



CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CIVIL SERVICE COMMISSION AGENDA

Special Meeting
January 31, 2025
11:00 AM

1. **Roll Call**
2. **For public information, a copy of the Nebraska Open Meetings Act is available for review**
3. **Notice of changes in the agenda.** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under item 3 of this agenda.)
4. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)
5. **Minutes**
 - a) Approve minutes of the special meeting held January 10, 2025 and the regular meeting held January 14, 2025.
6. **Staff Reports**
 - a) Police Chief Interviews
7. **Executive Session**
 - a) Commission reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.
8. **Adjournment**

City of Scottsbluff
Civil Service Minutes
Special Meeting – January 10, 2025

The Civil Service Commission held a special meeting on Friday, January 10, 2025 at 8:00 a.m. at the Public Safety Building, 1801 Ave B, Scottsbluff, Nebraska. A notice of the meeting had been published on December 26, 2024 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. A similar notice, together with a copy of the agenda, also had been mailed to each Civil Service member, made available to radio stations, and television stations. An agenda kept continuously current was available for public inspection at the office of the Secretary of the Civil Service at all times from the publication of the notice to the time of the meeting.

The Civil Service meeting was called to order at 12:00 p.m.

- 1) The following board members were present: Jacque Neu, Jana Bode and Mike Schaff. Also present at the meeting were Civil Service Secretary Cami Kite, Fire Chief Tom Schingle, Interim Police Chief Lance Kite, and Interim Police Chief Krisa Brass. Mike Schaff presided and Kite recorded the minutes.
- 2) Schaff stated that for public information, a copy of the Nebraska Open Meetings Act is displayed in the meeting room.
- 3) There were no changes to the agenda.
- 4) There were no citizens with business not scheduled on the agenda.
- 5) Approve minutes of the regular meeting held December 10, 2024. Bode moved to approve the regular meeting minutes on December 10, 2024 and seconded by Neu. Ayes: Neu, Bode. Abstain: Schaff. NAYS: None. Motion carried.
- 6) a) Interim Police Chief informed the Civil Service Commission of the resignation of Johnathan Weitzel.
b) Interim Police Chief informed the Civil Service Commission of Chief Spencer's retirement from law enforcement effective 12/31/24.
c) Captain Lance Kite and Captain Krisa Brass have been appointed interim Police Chief.
- 7) Closed Session: Schaff moved, pursuant to Section 84-1410 of the Reissued of the Revised Statutes, known as the Nebraska Public Meetings Law that the Civil Service Commission hold a closed session for the discussion of the following item.
 - a. Interview Patrol Officer Candidate's.

Schaff further moved that this closed session is necessary for the protection of public interest and for the prevention of needless injury to the reputation of individuals, and that the interviews are specifically authorized by the Nebraska Public Meetings Law. Bode seconded. AYES: Neu, Schaff, Bode. NAYS: None. Motion carried. The Civil Service Commission entered into closed Executive Session at 12:05 P.M.

At 2:15 P.M. Schaff moved to adjourn the Civil Service Commission, seconded by Neu. AYES: Schaff, Neu, Bode. NAYS: None. Motion carried.

Co-Chairperson, Michael Schaff

ATTEST:

City of Scottsbluff
Civil Service Minutes
Regular Meeting – January 14, 2025

The Civil Service Commission held a regular meeting on Tuesday, January 14, 2025 at 8:00 a.m. at the Council Chambers at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska. A notice of the meeting had been published on January 9, 2025 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. A similar notice, together with a copy of the agenda, also had been mailed to each Civil Service member, made available to the public. An agenda kept continuously current was available for public inspection at the office of the Secretary of the Civil Service at all times from the publication of the notice to the time of the meeting.

The Civil Service meeting was called to order at 8:00 a.m.

- 1) The following board members were present: Jacque Neu, Jana Bode, and Michael Schaff. Also present at the meeting were Civil Service Secretary Cami Kite, Fire Chief Tom Schingle, Interim Police Chief Lance Kite, Interim Police Chief Krisa Brass and City Manager Chief Kevin Spencer. Schaff presided and Kite recorded the minutes.
- 2) Schaff stated that for public information, a copy of the Nebraska Open Meetings Act is displayed in the meeting room.
- 3) There were no changes to the agenda.
- 4) There were no citizens with business not scheduled on the agenda.
- 5) a) Interim Police Chief's requested that the Civil Service Commission to certify the Police Officer Eligible List. Bode moved to approve the Police Officer Eligible list dated January 14, 2025, Schaff seconded. AYES: Neu, Bode, Schaff. Motion carried.

At 8:05 A.M. Schaff moved to adjourn the Civil Service Commission, seconded by Bode. AYES: Bode, Neu, Schaff. NAYS: None. Motion carried.

Chairperson, Michael Schaff

ATTEST:
