



CITY OF SCOTTSBLUFF
2525 Circle Drive, Scottsbluff, NE 69361
LIQUOR LICENSE HOLDERS INVESTIGATORY BOARD AGENDA

Regular Meeting
August 12, 2026
2:00 PM

1. **Roll Call**
2. **For public information, a copy of the Nebraska Open Meetings Act is posted in the back of the room on the south wall.**
3. **Notice of changes in the agenda.** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under item 4 of this agenda.)
4. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
5. **Minutes**
 - a) Board to approve the minutes of the July 8, 2026 Regular Meeting.
6. **Welcome New Board Member**
 - a) Board to welcome new member Broc Brown, Assistant Principal of Scottsbluff High School.
7. **Manager Change Amendment**
 - a) Board to make a recommendation naming Codie Kent as the new liquor license manager of Chili's Grill & Bar, 826 W. 36th Street, Scottsbluff, NE.
8. **Other Business**
9. **Adjournment**

City of Scottsbluff, Nebraska

Wednesday, August 12, 2026

Regular Meeting

Item 5.a

Board to approve the minutes of the July 8, 2026 Regular Meeting.

Staff Contact: Kimberley Wright

City of Scottsbluff
Liquor License Holders Investigatory Board
Regular Meeting
July 8, 2026 – 2:00 p.m.

The City of Scottsbluff Liquor License Holders Investigatory Board met in a regular meeting on Wednesday, July 8, 2026 at 2:00 p.m. in the Meeting Room of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on July 2, 2026 in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the committee could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each committee member.

1. Roll Call - The following Board Members were present: Andrea Margheim, Chairman, Kim Wright, City Clerk; Krisa Brass, Police Chief; Libby Stobel, City Attorney; Jennifer Heggem, Vice-Chairman; and Kevin Spencer, City Manager. Absent: Kelli Larson, Panhandle Prevention Coalition; Broc Brown, Scottsbluff Public Schools; and Emily Norman, WNCC.
2. Open Meeting Act – Chairman Margheim welcomed everyone in attendance and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted on the south wall for the public's review.
3. Changes or additions to the agenda – None.
4. Citizens with business not scheduled on the agenda - None
5. Approve the April 1, 2026 Regular Meeting Minutes – Motion by Heggem, second by Spencer to approve the April 1, 2026 Regular Meeting Minutes, motion passed unanimously.
6. New Liquor License Application:
 - a. Ms. Tiffany Schank, liquor license manager applicant, of Riverside Discovery Center was present to answer questions regarding the Class I liquor license application. Ms. Schank explained the alcohol will only be available at the concession stand when they are open and also available during a concert series they will be hosting this summer. She also noted the concession stand is only open on Friday, Saturday, and Sunday and closes in September. In addition, RDC has entered into a community partnership with Scott's Free Brewing, a local craft brewery, to co-develop and market a zoo-branded craft lager called Escaped Ape, which will be sold in can form. Also, alternative light beers will be available as alternatives during select events. Police Chief Brass asked Ms. Schank to address their policy dealing with the utilization of wrist bands. Ms. Schank stated when patrons enter the concession stand, they will show their ID and will have a wrist band placed on them. Each band will have three punch holes which will be punched each time a customer purchases an alcoholic beverage. It is the policy of the zoo to restrict the purchase of alcohol to three beverages per individual, hence three punch holes on a

wristband. Furthermore, only one staff member will work the concession stand, no volunteers will be permitted to sell alcohol. When asked by Chairman Margheim about TIPS training, Ms. Schank answered all staff of 6-7 employees will be required to take it, including maintenance and front gate attendants and only herself and Kai Hodgson, Executive Director, would keep track of the inventory. When asked about cameras, Ms. Schank stated there are cameras all over the grounds, she was not sure about the concession area, but that is something that most certainly could be looked at if recommended, adding alcohol will be allowed anywhere on the grounds that is accessible to the public and she estimated the area to be around four acres. She did add, however, the only exit point is through the front gate and that someone would be there at all times to make sure no one would leave with alcohol. When asked about a compliance failure, Ms. Schank stated they have a no tolerance policy and the employee would be terminated.

Legal Counsel Stobel asked what the policy is concerning someone drinking without a wrist band. Ms. Schank answered they would check the person's ID. If they are of age, they would need to go to the concession stand to receive a wrist band. If underage management would be notified.

Police Chief Brass informed the Board that Lincoln Children's Zoo, The Henry Doorly Zoo, and the Simmons Wildlife Safari all have this same class of license that covers their entire ground and they serve every day from open until close.

Committee Member Heggem moved to send a positive recommendation to City Council and naming Tiffany Schank as the liquor license manager for the Class I Liquor License application for Riverside Zoological Foundation d/b/a Riverside Discovery Center, 1600 South Beltline Highway West, Scottsbluff. The motion was seconded by City Manager Spencer. The motion passed unanimously.

7. There was no other business.

Police Chief Brass moved to adjourn the meeting at 2:21 p.m. The motion was seconded by City Manager Spencer. The motion passed unanimously.

Andrea Margheim, Chairman

Kim Wright, Secretary

City of Scottsbluff, Nebraska

Wednesday, August 12, 2026

Regular Meeting

Item 6.a

Board to welcome new member Broc Brown, Assistant Principal of Scottsbluff High School.

Staff Contact: Kimberley Wright

City of Scottsbluff, Nebraska

Wednesday, August 12, 2026

Regular Meeting

Item 7.a

Board to make a recommendation naming Codie Kent as the new liquor license manager of Chili's Grill & Bar, 826 W. 36th Street, Scottsbluff, NE.

Staff Contact: Kimberley Wright



Application Copy

File Number: 163991

AMENDMENT TYPE Manager Change Amendment	APPLICATION DATE RECEIVED 2026-04-16
CURRENT MANAGER NAME JESSICA D LITTLE HOOP	CURRENT MANAGER EMAIL JESSICA.LITTLEHOOP@OUTLOOK.COM
NEW MANAGER NAME Codie Kent	NEW MANAGER EMAIL linkbrawlerbro@gmail.com

QUESTIONS

Class I Beer, Wine, Spirits On Sa

1. Per Nebraska Revised Statute 53-103.18 - Manager, defined: Manager means a person appointed by a corporation or limited liability company to oversee the daily operation of the business licensed in Nebraska. A manager shall meet all the requirements of the Nebraska Liquor Control Act as though he or she were the applicant, including residency.

What is the premises manager's name?

Codie Kent

2. What is the manager's address?

58 Marcus Drive, Scottsbluff, NE 69361

3. What is the manager's phone number?

585-474-9593

4. What is the manager's email address? An email will be sent to them to obtain their personal information.

linkbrawlerbro@gmail.com

5. What county is the manager registered to vote in?

The manager must be a resident of the state of Nebraska. If the manager is not registered to vote they can complete their voter registration here - <https://www.nebraska.gov/apps-sos-voter-registration/>

Scottsbluff County

6. Is the manager married?

No

7. Do you have prior experience or training in selling, serving or managing alcohol sales?

No

8. Do you qualify under Nebraska Liquor Control Act (53-131.01) and do you intend to supervise, in person, the management of the business?

Yes

9. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY

Has the new manager, or their spouse, EVER been convicted of or plead guilty to any charge?

*The Commission must be notified of any arrests and/or convictions that may occur after the date of this application.

No

APPLICANT

Jill Hodgson

DECLARATION

☒ I (We) the applicant(s) agree and consent

I declare under penalty of perjury that I have read the contents of this amendment application and, to the best of my knowledge, believe all statements made in this application are true, correct, and complete.