



**CITY OF SCOTTSBLUFF
Lied Scottsbluff Public Library
LIBRARY BOARD AGENDA**

**Regular Meeting
May 20, 2026
4:30 PM**

1. **Roll Call**
2. **For public information, a copy of the Nebraska Open Meetings Act is available for review**
3. **Notice of changes in the agenda.** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under item 3 of this agenda.)
4. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
5. **Minutes**
 - a) Approval of minutes from March 2026 meeting.
6. **Petitions, communications, public input, and correspondence**
7. **Old Business**
 - a) Social Media Policy - adopt social media policy for anyone posting on the Library's social media pages.
8. **New Business**
 - a) Welcome Linda King to the Library Board
 - b) Update on Goals from Community Response Plan
9. **Regular reports, recommendations from the Library Director and committee reports:**
 - a) Monthly Library Report
 - b) April Statistics
10. **Adjournment**



Lied Scottsbluff Public Library Board
Regular Meeting – 4:30pm
March 18, 2026
Minutes

- 1) Present were board members Anne Radford, Beth Merrigan, and Jacqueline de Payer. Also present were Library Director Elaine Bleisch and Youth Services Librarian Liz Perez. Absent: Justin McMillan and Vicky Quezada.
- 2) **For public information, a copy of the Nebraska Open Meetings Act is available for review and is posted on the meeting room wall.**
- 3) **Notice of changes in the agenda. (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under item 3 of this agenda.)**
- 4) **Citizens with business not scheduled on the agenda. (As required by state law, no matter may be considered under this item unless the board determines that the matter requires emergency action.)**
- 5) **Minutes**
 - a) Beth moved to accept the January, 2026 minutes as written. Jacquie seconded. All voted in favor.
- 6) **Petitions, communications, public input, and correspondence**
 - a) Beth reported that she went to ReConnect for Civics Day. She met several kids interested in youth programming and more activities for teens. Suggestions were a talent show and a “loud hour” at the library. She said Kyle King is the admin at ReConnect if we would like to pursue this further.
 - b) Jacquie reported she had stopped at the Torrington Library and saw that they check out Radon Test Kits so suggested this as a possibility for LSPL’s Library of Things.
- 7) **Old Business**
 - a) **Social Media Policy** – The Board reviewed the policy. The suggestion was made to add gender identity and/or sexual orientation. The next step would be to have the city manager look at it and possibly the city attorney. There were also some punctuation changes. Beth motioned to move the policy to the next step of review by the City with the 2 punctuation changes and wording change. Jacquie seconded and all voted in favor.
- 8) **New Business** - There was no new business
- 9) **Regular reports, recommendations from the Library Director and committee reports:**
 - a) Elaine gave the Library Director report and presented stats for February. An inquiry was made about a drop in patron numbers and Elaine explained that for years, the library has added patrons without a systematic way to remove non-active users, so the number has just gone up. In the last month, she removed some duplicate accounts and cards that have not been used in 10 years or more. She plans to keep doing this, so the number should come down more. Our current number of patrons does not reflect the actual number of people who use our library.
 - b) Anne asked that there be a discussion at the next meeting about attendance and said she would reach out to Justin McMillan.
- 10) **Adjournment** – Beth moved to adjourn at 5:17 and Jacquie seconded; all voted in favor.

SOCIAL MEDIA POLICY – DRAFT

This policy covers social media and social networking activities, both currently existing and any that may be developed in the future, for the Lied Scottsbluff Public Library.

The Library's social media sites are intended to be a limited forum for discussion of Library-related information. The Lied Scottsbluff Public Library welcomes dialogue with the public and we ask that posters remember to be respectful of others. The Library is committed to respecting freedom of speech and difference of opinion while protecting staff and users from offensive, abusive, racist, or otherwise inappropriate speech.

Library social media sites are not official City of Scottsbluff sites. Any comments posted by a member of the public on a library social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the Library nor do such comments necessarily reflect the opinions or policies of the Library or the City of Scottsbluff. Links posted to any other websites do not constitute or imply an endorsement of those sites, their content, or the products and services associated with those sites. By commenting, you agree to LSPL's social media policy.

Any posts on the LSPL social media page are public. Visitors should be careful about posting any private or personally identifiable information and should limit such information to the minimum necessary to communicate their message. If patrons need to include private information in communications with the library, please contact the library directly at (308)630-6250.

Please be aware your comments are subject to public disclosure laws. Comments containing any of the following inappropriate forms of content shall not be permitted on the Library's social media sites; The Library reserves the right to restrict or remove any content that is deemed in violation of the Library's or City's social media policy or any applicable law:

- Personal attacks, insults, or threatening language
- Profane, obscene, violent, or pornographic content and/or language
- Hateful or mean-spirited comments
- Plagiarized material, or material that violates intellectual property rights
- Private, personal information published without consent
- Commercial promotions or spam
- Comments not related to the original topic of the post
- Content that promotes discrimination on the basis of race, creed, color, age, religion, gender, sexual orientation, or national origin
- Conduct in violation of any federal, state, or local law
- Comments in support of or in opposition to any political campaign or ballot measure

If you have any questions about our comments policies, please don't hesitate to ask. Comments will be screened periodically during standard business days.

