



**CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA**

**Regular Meeting
February 3, 2025
6:00 PM**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **For public information, a copy of the Nebraska Open Meetings Act is available for review**
4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)
5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
6. **Closed Session**
 - a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
7. **Public Comments**
 - a)

The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address for placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person.
8. **Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**
 - a)

Council to approve the minutes of the January 21, 2025 Regular Meeting.

- b) Council to excuse the absence of Council Member McKerrigan from the January 21, 2025 Regular Meeting.
- c) Council to consider and take action on claims of the City.

9. Bids & Awards

- a) Council to discuss and consider action on awarding the bid for the slide gate replacement project to Midwest Mechanical Industrial Services in the amount of \$141,000.

10. Reports from Staff, Boards & Commissions

- a) Council to receive the 2024 Annual Fire Department Report.
- b) Council to discuss and consider action on the revised Interlocal Cooperation Agreement between the City of Scottsbluff and City of Terrytown for construction permits and inspections and authorize the Mayor to sign the Agreement.

11. Council reports (informational only): This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.

12. Adjournment

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 6.a

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 7.a

The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address for placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person.

Staff Contact: Kevin E Spencer

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 8.a

Council to approve the minutes of the January 21, 2025 Regular Meeting.

Staff Contact: Kimberley Wright

Regular Meeting
January 21, 2025

The Scottsbluff City Council met in a regular meeting on January 21, 2025 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. Since the regular meeting would fall on a City recognized holiday the meeting was moved to the following day, according to 6-1-12. A notice of the meeting had been published on January 16, 2025 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and the Star Herald. The notice was also available on the city's website on January 16, 2025. Mayor Vidlak presided and City Clerk Wright recorded the proceedings. The Pledge of Allegiance was recited. Mayor Vidlak welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Vidlak informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Betsy Vidlak, Matt Salomon, Jerry Stricker and Scott Phillips. Also, present were City Manager Kevin Spencer and City Attorney Kent Hadenfeldt. Absent: Jeanne McKerrigan.

Mayor Vidlak asked if there were any changes to the agenda. There was none. Mayor Vidlak asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none. Mayor Vidlak asked if there was any public comment. There was none.

Moved by Council Member Stricker, seconded by Council Member Phillips that,

- a) The minutes of the January 6, 2025 Regular Meeting be approved,
- b) A sewer claim from Steven Hewett at 1330 6th Ave., Scottsbluff, NE, that was presented be acknowledged. Council will withdraw and take no action on the claim,
- c) A sewer claim from Adain Sakala at 2424 Avenue F, Scottsbluff, NE, that was presented be acknowledged. Council will withdraw and take no action on the claim,
- d) The appointment of James Guzman to the Park, Cemetery & Tree Board, to fill an unexpired term ending September 30, 2029, be approved,
- e) The following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated January 21, 2025 as on file with the City Clerk and submitted to the City Council "YEAS," Phillips, Salomon, Stricker, and Vidlak. "NAYS," None. Absent: McKerrigan.

CLAIMS

AC ELECTRIC MOTOR SERVICE, REPLACE PRESSURE SWITCH DRY SPRINKLER SYSTEM, 305.15; ACTION COMMUNICATIONS INC., EQUIP MAINT PD, 75; ALLO COMMUNICATIONS, LLC, LOCAL TELEPHONE CHARGES, 4252.13; AL'S TOWING, INC., CONTRACTUAL SVC, 125; ANNA GAMBOA, CONTRACTUAL, 1,348.00; AUTOZONE STORES, INC, OIL FILTERS & WIPERS FOR D. TRUCKS, 30.77; B & H INVESTMENTS, INC, DEPT SUPP ADM, 201.5; B&C STEEL CORPORATION, SQUARE TUBING, FLAT BAR FOR D. TRUCK, 451.86; BEELINE SERVICE INC, TOW SERVICE-PD, 650; BLUFFS FACILITY SOLUTIONS, JAN. SUP., 1,269.94; BROWN'S

SHOE FIT, CO.,UNIFORM & CLOTHING-SAN,304; CAPITAL BUSINESS SYSTEMS INC.,COPIER SERVICE,40.17;CARR- TRUMBULL LUMBER CO, INC.,DEPT SUP,200.52;CELLCO PARTNERSHIP,CELL PHONES/CONTRACTUAL SVC,265.96; CITY OF GERING,DISPOSAL FEES-SAN,43717.79;CITYOFSCB,PETTYCASH,95.2;COLUMNSOFTWARE PBC,PUBLICATIONS,865.58; COMPUTER CONNECTION INC,CONTRACTUAL-PD,44;CONTRACTORS MATERIALS INC.,DEPT SUPP PARK,2093.77; CRASH DATA GROUP INC,CIP-ACCIDENT RECONST-PD,9975; CREDIT BUREAU OF COUNCIL BLUFFS,DEC 2024 MEMBERSHIP FEE,50;ECKERBERG, PHILIP,SCHOOLS & CONF-PD,127; ENVISIONWARE, INC,CONT. SRVCS.,1070.12; ESSENTIAL FUELLCSTORE#003,VEH MAINT-PD,65; FEDERAL EXPRESS CORPORATION,POSTAGE,99.06; FLOYD'S TRUCK CENTER SCOTTSBLUFF,EQUIP MAINT,795.14; GALLS PARENT HOLDINGS, LLC, UNIFORMS PD, 425.87; GODINEZ JUAN, EVID CASH PD, 126; HAWKINS, INC., CHEMICALS,3798.23; HOA SOLUTIONS, INC,CONTRACTUAL SVC,13346.72; IDEAL LAUNDRY AND CLEANERS, INC.,JAN. SUP.,952.57;INGRAM LIBRARY SERVICES INC,COLL.,2247.91; INTERNAL REVENUE SERVICE,WITHHOLDINGS,76296.65; INTRALINKS, INC,AXCIENT X360 RECOVER (BACKUP) JAN 2025,18307.54; INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL SVC,245.75;J G ELLIOTT CO INC,BONDS,680;KNOW HOW LLC,VEHICLE MAINTENANCE-SAN,2684.92;KRAUSE SHAWN LEE,QUITCLAIM DEED,350;KRIZ DAVIS,ELECTRICAL MAINT,171.96; LEGACY COOPERATIVE,DIESEL FUEL-SAN,21755.27; LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING-PD,200;LOPEZ STEVE,SCHOOLS & CONF-PD,127; MACQUEEN EQUIPMENT INC,ANNUAL SERVICE EXTRICATION TOOLS AND SCBA,3160.19; MARQUEE BROADCASTING WEST INC,TRI-CITY SW INTERNET & TV PSA DEC 2024,2500; MARVIN PLANNING CONSULTANTS INC,COMPREHENSIVE PLAN JAN 2025,8691.75; MATHESON TRI-GAS INC,DEPT SUPP PARK,436.36; MENARDS, INC,EQUIP MAINT CEM,1919.41; MID-STATES ORGANIZED CRIME INFORMATION CENTER,MEMBERSHIP-PD,200; MIDWEST CONNECT, LLC,UB PROCESSING - NOV & DEC 2024,9603.08; NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1435; NE DEPT OF REVENUE,WITHHOLDINGS DEC 2024,47223.3; NEBRASKA MACHINERY CO,GROUND MAINT PARK,1102.28; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,43164.78; NEBRASKA RURAL RADIO ASSOCIATION,TRI-CITY SW INTERNET & TV PSA DEC 2024,500; NEBRASKALAND TIRE, INC,VEH MAINT-PD,824.78; NEMNICH AUTOMOTIVE,VEH MAINT-PD,6107.43;NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,FACILITY REPAIR,401.01; O'REILLY AUTO ENTERPRISES, LLC,VEH MAINT PARK,557.09;PANHANDLEAUTOMOTIVEGROUPLLC,EQUIPMAINTPARK,312.42; PANHANDLE ENVIRONMENTAL SERVICES INC,CONTRACTUAL SVC,187; PANHANDLE PARTNERSHIP FOR HEALTH&HUMAN SERVICES,MEMBERSHIP,150;PARADISEPUMPERSLLC,CONTRACTUAL,750 ;PLATTE VALLEY BANK,HSA,13024.8; POMPS TIRE SERVICE INC,DEPARTMENT SUPPLIES-SAN,1613.25; POWERPLAN, EQUIPMAINT, 2356.09; QUICKCARE MEDICAL SERVICES, CONSULTING-PD,192;REGIONAL CARE INC,HEALTH INS PREMIUM JAN 2025,47418.3; REGISTER OF DEEDS, LEGAL, 20; REZPLOT SYSTEM LLC, CONTRACTUAL, 74.5; RICE KIMBERLY,UNIFORMS-PD,70.5; RIDGECREST PRODUCTS INC,UNIFORMS-PD,823.5; ROBERT E FORD JR,VEHICLE MAINT,698.01;ROCKSTEP SCOTTSBLUFF LLC,RETAIL BUSINESS OCCUPATION TAX, 133551.43; RUSSEL'S AUTOMOTIVE, VEH MAINT PD, 405.51; SMEC, EMPLOYEE DEDUCTION,134.5;SANDBERG IMPLEMENT, INC,NEW BOBCAT SKID STEER W/BUCKET & ROTARY CUTTER,132536.69; SCB CO CLERK,CONTRACTUAL,1838.69; SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,300; SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,383.62; SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,975;SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,UNIFORMS,1037.04; SHAGGY BUFFALO CARWASH LLC,VEHICLE MAINT-PD,110; SHERIFF'S OFFICE,LEGAL FEES-

PD,349.4; SIMMONS OLSEN LAW FIRM, P.C.,CONTRACTUAL,15660.5; SNELL SERVICES INC.,EQUIP MAINT,1990; SOUNDSLEEPER SECURITY INC.,CONTRACTUAL-PD,14.95; THE PEAVEY CORP,INVESTIGATIVE SUPPL-PD,281.17; TRANS-WEST INC,DEPT SUP,188.73; TYLER TECHNOLOGIES, INC,UB FEES 10-1-24 - 12-31-24,8491.25;U AND U TRUCKING LLC,CONTRACTUAL SERVICES-SAN,1102;UNION BANK & TRUST,RETIREMENT,50492.8; VERIZON COMMUNICATIONS INC,GPS SERVICE,111.65; W & R INC,SPECIAL PROJECT,8400.35; WESTERN COOPERATIVE COMPANY, EQUIP MAINT, 139.42; WESTERN PATHOLOGY CONSULTANTS,INC,DRUG/DOT TESTING, 126; WYOMING CHILD SUPPORT ENFORCEMENT, CHILD SUPPORT,738.08; CITY OF SCOTTSBLUFF PAYROLL,1,085,984.91; REFUNDS; C & C VENTURES, 74.28; JEANNELLE BROUSSARD, 3.21; ELIUD CHARO, 79.37; ROOTS CONSTRUCTION, 258.15; DKC ANDERSON RENTALS LLC, 13.78; CHEEMA INVESTMENTS, 93.54; TERRY JESSEN, 70.91; PHIL OESTREICH, 6.95; SCHWINDT FAMILY TRUST, 40; GARY TAKUSKI, 79.48

Regarding the claim removed from the Consent Calendar to Intralinks in the amount of \$18,307.54, Council Member Phillips informed this has been removed because he needs to declare a conflict of interest due to a financial share in the business and be excused from voting.

Council Member Stricker moved, seconded by Council Member Salomon to accept Council Member Phillips' conflict of interest regarding the claim to Intralinks in the amount of \$18,307.54 and excuse him from voting, "YEAS," Salomon, Stricker, and Vidlak. "NAYS," None. "Abstain," Phillips. Absent: McKerrigan.

Council Member Salomon followed up with a question, regarding the claim to Intralinks, asking about software and what was purchased. City Manager Spencer stated there was no software purchased to his knowledge, but a server was acquired for the GIS Department that was the bulk of the expense.

Council Member Salomon made a motion, seconded by Council Member Stricker to approve the claim to Intralinks in the amount of \$18,307.54, "YEAS," Stricker, Vidlak, and Salomon. "NAYS," None. "Abstain," Phillips. Absent: McKerrigan.

City Finance Director, Lane Kizzire, approached to go over the December 2024 Financial Report. He went over the total net change in cash from October to December, stating the first few months show more expenses than revenues. Property tax revenue will show up in May and September, however, right now expenses include bond payments, insurance and equipment purchases. The budget to actual comparisons report should show departments around the 25% or less range, with the exception of the Cemetery Perpetual Care fund. The same percentage should hold true for the Revenues as well. He also informed the last sales tax revenue report looked very good, stating it was the best we ever had, commenting the report is two months in arrears; the sales were for the month of November coming in just shy of \$800,000. Mr. Kizzire also commented on the audit, informing the presentation is tentatively scheduled for the March 17th meeting.

Council Member Phillips moved, seconded by Council Member Stricker to approve the December 2024 Financial Report, "YEAS," Phillips, Vidlak, Salomon, and Stricker. "NAYS," None. Absent: McKerrigan.

Mayor Vidlak opened the public hearing at 6:09 p.m. for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by Northfield Retirement Communities, Inc. for the Northfield Retirement Communities Garden Homes Redevelopment Project.

Ms. Sharaya DeSersa, Economic Development Director, approached Council and explained Northfield Retirement Communities, Inc. is requesting tax increment financing in an amount to be a little over \$1M. She then went over the four standards of review required for tax increment financing, starting

with Conforming with the Comprehensive Plan. This standard is met, as the project site is zoned as R-1A Single Family which includes two family dwellings as a principal permitted use. Also, the Project Site is on the west edge of the Highway 26 Commercial Neighborhood, but zoning of the Project Site contemplates residential use of this area. With the additional landscaping and setback from the street, the Project will provide a good transition between the higher intensity commercial zones to the east (the mall), and the lower intensity residential areas to the west.

The second area for review is if the project conforms to Community Development Law. This meets the standard as the area has been designated as blighted and substandard by City Council and is in need of Redevelopment. This area was blighted many years ago, as it is listed as project seven in our blighted and substandard areas.

The third standard is the “but for” test. This review has been met because this Plan proposes the use of tax-increment financing, and in order to approve the plan it must be determined that it would not be economically feasible to occur in the blighted and substandard area without the use of TIF. The CRA also analyzed this issue and made the finding as set forth in its Resolution.

Finally, the fourth standard is Cost-Benefit Analysis. In order to approve the Plan, the finding that the costs and benefits of the Project, including the costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the City Council, are in the long-term best interests of the community. This has been met as notice has been given to the taxing authorities with no verbal or written response received to not approve the project. The CRA has also adopted the Cost-Benefit analysis which is included in the agenda packet.

Ms. Shaina Stricker, CFO with Northfield Retirement Communities, Inc. then came forward to answer questions from Council. She explained the land was purchased back in the 1990s to encompass a cul-de-sac of nine duplexes/18 units which would be used as housing for seniors in the community who would purchase Life Care, adding it will also open up houses in the area for others due to the housing shortage.

During discussion, Council Member Stricker questioned, after looking at the plans, if there were enough fire hydrants included for the project. Ms. Stricker stated she will mention the concern to the Board to look into. Council Member Salomon asked if there was existing infrastructure in place. Ms. Stricker answered, yes, they have started the project and initial electric has been completed. They plan on building as soon as they can break ground, adding this is a phased project with units being built as they are sold. Regarding questions concerning sidewalks and fencing, Ms. Stricker stated sidewalks will be implemented all around Circle Drive and fencing will match what is in place now.

There were no comments from the public. Mayor Vidlak closed the public hearing at 6:19 p.m.

Council Member Stricker moved to approve Resolution No. 25-01-03 based on the recommendations from Planning Commission, Community Redevelopment Authority, and all the legal requirements to adopt the Redevelopment Plan submitted by Northfield Retirement Communities, Inc. for the Northfield Retirement Communities Garden Homes Redevelopment Project. The motion was seconded by Council Member Salomon, “YEAS,” Vidlak, Phillips, Stricker, and Salomon. “NAYS,” None. Absent: McKerrigan.

RESOLUTION NO. 25-01-03

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. Pursuant to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.* (the “Act”), a redevelopment plan for the *Northfield Retirement Communities Garden Homes* project (the “Redevelopment Plan”) has been submitted to the Scottsbluff Community Redevelopment Authority (“CRA”). The Redevelopment Plan proposes to redevelop an area of the City which the City Council has declared to be blighted and substandard and in need of redevelopment. The Redevelopment Plan includes the use of tax increment financing.

b. The Redevelopment Plan has been reviewed by the Planning Commission, which found that the Redevelopment Plan conforms to the 2016 Scottsbluff Comprehensive Plan (the “Comprehensive Plan”). The Planning Commission recommended approval of the Redevelopment Plan to the CRA and City Council.

c. The Redevelopment Plan has been reviewed by the CRA, which found that the Redevelopment Plan conforms to the Comprehensive Plan, that the project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing, and that the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the CRA, are in the long term best interests of the community.

d. The CRA recommended approval of the Redevelopment Plan to the City Council.

e. On January 21, 2025, the City Council held a public hearing on the proposal to approve the Redevelopment Plan.

f. The City Council has reviewed and conducted a cost-benefit analysis of the Redevelopment Plan and makes the findings and recommendations as documented in writing in this Resolution.

Resolved:

1. The Redevelopment Plan is determined to be feasible and in conformity with the Comprehensive Plan and with the legislative declarations and determinations set forth in the Act.

2. The project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing and the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the City Council, are in the long-term best interests of the community impacted by the project.

