



**CITY OF SCOTTSBLUFF**  
**2525 Circle Drive, Scottsbluff, NE 69361**  
**LIQUOR LICENSE HOLDERS INVESTIGATORY BOARD AGENDA**

**Regular Meeting**  
**June 11, 2025**  
**2:00 PM**

1. **Roll Call**
2. **For public information, a copy of the Nebraska Open Meetings Act is posted in the back of the room on the south wall.**
3. **Notice of changes in the agenda.** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under item 4 of this agenda.)
4. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
5. **Minutes**
  - a) Approve the minutes of the February 26, 2025 meeting.
6. **New Liquor License Application**
  - a) Board to consider making a recommendation to city council regarding the Class I Liquor License Application for El Molcajete, LLC d/b/a El Molcajete Restaurant, LLC, 1013 East Overland, Scottsbluff, NE; Maria Elena Pedroza, Manager.
7. **Liquor License Compliance Issue**
  - a) Family Dollar, 1412 East Overland, Scottsbluff, NE.
8. **Other Business**
  - a) Board to acknowledge the resignation of committee member Russ Knight.
9. **Adjournment**

**City of Scottsbluff, Nebraska**  
**Wednesday, June 11, 2025**  
**Regular Meeting**

**Item 5.a**

**Approve the minutes of the February 26, 2025 meeting.**

**Staff Contact:** Kimberley Wright

City of Scottsbluff  
Liquor License Holders Investigatory Board  
Regular Meeting  
February 26, 2025 – 2:00 p.m.

The City of Scottsbluff Liquor License Holders Investigatory Board met in a regular meeting on Wednesday, February 26, 2025 at 2:00 p.m. in the Meeting Room of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on February 22, 2025 in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the committee could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each committee member.

1. Roll Call - The following Board Members were present: Andrea Margheim, Vice-Chairman, Kevin Spencer, City Manager; Kim Wright, City Clerk; Matt Huck, Scottsbluff Public Schools, Emily Norman, WNCC, Libby Stobel, City Attorney, Krisa Brass, Police Chief. Absent: Russ Knight, Chairman, and Kelli Larson, Panhandle Prevention Coalition.
2. Open Meeting Act – Vice-Chairman Margheim welcomed everyone in attendance and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted on the south wall for the public's review.
3. Call Meeting to Order - The meeting was called to order and Wright recorded the proceedings.
4. Changes or additions to the agenda – None.
5. Citizens with business not scheduled on the agenda - None
6. Approve the December 11, 2024 Regular Meeting Minutes – Motion by Spencer, second by Huck to approve the December 11, 2024 Regular Meeting Minutes, motion passed unanimously.
7. New Application.
  - a. Adam and Taylor Gollas, owners and liquor license manager of ATTIOL, LLC d/b/a In Out Liquor, 615 S. Beltline Hwy, Ste A, Scottsbluff were present to answer questions from the committee. Ms. Gollas explained they will be opening a liquor store in a building they own, the Old Aurora Loan building. She further added they will sell beer, wine, liquor, spirits and soft drinks. They plan on opening later this summer with hours of Sunday thru Thursday 10:00 a.m. to 10:00 p.m. and Friday and Saturday 10:00 a.m. to 1:00 a.m.

Mr. Gollas explained they look to have 3-5 employees and all will be certified in the beverage service training. He added both he and Ms. Gollas are also certified and in

addition to that, he is also the liquor license manager of El Charrito Restaurant. When asked by City Manager Spencer what their policies will be regarding checking ID's, Mr. Gollas stated all ID's will be checked and will be scanned through a Point-of-Sale System. When asked what would happen to an employee if they sold alcohol to a minor, Mr. Gollas stated they do have a termination policy, but they will also utilize ELCA which stands for Evaluate, Learn, Correct, and Action, commenting there could be circumstances that would warrant discussion and more training.