Goal 1: Create written procedures for ALL recurring activities in order to provide consistent customer service to patrons.

We have created a list and ordered it by priority and continue to write procedures as time allows. We have also revisited and updated procedures, especially with the new ILS. We have written or updated most of the highest priority procedures.

Goal 2: Provide an organized marketing plan to effectively get the library message out to the community to increase average program attendance by 10% over a 5 year period.

We are making progress on the marketing plan. Marketing has become more consistent as we develop guidelines for what is released and how often.

Goal 3: Currently we do a phenomenal job programming for one patron demographic (preschool through 2nd grade) with gaps in services to other demographic areas. The goal is to implement new programming, both in house and outreach, within one year and evaluate its impact by comparing demographic data.

We have kept our programming steady for children and youth services, with a couple of changes: instead of hosting a monthly book club for elementary school students, which had low numbers and didn't find a consistent group, we are hosting one-time programs focusing on one author or series. The first one, Dog Man Day, was in February. Next fall we plan to host them bi-monthly. We also hosted the second stuffie sleepover, which was wildly successful and will be an annual event. Teen events have also held steady at one per month, with a variety of events planned.

For adults, we have added Scrabble on the first Wednesday of the month, Maker Mondays on the 2nd Monday of the month, and this month will add AudioWalk, starting May 29, that will be every Friday. We also hosted a series of events in May centered on Mental Health, and a Humanities Speaker. Numbers for the new programs are relatively low but we have plans to increase them in the fall.



Lied Scottsbluff Public Library

Report to the Library Board

May 20, 2026

Director's Report

May is a small lull in programming as we wrap up the school year and before summer reading. We have taken advantage of that by weeding the adult fiction section in preparation for shifting it over. We did finish moving DVDs, audiobooks, and Large Print to make more room for adult fiction. In the fall, we will inventory the children's section and start weeding there. The staff is currently doing some customer service training and of course learning how to give credit for summer reading. Youth Services had a busy few weeks visiting all of the Scottsbluff schools to talk about summer reading.

Chris Reisig, who has been a part-time library tech since the fall, was promoted to full-time library assistant. She will be leading the Writers Group, Bare Minimum book club, and Monday Makers.

We purchased a second laser cutter - a Glowforge Aura - with part of the Carnegie Corporation funds. It is a smaller, easier to use machine. We have also ordered a Bambu Labs 3D printer, which should be arriving soon.

-Elaine Bleisch, Library Director

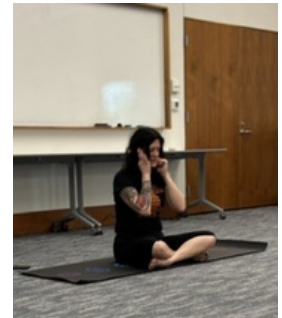
Adult Services



WNCC Visit



Book vases at Monday Makers



Rest, Relax, & Restore

In April, adult services had an outreach opportunity at WNCC with the MakerHub. Jill, Hunter and Chris spent the morning promoting the Hub to WNCC students and staff in the Pit. We took the sublimation printer, mug press and sublimation blank mugs for an activity. We had a design they printed then heat sublimated onto the mug with the mug press. We brought along examples we had made from the laser cutter, 3D printer and cricut as examples of what they could do in the Hub. We also took a laptop, library cards and applications to sign up new members to our library. Monday Makers had 12 attending and they enjoyed the book vase craft. Mental Health Month May started off with the first of three sessions of Rest, Relax & Restore. Jessica Bauerkemper will give us two more sessions, May 13 and 27, of guided breathing and light yoga. David Wells will be here May 13 presenting his Humanities Nebraska program, America 100- The 1876 Centennial Exhibition in Philadelphia. Audio Walk book club will begin May 29th. All other adult programming has steady attendance. - Jill Winchell, Public Services Librarian

Youth Services

April started with a Pamper It Yourself STEAMPunks. Pamper It Yourself is a program Elaine had started with the teens where they come and DIY body care products and other self care items. We always get a lot of interest from younger kids and their parents when we hold these events, so we decided to try it out with our elementary group. We had a smaller turn out, but everyone who attended had fun making bath salts, cloud dough, and calming jars. We finished going through the alphabet in Storytime and then spent a week each talking about colors and numbers before we wrapped up our last Storytime of the year talking about Summer Reading and Dinosaurs! We held our final two After School LEGO Clubs on April 14 and 28. Ashlyn held a Bridgerton Tea Party event for teens and young adults on Friday, April 24.

