00	5,200.00	33,101.80	(3,401.80)	-11 %
480 - Other Financing Uses	50,000.00	65,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
213 - CEMETERY Totals:	118,432.65	127,453.63	221,915.00	8,100.00	139,932.48	0.00	37 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
400 - Taxes	114,775.80	114,624.61	165,000.00	3,921.02	116,013.34	48,986.66	30 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
420 - Charges for Services	15,450.00	14,850.00	21,600.00	1,400.00	15,000.00	6,600.00	31 %
460 - Investment Income	2,001.45	4,539.27	2,000.00	1,583.99	8,404.24	(6,404.24)	-320 %
214 - CEMETARY PERPETUAL CARE Totals:	132,227.25	134,013.88	188,600.00	6,905.01	139,417.58	0.00	26 %
<u>215 - SPECIAL PROJECTS</u>							
400 - Taxes	121,802.83	108,869.11	0.00	9,939.53	102,986.00	(102,986.00)	0 %
412 - Intergovernmental	16,258.15	18,852.55	0.00	0.00	17,992.52	(17,992.52)	0 %
420 - Charges for Services	(12,750.00)	0.00	0.00	0.00	0.00	0.00	0 %
450 - Contributions & Donations	3,070.00	5,124.63	0.00	60.00	3,617.00	(3,617.00)	0 %
460 - Investment Income	1,807.31	1,600.59	1,000.00	475.48	2,962.38	(1,962.38)	-196 %
470 - Miscellaneous Revenues	20,057.50	0.00	500,000.00	0.00	10,546.55	489,453.45	98 %
215 - SPECIAL PROJECTS Totals:	150,245.79	134,446.88	501,000.00	10,475.01	138,104.45	0.00	72 %
<u>216 - BUSINESS IMPROVEMENT</u>							
400 - Taxes	37,734.80	39,401.00	54,300.00	199.49	40,439.24	13,860.76	26 %
460 - Investment Income	807.72	1,485.64	800.00	541.56	2,992.34	(2,192.34)	-274 %
470 - Miscellaneous Revenues	2,000.00	25,000.00	0.00	0.00	0.00	0.00	0 %
216 - BUSINESS IMPROVEMENT Totals:	40,542.52	65,886.64	55,100.00	741.05	43,431.58	0.00	21 %
<u>218 - PUBLIC SAFETY</u>							
400 - Taxes	149,845.53	149,435.51	216,000.00	5,111.84	151,247.03	64,752.97	30 %
412 - Intergovernmental	2,614.73	3,292.01	0.00	365.69	42,774.29	(42,774.29)	0 %
460 - Investment Income	1,161.42	2,724.06	1,000.00	788.18	4,310.27	(3,310.27)	-331 %
218 - PUBLIC SAFETY Totals:	153,621.68	155,451.58	217,000.00	6,265.71	198,331.59	0.00	9 %
<u>219 - INDUSTRIAL SITES</u>							
460 - Investment Income	250.71	2,167.61	100.00	363.07	2,309.43	(2,209.43)	-2,209 %
470 - Miscellaneous Revenues	24,740.00	272,635.22	0.00	0.00	0.00	0.00	0 %
219 - INDUSTRIAL SITES Totals:	24,990.71	274,802.83	100.00	363.07	2,309.43	0.00	-2,209 %
<u>223 - KENO</u>							
460 - Investment Income	599.80	1,528.83	500.00	539.00	2,780.15	(2,280.15)	-456 %
470 - Miscellaneous Revenues	62,697.16	62,135.87	60,000.00	6,948.51	76,530.14	(16,530.14)	-28 %
223 - KENO Totals:	63,296.96	63,664.70	60,500.00	7,487.51	79,310.29	0.00	-31 %
<u>224 - ECONOMIC DEVELOPMENT</u>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
400 - Taxes	830,220.79	821,983.86	911,970.00	85,656.18	821,272.32	90,697.68	10 %
460 - Investment Income	21,135.29	44,991.42	20,000.00	9,502.47	61,150.26	(41,150.26)	-206 %
470 - Miscellaneous Revenues	31,303.04	63,155.28	106,366.00	6,733.06	100,853.56	5,512.44	5 %
224 - ECONOMIC DEVELOPMENT Totals:	882,659.12	930,130.56	1,038,336.00	101,891.71	983,276.14	0.00	5 %
<u>225 - MUTUAL FIRE</u>							
412 - Intergovernmental	0.00	0.00	0.00	0.00	285,715.00	(285,715.00)	0 %
460 - Investment Income	453.64	1,607.02	500.00	594.89	3,247.35	(2,747.35)	-549 %
470 - Miscellaneous Revenues	105,696.00	105,696.00	105,696.00	0.00	105,696.00	0.00	0 %
225 - MUTUAL FIRE Totals:	106,149.64	107,303.02	106,196.00	594.89	394,658.35	0.00	-272 %
<u>311 - DEBT SERVICE</u>							
400 - Taxes	487,295.51	512,049.66	867,943.00	14,796.78	594,484.77	273,458.23	32 %
460 - Investment Income	12,309.31	24,068.97	12,000.00	6,838.75	35,735.22	(23,735.22)	-198 %
470 - Miscellaneous Revenues	4,533.07	299,334.31	107,864.00	0.00	92,584.58	15,279.42	14 %
480 - Other Financing Uses	0.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	100 %
311 - DEBT SERVICE Totals:	504,137.89	835,452.94	1,987,807.00	21,635.53	722,804.57	0.00	64 %
<u>321 - TIF PROJECTS</u>							
400 - Taxes	28,321.23	100,177.10	160,000.00	0.00	314,302.20	(154,302.20)	-96 %
460 - Investment Income	599.42	1,910.62	1,200.00	415.42	2,631.13	(1,431.13)	-119 %
470 - Miscellaneous Revenues	0.00	56,566.86	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	28,920.65	158,654.58	461,200.00	415.42	316,933.33	0.00	31 %
<u>411 - CDBG</u>							
412 - Intergovernmental	0.00	28,500.00	0.00	0.00	0.00	0.00	0 %
460 - Investment Income	151.74	281.65	130.00	66.13	377.91	(247.91)	-191 %
411 - CDBG Totals:	151.74	28,781.65	130.00	66.13	377.91	0.00	-191 %
<u>412 - LEASE CORPORATION</u>							
460 - Investment Income	25.47	272.74	150.00	14.46	82.80	67.20	45 %
480 - Other Financing Uses	397,989.59	683,383.45	692,171.25	0.00	692,002.42	168.83	0 %
412 - LEASE CORPORATION Totals:	398,015.06	683,656.19	692,321.25	14.46	692,085.22	0.00	0 %
<u>511 - CAPITAL PROJECTS FUND</u>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
400 - Taxes	42,451.73	42,453.97	59,000.00	1,452.23	42,967.70	16,032.30	27 %
460 - Investment Income	328.77	631.00	100.00	130.82	807.29	(707.29)	-707 %
511 - CAPITAL PROJECTS FUND Totals:	42,780.50	43,084.97	59,100.00	1,583.05	43,774.99	0.00	26 %
<u>621 - ENVIRONMENTAL SERVICES</u>							
412 - Intergovernmental	100,000.00	0.00	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	2,149,349.55	2,312,031.75	2,724,974.00	238,035.81	2,390,924.64	334,049.36	12 %
460 - Investment Income	1,734.31	5,225.35	3,500.00	3,375.40	16,081.54	(12,581.54)	-359 %
470 - Miscellaneous Revenues	74.60	966.00	500.00	0.00	46.42	453.58	91 %
621 - ENVIRONMENTAL SERVICES Totals:	2,251,158.46	2,318,223.10	2,728,974.00	241,411.21	2,407,052.60	0.00	12 %
<u>631 - WASTEWATER</u>							
412 - Intergovernmental	38,299.22	0.00	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	1,980,984.89	2,146,445.82	2,602,636.00	218,568.16	2,129,537.42	473,098.58	18 %
440 - Rents	4,300.00	3,400.00	300.00	0.00	11,005.00	(10,705.00)	-3,568 %
460 - Investment Income	7,446.28	16,489.94	5,000.00	5,473.29	31,027.19	(26,027.19)	-521 %
470 - Miscellaneous Revenues	1,622.00	961.75	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	24,859.56	0.00	0.00	0.00	0.00	0.00	0 %
631 - WASTEWATER Totals:	2,057,511.95	2,167,297.51	2,607,936.00	224,041.45	2,171,569.61	0.00	17 %
<u>641 - WATER</u>							
420 - Charges for Services	1,352,605.28	1,536,596.39	1,900,100.00	179,048.14	1,495,831.92	404,268.08	21 %
440 - Rents	24,122.00	27,892.48	33,200.00	2,940.88	28,483.34	4,716.66	14 %
460 - Investment Income	5,996.51	16,511.99	13,000.00	3,763.40	21,912.24	(8,912.24)	-69 %
470 - Miscellaneous Revenues	23,491.50	24,111.43	5,000.00	3,143.78	21,604.65	(16,604.65)	-332 %
641 - WATER Totals:	1,406,215.29	1,605,112.29	1,951,300.00	188,896.20	1,567,832.15	0.00	20 %
<u>651 - ELECTRIC</u>							
460 - Investment Income	6,172.10	10,472.69	6,000.00	3,082.76	17,613.90	(11,613.90)	-194 %
470 - Miscellaneous Revenues	1,993,194.27	2,020,485.01	2,539,750.00	0.00	2,027,579.72	512,170.28	20 %
651 - ELECTRIC Totals:	1,999,366.37	2,030,957.70	2,545,750.00	3,082.76	2,045,193.62	0.00	20 %
<u>661 - STORMWATER</u>							
412 - Intergovernmental	28,759.00	23,817.51	0.00	0.00	0.00	0.00	0 %
420 - Charges for Services	39,492.45	53,814.43	72,000.00	7,229.75	68,124.62	3,875.38	5 %
460 - Investment Income	1,956.54	4,168.76	3,000.00	2,094.56	8,983.83	(5,983.83)	-199 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
470 - Miscellaneous Revenues	0.00	3,844.40	0.00	0.00	8,142.44	(8,142.44)	0 %
480 - Other Financing Uses	25,000.00	25,000.00	610,800.00	0.00	540,056.00	70,744.00	12 %
661 - STORMWATER Totals:	95,207.99	110,645.10	685,800.00	9,324.31	625,306.89	0.00	9 %
<u>713 - CASH & INVESTMENT POOL</u>							
470 - Miscellaneous Revenues	(57.06)	15.19	0.00	0.00	5.19	(5.19)	0 %
713 - CASH & INVESTMENT POOL Totals:	(57.06)	15.19	0.00	0.00	5.19	0.00	0 %
<u>721 - GIS SERVICES</u>							
460 - Investment Income	47.96	124.93	120.00	44.32	451.60	(331.60)	-276 %
470 - Miscellaneous Revenues	50.00	0.00	0.00	0.00	0.00	0.00	0 %
480 - Other Financing Uses	56,234.28	52,406.24	97,000.00	0.00	48,500.00	48,500.00	50 %
721 - GIS SERVICES Totals:	56,332.24	52,531.17	97,120.00	44.32	48,951.60	0.00	50 %
<u>725 - CENTRAL GARAGE</u>							
420 - Charges for Services	0.00	152,415.58	248,000.00	20,429.48	146,468.72	101,531.28	41 %
460 - Investment Income	0.00	0.45	0.00	0.00	0.00	0.00	0 %
725 - CENTRAL GARAGE Totals:	0.00	152,416.03	248,000.00	20,429.48	146,468.72	0.00	41 %
<u>811 - UNEMPLOYMENT COMP</u>							
460 - Investment Income	242.02	487.40	400.00	143.95	822.48	(422.48)	-106 %
811 - UNEMPLOYMENT COMP Totals:	242.02	487.40	400.00	143.95	822.48	0.00	-106 %
<u>812 - HEALTH INSURANCE</u>							
460 - Investment Income	3,932.94	9,665.74	3,500.00	3,929.04	19,779.53	(16,279.53)	-465 %
470 - Miscellaneous Revenues	1,663,712.56	1,948,679.62	2,243,680.00	173,578.36	2,019,773.69	223,906.31	10 %
812 - HEALTH INSURANCE Totals:	1,667,645.50	1,958,345.36	2,247,180.00	177,507.40	2,039,553.22	0.00	9 %



