CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
January 6, 2025
6:00 PM

1. **Roll Call**

2. **Pledge of Allegiance**

3. **For public information, a copy of the Nebraska Open Meetings Act is available for review**

4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)

5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)

6. **Closed Session**

   a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

7. **Public Comments**

   a) The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address for placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person.

8. **Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**

   a) Council to approve the minutes of the December 16, 2024 Regular Meeting.

b) Council to set a public hearing for January 21, 2025 at 6:00 p.m. for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by Northfield Retirement Communities, Inc. for the Northfield Retirement Communities Garden Homes Redevelopment Project.

c) Council to approve the revised plans and specifications for the slide gate replacement project at the Wastewater Treatment Plant, and authorize the city clerk to advertise for bids to be received until January 27, 2025 at 10:00 a.m.

d) Council to acknowledge receipt of and take no action on a liability claim from Tansy Lynn Reed at 2602 4th Ave., Apt. #4, Scottsbluff, NE. The claim will be withdrawn and forwarded to the City's insurance carrier.

e) Council to consider and take action on claims of the City.

9. **Public Hearings**

a) Council to conduct a public hearing set for this date at 6:00 p.m. to receive information regarding the Class M Bottle Club Liquor License for T & A Investments, LLC d/b/a Billiards Unlimited, 1223 3rd Avenue, Scottsbluff, NE.

b) Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding the Class M Bottle Club Liquor License for T & A Investments, LLC d/b/a G & T Billiards Unlimited and naming Terry Schaub as the Liquor License Manager.

10. **Petitions, Communications, Public Input**

a) Council to discuss and consider action on approving a Community Clean Up effort, directed by Randy Meininger, on Saturday, April 26th.

11. **Bids & Awards**

a) Council to consider the Professional Engineering Firm of M.C. Schaff & Associates, Inc. to provide Professional Engineering Services for the "Safe Streets for All" Implementation Project for the City of Scottsbluff, Nebraska.

12. **Reports from Staff, Boards & Commissions**

a) Council to discuss and consider action on authorizing the Mayor to sign the Certificate of Compliance for Year 2024, as per Maintenance Agreement No. 22, with the Nebraska Department of Transportation.

b) Council to discuss and consider action on the Second Amendment to the City of Scottsbluff Firefighters' Retirement Plan and Trust and authorize the Mayor to sign the Amendment and Resolution.

13. **Council reports (informational only):** This item is intended for Council Members to

update and inform other Council Members of meetings attended since the last City Council meeting.

14. **Adjournment**

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 6.a

Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

Staff Contact:

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 7.a

The purpose of this agenda item is to allow for public comment of items for potential discussion at a future Council Meeting. Comments brought to the Council are for information only. The Council will not take any action on the item except for referring it to staff to address for placement on a future Council Agenda. This comment period will be limited to three (3) minutes per person.

Staff Contact: Kevin E Spencer

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 8.a

Council to approve the minutes of the December 16, 2024 Regular Meeting.

Staff Contact: Kimberley Wright

Regular Meeting
December 16, 2024

The Scottsbluff City Council met in a regular meeting on December 16, 2024 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on December 12, 2024 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and the Star Herald. The notice was also available on the city's website on December 13, 2024. Mayor Vidlak presided and City Clerk Wright recorded the proceedings. The meeting was called to order and The Pledge of Allegiance was recited. Mayor Vidlak welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor Vidlak informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Betsy Vidlak, Jeanne McKerrigan, Matt Salomon, Jerry Stricker, and Scott Phillips. Also, present were City Manager Kevin Spencer and Deputy City Attorney John L. Selzer. Absent: None.

Mayor Vidlak asked if there were any changes to the agenda. There was none. Mayor Vidlak asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none. Mayor Vidlak asked if there was any public comment. There was none.

Moved by Council Member Salomon, seconded by Council Member Stricker,

a) The minutes of the December 2, 2024 Regular Meeting be approved,
b) The December 30, 2024 Meeting be cancelled as two Regular Meetings have been held in December,
c) A public hearing be set for January 6, 2025 to receive information about making a recommendation to the Nebraska Liquor Control Commission on a Class M Bottle Club Liquor License for T&A Investments, LLC d/b/a G&T Billiards Unlimited, 1223 3rd Avenue, Scottsbluff, NE,
d) The claims, be approved and paid as provided by law out of the respective funds designated in the list of claims dated December 16, 2024, as on file with the City Clerk and submitted to the City Council, "YEAS," Phillips, Salomon, McKerrigan, Stricker and Vidlak. "NAYS," None. Absent: None.

CLAIMS

ADVANCE AUTO PARTS,VEH MAINT PARK,446.66; AHLERS BAKING INC,DEPT SUPPL-PD,87.96;ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES,4259.47;ANNA GAMBOA,CONTRACTUAL,3480; B&C STEEL CORPORATION,SUPP - SQUARE TUBING,485.13; BEELINE SERVICE INC,TOW SERVICE-PD,1560;BEVERIDGE WELL DRILLING INC,CONTRACTUAL SVC,1250; BLUFFS FACILITY SOLUTIONS,JAN. SUP.,1334.59;CAPITAL BUSINESS SYSTEMS INC.,CONTRACTUAL-PD,142.23;CELLCO PARTNERSHIP,TABLETS, CELL PHONES, GRIDSMART, IPADS FOR TRANS.,1082.89;CITY OF GERING,DISPOSAL FEES-

