

CITY OF SCOTTSBLUFF, NEBRASKA
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
PARK, CEMETERY, AND TREE BOARD



Wednesday, June 10, 2026

6:00 PM

Welcome and Call to Order: Meeting was called to order by Dan at 6:05 PM

Nebraska Open Meetings Act: For all interested parties, a copy of the Nebraska Open Meeting Act is posted on the bulletin board at the south wall of the Council Chambers.

Roll Call: Dan, Ashlee, Larry, and Carolyn Present. Megan Absent. City staff present Matt, Trevor, Tevia, and Jordan.

Notice of changes in the agenda by the Park Board President: no changes

Citizens with business not scheduled on the agenda: none

Minutes: motion to approve the minutes of the April 15, 2026 meeting. Motion made by Carolyn, 2nd by Larry. Motion carried.

Financial Reports: Larry provided financial reports.

- a. Park Foundation - \$5,919.68
- b. Cemetery Foundation - \$440.23
- c. PVB – Cougar Park Account – \$10,847.49

Motion made to accept the financial report by Carolyn, 2nd by Ashlee, motion carried.

Park and Cemetery Updates:

Matt

- Introduced Jordan Leis, Cemetery Supervisor to the Board. Jordan will provide an update on what is happening at the Cemetery and future plans.
- 18th Street Plaza – Four Hypar Umbrella shades have been installed, Ferguson Signs helped with the installation. Bathrooms bids came back, only received one at \$952,000, so alternative/other option are being looked into.
- Riverside Campground – Opened May 1st and reservations/operations have been going well. Have a sewer issue from the bathhouse to the manhole. Will send a camera down to see what is going on and will do what is necessary to fix the issue.
- Westmoor Pool – Vanessa and her team were able to get the pool open a week earlier this year. The pool is fully staffed and actually had to turn away applicants this year. So far, everything is going great.

- Cougar Park – City has possession of the land and the replat is complete.
- Tree Grant – 10 Free Trees Grant (Trees for Nebraska Towns Program) is now open. Will look at possible projects, but leaning towards the north section of the pathway and around the pedestrian bridge. We have lost several trees in this area.
- Budget – Met with finance and Kevin to review next year's budget. Meeting went well and so far, everything is moving forward. Will have budget workshops and hearings with city council in the near future.

Trevor

- All seasonal positions have been filled. Had 7 return from last year and had to turn away applicants.
- Splash pad and bathrooms are up and running at Veterans Park. So far, bathrooms are going well without vandalism. Trash has been bad at the park.
- Overseeded Veterans Park, Landers Soccer Complex, Northwood Park, and the maintenance shop.
- City Hall plantings in the front completed along with new drip line and mulch.
- Guys are doing general maintenance on equipment, irrigation, and equipment.
- Ashlee asked about water restrictions. None at this time, so we are watering as usual.
- Dan asked about the round-about. We planted a tree in the center and added 20 shrubs that were purchased from NPNRD. It was weeded and will be mulched this week or next.

Tevia

- Bands on Broadway started last week. Had the largest crowd to date at the event.
- Movie in the Park is Friday; Board members can be there at 7:30pm to help setup if available.
- Pickleball league didn't get enough teams; people are busy this time of year. We will move the league to the fall when people have less going on. Ashlee commented on how busy everyone is during the beginning of the summer.
- Pool parties are almost full, most of July is already booked.
- Looking at adding an event during OWBF. Creative Beet approached us. Possible country music and line dancing.
- Dog Jog – Partnering with Papa Moon and will start and end the race at their location. They will have bounce houses, items for dogs, splash pad for dogs, etc. The race will start at Papa Moon at 8:00am on July 18th.
- Park reservations are going great, online is much easier and people are getting better at using the system.

- Kite Festival – Dan asked about the Facebook post that was a clarification for vendor signups. There have been Facebook scams asking for vendors, so we put it out there that all signups will be with Scottsbluff Parks & Rec and won't start until August.

Jordan

- Just finished up the busiest part of the year with Memorial Day.
- Average 95 burials per year.
- Cremations are getting more popular and limited currently in the cemetery. Looking at adding more available spots to the baby section. Would be flat stones only; keeping it the same as the baby section.
- Veteran's section will run out, looking to create a new section for Vet's in section F by the 42nd Street entrance. Keeping them close to the road of the entrance and only available to Vet's.
- Columbarium's still have space available, will wait until they are full before building a new one.
- Fencing and gates were proposed due to the increase in stolen items. Individuals used Apple Air Tags to track items and found where they ended up after being stolen. Hoping the additional fence and gates that close will help reduce theft.
- New office is going well, getting close to being done.
- Pricing seems fair, very little push-back on pricing. Looking to update a few of the fees to be more inline with costs associated to them.

Other Business:

No other business

New Business:

No new business

Other Discussion:

Schedule Next Meeting: Meeting will be August 12, 2026

Adjournment: Ashlee made motion to adjourn at 6:43 PM, 2nd by Larry. Motion carried.