

CITY OF SCOTTSBLUFF, NEBRASKA
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
PARK, CEMETERY, AND TREE BOARD



Wednesday, June 12, 2024

6:00 PM

Welcome and Call to Order: Meeting was called to order by Dan at 6:06 PM

Nebraska Open Meetings Act: For all interested parties, a copy of the Nebraska Open Meeting Act is posted on the bulletin board at the south wall of the Council Chambers.

Roll Call: Dan, Larry, Gene, Megan, Ashlee and Kasandra Present. Carolyn Absent. Matt and Trevor Present.

Notice of changes in the agenda by the Park Board President: no changes

Citizens with business not scheduled on the agenda: no one present

Minutes: motion to approve the minutes of the April 10, 2024 meeting Motion made by Megan, 2nd by Kasandra. Motion carried.

Financial Reports: Larry provided financial reports

- a. Park Foundation – \$5,882.68
- b. Cemetery Foundation - \$440.23

Larry discussed the accounts as they are currently non-interest accounts and if they should start looking into moving the money into an account that would earn interest. Larry will talk with the bank.

Megan discussed the money that Rotary has from the fundraiser raffle that needs to be moved to an account to hold that money that is only to be used on the new park. There is approximately \$12,000 in the Rotary Raffle account and the funds can only be used for the park, so the Park Board or Rotary will have to have full control over the funds. Larry will start investigating this and will get the information to Megan to discuss with Rotary and bring to the board for discussion/approval.

Motion made to accept the financial report by Megan, 2nd by Ashlee, motion carried.

Park and Cemetery Updates:

Matt

- Veterans Park - Have a survey ready to be distributed and working on utilizing the utility bills mailed to the surrounding houses or emails to the same households. The board suggested using direct mail to reach the houses as well as having access to the survey at the park, Guadalupe Center, etc. to gain more reach. Board members will help distribute and get it out to that community. Must have the survey in both English and Spanish to reach our target audience.

- Riverside Park – Reported campground sewer issues and that it will be fixed to hopefully eliminate further problems.
- Cleveland Field – working with baseball groups to determine final decision on the outfield fence material. Next priority is lights, but we have had them fixed so all are currently working.
- Downtown Plaza – Creative District traced mural on wall, will begin painting when available.
- Westmoor Pool – Pool opened June 1st. No major repairs and everything is running smoothly. Upgrades completed are accepting credit cards, new cameras, and signage to be installed later this week or next.
- Grants – Applied for 10 free trees through NRD. Also working on the RCRP grant for a new park north of the highway. This grant will be written for \$1million.
- Cemetery – Jordan has been doing a great job and utilizing the new software. Have discussed tree replacement and will do so in the fall.

Trevor

- Downtown Plaza – Replaced the Christmas tree, worked with Anita to get a good replacement that fits the space better. Also working with Anita to add more plants to finish the front landscaping.
- Sprayed Landers, Lacy, Northwood, Pioneer, and Westmoor for grubs. Have had issues with them the past couple of years.
- Working on all sprinkler repairs, have had a bunch at Lacy. They are all probably 20 years old and causing issues.
- Fully staffed with seasonals this year, 2 18-year-olds and 6 16-year-olds. The younger age and flexible schedule worked to get staffing covered this year.

Other Business:

Movies in the park – First movie is Friday, will have 5 from Parks there to help. Need to be there at 8:00pm to setup. Gene ordered popcorn; Parks will get the soda & ice. Discussed getting the soda through Pepsi to get a discounted price. Matt to check with Vanessa on ordering through them to get lower price and Dan to check on his end as well. Parks set up the screen today to make sure no repairs were needed and show the new staff how to do it. Park Board stated that they can handle the movies if we don't have staff available to help.

Pathway Signage – Some confusion on the status of the sign and where it was in the process. Pictures had been given to Taylor, but don't know what happened from there. Matt will check with him on status. Signage will be placed at trail heads only? Matt discussed utilizing GIS to determine where additional signs, trashcans, dog waste stations, etc. need to be placed on the north section of the pathway.

Easter Egg Hunt Recap – Matt provided update on a letter received from the Middle School group that helped fill the eggs. It was an apology, thank you and restated how much they enjoy

the project and want to continue to be involved. They will work on a plan to eliminate this issue going forward.

New Business:

Board member terms – Kasandra asked Matt to check into how she could be reappointed to the board as her term is up. She will have to resign her position if she is elected to City Council. The board also discussed when other terms were up. Several are up in 2 years; Dan is up in 3 years. All terms to be review and communicated to the board.

Schedule Next Meeting: Meeting will be August 14, 2024

Adjournment: Kasandra made motion to adjourn at 6:54 PM, 2nd by Gene. Motion carried.