3. The City Council approves the Redevelopment Plan.

4. According to NEB. REV. STAT. § 18-2147, and as proposed in the Redevelopment Plan, the City Council provides that any ad valorem tax on the Project Site, or any portion thereof, as set forth in the Redevelopment Plan, for the benefit of any public body be divided for a period of 15 years after the effective date as provided in § 18-2147, which effective date shall be determined in a Redevelopment Contract entered into between the Redeveloper and the CRA. Said tax shall be divided as follows:

(a) That proportion of the ad valorem tax which is produced by levy at the rate fixed each year by or for each public body upon the redevelopment project valuation (as

defined in the Act) shall be paid into the funds of each such public body in the same proportion as all other taxes collected by or for the bodies;

(b) That proportion of the ad valorem tax on real property in the redevelopment project in excess of such amount, if any, shall be allocated to and, when collected, paid into a special fund of the CRA to be used solely to pay the principal of, the interest on, and any premiums due in connection with the bonds of, loans, notes or advances of money to, or indebtedness incurred by, whether funded, refunded, assumed, or otherwise, the CRA for financing or refinancing, in whole or in part, the project set forth in the Redevelopment Plan. When such bonds, loans, notes, advances of money, or indebtedness, including interest and premiums due have been paid, the CRA shall so notify the County Assessor and County Treasurer and all ad valorem taxes upon taxable real property in the redevelopment project shall be paid into the funds of the respective public bodies; and

(c) Any interest and penalties due for delinquent taxes shall be paid in the funds of each public body in the same proportion as are all other taxes collected by or for the public body.

5. The Mayor and Clerk are authorized and directed to execute such documents and take such further actions as are necessary to carry out the purposes and intent of this Resolution and the Redevelopment Plan.

6. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on January 21, 2025

Mayor

ATTEST:

City Clerk (Seal)

City Manager Spencer introduced Council to Mr. Kei Hodgson, Executive Director of Riverside Discovery Center. Mr. Hodgson came forward and briefly described his upbringing and how it included his love for animals. He informed Council of his educational background, that includes a Bachelor of Science in Zoology and Botany, stating he has worked in almost every area of Zoology there is. He is very thankful for the opportunity and looks for great things at the Zoo.

Under Council Reports, Mr. Spencer introduced Mr. James Guzman who is a new member of the Parks, Cemetery, and Tree Board. Mr. Guzman came forward and gave a brief background of himself to Council. Council Member Salomon stated he met with Zoo Director Hodgson last Thursday and stated how excited everyone is to have him here. Mr. Spencer also stated there will be a facilities tour tomorrow for Council Members Stricker and Phillips. They will schedule a tour for Council Member Salomon in the

future. Council Member Stricker added he attended the WNED work session. They are planning a government job expo designed for youth and government jobs in the near future.

Council Member Phillips moved, seconded by Council Member Salomon to adjourn the meeting at 6:30 p.m., "YEAS," Phillips, Salomon, Stricker, and Vidlak. "NAYS," None. Absent: McKerrigan.

Mayor

Attest:

City Clerk

"SEAL"

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 8.b

Council to excuse the absence of Council Member McKerrigan from the January 21, 2025 Regular Meeting.

Staff Contact: Kimberley Wright

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 8.c

Council to consider and take action on claims of the City.

Staff Contact: Lane Kizzire



City of Scottsbluff, NE

Expense Approval Report

By Vendor Name

Post Dates 1/22/2025 - 2/3/2025

Description (Payable)	Account Name	Amount
Vendor: 00602 - AK BROWN ENTERPRISES LLC		
Fund: 212 - STREETS		
TRAFFIC SIGNAL CONTROLLER	ELECTRICAL MAINTENANCE	4,578.00
ELECTRICAL MAINT PW	ELECTRICAL MAINTENANCE	21,420.00
Fund 212 - STREETS Total:		25,998.00
Vendor 00602 - AK BROWN ENTERPRISES LLC Total:		25,998.00
Vendor: 10595 - ALL IN IT		
Fund: 218 - PUBLIC SAFETY		
CIP-1-EOC UPGRADES	EQUIPMENT	10,086.65
CIP-1-EOC UPGRADES	EQUIPMENT	10,086.65
Fund 218 - PUBLIC SAFETY Total:		20,173.30
Vendor 10595 - ALL IN IT Total:		20,173.30
Vendor: 10169 - AMERICAN LEGAL PUBLISHING CORPORATION		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	3,024.37
CONTRACTUAL	CONTRACTUAL SERVICES	159.17
CONTRACTUAL CC	CONTRACTUAL SERVICES	269.10
Fund 111 - GENERAL Total:		3,452.64
Vendor 10169 - AMERICAN LEGAL PUBLISHING CORPORATION Total:		3,452.64
Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC		
Fund: 111 - GENERAL		
Monthly Energy Bill	HEATING FUEL	667.70
Monthly Energy Bill	HEATING FUEL	472.25
Monthly Energy Bill	HEATING FUEL	154.05
Monthly Energy Bill	HEATING FUEL	472.25
Monthly Energy Bill	HEATING FUEL	671.16
Monthly Energy Bill	HEATING FUEL	756.95
Monthly Energy Bill	HEATING FUEL	134.28
Monthly Energy Bill	HEATING FUEL	43.69
Fund 111 - GENERAL Total:		3,372.33
Fund: 212 - STREETS		
Monthly Energy Bill	HEATING FUEL	2,483.86
Fund 212 - STREETS Total:		2,483.86
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Energy Bill	HEATING FUEL	919.41
Fund 621 - ENVIRONMENTAL SERVICES Total:		919.41
Fund: 641 - WATER		
Monthly Energy Bill	HEATING FUEL	175.15
Fund 641 - WATER Total:		175.15
Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:		6,950.75
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.		
Fund: 111 - GENERAL		
Cont. Svcs.	CONTRACTUAL SERVICES	70.99
EQUIP MAINT ADM	EQUIPMENT MAINTENANCE	143.71
CONTRACTUAL-PD	CONTRACTUAL SERVICES	92.70
Fund 111 - GENERAL Total:		307.40
Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:		307.40
Vendor: 07911 - CELLCO PARTNERSHIP		
Fund: 111 - GENERAL		
TABLETS, IPADS, CELL PHONES,...DEPARTMENT SUPPLIES		42.94

Expense Approval Report

Post Dates: 1/22/2025 - 2/3/2025

Description (Payable)	Account Name	Amount
TABLETS, IPADS. CELL PHONES,..PHONE & INTERNET	PHONE & INTERNET	20.04
CELL PHONE	CELLULAR PHONE	42.94
JANUARY CELLULAR DATA	CELLULAR PHONE	280.00
CELL PHONES-PD	PHONE & INTERNET	1,437.70
Fund 111 - GENERAL Total:		1,823.62
Fund: 212 - STREETS		
TABLETS, IPADS. CELL PHONES,..PHONE & INTERNET	PHONE & INTERNET	693.53
Fund 212 - STREETS Total:		693.53
Fund: 213 - CEMETERY		
CELL PHONE	PHONE & INTERNET	42.94
Fund 213 - CEMETERY Total:		42.94
Fund: 631 - WASTEWATER		
TABLETS, IPADS. CELL PHONES,..PHONE & INTERNET	PHONE & INTERNET	30.06
Fund 631 - WASTEWATER Total:		30.06
Fund: 641 - WATER		
TABLETS, IPADS. CELL PHONES,..PHONE & INTERNET	PHONE & INTERNET	20.04
Fund 641 - WATER Total:		20.04
Fund: 721 - GIS SERVICES		
TABLETS, IPADS. CELL PHONES,..PHONE & INTERNET	PHONE & INTERNET	10.02
Fund 721 - GIS SERVICES Total:		10.02
Vendor 07911 - CELLCO PARTNERSHIP Total:		2,620.21
Vendor: 00367 - CITY OF SCB		
Fund: 641 - WATER		
DEPT SUPP WTR	DEPARTMENT SUPPLIES	21.38
Fund 641 - WATER Total:		21.38
Vendor 00367 - CITY OF SCB Total:		21.38
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE		
Fund: 111 - GENERAL		
Monthly Long Distance	PHONE & INTERNET	3.29
Monthly Long Distance	PHONE & INTERNET	0.94
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	3.29
Monthly Long Distance	PHONE & INTERNET	19.74
Monthly Long Distance	PHONE & INTERNET	5.64
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	2.35
Fund 111 - GENERAL Total:		40.89
Fund: 212 - STREETS		
Monthly Long Distance	PHONE & INTERNET	6.58
Fund 212 - STREETS Total:		6.58
Fund: 213 - CEMETERY		
Monthly Long Distance	PHONE & INTERNET	0.94
Fund 213 - CEMETERY Total:		0.94
Fund: 224 - ECONOMIC DEVELOPMENT		
Monthly Long Distance	PHONE & INTERNET	0.47
Fund 224 - ECONOMIC DEVELOPMENT Total:		0.47
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Long Distance	PHONE & INTERNET	1.89
Fund 621 - ENVIRONMENTAL SERVICES Total:		1.89
Fund: 631 - WASTEWATER		
Monthly Long Distance	PHONE & INTERNET	1.89
Fund 631 - WASTEWATER Total:		1.89

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Description (Payable)	Account Name	Amount
Fund: 641 - WATER		
Monthly Long Distance	PHONE & INTERNET	1.89
Fund 641 - WATER Total:		1.89
Fund: 661 - STORMWATER		
Monthly Long Distance	PHONE & INTERNET	0.47
Fund 661 - STORMWATER Total:		0.47
Fund: 721 - GIS SERVICES		
Monthly Long Distance	PHONE & INTERNET	0.47
Fund 721 - GIS SERVICES Total:		0.47
Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:		55.49
Vendor: 08687 - DELGADO LUPE		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	35.00
CONSULTING-PD	CONSULTING SERVICES	25.00
CONSULTING-PD	CONSULTING SERVICES	35.00
CONSULTING-PD	CONSULTING SERVICES	25.00
CONSULTING-PD	CONSULTING SERVICES	25.00
Fund 111 - GENERAL Total:		145.00
Vendor 08687 - DELGADO LUPE Total:		145.00
Vendor: 00573 - DEMCO, INC		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	178.04
Fund 111 - GENERAL Total:		178.04
Vendor 00573 - DEMCO, INC Total:		178.04
Vendor: 09703 - DOCU-SHRED LLC		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	40.00
Fund 111 - GENERAL Total:		40.00
Vendor 09703 - DOCU-SHRED LLC Total:		40.00
Vendor: 00548 - FEDERAL EXPRESS CORPORATION		
Fund: 631 - WASTEWATER		
POSTAGE	POSTAGE	59.55
Fund 631 - WASTEWATER Total:		59.55
Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:		59.55
Vendor: 10610 - FIELDTURF USA INC		
Fund: 215 - SPECIAL PROJECTS		
WESTMOOR PICKLEBALL COU...	GRANT EXPENSE	20,200.91
Fund 215 - SPECIAL PROJECTS Total:		20,200.91
Vendor 10610 - FIELDTURF USA INC Total:		20,200.91
Vendor: 10467 - FLOCK GROUP INC		
Fund: 218 - PUBLIC SAFETY		
CIP-2 ADDT'L LPR'S-PD	DEPARTMENT SUPPLIES	750.00
Fund 218 - PUBLIC SAFETY Total:		750.00
Vendor 10467 - FLOCK GROUP INC Total:		750.00
Vendor: 10470 - GARCIA & SON'S INTERIOR & EXTERIOR SERVICES, LLC		
Fund: 411 - CDBG		
CDBG-24SB FINAL DRAW	GRANT EXPENSE	2,000.90
Fund 411 - CDBG Total:		2,000.90
Vendor 10470 - GARCIA & SON'S INTERIOR & EXTERIOR SERVICES, LLC Total:		2,000.90
Vendor: 10330 - GERING MULITPURPOSE SENIOR CENTER		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	1,000.00
Fund 111 - GENERAL Total:		1,000.00
Vendor 10330 - GERING MULITPURPOSE SENIOR CENTER Total:		1,000.00

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Description (Payable)	Account Name	Amount
Vendor: 10627 - GREAT AMERICA FINANCIAL SERVICES CORPORATION		
Fund: 111 - GENERAL		
Cont. Svcs.	CONTRACTUAL SERVICES	296.70
Fund 111 - GENERAL Total:		296.70
Vendor 10627 - GREAT AMERICA FINANCIAL SERVICES CORPORATION Total:		296.70
Vendor: 10192 - GRIESS SPENCER		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	280.00
Fund 111 - GENERAL Total:		280.00
Vendor 10192 - GRIESS SPENCER Total:		280.00
Vendor: 09291 - INGRAM LIBRARY SERVICES INC		
Fund: 111 - GENERAL		
Coll.	COLLECTIONS	461.90
Fund 111 - GENERAL Total:		461.90
Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:		461.90
Vendor: 08154 - INTERNAL REVENUE SERVICE		
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,089.02
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,089.02
WITHHOLDINGS	FICA W/H EE PAYABLE	18,842.10
WITHHOLDINGS	FICA W/H EE PAYABLE	18,842.10
WITHHOLDINGS	FED W/H EE PAYABLE	32,558.25
Fund 713 - CASH & INVESTMENT POOL Total:		80,420.49
Vendor 08154 - INTERNAL REVENUE SERVICE Total:		80,420.49
Vendor: 06131 - JOHN DEERE FINANCIAL		
Fund: 212 - STREETS		
SUPP - 14" CHOPSAW BLADE	DEPARTMENT SUPPLIES	19.98
SUPP - BRASS SWIVEL END	DEPARTMENT SUPPLIES	10.99
EMPLOYEE CLOTHING - JEANS ...UNIFORMS & CLOTHING		89.98
Fund 212 - STREETS Total:		120.95
Fund: 215 - SPECIAL PROJECTS		
DEPT SUPP POLICE K9	DEPARTMENT SUPPLIES	46.98
Fund 215 - SPECIAL PROJECTS Total:		46.98
Fund: 621 - ENVIRONMENTAL SERVICES		
Uniform & Clothing-SAN	UNIFORMS & CLOTHING	-20.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		-20.00
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	149.79
Fund 641 - WATER Total:		149.79
Vendor 06131 - JOHN DEERE FINANCIAL Total:		297.72
Vendor: 08067 - JOHN DEERE FINANCIAL		
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	3.68
Department Supplies-SAN	DEPARTMENT SUPPLIES	189.80
Fund 621 - ENVIRONMENTAL SERVICES Total:		193.48
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	16.63
Fund 641 - WATER Total:		16.63
Vendor 08067 - JOHN DEERE FINANCIAL Total:		210.11
Vendor: 09474 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	5,248.83
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	258.16
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	200.04
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	94.13

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Description (Payable)	Account Name	Amount
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	1,707.30
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	157.07
Fund 111 - GENERAL Total:		7,665.53
Fund: 213 - CEMETERY		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	19.40
Fund 213 - CEMETERY Total:		19.40
Vendor 09474 - JOHN DEERE FINANCIAL Total:		7,684.93
Vendor: 10382 - JOHNSON KALEB		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	127.00
Fund 111 - GENERAL Total:		127.00
Vendor 10382 - JOHNSON KALEB Total:		127.00
Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT		
Fund: 111 - GENERAL		
WORK COMPENSATIONS	WORKERS COMPENSATION	1,000.00
WORK COMPENSATIONS	WORKERS COMPENSATION	1,000.00
VEH INS PARK	VEHICLE INSURANCE	550.28
VEH INS PARK	VEHICLE INSURANCE	281.07
Fund 111 - GENERAL Total:		2,831.35
Fund: 212 - STREETS		
VEH INS TRANSPORTATION	VEHICLE INSURANCE	767.01
Fund 212 - STREETS Total:		767.01
Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total:		3,598.36
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC		
Fund: 111 - GENERAL		
PROF SERV - LANDFILL - INS R...	CONTRACTUAL SERVICES	972.00
Fund 111 - GENERAL Total:		972.00
Fund: 215 - SPECIAL PROJECTS		
PROF SERV - LANDFILL - INS R...	INSURED REPAIRS/REPLACE	432.00
Fund 215 - SPECIAL PROJECTS Total:		432.00
Fund: 621 - ENVIRONMENTAL SERVICES		
PROF SERV - LANDFILL - INS R...	CONTRACTUAL SERVICES	756.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		756.00
Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:		2,160.00
Vendor: 05099 - MARKETING CONSULTANTS		
Fund: 111 - GENERAL		
MISSION STATEMENT POSTERS	DEPARTMENT SUPPLIES	80.52
Fund 111 - GENERAL Total:		80.52
Fund: 621 - ENVIRONMENTAL SERVICES		
Uniforms & Clothing-SAN	UNIFORMS & CLOTHING	157.00
Uniforms & Clothing-SAN	UNIFORMS & CLOTHING	111.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		268.00
Vendor 05099 - MARKETING CONSULTANTS Total:		348.52
Vendor: 10562 - MARVIN PLANNING CONSULTANTS INC		
Fund: 215 - SPECIAL PROJECTS		
COMPREHENSIVE PLAN FEB 2...	GRANT EXPENSE	8,872.50
Fund 215 - SPECIAL PROJECTS Total:		8,872.50
Vendor 10562 - MARVIN PLANNING CONSULTANTS INC Total:		8,872.50
Vendor: 07628 - MENARDS, INC		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	14.99
BLDG MAINT PARK	BUILDING MAINTENANCE	284.43
BLDG MAINT PARK	BUILDING MAINTENANCE	33.07
BLDG MAINT PARK	BUILDING MAINTENANCE	46.80
DEPT SUPP PARK	DEPARTMENT SUPPLIES	12.48