SAN,39472.83;CLARKPRINTINGLLC,DEPARTMENTSUPPLIES-SAN,161.1;COLUMN SOFTWARE PBC, PUBLICATIONS, 1166; COMPUTER CONNECTION INC, CONTRACTUAL PD, 44; CONTRACTORS MATERIALS INC.,SUPP - SQUEEGEE REFILLS,441.82; CREDIT BUREAU OF COUNCIL BLUFFS,MONTHLY MEMBERSHIP FEE NOV 2024,50;CURRY JOHN,SCHOOLS & CONF-PD,550; CURTIS ROSSMAN,EXPENSE VOUCHER FOR T.S. SEMINAR/TRAINING,210; DANIEL P BRENNAN, CONTRACTUAL, 0; DANKO EMERGENCY EQUIPMENT COMPANY, PORTABLE SCENE LIGHTS FOR FRONTLINE APPARATUS,3770; DOOLEY OIL INC,EQUIP MAINT,142.46; EAKES INC,PRGRMG.,89.53;ELLIOTT EQUIPMENT COMPANY INC.,VEHICLE MAINTENANCE-SAN,1862.65;EMBLEM'S INC,UNIFORMS-PD,245.5;ENERGY LABORATORIES, INC DEPT 6250,SAMPLES,216;ESSENTIAL FUEL LLC STORE #003,VEH MAINT-PD,102; FEDERAL EXPRESS CORPORATION,POSTAGE,83.61;FIELDTURF USA INC,WESTMOOR PARK - 6 PICKELBALL COURTS TURF,208664.11;FLOYD'S TRUCK CENTER SCOTTSBLUFF,EQUIP MAINT,18160.96;FRANK POWERSPORTS LLC,EQUIP MAINT,448.17;GALLS PARENT HOLDINGS, LLC,UNIFORMS-PD,675.75;GAMETIME,GROUNDS MAINT PARK,3059.43; GREENING ENTERPRISES INC.,POSITIVE PRESSURE FANS - ENGINE 1 AND TOWER 1,9270.2; HAWKINS, INC.,CHEMICALS,5601.08;IDEAL LAUNDRY AND CLEANERS, INC.,JAN. SUP., 1017.32; INTERNAL REVENUE SERVICE, WITHHOLDINGS, 83248.65; INTRALINKS, INC, CONTRACTUAL SERV - NEW SERVER TSTEPHENS,15363.56;INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL SVC,245.75;J G ELLIOTT CO INC,BOND,40;KEEP SCOTTSBLUFF-GERING BEAUTIFUL,REQUEST FOR FUNDS ALLOCATED FY23-24,5000; KNOW HOW LLC,VEH MAINT PARK, 3283.62; KRIZ DAVIS, ELECTRICAL MAINT PARK, 831.92; LEGACY COOPERATIVE, DIESEL FUEL SAN, 22294.84; LEXIS NEXIS RISK DATA MANAGEMENT, CONSULTING-PD,200;LOGAN CONTRACTORS SUPPLY INC,SWITCH FOR TAR KETTLE,196.09; LUND LOGAN,REIMBURSEMENT FOR CDL RENEWAL,60;MACQUEEN EQUIPMENT INC,BEARING SHIELD FOR SWEEPER,34.36; MADISON NATIONAL LIFE,INSURANCE,3014.6; MARQUEE BROADCASTING WEST INC,TRI CITY SW PSAs TV & INTERNET NOVEMBER 2024,2500;MATHESON TRI-GAS INC,RENT - MACHINES,50.05;MENARDS, INC,DEPT SUPP PARK,674.37;MICHAELBKEMBEL,CONTRACTUAL SVC,1216.96; MOBIUS COMMUNICATIONS COMPANY,GRANTS,1248.79;MOTOROLA SOLUTIONS, INC,EQUIP MAINT-PD,1000;NAT'L LEAGUE OF CITIES,MEMBERSHIP,1752;NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1435;NE DEPT OF REVENUE,WITHHOLDINGS,27098.9;NEBRASKA INTERACTIVE, LLC,DRIVERS LICENSE REQ,7.5;NEBRASKA MACHINERY CO,GROUND MAINT PARK,862.45;NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,39738.79;NEBRASKA RURAL RADIO ASSOCIATION,TRI CITY SW INTERNET & TV PSAS NOVEMBER 2024,500; NEBRASKA SAFETY & FIRE EQUIPMENT INC.,BLDG MAINT-PD,337;NEBRASKALAND TIRE, INC,EQUIP MAINT,69.5;NEMNICH AUTOMOTIVE,CAR 5 INSURANCE REPAIRS,8573.91; NORTHERN LAKE SERVICE, INC,SAMPLES,5920; NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,GROUND MAINT PARK,239.95;NPPD,SET METER POLE,790;O'REILLY AUTO ENTERPRISES, LLC,VEH MAINT PARK,736.7;PANHANDLE ENVIRONMENTAL SERVICES INC,CONTRACTUAL SVC,362;PANHANDLE POWER SYSTEMES LLC,EQUIPMENT,16500; PARADISE PUMPERS LLC,CONTRACTUAL,665;PLATTE VALLEY BANK,HEALTH SAVINGS ACCT,9431.75;POMPS TIRE SERVICE INC,DEPARTMENT SUPPLIES-SAN,3025.59;POWELL SPENCER,SCHOOLS & CONF,390;PRO OVERHEAD DOOR,BLDG MAINT PARK,1083.5; PRO TRACK AND TENNIS INC,DOWN PAYMENT- VETERANS PARK - MINI PITCH SURFACING,7520; QUADIENT INC,POSTAGE ADM,1000; QUILL CORPORATION,DEPT SUPP