Actual to budget c/y & p/y - ALL FUNDS

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
<u>111 - GENERAL</u>							
500 - Personnel	5,286,221.66	5,279,357.99	6,649,303.00	523,945.60	5,412,629.61	1,236,673.39	19 %
503 - Supplies	297,365.81	289,047.41	461,500.00	16,590.99	290,204.30	171,295.70	37 %
504 - Contract Services	1,437,736.49	1,396,208.48	1,707,685.00	183,368.79	1,371,411.88	336,273.12	20 %
550 - Capital Outlay	45,770.88	9,149.56	40,000.00	0.00	16,608.44	23,391.56	58 %
570 - Other Financing Uses	60,402.70	71,701.00	250,000.00	0.00	0.00	250,000.00	100 %
111 - GENERAL Totals:	7,127,497.54	7,045,464.44	9,108,488.00	723,905.38	7,090,854.23	0.00	22 %
<u>211 - REGIONAL LIBRARY</u>							
503 - Supplies	13,230.28	1,697.12	13,000.00	65.26	876.75	12,123.25	93 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	814.99	2,185.01	73 %
211 - REGIONAL LIBRARY Totals:	13,230.28	1,697.12	16,000.00	65.26	1,691.74	0.00	89 %
<u>212 - TRANSPORTATION</u>							
500 - Personnel	842,797.26	758,409.46	946,418.00	70,630.56	805,280.62	141,137.38	15 %
503 - Supplies	234,434.93	160,576.19	314,650.00	12,102.51	175,881.77	138,768.23	44 %
504 - Contract Services	449,881.36	488,004.92	925,216.00	101,591.79	742,102.66	183,113.34	20 %
550 - Capital Outlay	173,969.81	473,645.63	3,369,440.00	190,274.22	722,569.26	2,646,870.74	79 %
560 - Debt Service	266,624.41	723,773.75	483,555.00	0.00	483,555.00	0.00	0 %
570 - Other Financing Uses	26,333.42	26,101.44	252,000.00	0.00	26,000.00	226,000.00	90 %
212 - TRANSPORTATION Totals:	1,994,041.19	2,630,511.39	6,291,279.00	374,599.08	2,955,389.31	0.00	53 %
<u>213 - CEMETERY</u>							
500 - Personnel	125,224.89	126,724.24	158,899.00	13,473.86	130,869.60	28,029.40	18 %
503 - Supplies	16,609.68	9,410.01	20,050.00	2,655.00	9,984.57	10,065.43	50 %
504 - Contract Services	13,082.09	14,158.11	19,536.00	646.15	10,298.32	9,237.68	47 %
550 - Capital Outlay	0.00	17,000.00	0.00	0.00	0.00	0.00	0 %
213 - CEMETERY Totals:	154,916.66	167,292.36	198,485.00	16,775.01	151,152.49	0.00	24 %
<u>214 - CEMETARY PERPETUAL CARE</u>							
504 - Contract Services	0.00	0.00	500,000.00	0.00	0.00	500,000.00	100 %
570 - Other Financing Uses	50,000.00	65,000.00	130,000.00	0.00	65,000.00	65,000.00	50 %
214 - CEMETARY PERPETUAL CARE Totals:	50,000.00	65,000.00	630,000.00	0.00	65,000.00	0.00	90 %
<u>215 - SPECIAL PROJECTS</u>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
500 - Personnel	5,493.00	7,736.62	0.00	0.00	17,633.97	(17,633.97)	0 %
503 - Supplies	25,700.66	1,013.08	500,000.00	261.50	5,167.10	494,832.90	99 %
504 - Contract Services	90,924.61	85,771.79	0.00	0.00	132,692.28	(132,692.28)	0 %
215 - SPECIAL PROJECTS Totals:	122,118.27	94,521.49	500,000.00	261.50	155,493.35	0.00	69 %
<u>216 - BUSINESS IMPROVEMENT</u>							
500 - Personnel	1,383.35	1,374.05	3,500.00	0.00	1,169.32	2,330.68	67 %
503 - Supplies	400.00	0.00	0.00	200.98	17,052.97	(17,052.97)	0 %
504 - Contract Services	7,273.02	8,356.79	14,500.00	85.42	8,945.24	5,554.76	38 %
550 - Capital Outlay	3,200.00	30,907.74	60,000.00	0.00	0.00	60,000.00	100 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
216 - BUSINESS IMPROVEMENT Totals:	12,256.37	40,638.58	178,000.00	286.40	27,167.53	0.00	85 %
<u>218 - PUBLIC SAFETY</u>							
503 - Supplies	11,035.72	4,022.59	10,000.00	365.69	8,656.90	1,343.10	13 %
504 - Contract Services	300.00	0.00	97,125.00	0.00	82,418.00	14,707.00	15 %
550 - Capital Outlay	69,476.50	120,256.93	161,000.00	3,018.61	173,085.59	(12,085.59)	-8 %
560 - Debt Service	63,521.25	58,793.75	0.00	0.00	0.00	0.00	0 %
570 - Other Financing Uses	0.00	0.00	200,000.00	0.00	0.00	200,000.00	100 %
218 - PUBLIC SAFETY Totals:	144,333.47	183,073.27	468,125.00	3,384.30	264,160.49	0.00	44 %
<u>219 - INDUSTRIAL SITES</u>							
503 - Supplies	1,037.67	0.00	0.00	0.00	0.00	0.00	0 %
504 - Contract Services	5,884.25	22,594.75	151,000.00	337.50	607.50	150,392.50	100 %
570 - Other Financing Uses	0.00	0.00	153,500.00	0.00	153,500.00	0.00	0 %
219 - INDUSTRIAL SITES Totals:	6,921.92	22,594.75	304,500.00	337.50	154,107.50	0.00	49 %
<u>223 - KENO</u>							
503 - Supplies	33,178.33	15,112.70	12,500.00	0.00	10,860.47	1,639.53	13 %
504 - Contract Services	669.89	8,472.98	24,000.00	114.98	15,744.34	8,255.66	34 %
550 - Capital Outlay	35,231.33	0.00	41,300.00	0.00	5,909.00	35,391.00	86 %
223 - KENO Totals:	69,079.55	23,585.68	77,800.00	114.98	32,513.81	0.00	58 %
<u>224 - ECONOMIC DEVELOPMENT</u>							
500 - Personnel	0.00	0.00	101,959.00	7,678.68	81,618.45	20,340.55	20 %
503 - Supplies	191.88	247.86	750.00	(1.43)	1,129.82	(379.82)	-51 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
504 - Contract Services	258,711.20	1,121,252.82	5,050,036.00	81,393.14	1,782,563.14	3,267,472.86	65 %
224 - ECONOMIC DEVELOPMENT Totals:	258,903.08	1,121,500.68	5,152,745.00	89,070.39	1,865,311.41	0.00	64 %
<u>225 - MUTUAL FIRE</u>							
503 - Supplies	9,907.49	9,362.66	10,000.00	0.00	5,232.00	4,768.00	48 %
504 - Contract Services	0.00	0.00	39,880.00	0.00	30,449.82	9,430.18	24 %
550 - Capital Outlay	639.00	0.00	105,000.00	0.00	333,907.90	(228,907.90)	-218 %
570 - Other Financing Uses	0.00	0.00	100,000.00	0.00	0.00	100,000.00	100 %
225 - MUTUAL FIRE Totals:	10,546.49	9,362.66	254,880.00	0.00	369,589.72	0.00	-45 %
<u>311 - DEBT SERVICE</u>							
504 - Contract Services	5,000.00	5,140.00	28,280.00	1,500.00	5,280.00	23,000.00	81 %
560 - Debt Service	52,593.97	341,442.71	0.00	0.00	0.00	0.00	0 %
570 - Other Financing Uses	398,389.59	683,783.45	4,192,171.25	0.00	692,002.42	3,500,168.83	83 %
311 - DEBT SERVICE Totals:	455,983.56	1,030,366.16	4,220,451.25	1,500.00	697,282.42	0.00	83 %
<u>321 - TIF PROJECTS</u>							
560 - Debt Service	25,392.83	100,526.00	160,000.00	0.00	326,653.46	(166,653.46)	-104 %
570 - Other Financing Uses	0.00	0.00	300,000.00	0.00	0.00	300,000.00	100 %
321 - TIF PROJECTS Totals:	25,392.83	100,526.00	460,000.00	0.00	326,653.46	0.00	29 %
<u>411 - CDBG</u>							
504 - Contract Services	0.00	39,888.00	0.00	0.00	0.00	0.00	0 %
411 - CDBG Totals:	0.00	39,888.00	0.00	0.00	0.00	0.00	0 %
<u>412 - LEASE CORPORATION</u>							
504 - Contract Services	994.23	125.00	0.00	0.00	75.00	(75.00)	0 %
560 - Debt Service	397,980.35	683,383.45	692,171.25	0.00	692,002.42	168.83	0 %
412 - LEASE CORPORATION Totals:	398,974.58	683,508.45	692,171.25	0.00	692,077.42	0.00	0 %
<u>511 - CAPITAL PROJECTS FUND</u>							
550 - Capital Outlay	101,542.00	6,000.00	56,000.00	0.00	37,502.00	18,498.00	33 %
511 - CAPITAL PROJECTS FUND Totals:	101,542.00	6,000.00	56,000.00	0.00	37,502.00	0.00	33 %
<u>621 - ENVIRONMENTAL SERVICES</u>							
500 - Personnel	939,609.70	963,116.59	1,195,995.00	83,352.55	962,080.74	233,914.26	20 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
503 - Supplies	219,037.33	101,203.37	183,000.00	14,107.56	122,210.23	60,789.77	33 %
504 - Contract Services	634,844.75	586,537.51	752,448.00	63,192.47	627,360.52	125,087.48	17 %
550 - Capital Outlay	244,213.88	183,457.36	220,000.00	0.00	0.00	220,000.00	100 %
570 - Other Financing Uses	27,983.62	27,101.60	54,000.00	0.00	27,000.00	27,000.00	50 %
621 - ENVIRONMENTAL SERVICES Totals:	2,065,689.28	1,861,416.43	2,405,443.00	160,652.58	1,738,651.49	0.00	28 %
<u>631 - WASTEWATER</u>							
500 - Personnel	714,847.79	706,942.72	886,157.00	66,174.62	724,325.42	161,831.58	18 %
503 - Supplies	69,275.24	58,512.84	127,510.00	6,680.19	56,522.71	70,987.29	56 %
504 - Contract Services	414,054.98	366,439.35	501,123.00	31,701.86	360,326.76	140,796.24	28 %
550 - Capital Outlay	127,139.77	221,308.46	970,320.00	49,903.99	202,717.54	767,602.46	79 %
560 - Debt Service	645,890.70	645,890.70	645,890.00	0.00	645,890.70	(0.70)	0 %
570 - Other Financing Uses	71,083.62	70,101.60	740,000.00	0.00	70,000.00	670,000.00	91 %
631 - WASTEWATER Totals:	2,042,292.10	2,069,195.67	3,871,000.00	154,460.66	2,059,783.13	0.00	47 %
<u>641 - WATER</u>							
500 - Personnel	650,557.24	644,750.96	808,371.00	58,665.37	650,473.79	157,897.21	20 %
503 - Supplies	259,480.47	150,571.68	332,534.00	22,203.25	199,523.44	133,010.56	40 %
504 - Contract Services	228,296.09	266,627.62	471,258.00	24,948.42	283,519.14	187,738.86	40 %
550 - Capital Outlay	91,924.53	73,985.62	888,250.00	8,748.84	735,205.33	153,044.67	17 %
570 - Other Financing Uses	38,833.62	39,101.60	678,000.00	0.00	39,000.00	639,000.00	94 %
641 - WATER Totals:	1,269,091.95	1,175,037.48	3,178,413.00	114,565.88	1,907,721.70	0.00	40 %
<u>651 - ELECTRIC</u>							
503 - Supplies	0.00	0.00	1,000.00	0.00	0.00	1,000.00	100 %
570 - Other Financing Uses	1,978,194.27	2,000,485.01	3,289,750.00	0.00	2,027,579.72	1,262,170.28	38 %
651 - ELECTRIC Totals:	1,978,194.27	2,000,485.01	3,290,750.00	0.00	2,027,579.72	0.00	38 %
<u>661 - STORMWATER</u>							
503 - Supplies	3,120.74	5,262.74	14,615.00	27.17	4,942.36	9,672.64	66 %
504 - Contract Services	78,566.04	41,645.33	89,524.00	3,351.83	30,649.49	58,874.51	66 %
550 - Capital Outlay	0.00	3,997.09	528,880.00	44,147.41	209,821.51	319,058.49	60 %
570 - Other Financing Uses	0.00	0.00	250,000.00	0.00	0.00	250,000.00	100 %
661 - STORMWATER Totals:	81,686.78	50,905.16	883,019.00	47,526.41	245,413.36	0.00	72 %
<u>721 - GIS SERVICES</u>							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
500 - Personnel	51,531.88	48,795.62	60,689.00	4,822.18	50,754.40	9,934.60	16 %
503 - Supplies	3,501.94	209.09	3,500.00	0.00	196.00	3,304.00	94 %
504 - Contract Services	9,633.81	14,865.84	14,625.00	34.71	11,671.12	2,953.88	20 %
560 - Debt Service	16,334.28	20,266.24	0.00	0.00	0.00	0.00	0 %
721 - GIS SERVICES Totals:	81,001.91	84,136.79	78,814.00	4,856.89	62,621.52	0.00	21 %
<u>725 - CENTRAL GARAGE</u>							
500 - Personnel	0.00	121,704.90	148,744.00	11,714.36	129,996.11	18,747.89	13 %
503 - Supplies	0.00	19,458.37	26,500.00	440.46	25,707.88	792.12	3 %
504 - Contract Services	0.00	89,917.21	92,170.00	9,741.81	95,139.46	(2,969.46)	-3 %
550 - Capital Outlay	0.00	0.00	0.00	0.00	5,217.99	(5,217.99)	0 %
725 - CENTRAL GARAGE Totals:	0.00	231,080.48	267,414.00	21,896.63	256,061.44	0.00	4 %
<u>811 - UNEMPLOYMENT COMP</u>							
504 - Contract Services	432.00	2,688.00	65,000.00	0.00	0.00	65,000.00	100 %
811 - UNEMPLOYMENT COMP Totals:	432.00	2,688.00	65,000.00	0.00	0.00	0.00	100 %
<u>812 - HEALTH INSURANCE</u>							
504 - Contract Services	1,766,453.24	1,698,034.34	2,294,625.00	116,466.00	1,619,554.68	675,070.32	29 %
812 - HEALTH INSURANCE Totals:	1,766,453.24	1,698,034.34	2,294,625.00	116,466.00	1,619,554.68	0.00	29 %



Actual to budget c/y & p/y - GENERAL FUND

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
111 - GENERAL							
111 - FINANCE							
500 - Personnel	91,712.97	100,512.82	116,175.00	10,212.23	109,548.58	6,626.42	6 %
503 - Supplies	14,409.28	11,251.27	16,300.00	1,298.59	11,831.10	4,468.90	27 %
504 - Contract Services	56,233.51	54,288.22	63,356.00	1,458.57	64,531.58	(1,175.58)	-2 %
570 - Other Financing Uses	2,000.00	0.00	0.00	0.00	0.00	0.00	0 %
111 - FINANCE Totals:	164,355.76	166,052.31	195,831.00	12,969.39	185,911.26	9,919.74	5 %
112 - PERSONNEL							
500 - Personnel	13,117.20	13,747.06	16,830.00	1,302.96	14,155.15	2,674.85	16 %
503 - Supplies	3,496.41	3,048.50	4,750.00	209.00	4,349.49	400.51	8 %
504 - Contract Services	21,214.99	25,810.88	27,950.00	2,777.71	27,030.24	919.76	3 %
112 - PERSONNEL Totals:	37,828.60	42,606.44	49,530.00	4,289.67	45,534.88	3,995.12	8 %
113 - COUNCIL							
500 - Personnel	17,405.63	17,852.88	21,099.00	1,623.00	17,853.00	3,246.00	15 %
503 - Supplies	1,489.00	1,782.77	1,900.00	400.00	1,889.00	11.00	1 %
504 - Contract Services	1,408.03	3,156.00	3,250.00	0.00	895.00	2,355.00	72 %
570 - Other Financing Uses	54,902.70	68,201.00	250,000.00	0.00	0.00	250,000.00	100 %
113 - COUNCIL Totals:	75,205.36	90,992.65	276,249.00	2,023.00	20,637.00	255,612.00	93 %
114 - CITY MANAGER							
500 - Personnel	28,835.56	15,735.67	21,607.00	1,844.24	18,680.91	2,926.09	14 %
503 - Supplies	36,214.04	32,246.09	55,500.00	(22.50)	38,627.84	16,872.16	30 %
504 - Contract Services	98,195.62	59,939.03	245,200.00	17,080.07	151,268.28	93,931.72	38 %
114 - CITY MANAGER Totals:	163,245.22	107,920.79	322,307.00	18,901.81	208,577.03	113,729.97	35 %
115 - CITY CLERK							
500 - Personnel	11,631.87	12,105.55	14,812.00	872.78	15,571.25	(759.25)	-5 %
503 - Supplies	1,083.12	1,048.64	1,500.00	448.00	1,133.91	366.09	24 %
504 - Contract Services	9,401.02	7,744.19	11,850.00	482.69	7,359.13	4,490.87	38 %
115 - CITY CLERK Totals:	22,116.01	20,898.38	28,162.00	1,803.47	24,064.29	4,097.71	15 %
116 - MIS							
503 - Supplies	30,253.38	15,851.84	50,000.00	16.84	38,300.43	11,699.57	23 %

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
504 - Contract Services	28,171.07	37,290.89	57,000.00	1,397.50	32,644.29	24,355.71	43 %
550 - Capital Outlay	11,794.89	0.00	0.00	0.00	0.00	0.00	0 %
116 - MIS Totals:	70,219.34	53,142.73	107,000.00	1,414.34	70,944.72	36,055.28	34 %
121 - DEVELOPMENT SERVICES							
500 - Personnel	361,362.85	212,810.78	271,499.00	13,617.84	158,968.22	112,530.78	41 %
503 - Supplies	4,232.70	4,349.33	6,200.00	1,355.51	3,268.77	2,931.23	47 %
504 - Contract Services	69,204.68	67,535.77	80,706.00	2,747.91	40,882.21	39,823.79	49 %
570 - Other Financing Uses	3,500.00	3,500.00	0.00	0.00	0.00	0.00	0 %
121 - DEVELOPMENT SERVICES Totals:	438,300.23	288,195.88	358,405.00	17,721.26	203,119.20	155,285.80	43 %
141 - FIRE							
500 - Personnel	1,266,644.15	1,221,434.70	1,554,553.00	113,063.15	1,250,714.15	303,838.85	20 %
503 - Supplies	28,728.83	15,911.32	31,100.00	1,238.61	20,458.84	10,641.16	34 %
504 - Contract Services	59,900.64	80,404.50	60,522.00	3,832.49	47,775.39	12,746.61	21 %
141 - FIRE Totals:	1,355,273.62	1,317,750.52	1,646,175.00	118,134.25	1,318,948.38	327,226.62	20 %
142 - POLICE							
500 - Personnel	2,291,122.87	2,489,311.79	3,119,433.00	233,573.61	2,677,044.84	442,388.16	14 %
503 - Supplies	61,476.92	70,799.07	106,500.00	1,975.96	67,946.67	38,553.33	36 %
504 - Contract Services	375,402.36	349,430.65	325,479.00	18,767.91	272,227.94	53,251.06	16 %
142 - POLICE Totals:	2,728,002.15	2,909,541.51	3,551,412.00	254,317.48	3,017,219.45	534,192.55	15 %
143 - EMERGENCY MANAGEMENT							
500 - Personnel	65,995.23	70,576.48	89,503.00	6,748.88	72,797.81	16,705.19	19 %
503 - Supplies	2,567.32	3,482.25	5,450.00	26.09	5,323.78	126.22	2 %
504 - Contract Services	2,288.53	4,090.23	4,750.00	295.43	4,077.79	672.21	14 %
143 - EMERGENCY MANAGEMENT Totals:	70,851.08	78,148.96	99,703.00	7,070.40	82,199.38	17,503.62	18 %
151 - LIBRARY							
500 - Personnel	412,617.32	409,355.70	529,113.00	40,422.97	434,935.74	94,177.26	18 %
503 - Supplies	41,818.25	51,260.32	74,050.00	4,283.62	48,731.71	25,318.29	34 %
504 - Contract Services	84,309.42	84,346.88	113,504.00	3,371.92	93,408.29	20,095.71	18 %
151 - LIBRARY Totals:	538,744.99	544,962.90	716,667.00	48,078.51	577,075.74	139,591.26	19 %
171 - PARKS							

	2015-2016 YTD Activity	2016-2017 YTD Activity	2017-2018 Budget	July 2017-2018 MTD Activity	2017-2018 YTD Activity	2017-2018 Budget Remaining	% Budget Remaining
500 - Personnel	594,782.29	584,130.09	716,608.00	61,654.42	562,301.83	154,306.17	22 %
503 - Supplies	43,672.76	39,661.20	58,950.00	2,031.52	31,225.03	27,724.97	47 %
504 - Contract Services	196,376.47	199,127.99	249,278.00	29,060.78	209,721.59	39,556.41	16 %
550 - Capital Outlay	33,975.99	612.00	40,000.00	0.00	16,608.44	23,391.56	58 %
171 - PARKS Totals:	868,807.51	823,531.28	1,064,836.00	92,746.72	819,856.89	244,979.11	23 %
172 - RECREATION							
500 - Personnel	130,993.72	131,784.47	178,071.00	39,009.52	80,058.13	98,012.87	55 %
503 - Supplies	27,923.80	38,354.81	49,300.00	3,329.75	17,117.73	32,182.27	65 %
504 - Contract Services	435,630.15	423,043.25	464,840.00	102,095.81	419,590.15	45,249.85	10 %
550 - Capital Outlay	0.00	8,537.56	0.00	0.00	0.00	0.00	0 %
172 - RECREATION Totals:	594,547.67	601,720.09	692,211.00	144,435.08	516,766.01	175,444.99	25 %
111 - GENERAL Totals:	7,127,497.54	7,045,464.44	9,108,488.00	723,905.38	7,090,854.23	0.00	22 %
<u>211 - REGIONAL LIBRARY</u>							
151 - LIBRARY							
503 - Supplies	13,230.28	1,697.12	13,000.00	65.26	876.75	12,123.25	93 %
504 - Contract Services	0.00	0.00	3,000.00	0.00	814.99	2,185.01	73 %
151 - LIBRARY Totals:	13,230.28	1,697.12	16,000.00	65.26	1,691.74	14,308.26	89 %
211 - REGIONAL LIBRARY Totals:	13,230.28	1,697.12	16,000.00	65.26	1,691.74	0.00	89 %
<u>212 - TRANSPORTATION</u>							
111 - FINANCE							
500 - Personnel	17,566.14	16,300.73	21,127.00	2,206.85	21,950.06	(823.06)	-4 %
111 - FINANCE Totals:	17,566.14	16,300.73	21,127.00	2,206.85	21,950.06	(823.06)	-4 %
112 - PERSONNEL							
500 - Personnel	8,744.97	9,164.75	11,219.00	868.61	9,436.46	1,782.54	16 %
112 - PERSONNEL Totals:	8,744.97	9,164.75	11,219.00	868.61	9,436.46	1,782.54	16 %
114 - CITY MANAGER							
500 - Personnel	19,013.58	10,490.61	14,404.00	1,229.50	12,453.79	1,950.21	14 %
114 - CITY MANAGER Totals:	19,013.58	10,490.61	14,404.00	1,229.50	12,453.79	1,950.21	14 %

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Public Inp1

Council to consider a Community Festival Permit for Soroptomists International of Scotts Bluff County at the West Nebraska Arts Center, 106 East 18th St., for a Chair-ity Auction event on September 13, 2018 from 5:00 p.m. to 7:00 p.m.

Staff Contact: Kim Wright, City Clerk

APPLICATION
**COMMUNITY FESTIVAL, BUSINESS PROMOTIONAL EVENT, CARNIVAL
PERMIT**

To be filed with the city Clerk at least 14 days, but no more than one year before proposed event.

