

**CITY OF SCOTTSBLUFF, NEBRASKA**  
**Scottsbluff City Hall Council Chambers**  
**2525 Circle Drive, Scottsbluff, NE 69361**  
**PARK, CEMETERY, AND TREE BOARD**



**Wednesday, April 16, 2025**

**6:00 PM**

**Welcome and Call to Order:** Meeting was called to order by Dan at 6:02 PM

**Nebraska Open Meetings Act:** For all interested parties, a copy of the Nebraska Open Meeting Act is posted on the bulletin board at the south wall of the Council Chambers.

**Roll Call:** Dan, Carolyn, Larry, and James Present. Megan, Ashlee, Gene Absent. City staff present Matt, Trevor, and Tevia.

**Notice of changes in the agenda by the Park Board President:** no changes

**Citizens with business not scheduled on the agenda:** none

**Minutes:** motion to approve the minutes of the February 12, 2025 meeting Motion made by Carolyn, 2<sup>nd</sup> by James. Motion carried.

**Financial Reports:** Larry provided financial reports

- a. Park Foundation – \$5,927.68
- b. Cemetery Foundation - \$440.23

James asked how the accounts were doing and if the numbers were good/normal for both accounts. Dan explained the accounts and how money has been raised and what it has been spent on in the past.

Motion made to accept the financial report by Carolyn, 2<sup>nd</sup> by James, motion carried.

**Park and Cemetery Updates:**

**Matt**

- Westmoor Park – The lights for the pickleball courts have been installed. Bid for the paving and work around the courts will go to City Council for approval on Monday. Received one bid that was higher than the engineers estimate. Renner will be back in July to do surfacing and install nets.
- Veterans Park – Bathroom renovation is moving forward, waiting on stainless steel fixtures to arrive to do finishing work inside bathrooms. Concrete is done on the outside to fix sinking issues. Ground under the old tennis and basketball courts was very wet and soft, so worked it and let it dry out. Concrete pad for the new mini-pitch system will go out for bid, packet to be approved at the council meeting on the 21<sup>st</sup>.

- 18<sup>th</sup> Street Plaza – Lights have been purchased and will go north of the picnic shelters to light the area between the food trucks. Continue to work on shade options. Additional lights will be done once the new shade structure is installed.
- All backstops have been installed at several parks; 2 in Northwood, 1 in Veterans, and 1 in Bee Lovell and 1 in McCaffree.
- New scoreboards are up at Landers. Both are working except for the audio piece on the new one. Daktronics is being scheduled to help with the final audio connections and setup.
- Cemetery – Submitted the Urban & Community Forestry Grant to help with tree pruning, removal, purchases, and labor to install. Total of grant request was \$225,000 for a 3-year project. Will hear back in May if awarded or not.

Dan asked about Cleveland Field status – Project is complete with new lights, new fence, painted foul poles, and new flag pole. Lights look incredible and recommend Board members to attend a game to see them.

Discussion around the school admin building and the plans for it took place. Initial plans are public bathrooms and some office and meeting space for Parks & Rec department. Megan will work on the design.

### **Trevor**

- Lacy fields worked on to make them ready for the youth and recreation softball this summer. Installed new base anchors, leveled the fields, installed clay around home plate and bases, and installed new bases and mounds.
- Playground equipment purchased for Veterans and Westmoor Parks. Include new swings and a freedom swing. Will take out old pieces at Veterans and Westmoor Parks.
- Planted 20 trees in multiple parks. Parks include Centennial, Veterans, Westmoor, Northwood and the Kiwanis playground at Riverside Park.
- Kiwanis playground dirt work is done and ready for seeding and fertilizer. Waiting on sprinkler repairs from the contractor before seeding.
- Westmoor Park – fixing irrigation where damaged from contractor, took out 1 zone completely and will go back in with all new
- Plaza – planted 17 new shrubs and will plant 30 perennials when they get in. Worked with Anita to get plants.
- All water is on and did the first mowing this week.

Dan asked about equipment status and Trevor reported that everything is good right now, no major issues.

### **Tevia**

- Arbor Day events are scheduled with Lincoln Heights 3<sup>rd</sup> graders and SHS FFA. Elementary school will walk to Plaza to eat lunch and then see a tree planting demonstration. Will then watch the Lorax at the Midwest Theatre. Extra candy from

Easter Egg Hunt will be used for treat bags. FFA ground will get seedlings from NRD. Will learn how to plant a tree and grow their seedlings. Will then use the seedlings for giveaways, drawings, and possibly give back to Parks Dept.

- Dog Jog – Will be April 26<sup>th</sup> and will help PHS with proceeds. Getting items for runners bags and looking to get more registrations.

Carolyn talked about how people have really enjoyed the weekly events flyer that is posted each week.

Dan is hearing great things in the community about the Parks & Rec Department. The energy and work being done is appreciated by the Board and citizens.

Matt mentioned the Farmer's Market that we are taking over this year. Will include full season passes, day passes and food trucks. Trying to really grow the market. Tevia talked about working with the old manager and rebranding the market to get more attention. Possibility for local entertainment this year. Have two vendors already signed up.

Tevia talked about the Kite Festival scheduled for October 11-12, 2025. Large commercial kites, kid's activities to include kite building, parachute running, etc. Will have vendors and food trucks at the event.

### **Other Business:**

Easter Egg Hunt Recap – Event went great and had a huge crowd. Weather was great so that helped with attendance. All kids went away with plenty of candy. Carolyn asked about adding toys to the event next year. Larry did a great job with the announcements and getting it organized and eggs back. Kasandra was a huge help and has a possible local vendor for candy for next year. She will get the contact to us.

### **New Business:**

Movies in the Park – Dates for Frank Park movies were set at June 13<sup>th</sup>, July 18<sup>th</sup>, and August 8<sup>th</sup>. Will check schedules but these seem to fit the best. Will try to start with Wild Robot as the first movie and Tevia will get a list of others for the other dates. Board was good with what she picks, but she will share them with the group.

Date Night in the Plaza is scheduled for July 25<sup>th</sup>. Movie will be 50 First Dates. Will work on additional details to share with the Board in terms of ages allowed as well as any drink vendors, etc.

Contingency plan was discussed. Best option is the Armory Building. Close to Frank Park and large enough to accommodate everyone. Will check with them to see if this is an option and how the screen will work in the space. Will report back to the board on this option.

Nebraska Memorial Forest – Matt provided materials regarding the project. The idea is to honor each fallen veteran in our area. We have around 150 trees that would be planted as part of the project. The project has some limitations and space requirements that are difficult to overcome at this time. We don't currently have the space or area to plant all the trees together in a grove. This is a requirement for the project for memorials and signage at the project site. The cost is \$300 per tree for a 7# grow bag tree. The Board liked the idea and see the significance of the project, but

feel it is too much for them to take on at this time. They have the materials to read over more and can get back to staff or the project leader on any questions. No action taken at this time.

Nonprofit Corporation Biennial Report – Reimbursement to Larry – Larry explained that this is a requirement every 2 years to keep the Boards non-profit status. The cost is \$28.00 and has been paid by Larry directly. The Park Board account doesn't have checks or a card that he could have used to pay. Carolyn made a motion to reimburse Larry \$28.00 for the filing fee. 2<sup>nd</sup> by James. Motion carried.

**Schedule Next Meeting:** Meeting will be June 11, 2025

**Adjournment:** Carolyn made motion to adjourn at 7:08 PM, 2<sup>nd</sup> by James. Motion carried.