CC, 37.82; REGIONAL CARE INC, FLEX FUNDING, 214.7; REGISTER OF DEEDS, LEGAL, 158; REZPLOT SYSTEM LLC,CONTRACTUAL,43; RICE KIMBERLY,UNIFORMS-PD,37;RICHARD CELLI,VEHMAINTPARK,12.99;ROCO RESCUE INC, TECHNICAL RESCUE EQUIPMENT, 4334.41; RUSSEL'S AUTOMOTIVE,VEH MAINT-PD,986.43;S M E C,EMPLOYEE DEDUCTION,114.5;SAMUELSON BROOKE,CONTRACTUAL,750;SANDBERG IMPLEMENT, INC,DEPT SUPP PARK,4436.43;SATO, LEANN,REIMBURSEMENT FOR MEAL WHILE TRAVELING,117;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,300;SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,383.62;SCB TENT & AWNING,VEH MAINT PARK,95;SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,975;SHAGGY BUFFALO CAR WASH LLC, VEH MAINT PD, 80; SIMMONS OLSEN LAW FIRM,P .C., CONTRACTUAL,15338.11;SIMON CONTRACTORS, CONCRETE FOR STREET REPAIR, 4255.76; SNELL SERVICES INC.,BLDG. MAIN.,1830;SOUNDSLEEPER SECURITY INC.,CONTRACTUAL-PD,14.95;STERKEL JONATHAN W,CONTRACTUAL,3000; TEXAS PNEUDRAULIC INC,VEHICLE MAINTENANCESAN,97.15;THEPEAVEYCORP,INVESTSUPPLPD,114.49;THOMASLEVI,SCHOOL S & CONF-PD,550;TRANS-WEST INC,VEH MAINT PARK,75.6;TYLER BUSINESS FORMS,1095C TAX FORMS 2024,140.88;U AND U TRUCKING LLC,CONTRACTUAL SERVICES-SAN,1102; UNION BANK & TRUST,RETIREMENT,53946.56; VERIZON COMMUNICATIONS INC,GPS SERVICE,111.65; W & R INC,BLDG MAINT-PD,1138.15; WESTERN COOPERATIVE COMPANY,EQUIP MAINT,291.52;WESTERN PATHOLOGY CONSULTANTS, INC,DRUG/DOT TESTING,469;WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,738.08;YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE,YMCA,968;CITY OF SCOTTSBLUFF PAYROLL; 763,993.66

Regarding the claim removed from the Consent Calendar to Intralinks in the amount of $15,363.56, Council Member Phillips informed this has been removed because he needs to declare a conflict of interest due to a financial share in the business.

Council Member Stricker moved, seconded by Council Member Salomon to accept Council Member Phillips conflict of interest regarding the claim to Intralinks in the amount of $15,363.56, “YEAS,” Salomon, McKerrigan, Stricker, and Vidlak. “NAYS,” None. Abstain: Phillips. Absent: None.

Council Member Stricker moved to approve the claim to Intralinks for $ 15,363.56, which was removed from the Consent Calendar due to Council Member Phillips’ conflict of interest. The motion was seconded by McKerrigan, “YEAS,” Stricker, Vidlak, Salomon, and McKerrigan. “NAYS,” None. Abstain: Phillips. Absent: None.

City Manager Spencer presented the November 2024 Financial Report. He explained on the first two pages it reads like a check book, pretty much cash in and cash out, adding Finance Director Kizzire has highlighted payments of interest on the report. Those payments include a payment to LARM, a bond payment for transportation, ARPA projects, TIF bond payments, an equipment purchase for Wastewater and a bond payment for 42nd Street.

Regarding the ARPA projects, Council Member Stricker asked if they could be provided a summary of all the projects, which City Manager Spencer stated some of the monies was used for the Cleveland Field fence, and are hoping some can be used for reimbursement to fund the library cooling tower project. He added all the $2.5M ARPA funds have been spent on general fund projects, mostly for the Parks Department and also informed the ARPA funding has to be committed by December 2024 and spent by December 2026.

Council Member Salomon moved, seconded by Council Member Phillips to approve the

November 2024 Financial Report, "YEAS," Stricker, Vidlak, Salomon, Phillips, and McKerrigan. "NAYS," None. Absent: None.

Mayor Vidlak opened the public hearing at 6:15 p.m. for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by 1901 21 Scottsbluff, LLC for the Scottsbluff Inn Renovation Redevelopment Project.

Mr. Andrew Willis appeared, via Zoom on behalf of the Developer, explaining the project has been through Planning Commission and CRA receiving positive recommendations. He informed the plan is to renovate and remodel the Scottsbluff Inn, which would include an interior demo to encompass 70 rooms. It would be an independent hotel not tied to a flag and would include amenities for extended stays. Those would include kitchenettes, on site laundry, fitness center, and an outdoor, friendly pet area.

Mr. Willis added the property is under contract, but it is contingent on the developer being approved for Tax Increment Financing. Assuming the project is approved, the plan is to purchase and remodel the property in 2025, with an opening in 2026. Furthermore, he stated this project is to redevelop and bring the site back to life for what its main purpose was intended for.

The projected value, averaging out over the 15 years, is $3.9M which would amount to an approximate tax increment value of $71,000. In addition, another benefit is to bring back job opportunities for the community.

Mr. Willis answered questions from Council which included contract work, stating it will mostly be done by local contractors. Parking should also be adequate for the project. The swimming pool, which was a big attraction in years past, will also be renovated and in working order. The area is zoned C-3 which allows for extended stays and Mr. Willis can see people staying a few weeks, but does not foresee them staying months at a time. In addition, lodging tax will also be collected.