1. SOROPTIMISTS INTERNATIONAL OF SCOTTS BLUFF COUNTY
(name of sponsoring organization)

N/A _____
(street) (city) (state) (telephone number)
MARY GARWOOD _____ 308.631.5620
(chairperson responsible for event) (day telephone number)

- 2 WEST NEBRASKA ART CENTER
(name of co-sponsoring organization)

106 EAST 18TH STREET, SCOTTSBLUFF, NE 308.632-2226
(street) (city) (state) (telephone number)
Michelle Denton _____
(contact person) (day telephone number)

3. **Event Information**

SOROPTIMIST CHAIR-ITY EVENT
(name of event)

SEPTEMBER 13, 2018 _____ 5pm - 7pm
(date(s) of event) (time(s) of event)

WEST NEBRASKA ART CENTER, 106 EAST 18TH STREET, SCOTTSBLUFF, NE
(location of event)

4. **Activity Information**

Describe general activities including whether there will be any vendors, music, loudspeakers.
Serving or selling of alcoholic beverages*, etc.)

THIS IS A FUND RAISER EVENT FOR SOROPTIMIST SCHOLARSHIPS. WE WILL BE
AUCTIONING PAINTED CHAIRS DURING THE EVENT, WHICH WILL INCLUDE SERVING
SNACKS, CASH BAR, AND EASY LISTENING, LIVE MUSIC.

*If alcoholic beverages will be sold or served, a special permit will be required. The applicant should
contact the City Clerk for more information.

5. **Street Closure**

N/A _____
Please note any streets to be closed and the times required for closure

6. **Flags/Banners/Signs**

INTERIOR BANNER ONLY _____

7. Carnivals - If event includes a carnival, the next sheet should be completed.

8. Have you provided for a public liability insurance policy naming the City as additional insured? Yes _____ No X _____

Community Festival/Business Promotion

\$200,000 for one person
\$500,000 for any one accident
\$ 50,000 for injuries to property

Street Carnival

\$ 800,000 for one person
\$ 2,000,000 for any one accident
\$ 200,000 for injuries to property

9. Have you provided either a \$2,500.00 cash deposit or surety bond for clean up. (This will be returned after it is determined that no repairs or clean up is required by City).

Yes _____ No X _____

I (We) agree to abide by all regulations as stated in the Scottsbluff Municipal code regulating this permit.

Dated: 8/15/18

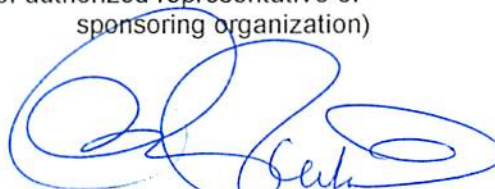
Signed:

SOROPTIMISTS INTERNATIONAL OF SCOTTS BLUFF COUNTY
(name of sponsoring organization)



(signature of authorized representative of
sponsoring organization)

WEST NEBRASKA ART CENTER
(name of co-sponsoring organization)



(signature of authorized representative of
co-sponsoring organization)

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Public Inp2

Council to consider a Special Designated Liquor License for Kelley's Liquor and Soroptomists International of Scotts Bluff County to serve wine, beer, and distilled spirits at a Community Festival event at the West Nebraska Arts Center, 106 East 18th St., on September 13, 2018 from 5:00 to 7:00 p.m.

Staff Contact: Kim Wright, City Clerk

Special Designated License
Local Recommendation (Form 200)
Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

Kelley's Liquor

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

817 West 27th St. Scottsbluff, Ne 69361

Retail Liquor License Address or Non-Profit Business Address

CK-119832

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Sept. 13, 2018

Event Date(s):

Event Start Time(s):

5:00pm

Event End Time(s):

7:00pm

Alternate Date: **NA**

Alternate Location Building & Address: **NA**

Event Building Name: **West Nebraska Arts Center**

Event Street Address/City: **106 East 18th St. Scottsbluff, Ne 69361**

Indoor area to be licensed in length & width: **20** x **30**

Outdoor area to be licensed in length & width: ____ X ____ (Diagram Form #109 must be attached)

Type of Event: **Fundraiser** Estimate # of attendees: **50**

Type of alcohol to be served: Beer ☒ Wine ☒ Distilled Spirits ☒
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: **Michele** Event Contact Phone Number: **308-631-1625**

Event Contact Email: **blackstonespirits@gmail.com** **Karen Hunter**

*Signature Authorized Representative: *Karen Hunter* Printed Name **Karen Hunter**

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

*Retail licensee – Must be signed by a member listed on permanent license

*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Public Inp3

Council to receive an update on Economic Development Activities.

Staff Contact: Nathan Johnson, City Manager

Economic Development Update 08/20/2018

Since starting as Economic Development Director with the City of Scottsbluff on 07/31/2017, I have worked hard to bring good paying jobs with benefits to the area and promote the city's LB840 Program. The following jobs have been created over the past year:

Flyover Brewery - 5 jobs

MR Housing - 7 jobs

Inventive Media - 5 jobs

McKinney Manufacturing - 8 jobs

Treaty Site Farms - 7 jobs

Pioneer Animal Clinic - 12 jobs

Candy Barn Express - 7 jobs

Complete Care Family Practice - 4 jobs

Bluffs Physical Therapy - 7 jobs

JADS Trucking - 6 jobs

Elite Urgent Care - 8 jobs

Mitchell Care Center - 55 jobs retained

Vista Beam - 10 jobs

There will be several LB840 applications coming forward to the council pending approval of the LB840 Application Review Committee, who I work closely with.

In addition, I have administered the very successful East Overland Façade Improvement Program maximizing the city's return on investment.

The position has allowed me to attend national trade shows in the areas of manufacturing and food processing where I was able to talk to companies around

the country about relocating their business to Scottsbluff and western Nebraska. This is usually a 2-3 year process and is done by building relationships.

We are working on developing “shovel ready” sites within the city limits and beyond planning ahead for TIF Districts and utility placement.

When the Opportunity Zone information came out from the Nebraska Department of Economic Development, an application was prepared for the designation for three Scottsbluff census tracts. We were successful in our application, receiving one of the forty-four Opportunity Zone designations in the state.

Scottsbluff volunteered and was chosen for the location for the Heartland Expressway Annual Meeting which brought attendees in from Wyoming, Colorado as well as communities members north and south of town. Keynote speaker was Lt. Governor Mike Foley and Kyle Schneweis, Director of the Nebraska Department of Transportation also made remarks.

The City of Scottsbluff will be hosting the 2nd Annual Manufacturing Day in October which will include state speakers and tours of manufacturing facilities. The attraction of new and growth of existing manufacturing in the region is a priority as well as the interest and training of a skilled workforce.

I have invited the team of recruiters from the Nebraska Department of Economic Development to western Nebraska so that they can see and tour first-hand the sites and buildings available in the area. This is important when they receive calls from prospective companies to know what they are talking about and the many amenities we have to offer.

As Economic Development Director, I represent the city at meetings of the Western Nebraska Economic Development group (WNED), a regional group comprised of eight communities formed in 2014 as a result of the Regional Economic Development Strategic Plan. I serve as a board member for the Heartland Expressway Association, attend Panhandle Area Development District Meetings and am a member of the Western Nebraska Development Network (WNDN). I recently completed a four year term on the board of directors of the Nebraska Economic Developers Association, serving as Scholarship Chairman and represent western Nebraska as a District 11 Tourism Commissioner.

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Public Inp4

Council to receive a presentation on a Recreation/Event facility from an outside group.

Staff Contact: Nathan Johnson, City Manager

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Resolut.1

Council to consider an Ordinance updating solid waste collection fees for non-residential electronic recycling materials.

Staff Contact: Nathan Johnson, City Manager

ORDINANCE NO. _____

AN ORDINANCE FOR THE CITY OF SCOTTSBLUFF, NEBRASKA, AMENDING THE MUNICIPAL CODE SOLID WASTE COLLECTION FEES AT CHAPTER 6, ARTICLE 6, ADDING A FEE PER POUND FOR NONRESIDENTIAL ELECTRONIC RECYCLING MATERIALS, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Section 6-6-26.1 of the Scottsbluff Municipal Code is amended to provide as follows:
"6-6-26.1. Recyclable materials for Non-Residential Customers and Non-Recyclable Equipment.

For residential non-electronic disposal single stream recycling please refer to section 6-6-23.
Non-residential customers recycling electronic equipment and appliances please refer to the program specifics set forth below:

1. Customers recycling electronic waste including but not limited to: electronic mice, printers, fax machines, scanners, electronic typewriters, keyboards, computer speakers, servers, hard drives, television sets, VCR/DVD/Blue Ray players, home or auto stereo equipment, small electronics, gaming equipment and CFL light bulbs and florescent tubes brought in for disposal, shall be charged a fee of \$.50 per pound for all electronic waste brought in for recycling.
2. For computer monitors, desk top and laptop computers brought in by any customer, including residential and non-residential customers, \$5 per monitor or desk top or laptop computer.
3. For non-recyclable appliances and electronic equipment, every person including residential and non-residential customers, who shall dispose of an appliance or non-recyclable electronic equipment at any disposal site of the City shall pay a charge of \$26.00 per item disposed.
4. The fee for the Gaylord (cardboard) containers shall be \$20.00 per month.
5. The rates and fees provided in this section shall be effective after October 1, 2018."

Section 2. Previously existing Section 6-6-26.1 of the Scottsbluff Municipal Code and all other Ordinances and parts of Ordinances in conflict herewith are repealed. Provided, however, this Ordinance shall not be construed to affect any rights, liabilities, duties or causes of action, either criminal or civil, existing or actions pending at the time when this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval as provided by law, and publication shall be in pamphlet form.

PASSED AND APPROVED on _____, 2018.

Mayor

ATTEST:

City Clerk

(Seal)

Approved to form:

City Attorney

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Resolut.2

Council to consider an Ordinance updating utility user fees, including water and sewer fees, solid waste collection and surcharge for storm water.

Staff Contact: Nathan Johnson, City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF AMENDING SEWER USER FEES AT CHAPTER 6 ARTICLE 6, INCLUDING SURCHARGE FOR STORMWATER REGULATORY REQUIREMENTS, AMENDING AND CHANGING THE SOLID WASTE COLLECTION FEES AT CHAPTER 6 ARTICLE 6, AND WATER SERVICE FEES AT CHAPTER 6 ARTICLE 6, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA.

Section 1. Section 6-6-19 of the Scottsbluff Municipal Code is amended to provide as follows:

6-6-19. Minimum charge.

Each user shall pay a sewer service charge in the minimum amount of \$44.44 which shall cover the first 10,000 gallons of water consumed by the user during the bimonthly billing period as determined in Chapter 18. Each user shall pay an additional charge of \$3.29 per each 1,000 gallons of water consumed in excess of 10,000 gallons during the applicable billing period. Provided, however, wholesale users shall pay 92.5% of the charges provided in this paragraph.

The rates and fees provided for in this section shall be effective with respect to all connections, installations and billings after December 28, 2018.

Section 2. Section 6-6-20 of the Scottsbluff Municipal Code is amended to provide as follows:

6-6-20. Private water supply.

With respect to users having a private water supply which is discharged into the City's sanitary sewer system, sewer service charges shall be calculated as follows:

- (1) Commercial and industrial users shall meter their water supply at their expense and their sanitary sewer use charge shall be based on the quantity of water consumed on the premises from all sources.
- (2) Single-family residential users within the city limits shall pay \$54.39 per bimonthly period.
- (3) Single-family residential users outside the city limits shall pay \$91.06 per bimonthly period.
- (4) Multi-family residential users shall pay \$78.29 per dwelling unit per bimonthly period.

The rates and fees provided for in this section shall be effective with respect to all connections, installations and billings after December 28, 2018.

Section 3. Section 6-6-22 of the Scottsbluff Municipal Code is amended to provide as follows:

6-6-22. Surcharge.

- (1) There will be a \$3.00 per billing cycle surcharge fee to all residents of the city for stormwater regulatory requirements and the use, upkeep and maintenance of the city's stormwater collection system.
- (2) Users who contribute wastewater the strength of which is greater than normal domestic sewage shall, in addition to the basic sewer charge, pay a surcharge equal to \$0.54 per pound for the first ten thousand (10,000) pounds of excess B.O.D. per billing cycle (or up to the limit of their contract with the City), and a surcharge of \$1.08 for all additional excess B.O.D. per billing cycle. A contribution of more than twelve thousand (12,000) pounds of excess B.O.D. per billing cycle, in the absence of a contract, shall subject the user to the sanctions and penalties provided in this Chapter. Users with a contract who exceed the limits of their contract may also be subject to the sanctions and penalties provided in this Chapter.
- (3) Users who contribute wastewater the strength of which is greater than normal domestic sewage shall, in addition to the basic sewer charge, pay a surcharge equal to \$0.06 per pound of excess suspended solids per billing cycle.
- (4) The expression "per billing cycle" as used in this section means the period for which the sewer service charge is payable.
- (5) The rates and fees provided in this section shall be effective with respect to connections, installations and billings after December 28, 2018.

Section 4. Section 6-6-23 of the Scottsbluff Municipal Code is amended to provide as follows:

6-6-23. Residential.

The minimum bimonthly charges for collection and disposal service to residential units for solid waste and the single stream recycling program all of which is contained in approved containers shall be as follows, effective for all billings made after December 28, 2018:

One-family unit (including mobile homes with an individual water or sewer connection). \$43.80

One-family two container unit (including mobile homes with an individual water or sewer connection). \$100.15

The minimum requirement for one-family two container units is twelve months from the date of request for two container service.

Multifamily structures (including mobile home parks with a single water or sewer connection)

Bimonthly Rate Per Unit	
2 to 4 units.	\$43.80
5 to 6 units.	\$39.37
7 to 10 units.	\$37.20
11 to 16 units.	\$35.01
17 to 39 units.	\$32.76
40 to 59 units.	\$30.57
60 or more units.	\$28.47

Hotels, motels and rooming houses shall be considered as commercial establishments and shall pay charges based on the charges provided for institutional business, commercial and industrial establishments as provided in this Chapter. The charges for quantities or services which exceed those covered by the minimum charge shall be an amount equal to the reasonable cost of the service as determined by the City Manager or the designee of the City Manager.

The rates and fees provided in this section shall be effective with respect to usage for which billings are made after December 28, 2018.

Section 5. Section 6-6-24 of the Scottsbluff Municipal Code is amended to provide as follows:

6-6-24. Institutional; business; commercial; industrial.

(a) The bimonthly charges for collection and disposal of solid waste of institutional, business, commercial and industrial establishments, and solid waste in required containers at construction sites, shall be based upon the number of approved containers collected per collection. Where an establishment has its own water or sewer connection, the fact that it shares a building with another establishment, or does not occupy the entire building, shall be of no significance. The charge per approved container per collection shall be as follows:

	Each time container is emptied	Bimonthly minimum
90 gallon	\$11.32	\$90.56
1.5 cubic yard	\$15.10	\$120.78
3.0 cubic yard	\$28.73	\$229.84

The rates and fees provided in this section shall be effective with respect to usage for which billings are made after December 28, 2018

Section 6. Section 6-6-28 of the Scottsbluff Municipal Code is amended to provide as follows:

6-6-28. Water service.

(1) Each user of the City water system located within the City limits shall pay charges based on bimonthly consumption as follows:

Gallons	Rate per Thousand Gallons
Up to 10,000	\$2.423

10,001 to 20,000	\$1.971
20,001 to 60,000	\$1.964
60,001 to 100,000	\$1.943
Over 100,000	\$1.925

Consumption of any part of 1,000 gallons shall be considered as consumption of an entire 1,000 gallons for purposes of calculating consumption and the applicable rate(s).

(2) Each user of the City water system located within the City limits shall pay minimum bimonthly charges as follows:

<u>Water Meter Size</u>	<u>Minimum Charge</u>	<u>Gallons</u>
5/8" or 3/4"	\$24.23	10,000
1"	\$43.94	20,000
1½"	\$83.22	40,000
2"	\$112.68	55,000
3"	\$180.69	90,000
4"	\$277.02	140,000
6"	\$392.40	200,000
8"	\$584.56	300,000

Payment of the minimum charge shall constitute payment in full for any quantity of water not exceeding the amount shown in the "Gallons" column opposite the applicable “Minimum Charge.” In the case of premises as to which the final date for connection of the plumbing has been deferred under section 22-1-8, there shall be a bimonthly charge for standby fire protection service of \$6.00.

Each user of the City water system located outside of the City limits, except for whole sale water use provided by the City pursuant to the terms of an agreement, shall pay the following 1.5 times the minimum charges listed above. Provided, whole sale water use and sale shall be sold at an agreed upon amount as set by the City Council for charges outside the City limits.

The rates and fees provided for in this section shall be effective with respect to all connections, installations, and billings after December 28, 2018.

Section 7. Existing Sections 6-6-19, 6-6-20, 6-6-22, 6-6-23, 6-6-24 and 6-6-28, of the Scottsbluff Municipal Code are hereby repealed, provided however that the rates provided for in such prior sections shall remain effective until midnight, December 28, 2018. This Ordinance shall not be construed to effect any cause of action, civil or criminal, existing or actions pending, at the time this Ordinance becomes effective.

Section 8. This Ordinance shall become effective upon its passage, approval as provided by law, and publication shall be in pamphlet form.

PASSED and APPROVED on _____, 2018.

Mayor

Attest:

(City Clerk) (Seal)

Approved as to Form:

Deputy City Attorney

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Resolut.3

Council to consider an Ordinance updating the use of special collections and additional containers.

Staff Contact: Nathan Johnson, City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF AMENDING CHAPTER 6 ARTICLE 6, INCLUDING SPECIAL COLLECTIONS AND ADDITIONAL CONTAINERS, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA.

Section 1. Section 6-6-27 of the Scottsbluff Municipal Code is amended to provide as follows:

"6-6-27. Special Collections and Additional Containers.

Upon request, the City may, but is not required to, make special collections of solid waste or deliver additional containers for residents having an event. When a special collection is made, the charges shall be as follows:

Residential 90 gallon roll-out trash container.....	\$11.00
Residential yard waste container.....	\$11.00
1.5 CY trash container.....	\$14.66
3.0 CY trash container.....	\$27.89
Each appliance.....	\$26.00

When notified of an event such as a picnic, fund raiser, craft fair, party, collection point for recycling or other non-routine event and an additional container is requested, the charges shall be as follows:

90 gallon - \$11.00 rental fee per container and \$11.00 for dump per container
1.5 CY - \$14.66 rental fee per container and \$14.66 for dump per container
3.0 CY - \$27.89 rental fee per container and \$27.89 for dump per container

The charges for the collection of other solid waste shall be based on volume as measured by the capacity of a standard ½ ton pickup truck. There shall be a minimum charge of \$11.00. If the volume of solid waste as estimated by the representative of the Sanitation Department exceeds to capacity of a standard ½ ton pickup truck, the charge shall be \$31.00 for each pickup load."