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Description (Payable)	Account Name	Amount
DEPT SUPP PARK	DEPARTMENT SUPPLIES	121.75
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	29.90
DEPT SUPP PARK	DEPARTMENT SUPPLIES	49.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES	47.84
DEPT SUPPLIES - DS	DEPARTMENT SUPPLIES	29.46
Fund 111 - GENERAL Total:		670.70
Fund: 212 - STREETS		
SUPP - BALL VALVE, TEE FIT, A...	DEPARTMENT SUPPLIES	15.46
VINYL GLOVES	UNIFORMS & CLOTHING	31.96
Fund 212 - STREETS Total:		47.42
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	91.18
Fund 631 - WASTEWATER Total:		91.18
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	36.08
DEPT SUP	DEPARTMENT SUPPLIES	56.66
Fund 641 - WATER Total:		92.74
Vendor 07628 - MENARDS, INC Total:		902.04
Vendor: 07938 - MIDWEST CONNECT, LLC		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	379.00
Fund 111 - GENERAL Total:		379.00
Vendor 07938 - MIDWEST CONNECT, LLC Total:		379.00
Vendor: 00748 - MOTOROLA SOLUTIONS, INC		
Fund: 218 - PUBLIC SAFETY		
CIP-TECH SUPPORT-PD	DEPARTMENT SUPPLIES	1,550.00
Fund 218 - PUBLIC SAFETY Total:		1,550.00
Vendor 00748 - MOTOROLA SOLUTIONS, INC Total:		1,550.00
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP		
Fund: 111 - GENERAL		
CONTRACTUAL CC	CONTRACTUAL SERVICES	39.99
Fund 111 - GENERAL Total:		39.99
Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:		39.99
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT		
Fund: 631 - WASTEWATER		
ELECTRIC	ELECTRIC POWER	13,288.52
ELECTRIC	ELECTRIC POWER	205.78
Fund 631 - WASTEWATER Total:		13,494.30
Fund: 641 - WATER		
ELECTRIC	ELECTRIC POWER	4,918.36
ELECTRIC	ELECTRIC POWER	2,770.84
Fund 641 - WATER Total:		7,689.20
Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:		21,183.50
Vendor: 09074 - NEXT YOUNG PROFESSIONALS		
Fund: 224 - ECONOMIC DEVELOPMENT		
MEMBERSHIP	MEMBERSHIPS	75.00
Fund 224 - ECONOMIC DEVELOPMENT Total:		75.00
Vendor 09074 - NEXT YOUNG PROFESSIONALS Total:		75.00
Vendor: 09172 - O'REILLY AUTO ENTERPRISES, LLC		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	29.99
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	273.18
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	273.18
Fund 111 - GENERAL Total:		576.35

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Description (Payable)	Account Name	Amount
Fund: 212 - STREETS		
SUPP - DIESEL EXHAUST FLUID ..	DEPARTMENT SUPPLIES	139.86
SUPP - ROCKER SWITCH	DEPARTMENT SUPPLIES	12.99
Fund 212 - STREETS Total:		152.85
Vendor 09172 - O'REILLY AUTO ENTERPRISES, LLC Total:		729.20
Vendor: 00815 - PANHANDLE AREA DEVELOPMENT DISTRICT		
Fund: 411 - CDBG		
GENERAL ADMIN COST (3-01-...	GRANT EXPENSE	2,380.00
HOUSING MANAGEMENT COS...	GRANT EXPENSE	560.00
Fund 411 - CDBG Total:		2,940.00
Vendor 00815 - PANHANDLE AREA DEVELOPMENT DISTRICT Total:		2,940.00
Vendor: 00660 - PANHANDLE CLERK'S ASSOC		
Fund: 111 - GENERAL		
MEMBERSHIP	MEMBERSHIPS	40.00
Fund 111 - GENERAL Total:		40.00
Vendor 00660 - PANHANDLE CLERK'S ASSOC Total:		40.00
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC		
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	70.00
CONTRACTUAL SVC	CONTRACTUAL SERVICES	187.00
Fund 631 - WASTEWATER Total:		257.00
Fund: 641 - WATER		
SAMPLES	SAMPLES	120.00
SAMPLES	SAMPLES	120.00
SAMPLES	SAMPLES	120.00
Fund 641 - WATER Total:		360.00
Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:		617.00
Vendor: 00017 - PANHANDLE HUMANE SOCIETY		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	6,117.05
Fund 111 - GENERAL Total:		6,117.05
Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:		6,117.05
Vendor: 10342 - PETERSON JUSTUS		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	280.00
Fund 111 - GENERAL Total:		280.00
Vendor 10342 - PETERSON JUSTUS Total:		280.00
Vendor: 01276 - PLATTE VALLEY BANK		
Fund: 713 - CASH & INVESTMENT POOL		
HEALTH SAVINGS ACCT	HSA EE PAYABLE	10,124.80
Fund 713 - CASH & INVESTMENT POOL Total:		10,124.80
Vendor 01276 - PLATTE VALLEY BANK Total:		10,124.80
Vendor: 00266 - QUILL CORPORATION		
Fund: 111 - GENERAL		
DEPT SUPP HR	DEPARTMENT SUPPLIES	37.39
DEPT SUPP ADM	DEPARTMENT SUPPLIES	35.88
DEPT SUPP ADN	DEPARTMENT SUPPLIES	32.45
DEPT SUPP ADM	DEPARTMENT SUPPLIES	-28.24
Fund 111 - GENERAL Total:		77.48
Vendor 00266 - QUILL CORPORATION Total:		77.48
Vendor: 04089 - REGIONAL CARE INC		
Fund: 812 - HEALTH INSURANCE		
HEALTH INS PREM FEB 2025	PREMIUM EXPENSE	46,674.02

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Description (Payable)	Account Name	Amount
FLEX FUNDING	FLEXIBLE BENFT EXPENSES	2,407.33
Fund 812 - HEALTH INSURANCE Total:		49,081.35
Vendor 04089 - REGIONAL CARE INC Total:		49,081.35
Vendor: 00364 - REGIONAL WEST MEDICAL CENTER		
Fund: 111 - GENERAL		
MEDICAL SUPPLIES - GAUZE, S...	DEPARTMENT SUPPLIES	25.67
Fund 111 - GENERAL Total:		25.67
Vendor 00364 - REGIONAL WEST MEDICAL CENTER Total:		25.67
Vendor: 10550 - RENTERIA JULIANA		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	35.00
CONSULTING-PD	CONSULTING SERVICES	35.00
Fund 111 - GENERAL Total:		70.00
Vendor 10550 - RENTERIA JULIANA Total:		70.00
Vendor: 03067 - RICHARD CELLI		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	246.96
Fund 111 - GENERAL Total:		246.96
Vendor 03067 - RICHARD CELLI Total:		246.96
Vendor: 10527 - ROCO RESCUE INC		
Fund: 225 - MUTUAL FIRE		
RESCUE GLOVES AND HEADL...	DEPARTMENT SUPPLIES	266.71
Fund 225 - MUTUAL FIRE Total:		266.71
Vendor 10527 - ROCO RESCUE INC Total:		266.71
Vendor: 10235 - RUSSEL'S AUTOMOTIVE		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	765.72
VEH MAINT-PD	VEHICLE MAINTENANCE	40.00
Fund 111 - GENERAL Total:		805.72
Vendor 10235 - RUSSEL'S AUTOMOTIVE Total:		805.72
Vendor: 00026 - S M E C		
Fund: 713 - CASH & INVESTMENT POOL		
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	133.50
Fund 713 - CASH & INVESTMENT POOL Total:		133.50
Vendor 00026 - S M E C Total:		133.50
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	263.00
Fund 111 - GENERAL Total:		263.00
Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:		263.00
Vendor: 08615 - SCOTTS BLUFF COUNTY		
Fund: 721 - GIS SERVICES		
PICTOMETRY/ LIDAR PAYMEN...	CONTRACTUAL SERVICES	1,176.67
Fund 721 - GIS SERVICES Total:		1,176.67
Vendor 08615 - SCOTTS BLUFF COUNTY Total:		1,176.67
Vendor: 00704 - SCOTTSBLUFF MOTOR CO, INC		
Fund: 212 - STREETS		
RADIATOR HOSE FOR PICKUP	VEHICLE MAINTENANCE	73.66
Fund 212 - STREETS Total:		73.66
Vendor 00704 - SCOTTSBLUFF MOTOR CO, INC Total:		73.66

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Description (Payable)	Account Name	Amount
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC		
Fund: 111 - GENERAL		
UNIFORMS-PD	UNIFORMS & CLOTHING	33.00
Fund 111 - GENERAL Total:		33.00
Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:		33.00
Vendor: 00786 - SHERWIN WILLIAMS		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	52.83
Fund 111 - GENERAL Total:		52.83
Vendor 00786 - SHERWIN WILLIAMS Total:		52.83
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.		
Fund: 111 - GENERAL		
INVESTIGATIONS-PD	INVESTIGATIVE EXPENSES	85.00
Fund 111 - GENERAL Total:		85.00
Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total:		85.00
Vendor: 00054 - STATE HEALTH LAB		
Fund: 641 - WATER		
SAMPLES	SAMPLES	108.00
Fund 641 - WATER Total:		108.00
Vendor 00054 - STATE HEALTH LAB Total:		108.00
Vendor: 01235 - STATE OF NE.		
Fund: 111 - GENERAL		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	525.00
Fund 111 - GENERAL Total:		525.00
Vendor 01235 - STATE OF NE. Total:		525.00
Vendor: 00677 - TERRY D SCOTT		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	372.43
Fund 111 - GENERAL Total:		372.43
Vendor 00677 - TERRY D SCOTT Total:		372.43
Vendor: 05431 - THE WESTERN SUGAR COOPERATIVE		
Fund: 212 - STREETS		
SUPP - BEDLINER	DEPARTMENT SUPPLIES	162.00
Fund 212 - STREETS Total:		162.00
Vendor 05431 - THE WESTERN SUGAR COOPERATIVE Total:		162.00
Vendor: 10383 - U AND U TRUCKING LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
Fund 621 - ENVIRONMENTAL SERVICES Total:		1,102.00
Vendor 10383 - U AND U TRUCKING LLC Total:		1,102.00
Vendor: 09865 - UNION BANK & TRUST		
Fund: 111 - GENERAL		
DEFFERRED COMP PLAN 12-31...	CONTRACTUAL SERVICES	180.00
FIREFIGHTERS PENSION PLAN...	CONTRACTUAL SERVICES	637.98
GENERAL CITY EMPLOYEE PEN...	CONTRACTUAL SERVICES	1,075.98
POLICE OFFICERS PENSION PL...	CONTRACTUAL SERVICES	721.98
Fund 111 - GENERAL Total:		2,615.94
Fund: 713 - CASH & INVESTMENT POOL		
RETIREMENT	REGULAR RETIRE EE PAY	9,712.36
RETIREMENT	REGULAR RETIRE EE PAY	10,442.98
RETIREMENT	DEFERRED COMP EE PAY	1,552.62
RETIREMENT	DEFERRED COMP EE PAY	1,450.00
RETIREMENT	DEFERRED COMP EE PAY	623.81
RETIREMENT	RETIRE FIRE EE PAYABLE	6,260.55
RETIREMENT	RETIRE FIRE EE PAYABLE	4,436.74

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Description (Payable)	Account Name	Amount
RETIREMENT	RETIRE POLICE EE PAY	7,818.18
RETIREMENT	RETIRE POLICE EE PAY	7,201.49
Fund 713 - CASH & INVESTMENT POOL Total:		49,498.73
Vendor 09865 - UNION BANK & TRUST Total:		52,114.67

Vendor: 09840 - UNITED STATES WELDING

Fund: 621 - ENVIRONMENTAL SERVICES

Contractual Services-SAN	CONTRACTUAL SERVICES	59.09
Contractual Services-SAN	CONTRACTUAL SERVICES	29.95
Fund 621 - ENVIRONMENTAL SERVICES Total:		89.04
Vendor 09840 - UNITED STATES WELDING Total:		89.04

Vendor: 08828 - US BANK

Fund: 111 - GENERAL

Coll.	COLLECTIONS	884.98
Coll.	COLLECTIONS	378.59
Coll.	COLLECTIONS	825.04
Dep. Sup.	DEPARTMENT SUPPLIES	31.96
Dep. Sup.	DEPARTMENT SUPPLIES	60.92
Coll.	COLLECTIONS	647.28
INTERNATIONAL CODE COUNC..	SCHOOL & CONFERENCE	465.30
MEDICAL SUPPLIES - I-GELS A...	DEPARTMENT SUPPLIES	105.99
Prgmg.	PROGRAMMING	41.96
Prgmg.	PROGRAMMING	13.92
Prgmg.	PROGRAMMING	31.98
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	100.63
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	69.09
DEPT SUPPLIES - DS	DEPARTMENT SUPPLIES	66.54
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	36.48
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	9.08
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	54.51
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	54.51
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	54.51
DEPT SUPPLIES - DS - BOOKS	DEPARTMENT SUPPLIES	206.00
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	29.53
Coll.	COLLECTIONS	25.30
ICC - LLUND 2025 CONFERENCE	SCHOOL & CONFERENCE	372.24
POSTAGE-PD	POSTAGE	34.90
DEPT SUPP CC	DEPARTMENT SUPPLIES	30.00
Mbrshps.	MEMBERSHIPS	65.00
Equip. Main.	EQUIPMENT MAINTENANCE	9.60
DEPT SUPP ADM	DEPARTMENT SUPPLIES	210.95
Coll.	COLLECTIONS	474.42
Dep. Sup.	DEPARTMENT SUPPLIES	26.98
STRUCTURE	STRUCTURES	489.96
STRUCTURE/DEPT SUPP	DEPARTMENT SUPPLIES	94.54
STRUCTURE/DEPT SUPP	STRUCTURES	89.99
STRUCTURE	STRUCTURES	220.66
MEMBERSHIP K SPENCER	MEMBERSHIPS	1,159.00
HOTEL DEPOSIT FOR JUNE TRA...	SCHOOL & CONFERENCE	78.86
Prgmg.	PROGRAMMING	15.69
STRUCTURE	STRUCTURES	263.90
STRUCTURE	STRUCTURES	250.78
Coll.	COLLECTIONS	990.00
Prgmg.	PROGRAMMING	196.65
RECRUITMENT	RECRUITMENT	87.72
STRUCTURE	STRUCTURES	11.96
NATIONAL REGISTRY EMT - H...	MEMBERSHIPS	25.00
NATIONAL REGISTRY EMT - H...	MEMBERSHIPS	25.00
DEPT SUPP REC	DEPARTMENT SUPPLIES	229.41
KUSSMAUL CHARGING COVER...	DEPARTMENT SUPPLIES	109.36

Expense Approval Report

Post Dates: 1/22/2025 - 2/3/2025

Description (Payable)	Account Name	Amount
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	119.99
SCHOOL & CONF K SPENCER	SCHOOL & CONFERENCE	475.00
HALOGEN BULB - ENGINE 3	DEPARTMENT SUPPLIES	9.97
STRUCTURE	STRUCTURES	203.39
NE STATE PATROL FINGERPRI...	DEPARTMENT SUPPLIES	48.13
UNIFORMS-PD	UNIFORMS & CLOTHING	170.93
Equip. Main.	EQUIPMENT MAINTENANCE	710.40
DEPT SUPPLIES - DS	DEPARTMENT SUPPLIES	227.84
PRINTER INK CARTRIDGES - FI...	DEPARTMENT SUPPLIES	89.99
INTERNATIONAL EXISTING BUI...	DEPARTMENT SUPPLIES	119.99
MICROPHONE WINDSCREEN -...	DEPARTMENT SUPPLIES	16.96
NATIONAL REGISTRY EMT - LE...	MEMBERSHIPS	25.00
SCHOOL & CONF LANE K	SCHOOL & CONFERENCE	441.00
Prgmg.	PROGRAMMING	14.26
DEPT SUPP ADM	DEPARTMENT SUPPLIES	64.97
STRUCTURE	STRUCTURES	257.86
DEPT SUPPLIES - DS	DEPARTMENT SUPPLIES	27.00
MEMBERSHIP	MEMBERSHIPS	70.00
Coll.	COLLECTIONS	-25.30
Prgmg.	PROGRAMMING	82.93
Prgmg.	PROGRAMMING	22.05
NEWSPAPER SUBSCRIPTION - ...	SUBSCRIPTIONS	29.46
GASOLINE-PD	GASOLINE	27.46
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	308.70
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	280.01
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	109.99
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	243.42
STRUCTURE	STRUCTURES	180.59
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	135.88
Prgmg.	PROGRAMMING	24.81
MEDICAL SUPPLIES - SUCTION...	DEPARTMENT SUPPLIES	56.97
MEMBERSHIP S COLSON	MEMBERSHIPS	150.00
DEPT SUPPLIES - DS	DEPARTMENT SUPPLIES	75.30
DEPT SUPP PARK	DEPARTMENT SUPPLIES	349.00
Prgmg.	PROGRAMMING	50.00
STRUCTURE	STRUCTURES	72.90
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	63.06
EMS VIRTUAL CONFERENCE - C...	SCHOOL & CONFERENCE	25.00
CREDIT TAX BACK FROM BOU...	DEPARTMENT SUPPLIES	-27.83
CREDIT TAX BACK FROM BOU...	DEPARTMENT SUPPLIES	-3.36
CREDIT TAX BACK FROM BOU...	DEPARTMENT SUPPLIES	-8.61
Fund 111 - GENERAL Total:		15,071.78

Fund: 212 - STREETS

SUPP - CLIPS, PAPER, LAMINA...	DEPARTMENT SUPPLIES	89.89
LAMINATING SNOW ROUTE ...	DEPARTMENT SUPPLIES	41.18
UNLEADED GASOLINE FOR T.S....	GASOLINE	37.13
UNLEADED GASOLINE FOR T.S....	GASOLINE	40.00
UNLEADED GASOLINE FOR T.S....	GASOLINE	44.84
UNLEADED GASOLINE FOR T.S....	GASOLINE	50.44
UNLEADED GASOLINE FOR T.S....	GASOLINE	52.36
ONE ROOM - 3 DAYS FOR T.S. ...	SCHOOL & CONFERENCE	419.97
ONE ROOM - 3 DAYS FOR T.S. ...	SCHOOL & CONFERENCE	419.97
Fund 212 - STREETS Total:		1,195.78

Fund: 213 - CEMETERY

DEPT SUPP CEM	DEPARTMENT SUPPLIES	35.98
DEPT SUPP CEM	DEPARTMENT SUPPLIES	38.99
SCHOOL & CONF CEM	SCHOOL & CONFERENCE	95.00
Fund 213 - CEMETERY Total:		169.97