Legal Counsel Selzer came forward and explained he did provide a memo for Council which was included in the packet, adding this project meets all the Standards of Review; 1) Conforms with the Comprehensive Plan; 2) Conforms to Community Development Law; 3) Passes the "But For" Test; and 4) Meets the long-term best interests of the community identified through the Cost-Benefit Analysis.

Mr. Selzer concluded, by stating, Council needs to remember that just because they are approving TIF, the developer still has to adhere to City codes and City Ordinances with respect to the site.

There were no comments from the public. Mayor Vidlak closed the public hearing at 6:29 p.m.

Council Member McKerrigan made a motion, seconded by Council Member Salomon to approve Resolution No. 24-12-04 approving the Redevelopment Plan submitted by 1901 21 Scottsbluff, LLC for the Scottsbluff Inn Renovation Redevelopment Project, "YEAS," McKerrigan, Phillips, Vidlak, Salomon, and Stricker. "NAYS," None. Absent: None.

RESOLUTION NO. 24-12-04

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Recitals:

a. Pursuant to the Community Development Law, NEB. REV. STAT. § 18-2101 *et seq.* (the "Act"), a redevelopment plan for the *Scottsbluff Inn Renovation* project (the "Redevelopment Plan") has been submitted to the Scottsbluff Community Redevelopment Authority ("CRA"). The Redevelopment Plan proposes to redevelop an area of the City which the City Council has declared to be blighted and

substandard and in need of redevelopment. The Redevelopment Plan includes the use of tax increment financing.

b. The Redevelopment Plan has been reviewed by the Planning Commission, which found that the Redevelopment Plan conforms to the 2016 Scottsbluff Comprehensive Plan (the "Comprehensive Plan"). The Planning Commission recommended approval of the Redevelopment Plan to the CRA and City Council.

c. The Redevelopment Plan has been reviewed by the CRA, which found that the Redevelopment Plan conforms to the Comprehensive Plan, that the project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing, and that the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the CRA, are in the long term best interests of the community.

d. The CRA recommended approval of the Redevelopment Plan to the City Council.

e. On December 16, 2024, the City Council held a public hearing on the proposal to approve the Redevelopment Plan.

f. The City Council has reviewed and conducted a cost-benefit analysis of the Redevelopment Plan and makes the findings and recommendations as documented in writing in this Resolution.

Resolved:

1. The Redevelopment Plan is determined to be feasible and in conformity with the Comprehensive Plan and with the legislative declarations and determinations set forth in the Act.

2. The project as proposed in the Redevelopment Plan would not be economically feasible or occur in the project area without tax increment financing and the costs and benefits of the project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services, having been analyzed by the City Council, are in the long-term best interests of the community impacted by the project.

3. The City Council approves the Redevelopment Plan.

4. According to NEB. REV. STAT. § 18-2147, and as proposed in the Redevelopment Plan, the City Council provides that any ad valorem tax on the Project Site as set forth in the Redevelopment Plan, for the benefit of any public body be divided for a period of 15 years after the effective date as provided in § 18-2147, which effective date shall be determined in a Redevelopment Contract entered into between the Redeveloper and the CRA. Said tax shall be divided as follows:

(a) That proportion of the ad valorem tax which is produced by levy at the rate fixed each year by or for each public body upon the redevelopment project valuation

(as defined in the Act) shall be paid into the funds of each such public body in the same proportion as all other taxes collected by or for the bodies;

(b) That proportion of the ad valorem tax on real property in the redevelopment project in excess of such amount, if any, shall be allocated to and, when collected, paid into a special fund of the CRA to be used solely to pay the principal of, the interest on, and any premiums due in connection with the bonds of, loans, notes or advances of money to, or indebtedness incurred by, whether funded, refunded, assumed, or otherwise, the CRA for financing or refinancing, in whole or in part, the project set forth in the Redevelopment Plan. When such bonds, loans, notes, advances of money, or indebtedness, including interest and premiums due have been paid, the CRA shall so notify the County Assessor and County Treasurer and all ad valorem taxes upon taxable real property in the redevelopment project shall be paid into the funds of the respective public bodies; and

(c) Any interest and penalties due for delinquent taxes shall be paid in the funds of each public body in the same proportion as are all other taxes collected by or for the public body.

5. The Mayor and Clerk are authorized and directed to execute such documents and take such further actions as are necessary to carry out the purposes and intent of this Resolution and the Redevelopment Plan.

6. This Resolution shall become effective immediately upon its adoption.

PASSED and APPROVED on December 16, 2024

_____
Mayor

ATTEST:

_____
City Clerk (Seal)

Regarding the Resolution to update the bank signature authorization, Mr. Spencer stated this will add Mayor Vidlak's name to the bank accounts.

Council Member Phillips moved to approve Resolution No. 24-12-05 updating the bank signature authorization and authorize the Mayor to sign the Resolution. The motion was seconded by Council Member Stricker, "YEAS," Vidlak, Phillips, Stricker, McKerrigan, and Salomon. "NAYS," None. Absent: None.

RESOLUTION NO. 24-12-05

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

1. US Bank NA, Platte Valley Bank, and Riverstone Bank, all with local branches in Scotts Bluff County, Nebraska and the Nebraska Public Agency Investment Trust (NPAIT) as well as Moreton Capital Markets, LLC are designated as depositories and/or financial investment institutions for funds of the City of Scottsbluff, Nebraska ("City").

a. Depository funds of the City deposited in each bank shall be subject to withdrawal upon checks, notes, drafts, or other orders for the payment of money when signed on the City's behalf by any two of the following City officials:

Betsy Vidlak OR
Jeanne McKerrigan AND

Kimberley Wright

b. All investment funds of the City held as Government Money Market Funds, Certificates of Deposit, Treasury Notes, and other authorized securities purchased by the City shall be signed by the Finance Director for the City, Lane Kizzire and one of the following City officials per the City's Investment Policy:

Kevin Spencer OR Kimberley Wright

2. Provided, the Finance Director for the City, Lane Kizzire, or the Senior Account Clerk for the City, Shala Colson, is authorized to make ACH drafts and withdrawals for payroll, electronic claims, utility payment drafts and debt payments on behalf of the City from any of the financial institutions named in paragraph 1. of this Resolution.