Section 2. Existing Section 6-6-27 of the Scottsbluff Municipal Code is hereby repealed, provided however that the rates provided for in such prior sections shall remain effective until midnight, October 1, 2018. This Ordinance shall not be construed to effect any cause of action, civil or criminal, existing or actions pending, at the time this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval as provided by law, and publication shall be in pamphlet form.

PASSED and APPROVED on _____, 2018.

Mayor

Attest:

City Clerk (Seal)

Approved as to Form:

Deputy City Attorney

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Resolut.4

Council to consider an Ordinance charging fees for inbound and outbound materials at the compost facility.

Staff Contact: Nathan Johnson, City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF DEALING WITH DISPOSAL OF TREES, BRUSH AND YARD WASTE AT CITY DISPOSAL SITES, AMENDING THE SCOTTSBLUFF MUNICIPAL CODE SECTION 6-6-26, EXEMPTING YARD WASTE AND TREE DISPOSAL FROM A CITIZEN'S RESIDENCE, DEFINING COMMERCIAL AND NON-RESIDENTIAL YARD WASTE AND TREE DISPOSAL, SETTING FORTH RATES AND CHARGES FOR ACCEPTING COMMERCIAL AND NON-RESIDENTIAL YARD WASTE AND TREE DISPOSAL, REPEALING THE FORMER SECTION, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA.

Section 1. Section 6-6-26 of the Scottsbluff Municipal Code is amended to provide as follows:

"6-6-26. Trees, brush, yard waste; disposition at City disposal sites.

Every person who shall dispose of trees, brush or yard waste at any disposal site of the City shall, effective October 1, 2018, pay the following fee:

Commercial/Non-residential yard waste and tree disposal
Inbound. \$25 per ton

Outside City residential yard waste
Inbound. \$5 per 450 lbs

Mulch
Outbound. \$25 per ton

Compost
Outbound. \$18 per ton

Provided, citizens of the City may dispose of yard waste from the yard of their residence only at any of the City's disposal sites without charge. If the tree, brush or yard waste is generated through commercial activities or from a site other than their residence, then the above set forth charges will be applicable. Citizens must have valid identification showing proof of residence inside the City to obtain disposal without charge. For purposes of this section, commercial and non-residential yard waste, brush and tree disposal shall mean grass clippings, brush, yard waste and tree material generated from a place other than the persons residence.

Section 2. Prior Section 6-6-26 of the Scottsbluff Municipal Code is hereby repealed. Section 6-6-26 is hereby amended, provided this Ordinance shall not be construed to effect any causes of action, civil or criminal, existing or actions pending, at the time this Ordinance becomes effective.

Section 3. This Ordinance shall become effective upon its passage, approval as provided by law, and publication shall be in pamphlet form.

PASSED and APPROVED on _____, 2018.

Mayor

Attest:

City Clerk (Seal)

Approved as to Form:

Deputy City Attorney

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Resolut.5

Council to consider the revised resolution concerning fees for water main charges and water shutoff, disconnection and reconnection.

Staff Contact: Nathan Johnson, City Manager

RESOLUTION _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. The City Council reaffirms its previous statements in prior resolutions and finds pursuant to Section 23-1-21 of the Scottsbluff Municipal Code as follows:

a. The reasonable cost to the City of labor, material, equipment and equipment use to be furnished in tapping a main, installing the part of the connection situated within any street, alley or strip of land subject to an easement for purposes of a public water main and installing the meter and remote reader is as follows:

<u>Service Size</u>	<u>Meter Size</u>	<u>Non-Surfaced Street</u>	<u>Cost Surfaced Street or Street To Be Surfaced Within 1 Year</u>
1"	3/4"	\$718.00	\$1,158.00
1"	1"	\$777.00	\$1,212.00
1 1/2"	3/4"	\$896.00	\$1,308.00
1 1/2"	1"	\$957.00	\$1,357.00
1 1/2"	1 1/2"	\$1,280.00	\$1,690.00
2"	1 1/2"	\$1,390.00	\$1,800.00
2"	2"	\$1,606.00	\$2,016.00

The reasonable cost of the city of the above items for installations outside of the city limits is the above amount plus \$150.00.

b. The reasonable cost the City of meters alone, where all of their material and equipment and all labor is furnished by someone other than the City, is as follows:

<u>Meter Size</u>	<u>Cost</u>
3/4"	\$293.00
1"	\$348.00
1 1/2"	\$667.00
2"	\$878.00

In the case of meters of sizes other than those shown above, the reasonable cost shall be the acquisition cost to the City plus a handling cost in the amount of 10 percent of the acquisition cost.

2. The City Council finds and determines pursuant to Section 23-2-12 of the Scottsbluff Municipal Code, that the reasonable cost to the City for equipment, equipment use, and labor required to make a water shutoff or disconnection and to turn on or reconnect water service, and the fee to be charged for such service, is as follows:

<u>Time</u>	<u>Amount</u>
7:30 a.m. to 4:00 p.m., all days except Saturdays, Sundays, and holidays.	\$30.00
All other times	\$50.00

The amounts described in this paragraph have been in effect for a number of years and are not changed by this Resolution.

3. Before water service is disconnected, the customer shall be given by first-class mail or in person a written notice advising the customer that water service will be disconnected unless the bill is paid in full by a designated date. The designated date shall not be less than seven days after notice was sent or given. Holidays and weekends shall be excluded from the seven days. If the customer has not paid the bill in full by 4:00 p.m. on the designated date, the customer will be liable for the charges specified in this Resolution without regard to whether service is actually disconnected.

4. This Resolution will become effective following its passage and approval as provided by law. Resolution 12-04-04, is repealed effective immediately.

PASSED and APPROVED on August ____, 2018.

Mayor

ATTEST:

City Clerk (Seal)

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Resolut.6

Council to consider the revised 2018-2019 Pay Resolution.

Staff Contact: Nathan Johnson, City Manager

RESOLUTION NO. ~~17-08-02~~

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. That the following Pay Plan for officers and employees of the City of Scottsbluff, Nebraska employed in Classified Positions be approved ~~August 20, 2018~~ ~~December 18, 2017~~ and effective ~~January 8, 2018~~ October 1, 2018

PAY SCHEDULE
HOURLY RATES (Based on 40 hour work week)

<u>Grade</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>L1</u>	<u>L2</u>
2	8.90	9.35	9.82	10.31	10.83	11.37	11.94
3	9.35	9.82	10.31	10.83	11.37	11.94	12.54
4	9.82	10.31	10.83	11.37	11.94	12.54	13.17
5	10.31	10.83	11.37	11.94	12.54	13.17	13.83
6	10.83	11.37	11.94	12.54	13.17	13.83	14.52
7	11.37	11.94	12.54	13.17	13.83	14.52	15.25
8	11.94	12.54	13.17	13.83	14.52	15.25	16.01
9	12.54	13.17	13.83	14.52	15.25	16.01	16.81
10	13.17	13.83	14.52	15.25	16.01	16.81	17.65
11	13.83	14.52	15.25	16.01	16.81	17.65	18.53
12	14.52	15.25	16.01	16.81	17.65	18.53	19.46
13	15.25	16.01	16.81	17.65	18.53	19.46	20.43
14	16.01	16.81	17.65	18.53	19.46	20.43	21.45
15	16.81	17.65	18.53	19.46	20.43	21.45	22.52
16	17.65	18.53	19.46	20.43	21.45	22.52	23.65
17	18.53	19.46	20.43	21.45	22.52	23.65	24.83
18	19.46	20.43	21.45	22.52	23.65	24.83	26.07
19	20.43	21.45	22.52	23.65	24.83	26.07	27.37
20	21.45	22.52	23.65	24.83	26.07	27.37	28.74

BI-WEEKLY RATES

18	1553.73	1631.42	1712.99	1798.64	1888.57	1983.00	2082.15
19	1631.42	1712.99	1798.64	1888.57	1983.00	2082.15	2186.26
20	1712.99	1798.64	1888.57	1983.00	2082.15	2186.26	2295.57
21	1798.64	1888.57	1983.00	2082.15	2186.26	2295.57	2410.35
22	1888.57	1983.00	2082.15	2186.26	2295.57	2410.35	2530.87
23	1983.00	2082.15	2186.26	2295.57	2410.35	2530.87	2657.41
24	2082.15	2186.26	2295.57	2410.35	2530.87	2657.41	2790.28
25	2186.26	2295.57	2410.35	2530.87	2657.41	2790.28	2929.79
26	2295.57	2410.35	2530.87	2657.41	2790.28	2929.79	3076.28
27	2410.35	2530.87	2657.41	2790.28	2929.79	3076.28	3230.09
28	2530.87	2657.41	2790.28	2929.79	3076.28	3230.09	3391.60
29	2657.41	2790.28	2929.79	3076.28	3230.09	3391.60	3561.18
30	2790.28	2929.79	3076.28	3230.09	3391.60	3561.18	3739.24
31	2929.79	3076.28	3230.09	3391.60	3561.18	3739.24	3926.20

2. That the following positions in the Classification Plan are assigned to the following Class Grades:

HOURLY POSITIONS

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
7	Library Technician	15	Crew Leader
7	Waterpark Manager	16	Maintenance Mechanic
9	Building & Grounds Custodian	16	Fire Prevention Officer
9	Compliance Officer	17	Wastewater Plant Operator II
10	Library Assistant	17	Water System Operator II
11	Record Technician	17	Construction-Locator Specialist
11	Humane Officer	18	Utilities Administrative Coordinator
12	Administrative Services Assistant	18	Account Clerk - Finance
12	Administrative Records Technician	18	Admin. Assist. - Police Department
13	Account Clerk	18	Lead Maintenance Mechanic
13	Administrative Assistant	18	Cemetery Supervisor
13	Maintenance Worker	19	Stormwater Program Specialist
13	Motor Equipment Operator	20	Code Administrator I
14	Wastewater Plant Operator I	20	Deputy City Clerk
14	Water System Operator I	20	Payroll Clerk/Benefit Administrator
14	Heavy Equipment Operator		
14	Solid Waste Equip. Operator		

EXEMPT POSITIONS

Professional, Administrative and Executive

<u>Grade</u>	<u>Class Titles</u>	<u>Grade</u>	<u>Class Titles</u>
18	Librarian	26	Deputy Director of Finance
19	Recreation Supervisor	26	Deputy Director of Public Works
20	GIS Analyst	27	Director of Economic Development
22	Transportation Supervisor	27	Police Captain
22	Water System Supervisor	27	Director of Human Resources
22	Wastewater Plant Supervisor	29	Director of Public Works
22	Environmental Services Supervisor	29	Fire Chief
22	Code Administrator II	30	Police Chief
23	Planning Administrator	31	Director of Finance
24	City Clerk/Risk Manager		
24	Library Director		
24	Emergency Management Director		
24	Park Supervisor		

3. That the following pay schedule for officers and employees in Unclassified Positions of the city is approved ~~August 20, 2018 September 5, 2016~~ and effective ~~October 3, 2016~~ October 1, 2018.

<u>Position</u>	<u>Salary Minimum</u>	<u>Salary Maximum</u>
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City Manager Established by City Council

**Seasonal and Part-time
Hourly Rates**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
School Crossing Guard	\$9.00	\$9.50	\$10.00	\$10.20	\$10.40	\$10.60	\$10.80
Library Page	\$9.00	\$9.50	\$10.00	\$10.20	\$10.40	\$10.60	\$10.80
Laborer	\$9.00	\$9.50	\$10.00	\$10.20	\$10.40	\$10.60	\$10.80
Field Mntc. Groundskeeper	\$9.40	\$9.90	\$10.40	\$10.60	\$10.80	\$11.00	\$11.20

Waterpark Aide	\$9.00	\$9.50	\$10.00	\$10.20	\$10.40	\$10.60	\$10.80
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*Lifeguard	\$9.00	\$9.50	\$10.00	\$10.20	\$10.40	\$10.60	\$10.80

*Lifeguard with Nebraska Certified Pool Operator's License & assigned to the maintenance of the waterpark facility will receive an additional 30 cents per hour.

NOTE: Pay step increase may be given after one year of service from hire date, at the discretion of the Department Head.

4. The Pay Schedule for the position of Firefighters, Fire Lieutenants and Fire Captains working a 56 hour week shall be the schedule approved in a Resolution adopted by the Mayor and City Council on August ~~7, 2017~~20, 2018 and effective October ~~2, 2017~~1, 2018.

<u>Class Title</u>	<u>Hourly Pay Schedule (56 hour week)</u>							
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Firefighter	13.95	14.65	15.38	16.15	16.96	17.81	18.70	<u>19.64</u>
<u>Fire Lieutenant</u>	<u>16.04</u>	<u>16.85</u>	<u>17.68</u>	<u>18.57</u>	<u>19.50</u>	<u>20.48</u>	<u>21.50</u>	<u>22.58</u>
Fire Captain	18.07	18.97	19.92	20.92	21.97	23.07	24.22	<u>25.43</u>

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5. That the Pay Schedule for the position of Patrol Officer, Corporal and Police Sergeant shall be the Schedule approved in a resolution approved by the Mayor and City Council on August ~~7, 2017~~20, 2018 to be effective October ~~2, 2017~~1, 2018.

<u>Class Title</u>	<u>Hourly Pay Schedule</u>						
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Patrol Officer	19.30 <u>19.49</u>	20.27 <u>20.47</u>	21.28 <u>21.49</u>	22.34 <u>22.56</u>	23.46 <u>23.70</u>	24.63 <u>24.88</u>	25.86 <u>26.12</u>
Police Corporal	20.94 <u>21.12</u>	21.96 <u>22.18</u>	23.06 <u>23.29</u>	24.21 <u>24.45</u>	25.42 <u>25.67</u>	26.69 <u>26.96</u>	28.03 <u>28.31</u>
Police Sergeant	23.06 <u>23.29</u>	24.21 <u>24.45</u>	25.42 <u>25.67</u>	26.69 <u>26.96</u>	28.03 <u>28.31</u>	29.43 <u>29.72</u>	30.90 <u>31.21</u>

6. Resolution No. ~~17-08-02~~ and all other resolutions in conflict with this resolution are repealed.

Passed and approved this ~~18th~~20th day of ~~December, 2017~~August, 2018.

Mayor

ATTEST:

City Clerk

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Resolut.7

Council to discuss and consider action regarding a Resolution to place LB357 on the election ballot.

Staff Contact: Nathan Johnson, City Manager

RESOLUTION NO. 18- 1 - ____

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
SCOTTSBLUFF, NEBRASKA:**

a. The City currently imposes a City Sales and Use Tax in the amount of 1.5% pursuant to the Local Option Revenue Act, sections 77-27,142, *et seq.* of the Nebraska Statutes (the “Existing City Sales and Use Tax”)

b. The City is in need of additional revenue in order to provide for public infrastructure projects such as the mill and overlay of Avenue B, East and West Overland and 20th Street as well as tourism facilities such as a swimming pool, pathway or recreational facility.

c. §77-27,142 of the Nebraska Statutes allows the City Council to impose an additional one-half of one percent (1/2%) sales tax in addition to the Existing City Sales and Use Tax for the purpose of funding public infrastructure projects listed above, following an election at which a majority of the qualified electors of the City approve such additional sales and use tax;

Resolved by the Mayor and City Council of the City that:

1. At the November 6, 2018 general election, the following proposition in the form shown below shall be submitted to the qualified electors of the City for their approval or disapproval at the primary election:

Shall the City Council of the City of Scottsbluff, Nebraska increase the local sales and use tax rate by an additional one-half of one percent (½%) from the current rate of one and one-half percent (1½%) to a total rate of two percent (2%) and impose a sales and use tax at the increased rate upon the same transactions within the City on which the State of Nebraska is authorized to impose a tax, subject to the terms and conditions set out below?

_____ Yes (For increasing the Sales and Use Tax)

_____ No (Against increasing the Sales and Use Tax)

Terms and Conditions: The terms and conditions of the proposition are as follows:

a. No reductions or elimination of other taxes or fees is contemplated.

b. Revenues from the increased sales and use tax are to be used for the following public infrastructure projects as are allowed pursuant to §77-27,142 of the Nebraska Statutes: mill and overlay work on Avenue B from Railway to Highway 26, East Overland and West Overland from city limit to city limit and

20th Street from city limit to city limit and a new swimming pool, and existing pathway projects including Phase 1 and Phase 2.

c. The City and the Community Redevelopment Authority of the City of Scottsbluff will enter into an Interlocal Agreement which creates the Scottsbluff Infrastructure Agency for purposes related to the listed public infrastructure projects. The Interlocal Agreement contains provisions, including benchmarks, relating to the long-term development of unified governance of the listed public infrastructure projects with respect to the parties.

d. The increased sales and use tax shall terminate no more than ten years after the effective date of the increased sales and use tax or, if bonds are issued and the local option sales and use tax revenue is pledged for payment of such bonds, upon payment of such bonds and any refunding bonds, whichever date is later.

2. Electors desiring to vote in favor of or against the proposition shall do so in the manner specified in the ballot form as provided by the Scotts Bluff County Clerk.

3. The general election shall be conducted by the Scotts Bluff County Clerk at polling places established by the County Clerk in each of the City's precincts. The polls shall be open from 7:00 a.m. through 7:00 p.m. on the day of the general election.

4. The following notice required by law shall be published in the Star-Herald, a legal newspaper of general election in the City not more than 30 days nor less than 10 days before the date of the election. The notice shall be in substantially the following form:

**City of Scottsbluff, Nebraska
Notice of Election**

Notice is given that at the general election on Tuesday, November 6, 2018, at the usual polling place in each precinct of the City of Scottsbluff, Nebraska, the ballot will include for the electors of the City for their approval or rejection, the following proposition:

[Insert text of proposition from Paragraph 1 of this Resolution in
the notice]

The polls will be open from 7:00 a.m. through 7:00 p.m. on the Election Day. Absent, disabled, and confined voters' ballots may be obtained from the County Clerk as provided by law. Copies of the proposition may be obtained at the office of the Scottsbluff City Clerk at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska 69361.

Dated: August ____, 2018.

/s/ City Clerk

5. The City Clerk shall cause a certified copy of this Resolution to be delivered to the Scotts Bluff County Clerk on or before September 1, 2018.

Passed and Approved on August ____, 2018.