Expense Approval Report

Post Dates: 1/22/2025 - 2/3/2025

Description (Payable)	Account Name	Amount
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	31.02
Department Supplies-SAN	DEPARTMENT SUPPLIES	55.48
Fund 621 - ENVIRONMENTAL SERVICES Total:		86.50
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	31.03
DEPT SUP	DEPARTMENT SUPPLIES	98.98
Fund 631 - WASTEWATER Total:		130.01
Fund: 641 - WATER		
SCHOOLS & CONF	SCHOOL & CONFERENCE	-76.70
SCHOOLS & CONF	SCHOOL & CONFERENCE	476.45
DEPT SUP	DEPARTMENT SUPPLIES	303.45
Fund 641 - WATER Total:		703.20
Vendor 08828 - US BANK Total:		17,357.24
Vendor: 00022 - WALMART		
Fund: 111 - GENERAL		
Prgmg.	PROGRAMMING	30.30
DETERGENT - STATION 1	DEPARTMENT SUPPLIES	95.78
Prgmg.	PROGRAMMING	52.92
LIGHTBULBS- STATION 1	DEPARTMENT SUPPLIES	23.94
Prgmg.	PROGRAMMING	27.92
Prgmg.	PROGRAMMING	58.18
DEPT SUPP ADM	DEPARTMENT SUPPLIES	36.25
Fund 111 - GENERAL Total:		325.29
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	565.99
Fund 641 - WATER Total:		565.99
Vendor 00022 - WALMART Total:		891.28
Vendor: 10004 - WEITZEL JOHN		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	20.00
Fund 111 - GENERAL Total:		20.00
Vendor 10004 - WEITZEL JOHN Total:		20.00
Vendor: 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	29.99
GROUND MAINT PARK	GROUNDS MAINTENANCE	59.98
DEPT SUPP PARK	DEPARTMENT SUPPLIES	31.56
DEPT SUPP PARK	DEPARTMENT SUPPLIES	106.77
BLDG MAINT PARK	BUILDING MAINTENANCE	37.88
DEPT SUPP PARK	DEPARTMENT SUPPLIES	82.68
BLDG MAINT PARK	BUILDING MAINTENANCE	104.06
Fund 111 - GENERAL Total:		452.92
Vendor 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT Total:		452.92
Grand Total:		359,275.51

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	52,221.03	0.00
212 - STREETS	31,701.64	0.00
213 - CEMETERY	233.25	0.00
215 - SPECIAL PROJECTS	29,552.39	0.00
218 - PUBLIC SAFETY	22,473.30	0.00
224 - ECONOMIC DEVELOPMENT	75.47	0.00
225 - MUTUAL FIRE	266.71	0.00
411 - CDBG	4,940.90	0.00
621 - ENVIRONMENTAL SERVICES	3,396.32	0.00
631 - WASTEWATER	14,063.99	0.00
641 - WATER	9,904.01	0.00
661 - STORMWATER	0.47	0.00
713 - CASH & INVESTMENT POOL	140,177.52	140,177.52
721 - GIS SERVICES	1,187.16	0.00
812 - HEALTH INSURANCE	49,081.35	2,407.33
Grand Total:	359,275.51	142,584.85

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-51261-141	WORKERS COMPENSATI...	1,000.00	0.00
111-51261-142	WORKERS COMPENSATI...	1,000.00	0.00
111-52111-111	DEPARTMENT SUPPLIES	316.01	0.00
111-52111-112	DEPARTMENT SUPPLIES	131.93	0.00
111-52111-115	DEPARTMENT SUPPLIES	66.25	0.00
111-52111-121	DEPARTMENT SUPPLIES	632.14	0.00
111-52111-141	DEPARTMENT SUPPLIES	743.47	0.00
111-52111-142	DEPARTMENT SUPPLIES	458.78	0.00
111-52111-151	DEPARTMENT SUPPLIES	676.90	0.00
111-52111-171	DEPARTMENT SUPPLIES	919.97	0.00
111-52111-172	DEPARTMENT SUPPLIES	229.41	0.00
111-52163-142	INVESTIGATIVE EXPENSES	220.88	0.00
111-52181-142	UNIFORMS & CLOTHING	203.93	0.00
111-52222-151	COLLECTIONS	4,662.21	0.00
111-52223-151	PROGRAMMING	663.57	0.00
111-52225-112	SUBSCRIPTIONS	29.46	0.00
111-52311-111	MEMBERSHIPS	150.00	0.00
111-52311-114	MEMBERSHIPS	1,159.00	0.00
111-52311-115	MEMBERSHIPS	40.00	0.00
111-52311-141	MEMBERSHIPS	75.00	0.00
111-52311-151	MEMBERSHIPS	65.00	0.00
111-52311-171	MEMBERSHIPS	70.00	0.00
111-52411-142	POSTAGE	34.90	0.00
111-52511-142	GASOLINE	27.46	0.00
111-53111-112	CONTRACTUAL SERVICES	1,255.98	0.00
111-53111-115	CONTRACTUAL SERVICES	309.09	0.00
111-53111-121	CONTRACTUAL SERVICES	3,996.37	0.00
111-53111-141	CONTRACTUAL SERVICES	637.98	0.00
111-53111-142	CONTRACTUAL SERVICES	1,498.85	0.00
111-53111-151	CONTRACTUAL SERVICES	367.69	0.00
111-53111-172	CONTRACTUAL SERVICES	7,117.05	0.00
111-53121-142	CONSULTING SERVICES	215.00	0.00
111-53211-142	LEGAL FEES	283.00	0.00
111-53421-171	BUILDING MAINTENANCE	506.24	0.00
111-53441-111	EQUIPMENT MAINTENA...	143.71	0.00
111-53441-141	EQUIPMENT MAINTENA...	273.18	0.00
111-53441-142	EQUIPMENT MAINTENA...	383.17	0.00
111-53441-151	EQUIPMENT MAINTENA...	720.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53441-171	EQUIPMENT MAINTENA...	7,995.22	0.00
111-53451-142	VEHICLE MAINTENANCE	805.72	0.00
111-53451-171	VEHICLE MAINTENANCE	372.43	0.00
111-53471-171	GROUPS MAINTENAN...	59.98	0.00
111-53521-111	HEATING FUEL	667.70	0.00
111-53521-141	HEATING FUEL	472.25	0.00
111-53521-142	HEATING FUEL	626.30	0.00
111-53521-151	HEATING FUEL	671.16	0.00
111-53521-171	HEATING FUEL	756.95	0.00
111-53521-172	HEATING FUEL	177.97	0.00
111-53561-111	PHONE & INTERNET	3.29	0.00
111-53561-112	PHONE & INTERNET	0.94	0.00
111-53561-114	PHONE & INTERNET	0.47	0.00
111-53561-115	PHONE & INTERNET	0.47	0.00
111-53561-121	PHONE & INTERNET	22.39	0.00
111-53561-141	PHONE & INTERNET	3.29	0.00
111-53561-142	PHONE & INTERNET	1,457.44	0.00
111-53561-151	PHONE & INTERNET	5.64	0.00
111-53561-171	PHONE & INTERNET	2.35	0.00
111-53561-172	PHONE & INTERNET	2.35	0.00
111-53571-141	CELLULAR PHONE	280.00	0.00
111-53571-171	CELLULAR PHONE	42.94	0.00
111-53711-111	SCHOOL & CONFERENCE	441.00	0.00
111-53711-114	SCHOOL & CONFERENCE	475.00	0.00
111-53711-121	SCHOOL & CONFERENCE	372.24	0.00
111-53711-141	SCHOOL & CONFERENCE	569.16	0.00
111-53711-142	SCHOOL & CONFERENCE	1,691.74	0.00
111-53841-171	VEHICLE INSURANCE	831.35	0.00
111-53913-112	RECRUITMENT	87.72	0.00
111-54311-111	STRUCTURES	2,041.99	0.00
212-52111-212	DEPARTMENT SUPPLIES	492.35	0.00
212-52181-212	UNIFORMS & CLOTHING	121.94	0.00
212-52511-212	GASOLINE	224.77	0.00
212-53431-212	ELECTRICAL MAINTENA...	25,998.00	0.00
212-53451-212	VEHICLE MAINTENANCE	73.66	0.00
212-53521-212	HEATING FUEL	2,483.86	0.00
212-53561-212	PHONE & INTERNET	700.11	0.00
212-53711-212	SCHOOL & CONFERENCE	839.94	0.00
212-53841-212	VEHICLE INSURANCE	767.01	0.00
213-52111-213	DEPARTMENT SUPPLIES	74.97	0.00
213-53441-213	EQUIPMENT MAINTENA...	19.40	0.00
213-53561-213	PHONE & INTERNET	43.88	0.00
213-53711-213	SCHOOL & CONFERENCE	95.00	0.00
215-52111-142	DEPARTMENT SUPPLIES	46.98	0.00
215-52931-111	INSURED REPAIRS/REPL...	432.00	0.00
215-54991-113	GRANT EXPENSE	29,073.41	0.00
218-52111-142	DEPARTMENT SUPPLIES	2,300.00	0.00
218-54411-141	EQUIPMENT	10,086.65	0.00
218-54411-142	EQUIPMENT	10,086.65	0.00
224-52311-114	MEMBERSHIPS	75.00	0.00
224-53561-113	PHONE & INTERNET	0.47	0.00
225-52111-141	DEPARTMENT SUPPLIES	266.71	0.00
411-54991-411	GRANT EXPENSE	4,940.90	0.00
621-52111-621	DEPARTMENT SUPPLIES	248.96	0.00
621-52181-621	UNIFORMS & CLOTHING	248.00	0.00
621-53111-621	CONTRACTUAL SERVICES	1,947.04	0.00
621-53441-621	EQUIPMENT MAINTENA...	31.02	0.00
621-53521-621	HEATING FUEL	919.41	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
621-53561-621	PHONE & INTERNET	1.89	0.00
631-52111-631	DEPARTMENT SUPPLIES	260.16	0.00
631-52411-631	POSTAGE	59.55	0.00
631-53111-631	CONTRACTUAL SERVICES	187.00	0.00
631-53441-631	EQUIPMENT MAINTENA...	31.03	0.00
631-53531-631	ELECTRIC POWER	13,494.30	0.00
631-53561-631	PHONE & INTERNET	31.95	0.00
641-52111-641	DEPARTMENT SUPPLIES	1,149.98	0.00
641-52117-641	SAMPLES	468.00	0.00
641-53521-641	HEATING FUEL	175.15	0.00
641-53531-641	ELECTRIC POWER	7,689.20	0.00
641-53561-641	PHONE & INTERNET	21.93	0.00
641-53711-641	SCHOOL & CONFERENCE	399.75	0.00
661-53561-661	PHONE & INTERNET	0.47	0.00
713-21512	MEDICARE W/H EE PAY...	10,178.04	10,178.04
713-21513	FICA W/H EE PAYABLE	37,684.20	37,684.20
713-21514	FED W/H EE PAYABLE	32,558.25	32,558.25
713-21524	SMEC EE PAYABLE	133.50	133.50
713-21528	REGULAR RETIRE EE PAY	20,155.34	20,155.34
713-21529	DEFERRED COMP EE PAY	3,626.43	3,626.43
713-21531	RETIRE FIRE EE PAYABLE	10,697.29	10,697.29
713-21533	RETIRE POLICE EE PAY	15,019.67	15,019.67
713-21541	HSA EE PAYABLE	10,124.80	10,124.80
721-53111-721	CONTRACTUAL SERVICES	1,176.67	0.00
721-53561-721	PHONE & INTERNET	10.49	0.00
812-53861-112	PREMIUM EXPENSE	46,674.02	0.00
812-53863-112	FLEXIBLE BENFT EXPENS...	2,407.33	2,407.33
Grand Total:		359,275.51	142,584.85

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	330,154.65	142,584.85
2122152111	46.98	0.00
5001054991	29,073.41	0.00
6002053561	0.47	0.00
Grand Total:	359,275.51	142,584.85

UTILITY REFUND 2-3-25

Account #	Contact	Service Address	Refund Amount
015-1963-01	SCBLF COUNTRY CLUB	5320 ORIOLE DR SCOTTSBLUFF NE 69361	6072.21
1			\$6,072.21

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 9.a

Council to discuss and consider action on awarding the bid for the slide gate replacement project to Midwest Mechanical Industrial Services in the amount of \$141,000.

Staff Contact: Mark Bohl

Agenda Statement

Item No.

For Meeting of: February 3, 2025

AGENDA TITLE: Council to consider awarding the bid for the slide gate replacement project to Midwest Mechanical Industrial Services in the amount of \$141,000.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Kevin Spencer, City Manager

SUMMARY EXPLANATION: One bid was received from Midwest Mechanical Industrial Services (MMIS), for the replacement of three slide gates for the screw pumps and the replacement of two slide gates at the clarifier influent box.

On June 25, 2024, when this project was originally bid, no bids were received.

M.C. Schaff & Associates have provided a letter recommending we award the bid to MMIS in the amount of \$141,000. They are out of Iowa, and have recently been awarded a project with the City of Sidney for their wastewater treatment plant.

BOARD/COMMISSION/STAFF RECOMMENDATION: Staff recommends that Council award the project to Midwest Mechanical Industrial Services in the amount of \$141,000.

Does this item require the expenditure of funds? X yes no

Are funds budgeted? X yes no

If no, comments:

Estimated Amount \$214,000

Amount Budgeted \$214,000

Department Wastewater

Account Description Capital – Structures

Approval of funds available _____

City Finance Director

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) Bid Proposal and Letter of Recommendation

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____

City Manager



January 27, 2025

Mason Kautz, WWTF Supervisor
City of Scottsbluff
mkautz@scottsbluff.org

Scottsbluff City Council
2525 Circle Drive
Scottsbluff, NE 69361

RE: WWTF Slide Gates – Installation Rebid

Mr. Kautz and City Council:

Originally, we were to receive bids on June 25th, 2024 and advertisements were sent out to local Contractors and published in the Star Herald. At that time, no bids were received. We then worked with an equipment supplier on procuring the gates. We then revised the plans and specifications to include just the installation work. The installation project was then advertised starting on January 9th, and we had a total of four installing contractors that obtained plans and specifications.

Bids were received and opened at 10:00 a.m. on January 27th, 2025. A total of one (1) bid was received. A copy of the bid tabulation sheet is attached for your review. The bid received was as follows:

	<u>Total Bid</u>
Midwest Mechanical Industrial Services	\$141,000.00
Engineer's Estimate	\$106,000.00

The bid is higher than our engineer's estimate; however, we understand that there will be some higher costs due to the Contractor being out of town and will have lodging and per diem costs associated with their work. In talking with Staff, even with the higher bid price, the project is within the planned budget.

We have not done work with Midwest Mechanical Industrial Services; however, they were just awarded a project with the City of Sidney at their wastewater treatment plant that we will be working with them on. They come highly recommended from the slide gate sales representatives, and have been very responsive with questions and overall knowledge of the project. With that being said, we would recommend award of the Contract to Midwest Mechanical Industrial Services in the amount of \$141,000.00; given that funds are available.

Sincerely,

FOR THE FIRM OF
M.C. SCHAFF & ASSOCIATES, INC.

Michael Olsen, P.E.

Enc. – Detailed Bid Tab



M.C. Schaff & Associates, Inc.

818 S Beltline Highway East
 Scottsbluff, Nebraska 69361
 308-635-1926 Phone 308-635-7807 Fax
 www.mcschaff.com

Scottsbluff WWTF Slide Gates Installation City of Scottsbluff, NE Bid Date: January 27, 2025; 10 AM Mountain Time				Midwest Mechanical Industrial Services, LLC 2602 Niagara Trail Logan, IA 51546		Engineers Estimate	
No.	Description	Unit	Quantity	Unit Cost	Total	Unit Cost	Total
1	Mobilization	EACH	1	\$ 13,200.00	\$ 13,200.00	\$ 10,000.00	\$ 10,000.00
2	Bypass Pumping	EACH	1	\$ 42,500.00	\$ 42,500.00	\$ 75,000.00	\$ 75,000.00
3	Screw Pump Structure Slide Gates Installation	EACH	3	\$ 17,060.00	\$ 51,180.00	\$ 5,000.00	\$ 15,000.00
4	Clarifier Influent Strucutre Slide Gates Installation	EACH	2	\$ 17,060.00	\$ 34,120.00	\$ 3,000.00	\$ 6,000.00
Total Bid - Items 1 Thru 4				\$	141,000.00	\$	106,000.00

Proposed Start Date

3/1/2025

Project Number: RM240056-00

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 10.a

Council to receive the 2024 Annual Fire Department Report.

Staff Contact: Tom Schingle



Scottsbluff Fire Department

2024 Annual Fire Report



Thomas Schingle, Fire Chief

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Message from the Chief

Scottsbluff Fire Department

Organized in 1900

Protecting 6.68 square
miles

Population 14,264
(2024 estimated)

9 Firefighters

3 Lieutenants

3 Captains

1 Fire Prevention
Officer

1 Fire Chief

It is our pleasure to submit the Scottsbluff Fire Department's 2024 Annual Report. As we have done for the past several years, we will continue to seek opportunities to serve the public and provide the highest level of efficiency, effectiveness, and professionalism.

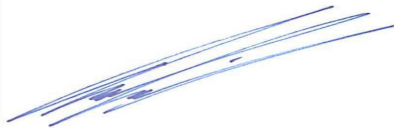
Last year we began focusing on some of our Department goals, one of which is revising and improving our training programs. We saw an increase in documented training hours and several more certifications for personnel. More travel was experienced to attend classes and courses than the previous year.

We are working on improving some processes that will continue to be worked on in the coming year. We spent several months evaluating records management systems and will be implementing a new system by mid-year 2025. We are working with Emergency Management to enhance backup communications and updating local emergency operations plans.

We experienced another increase to total calls for service in 2024; a total of 2,785, thirty-seven more than 2023. While not significant, the trend continues to be more utilization of emergency services. Compared to ten years ago the call volume has increased thirty-eight percent, and increased sixty-five percent in the last thirty years.

As we reflect back on 2024, we also look forward to 2025. We appreciate the opportunity to provide service to our community and continue to reduce risk and increase safety from fire and other hazards.

Stay safe,



Tom Schingle

Mission Statement and Core Values

“The Scottsbluff Fire Department is committed to doing our job, treating people right, having an all-in attitude, and giving an all-out effort in the performance of our duties.”

Excellence- We will achieve professional excellence in all aspects of our duties.

Compassion- We believe in empathy and kindness towards the needs of those we serve.

Courage- We will display the mental strength and moral character to do what is right for the protection of our coworkers and community.