Mr. Gollas stated both he and Ms. Gollas will be in charge of the inventory and ordering and all overstock will be kept in a locked storage room with keys held by both he and Ms. Gollas

City Manager Spencer moved, seconded by Committee Member Huck to send a positive recommendation to Council regarding the Class C liquor license for ATTOL, LLC d/b/a In Out Liquor, 615 S. Beltline Hwy E Ste. A., Scottsbluff. Motion passed unanimously.

- b. Mr. Troy Little, owner and manager of El Barrio Cantina, came forward to answer questions regarding his Class C liquor license application for his restaurant located at 1802 East 20<sup>th</sup> Place. Mr. Little started by explaining the restaurant will be located in the Old Whiskey Creek Building and he would like to open on April 10<sup>th</sup>. He added he has no previous restaurant experience, but has hired Mr. Cody Schmick with Kinkaider Brewery to help him with his policies as well as being a coach and guide to him.

He plans on employing 4-5 people in the kitchen as well as 4-5 front line staff. He would also like to hire someone who will oversee the help and be there as a manager when he can't. He will require all staff to take the alcohol training from the State and will require all ID's be checked before alcohol can be served. He will utilize a Point-of-Sale system called Toast which is a hand-held device that will scan ID's. He will also utilize posters and have daily staff meetings. When asked what would happen to an employee that did not check an ID, Mr. Little stated they would be terminated.

Police Chief Brass asked if there were security cameras in place. Mr. Little answered, not at this moment, but the wiring has been run for 16 cameras. He plans on installing them soon, stating there will be four on the exterior of the building and one on each end of the bar as well as one centered on the back storage cage where the overstock liquor will be held. When asked who would have the key for the storage cage, Mr. Little stated it would be him, but if he was not there the lead frontline manager would also have a key.

During discussion, Police Chief Brass asked Mr. Little about prior convictions that he did not list on his application. Mr. Little stated he was confused about the wording in the application and that is why he did not list them. Legal Counsel Stobel also asked Mr. Little questions about a civil suit he is involved in.

After discussion Legal Counsel Stobel commented that character and fitness of the applicant should be taken under consideration when making a recommendation to Council.

City Manager Spencer moved, seconded by Police Chief Brass to send a negative recommendation to Council regarding the Class C Liquor License for El Barrio Cantina; Troy D. Little, Liquor License Manager. Motion Passed unanimously.

8. Liquor License Compliance Issue

Mr. Chris Bruckner with East 'O' Watering Hole, 503 East Overland, Scottsbluff came forward to explain his violation last year, stating the employee who sold to the minor did not check the ID and overrode the Point-of-Sale system. At the time of the incident he was in the back cleaning up a mess the employee did not want to clean up, so he did not witness the incident. He added the employee is still employed, however cannot run the register if alcohol is involved. When asked about policies put in place since the incident, Mr. Brucker stated retraining has been done and they will retrain every six months. In addition, he also does personal investigations where he observes if the employees are checking ID's.

9. Under Other Business, Fire Marshal Perales stated he would like to visit with Mr. Bruckner regarding some possible fire code issues at his business.

Police Chief Brass moved, seconded by Committee Member Huck to adjourn the meeting at 2:47 p.m. Motion passed unanimously.

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Andrea Margheim, Vice-Chairman

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Kim Wright, Secretary

# **City of Scottsbluff, Nebraska**

**Wednesday, June 11, 2025**

**Regular Meeting**

## **Item 6.a**

**Board to consider making a recommendation to city council regarding the Class I Liquor License Application for El Molcajete, LLC d/b/a El Molcajete Restaurant, LLC, 1013 East Overland, Scottsbluff, NE; Maria Elena Pedroza, Manager.**

