

CITY OF SCOTTSBLUFF, NEBRASKA
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
PARK, CEMETERY, AND TREE BOARD



Wednesday, February 12, 2025

6:00 PM

Welcome and Call to Order: Meeting was called to order by Dan at 5:59 PM

Nebraska Open Meetings Act: For all interested parties, a copy of the Nebraska Open Meeting Act is posted on the bulletin board at the south wall of the Council Chambers.

Roll Call: Dan, Carolyn, Ashlee, Larry, Gene, and James Present. Megan Absent. City staff present Matt, Trevor, and Tevia.

Notice of changes in the agenda by the Park Board President: no changes

Citizens with business not scheduled on the agenda: no one present

Minutes: motion to approve the minutes of the December 11, 2024 meeting Motion made by Ashlee, 2nd by Larry. Motion carried.

Financial Reports: Larry provided financial reports

- a. Park Foundation – \$5,927.68
- b. Cemetery Foundation - \$440.23

Larry informed the group that there were no changes from the last meeting.

Motion made to accept the financial report by Carolyn, 2nd by Gene, motion carried.

Park and Cemetery Updates:

Matt

- Westmoor Park – The pickleball courts are scheduled with Renner to be completed July 1, 2025. Lights will be here in a few weeks to be installed. Will work to get the projects done around the courts before Renner is back in July. Tring to move schedules up as much as possible, was hoping to have pickleball available all summer.
- Cleveland Field – New lights are scheduled to be installed March 7th. Dates pushed back due to WNCC having home games in February that may need lights. It will be a two-week project.
- Veterans Park – Demo is pretty much done on the old tennis courts and basketball court. City crews have been working the ground as it was very soft under the concrete. Once done, we will then will form it and pour the concrete pad for the new mini-pitch system. Pitch can be shipped at any time. Bathroom remodel has started slowly, but should pick up when weather gets better.

- Riverside Campground – Bathroom renovations are nearly complete, just have new windows to install. All work will be done before the campground opens.
- 18th Street Plaza – Have started to look into shade and light options. Shade sails seem to be the best fit, have contacted several companies to get quotes. This is the top item people request for the Plaza.
- Cemetery – Design is pretty much done on the new office building, just have interior finishes to do. A new sewer line will be run to service the new office, septic system wasn't feasible next to burial plots. Also working on the Urban & Community Forestry Grant that will help with tree pruning, removal, purchases, and labor to install. Will help rebuild that tree canopy that has been hit hard by storms.
- Working to get backstops installed at several parks. They were purchased 4 years ago and haven't been installed. Will have 2 in Northwood, 2 in Veterans, and 1 in Bee Lovell and 1 in McCaffree.

Carolyn asked about the school admin building and the plans for it. Discussed the initial plans were to be bathrooms for the Plaza and some office spaces for Parks & Rec and possibly other departments that need more space. August 1st, 2025 is the latest date we close on the building. The Board liked the idea of having Parks & Rec in that location, easy access for people to sign up for programs and more space for meetings.

Trevor

- Winter maintenance on equipment was completed this week. Includes oil changes, new belts, tires, etc.
- Have been mulching in several parks, utilizing all the mulch from the tree clean up from the storm. Have went through a lot of it, but still have plenty to use up.
- Parks Dept did all the work on the Riverside Campground bathroom renovation. Installed new drains, shower surrounds, stalls and will be painting. Have a few items to finish up before it is complete.

Dan asked about mowers and if they were all ready for the season and if any would be replaced. Trevor said that we have two in the budget for next year and all of the mowers are all ready to go for this season.

Tevia

- Have been working on teasers for upcoming events to use on Facebook. This includes the Easter Egg Hunt, Softball, Dog Fun Run, and Farmer's Market.
- Farmer's Market – We are taking this over this year as it is held in the Plaza. Previously ran by others and they had envelope of money and didn't know what to do with it and wasn't able to advertise for vendors or get new vendors. We will start advertising for vendors as well as food trucks.
- Dog Jog – Looking to get another sponsor, asked KNEB. Will partner with Humane Society and possibly Crispy Biscuit.

- Have been putting out a weekly events flyer that includes Scottsbluff, Gering, Mitchell, and other areas events. This has been well received and gets shares and reposted by others.
- Looking at additional programs for the summer and fall as well. Possibly a kickball league.

Matt talked about taking over the softball league and how we will be running it this year with the help of a coordinator. All registrations will go through us. We are also talking with Scottsbluff Softball Association to have them use Lacy Park for their league. Will be a good use of the park.

James asked about programs and how people sign up. Matt talked about the new Recreation Software that will allow people to sign up for our programs & make park reservations. Will all be online and payments collected online as well.

Other Business: nothing on the agenda

New Business:

Easter Egg Hunt – The date will be April 12, 2025 at Landers Soccer Complex. SHS doesn't have a home game that day, so hunt will be back in the competition field fenced area. Hunt will start at 10am. Dan is going to donate the money for the new bunny suit, the Park Board then withdrew their motion to pay for it. Candy will be ordered by the City and a similar amount to last year was agreed on. Carolyn will coordinate with BMS to have the eggs filled again this year. She will get back to Matt on when they need the eggs and candy.

Movies in the Park – Discussion around the movies was had and talked about possible contingency plan for weather, alternate location due to weather as well as a movie in the Plaza. Talked about the flyers to schools and Ashlee will get us information for Gering and Gene said he had flyers last year for Scottsbluff schools. Will do similar approach this year. Will work on movie schedule at the next meeting, will have a better idea of conflicting dates at that time. Tevia will bring a list of movies to the Board for consideration.

Schedule Next Meeting: Meeting will be April 16, 2025

Adjournment: Carolyn made motion to adjourn at 6:42 PM, 2nd by James. Motion carried.