3. The banks are authorized to pay all orders and receive them for the credit of or in payment from the payee or any other holder without inquiring into the circumstances of the issue or the disposition of the proceeds.

4. US Bank is authorized to issue Visa credit cards to City personnel. The personnel to receive the cards and the credit limit on said cards shall be as approved by the City Manager or his/her designee.

5. This Resolution will revoke Resolution 23-11-02 and all prior banking resolutions and shall be delivered to all banks named in this Resolution. This Resolution will remain in effect until notice of revocation is delivered to any of these banks.

Passed, approved and effective this 16th day of December, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Council introduced the reading of the Ordinance to consider the Rezone of Tax Lot 4B, Section 27, Township 22 North, Range 55 West of the 6th P.M. commonly identified as the northeast corner of Avenue K and South Beltline Highway West from R-1A to C-3 and was read by title on second reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA, DEALING WITH ZONING, AMENDING SECTION 25-1-4 BY UPDATING THE OFFICIAL ZONING DISTRICT MAP TO SHOW THAT TAX LOT 4B A PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA, CURRENTLY ZONED AS R-1A SINGLE FAMILY RESIDENTIAL, WILL NOW BE INCLUDED IN C-3 HEAVY COMMERCIAL, REPEALING PRIOR SECTION 25-1-4, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Moved by Council Member Stricker, seconded by Council Member Salomon, that the statutory rule requiring the Ordinance to be read by title on three different days be suspended, "YEAS," Phillips, Salomon, McKerrigan, Stricker, and Vidlak "NAYS," None. Absent: None. The motion carried having been approved by three-fourths of the Council Members.

Moved by Council Member Stricker, seconded by Council Member Phillips, that Ordinance No. 4344 dealing with the Rezone of the northeast corner of Avenue K and South Beltline Highway West from R-1A to C-3 be adopted, "YEAS," Salomon, McKerrigan, Stricker, Vidlak, and Phillips. "NAYS," None. Absent: None.

Mr. Spencer presented the bid for porta pottie services at several parks throughout the City by explaining we received three bids, with Paradise Pumpers, LLC coming in with the lowest and best

proposal at $750.00/month. Staff is recommending approval.

Council Member Stricker asked if there are any requirements for the facilities to be handicapped accessible. Mr. Spencer stated he was not aware, but if we were asked, would comply. He will reach out to Paradise Pumpers to see if we have any at our locations that meet the criteria and report back to Council.

Council Member McKerrigan made a motion, seconded by Council Member Stricker to approve the bid for porta pottie services at several parks throughout the City of Scottsbluff, to Paradise Pumpers, LLC and authorize the Mayor to sign the Agreement, "YEAS," Stricker, Vidlak, Salomon, Phillips, and McKerrigan. "NAYS," None. Absent None.

Mr. Mark Bohl, Public Works Director, approached Council regarding awarding the bid for one, new truck cab/chassis with dump body for the Transportation Department. He explained we received one bid for the chassis and two bids for the body. Floyds was the low bid for the chassis; Kois Brothers for the body. Staff is recommending approval to Floyd's Truck Center in the amount of $149,995 for both body and chassis, as the equipment purchase is under the allotted budgeted amount of $200,000.

Council Member Stricker made a motion, seconded by Council Member Salomon to approve awarding the bid for one, new truck cab/chassis with dump body, for the Transportation Department, to Floyd's Truck Center in the amount of $149,995., "YEAS," McKerrigan, Phillips, Salomon, Vidlak, and Stricker. "NAYS," None. Absent: None.

Mr. Bohl then presented the Maintenance Agreement No. 22 with the Nebraska Department of Transportation. He explained this Agreement encompasses maintaining the highway from Avenue I to East Overland. This Agreement has been in place for close to thirty years and states the City will plow snow, mow the islands, including the right of way, and patch pot holes. There is a total 17.52 lane miles at $2,030/mile for a total of $35,565.60. This Agreement will increase by three percent each year through 2029.

Council Member Phillips moved, seconded by Council Member Stricker to approve Maintenance Agreement No. 22 between the City of Scottsbluff and the Nebraska Department of Transportation and authorize the Mayor to sign the Agreement, "YEAS," Phillips, Salomon, McKerrigan, Stricker, and Vidlak. "NAYS," None. Absent: None

Mr. Tom Schingle, Fire Chief came forward to explain the Agreement between Locality Media Inc., d/b/a First Due and the City of Scottsbluff Fire Department. He stated the County approved to switch management vendors for the fire departments through the use of the 911 interlocal fund. By doing this it only included the basic modules for reporting and any additional modules would be the responsibility of each fire department. The Agreement from First Due adds the modules that Scottsbluff Fire uses for inspections, investigations and hydrant management. The total for the cloud based, real time data software is $7,400., which includes a one-time fee of $2,050; annually thereafter the total is $5,350. There is a provision, however, in the Agreement that will allow it to increase no more than five percent per year; typically, it is around two or three percent. The budgeted amount for records management is $24,000 and this will come below that. Staff is recommending approval.

Council Member Stricker moved, seconded by Council Member Salomon to approve the Agreement between Locality Media, Inc., d/b/a First Due and the City of Scottsbluff Fire Department for records management services and authorize the Fire Chief to sign the Agreement, "YEAS," McKerrigan, Phillips, Vidlak, Salomon, and Stricker. "NAYS," None. Absent: None.

Under Council Reports. Council Member Stricker informed he attended the West Nebraska Economic Development meeting on December 12th with Sharaya DeSersa. They had the first meeting of the Western Nebraska Region of the Six Regions, One Nebraska. The first general topic of discussion was

regional housing and infrastructure study. The next grant cycle for Rural Workforce Housing is due January 15th. The group is partnering with TCD, to introduce in April, a regional government job showcase utilizing KENO funds.

Council Member Phillips moved to adjourn the meeting at 6:55 p.m. The motion was seconded by Council Member Stricker, "YEAS" Stricker, Vidlak, Salomon, Phillips, and McKerrigan. "NAYS," None. Absent: None.

_____

Mayor

Attest:

_____

City Clerk

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 8.b

Council to set a public hearing for January 21, 2025 at 6:00 p.m. for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by Northfield Retirement Communities, Inc. for the Northfield Retirement Communities Garden Homes Redevelopment Project.

Staff Contact: Sharaya Toof

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 8.c

Council to approve the revised plans and specifications for the slide gate replacement project at the Wastewater Treatment Plant, and authorize the city clerk to advertise for bids to be received until January 27, 2025 at 10:00 a.m.

Staff Contact: Mark Bohl

A g e n d a S t a t e m e n t

Item No.

For Meeting of: January 6, 2025

AGENDA TITLE: Council to consider approval of revised plans and specifications for the slide gate replacement project at the Wastewater Treatment Plant, and authorize the City Clerk to advertise for bids to be received on January 27, 2025 at 10:00 a.m.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Public Works

PRESENTATION BY: Consent

SUMMARY EXPLANATION: Included in this year's CIP budget, is the replacement of three slide gates for the Screw Pumps, and two slide gates at the Clarifier influent box. These gates are located in a corrosive environment and have deteriorated over time. The replacement gates will be made of stainless steel to hold up better in these conditions.

This project was rolled from last fiscal year and has a revision to the plans and specifications. The original plan included the installation of a slide gate on the junction box prior to the Headworks Building. That portion of the plan has been removed. The gate is being installed by the contractor originally hired to do it in 2023, as part of the relining project.

BOARD/COMMISSION/STAFF RECOMMENDATION: Staff recommends that Council approve the Plans and Specifications and authorize the City Clerk to advertise for bids to be received on January 27, 2024 at 10:00 a.m.

Does this item require the expenditure of funds? **_X yes** **__no**
Are funds budgeted? **_X yes** **_ no**
If no, comments: _____
Estimated Amount _____
Amount Budgeted **$214,000**
Department **Wastewater**
Account Description **Capital - Structures**
Approval of funds available _____
City Finance Director

EXHIBITS

Resolution ☐ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☒
Other (specify) Plans and Specifications are attached to this Agenda Item

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐
Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 12/14/ City Clerk

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 8.d

Council to acknowledge receipt of and take no action on a liability claim from Tansy Lynn Reed at 2602 4th Ave., Apt. #4, Scottsbluff, NE. The claim will be withdrawn and forwarded to the City's insurance carrier.

Staff Contact: Kimberley Wright

City of Scottsbluff

CITIZEN INCIDENT REPORT

All tort claims under the Political Subdivisions Tort Claims Act and sections 16-727, 16-728, 23-175, 39-809, and 79-610 shall be filed with the clerk, secretary, or other official whose duty it is to maintain the official records of the political subdivision, or the governing body of a political subdivision may provide that such claims may be filed with the duly constituted law department of such subdivision. It shall be the duty of the official with whom the claim is filed to present the claim to the governing body. All such claims shall be in writing and shall set forth the time and place of the occurrence giving rise to the claim and such other facts pertinent to the claim as are known to the claimant.

Date: 12/27/24

Date and location of Incident: by 2602 4th Ave. Scottsbluff around December 4th

Claimant Name: Tansy Lynn Reed Phone: 308-672-4216

Address: 2602 4th Ave #4 City: Scottsbluff State and Zip: NE 69361

City Department Contact: Kim Wright

Narrative of what happened: My bf noticed a scuff on my back bumper on the left side of my car I think Dec 4th, then noticed street sweeper tracks going around it later that night when his lights were shining on it. The street sweeper was going up and down the streets a bunch during that time, and you can see the tracks and where it rubbed up on it from going too close.

Estimated amount of damages $ 1248.80 (attach estimates)

Attachments: Photos: X Estimates: X Medical Bills: _____

Witnesses: Mason Asselin Contact Information: 308-637-8689

Citizen insurance information: Geico

Reported by (city staff): _____

Received Date: _____

Signature of Claimant(s): Tansy Reed

SUBMIT TO: KIM WRIGHT, CITY CLERK, CITY OF SCOTTSBLUFF
2525 CIRCLE DRIVE, SCOTTSBLUFF, NE 69361

City of Scottsbluff, Nebraska
Monday, January 6, 2025
Regular Meeting

Item 8.e

Council to consider and take action on claims of the City.