**Staff Contact:** Kimberley Wright



# Nebraska Liquor Control

301 Centennial Mall  
South - 1st Floor PO  
Box 95046 Lincoln  
NE 68508

## Application Copy

File Number: 102884

LICENSE TYPE Class I Beer, Wine, Spirits On Sale Only	APPLICATION DATE RECEIVED 2025-05-21
SECONDARY LICENSE(S) None selected	
LICENSEE LEGAL NAME EI Molcajete, LLC	LICENSEE TYPE Corporation
DOING BUSINESS AS EI Molcajete Restaurant, LLC	CORPORATE NUMBER
INCORPORATION DATE 2019-01-11	
CORRESPONDENCE ADDRESS 1013 E.Overland Scottsbluff, NE 69361	
MAILING ADDRESS 1013 E. Overland Scottsbluff, NE 69361	
PHYSICAL ADDRESS 1013 E. Overland Scottsbluff, NE 69361	
CONTACT NAME Maria Elena Pedroza	PREFERRED CONTACT METHOD Phone
CONTACT PHONE (308) 631-0598	ALTERNATE PHONE (308) 631-8484

FAX

EMAIL

nenap1953@gmail.com

CORPORATE STRUCTURE

NAME	POSITION/TITLE	PARENT COMPANY	% INTEREST
Maria Elena Pedroza	President	NA	50
Elizabeth Elsa Pedroza	Manager	NA	25
Juan Arturo Martinez	Manager	NA	25

ADDITIONAL INFORMATION

MARITAL STATUS

Single

MANAGED BY AGENT

No

PREMISES TYPE

Restaurant without Bar

PREMISES NAME

El Molcajete Restaurant, LLC

OPERATOR

Maria Elena Pedroza

CORPORATE LIMIT DESIGNATION

Inside

LEASE OR OWN

Lease

EXPIRATION DATE

2070-05-01

PHYSICAL ADDRESS

1013 E. Overland  
Scottsbluff, NE 69361

MAILING ADDRESS

CONTACT NAME Maria Elena Pedroza	PREFERRED CONTACT METHOD Phone
CONTACT PHONE (308) 631-0598	ALTERNATE PHONE (308) 631-8484
FAX	EMAIL nenap1953@gmail.com
PREMISES MANAGER Maria Elena Pedroza	PREMISES MANAGER EMAIL nenap1953@gmail.com

QUESTIONS

**Class I Beer, Wine, Spirits On Sa**

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)

Has any officer, member, owner, or manager named in this application; or their spouse, EVER been convicted of or plead guilty to any charge?

Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year (& month if known) of the conviction or plea. This question includes traffic violations other than speeding. PLEASE NOTE: NOTIFICATION IS REQUIRED TO THE LIQUOR COMMISSION IF ANY ARRESTS OR CONVICTIONS OCCUR AFTER THE SUBMISSION OF THIS APPLICATION.

Yes  
(document uploaded)

2. What are the building dimensions: Enter length and width in feet separated by a comma (i.e. L20, W15) \*Not square feet\*

A simple sketch of the area to be licensed will be required to be uploaded in the Documents Section.. Include the length x width, direction of NORTH and number of floors of the building. (NO BLUEPRINTS)

L36, W24

3. Is there an outdoor area?

\*Permanent fence or barrier is required for outdoor areas. Please contact the local governing body for other requirements regarding fencing.

No

4. Will a basement be used for alcoholic storage or sale?

No

5. How many floors of the building? (excluding basement) Please indicate which floors will be included in the liquor license.

One floor only.

6. Is premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children?

No

7. Is premises to be licensed within 300 feet of a college campus or university?

No

8. Are you acquiring any alcohol prior to obtaining this liquor license? If you are purchasing a business with a current license; this includes alcohol purchased as part of a business purchase agreement.

No

9. What date do you intend to open for business?

Restaurant is currently open.

10 What are the anticipated hours of operation?

Currently open from 7:00 am to 6:00 pm with the possibility of extending hours to 8:00 pm.

11 Are you borrowing any money from any source, including family or friends, to establish and/or operate the business?

No

12 Will any person or entity, other than the applicant, be entitled to a share of the profits of this business?

No

13 Is anyone listed on this application a law enforcement officer?

No

14 What is the primary bank and/or financial institution to be utilized by the business AND list the individual(s) who are authorized to write checks and/or withdrawals on accounts at this institution.

Platte Valley Bank.