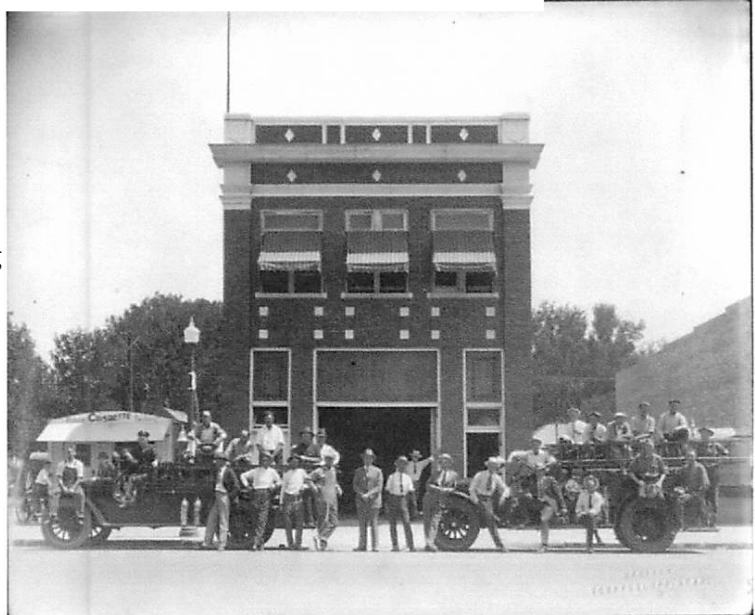
Respect- We will serve our community and each other with dignity, integrity, appreciation, and kindness.

Department History

The Scottsbluff Fire Department has a long and proud past. During the late 1840s and 1850s, thousands of people migrated west through the Scottsbluff area. By 1874, the Mormon Trail was established along the north side of the North Platte River. The City of Scottsbluff was founded in 1900. At this time, the City was protected by volunteer firefighters.

In 1916, the City hired its first firefighter. This individual maintained and drove the City's first motorized fire truck. This one individual assisted the volunteer contingent by responding during the business week. At other times, the volunteers were responsible for responding with the fire truck.

This approach met the needs of the community until early 1926, at which time three fire department shifts were created with one paid apparatus driver/operator per shift. It appears that the department was adversely impacted by the Great Depression and became all-volunteer. The department returned to paid firefighters in the late 1930s and evolved into 24-hour, paid coverage in the early 1940s. This coverage was complete with several paid officers.



The City of Scottsbluff and the Scottsbluff Rural Fire Protection District entered into an automatic-aid agreement by the late 1940s. This agreement was necessary due to a severe human resource shortage caused by World War II. In 1953, the City and the Scottsbluff Rural Fire Protection District entered into a formal agreement for joint operations. The contract called for the City to pay all necessary workers' compensation insurance fees for volunteer members, but no other money would be exchanged. This agreement continued until 1995, when the two separated.

The department continued to grow in the early to mid-1950s. However, in the late 1950s, the City experienced an economic downturn and the department experienced a substantial reduction in the department's paid-coverage. The department, again, increased its dependence on volunteer staffing to meet its needs.

In 1965, the community suffered a tragic event; a structure fire took the lives of two young children. The initial apparatus had been delayed in responding by a train. Following the fire, the City Council rapidly approved the purchase of a new fire apparatus and fire station, located on the south side of the railroad tracks. The City also approved paid staffing of the new station. By the late 1960s, paid staffing was seven personnel per shift.

In the 1970s, staffing levels continued to fluctuate. The station south of the tracks was no longer maintained and Station 1 was staffed with six personnel. The administrative staff included a fire chief, assistant fire chief, fire marshal, training chief, and a secretary.

Escalation of costs forced the deletion of the training officer position in 1995; the same year the City and Rural departments ceased joint operations. The secretary position was eliminated in 1996 and the fire marshal was transferred to Developmental Services. The lieutenant rank was also deleted in 1996. During this same time, the department was experiencing an increase in call volume. The department experimented with part-time, paid firefighters in an attempt to maintain staffing. An attempt to maintain volunteer ranks was also tried, yet several left to continue with Scottsbluff Rural after the split.

In 2003, the part-time firefighter program ended and the fire marshal was moved back to the fire department. This brought the total career force to 17; a fire chief, a fire marshal, three captains, and twelve firefighters. However, in 2006, one career position was cut, bringing the total number of firefighters to eleven.

In 2012, the need to change the volunteer-side of the department was evident. Nationally, there was a trend of far fewer volunteers than in years past. Locally, the number of active volunteers in the department had declined to four personnel. In January of 2013, shift-work began for volunteers where they would work a 12- or 24-hour shift with the paid firefighters.

Unfortunately, the volunteer ranks continued to dwindle and in 2018, the volunteer program was cancelled. Lieutenants were added back to the organizational structure in 2019 to clearly define the rank structure in the absence of the Captains.



Today, the department is all-career, one of seven in the State of Nebraska (Bellevue, Grand Island, Lincoln, Omaha, Omaha Airport, and Scottsbluff). Staffing levels remain at 17, with a

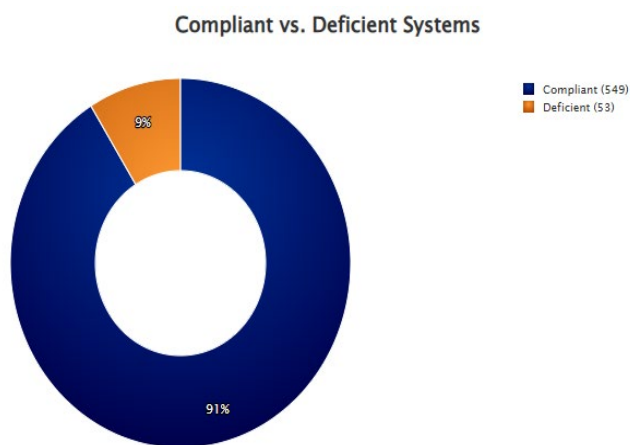
fire chief, fire prevention officer, three captains, three lieutenants, and nine firefighters. Through an automatic-aid agreement established in 2009, the Gering Fire Department and the City respond to all structure fires in each of the respective response districts.

Fire Prevention and Life Safety

Fire Prevention and life safety efforts remain a primary goal of Scottsbluff Fire Department. Conducting fire plan reviews, fire inspections, fire investigations, and public education helps to reduce fires and loss of life and property to the public we serve. While we have implemented several great programs over the years, 2024 saw some additional improvements to those fire prevention and life safety programs.

In 2023, after the departure of our former Fire Prevention Officer, we had to relinquish Delegated Authority back to the State Fire Marshal's Agency. In May of 2024, the State Fire Marshal granted Delegated Authority back to us as our current Fire Prevention Officer worked diligently to obtain the required certifications. We continue to have a great working relationship with the State Fire Marshal's Agency and work together to improve fire inspections and fire plan reviews.

Fire plan reviews received a bit of an upgrade with the onboarding of an electronic plan review system called Bluebeam. This system allows for plans to be reviewed more efficiently and quickly as plans can be accessed anywhere on multiple devices, including in the field during routine inspections. Communication between contractors, architects, and engineers is enhanced with near instant feedback and standard markup and measurement tools.



Approximately seventy percent of occupancies within the City have been audited in the last year. This has been a major project with the goal of ensuring we have accountability in our inspection records management by having correct information and data for each business.

Additionally, we continue to see fire systems (alarms, sprinklers, hoods, etc.) being maintained at a high rate. While we have not experienced 100% compliance, we have been able to maintain compliance in the 90-percentile range for the past several years.

One significant improvement is the number of inspections to mobile food vendors. These are sometimes difficult inspections to complete due to the fact that these trucks and trailers are always on the move. Twenty-five inspections were completed, thanks to better advertisement and emphasis on the importance of these inspections. We also implemented a new tag system (shown to the right) that assisted in being able to quickly identify vendors that had been inspected and those that needed an inspection.

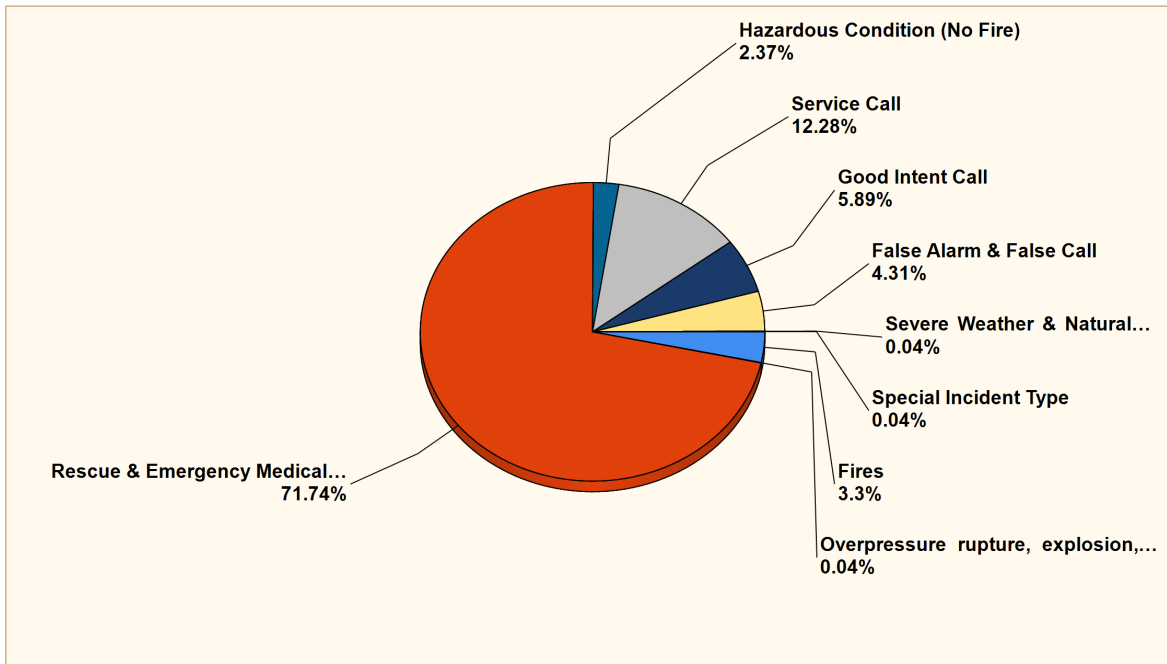


More information has been added to the website with resources for our commercial occupancies and information on smoke alarms and carbon monoxide detectors for the public. We continue to look for opportunities to enhance the website as a resource for the public. In 2025, we hope to add more content, including a frequently asked questions page based on feedback we receive.

Fire Pup made a debut during several fire station tours and public education events. We hope to have Fire Pup make more appearances in 2025 and may hold a naming contest to give a little more identity.



Calls for Service: Response Category



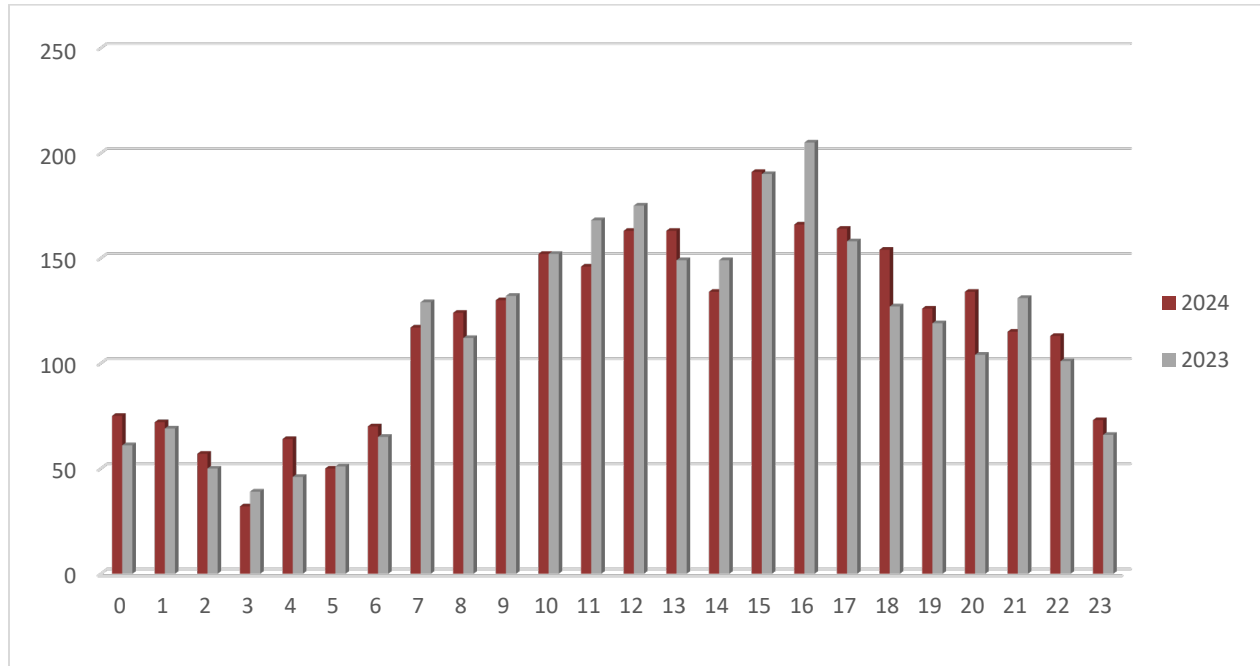
MAJOR INCIDENT TYPE	2024 #CFS	% of TOTAL	2023 #CFS	% of TOTAL
Fires	92	3.3%	52	1.89%
Overpressure rupture, explosion, overheating - no fire	1	0.04%	3	0.11%
Rescue & Emergency Medical Service	1998	71.74%	2079	75.66%
Hazardous Condition (No Fire)	66	2.37%	88	3.2%
Service Call	342	12.28%	267	9.72%
Good Intent Call	164	5.89%	129	4.69%
False Alarm & False Call	120	4.31%	127	4.62%
Severe Weather & Natural Disaster	1	0.04%	1	0.04%
Special Incident Type	1	0.04%	2	0.07%
TOTAL	2785	100%	2748	100%

The nine major categories are established by the National Fire Incident Reporting System (NFIRS), which are further broken down into sub-categories. When comparing these numbers, between 2024 and 2023, the percentages remain relatively the same, with the exception of rescue and emergency medical service, slightly lower than 2023, and fires, which were slightly higher in 2024. The following page shows the CFS for each sub-category for each month of 2024.

Calls for Service: Category (cont.)

TYPE	INCIDENT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Accident, potential accident					1						1		1
Chemical release, reaction, or toxic condition		3	1	3	2	1	1	2		2		3	1
Citizen complaint							1						
Combustible/flammable spills & leaks		1	3	2	1	1	1	1	4	1	2	4	2
Controlled burning										1			
Dispatched and canceled en route		12	3	5	7	13	8	10	12	17	5	9	4
Electrical wiring/equipment problem			2	2		1	6	1	3	2		2	1
Emergency medical service (EMS) Incident		174	169	145	162	171	194	150	165	181	154	152	175
Excessive heat, scorch burns with no ignition											1		
Extrication, rescue						1			1		1		
False alarm and false call, other					1		1				1		
Fire, other						1							
Flammable gas or liquid condition, other							1						
Good intent call, other						1		1					
Malicious, mischievous false alarm			1							1			
Medical assist			1				1						
Mobile property (vehicle) fire		1		1		1	1	2		2		1	
Natural vegetation fire		1	1		1		4	8	2	1	1		
Other incident type							1						
Outside rubbish fire		2	2	2	1	1		7			1		4
Person in distress							1						
Public service assistance		15	30	27	22	33	71	39	11	23	25	13	10
Search for lost person						1							
Service call, other										1			
Smoke, odor problem		2		2		2	3						
Steam, other gas mistaken for smoke		5	4	3	4	5	2	1	2	3	3	1	3
Structure Fire		4	3	4	2	1	6	2	3	5	2	7	4
System or detector malfunction		3	1	1	6	3	17	2	4	9	1	2	2
Unauthorized burning				1	1	1	1	1	1	1	1	2	1
Unintentional system/detector operation (no fire)		5	5	3	6	6	8	5	4	8	6	4	4
Water problem												1	
Wrong location, no emergency found		2	2		1	3	3	1	5	1	1		1
Total		230	228	201	218	247	332	233	217	259	206	201	213

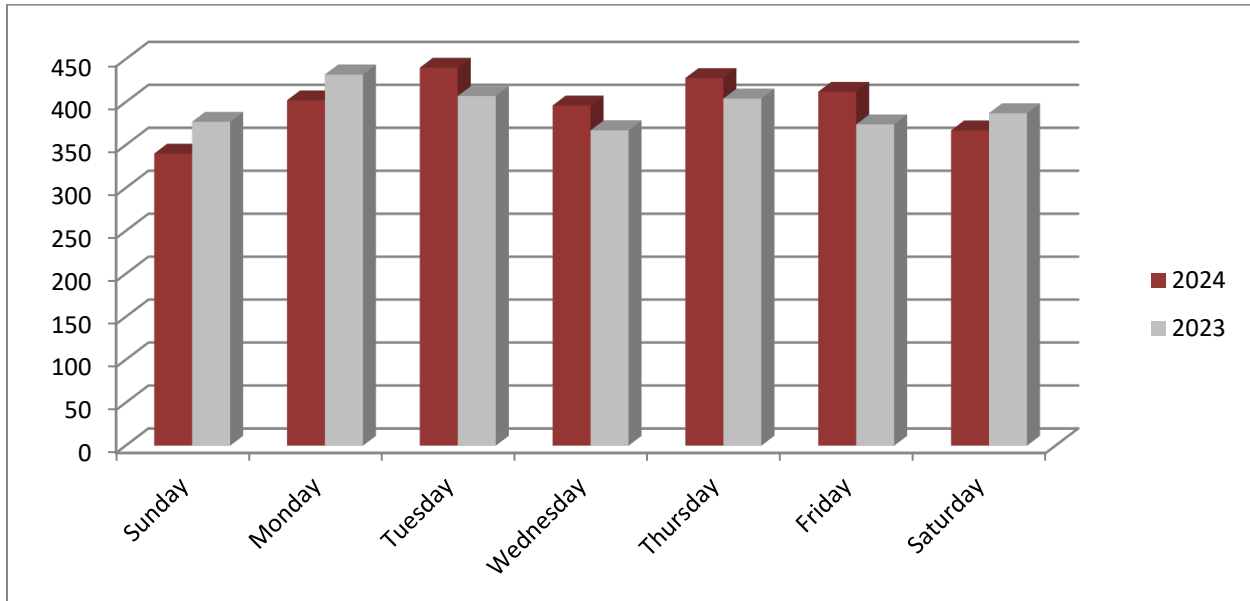
Calls for Service: Time of Day



2024				2023			
HOUR (A.M.)	#CFS	HOUR (P.M.)	#CFS	HOUR (A.M.)	#CFS	HOUR (P.M.)	#CFS
12:00 a.m.	75	12:00 p.m.	163	12:00 a.m.	61	12:00 p.m.	175
1:00 a.m.	72	1:00 p.m.	163	1:00 a.m.	69	1:00 p.m.	149
2:00 a.m.	57	2:00 p.m.	134	2:00 a.m.	50	2:00 p.m.	149
3:00 a.m.	32	3:00 p.m.	191	3:00 a.m.	39	3:00 p.m.	190
4:00 a.m.	64	4:00 p.m.	166	4:00 a.m.	46	4:00 p.m.	205
5:00 a.m.	50	5:00 p.m.	164	5:00 a.m.	51	5:00 p.m.	158
6:00 a.m.	70	6:00 p.m.	154	6:00 a.m.	65	6:00 p.m.	127
7:00 a.m.	117	7:00 p.m.	126	7:00 a.m.	129	7:00 p.m.	119
8:00 a.m.	124	8:00 p.m.	134	8:00 a.m.	112	8:00 p.m.	104
9:00 a.m.	130	9:00 p.m.	115	9:00 a.m.	132	9:00 p.m.	131
10:00 a.m.	152	10:00 p.m.	113	10:00 a.m.	152	10:00 p.m.	101
11:00 a.m.	146	11:00 p.m.	73	11:00 a.m.	168	11:00 p.m.	66

Scottsbluff Fire experienced the highest call volumes at 10:00 a.m. and 3:00 p.m. (compared to 11:00 a.m. and 4:00 p.m. in 2023), and experienced a higher call volume in the afternoon/evening hours compared to the morning hours. The peak morning hours were between 7:00 and 11:00 a.m., and the afternoon peak was between 12:00 and 6:00 p.m.