April brought a lot of outreach opportunities for Youth Services. On April 11, Ashlyn and I attended the Week of the Young Child Kickoff event at WNCC. We brought our spinner wheel, prizes, and information about Summer Reading and youth programming at LSPL, and ended up talking to around 300 people that day. On Friday April 24, I went to Geil Elementary in Gering for their annual STEM Day. This is the third year we have been invited, and this year I took LEGO and building challenge cards. I spent the morning with 3rd through 5th grades and they all had a blast. The next day, Elaine and I set up a booth at the City of Terrytown's Roots and Rainbows event in celebration of Earth Day.

Youth Services stayed busy throughout the month prepping for Summer Reading. We have our prizes all ordered, decorations are being crafted, coupons are being cut and coupon packets are being assembled! We will continue to prep and get ready through May so we are ready to go for our registration day event on Tuesday, June 2! - Liz Perez, Youth Services Librarian



Geil LEGO creations



Bridgerton Tea Party

Lied Scottsbluff Public Library

Monthly Statistical Summary

April 2026



April 2026	Year To Date 2026	April 2025	Year To Date 2025
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April 2026	Year To Date 2026	April 2025	Year To Date 2025
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Circulation

Adult Fiction	1233	8270	1388	8581
Adult Nonfiction	390	2641	381	2332
Audio Books (Adult)	67	392	45	455
Videos (Adult)	186	1451	203	1840
Total Adult Circulation	1876	12754		
YA Fiction	236	1310	N/A	N/A
YA Nonfiction	28	435	N/A	N/A
Total YA Circulation	264	1745		
Children's Fiction	2195	13323	1898	12293
Children's Non-Fiction	466	2560	350	2308
Audio Books (children)	56	369	51	351
Videos (children)	42	362	N/A	N/A
Total Juvenile Circulation	2759	16614		
Mags, ILL, GovtDocs, etc.	29	577	109	1031
Puzzles/Games	12	89	10	501
Total Circulation	4940	31779	4577	30472

New Cards Issued

of Items Cataloged

66	395	N/A	N/A
278	2045	N/A	N/A

Borrower Cardholders (Current count)

Adult	27,235		27840	
Young Adult	1,336		4340	
Children	1,103		1493	
Total # Registered Borrowers	29,674		33673	

MakerHub

Certification	2	37	4	20
Training Hours	4	56	9	27
Appointments	24	251	22	249
Usage hours	80.25	630.5	48	626.5

Overdrive Circulation	3,311	9,871	3527	25048
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Chiltons searches	11	121	12	167
Mango uses	0	44	17	81

Microfilm uses	0	86	5	39
Self-check Transactions	480	3049	588	3593
Non Self-check Transactions	2699	20603	3981	26705

Patron Visits	5457	36353	5426	39665
Reference Questions Answered	451	6711	1129	7494
Notary count	136	657	46	289
Cash Receipts	\$1,050.08	6256.04	\$746.60	\$5,393.84
Internet: # of hours	638	4086	588	4079
Internet: # of sessions	914	6068	891	5534

Interlibrary Loans (OCLC)

Borrows	41	281	50	355
Loans	16	134	23	141
Total	57	415	73	496

Room Uses

Meeting room	1	21	3	35
Meeting room attend	12	298	27	580
Study/Heritage uses	84	411	50	498



Lied Scottsbluff Public Library Monthly Statistical Summary April 2026

	April 2026	Year To Date 2026	April 2025	Year To Date 2025
Children's Programs (0-5)				
In Person Sessions	11	74	12	81
Attendance	261	2064	422	1982
Offsite Sessions	4	22	4	20
Attendance	65	443	53	239
Outreach	0	0	0	0
Attendance	0	0	0	0
Children's Programs (6-11)				
In Person Sessions	5	32	6	36
Attendance	43	554	70	470
Offsite Sessions	0	0	1	8
Attendance	0	0	96	358
Outreach	0	0	0	0
Attendance	0	0	0	0
Young Adult Programs (12-18)				
In Person Sessions	2	15	1	10
Attendance	11	162	10	124
Offsite Sessions	0	0	0	0
Attendance	0	0	0	0
Outreach	0	0	0	0
Attendance	0	0	0	0
Adult Programs (19+)				
In Person Sessions	12	68	8	42
Attendance	89	688	84	454
Offsite Sessions	0	0	1	2
Attendance	0	0	7	14
Outreach	0	0	0	0
Attendance	0	0	0	0
General Interest (family)				
In Person Sessions	3	24	7	43
Attendance	22	410	72	934
Offsite Sessions	0	1	2	15
Attendance	0	132	330	1009
Outreach	0	0	0	0
Attendance	0	0	0	0
Recorded Programs				
One-to-one Programs	2	11	0	8
Self-Directed Programs	11	52	6	48
# of participants	51	1221	284	1000