Maria Elena Pedroza and Elizabeth Elsa Pedroza

15 Do you have prior experience or training in selling, serving or managing alcohol sales?

No

16 Are all individuals named in this application as a part of the ownership and/or manager over 21 years of age?

Yes

17 Do you intend to sell cocktails to go as allowed under Neb Rev. Statute 53-123.04(4)?

No

18 List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. List the license holder name, location of license, and license number (if available). Also list reason for termination of license(s) previously held.

None

19 Has the premises location been previously licensed within the last 2 years?

No

20 Are you applying for a Temporary Operating Permit?

No

21 Is your lease or deed for the premises to be licensed in the name of the applicant, i.e., the LLC, Corporation or Individual. If you own the property in your personal name, but are applying as a LLC or Corporation, you will need to lease the property to your LLC or Corporation.

Yes

22 If applying as a LLC or Corporation; is your LLC or Corporation active with the Nebraska Secretary of State? (Please mark yes if applying as an individual or partnership)

Yes

23 Per Nebraska Revised Statute 53-103.18 - Manager, defined: Manager means a person appointed by a corporation or limited liability company to oversee the daily operation of the business licensed in Nebraska. A manager shall meet all the requirements of the Nebraska Liquor Control Act as though he or she were the applicant, including residency.

What is the premises manager's name?

Maria Elena Pedroza

24 What is the manager's address?

70777 Sugar Factory Road  
Scottsbluff, NE 69361

25 What is the manager's phone number?

308-631-0598

26 What county is the manager registered to vote in?

The manager must be a resident of the state of Nebraska. If the manager is not registered to vote they can complete their voter registration here - <https://www.nebraska.gov/apps-sos-voter-registration/>

Scotts Bluff County

27 What is the manager's email address? An email will be sent to them to obtain their personal information.

nenap1953@gmail.com

28 Is the manager married?

No

#### DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Business Plan	IMG_2041.jpeg	
Premises Description & Diagram	IMG_2054.jpeg	
Lease / Deed / Purchase Agreement	IMG_2051.jpeg	
Privacy Act Statement	IMG_2050.jpeg	
Privacy Act Statement	IMG_2049.jpeg	
Privacy Act Statement	IMG_2048.jpeg	
Privacy Act Statement	IMG_2044.jpeg	
Explanation of Convictions/Guilty Pleas	IMG_2052.jpeg	

#### APPLICANT

Maria Elena Pedroza

## DECLARATION

I (We) the applicant(s) agree and consent

By checking the box next to "I (We) the applicant(s) agree and consent", the applicant(s) hereby consent(s) to an investigation of background and release present and future records of every kind and description including, but not limited to, police records, tax records, bank or lending institution records, and corporate records. I consent to the release of any documents supporting any declarations made in this application and agree to provide any documents supporting these declarations to the Nebraska Liquor Control Commission (NLCC) or the Nebraska State Patrol (NSP) immediately upon demand. I agree to provide any record needed in furtherance of any investigation related to this application immediately upon demand to the NLCC or the NSP. I waive any right or cause of action that I may have against the NLCC, the NSP, or any other individual or entity disclosing or releasing any investigatory or supporting records related to this application or the review of this application.

I acknowledge that false information submitted in this application is grounds for denial of a license. Any license issued based on the information submitted in this application is subject to additional conditions, cancellation, revocation, or suspension if the information contained herein is incomplete, inaccurate, or fraudulent. I acknowledge that any changes to the information contained in this application must be reported to the NLCC. I acknowledge the review of this application will involve a criminal record check of all owners, partners, managers, officers and stockholders or members owning 25% interest in the applying entity and their spouses. Any license granted by the NLCC is subject to the provisions of the Nebraska Liquor Control Act and the Rules & Regulations of the NLCC, and that failure to comply with these provisions and rules may subject the license to suspension, cancellations, or revocation. I acknowledge that a licensee must keep complete, accurate, and separate records and that a licensee's records and books are subject to inspection by the NLCC. NLCC auditors and law enforcement officers are authorized to enter and inspect the licensed premises at any time to determine whether any provision of the Act, rule or regulation, or ordinance has been or is being violated. I acknowledge that it is the licensee's responsibility to comply with the provisions of the Nebraska Liquor Control Act and the Commission's rules and regulations.