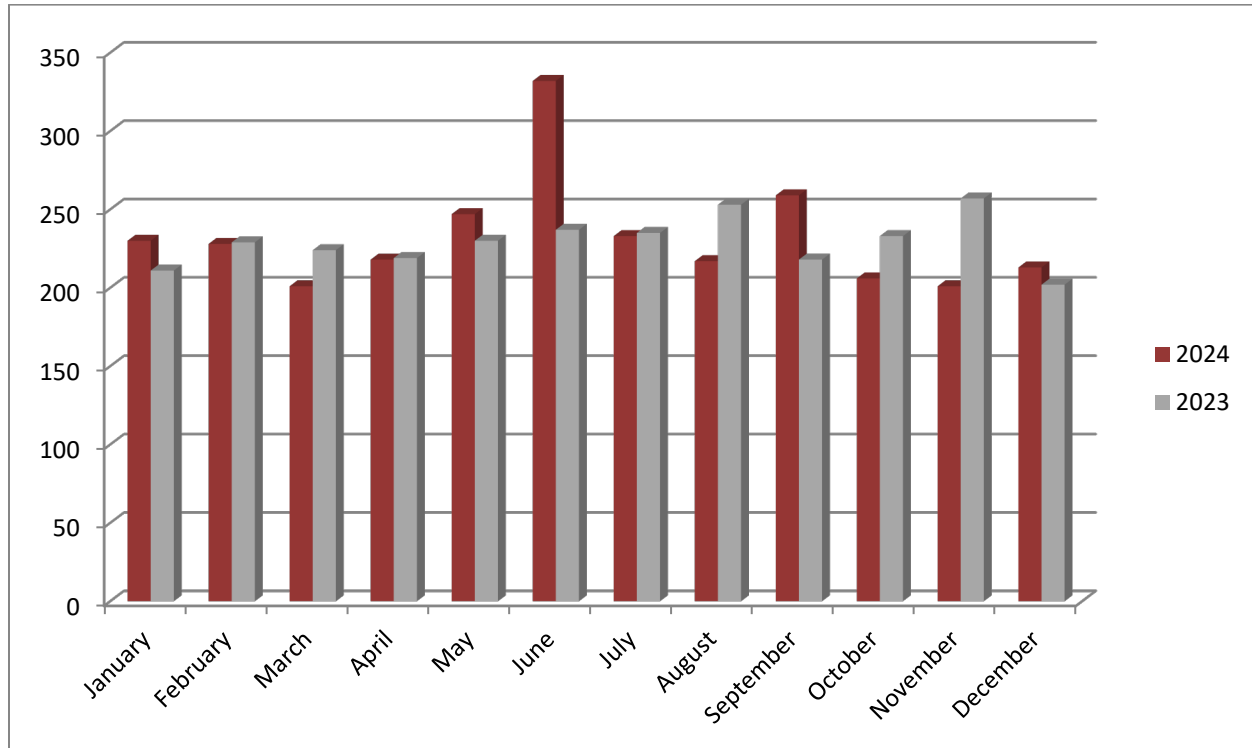
Calls for Service: Day of Week



DAY OF THE WEEK	2024 # CFS	2023 # CFS
Sunday	340	377
Monday	402	432
Tuesday	440	407
Wednesday	396	367
Thursday	428	404
Friday	412	374
Saturday	367	387

Scottsbluff Fire responded to more calls for service on Tuesdays, followed by Thursdays and Fridays, respectively, in 2024, compared to Mondays, Tuesdays, and Thursdays in 2023. Sundays had the lowest call volume in 2024, compared to Wednesdays in 2023.

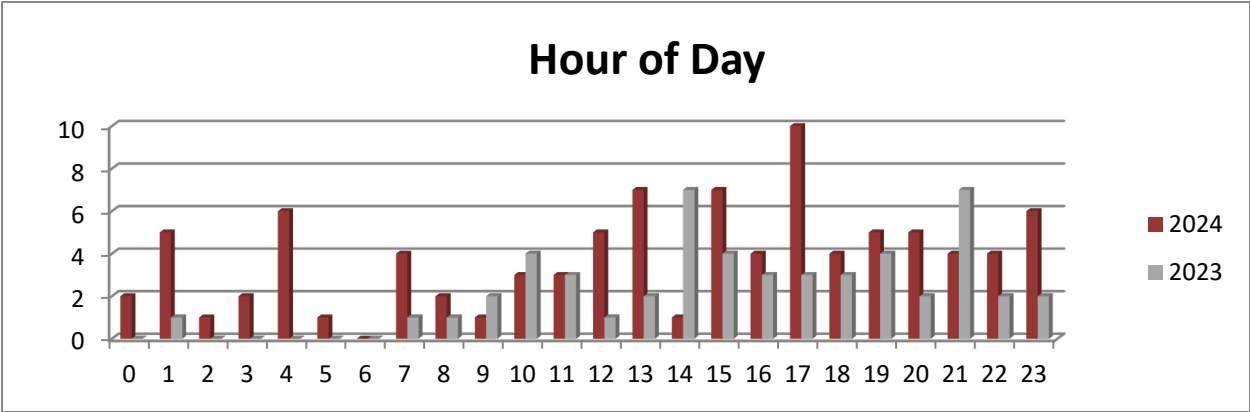
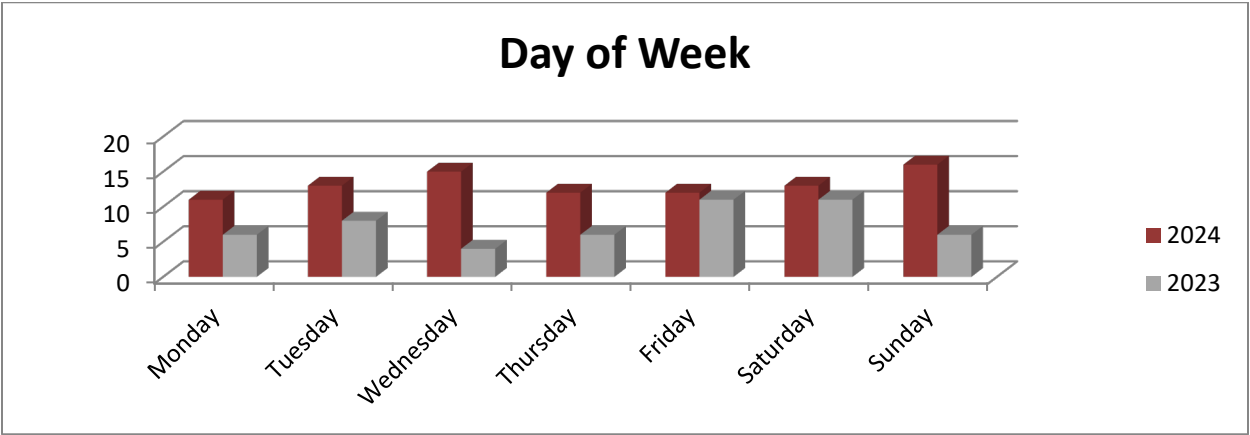
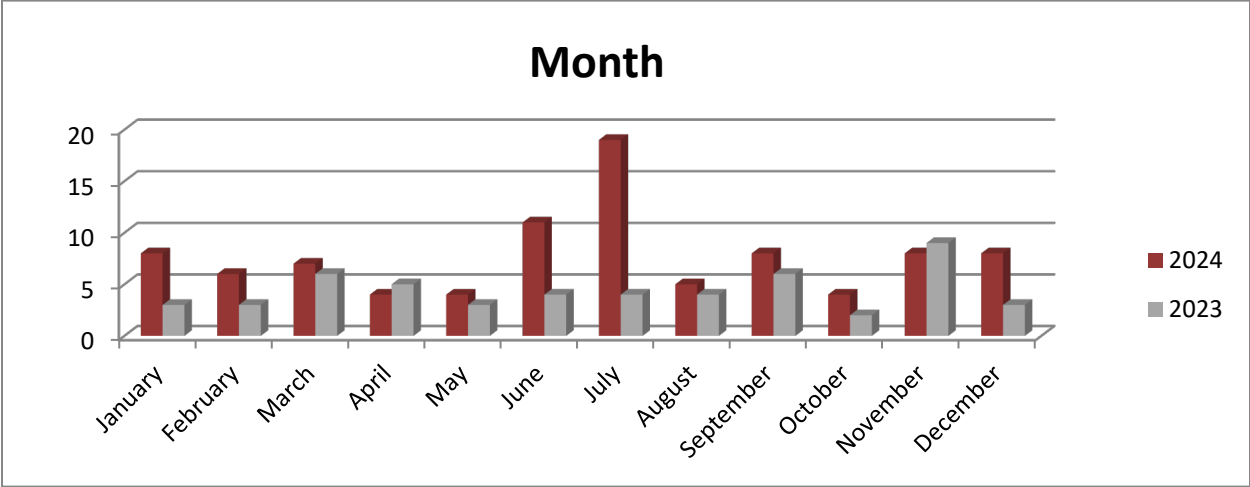
Calls for Service: Month



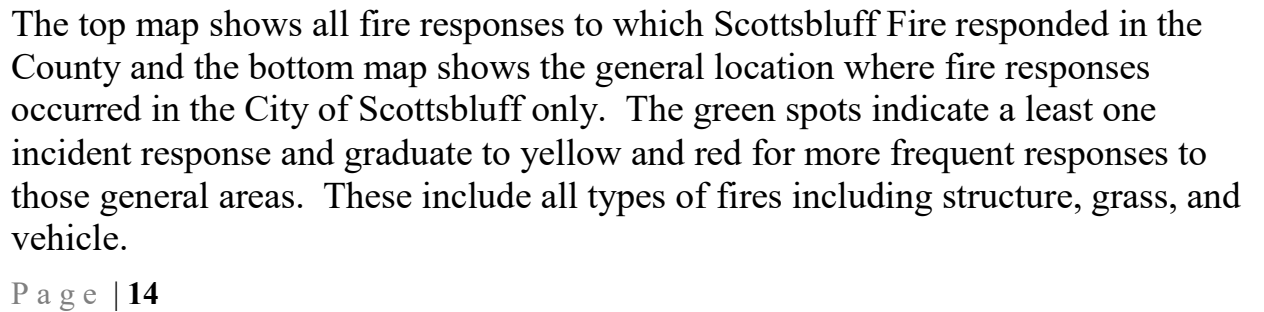
MONTH	2024 #CFS	2023 #CFS
January	230	211
February	228	229
March	201	224
April	218	219
May	247	230
June	332	237
July	233	235
August	217	253
September	259	218
October	206	233
November	201	257
December	213	202

The highest call volume month in 2024 was June, compared to November in 2023. The largest contributor to that volume was requests for emergency medical services.

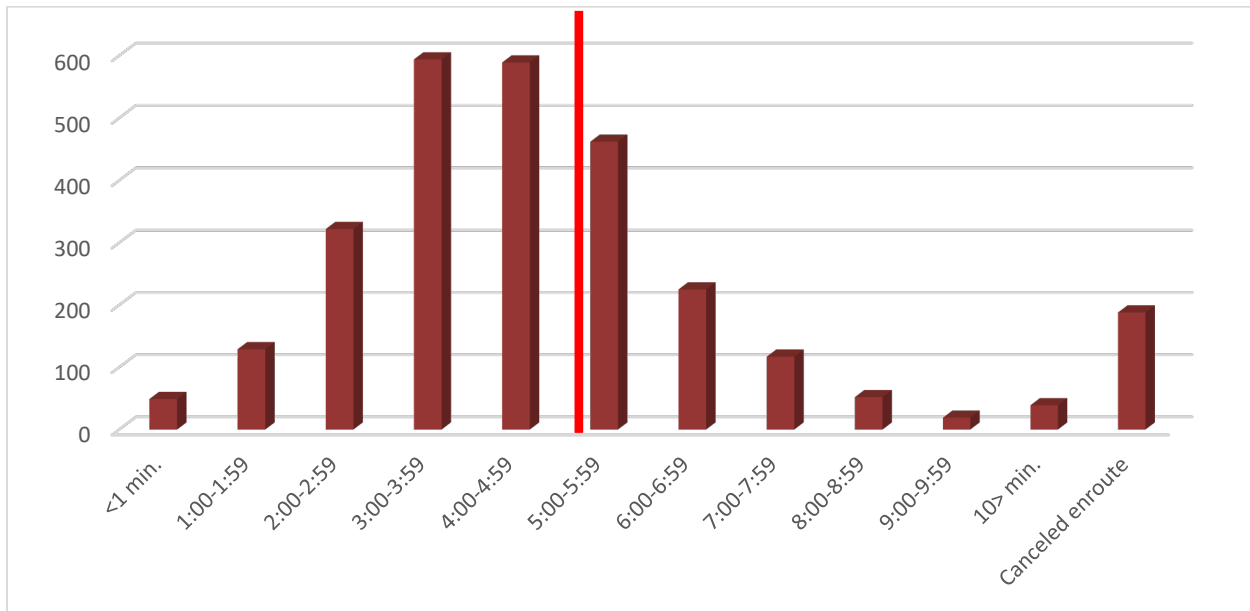
Calls for Service: When Fires Occurred



In 2024, approximately 21 percent of all fires occurred in the month of July, approximately 17 percent of all fires occurred on a Sunday, and approximately 23 percent of all fires occurred between 3:00 and 5:00 p.m..



Calls for Service: Response Times



The Scottsbluff Fire Department responded to 1,683 calls for service in less than five minutes (65%) with an average response time* of four minutes, forty-seven seconds (4:47). The average response time to medical incidents inside the city limits was four minutes, forty-six seconds (4:46), where the average response time to fire incidents was four minutes, forty-six seconds (4:46) inside the city limits. The average response time outside of the city limits, when providing aid to other departments, was fourteen minutes, sixteen seconds (14:16).

The National Fire Protection Association standard for response time 5 minutes for medical incidents and 5 minutes, 20 seconds for fires ninety percent (90%) of the time. The standard allows a turnout time (ability to receive the call and get on the truck) of 1 minute for medical incidents, with a minimum of two people, and 1 minute, 20 seconds for fire incidents and a drive time of four minutes for the initial arriving company of four people. Response times met the national standard 63% of the time to medical calls and 61.6% of the time to all fires within the city limits.

There are a few conditions that prevent meeting the five-minute response goal such as overlapping incidents, in which we may have had a delayed response due to being engaged with another incident. Overlap occurred 25.42 percent of the time, or 708 calls for service. Other factors include delays by trains, inclement weather, diversion from one call to another, and incorrect address provided.

*Response time is calculated from time of alarm (when the fire department is notified) to time of arrival.

Calls for Service: Response Times (cont.)