Staff Contact: Lane Kizzire

Expense Approval Report

City of Scottsbluff, NE

By Vendor Name

Post Dates 12/17/2024 - 1/6/2025

Description (Payable)	Account Name		Amount
Vendor: 08464 - 911 CUSTOM, LLC			
Fund: 218 - PUBLIC SAFETY			
CIP-BODY ARMOR #4	DEPARTMENT SUPPLIES		4,944.00
		Fund 218 - PUBLIC SAFETY Total:	**4,944.00**
		Vendor 08464 - 911 CUSTOM, LLC Total:	**4,944.00**
Vendor: 08144 - AE SERVICES, LLC			
Fund: 215 - SPECIAL PROJECTS			
CLEVELAND FIELD LIGHTS	GRANT EXPENSE		144.00
		Fund 215 - SPECIAL PROJECTS Total:	**144.00**
		Vendor 08144 - AE SERVICES, LLC Total:	**144.00**
Vendor: 09021 - AIRGAS USA, LLC			
Fund: 621 - ENVIRONMENTAL SERVICES			
Department Supplies-SAN	DEPARTMENT SUPPLIES		56.06
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**56.06**
		Vendor 09021 - AIRGAS USA, LLC Total:	**56.06**
Vendor: 02118 - ANITA'S GREENSCAPING INC			
Fund: 111 - GENERAL			
Bldg. Main.	BUILDING MAINTENANCE		390.00
		Fund 111 - GENERAL Total:	**390.00**
		Vendor 02118 - ANITA'S GREENSCAPING INC Total:	**390.00**
Vendor: 04575 - AUTOZONE STORES, INC			
Fund: 111 - GENERAL			
BATTERY AND WIPER BLADES -..	VEHICLE MAINTENANCE		166.47
		Fund 111 - GENERAL Total:	**166.47**
Fund: 212 - STREETS			
SUPP - THERMOMETER	DEPARTMENT SUPPLIES		33.29
SUPP - THERMOMETER	DEPARTMENT SUPPLIES		-33.29
		Fund 212 - STREETS Total:	**0.00**
		Vendor 04575 - AUTOZONE STORES, INC Total:	**166.47**
Vendor: 00295 - B & H INVESTMENTS, INC			
Fund: 111 - GENERAL			
BLDG MAINT-PD	BUILDING MAINTENANCE		16.00
BLDG MAINT-PD	BUILDING MAINTENANCE		16.00
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		43.00
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		43.00
BLDG MAINT-PD	BUILDING MAINTENANCE		29.50
BLDG MAINT-PD	BUILDING MAINTENANCE		29.50
DEPT SUPP ADM	DEPARTMENT SUPPLIES		14.50
DEPT SUPP ADM	DEPARTMENT SUPPLIES		24.00
RENT-MACH-PD	RENT-MACHINES		15.00
RENTAL REVERSE OSMOSIS	RENT-MACHINES		50.00
Dep. Sup.	DEPARTMENT SUPPLIES		117.00
		Fund 111 - GENERAL Total:	**397.50**
Fund: 212 - STREETS			
SUPP - WATER	DEPARTMENT SUPPLIES		24.00
SUPP - WATER	DEPARTMENT SUPPLIES		43.00
		Fund 212 - STREETS Total:	**67.00**
Fund: 621 - ENVIRONMENTAL SERVICES			
Department Supplies-SAN	DEPARTMENT SUPPLIES		71.50
Department Supplies-SAN	DEPARTMENT SUPPLIES		24.00

Description (Payable)	Account Name	Amount
DEPT SUP	DEPARTMENT SUPPLIES	7.25
Department Supplies-SAN	DEPARTMENT SUPPLIES	33.50
DEPT SUP	DEPARTMENT SUPPLIES	7.25
Contractual Services-SAN	CONTRACTUAL SERVICES	25.26
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**168.76**
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	7.25
DEPT SUP	DEPARTMENT SUPPLIES	7.25
	Fund 631 - WASTEWATER Total:	**14.50**
	Vendor 00295 - B & H INVESTMENTS, INC Total:	**647.76**
Vendor: 09716 - BLACK HILLS GAS DISTRIBUTION LLC		
Fund: 111 - GENERAL		
Monthly Energy Bill	HEATING FUEL	502.60
Monthly Energy Bill	HEATING FUEL	368.08
Monthly Energy Bill	HEATING FUEL	105.56
Monthly Energy Bill	HEATING FUEL	368.07
Monthly Energy Bill	HEATING FUEL	481.84
Monthly Energy Bill	HEATING FUEL	555.37
Monthly Energy Bill	HEATING FUEL	128.68
Monthly Energy Bill	HEATING FUEL	40.19
	Fund 111 - GENERAL Total:	**2,550.39**
Fund: 212 - STREETS		
Monthly Energy Bill	HEATING FUEL	1,539.87
	Fund 212 - STREETS Total:	**1,539.87**
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Energy Bill	HEATING FUEL	697.23
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**697.23**
Fund: 641 - WATER		
Monthly Energy Bill	HEATING FUEL	165.58
	Fund 641 - WATER Total:	**165.58**
	Vendor 09716 - BLACK HILLS GAS DISTRIBUTION LLC Total:	**4,953.07**
Vendor: 09891 - BLR c/o SIMPLIFY COMPLIANCE		
Fund: 111 - GENERAL		
ANNUAL SUBSCRIPTION - TPFA..	CONSULTING SERVICES	564.99
	Fund 111 - GENERAL Total:	**564.99**
	Vendor 09891 - BLR c/o SIMPLIFY COMPLIANCE Total:	**564.99**
Vendor: 02103 - BRODART CO		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	474.58
	Fund 111 - GENERAL Total:	**474.58**
	Vendor 02103 - BRODART CO Total:	**474.58**
Vendor: 10619 - BRUNGARD MELISSA		
Fund: 111 - GENERAL		
EVID CASH-PD	MISCELLANEOUS	224.00
	Fund 111 - GENERAL Total:	**224.00**
	Vendor 10619 - BRUNGARD MELISSA Total:	**224.00**
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.		
Fund: 111 - GENERAL		
Cont. Srvcs.	CONTRACTUAL SERVICES	119.85
EQUIP MAINT ADM	EQUIPMENT MAINTENANCE	211.28
CONTRACTUAL-PD	CONTRACTUAL SERVICES	92.70
	Fund 111 - GENERAL Total:	**423.83**
	Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:	**423.83**