If I am an individual applicant, I will supervise in person the management and operation of the business and operate the business authorized by the license for myself and not as an agency for any other person or entity. If I am a corporate applicant, I will ensure that an approved manager will supervise in person the management and operation of the business. If I am a partnership applicant, I will ensure one partner supervises the management and operation of the business.

I will operate the licensed business in compliance with all applicable laws, rules and regulations, and ordinances and to cooperate fully with any authorized agent of the NLCC.

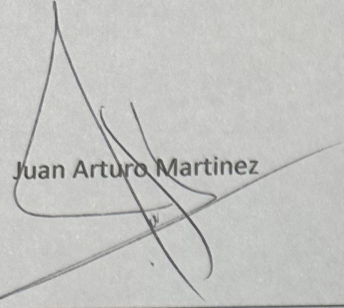
I declare under penalty of perjury that I have read the contents of this application and, to the best of my knowledge, believe all statements made in this application are true, correct, and complete.

**Applicant Notification and Record Challenge:** An applicant's fingerprints will be used to check the criminal history records of the FBI. The applicant may complete or challenge the accuracy of the information contained in the FBI Identification Record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in 28 CFR 16.34.

No. 1

To whom this may concern. I Juan Arturo Martinez with date of birth 06/21/1969 was fined \$100-\$200 for distracted driving due to being on a cell phone in Greeley Colorado I believe from 2-3 years ago. I do not recall exact amounts for the ticket nor exact dates.

Juan Arturo Martinez



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Today's date

5/15/25

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# Nebraska Secretary of State

## EL MOLCAJETE, L.L.C.

Thu May 22 08:40:06 2025

**SOS Account Number**

1901004435

**Status**

Active

**Principal Office Address**

70777 SUGAR FACTORY ROAD  
SCOTTSBLUFF, NE 69357  
USA

**Registered Agent and Office Address**

MARIA ELENA PEDROZA  
70777 SUGAR FACTORY ROAD  
SCOTTSBLUFF, NE 69361

**Designated Office Address**

70777 SUGAR FACTORY ROAD  
SCOTTSBLUFF, NE 69361

**Nature of Business**

Not Available

**Entity Type**

Domestic LLC

Qualifying State: NE

**Date Filed**

Jan 11 2019

**Next Report Due Date**

Jan 01 2027

### Filed Documents

Filed documents for EL MOLCAJETE, L.L.C. may be available for purchase and downloading by selecting the Purchase Now button. Your Nebraska.gov account will be charged the indicated amount for each item you view. If no Purchase Now button appears, please contact Secretary of State's office to request document(s).

Document	Date Filed	Price	
Certificate of Organization	Jan 11 2019	\$0.45 = 1 page(s) @ \$0.45 per page	<a href="#">Purchase Now</a>
Proof of Publication	Jul 24 2019	\$0.45 = 1 page(s) @ \$0.45 per page	<a href="#">Purchase Now</a>
Biennial Report	Mar 31 2021	\$0.45 = 1 page(s) @ \$0.45 per page	<a href="#">Purchase Now</a>
Biennial Report	Mar 15 2023	\$0.45 = 1 page(s) @ \$0.45 per page	<a href="#">Purchase Now</a>
Biennial Report	Mar 25 2025	\$0.45 = 1 page(s) @ \$0.45 per page	<a href="#">Purchase Now</a>

## Good Standing Documents

- If you need your Certificate of Good Standing Apostilled or Authenticated for use in another country, you must contact the Nebraska Secretary of State's office directly for information and instructions. Documents obtained from this site cannot be Apostilled or Authenticated.

### Online Certificate of Good Standing with Electronic Validation

**\$6.50**

This certificate is available for immediate viewing/printing from your desktop. A Verification ID is provided on the certificate to validate authenticity online at the Secretary of State's website.