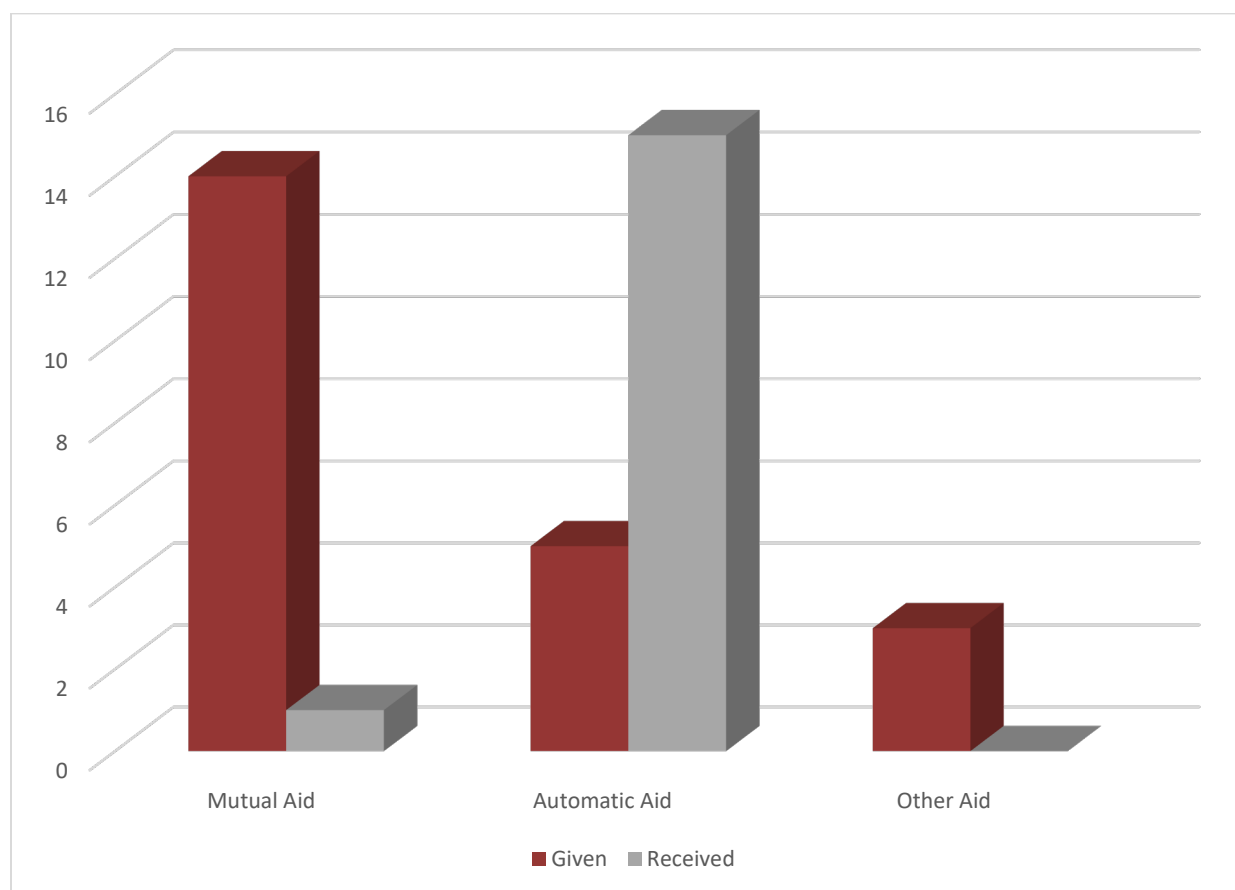
The following tables show response time averages to each of the zones used for tracking purposes. The map to the left shows the zones for inside the City Limits. The three tables further are broken into all calls for service, emergent response, and non-emergent response.

ZONE	OVERALL AVERAGE RESPONSE TIME (in minutes)
11 - Northwest Corner Zone 10	5:20
12 - Northeast Corner Zone 10	5:08
13 - Southwest Corner Zone 10	4:27
14 - Southeast Corner Zone 10	4:42
21 - Northwest Corner Zone 20	6:41
22 - Northeast Corner Zone 20	6:45
23 - Southwest Corner Zone 20	5:09
24 - Southeast Corner Zone 20	6:36
30 - West Central City	3:25
31 - Northwest Corner Zone 30	4:03
32 - Northeast Corner Zone 30	3:31
33 - Southwest Corner Zone 30	4:45
34 - Southeast Corner Zone 30	3:44
41 - Northwest Corner Zone 40	3:58
42 - Northeast Corner Zone 40	4:31
43 - Southwest Corner Zone 40	4:01
44 - Southeast Corner Zone 40	5:22
50 - Southwest City	3:46
51 - West Side Zone 50	5:38
52 - East Side Zone 50	3:34
61 - West Side Zone 60	4:23
62 - East Side Zone 60	5:56
All zones outside the City Limits (aid provided)	14:16

ZONE	AVERAGE RESPONSE TIME (in minutes) EMERGENT
11- Northwest Corner Zone 10	4:37
12- Northeast Corner Zone 10	4:31
13- Southwest Corner Zone 10	4:04
14- Southeast Corner Zone 10	4:14
21- Northwest Corner Zone 20	4:59
22- Northeast Corner Zone 20	5:22
23- Southwest Corner Zone 20	4:26
24- Southeast Corner Zone 20	5:17
31- Northwest Corner Zone 30	3:25
32- Northeast Corner Zone 30	3:25
33- Southwest Corner Zone 30	4:19
34- Southeast Corner Zone 30	3:32
41- Northwest Corner Zone 40	3:35
42- Northeast Corner Zone 40	3:59
43- Southwest Corner Zone 40	3:50
44- Southeast Corner Zone 40	4:51
51- West Side Zone 50	5:54
52- East Side Zone 50	3:07
61- West Side Zone 60	4:03
62- East Side Zone 60	5:56
All zones outside the City Limits (aid provided)	12:08
ZONE	AVERAGE RESPONSE TIME (in minutes) NON-EMERGENT
11- Northwest Corner Zone 10	6:47
12- Northeast Corner Zone 10	5:58
13- Southwest Corner Zone 10	4:47
14- Southeast Corner Zone 10	5:04
21- Northwest Corner Zone 20	7:44
22- Northeast Corner Zone 20	8:09
23- Southwest Corner Zone 20	5:51
24- Southeast Corner Zone 20	7:26
30- West Central City	3:25
31- Northwest Corner Zone 30	4:24
32- Northeast Corner Zone 30	3:34
33- Southwest Corner Zone 30	5:17
34- Southeast Corner Zone 30	3:46
41- Northwest Corner Zone 40	4:26
42- Northeast Corner Zone 40	5:02
43- Southwest Corner Zone 40	4:09
44- Southeast Corner Zone 40	5:50
50- Southwest City	3:46
51- West Side Zone 50	5:19
52- East Side Zone 50	3:49
61- West Side Zone 60	4:42
62- East Side Zone 60	5:59
All zones outside the City Limits (aid provided)	41:13

Calls for Service: Aid Given and Received

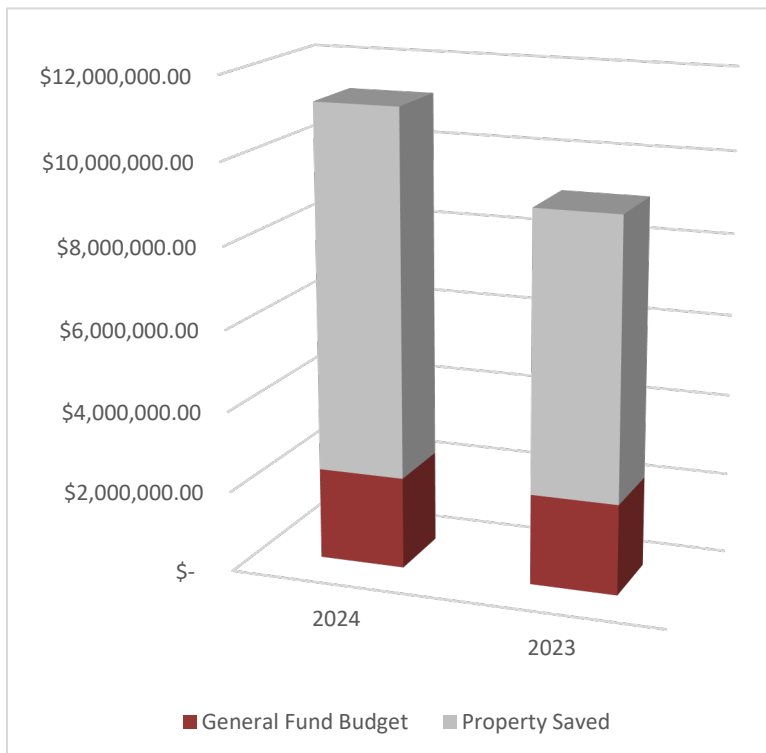
Scottsbluff Fire Department has an automatic-aid agreement with Gering Fire Department in which both agencies are simultaneously dispatched (automatically) for all structure fires. All public safety agencies in Scotts Bluff County have a mutual-aid agreement in which resources may be requested and sent, if available. We thank our fellow agencies for the assistance we provide each other and our great working relationship. In 2024, we provided aid 22 times and received aid 16 times.



Calls for Service: Estimated Fire Loss



In 2024, it is estimated that there were \$500,413 in property loss resulting from fire in Scottsbluff. The estimated property valuation of those fires was \$9,480,322 indicating ninety-five percent (95%) of property was saved.

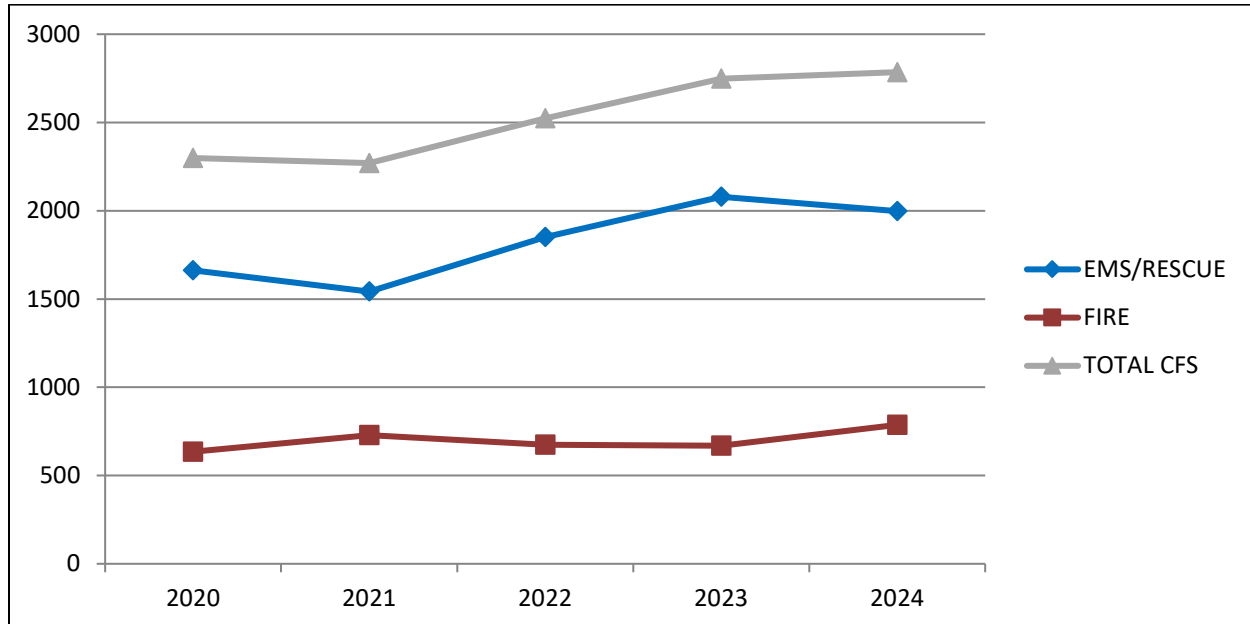


The majority property loss due to fire is found in residential structures where no fire protection systems exist. Residential sprinkler systems would help to increase life safety and reduce property loss.

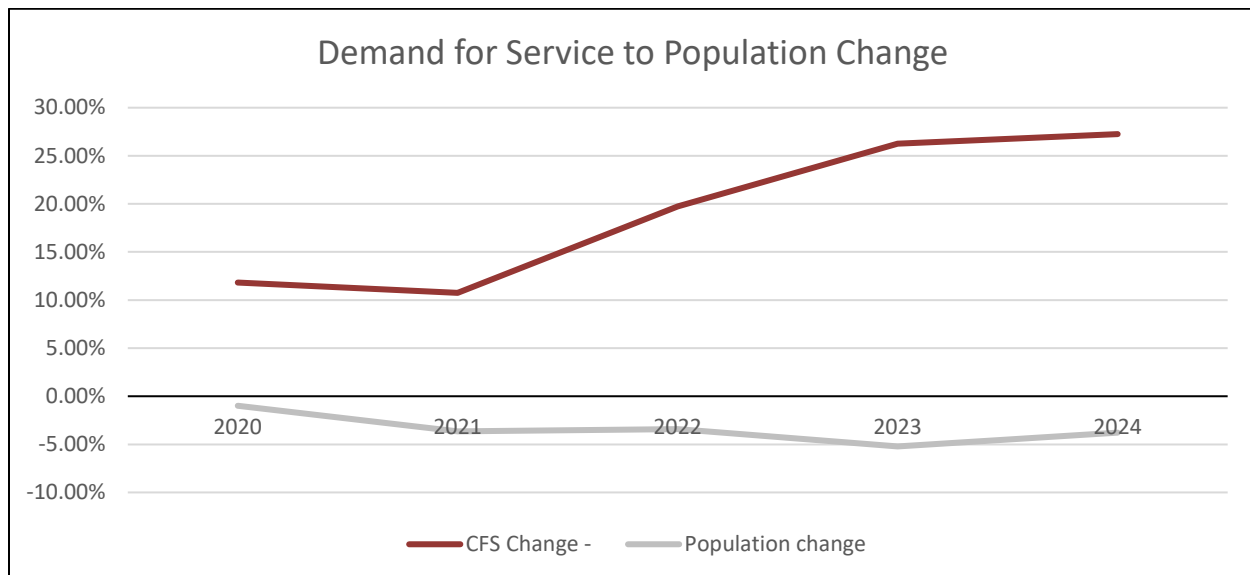
Smoke alarms and fire extinguishers are a simple and cost-effective way to help increase life safety and reduce property loss.

The chart to the left shows the amount of property saved compared to the general fund to operate Scottsbluff Fire.

Calls for Service: Five Year Comparison



A comparison of calls for service shows a slight decrease in emergency medical (EMS) calls from the year previous, and a slight increase in fires, fire alarms and other emergency incidents. The overall trend, compared to the past five years, shows an increase in EMS incidents and steady numbers for fire incidents. The chart below shows our population change in relation to the demand for services. The population has remained relatively unchanged, yet demand for services have generally increased in the past years.



Apparatus

Apparatus	Year/Make/Model	Features/Use
Engine 1	2016 KME Pumper	Primary pumper, 1500 GPM pump, 750 gallons of water, extrication equipment
Engine 2	1996 Becker/Freightliner Pumper	Reserve pumper, 1500 GPM pump, 750 gallons of water
Rescue 1	2017 SVI/Freightliner	Basic Life Support, technical rescue, hazardous materials response, extrication equipment
Tower 1	2010 Pierce Arrow XT	Aerial platform (100 foot), 1500 GPM pump, 300 gallons of water
Brush 1	2008 Dodge 3500	Type 6 engine, 300 gallons of water, forestry hose, 250 GPM pump,
Unit 1	2017 Ford F150	Travel and utility use
Unit 2	2020 Chevy 1500	Fire Chief/Investigation/Response vehicle
Unit 3	2020 Chevy 1500	Fire Prevention/Investigation/Response vehicle
Unit 11	2000 Chevrolet G30	Passenger Van/Personnel Carrier
Zodiac	1998 Zodiac Rubber Inflatable Boat	Used to get divers to dive areas and negotiate waters
SeaDoo	2002 Sea Doo, personal watercraft	Used to clear dive areas
Hazmat Trailer	1998 Pace, 28 foot enclosed trailer	Hazmat response, decontamination equipment, breathing air cascade
UTV	2005 Polaris UTV	Utility vehicle with snow plow

The Dive Rescue bus was sold in 2024 and plans are being made to have a more suitable response apparatus



Department Statistics

Average Years of
Service: 8.5 years

Average age of
members: 36.86 years

Average time on-scene
of incident: 17 minutes,
01 second

Average CFS per
person: 446.76

Average number of
responding personnel to
structure fires: 7.55

Average number of
responding personnel to
all CFS types: 2.8

Quick Facts

- 2703.97 Incident Response Hours
- 3800.15 Training Hours (223.54 hrs/person)
- 140 Ride-along Hours
- 35.25 Public Education Hours
- General Fund of \$158.02 per capita

Top three responders:

Nolan Forbes- 686 calls for service
Joey Munoz- 660 calls for service
Salem Harsh- 575 calls for service

Calls for Service by Shift

A Shift- 937
B Shift- 922
C Shift- 926

Calls for Service by Apparatus

Engine 1- 1,364
Engine 3- 1,326
Tower 1- 430
Scottsbluff 2- 114
Engine 2- 105
Rescue 1- 60
Scottsbluff 1- 55
Brush 1- 34



Personnel Hired, Promoted and Retired

The Scottsbluff Fire Department hired two new members in 2024 to replace two vacancies. We welcomed Firefighter Hunter Howe on January 16 and Firefighter Jackson Ronne on November 18. There were no promotions and no retirements.

Hired



Hunter Howe
January 16, 2024
A Shift Firefighter

Jackson Ronne
November 18, 2024
C Shift Firefighter

We want to thank the Civil Service Commissioners for their hard work and dedication to the processes for hiring and promoting public safety officials.

