

CITY OF SCOTTSBLUFF, NEBRASKA
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
PARK, CEMETERY, AND TREE BOARD



Wednesday, April 15, 2026

6:00 PM

Welcome and Call to Order: Meeting was called to order by Dan at 6:00 PM

Nebraska Open Meetings Act: For all interested parties, a copy of the Nebraska Open Meeting Act is posted on the bulletin board at the south wall of the Council Chambers.

Roll Call: Dan, Megan, Larry, and Carolyn Present. Ashlee Absent. City staff present Matt, Trevor, and Tevia.

Notice of changes in the agenda by the Park Board President: no changes

Citizens with business not scheduled on the agenda: none

Minutes: motion to approve the minutes of the February 11, 2026 meeting. Motion made by Megan, 2nd by Carolyn. Motion carried.

Financial Reports: Larry provided financial reports, no change from previous meeting.

- a. Park Foundation - \$5,919.68
- b. Cemetery Foundation - \$440.23
- c. PVB – Cougar Park Account – deposit made on 3/25 for \$10,844.46. Ending balance for March \$10,844.77

PVB charges for paper statements, so Megan will look at making the account paperless to avoid the monthly charge.

Motion made to accept the financial report by Megan, 2nd by Carolyn, motion carried.

Park and Cemetery Updates:

Matt

- Cemetery – Urban & Community Forestry Grant work is going great. Removal of 29 trees for year 1 of the grant is complete. Next round of plantings is being planned now. Tree inventory is low this year so it may affect what we plant and how many get done this spring. New office building construction is going well. Siding and roof are nearly complete. About a week ahead of schedule. Jordan will plan to attend the next meeting to give his own update, was on vacation or would have attended this meeting.

- 18th Street Plaza – Four Hypar Umbrella shades have been delivered, Ferguson Signs will do the installation, schedule is in the works. Bathrooms are out for bid; bids are due back May 6th. Office building is in the design phase with Megan.
- Lacy Park – Light project is completed; all lights installed and operational. NPPD added new lights to the east parking lot. Increased security with the parking lot lights and 3 new security lights were included in the ball field lights that will light up the horseshoe.
- Riverside Campground – New volunteer host will start at the end of April. Campground opens May 1st; reservations have been going great in the new system. MC Schaff provided an estimate to create a new entrance into the campground. Estimate came in higher than expected and would take several years of campground revenue to pay it off. Will work on a few solutions to get the project moving forward.
- Westmoor Pool – Ryan has started working on the pool, not many fixes needed this spring. We will look to fill the pool earlier this year to help Vanessa out with that end while she is getting the lifeguards ready. Hoping this will allow for a May 31 or June 1 open date. Changed internet providers as well, this will allow the cameras to be in use year-round. Increased security for the pool and pickleball courts.
- Cougar Park – City took official possession of the land last week.
- Budget process will start in the next week or two. Will look at different capital projects for the coming year. With equipment purchases going well the past couple of years, will look at more project-based capital items.
- We received the Tree City USA Certification again this year, total of 38 years. Also received the growth award for the 2nd year in a row, 9 years in total.

Trevor

- All bathrooms are ready to open, issues fixed and painted.
- Water is on in all parks; Lacy has had 3 main-line and 18 laterals breaks. All have been fixed and everything working. Marked as well as possible for the new light installation, but there are always going to be things that aren't mapped causing some items to get hit.
- Ground sterilization has been done at all parks.
- Overseeding will start soon, looking at Landers, maintenance shop and Kiwanis playground in Riverside Park.
- Ballfield work has started, fixing the lips at 23 Club and top dressing all fields with Playball. Wind blew a majority of Playball off, so will be ordering more.
- 40 trees planted throughout the parks, all purchased from Peaceful Prairie. Waiting on 3 additional to come in. Also have 90 perennials that will be going in next week; most at the Parks shop.
- Mowed all parks, put it off as long as possible, but things are starting to really grow.

- Carolyn asked about vandalism. Hasn't been too bad, did have some paint on Veterans Park bathroom that had to be painted over. Some bathrooms are open during the weekends.
- Downtown and a majority of the Plaza was mulched. Rock Pile ran out and we left one empty for the Arbor Day event. Will finish once Rock Pile has inventory.
- Mulch at the tree dump is much better with their new screen. Things look much better with the new mulch.

Tevia

- Easter Egg Hunt went really well. Will make the fields larger next year. Did really well with getting eggs back. Carolyn asked that a thank-you be sent to Angie. Tevia will get one sent to them. Carolyn said that Angie and the BMS group will do it every year.
- Arbor Day event is Wednesday; flyer was shared with the board. Lincoln Heights Elementary will be the school that attends.
- Pickleball league is being worked on. Looking at Tuesdays in June, 5 weeks long with a tournament at the end. Mike Miles has been helping with rules, etc. Mentioned the kids' clinics/camps to Larry to see if he would be interested in helping with them. Will get him more information later.
- Softball has seen slow sign-ups. Only 2 coed teams right now. Trevor Coxbill is running concessions again this year. Will use proceeds to help the youth softball program.
- Dog Jog is going to be July 18th and we will partner with Papa Moon. The race will start and finish at Papa Moon and they are going to do some food or food trucks. Will look for other partners like the PHS, Crispy Biscuit, etc.
- Meeting tomorrow with the group that is doing a youth soccer camp this summer. Camp will be in July.
- Kite Festival will be in October again this year. We are already getting requests to be food truck vendors and market vendors.
- Movie in the Park and Date Night movie dates were reviewed. Movies in the Park will be June 12, July 17, August 7. Date Night movie will be July 24.

Other Business:

- New Board Members – James resigned his position, so now there are two open seats. Dan has reached out to a few. Matt has talked with Jordan Colwell and will follow up with him again.
- Registered Agent – Matt is now the registered agent. All of the required paperwork was filled out and submitted. Documentation is available to show Matt as the registered agent. Will need to update board members with the state, but will wait until offices are decided and new board members are added.

New Business:

No new business

Other Discussion:

- Dan asked about the round-about by Reganis auto dealerships. He was approached by a citizen to what the plan was for it. New drip irrigation has been installed and will begin planting when the tree comes in from Peaceful Prairie Nursery. We will also plant extra perennials that we have and are buying some shrub seedlings from the NRD that will go into the space. Once planted, it will be mulched.
- The aquatics center project was brought up at the meeting. An update to the board was made to let them know the location chosen, design process and the upcoming presentation at the April 20 city council meeting.
- Dan updated the board on a tree inventory project he asked the Parks Dept to help complete. St. Agnes church would like to inventory the trees on their property and the Parks Dept will help to complete that and put it into the Tree Plotter software to be able to provide the church/school a report of the trees.

Schedule Next Meeting: Meeting will be June 10, 2026

Adjournment: Megan made motion to adjourn at 6:59 PM, 2nd by Larry. Motion carried.