[Purchase Now](#)

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### Certificate of Good Standing - USPS Mail Delivery

**\$10.00**

This is a paper certificate mailed to you from the Secretary of State's office within 2-3 business days.

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## Liquor License Business Plan

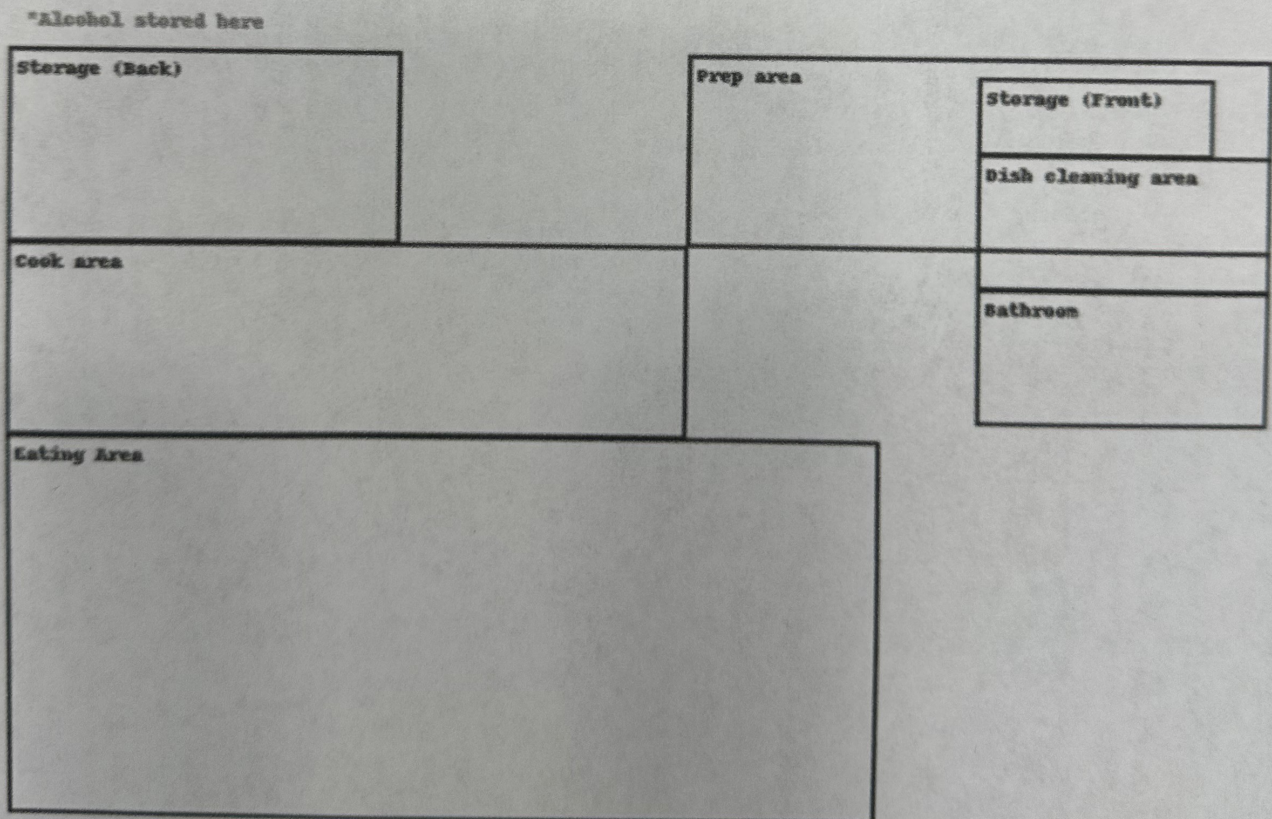
**Business Name:** El Molcajete

**Business Structure:** Family-Owned LLC

**Business Type:** Mexican Restaurant

**Location:** 1013 E Overland, Scottsbluff, NE 69361

We are a small, family-owned Mexican restaurant operating as an LLC, currently open from 7:00 AM to 6:00 PM and closed on Tuesdays. In the future, we may extend our hours to 8:00 PM on Fridays and Saturdays to better accommodate evening customers. We believe offering a limited selection of alcoholic beverages—such as one to three types of beer and one to two margarita options—will enhance our guests' dining experience and help boost sales, as many customers enjoy having a drink with their meal. Our goal is to keep the alcohol offerings simple and complementary to our Mexican cuisine. We are committed to following all regulations and plan to attend liquor and compliance training as business owners, as well as require proper alcohol service training for our staff. Alcohol will be securely stored in our back storage area, with a lock on the refrigerator to restrict access as needed.