Special Operations Teams

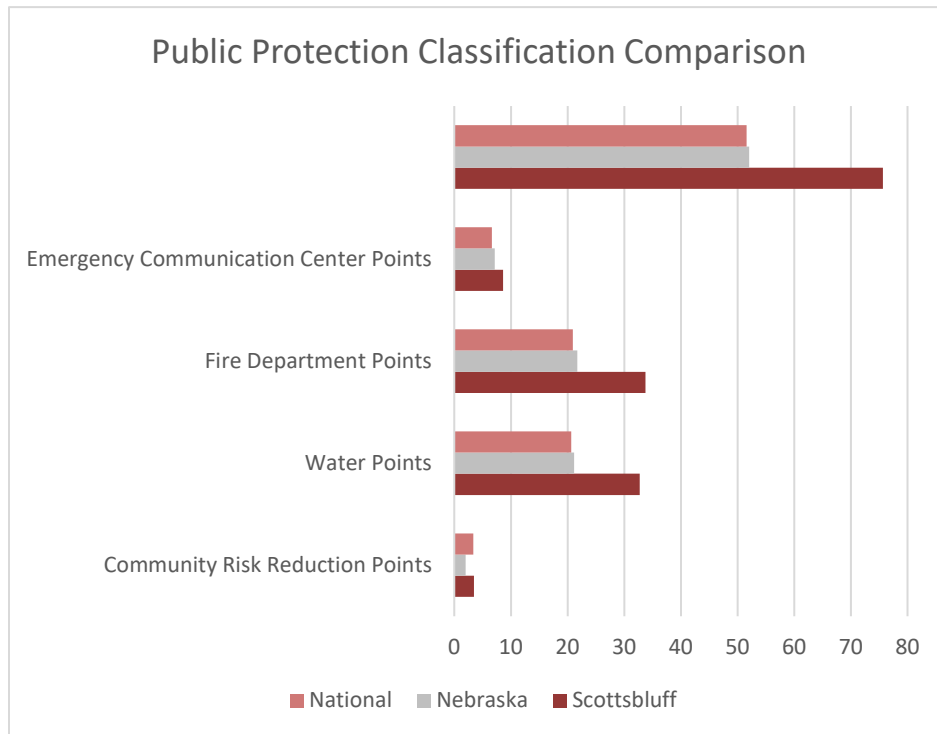
The Scottsbluff Fire Department is equipped to handle a variety of specialized operations which include hazardous materials, technical and dive/water rescue emergencies, and brush/wildfires.



Scottsbluff Fire is one of ten State Emergency Response Teams (SERT) that handle hazardous materials response in the State of Nebraska. The Scottsbluff Fire Department, when requested and authorized, covers the 11 counties of the Panhandle to mitigate hazardous materials releases.



Public Protection Classification



Verisk representatives visited us on August 1, 2022, to perform the on-site verification process. The process begins with pre-survey forms that are completed and submitted with supporting documentation. These forms inquire about

equipment on the apparatus and vehicles, number of personnel, training hours, response times, fire prevention activities, and structure fire response. There are a few other details that the forms capture. All of this information is submitted to the Verisk field representatives and they perform an audit of the information for verification. The representatives also met with the Communications Center and Water Department to verify and validate similar information related to those areas. Once this is complete, they have to compile the information in order to determine the PPC rating. In early 2024, we were advised that our PPC rating was scheduled to drop to a 4-rating. We entered into a retrogression program to address the areas where we fell short and could potentially gain some credit. This program concluded and, while we were able to gain several points, our rating has fallen to a 4/4X designation. We will continue to work to improve this and should see a reevaluation in 2027.

PPC	Points
1	90.00 +
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0.00 to 9.99

City of Scottsbluff, Nebraska

Monday, February 3, 2025

Regular Meeting

Item 10.b

Council to discuss and consider action on the revised Interlocal Cooperation Agreement between the City of Scottsbluff and City of Terrytown for construction permits and inspections and authorize the Mayor to sign the Agreement.

Staff Contact: Zachary Glaubius

Agenda Statement

Item No.

For Meeting of: 2/3/2025

AGENDA TITLE: Council to discuss and consider action on the revised Interlocal Cooperation Agreement between the City of Scottsbluff and City of Terrytown for construction permits and inspections and authorize the Mayor to sign the Agreement.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Development Services

PRESENTATION BY: Zachary Glaubius, Development Services Director

SUMMARY EXPLANATION: Since 1995, the City of Scottsbluff has managed the construction permitting and inspections for the City of Terrytown. In November 2024, Terrytown inquired if Scottsbluff could include stormwater permits and inspections in the agreement. The addition of stormwater permitting and inspections would have minimal impact on the Development Services Department, therefore a revised agreement was drafted to include stormwater. Other changes to the agreement include changing the designee from Code Administrator II to the Development Services Director, removing no longer applicable conditions, and adding references to electronic permitting.

BOARD/COMMISSION/STAFF RECOMMENDATION: Positive Recommendation on Approval by Staff

Does this item require the expenditure of funds? _____yes _____x_____no

Are funds budgeted? _____yes _____x_____no

If no, comments: _____

Estimated Amount _____

Amount Budgeted _____

Department _____

Account Description _____

Approval of funds available _____

City Finance Director

EXHIBITS

Resolution ☐

Ordinance ☐

Contract ☒

Minutes ☐

Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☒ Further Instructions ☐

Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____

City Manager

Rev: 12/14/ City Clerk

CONSTRUCTION PERMIT AND INSPECTION AGREEMENT

This Agreement is made February __, 2025 between the City of Terrytown, Nebraska, A Municipal Corporation ("Terrytown") and the City of Scottsbluff, Nebraska, A Municipal Corporation ("Scottsbluff").

RECITALS

- a. Terrytown has adopted ordinances which regulate zoning, buildings/structures, and construction, including plumbing work, mechanical work and during/post-construction stormwater management ("Construction") within Terrytown and its extra-territorial zoning jurisdiction ("ETJ").
- b. Scottsbluff has a Department of Development Services, which is responsible for the enforcement of its ordinances regulating zoning, buildings/structures, and construction, including plumbing work, mechanical work and during/post-construction stormwater management ("Construction") within Scottsbluff and its extra-territorial jurisdiction ("ETJ"). Provided Scottsbluff does not enforce ordinances pertaining to during/post-construction stormwater management in its ETJ.
- c. Terrytown desires to contract with Scottsbluff for administration of Terrytown's ordinances regulating Construction, Scottsbluff agrees to provide these services on the terms and conditions as set out in this Agreement.

AGREEMENT

1. Scope of Agreement.

The parties agree that Scottsbluff shall administer Terrytown's ordinances as identified in this Agreement regulating Construction within the corporate limits of Terry town and its ETJ. Provided ordinances pertaining to during/post-construction stormwater management will only be enforced within the corporate limits of Terrytown. Scottsbluff's duties under this Agreement shall be performed by its employees as designated in this Agreement. It is understood that Scottsbluff and its agents and employees are acting as independent contractors and not as agents of Terrytown in carrying out their duties under this Agreement.

2. Term of Agreement.

The term of this Agreement shall be the period from January __, 2025 to September 30, 2025, and shall continue in force and effect for additional terms of one year each unless either party, at least six months prior to the end of a term, notify the other of its desire to terminate. The notice shall be in writing, delivered or mailed to the office of the Clerk of the other party, and shall be effective at the end of the then existing term.

3. Designation of Administrators.

The Development Services Director of Scottsbluff ("Director") shall administer Terrytown's Construction ordinances identified in this Agreement. The Director shall have the authority to delegate the administration of the identified ordinances to other Development Services Department staff members based on qualifications and expertise.

4. Ordinances To Be Administered.

a. The Ordinances to be administered are the ordinances currently in effect for Terrytown. Terrytown represents that it has delivered to the Director true and correct copies of all of the ordinances referred above.

b. Future ordinances and amendments to the ordinances listed above shall also be administered under this Agreement if there is compliance with the following procedures:

i. Within seven (7) days after enactment by Terrytown of any Construction ordinances, or amending, supplementing, or repealing any of the above ordinances, Terrytown shall deliver to the Director true and correct copies of the ordinances certified by the City Clerk.

ii. If Terrytown fails to deliver an ordinance within the time provided in this paragraph, the Director shall have no duty to administer the ordinance during the period prior to the delivery, even though of whether the Director may have had knowledge or other notice of the enactment of the ordinance.

c. Both the Terrytown City Clerk and the Director shall establish and maintain a permanent record of delivery made to the Director of the ordinances required to be delivered under this paragraph.

d. The Terrytown City Clerk shall also maintain on file copies of any of the model codes and their amendments and supplements which may be referred to in its ordinances in a quantity not less than the minimum number required by Nebraska law.

5. Duties of Director

a. During the term of this Agreement, the Director shall administer, in the name and on behalf of Terrytown, those ordinances described in Paragraph 4. The duties of the Director, except for on-site inspections, normally shall be performed at the office(s) of the Scottsbluff Department of Development Services at 2525 Circle Drive, Scottsbluff, Nebraska.

b. All applications for permits for building construction or alterations, stormwater management, fence erection, sign erection, building demolition, sidewalks, curb cuts, and gas, electrical and plumbing installations or alterations shall be filed with the Director of Development Services Department (Department) The application shall be reviewed by the Director for compliance with applicable ordinances, including but not limited to zoning and floodplain ordinances of Terrytown. Permit and inspection fees shall be determined by the Director based on the fees prescribed by ordinances of Scottsbluff. All fees shall be paid to Director, who shall issue a receipt in the name of Scottsbluff. The Director shall approve or deny all applications according to the requirements contained in Terrytown's ordinances.

c. The determination as to whether a temporary or final certificate of occupancy should be issued shall be made by the Director according to the requirements contained in Terrytown's ordinances.

d. At the election of an applicant for a permit or certificate of occupancy:

i. Application. The applicant may obtain a copy of the application form at

Scottsbluff City Hall, and deposit the signed application along with the required fee at that office. Applications may also be obtained and applied for electronically via the Scottsbluff website.

e. The Director shall make inspections and collect any applicable inspection fees pursuant to applicable Scottsbluff ordinances. Matters to be inspected shall include footings, foundation, framing, sewer tap (outside sewer) water tap (outside water), sewer under floor (inside), rough-in plumbing, sidewalks, curb cuts, inside gas installations and connections, fences, signs, and temporary and final certificates of occupancy. The Director may make orders pursuant to these inspections as are authorized by ordinances of Terrytown.

f. The Director shall establish and maintain a separate record of all fees and other charges collected by the Director attributable to Terrytown. These records shall be subject to inspection by the Terrytown City Clerk, or his or her designated representative, during the Director's regular business hours. The Director shall deposit all fees and charges with the Scottsbluff City Clerk or Treasurer according to standard Scottsbluff procedures.

g. Terrytown shall use the stationery and/or electronic permit forms supplied by Scottsbluff. All permits shall be entered, and the Director shall require that such application forms shall be properly executed and signed. Such permits shall be issued in the name of the City of Scottsbluff, Nebraska, on the behalf of the City of Terrytown, Nebraska, and signed by the Director. All orders in writing, whether formal or informal, made by the Director likewise shall be in the name of City of Scottsbluff on the behalf of the City of Terrytown, Nebraska, and signed as in the case of permits.

h. The Director shall maintain, at Scottsbluff City Hall, copies of all applications filed, and of all permits issued and orders made by the Director, records of service made of orders, correspondence received or sent by the Director, and reports made to Terrytown and such other records as the Terrytown City Clerk, by writing delivered to the Director, may request and may be authorized in writing by the City Manager of Scottsbluff. Such records shall be subject to examination in such office by the City Clerk of Terrytown, during the regular business hours of the Director. Upon payment of reproduction fees as determined by the City Manager of Scottsbluff, copies of these instruments will be delivered to Terrytown. Except for such custody, and subject to restrictions upon examination and copying of such records, such records shall be deemed to be records of Terrytown as if maintained in the Terrytown office. The part of the records as are determined by the Director to be public records of Terrytown shall be subject to examination and copying in his or her office by the public during regular business hours of the Director of Scottsbluff, and copies of records which are subject to such examination may be made and supplied by the Director upon payment to Scottsbluff of the cost thereof as determined by the City Manager of Scottsbluff.

i. The City Clerk of Terrytown shall have electronic access to reports, of all building permits issued by the Director under the ordinances administered under this Agreement;

The acts of the Director on behalf of Terrytown, including but not limited to permits issued and inspections, determinations, and orders made by him or her, shall be deemed, if they are within the scope of his or her duties as Director on behalf of Terrytown under this Agreement, to constitute acts of Terrytown, and shall not in any event be deemed to constitute acts of Scottsbluff; provided, acts done on behalf of Terrytown in the course of performance of the Director's duties under this Agreement shall be deemed to, have been done in the course of performance of his or her duties as an employee of Scottsbluff.

6. Consideration to Scottsbluff.

In consideration for services to be provided by Scottsbluff to Terrytown as provided in this Agreement, (a) Scottsbluff shall retain all fees and charges collected by the Director as provided in this Agreement, and (b) if the aggregate amount so collected, or collectible, in a fiscal year (October 1 to September 30) shall be less than \$1,000.00, Terrytown shall pay to Scottsbluff the amount of the difference.

7. Director's Compensation, Expenses, Benefits.

a. Scottsbluff shall pay to the Director, as an employee of Scottsbluff, all compensation payable to such employee for services rendered, including services rendered by such employee as Director for Terrytown, and all expenses of such employee which are reimbursable under established policies of Scottsbluff in respect of the office of Director, including expenses incurred while rendering services for Terrytown. Scottsbluff also shall pay social security tax on the whole of the compensation paid by Scottsbluff to such employee; and shall at its expense maintain, in respect of the whole of the services performed by such employee unemployment compensation coverage, and health and life insurance, employee's pension and other benefits, if any, to the extent provided generally to full time employees of Scottsbluff other than police officers and fire fighters.

b. Terrytown shall not be liable for any of such expenses.

8. Supervision of Director.

a. Terrytown shall have no right to direct the means or methods of performance of the services to be performed by the Director on behalf of Terrytown; provided, the Director's interpretations of Terrytown's ordinances and of state or other law, and determinations and orders made by the Director shall be reviewable by the Board of Adjustment of Terrytown if otherwise reviewable under state law.

b. The Director, while performing duties shall be under the supervision of the City Manager of Scottsbluff, and such supervisory officer may direct what determinations or orders shall or shall not be made, what permits shall or shall not be issued, or what inspections shall or shall not be made, or the manner of making inspections, by the Director. The Director's interpretations of Terrytown's Construction ordinances and of state or other law, and determinations and orders made, and permits issued, by Director under such ordinances, are agreed by Terrytown and Scottsbluff not to be reviewable by the Board of Adjustment of Scottsbluff.

c. Anything to the contrary notwithstanding in this Agreement:

i. Legal advice to the Director concerning interpretation of Terrytown's Construction ordinances and the model codes to be administered by him or her under this Agreement shall be provided by Terrytown to the Director upon request, and the Director ordinarily shall act in accordance with such advice.

ii. Legal advice concerning the interpretation of this Agreement with respect to the duties of the Director (not including, for purposes of this subparagraph, interpretation of Terrytown's ordinances and the model codes) likewise shall be provided by Terrytown to the Director upon request. The Director shall act in accordance with such advice, unless in an exceptional situation it shall appear to him or her that such action would, or could, be in violation of duties, or impair rights, of the Director as an officer and employee of Scottsbluff, in which event, the Director may, with the approval of the City Manager of Scottsbluff, consult

with the City Attorney of Scottsbluff, or other attorney, concerning such duties or rights and may act in accordance with the advice of such attorney. In such latter situation, the Director shall make a prompt and complete report in writing to the City Clerk of Terrytown concerning the matter, together with a statement of his or her reasons for seeking such consultation and for his or her actions pursuant thereto.

9. Insurance; Indemnity; Restitution.

a. Scottsbluff at its expense shall maintain workmen's compensation, public liability and errors and omissions insurance covering both Scottsbluff and the Director in respect of performance of the latter's duties as Director on behalf of Terrytown under this Agreement, as well as in respect of performance of his or her other duties as Director of Scottsbluff. Such insurance shall be evidenced by a policy or policies naming as insured, and in the possession, of Scottsbluff, and which the City Attorney of Scottsbluff shall have certified to Scottsbluff as appearing to provide the coverage hereinabove described. Such policy(ies) may also name Terrytown as a covered party if requested by Terrytown and if, in addition, Terrytown shall separately pay to Scottsbluff the amount of the additional cost of such coverage. The City Clerk of Scottsbluff, prior to the date for commencement of the Director's duties as herein provided, shall deliver to the City Clerk of Terrytown a copy of such certificate and, if the City Clerk of Terrytown shall request, shall also deliver to such City Clerk a copy of such policy(ies) or certificate(s) of the carrier, acceptable in form to such City Clerk, acknowledging such coverage.

b. Terrytown also shall, and hereby does, indemnify Scottsbluff and hold it harmless from any claims by third persons of liability based upon acts or omissions, actual or alleged, of the Director in the course of performance of his or her duties as Director on behalf of Terrytown, and from any and all expense incurred by Scottsbluff in defending against such claims, to the extent that such liability and expense, or either, is not covered and reimbursed in full by insurance. A determination by any court of competent jurisdiction that this paragraph, or any provision thereof, is invalid shall not invalidate the other terms of this Agreement.

10. Restitution.

In the event this Agreement shall be determined by a court of competent jurisdiction to be invalid, in whole or in part, and Scottsbluff shall in that connection be held to be liable to Terrytown, for whatever reason, it is agreed that the limit of such liability shall be restitution by Scottsbluff under this Agreement, without interest. The actual amount of such liability, if determined to be less than the amount of fees so retained by Scottsbluff, shall be the amount so determined.

a. Terrytown and Scottsbluff shall approve this Agreement in a regular and open meeting and, to the extent and in the respects necessary and appropriate to cause Terrytown's and Scottsbluff's respective existing ordinances to conform in substance to the provisions of this Agreement, shall amend, supplement, or, as the case may be, repeal such existing ordinances. The instruments approving this Agreement, and amending, supplementing and repealing existing ordinances, shall be reviewed and jointly approved as to form by the City Attorney of Terrytown and the City Attorney of Scottsbluff before submission to the respective City Council for enactment.

b. The City Clerk of Terrytown shall deliver or mail to the City Clerk of Scottsbluff a copy thereof, bearing a certificate of the City Clerk of Terrytown that such ordinances were duly enacted by the City Council and duly published as required by law. Likewise, the City

Clerk of Scottsbluff shall deliver or mail to the City Clerk of Terrytown a copy thereof, bearing a certificate similar in form to that required to be mailed by the City Clerk of Terrytown.

11. Miscellaneous.

In entering into this Agreement, the parties are acting pursuant to authority conferred under Nebraska Statutes §18-1707, §18-1708 and the Interlocal Cooperation Act beginning at §13-801.

CITY OF TERRYTOWN, NEBRASKA,

By

_____, Mayor

Date: _____, 2025.

ATTEST:

City Clerk

CITY OF SCOTTSBLUFF, NEBRASKA,

By

Betsy Vidlak, Mayor

Date: _____, 2025.

ATTEST:

City Clerk