

CITY OF SCOTTSBLUFF, NEBRASKA
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
PARK, CEMETERY, AND TREE BOARD
Wednesday, February 7th, 2024
6:00 PM



1. **Welcome and Call to Order:** Meeting was called to order by Dan Marshall at 6:05pm.
2. **Nebraska Open Meetings Act:** Dan informed those present of the copy of the open meeting act that is posted.
3. **Roll Call:** Present Dan, Megan Carolyn, Kasandra, Matt, Trevor, Mark, Kevin
Absent- Ashley, Larry and Gene.
4. **Notice of changes in the agenda by the Park Board President.** There were no changes.
5. **Communications, Public Input and Citizens with Business not scheduled on the agenda.** Dan asked about the Tree City USA certification for this year, wants to make sure that we have applied and that it has been taken care of. Trevor stated the new application had been submitted.
6. **Approve Minutes:**
 - a. Megan asked that we update the wording from the previous meeting minutes to reflect that the Park Board initiated the recommendation that Veterans Park be a priority to get cleaned up. Dan asked for a motion to approve the minutes with the corrections. Motion to approve by Carolyn 2nd by Kasandra. Motion Carried.
7. **Financial Reports: Dan provided financials from the previous meeting.**
 - a. Park Foundation – new financial update was not presented at the meeting
 - b. Cemetery Foundation – new financial update was not presented at the meeting
Dan asked to have financials available for the next meeting.
8. **Park and Cemetery Updates:**
 - Matt – Stated that it was his 3rd day on the job and was familiarizing himself with processes and had toured all the parks.
 - Trevor – Provided an update on equipment maintenance going on during the winter months. Tree chipper is being worked on and then will chip Christmas trees. Provided a brief update on new equipment being looked at for 2024.
 - Mark - gave an update on the lights at 23 club. Should be ready to turn lights on by the end of this week or early following week. Fencing, concrete, and sod repairs will be needed after the lights are completed. After these repairs, project will be complete. Cleveland field is being used and have new backstop netting to put up.

9. Unfinished Business:

- Signage (pathway) Carolyn and group picked 18 pictures for the signs. Shared the pictures with the group, highlight the parks and surroundings. Taylor will work on pictures to place on the signage, if he doesn't have time Megan will work on them. The signage will start at the 3 trail heads.
- Pathway Master Plan – No update

10. New Business:

- a. Easter Egg Hunt – Megan has items from last year and stated it was \$2,500 spent. Carolyn said the middle school Builder's Club is available to help fill eggs again this year. Will look to do it the week of the 12th-16th. Parks will provide gators, cones, speakers, orange vests, fog horn and bunny suit. Event will be March 23rd at 11:00am. Staff will be there at 9:00am to setup. Matt to check field availability for sure. Matt will work on advertising the event, Facebook, KNEB, Star-Herald, Chamber will be notified.
- b. Movies in the Park – Megan asked who would like to be involved in picking the movies. Dan stated that she could pick them for the season. Carolyn suggested an old-time movie (Where the Red Fern Grows, Homeward Bound, etc.) for one of the nights. There will be 3 movie nights this summer. Megan will have the lineup by the next meeting to allow approval of an ad/flyer to be distributed to schools. It was also asked to bring conflicting dates to the next meeting. A partnership with the Midwest as mentioned and Dan will talk with the new Director about the possibilities. Had projector issues last summer, Parks will test over the winter to make sure it is in working order.

11. Set a Date for the next schedule Meeting: April 10th, 2024

12. Adjourn: motion made to adjourn by Megan 2nd by Carolyn. Motion carried.