36'

\*Alcohol stored here

Storage (Back)

Prep area

Storage (Front)

Dish cleaning area

Cook area

Bathroom

24'

Eating Area

North

# LEASE AGREEMENT

**I. THE PARTIES.** This Lease Agreement ("Agreement") made this

May 1, 2025 is between:

**Landlord:** Maria Elena Pedroza + Elizabeth E. Pedroza with a mailing address of 70777 Sugar Factory Rd, Scottsbluff, NE 69361 ("Landlord"), and

**Tenant(s):** El Molcajete Restaurant LLC with a mailing address of 1013 E. Overland, Scottsbluff, NE 69361 ("Tenant").

**II. PREMISES.** The Landlord agrees to rent the following property to the Tenant in exchange for the Payment Terms in Section IV:

a.) Property Address: 1013 E. Overland, Scottsbluff, NE 69361

b.) Residence Type:  Apartment  House  Condo  Other: Restaurant

c.) Bedroom(s): 0 Bathroom(s): 1

**III. LEASE TYPE.** This Agreement shall be considered a: (check one)

- **Fixed Lease.** The Tenant shall be allowed to occupy the Premises starting on May 1, 2025, and ending on May 1, 2027 ("Lease Term"). At the end of the Lease Term, the Landlord and Tenant shall be required to negotiate renewal options, or the Tenant will be forced to vacate the premises.

- **Month-to-Month Lease.** The Tenant shall be allowed to occupy the Premises on a month-to-month arrangement starting on \_\_\_\_\_, 20\_\_\_\_ and ending upon notice of \_\_\_\_\_ days from either the Landlord or Tenant ("Lease Term").

**IV. PAYMENT TERMS.** During the Lease Term, the Tenant shall be responsible for the following: (check all that apply)

- **Monthly Rent.** \$ 1,000<sup>00</sup> due on the 1st of each month.

- **Security Deposit.** \$ N/A due at signing of this Agreement.

- **Last Month's Rent.** \$ N/A due at signing of this Agreement.

- **Other.** N/A.

**V. UTILITIES.** The Tenant shall be responsible for all utilities and services to the Premises except for: N/A

**VI. ADDITIONAL TERMS.** N/A

Landlord's Signature: Maria Elena Pedroza Tenant's Signature: El Molcajete Restaurant LLC  
Maria Elena Pedroza

Print Name: Maria Elena Pedroza Print Name: Maria Elena Pedroza

# **City of Scottsbluff, Nebraska**

**Wednesday, June 11, 2025**

**Regular Meeting**

## **Item 7.a**

**Family Dollar, 1412 East Overland, Scottsbluff, NE.**

**Staff Contact:** Kimberley Wright

# **City of Scottsbluff, Nebraska**

**Wednesday, June 11, 2025**

**Regular Meeting**

## **Item 8.a**

**Board to acknowledge the resignation of committee member Russ Knight.**

**Staff Contact:** Kimberley Wright

**Hello Kevin,**

**This is Russ Knight. I am reach out to you to inform someone of a change in my work status.**

**I am no longer with Dietrich Distributing. I have left to take on a new venture.**

**I do not have access to my old email so I am unable to receive or respond to any Advisory Board communication.**

**Can you please pass on my updated information to advise the board I am no longer able to represent a licensed account.**

**Thank you Sir.**

**Please pass along my best wishes to the board moving forward in all they do, and I truly appreciated my time with the board.**

**Again thank you to everyone! And thank you for passing along my information.**