Mayor

Attest:

City Clerk

RESOLUTION NO. 18- 1 - ____

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
SCOTTSBLUFF, NEBRASKA:**

a. The City currently imposes a City Sales and Use Tax in the amount of 1.5% pursuant to the Local Option Revenue Act, sections 77-27,142, *et seq.* of the Nebraska Statutes (the “Existing City Sales and Use Tax”)

b. The City is in need of additional revenue in order to provide for public infrastructure projects such as the mill and overlay of Avenue B, East and West Overland and 20th Street as well as tourism facilities such as a swimming pool, pathway or recreational facility.

c. §77-27,142 of the Nebraska Statutes allows the City Council to impose an additional one-half of one percent (1/2%) sales tax in addition to the Existing City Sales and Use Tax for the purpose of funding public infrastructure projects listed above, following an election at which a majority of the qualified electors of the City approve such additional sales and use tax;

Resolved by the Mayor and City Council of the City that:

1. At the November 6, 2018 general election, the following proposition in the form shown below shall be submitted to the qualified electors of the City for their approval or disapproval at the primary election:

Shall the City Council of the City of Scottsbluff, Nebraska increase the local sales and use tax rate by an additional one-half of one percent (½%) from the current rate of one and one-half percent (1½%) to a total rate of two percent (2%) and impose a sales and use tax at the increased rate upon the same transactions within the City on which the State of Nebraska is authorized to impose a tax, subject to the terms and conditions set out below?

_____ Yes (For increasing the Sales and Use Tax)

_____ No (Against increasing the Sales and Use Tax)

Terms and Conditions: The terms and conditions of the proposition are as follows:

a. No reductions or elimination of other taxes or fees is contemplated.

b. Revenues from the increased sales and use tax are to be used for public infrastructure projects as are allowed pursuant to §77-27,142 of the Nebraska Statutes to include any of the following projects, or combination thereof: public highways and bridges and municipal roads, streets, bridges and sidewalks; solid

waste management facilities; wastewater, stormwater, and water treatment works and systems, water distribution facilities and water resources projects, including but not limited to pumping stations, transmission lines, and mains and their appurtenances; hazardous waste disposal systems; resource recovery systems, airports; port facilities; buildings and capital equipment used in the operation of municipal government; convention and tourism facilities; redevelopment projects as defined in §18-2103; mass transit and other transportation systems, including parking facilities; and equipment necessary for the provision of municipal services.

c. The City and the Community Redevelopment Authority of the City of Scottsbluff will enter into an Interlocal Agreement which creates the Scottsbluff Infrastructure Agency for purposes related to the listed public infrastructure projects. The Interlocal Agreement contains provisions, including benchmarks, relating to the long-term development of unified governance of the listed public infrastructure projects with respect to the parties.

d. The increased sales and use tax shall terminate no more than ten years after the effective date of the increased sales and use tax or, if bonds are issued and the local option sales and use tax revenue is pledged for payment of such bonds, upon payment of such bonds and any refunding bonds, whichever date is later.

2. Electors desiring to vote in favor of or against the proposition shall do so in the manner specified in the ballot form as provided by the Scotts Bluff County Clerk.

3. The general election shall be conducted by the Scotts Bluff County Clerk at polling places established by the County Clerk in each of the City's precincts. The polls shall be open from 7:00 a.m. through 7:00 p.m. on the day of the general election.

4. The following notice required by law shall be published in the Star-Herald, a legal newspaper of general election in the City not more than 30 days nor less than 10 days before the date of the election. The notice shall be in substantially the following form:

**City of Scottsbluff, Nebraska
Notice of Election**

Notice is given that at the general election on Tuesday, November 6, 2018, at the usual polling place in each precinct of the City of Scottsbluff, Nebraska, the ballot will include for the electors of the City for their approval or rejection, the following proposition:

[Insert text of proposition from Paragraph 1 of this Resolution in the notice]

The polls will be open from 7:00 a.m. through 7:00 p.m. on the Election Day. Absent, disabled, and confined voters' ballots may be obtained from the County Clerk as provided by law. Copies of the proposition may be obtained at the office of the Scottsbluff City Clerk at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska 69361.

Dated: August ____, 2018.

/s/ City Clerk

5. The City Clerk shall cause a certified copy of this Resolution to be delivered to the Scotts Bluff County Clerk on or before September 1, 2018.

Passed and Approved on August ____, 2018.

Mayor

Attest:

City Clerk

RESOLUTION NO. 18- 1 - ____

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
SCOTTSBLUFF, NEBRASKA:**

a. The City currently imposes a City Sales and Use Tax in the amount of 1.5% pursuant to the Local Option Revenue Act, sections 77-27,142, *et seq.* of the Nebraska Statutes (the “Existing City Sales and Use Tax”)

b. The City is in need of additional revenue in order to provide for public infrastructure projects such as the mill and overlay of Avenue B, East and West Overland and 20th Street as well as tourism facilities such as a swimming pool, pathway or recreational facility.

c. §77-27,142 of the Nebraska Statutes allows the City Council to impose an additional one-half of one percent (1/2%) sales tax in addition to the Existing City Sales and Use Tax for the purpose of funding public infrastructure projects listed above, following an election at which a majority of the qualified electors of the City approve such additional sales and use tax;

Resolved by the Mayor and City Council of the City that:

1. At the November 6, 2018 general election, the following proposition in the form shown below shall be submitted to the qualified electors of the City for their approval or disapproval at the primary election:

Shall the City Council of the City of Scottsbluff, Nebraska increase the local sales and use tax rate by an additional one-half of one percent (½%) from the current rate of one and one-half percent (1½%) to a total rate of two percent (2%) and impose a sales and use tax at the increased rate upon the same transactions within the City on which the State of Nebraska is authorized to impose a tax, subject to the terms and conditions set out below?

_____ Yes (For increasing the Sales and Use Tax)

_____ No (Against increasing the Sales and Use Tax)

Terms and Conditions: The terms and conditions of the proposition are as follows:

a. No reductions or elimination of other taxes or fees is contemplated.

b. Revenues from the increased sales and use tax are to be used for the following public infrastructure projects as are allowed pursuant to §77-27,142 of the Nebraska Statutes: mill and overlay work on Avenue B from Railway to Highway 26, East Overland and West Overland from city limit to city limit and

20th Street from city limit to city limit, work on the Scottsbluff drain, stormwater and stormwater systems to include work on the storm drains from the North Platte River North past Highway 26.

c. The City and the Community Redevelopment Authority of the City of Scottsbluff will enter into an Interlocal Agreement which creates the Scottsbluff Infrastructure Agency for purposes related to the listed public infrastructure projects. The Interlocal Agreement contains provisions, including benchmarks, relating to the long-term development of unified governance of the listed public infrastructure projects with respect to the parties.

d. The increased sales and use tax shall terminate no more than ten years after the effective date of the increased sales and use tax or, if bonds are issued and the local option sales and use tax revenue is pledged for payment of such bonds, upon payment of such bonds and any refunding bonds, whichever date is later.

2. Electors desiring to vote in favor of or against the proposition shall do so in the manner specified in the ballot form as provided by the Scotts Bluff County Clerk.

3. The general election shall be conducted by the Scotts Bluff County Clerk at polling places established by the County Clerk in each of the City's precincts. The polls shall be open from 7:00 a.m. through 7:00 p.m. on the day of the general election.

4. The following notice required by law shall be published in the Star-Herald, a legal newspaper of general election in the City not more than 30 days nor less than 10 days before the date of the election. The notice shall be in substantially the following form:

**City of Scottsbluff, Nebraska
Notice of Election**

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[Insert text of proposition from Paragraph 1 of this Resolution in
the notice]

The polls will be open from 7:00 a.m. through 7:00 p.m. on the Election Day. Absent, disabled, and confined voters' ballots may be obtained from the County Clerk as provided by law. Copies of the proposition may be obtained at the office of the Scottsbluff City Clerk at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska 69361.

Dated: August ____, 2018.

/s/ City Clerk

5. The City Clerk shall cause a certified copy of this Resolution to be delivered to the Scotts Bluff County Clerk on or before September 1, 2018.

Passed and Approved on August ____, 2018.

Mayor

Attest:

City Clerk

RESOLUTION NO. 18- 1 - ____

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
SCOTTSBLUFF, NEBRASKA:**

a. The City currently imposes a City Sales and Use Tax in the amount of 1.5% pursuant to the Local Option Revenue Act, sections 77-27,142, *et seq.* of the Nebraska Statutes (the “Existing City Sales and Use Tax”)

b. The City is in need of additional revenue in order to provide for public infrastructure projects such as the mill and overlay of Avenue B, East and West Overland and 20th Street as well as tourism facilities such as a swimming pool, pathway or recreational facility.

c. §77-27,142 of the Nebraska Statutes allows the City Council to impose an additional one-half of one percent (1/2%) sales tax in addition to the Existing City Sales and Use Tax for the purpose of funding public infrastructure projects listed above, following an election at which a majority of the qualified electors of the City approve such additional sales and use tax;

Resolved by the Mayor and City Council of the City that:

1. At the November 6, 2018 general election, the following proposition in the form shown below shall be submitted to the qualified electors of the City for their approval or disapproval at the primary election:

Shall the City Council of the City of Scottsbluff, Nebraska increase the local sales and use tax rate by an additional one-half of one percent (½%) from the current rate of one and one-half percent (1½%) to a total rate of two percent (2%) and impose a sales and use tax at the increased rate upon the same transactions within the City on which the State of Nebraska is authorized to impose a tax, subject to the terms and conditions set out below?

_____ Yes (For increasing the Sales and Use Tax)

_____ No (Against increasing the Sales and Use Tax)

Terms and Conditions: The terms and conditions of the proposition are as follows:

a. No reductions or elimination of other taxes or fees is contemplated.

b. Revenues from the increased sales and use tax are to be used for the following public infrastructure projects as are allowed pursuant to §77-27,142 of the Nebraska Statutes: mill and overlay work on Avenue B from Railway to Highway 26, mill and overlay work on East Overland and West Overland from

city limit to city limit, mill and overlay work on 20th Street from city limit to city limit, and the current pathway project, Phase 1 and Phase 2.

c. The City and the Community Redevelopment Authority of the City of Scottsbluff will enter into an Interlocal Agreement which creates the Scottsbluff Infrastructure Agency for purposes related to the listed public infrastructure projects. The Interlocal Agreement contains provisions, including benchmarks, relating to the long-term development of unified governance of the listed public infrastructure projects with respect to the parties.

d. The increased sales and use tax shall terminate no more than ten years after the effective date of the increased sales and use tax or, if bonds are issued and the local option sales and use tax revenue is pledged for payment of such bonds, upon payment of such bonds and any refunding bonds, whichever date is later.

2. Electors desiring to vote in favor of or against the proposition shall do so in the manner specified in the ballot form as provided by the Scotts Bluff County Clerk.

3. The general election shall be conducted by the Scotts Bluff County Clerk at polling places established by the County Clerk in each of the City's precincts. The polls shall be open from 7:00 a.m. through 7:00 p.m. on the day of the general election.

4. The following notice required by law shall be published in the Star-Herald, a legal newspaper of general election in the City not more than 30 days nor less than 10 days before the date of the election. The notice shall be in substantially the following form:

**City of Scottsbluff, Nebraska
Notice of Election**

Notice is given that at the general election on Tuesday, November 6, 2018, at the usual polling place in each precinct of the City of Scottsbluff, Nebraska, the ballot will include for the electors of the City for their approval or rejection, the following proposition:

[Insert text of proposition from Paragraph 1 of this Resolution in
the notice]

The polls will be open from 7:00 a.m. through 7:00 p.m. on the Election Day. Absent, disabled, and confined voters' ballots may be obtained from the County Clerk as provided by law. Copies of the proposition may be obtained at the office of the Scottsbluff City Clerk at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska 69361.

Dated: August ____, 2018.

/s/ City Clerk

5. The City Clerk shall cause a certified copy of this Resolution to be delivered to the Scotts Bluff County Clerk on or before September 1, 2018.

Passed and Approved on August ____, 2018.

Mayor

Attest:

City Clerk

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Reports1

Council to consider a contract with VSP, a voluntary vision insurance benefit, for 2019 and authorize the Mayor to execute the contract.

Staff Contact: Jana Bode, HR Director

Agenda Statement

Item No.

For meeting of: August 20, 2018

AGENDA TITLE: Council to consider VSP Contract for 2019 (vision insurance).

SUBMITTED BY DEPARTMENT/ORGANIZATION: Human Resources

PRESENTATION BY: Nathan Johnson, City Manager

SUMMARY EXPLANATION: Voluntary vision insurance benefit for City employees. No cost to employer. Employee will pay insurance premiums if elect to enroll.

BOARD /COMMISSION RECOMMENDATION

STAFF RECOMMENDATION

Resolution ☐ Ordinance ☐ Contract xx☐ Minutes ☐ Plan/Map ☐

Other (specify) Company information

Notification List: Yes ☐ No ☐ Further Instructions ☐

APPROVAL FOR SUBMITTAL: _____
City Manager

APPLICATION FOR VISION CARE PLAN (MI)



Attn: Sales
3333 Quality Drive
Rancho Cordova, CA 95670
(800) 216-6248

Complete all applicable questions accurately and in detail.

CLIENT INFORMATION

1 Full legal name of client as it appears on the policy: City of Scottsbluff

Address: 1818 Avenue A

City: Scottsbluff

County: Scottsbluff

State: NE

ZIP: 69361

Phone: 308-630-6216

Fax: 308-630-6294

Principal Contact: Jana Bode

Title: HR Manager

Phone: 308-630-6216

Fax: 308-630-6294

E-mail: jbode@scottsbluff.or

Client is headquartered in state of NE (If different state from section 1, provide physical address for client in this state)

Address:

City:

County:

State:

ZIP:

2 Who should we contact with payment questions?

Name: Roxanne Johnson

Title: Billing Manager

Phone: 308-220-3476

Fax: 308-635-2018

E-mail: roxanne.johnson@regionalcare.com

3a Who should we contact with eligibility questions?

Name: Vicki Brunner

Title: Eligibility Manager

Phone: 308-220-3464

Fax: 308-635-2018

E-mail: rci-eligibility@regionalcare.com

3b Does your broker need access to view/manage/update your eligibility?

yes ☐ no ☒

Name:

Title:

Phone:

Fax:

E-mail:

4 Who is the Benefit Administrator responsible for the overall administration of the plan (if not Principal Contact)?

Name: Marge Chapman

Title: Account Executive

Phone: 308-633-3420

Fax: 308-635-2018

E-mail: marge.chapman@regionalcare.com

If multiple benefits administrators are at other locations, attach names, addresses, emails, phone, and fax numbers.

5 What is the nature/type of your business? Municipality

6 Membership information will be sent to VSP via: ☒ Electronic Transfers ☐ Online Eligibility Management

If electronic transfer reporting OR if a third party will handle your eligibility, please provide Third Party Administrator Information. Firm:

Contact: Dan Mills

Title: Information systems Manager

Address: 905 West 27th Street

City: Scottsbluff

County: Scottsbluff

State: NE

ZIP: 69361

Phone: 308-633-3410

Fax: 308-635-2018

E-mail: dan.mills@regionalcare.com

In conjunction with health plan industry practices when providing electronic eligibility, VSP requests clients to send dependent eligibility information to VSP. This would include providing the covered dependent's full name, date of birth, and relationship to the employee/member. Dependents will be reported as a dependent under the employee's ID number.

Will dependent information be sent to VSP for eligibility purposes? ☒yes ☐no

If no, please explain:

Employers without Internet access for making membership updates will be contacted by VSP to review other options.

7a Is a COBRA division is required? ☐yes ☒no

7b Names of additional divisions that require separate billing.

Address of additional divisions if applicable. **IMPORTANT:** Separate divisions will be billed on separate invoices

(If multiple divisions are needed, attach list of division names, contact names, address, email, phone, and fax numbers):

Billing address (if different than Client address):

City: County: State: ZIP:

Phone: Fax: E-mail:

If Self-Funded Program, do claims billings and administrative fee billings go to the same person? ☐yes ☒no

If no, please supply contact, title, address, phone, and fax number for each type of billing.

8 Number of employees eligible for benefits: 116

Does this represent the total number of employees in the company? ☐yes ☒no ☒total number: 150

Do you have an employee population outside of the US? ☐yes ☒no If yes, what country :

Do you provide benefits to your retiree population? ☐yes ☒no

9 Dependents: Eligible dependents are the covered employee's spouse and dependent children until the end of the month that they reach their [26] birthday, or the end of the month that they reach their [26] birthday, if attending school full time. (Includes an unmarried child if incapable of self-support because of physical or mental incapacity that commenced prior to reaching the above age)

Dependents other than employee's spouse & children:

☐ domestic partners (all)

☐ domestic partner's children

☐ domestic partners (same sex only)

☐ parents (IRS qualified)

POLICY DETAILS

The rates listed must support the plan design and benefit selected and must meet all eligibility requirements. Please refer to your VSP-provided rate sheet for details or contact your VSP Account Executive. Any discrepancies may preclude acceptance by VSP.

10 Benefit Year (select one):

☐ Service Year (from last date of service)

☒ Calendar Year (**IMPORTANT:** only available if policy effective date and renewal date is January 1st)

11 Plan Type (select one):

☐ Signature Plan

☒ Choice Plan

☐ Exam Plus

☐ Exam Plus w/ Allowances

12 Is vision benefit: ☐Core ☒Voluntary ☐Packaged with medical and/or dental

If **Voluntary** (vision is included as a stand-alone menu item in a list of benefits to choose from.):

Employer contribution percentage: for employee: 0% for dependent: 0%

Voluntary Participation Structure: *A minimum number of enrolled employees may apply.

☐ Exam w/Voluntary Materials*

☒ Voluntary Pool 0-24% employer contribution*

☐ Voluntary Pool 25% or more employer contribution*

☐ Core Employee/Voluntary Dependent Coverage*

If **Core Plus Options** (group provides a basic level of vision coverage to all employees with an option for the employee to buy up or enhance the benefit):

Employer contribution percentage: for employee: % for dependent: %

If **Packaged** (vision is tied to which of the following benefits: ☐ medical ☐ dental

13 Frequency of Service (select one):

☐ A (12/24/24) (IMPORTANT: 12/24/24 is not available on voluntary plans) ☒ B (12/12/24) ☐ C (12/12/12)

☐ Other:

Copayment

☒ Split co-payment: \$10 exam / \$25 eyewear

OR

☐ Total co-payment: \$ (applies to exam and eyewear)

14 a Elective Contact Lens (Allowance): ☐ \$120 ☒ \$130 ☐ \$140 ☐ \$150 ☐ \$180 ☐ other: \$

Frame (Retail Frame Allowance): ☐ \$120 ☒ \$130 ☐ \$140 ☐ \$150 ☐ \$180 ☐ other: \$

14 b Client has purchased Enhancements: ☐ yes ☒ no

☐ Scratch Coating ☐ Anti-Reflective Coating ☐ Progressive Lenses ☐ Photochromic / Tint

14 c Client has purchased Specialty Care: yes ☐ no ☒

☐ Covered Contact Lenses

☐ ProTec Safety

☐ Second Pair of Glasses

☐ Computer Vision Care

☐ Vision Therapy

☐ Preferred Laser VisionCare (available on a self-funded basis only to clients with 200+ enrolled employees)

15 Requested effective date (*The effective date should not precede the date VSP receives this application.*)

This policy will become effective on the first day of [] (month) [] (year), provided that all of the following has been completed prior to this effective date:

A. VSP has received and accepted this application.

B. VSP has received and accepted membership, including the required information of all employees that will be covered under this policy showing name, member ID, and dependents, if applicable.

