

CITY OF SCOTTSBLUFF, NEBRASKA
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
PARK, CEMETERY, AND TREE BOARD



Wednesday, April 10, 2024

6:00 PM

Welcome and Call to Order: Meeting was called to order by Megan at 6:17 PM

Nebraska Open Meetings Act: For all interested parties, a copy of the Nebraska Open Meeting Act is posted on the bulletin board at the south wall of the Council Chambers.

Roll Call: Gene, Megan, Ashlee and Kasandra Present. Dan, Carolyn, and Larry Absent. Matt and Trevor Present.

Notice of changes in the agenda by the Park Board President: no changes

Citizens with business not scheduled on the agenda: no one present

Minutes: motion to approve the minutes of the February 7, 2024 meeting Motion made by Kasandra, 2nd by Ashlee. Motion carried.

Financial Reports: Matt provided financial reports

- a. Park Foundation – \$5,882.68
- b. Cemetery Foundation - \$440.23

Megan asked if there were any changes to account balances in the past 2 months, there was no change.

Motion made to accept the financial report by Ashlee, 2nd by Kasandra, motion carried.

Park and Cemetery Updates:

Matt

- Provided info on new agenda software and that they will be receiving an email from the company to verify their account.
- 23Club final repairs, laying sod today and will be all done with the park after that.
- Veterans Park - meeting with contractors to get bathrooms back open, also have a survey ready to be distributed to the surrounding community to get feedback on what they would like to see in the park to help with final renovations. Board recommended getting with them to help distribute and provided many additional options to get community feedback. Also think it would be beneficial to have it bi-lingual.
- Riverside Park – Met with disc golf group, will continue to work with them on upgrades. Updated on campground bathhouse remodel and that same hosts are back again this season.

- Cleveland Field – working with baseball groups to determine outfield fence material and looking at additional renovations there.
- Westmoor Pool – Vanessa is back again this year, no major repairs needed at this time. Working on some upgrades like cameras, lighting, etc. Think they will be fully staffed based on those coming back this season.
- Cemetery – Have budget to make building updates/upgrades. Had meeting to discuss options and will be working on project to keep it moving forward.
- Contracts – Updated board on all agreements that have been renewed and updated for rec softball, WNCC baseball, Landers Soccer complex usage and the campground.
- Website – Working on updates to the Parks and Recreation page of the city website. Looking to add more in terms of recreation and highlight what our parks offer as well as the different sports/programs offered in the parks.

Trevor – water has been turned on at a few parks, including 23Club to water in the new sod. Have started mowing this week and will mow the rest of the week. Provided update on staff, full-time is fully staffed and have 1 seasonal back. Have budget for 13 seasonal workers, only have a few applications at this time to fill those positions. Provided update on changes to seasonal staff, now can be 16 and have flexible schedules. Board would like to bring up increasing pay for the seasonal positions to better compete with surrounding communities and give the Parks department the opportunity to fill more positions. Haven't had many seasonals the past few years, they believe increased pay would help. If we aren't getting all 13 filled anyway, should just lower that number and increase wages.

Cemetery – Jordan Leis is the new supervisor and is learning new software just being implemented. He is fully staffed with full-time and has 1 seasonal back already. Can hire 2 more seasonal positions.

Other Business:

Easter Egg Hunt Recap – Board commented on how fast the hunt was setup and the number of staff that helped as well as the Choices students. A new bunny suit is still something they would like to get. Will look into this again and see if this was approved in a previous meeting. Matt discussed an incident that was reported with a dirty note being placed in one of the eggs. No major fallout came from this, but need to insure this doesn't happen again going forward. Will table this piece until the next meeting when Carolyn is back.

Pathway Signage – Taylor has the pictures for the signs and was working on editing them. Matt to check with him on status. Signage will be placed at trail heads only.

Pathway Master Plan – Need to check with Taylor or Zach on the master plan for the pathway and what that status is. Matt said he thought Taylor had all signage, fixtures, etc. done on the GIS side, but not certain about status of additional usage. Megan stated that the master plan will help with where items are needed, such as trash cans, lighting, benches, dog items, etc.

New Business:

Movies in the park - Megan started the discussion for movies in the park dates and movie selection. Kasandra provided a comprehensive list of events that may conflict with Friday nights during the summer. Dates determined for the movie nights are June 14, July 19 and August 9. Movies picked are Wizard of Oz, Teenage Mutant Ninja Turtles: Mutant Mayhem, and Wish. Backup movies selected are Kung Fu Panda 4, Pay Patrol, and Homeward Bound or FernGully.

Megan will work with Carolyn on the Movie Flyer and getting them distributed in the school system.

Gene will work on getting the popcorn.

Schedule Next Meeting: Meeting will be June 12, 2024

Adjournment: Ashlee motion to adjourn at 7:17 PM, 2nd by Kasandra. Motion carried.