

CITY OF SCOTTSBLUFF, NEBRASKA
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
PARK, CEMETERY, AND TREE BOARD



Wednesday, February 11, 2026

6:00 PM

Welcome and Call to Order: Meeting was called to order by Dan at 6:01 PM

Nebraska Open Meetings Act: For all interested parties, a copy of the Nebraska Open Meeting Act is posted on the bulletin board at the south wall of the Council Chambers.

Roll Call: Dan, Megan, Larry, Ashlee, and Carolyn Present. James Absent. City staff present Matt, Trevor, and Tevia.

Notice of changes in the agenda by the Park Board President: no changes

Citizens with business not scheduled on the agenda: none

Minutes: motion to approve the minutes of the December 10, 2025 meeting. Motion made by Carolyn, 2nd by Ashlee. Motion carried.

Financial Reports: Larry provided financial reports, no change from previous meeting.

- a. Park Foundation - \$5,919.68
- b. Cemetery Foundation - \$440.23

Motion made to accept the financial report by Megan, 2nd by Carolyn, motion carried.

Park and Cemetery Updates:

Matt

- Cemetery – Urban & Community Forestry Grant work is going great. Removal of 29 trees for year 1 of the grant is complete. Pruning will be next, schedule to be figured out soon. New office building will start March 16th.
- 18th Street Plaza – Four Hypar Umbrella shades have been ordered, getting quotes for installation. Bathrooms will go out for bid in 4-6 weeks. Office building will be designed once the bathrooms are ready for bid.
- Veterans Park – Lights on the pitch are now operational, had to wait on a part from Musco to get them finished. Bathrooms are all ready to open in the spring.
- Lacy Park – Light project to start at the end of the month or early March. Working with NPPD to remove a street light and add new lights to the east parking lot.
- Riverside Campground – Move to new reservation system, Set Your Sites, is complete. The switch has been great and reservations are coming in. We also

migrated the phone over to SetYourSites, so it is now automated and will send a text for available sites or can talk directly with their staff. Talked with MC Scaff on a possible new entrance into the campground. Would be a direct road off of the park entrance instead of having to drive around the ponds.

- Updated the city website with more recreation info including the adult programs, events, and a resource for all the youth programs in the area. Good resource for people moving into the area or new to the area. Also updated the Tree section of the site to include information on Tree City USA, tree care & maintenance, and tree rebate info.
- Presented Parks & Recreation information to the Regional Governance group and will be doing the same presentation to City Council during the February 17th meeting.
- Board asked about the tree rebate program and if we would be doing that again this year. We are going to have the program and will look at more ways to promote it. It was suggested to take flyers/info to area nurseries and big box stores to hand out.

Trevor

- All winter maintenance has been completed; mowers and equipment have been serviced and ready for spring.
- Playground equipment – removed old pieces from Veterans and Westmoor and are installing new swings, saucer swings, and inclusive swings in both parks. Also installed a spinner in Westmoor. Using engineered wood fiber mulch under the new equipment.
- Chipped the Christmas trees dropped at Riverside, a total of 78 trees were chipped. This number is considerably lower than the previous 2-3 years.
- Pathway – with the help of the street department, concrete repairs were made along the river. A total of 12 squares were replaced. They were all broken and damaged to the point of replacement.

Tevia

- Most of the updates are under new business of the agenda.
- Have been working on Facebook posts and creating events for all the upcoming events. Also put together the presentation that was done for Regional Governance and the upcoming city council meeting.

Other Business:

- New Board Member – Advertised for a new board member again on Facebook, didn't have any new candidates. Matt provided an update on the two previous candidates; Ryan Scharf lives outside of city limits and can't be considered at this time and Taylor Blumenkamp removed herself from consideration after taking on a couple of other commitments. Board will continue to search for a new board member.

New Business:

- Registered Agent – The board needs to update the registered agent; Matt found the old document that listed Rick Deeds at the registered agent. Megan made a motion to make Matt Carpenter the new registered agent and fill out the required state paperwork. Ashlee seconded. Motion carried.
- Easter Egg Hunt – Event will be March 28th at 11am. Carolyn lined up the BMS builders club to help get the eggs filled. They will use the same process as last year with someone observing them during the process. The Rec Dept. will handle getting the candy and new eggs. The board will meet at Landers at 9:30am and Parks Dept will have guys there to help.
- Movies in the Park – Tevia picked a new theme for this year; Under the Sea. Movies and dates have been picked as the following: 6/12 Surf's Up, 7/17 Shark Tank, and 8/7 Finding Nemo. Board agreed with dates and movies. The date night movie is scheduled for 7/24 and will be Fool's Gold to follow the Under the Sea theme. Tevia and Matt will meet with the Armory to have them as a possible backup location for inclement weather.
- Arbor Day Event – Will hold the event with Lincoln Heights 3rd graders again this year. Event is scheduled for April 22nd and will include the Lorax movie at the Midwest and planting a tree somewhere downtown. Will also look at a possible geocaching event, but this would be more of a community event and maybe give away free tree seedling to those that complete it.
- Tevia provided an update on other events as well. Softball registration opens next week and has promoted it. Dog jog will be in July, waiting on a couple of partners to confirm final date. Kite Festival is scheduled for October again.

Dan asked about Parks Dept attending the NRD tree trimming workshop. Trevor said they would be going to it.

Ashlee asked about making our parks more friendly to those with disabilities. There is a mother that has to take her child to Cheyenne to go to a park. Matt and Trevor are working to make all our parks for accessible, but it will take time as equipment is expensive. This will be the focus going forward. Megan showed the preliminary plans for Cougar Park which will have an all-inclusive playground and other features. Will be our most ADA accessible park when completed.

Schedule Next Meeting: Meeting will be April 8, 2026

Adjournment: Ashlee made motion to adjourn at 7:08 PM, 2nd by Megan. Motion carried.