16 Schedule A Information: Fiscal Year [] through [].

Schedule A will be sent to the person named as the principal contact. A copy of the report may also be sent to your broker and/or your third party administrator.

17 Do you currently have vision coverage: ☐ yes ☒ no If yes, current vision plan carrier:

If current carrier is VSP, please provide client name:

18 For fully-insured programs (*VSP will bill for the first month's premium*)

Rates

\$ 9.06

\$ 14.49

\$ 14.80

\$ 23.85

IMPORTANT: Sold rates are required to process this application

19 For self-insured programs, Administrative Fee:

Administrative fee: or Percentage of claims: %

AGREEMENT

The undersigned client hereby applies for vision care coverage through VSP. It is understood that:

- A. All future employees will be covered when they become eligible or offered VSP coverage if voluntary.
- B. Coverage will terminate for an employee on the last day of the month in which employment terminates.
- C. Member past service for clients previously covered by VSP will carry over and remain in force.
- D. Any non-VSP-created information outlining coverage or plan details must be reviewed by VSP prior to distribution to members.
- E. This agreement will continue in force 24 months from the effective date. Rates are based on the assumption that VSP will receive these amounts over the full plan term.

This application signed this [] (day) of [] (month) of [] (year).

Firm/Organization:

Name:

Title:

Signature:

Any person who knowingly and with intent to injure, defraud, or deceive any insurer, files a statement of claim or an application containing any false, incomplete or misleading information, is guilty of a felony of the third degree.

BROKER/CONSULTANT

☐ The broker/consultant indicated below is hereby designated Broker of Record by the above signed employer.

Broker of Record Legal Firm Name:

Address:

City:

County:

State:

ZIP:

Licensed Producer's Name:

Title:

Phone:

Fax:

E-mail:

Additional contact name:

Phone:

E-mail:

This application signed this [] (day) of [] (month) of [] (year).

Signature of state-licensed agent:

License #:

Please include a copy of agent/broker license, if not currently on file with VSP.

COMMISSION CHECKS PAYABLE TO

Commission Checks Payable to:

☐ Firm Name

☐ Contact Name

☐ Not Paid

Taxpayer ID:

☐ Corporation

☐ Independent

☐ Same as licensed producer listed above

☐ Other: Legal Firm Name:

Address:

City:

County:

State:

ZIP:

Phone:

Fax:

E-mail:

ACCOUNT MANAGEMENT / SERVICE / RENEWALS

BROKER/CONSULTANT LISTED BELOW TO RECEIVE CORRESPONDENCE

☐ Same as licensed producer listed above

☐ Other: Legal Firm Name:

State-licensed Agent / Contact Name:

License #:

Address:

City:

County:

State:

ZIP:

Phone:

Fax:

E-mail:

*If additional broker/consultant is to have access to this account,
copy page and specify commission percentage split (if applicable).*

Include copy of agent/broker license if not currently on file with VSP.

City of Scottsbluff, Nebraska

Monday, August 20, 2018

Regular Meeting

Item Reports2

**Council to consider policy revisions and the updated 2018-2021
Community Needs Response Plan for the Library.**

Staff Contact: Noelle Thompson, Library Director

Agenda Statement

Item No.

For Meeting of: August 20, 2018

AGENDA TITLE: Community Needs Response Plan

SUBMITTED BY DEPARTMENT/ORGANIZATION: Library

PRESENTATION BY: Noelle Thompson, Library Director

SUMMARY EXPLANATION: The library requests Council's approval of revised policies and the updated 2018-2021 Community Needs Response Plan, formally entitled Strategic Plan. The updated plan is required to maintain the library's gold-level accreditation status through the Nebraska Library Commission.

BOARD/COMMISSION RECOMMENDATION: Library Board has approved the revised policies and updated Community Needs Response Plan and recommends Council's approval.

STAFF RECOMMENDATION: Staff requests the Council's approval of the revised policies and updated Community Needs Response Plan.

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____

Rev: 11/15/12 City Clerk

City Manager

Rev: 11/15/12 City Clerk

Revisions made to Lied Scottsbluff Public Library Policies

Confidentiality of Customer Records

Addition of the line, "This aligns with the American Library Association's Code of Ethics, Principle III: 'We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted.' The principle of preserving confidentiality protects the intellectual freedom of library users." The intention is to give reason for the value of protecting patron privacy and the relationship between privacy and intellectual freedom.

Internet Use

A revision of the order of rules and responsibilities

The item "Explore the wide range of available information on the Internet and explain what sites are appropriate or inappropriate" was amended to read "including social networking sites."

Rules of Conduct

Amended "Public displays of affection" to read "Engaging in acts that are sexual, sexually suggestive, or violent"

Item regarding skateboards amended to read, "For customer safety, skateboarding is not allowed in any part of the library or on library grounds. If a skateboard is used for transportation, it may be carried into the library and stowed in a safe and unobtrusive way."

Technology Plan

Under the guidance of the Nebraska Library Commission, a Technology Plan was developed and included in the revised policies. The purpose of the plan is to assess library and community technological resources and needs and state short-term and long-term goals.

Unattended Children Policy

Addition of the line, "Parents/guardians who are frequently late picking up their children will be given a copy of the policy and a letter stating safety procedures for staff and patrons."

Revisions made to Lied Scottsbluff Public Library 2018-2021 Community Needs Response Plan (formerly Strategic Plan)

The plan was updated to include current statistical information about the City of Scottsbluff, derived from the 2016 American Community Survey, as well as results from the Community Needs Survey conducted by library staff in Spring 2018. The *Community Needs* section was amended to include kindergarten and college preparedness and the enhancement of independence and career readiness. A fourth *Priority Area* was added—"Community Outreach"—to include the extension of services to patrons unable to visit the library and the partnerships we will continue to establish with community organizations. Previous goals that have been attained or are no longer applicable have been omitted and replaced with short- and long-term goals.

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Advocacy

Advocacy is an ongoing effort, which helps communicate specific awareness and understanding of the importance of Lied Scottsbluff Public Library. This policy and its guidelines apply to the Lied Scottsbluff Public Library Board, Library Director, staff and other designated spokespersons for the Library.

The Library has a responsibility to maintain and foster communication with current and potential customers of library services and resources to assure effective usage by all within the community.

The Library Board recognizes that advocacy involves every person who has a connection with the library (i.e. board members, foundation members, Friends of the Library, Library Director, Library staff and City of Scottsbluff administration and officials).

Objectives of this advocacy policy are as follows:

- Promote community awareness of library services, programs and partnerships
- Nurture public interest in and usage of the library
- Develop and promote understanding and support of the library and its important educational role in the community

Strategies:

- Training and workshop sessions will be made available to library stakeholders
- Communication with government leaders, service clubs, civic organizations and other community partners will be maintained by the Library Director and Library Board.
- Local media will be utilized to ensure public awareness of library services, resources and programs
- Social media, in-house displays, flyers and other promotional materials will be used
- Library partnerships with regards to classes, exhibits and other educational activities will be priority to fulfill the community's needs for self-directed education, research and instruction assistance, as well as enlightening and cultural experiences.
- All promotional materials must be approved by the Library Director

American Library Association's Code of Ethics

As members of the American Library Association, we recognize the importance of codifying and making known to the profession and to the general public the ethical principles that guide the work of librarians, other professionals providing information services, library trustees and library staffs.

Ethical dilemmas occur when values are in conflict. The American Library Association Code of Ethics states the values to which we are committed, and embodies the ethical responsibilities of the profession in this changing information environment.

We significantly influence or control the selection, organization, preservation, and dissemination of information. In a political system grounded in an informed citizenry, we are members of a profession explicitly committed to intellectual freedom and the freedom of access to information. We have a special obligation to ensure the free flow of information and ideas to present and future generations.

The principles of this Code are expressed in broad statements to guide ethical decision making. These statements provide a framework; they cannot and do not dictate conduct to cover particular situations.

- I. We provide the highest level of service to all library users through appropriate and usefully organized resources; equitable service policies; equitable access; and accurate, unbiased, and courteous responses to all requests.
- II. We uphold the principles of intellectual freedom and resist all efforts to censor library resources.
- III. We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted.
- IV. We respect intellectual property rights and advocate balance between the interests of information users and rights holders.
- V. We treat co-workers and other colleagues with respect, fairness, and good faith, and advocate conditions of employment that safeguard the rights and welfare of all employees of our institutions.
- VI. We do not advance private interests at the expense of library users, colleagues, or our employing institutions.
- VII. We distinguish between our personal convictions and professional duties and do not allow our personal beliefs to interfere with fair representation of the aims of our institutions or the provision of access to their information resources.
- VIII. We strive for excellence in the profession by maintaining and enhancing our own knowledge and skills, by encouraging the professional development of co-workers, and by fostering the aspirations of potential members of the profession.

Adopted at the 1939 Midwinter Meeting by the ALA Council; amended June 30, 1981; June 28, 1995; and January 22, 2008.

American Library Association's Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of

experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the

application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

[American Library Association](#)
[Association of American Publishers](#)

Subsequently endorsed by:

[American Booksellers Foundation for Free Expression](#)
[The Association of American University Presses, Inc.](#)
[The Children's Book Council](#)
[Freedom to Read Foundation](#)
[National Association of College Stores](#)
[National Coalition Against Censorship](#)
[National Council of Teachers of English](#)
[The Thomas Jefferson Center for the Protection of Free Expression](#)

American Library Association's Freedom to View Statement

The FREEDOM TO VIEW, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantees of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

American Library Association's Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of "age" reaffirmed January 23, 1996.

Bulletin Boards/Displays/Exhibits

Use of the bulletin boards and display cases in the public areas of the Lied Scottsbluff Public Library shall be according to the following guidelines. Library staff will determine what may be posted and where within the Library based on the priorities and restrictions given below, as well as considerations including space, size of the item, and length of posting. Final decision on the display of any item shall belong to the Library Director.

Priorities:

- Library and City of Scottsbluff official notices
- Library public relations materials, including program publicity and library advocacy
- Information about upcoming literary and cultural events
- Program publicity for non-commercial organizations
- Health and safety awareness
- Other

Restrictions: the following materials may not be posted.

- Political advertisements (unless announcements of a non-partisan/bi-partisan nature such as candidate forums, debates, etc.)
- Commercial or for-profit advertising

Exhibits:

Exhibits at the Lied Scottsbluff Public Library will support the library's mission of providing instructive and enlightening experience for all. Priority will be given to displays related to the Library. Exhibition proposals must be submitted in writing to the Library Director for review. Any exhibit housed in the library may not display a posted cost associated with a specific item. The Library will exercise normal precautions for the security of any exhibit, but the ultimate responsibility for the exhibit rests with the owner. The Library is not responsible for damage or theft. All exhibits, regardless of format (posters, displays, booklets, sculptures, etc.) must be approved by the Library Director prior to being placed in the Library.

Cell Phones and Other Electronic Devices

Due to the increased customer traffic and usage of electronic devices, including cell phones, the library has implemented the following policy:

- Cell phones should be turned off or set on vibrate upon entering the library
- Any customer needing to take a short phone call (1-2 minutes) is asked to move to the lobby/vending area. For lengthy calls, please exit the library building and return when the call is completed.
- Texting and Internet usage must be silent and not disruptive to others using the library

Failure to comply with staff requests to follow this policy may result in restriction of library privileges.

Computer Use

Online Public Access Catalogs:

There are three computers designated for public use of the Library's online public access catalog (OPAC). The sole purpose of these computers is to provide direct access for library customers to the library's print and digital collections.

Public Access Computers:

Any person with a valid Lied Scottsbluff Public Library card, as well as a library account in good standing, may access the library's public computers for free. Visitors choosing not to obtain a library card may purchase a daily guest pass to access the computer for \$2. All computer users are limited to three one-hour sessions per day. There is a cost associated with printing. Black and white prints are \$.15 per page and color prints are \$.50 per page. Library customers are not allowed to bring their own paper due to potential damage to the equipment.

The library has three computer areas. Children ages eleven (11) and under are to be on the children's computers located under the globe in the children's area. Teens ages twelve (12) to fifteen (15) are allowed to use the computers located in the teen room. All other library customers ages sixteen (16) and up are to use the computers located in the main area of the library closest to the circulation desk. For library customers with disabilities, there is an ADA computer available for use. This computer is located next to the Heritage Room.

*Parents are highly encouraged to monitor the computer usage of their children (see Internet Policy).

User Responsibilities:

Any information lost while using the public computers is not the responsibility of the Library. Public computers that are highly used are more susceptible to problems. The Library and the City of Scottsbluff's IT department make every effort to keep computers virus-free, however, we cannot make guarantees. Computer users needing in-depth computer training are encouraged to attend library technology trainings that are offered periodically by the library and library technology/educational partners

Confidentiality of Customer Records

Nebraska State Statute 84-712.05 (11) and the Lied Scottsbluff Public Library protect the privacy of library users. Information related to a person's use of the library's materials and services (including information sought, materials used or Internet usage) is confidential and can be disclosed only under certain circumstances. This aligns with the American Library Association's Code of Ethics, Principle III: "We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted." The principle of preserving confidentiality protects the intellectual freedom of library users.

When necessary for the recovery of lost or stolen library materials or when illegal activity involving the library takes place, the Library Director may authorize disclosure of information to federal, state or municipal authorities.

In all other situations, a valid subpoena or court order is required to disclose or release library records. All library staff members are to refer any request for such records to the Library Director. Upon receipt of such order or subpoena, the Library Director will inform City Administration and will consult with the City Attorney's office to determine if such order or subpoena is in proper form and if there is a showing of good cause for issuance.

Copier/Microfilm Use

The Library is not in the copying business nor does it seek to compete with local businesses that provide copying services. The Library provides a self-service public copier for customer use. Copyright Law only protects libraries from liability for unsupervised copying (i.e. copies made on coin-operated, user-controlled machines). A staff member who makes copies for the public is in violation of copyright law.

The self-service copier is for public use and is strictly a self-service machine. This machine can make normal letter sized (8 ½" x 11") copies as well as legal sized (8 ½" x 14") copies. Library staff can provide suggested solutions, but the customer must be the person who presses the start button to make the copy. Copies are \$.15 per copy.

The Library does provide one microfilm reader/printer for customer use and review of the Star Herald microfilm. The charge for printing from the microfilm reader is also \$.15 per copy.

The library does not allow library customers to bring their own paper in for copying or printing purposes due to risk of damage to the equipment.

Emergency Procedures

Medical/Health Emergencies:

Library staff is advised to exercise caution when administering first aid of even a minor nature because of the safety of the injured individual and the potential liability of the staff member. Without specialized training, library staff is advised to help keep the sick or injured person comfortable until medical help arrives. In the event of a serious medical problem, 9-1-1 will be called immediately. If possible, staff should try to calmly get the person's name and phone number, as well as attempt to contact the person's home.

Fire:

At the first indication of smoke or fire, the Scottsbluff Fire Department will be called (9-1-1). Library staff is instructed to evacuate every person from the building immediately. Library staff will clear the building of all persons and instruct everyone to gather under the pergola directly across the parking lot from the front entrance. Library customers must evacuate, even in a case of a false alarm. The Scottsbluff Fire Department must check the entire building and reset the alarm before anyone can re-enter the building.

Tornado Watch/Tornado Warning:

Library staff will notify library customers when severe weather, specifically a tornado watch, has been issued for Scotts Bluff County. All unaccompanied children will be encouraged to call a parent, guardian or caregiver to secure safe transportation home.

When the tornado watch becomes a tornado warning for Scotts Bluff County, all library customers will be advised to accompany library staff to the back hallway for safety. Adults and adults with children may choose to leave at that moment at their own discretion, however, they will be asked to make the decision quickly as staff will be securing the building and escorting other customers to safety. Signs will be posted to advise anyone entering the Library's lobby to seek shelter in the men's restroom, as interior doors will be locked for security reasons. All staff will remain until the warning has been lifted.

Equipment Use

The following rules govern the use of all equipment belonging to Lied Scottsbluff Public Library.

1. Loans

Equipment may not be loaned to an individual or a group for use outside the library; with these exceptions:

- a. When a representative of the library (staff or board member) is presenting a program
- b. When borrowed by an authorized representative of the City of Scottsbluff
- c. Any loans will be for the shortest period of time permitted by the circumstances
- d. Loans are allowed at the discretion of the Library Director

2. In-Library Use:

Any individual or group using the library's community room, in accordance with the policy for the use of that room, may use the library's equipment during their time in the community room. All individuals reserving the community room and using the equipment must be in good standing with the Library.

3. Priority:

The Library has priority on the use of all equipment for its library programs and/or meetings.

4. Misuse, Damage or Abuse:

All individuals or groups using the Library's equipment are responsible for its proper care. Fees will be charged and denial of future use of the equipment will be enforced by the Library Director if there is misuse, damage or abuse.

Facilities Use

The Library's facilities are a showpiece for the community, which must be properly used and maintained. Use of the facilities must be governed by a consistently applied policy taking into account the intended purposes of the facilities and the government and library principles of non-involvement with religion and political factions, non-competition with the private sector and non-preferential treatment of people and business.

Administrative Responsibility

Day-to-day administration of the facilities is the responsibility of the Library Director, and as delegated, the library staff. The Director, guided by this policy and general Library and City policies, will determine the course of action when questions arise over the use of facilities.

Jane and Chet Fliesbach Community Room

The Jane and Chet Fliesbach Community Room is located in the southwest corner of the library. This room is suitable for programs and meetings of groups up to a seated capacity of approximately sixty (60) persons or up to one-hundred and ten (110) young people not using chairs. This room contains a large projector screen, projector, twenty (20) laptops, DVD player, sound system, large white board, small white board easel, tables, chairs and multiple electrical outlets. Public restrooms, drinking fountains and vending machines are available in the lobby outside the community room.

Scheduling

When scheduling the use of the library's community room, first priority will be given to the Library. If not reserved for Library purposes and programs, the meeting room is available on a first-come, first-serve basis. Preference will be given to public meetings (civic, cultural or educational) which are non-profit in nature. For-profit groups may use the community room when available for a fee of \$25 per hour. For-profit meetings must be educational in nature. No sales or customer recruitment may take place.

Guidelines

- Meetings cannot interfere with the day-to-day operations of the library and must be held during normal library hours
- No admission fee may be charged by any group without prior approval of the Library Director
- No alcoholic beverages may be served at any meeting held at the library during normal business hours. Permission to serve alcoholic beverages must be obtained properly through the approval of the City of Scottsbluff's City Council per City ordinance

- Reservations may be made up to one year in advance. However, reservations for the next calendar year may be made beginning October 1st.
- The library reserves the right to limit the number of meetings held by any group or organization to maximize availability of meeting room space for as many groups as possible
- It is the responsibility of the group using the room to set-up tables and chairs, as well as clean-up when finished. A fifty dollar (\$50) minimum fee will be assessed for any special cleaning required.
- Misuse of the community room or violations of the Library Rules of Conduct will result in the loss of future privileges for the individual and/or group as determined by the Library Director.
- Use of the community room by any group does not constitute Library endorsement of said group's policies or beliefs.

Use of Library Equipment

Any group wishing to utilize the library's audio-visual equipment will need to notify the library one week in advance. The group reserving the community room is responsible for lost or damaged equipment.

Reservations

Reservations are required for use of the community room and activity room (if applicable). The activity room can be reserved with Library Director approval in special circumstances. The person in charge or representing the group must sign a reservation form for each use. Reservations for multiple dates are not allowed.

Group Study Rooms:

There are two (2) rooms designated as quiet, study rooms. These rooms are available on first-come, first-serve basis and are limited to two hours use per day.

Gift and Donations

Books and Materials Donations:

Lied Scottsbluff Public Library welcomes donations of most books and audiovisual items in good condition. The library will not accept magazines, encyclopedias, or textbooks. Materials donated will be added to the library's collection if they meet the criteria of the materials selection policy. Materials not added will be sold at the annual Friends of the Lied Scottsbluff Public Library used book sale or disposed of. Large donations must be approved by the Library Director prior to acceptance.

Memorials and Monetary Donations:

Monetary memorials or donations are appreciated by the library. Monetary gifts can be made payable to the Lied Scottsbluff Public Library Foundation. Non-monetary donations such as furniture, art, landscaping items, and equipment will be evaluated by the Library Director and the Library Board. The decision to accept such a donation is based on need, space, and appropriateness.

Restrictions of Use of Gifts:

No restrictions on how monetary gifts may be used by the Library will be honored without prior approval of the Library Board. No gift shall be accepted subject to restrictions that would prohibit, or tend to inhibit, other gifts.

Internet Use

In response to the continual advancement of technologies and the evolving informational needs of the community, Lied Scottsbluff Public Library offers access to the Internet. Internet access is just one of the many components of the library's mission to provide high quality public education to all ages. Internet access allows library customers to explore a wealth of online digital resources to further enhance their educational or enlightenment goals. However, because of the breadth of information on the Internet, the unstructured and unregulated nature of the Internet and the challenges of filtering, Lied Scottsbluff Public Library cannot control or be held responsible for the content of resources available on the Internet.

- Any person, regardless of age or residency may have access to the Internet and digital resources available through Lied Scottsbluff Public Library.
- Persons under the age of sixteen (16) years of age must use filtered Internet computers in the children's or teen areas as appropriate.
- Use of computers for one hour will be on a first-come, first-serve basis. Extensions will be allowed for up to three hours as computers are available.
- No more than two (2) people are allowed at one computer station
- Adults using a computer workstation must continue to supervise all children accompanying them to the library (see unattended children policy)
- Computer users may not load any outside software programs
- Centralized printing is available. Customers are encouraged to print preview, as they are responsible for the cost of all printouts
- Wi-Fi access is available for mobile customers free of charge
- Users are not allowed to display any visual images containing nudity, obscenity or graphic violence, as defined by Nebraska State Statute 28-807 (6) (9) and (10)
- Library improper conduct policy applies to computer users

Non-Acceptable Use

It is not acceptable to use the library's Internet services or equipment for any purpose that violates city ordinance, state or federal laws. Information and resources accessible via the Internet are private to the individuals and organizations that own or hold rights to those resources and information. Therefore it is not acceptable for any individual to use the Lied Scottsbluff Public Library Internet services or equipment to access or copy information unless permission to do so has been granted by the owners or holders of rights to those resources or information.

Interference with or disruption of network users, services or equipment is not acceptable. Viewing of certain materials in the Library may be considered improper in time, place, or manner (i.e. nudity, obscenity, or graphic violence). The Library reserves the right to end an Internet session at any time.

Parental Responsibilities:

The Lied Scottsbluff Public Library does not serve in loco parentis (in place of a parent). The responsibility for what minors view or read on the Internet rests solely with the parent or guardian. Parental involvement is the best way to ensure a child's safety when online.

Below are a few recommended guidelines for parents or guardians to ensure children have a positive online experience, whether at home or at the library.

- Use of the Internet as a family
- Explore the wide range of available information on the Internet, including social networking sites, and explain why sites are appropriate or inappropriate
- Provide guidelines for your child on the amount of time they spend online
- Instruct your child to ALWAYS ask permission before using their full name, address, telephone number, or school name anywhere on the Internet
- Instruct your child to NEVER give out personal information online
- Instruct your child to NEVER arrange to meet anyone they met while online, unless discussed with a parent or guardian and accompanied by a trusted adult.
- Teach your child to be a good online consumer. Consider the information source, date and accuracy of all print and online resources Public Accessibility Guidelines
- Any person, regardless of age or residency may have access to the Internet and digital resources available through Lied Scottsbluff Public Library.
- Persons under the age of sixteen (16) years of age must use filtered Internet computers in the children's or teen areas as appropriate.

Library Use

Obtaining a Library Card:

There is no fee for residents or non-residents of Scottsbluff to obtain a library card. Customers are responsible for all materials checked out on their library card.

Library Card Registration:

Lied Scottsbluff Public Library requires proper identification and proof of current residence to obtain a library card. The registration form will ask for:

- Full name
- Current mailing address
- Current physical address (if a P.O. Box is given)
 - *If applicant receives mail at a P.O. Box, the applicant must provide proof of their current residential address in addition to the P.O. Box number.
- Date of Birth
- Phone Number

Any person under the age of sixteen (16) will be required to have a parent or legal guardian sign the registration form accepting responsibility for materials borrowed and any fees associated with their child's account.

Proper Identification:

Any time something other than a current, state issued identification card or driver's license is offered as proof of identity, a photo ID will be required along with one proof of current residential address.

Proof of Current Residence: acceptable documents include

- Address printed on a state issued ID or driver's license
- Piece of mail postmarked within the last 30 days
- Telephone, gas, electric or cable bill with registrant's name and address
- Motor vehicle registration
- Insurance card

Proof of Residential Address and Identification for Children:

Children age sixteen (16) and above will be issued a library card provided they are able to present proper identification and proof of residential address. Otherwise, a parent or guardian must accompany them and be able to show proper identification and proof of residential address for themselves in order to obtain a library card for the child.

Children under the age of sixteen (16) must be accompanied by a parent or guardian. This parent or guardian must show proper identification and proof of current residential address for themselves in order to obtain a library card for their child.

College Students

College students may obtain a library card using the temporary local address of their local college residence as a primary address. However, their permanent home address must be listed as an alternate address on the registration form.

Present Card When Borrowing Materials:

Any person wanting to borrow materials from the library or use the library's computers must possess their current library card in order to do so.

Library Card Replacement

There will be a charge of \$1.00 for replacing a lost/damaged library card. Library customers will be asked to present a valid photo ID when replacing a lost library card.

Reporting a Lost/Stolen Library Card

In the event a library customer's card is lost or stolen, it is the customer's responsibility to contact the library at 308-630-6250 to report it lost. Once marked lost, the card cannot be used by any person, therefore protecting the customer's account. If not reported, the customer will be responsible for all items checked out on their library card.

Loan Periods

All library materials can be checked out for 14 days with the exception of mass market paperbacks (28 days) and DVDs (7 days). DVDs are limited to four items per library card. There is no limit on books, magazines, audiobooks or CDs. A receipt indicating dates due for each material will be given at time of checkout.

Renewals

A library customer may renew checked out items up to three times, with the exception of DVDs which are limited to one renewal. Any items on hold for another customer are not renewable. Items may be renewed in-person, by phone or online.

Fines and Fees

Lied Scottsbluff Public Library is committed to providing high quality education to all ages. Because of this commitment, the library does require that materials borrowed be returned on-time. Overdue items accrue fines at \$.10 per day (\$1.00 maximum per item). The exception to this is DVDs, which will accrue fines at \$1.00 per day (\$5.00 maximum per item).

Overdue notices are sent to the customer's address on file. It is the customer's responsibility to update their address with the library if needed.

Lost and Damaged Items

Materials are to be returned in the condition in which they are borrowed. Full replacement cost, including a processing fee, will be charged for each item lost or damaged. The library will accept replacement copies of lost or damaged books that meet specific standards. Please consult a library staff member before you obtain a replacement copy to ensure that it will comply with library standards.

Unpaid Accounts

Despite the library's best efforts to remind library customers of overdue materials or outstanding account balances, the ultimate responsibility lies with the customer. If a library customer has materials that have been overdue for forty-five (45) days or more or has an outstanding balance of twenty-five (\$25) dollars or more, their account will be referred to the library's collection agency. Once an account is referred to the collection agency, a fifteen (\$15) dollar non-refundable referral fee will be added to the unpaid account.

Requesting Items

If a library customer is looking for a popular title, but the item is checked out, a request/hold may be placed on the title. When the material is returned, the library will notify the customer that the material is ready for pick-up. Requests can be made in-person, by phone or online through the "my account" link on the library's online catalog. Materials on request will be held for ten (10) days.

No Refunds on Payments for Lost Materials

Because the library makes every effort to quickly reorder replacement materials, refunds on payments for lost items cannot be provided. If a lost item is paid for and later found, the item becomes the property of the customer.

Materials Selection

The purpose of this policy is to guide librarians and to inform the public about the rationale used when materials are selected for the library. A policy cannot replace the judgment of librarians, but clear objectives stated in this policy will assist library staff when choosing from a vast array of available materials.

Goals for material selection include:

- Providing resources that fulfill our educational mission
- Advancement of knowledge
- Education and enlightenment of those within our community
- Recreational reading and/or viewing

The Lied Scottsbluff Public Library uses the Library Bill of Rights and Freedom to Read statements adopted by the American Library Association as the foundation of this materials selection policy and process.

Responsibility for Selection:

The final responsibility for materials selection lies with the Library Director. At the Library Director's discretion, selection duties may be delegated to other library staff members as appropriate.

Use of Library Materials

Lied Scottsbluff Public Library recognizes some items may be viewed as controversial and that any given item may offend some customers. Selection will not be made on the basis of any anticipated approval or disapproval. Works will be judged on their merits in order to build a well-rounded collection to better serve the vast and varied interest of all library users.

Library materials will not be marked or identified to show approval or disapproval of contents. The ultimate responsibility for library usage by children rests with the parents and legal guardians. Selection will not be inhibited by the possibility that library resources may come into the possession of children.

Criteria for Selection:

These guidelines for material selection apply to all purchased or donated items. Several guidelines and combination of guidelines may be used.

General Criteria for Selection:

- Suitability of physical form for library use
- Suitability of subject and style for intended audience

- Present and potential relevance to community needs
- Accuracy, appropriateness and effectiveness of medium to content
- Relation to existing collection and other materials on the subject
- Authority/reputation of the author
- Attention given by critics, reviewers and public interest/demand
- Ease of use, availability, price, and format

Demand is a valid factor in selection and shall be considered an important factor when materials are selected.

The collection should contain the various positions expressed on important and complicated or controversial questions, including unpopular or unorthodox positions. This library does not promote a particular view or opinion. Resources are provided in order for individuals to examine issues freely and make their own decisions.

Maintaining the Collection:

Any policy concerning selection of library materials should also incorporate collection maintenance. This includes:

- Keeping materials in attractive and useable condition
- Using the Crew Method of weeding (withdrawal) of outdated or worn materials, as well as withdrawing less essential materials to relieve space issues.
- Inventory to determine materials lost or missing

Reconsideration of Materials:

If any library customer believes that the library has not followed the material selection policy, they may speak with the Library Director at the earliest convenience of both parties. If the customer is not satisfied by the result of the first step, a materials complaint form may be requested from the Library Director, filled out completely and submitted for Library Board review. The Library Board shall consider the complaint and provide a timely, considered response to the library customer. The decision of the Library Board will be final.

Patron Dress Code

For safety and health concerns, all persons using the Library are required to wear a shirt and shoes.

Personnel

Personnel employment, salaries, promotions, dismissal, retirement, vacation, sick leave, emergency leave, dress code and resignation shall be as stated by the current Personnel Manual for the City of Scottsbluff.

Library Hours

The Library shall be open:

Monday through Thursday 9:00 a.m. – 7:00 p.m.

Friday and Saturday 9:00 a.m. – 5:00 p.m.

Sunday Closed

*The hours are subject to change at the discretion of the Library Director after consultation with the City of Scottsbluff's City Manager.

Holidays:

The Library will be closed on the following holidays:

New Year's Day

Labor Day

Martin Luther King Jr. Day

Veteran's Day

President's Day

Thanksgiving Day

Memorial Day

Day after Thanksgiving

Independence Day

Christmas Day

In keeping with the City of Scottsbluff's Personnel Manual, holidays shall be observed on the day they are observed by the State of Nebraska. When a holiday falls on a Saturday, the preceding Friday will be observed as the official holiday. When the holiday falls on a Sunday, the following Monday will be observed as the official holiday.

The Library will close no later than 4:00 p.m. on Thanksgiving Eve, Christmas Eve, and New Year's Eve.

If the Library Director believes the Library should be opened or closed for special circumstances, the decision will be made by the Library Director in consultation with the City of Scottsbluff's City Manager.

Staff Development

The Library encourages attendance of all staff and library board members at professional meetings, conferences and conventions. When possible, time will be allowed with pay for staff members to attend.

Resource Sharing

Lied Scottsbluff Public Library recognizes that no single library can meet all the demands for materials. The Library is committed to cooperation with other libraries to strengthen services and resources of this library and other libraries.

The Library will borrow materials which are not owned by this library on interlibrary loan from other libraries. Guidelines of the Interlibrary Loan Code for Nebraska will be followed (see addendum). Interlibrary loan requests will be monitored to determine if a material purchase is advised.

The Library will lend materials to other libraries unless the material is rare, valuable or in great demand.

Library cardholders can request interlibrary loan services, but will be responsible for any postage or insurance fees. If a customer fails to pick-up an interlibrary loan request, the fees will be assessed on their account and must be paid prior to any further check outs or services.

Rules of Conduct

Conduct that interferes with or discourages the educational mission of the Lied Scottsbluff Public Library is strictly prohibited. Section 51-212 of the Nebraska Statutes specifically gives public libraries the power to regulate the use of the library and to exclude from the library persons who violate or refuse to comply with the library's rules and regulations. Violations of local ordinances, state or federal law will be immediately reported to the Scottsbluff Police Department.

Improper Conduct may include, but is not limited to the following:

- Speaking in a voice louder than a normal conversation
- Inappropriate or disruptive use of cell phones (cell phones must be silenced when entering the library and conversations should be taken to the lobby area or outside the building).
- Improper use of library technology (see Computer Use and Internet Use Policy)
- Behaving in a manner which is either physically or verbally abusive to library staff or other library customers
- Running/horseplay
- Loitering, congregating in the entrances/walkways/parking lots which impedes indoor or outdoor traffic areas
- Swearing/cursing
- Engaging in acts that are sexual, sexually suggestive, or violent
- Sleeping, drunkenness or consumption of alcohol or illegal drugs in the library or on library property
- Vandalism including marking, breaking or otherwise damaging any portion of the library building, paved areas, sidewalks or other structures constituting library property, including landscaping and grass
- Weapons of any kind
- Animals with the exception of service dogs. Service dogs must be leashed and with their owner at all times
- Misuse of restrooms, such as personal bathing, laundering clothes, etc.
- Unattended children (see unattended children policy)
- Smoking (see tobacco policy)
- Defacing or damaging library materials
- Theft
- For customer safety, skateboarding is not allowed in any part of the library or on library grounds. If a skateboard is used for transportation, it may be carried into the library and stowed in a safe and unobtrusive way.
- All bicycles must be placed in one of the two available bicycle racks located in front of the library. This is for customer safety. No exceptions.

- Any activity deemed inappropriate in a learning environment by library staff or the Library Director

****Parents, guardians and caregivers, please keep in mind the library is a learning environment. If your child becomes unsettled and begins to loudly cry or scream, please take them immediately to the lobby or a nearby restroom until they are composed.**

Consequences for Improper Conduct

Any person who behaves in an improper manner may be asked to leave the library premises without a warning. If the individual is a child, the parent or caregiver will also be asked to leave. The Scottsbluff Police Department will be contacted if a person fails to obey a request to leave the library and its property from library staff.

If any person continues improper conduct after being readmitted to the library building after a previous violation, such person may be restricted from the library and its property for periods of one or more days, weeks or months, up to permanently, as may be deemed appropriate by the Library Director. Fair and reasonable consideration of the pertinent facts and circumstances will be evaluated.

Appeal Procedure:

1. Notice of Appeal: The Library Director's written determination may be appealed to the Library Board, if the individual aggrieved files a written notice of appeal within 10 days after he/she receives the determination. Such notice shall be filed with: both the Library Director and the Library Board Chairperson, c/o Lied Scottsbluff Public Library; 1809 3rd Avenue, Scottsbluff, NE 69361. The Board shall hold a special meeting within 30 days after the notice has been filed. The appellant shall be notified at least 10 days before the special meeting.

2. Special Meeting: The Library Board Chairperson shall conduct the special meeting. The appellant may present any relevant information regarding the appeal of their restriction to the library board for their consideration. The library director will also be present to answer questions regarding the restriction if necessary.

3. Decision. Within 30 days of the completion of the hearing, the Board shall issue a written decision stating the reasons therefore. The Board shall have the power to affirm or reverse the written determination. The decision of the Board shall be final.

Technology Plan

In alignment with its mission to deliver high quality public education to all ages, Lied Scottsbluff Public Library will invest time and resources in maintaining and upgrading technology equipment to better serve library patrons. The Library strives to provide equal and equitable opportunities for patrons to use technology for communication, literacy, education, and artistic and cultural enlightenment.

As of May 2018, the Library has twenty-nine computers available for public use, twenty-five of which are available for internet access and other basic functions, such as document composition. Sixteen internet capable computers are reserved for patrons ages sixteen years and over, four are reserved for minors ages twelve through fifteen years, and four are reserved for children ages eleven years and younger. One AWE station is available to children, and one station is ADA compliant, complete with Purple Video Relay Service access for hard-of-hearing patrons. Three computer stations are limited to card catalog access. In addition to the twenty-nine desk top stations, the Library possesses 25 laptops which are made available for library programming or in-house use upon request. Free wifi is available in and around the facility. Users may print from library desktops and laptops or from their own mobile devices. A projector with hdmi connectivity and a smart tv are available for staff and patron use. Additionally a public copier, scanner, and fax machine are available to all library users, and a microfilm reader is available to access archived copies of the Star-Herald newspaper.

Allo Communications provides telephone and internet service to all City departments, including the Library, and the City of Scottsbluff contracts Intralinks, Inc. for all installation and maintenance of technology equipment.

Over the next year, the Library will install a temporary makerspace through the Nebraska Library Commission's Library Innovation Studios project. For twenty weeks, the Library will host maker equipment and provide access to technological and innovative learning tools not readily available in local communities. Following the completion of the project, the Library will partner with local organizations and entities to invest in the permanent or semi-permanent installation of the equipment best suited to the Scottsbluff community.

The Library will continue to research and examine technological trends to remain relevant and provide users with the access to technological developments at no charge. The Library will support the popularity and ease of access of ebooks, e-audiobooks, and e-magazines through contracts with Overdrive Libraries and RBDigital, and will regularly train users to access these resources. Library staff and community partners will teach monthly tech classes featuring a variety of topics to keep our community informed, competent, and empower users of technology, and children's, teen, and adult staff will regularly integrate technology tools and training into programming to provide thorough and relevant educational experiences to all library users.

Telephone Use

The Lied Scottsbluff Public Library does not allow library customers to use staff phones for personal use. In cases of emergency, library customers may make a phone call at the circulation desk. The call must be local and last no longer than one minute. Staff will monitor to ensure the call is in fact an emergency. Abuse of this policy will result in future requests being denied.

The Library does not have a public address system or intercom. Therefore, the library staff cannot be expected to receive calls requesting staff to find someone in the library. This is not an efficient use of staff time, as it takes away from customers in the library needing assistance, as well as customers attempting to call the library for over-the-phone help and service.

Tobacco Use

All persons are prohibited from using any tobacco products in the library, including traditional tobacco products, as well as smokeless tobacco, electronic cigarettes and vaporizers of any kind. This policy is consistent with the Nebraska Clean Indoor Air Act (LB395).

Any person using tobacco products on the library's property must do so outside, at least twenty (20) feet from the building.

Unattended Children

The Lied Scottsbluff Public Library encourages children and families to use its facility together. To better protect children while using the Library and to provide all customers with a facility that is safe, pleasant and conducive to library use, the following guidelines must be observed:

1. A caregiver over the age of sixteen (16) must accompany every person under the age of eight (8). The caregiver is responsible for the behavior and supervision of children in their care while at the library.
2. The library reserves the right to contact parents, guardians or proper authorities if minors are left unattended and require supervision.
3. Caregivers of children under the age of eight (8) must stay within the line of sight of the children.
4. Parents, guardians, and caregivers should be aware of Library opening and closing times and make suitable arrangements to meet and/or transport their children. In the event that a minor age sixteen (16) or younger is left after library hours and no one can be contacted to provide transportation within fifteen minutes after closing, the staff will call the Scottsbluff Police Department for assistance. Staff will not transport children home or to any other destination under any circumstances. Parents/guardians who are frequently late picking up their children will be given a copy of the policy and a letter stating safety procedures for staff and patrons.

Volunteers

Lied Scottsbluff Public Library welcomes volunteers. A volunteer is defined as a person assisting with public library service without monetary compensation. All volunteers are required to complete a volunteer application form. This volunteer application form once submitted to library staff will be reviewed by the Library Director and supervisors. Upon review, the Library Director and supervisors will contact the applicant within seven days. Volunteers are subject to a criminal background check through the Scottsbluff Police Department and are subject to the same physical requirements and rules of conduct as City of Scottsbluff employees. Based on City of Scottsbluff policy, the library does not allow applicants serving court-ordered diversion or other types of mandated community service to volunteer at the library.

Lied Scottsbluff Public Library

2018 – 2021 Community Needs Response Plan

Purpose Statement:

Community Needs Response Plans are used to communicate an organization's goals and the strategies needed to achieve these goals. Through the development and implementation of the following plan, the Lied Scottsbluff Public Library will have a guiding document, which will be reviewed annually, to help better provide library services to the community it serves. Outlined in this plan are the library's mission and vision, priority areas, as well as the goals and strategies directly linked to community needs. This plan will guide the director's allocation of financial resources, as well as serve as a guiding document for all library staff. This document also provides all key library stakeholders (i.e. City administration, City Council, Library Board members, and the citizens of Scottsbluff) a specific description of how the Library will design services to meet community needs over the next three years.

The 2018-2021 Community Needs Response Plan was created and developed through a six-month long process involving feedback from the Library Board, Friends of the Library, City administration, as well as the Library staff. The library also conducted a fourteen-question survey, both online and in print, of which it received two hundred twelve respondents. Once all the feedback and data was reviewed, as well as consideration for current budget allocations, the 2018-2021 Community Needs Response Plan was developed.

Lied Scottsbluff Public Library Board Members:

John Marshall – Board Chairperson	Anne Radford – Board Member
Marg Dredla – Board Member	Beth Merrigan – Board Member
Victoria Casillas – Board Member	

Lied Scottsbluff Public Library Staff:

Noelle Thompson, Library Director	Judith Oltmanns, Technical Services Librarian
Debra Carlson, Children's Librarian	Jana Kehn, Library Assistant
Roberta Boyd, Library Assistant	Peggie Michael, Library Assistant
James Pauley, Library Technician	Jessie Lopez, Library Technician
Michael Wright, Library Technician	Jill Hessler, Library Technician

Approved by the Library Board August 8, 2018

City of Scottsbluff Mission Statement:

The City of Scottsbluff's mission is to promote a safe, healthy environment for its citizens, visitors and business community; by providing essential services and infrastructure as well as opportunities for growth in a fair, fiscally responsible manner.

Lied Scottsbluff Public Library Mission Statement:

Lied Scottsbluff Public Library delivers high quality public education for all ages.

Lied Scottsbluff Public Library Vision Statement:

Through the delivery of high quality public education for all ages, the Lied Scottsbluff Public Library advances the economy, enhancing quality of life in our community.

Community Profile:

The City of Scottsbluff is located in Scotts Bluff County in western Nebraska. As of 2016, the population of Scottsbluff was estimated to be 14,937. The racial make-up of Scottsbluff is 62.7% white, non-Hispanic. 34.1% of the population is Hispanic of any race, 1.4% African American, .9% American Indian, 0.6% Asian and 1.4% of mixed race. Over 16% speak a language other than English and over 30% of those speak English less than "very well."

Based on the American Community Survey from 2016, 81.9% of the population has attained a high school degree or higher. Approximately 21% of the population ages 25 and up have earned a Bachelor's degree or higher. The graduation rate of Scottsbluff students has increased from 80% in 2014 to 91% in 2016.

Median household income rests at \$37,665, which is well below both state and national averages exceeding \$50,000. 19.9% of Scottsbluff's population lives below the poverty level.

Community Needs:

In conversations with community leaders and in response to the Community Needs Survey, the following outline pressing community needs for the City of Scottsbluff.

- Growth of the economy through the attraction of new businesses, as well as growth of existing local businesses
- Lessen the impact of poverty on all families
- Educational support for all children and teens from birth through graduation day, including kindergarten and college preparedness.

Approved by the Library Board August 8, 2018

- Continuing education opportunities for adults to enhance independence and career readiness.
- Recruit and retain young people and new families
- Provide enlightening recreational and cultural opportunities for all ages

Library Analysis:

Throughout this process, the Library has had to assess its strengths and weaknesses in order to better address the community needs listed above.

The Library's mission is focused on delivering high quality public education for all ages. Education is a key economic driver. The freedom to pursue education is a must for any community to thrive. Through library print and digital resources, as well as multiple continuing education workshops, the Library is ensuring equitable educational opportunities to all in the community regardless of age, race or socio-economic status. Through early literacy programs and resources, the library reduces the negative effect poverty can have on school performance for all children.

By providing free Internet access, including Wi-Fi connectivity, those in poverty can remain connected to needed resources, such as government assistance, employment opportunities and job assistance sites like NWorks. Educational opportunities range from self-directed, customer-led instruction to research assistance and instruction from staff and community partners. Educational opportunities ranging from literacy to technology skills are available both through trained library staff or community partners with an expertise in the subject taught.

The 2011 renovation and grand re-opening of the library facilities have enabled the Library to assist with the community's effort to recruit and retain young people and families. When making the decision to move into a new community or to stay within that community, most will evaluate the quality of the educational institutions (i.e. schools, public libraries, local colleges, etc.), as well as the recreational facilities available for quality of life purposes. By marketing its programs and services, the Library has a gateway to engage young families and individuals by connecting them with the community they live in.

Despite our many strengths, the Library currently suffers from a stagnate library budget, as well as lack of adequate staffing, both for the size of the Library building and the number of programs and services provided by the Library. Funding and staffing will have a great impact on whether or not this plan can reach its full potential. The Director will continue to work with City leaders and the Library Board to find both funding and staffing solutions to improve the library's programs and services.

Approved by the Library Board August 8, 2018

Priority Areas:

Through this analysis, the library created three priority areas as part of its mission to help meet the needs of the community. Below are the three priority areas and brief explanation of what each area encompasses in relation to the Library and its services.

Priority Area I: Self-Directed Education

- Comprehensive, current and relevant collection of materials, both in print and digital formats
- Inclusion of multiple formats and elimination of the obsolete
- Convenient access, both in-house and remotely to library resources
- Efficient access through timely handling of all materials

Priority Area II: Research Assistance and Instruction

- Assistance provided to library customers with research needs and guidance to ensure successful results
- Conduct research on behalf of library customers when time is sensitive
- Teach effective research strategies to all library customers to achieve more accurate research results
- Develop, teach or partner with organizations to provide educational classes and workshops

Priority Area III: Instructive and Enlightening Experiences

- Further the library as the community's living room and cultural and educational center
- Positive and lasting impressions made on all library customers regardless of their request or reason for using the library
- Formal instruction covering a range of informational and educational needs for both youth and adults

Priority Area IV: Community Outreach

- Services and materials made available to those unable to visit the library
- Promotion and demonstration of the library's mission and services demonstrated through partnerships and staff and volunteer presence in the community
- Frequent communication through the media, social media outlets and community organizations to advocate the library's mission and services (moved from III to IV)

Approved by the Library Board August 8, 2018

Specific Community Needs To Be Addressed By the Library:

Listed below are the specific community needs and related goals that the Library will address. Goals were developed through public survey results and both formal and informal conversations with stakeholders. Goals serving more than one community need are listed accordingly.

* While the library does not specifically address the community needs of attracting new businesses and growing existing businesses, the economic development needs of the community are indirectly met through the provision of business resources, free internet access, a community room available for public use, adult education courses which enhance patrons' job skills, and access to technological and innovative learning tools.

Community Need #1: Lessen the impact of poverty on all families

Goal: The library will cultivate a print and digital collection to better serve the educational, cultural and enlightenment needs of the community. (Priority Area I)

Objectives:

- The Library will increase digital library collections (Ongoing)
 - Explore costs and acquire collections for digital magazines digital music and streaming video.
- The Library will maintain and invigorate the library's print collection (Ongoing)
 - Use the CREW method to withdraw old materials based on currency, accuracy, condition, popularity and obsolete formats if applicable.
 - Acquire new materials to meet the library's educational and enlightenment mission and provide timely access to library customers.
- The library will add circulating tablets to the collection for public use.

Goal: The Library will foster an organizational culture of education and innovation through professional staff development. (Priority Area I, II, III)

Objectives:

- Library staff will participate in professional conferences (ALA, PLA, NLA or other conferences related to the mission of the library.) (Annually)
- Library staff will participate in various Nebraska Library Commission sponsored webinars and trainings, as well as locally sponsored meetings and trainings provided by the Western Library System. (Ongoing)
- The library staff will participate in monthly staff development meetings for internal professional development and cross-training. (Monthly)

Approved by the Library Board August 8, 2018

Community Need #2: Educational support for all children and teens from birth through graduation day, including kindergarten and college preparedness.

Goal: The Library will empower the community's youth through engagement, education and enlightenment opportunities from birth through graduation. (Priority Area III, IV)

Objectives:

- The Library will continue successful programs for children, such as the annual summer reading program, story times, Cradle Catchers, KinderCarding, LEGO Club and other special events geared to children and incorporating literacy themes. (Ongoing)
- The Library will seek new ways to engage teens through the creation of classes and/or events and the restructuring of the Teen Advisory Council (TAC). (Ongoing)
- The Library will incorporate the use of technology in everyday youth programming, such as story times, summer reading, Lego Club, STEM Club, etc. (Ongoing)
- The Library will seek and support partnerships that bring new opportunities for the community's youth (Ongoing)

Goal: The library will cultivate a print and digital collection to better serve the educational, cultural and enlightenment needs of the community. (Priority Area I)

Objectives:

- The Library will increase digital library collections (Ongoing)
 - Explore costs and acquire collections for digital magazines and digital music streaming video.
 - The Library will maintain and invigorate the library's print collection (Ongoing)
 - Use the CREW method to withdraw old materials based on currency, accuracy, condition, popularity and obsolete formats if applicable.
 - Acquire new materials to meet the library's educational and enlightenment mission and provide timely access to library customers.
 - The library will add circulating tablets to the collection for public use.
-
- **Community Need #3:** Continuing education opportunities for adults to enhance independence and career readiness.

Approved by the Library Board August 8, 2018

Goal: The Library will foster an organizational culture of education and innovation through professional staff development. (Priority Area I, II, III)

Objectives:

- Library staff will participate in professional conferences (ALA, PLA, NLA or other conferences related to the mission of the library.) (Annually)
- Library staff will participate in various Nebraska Library Commission sponsored webinars and trainings, as well as locally sponsored meetings and trainings provided by the Western Library System. (Ongoing)
- The library staff will participate in monthly staff development meetings for internal professional development and cross-training. (Monthly)

Goal: The Library will create opportunities for individuals to access, interact and innovate using new technologies (Priority Areas II, III)

Objectives:

- The Library will provide hands-on interactive technology training classes for all ages. (Monthly)
- Through the Library Innovation Studios project, the library will make new technologies available to the public for the development and facilitation of entrepreneurship, creativity, and skill development. (Fall 2018)
- Following the conclusion of the Library Innovation Studios project, the library will partner with local organizations to invest in the permanent or semi-permanent installation of equipment best suited to the Scottsbluff community.
- The library will pursue a partnership with other education entities to improve the quality, reliability, and speed of telecommunications services. (Fall 2019)

Community Need #4: Recruit and retain young people and new families

Goal: The Library will empower the community's youth through engagement, education and enlightenment opportunities from birth through graduation. (Priority Area III, IV)

Objectives:

- The Library will continue successful programs for children, such as the annual summer reading program, story times, Cradle Catchers, KinderCarding, LEGO Club and other special events geared to children and incorporating literacy themes. (Ongoing)

Approved by the Library Board August 8, 2018

- The Library will seek new ways to engage teens through the creation of classes and/or events, and the restructuring of the Teen Advisory Council (TAC). (Ongoing)
- The Library will incorporate the use of technology in everyday youth programming, such as story times, summer reading, Lego Club, STEM Club, etc. (Ongoing)
- The Library will seek and support partnerships that bring new opportunities for the community's youth (Ongoing)

Goal: The Library will actively and consistently market its services and events to all. (Priority Area IV)

Objectives:

- The Library will utilize local media to advocate library services and events to the community. (Ongoing)
- The Library will utilize social media platforms such as Facebook, Instagram and other related social media sites to advocate library services and events to the community. (Daily)
- The Library Director will participate in local service organizations (Monthly)
- The Library will participate in local community events to better advocate services and events to all in the community. (Bi-Monthly)

Community Need #5: Provide enlightening recreational and cultural opportunities for all ages.

Goal: The library will cultivate a print and digital collection to better serve the educational, cultural and enlightenment needs of the community. (Priority Area I)

Objectives:

- The Library will increase digital library collections (Ongoing)
 - Explore costs and acquire collections for digital magazines digital music, and streaming video.
- The Library will maintain and invigorate the library's print collection (Ongoing)
 - Use the CREW method to withdraw old materials based on currency, accuracy, condition, popularity and obsolete formats if applicable.
 - Acquire new materials to meet the library's educational and enlightenment mission and provide timely access to library customers.
- The library will add circulating tablets to the collection for public use.

Approved by the Library Board August 8, 2018

Goal: The Library will continue to expand and diversify its educational, cultural and enlightenment classes and workshops for adults, teens and children. (Priority Area II, III)

Objectives:

- The Library will nurture current and establish new local and state partnerships with various organizations (Ongoing)
 - Examples of partnerships include: AIM Career Link, Nebraska Workforce Development, Humanities Nebraska, Midwest Theater, Western Nebraska Community College, Western Nebraska Arts Center, Bird Conservancy of the Rockies, Riverside Discovery Center, local-public and private schools, etc.
- The Library will provide technology trainings for individuals on a variety of topics (Monthly)
- The Library will research, fund and facilitate literary and author events (Ongoing)
- The Library will form and facilitate a Teen Advisory Council to advocate on behalf of local youth to library staff regarding programming, services, and collection development.

Summary:

Through the implementation of the 2018-2021 Community Needs Response Plan, the Lied Scottsbluff Public Library hopes to remain an energetic, innovative and vital part of the City of Scottsbluff, both in the eyes of our stakeholders and those in our community. This is a living document. The Library Director and Library Board will conduct a full review of the plan annually. Any known statistical data will be updated as appropriate.

Approved by the Library Board August 8, 2018