Description (Payable)	Account Name	Amount
Vendor: 07911 - CELLCO PARTNERSHIP		
Fund: 111 - GENERAL		
CELL PHONE	CELLULAR PHONE	42.94
DECEMBER CELLULAR DATA	CELLULAR PHONE	279.50
CELL PHONES-PD	PHONE & INTERNET	1,401.79
	Fund 111 - GENERAL Total:	**1,724.23**
Fund: 213 - CEMETERY		
CELL PHONE	PHONE & INTERNET	42.94
	Fund 213 - CEMETERY Total:	**42.94**
	Vendor 07911 - CELLCO PARTNERSHIP Total:	**1,767.17**
Vendor: 01976 - CLARK PRINTING LLC		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	107.32
	Fund 111 - GENERAL Total:	**107.32**
	Vendor 01976 - CLARK PRINTING LLC Total:	**107.32**
Vendor: 09824 - CORE & MAIN LP		
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	1,680.61
CONTRACTUAL SVC	CONTRACTUAL SERVICES	11,273.46
	Fund 631 - WASTEWATER Total:	**12,954.07**
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	1,680.62
CONTRACTUAL SVC	CONTRACTUAL SERVICES	11,273.47
	Fund 641 - WATER Total:	**12,954.09**
	Vendor 09824 - CORE & MAIN LP Total:	**25,908.16**
Vendor: 00406 - CRESCENT ELECT. SUPPLY COMP INC		
Fund: 111 - GENERAL		
BLDG MAINT PARK	BUILDING MAINTENANCE	22.13
	Fund 111 - GENERAL Total:	**22.13**
	Vendor 00406 - CRESCENT ELECT. SUPPLY COMP INC Total:	**22.13**
Vendor: 09767 - CROELL INC		
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	439.51
DEPT SUP	DEPARTMENT SUPPLIES	394.83
	Fund 641 - WATER Total:	**834.34**
	Vendor 09767 - CROELL INC Total:	**834.34**
Vendor: 08801 - DANIEL P BRENNAN		
Fund: 212 - STREETS		
CONTRACTUAL	CONTRACTUAL SERVICES	-65.31
	Fund 212 - STREETS Total:	**-65.31**
Fund: 631 - WASTEWATER		
CONTRACTUAL	CONTRACTUAL SERVICES	-65.30
	Fund 631 - WASTEWATER Total:	**-65.30**
Fund: 641 - WATER		
CONTRACTUAL	CONTRACTUAL SERVICES	-65.31
	Fund 641 - WATER Total:	**-65.31**
	Vendor 08801 - DANIEL P BRENNAN Total:	**-195.92**
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE		
Fund: 111 - GENERAL		
Monthly Long Distance	PHONE & INTERNET	3.29
Monthly Long Distance	PHONE & INTERNET	0.94
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	3.29

Description (Payable)	Account Name	Amount
Monthly Long Distance	PHONE & INTERNET	19.74
Monthly Long Distance	PHONE & INTERNET	5.64
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	2.35
	Fund 111 - GENERAL Total:	**40.89**
Fund: 212 - STREETS		
Monthly Long Distance	PHONE & INTERNET	6.58
	Fund 212 - STREETS Total:	**6.58**
Fund: 213 - CEMETERY		
Monthly Long Distance	PHONE & INTERNET	0.94
	Fund 213 - CEMETERY Total:	**0.94**
Fund: 224 - ECONOMIC DEVELOPMENT		
Monthly Long Distance	PHONE & INTERNET	0.47
	Fund 224 - ECONOMIC DEVELOPMENT Total:	**0.47**
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Long Distance	PHONE & INTERNET	1.89
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**1.89**
Fund: 631 - WASTEWATER		
Monthly Long Distance	PHONE & INTERNET	1.89
	Fund 631 - WASTEWATER Total:	**1.89**
Fund: 641 - WATER		
Monthly Long Distance	PHONE & INTERNET	1.89
	Fund 641 - WATER Total:	**1.89**
Fund: 661 - STORMWATER		
Monthly Long Distance	PHONE & INTERNET	0.47
	Fund 661 - STORMWATER Total:	**0.47**
Fund: 721 - GIS SERVICES		
Monthly Long Distance	PHONE & INTERNET	0.47
	Fund 721 - GIS SERVICES Total:	**0.47**
	Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:	**55.49**
Vendor: 06876 - DELL MARKETING LP		
Fund: 218 - PUBLIC SAFETY		
CIP-TECH #12-PD	DEPARTMENT SUPPLIES	18,783.60
	Fund 218 - PUBLIC SAFETY Total:	**18,783.60**
	Vendor 06876 - DELL MARKETING LP Total:	**18,783.60**
Vendor: 09692 - DOOLEY OIL INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	937.65
EQUIP MAINT	EQUIPMENT MAINTENANCE	109.36
EQUIP MAINT	EQUIPMENT MAINTENANCE	35.34
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**1,082.35**
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	937.66
EQUIP MAINT	EQUIPMENT MAINTENANCE	109.37
EQUIP MAINT	EQUIPMENT MAINTENANCE	35.34
	Fund 631 - WASTEWATER Total:	**1,082.37**
	Vendor 09692 - DOOLEY OIL INC Total:	**2,164.72**
Vendor: 10279 - EAKES INC		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	89.98
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	90.30
DEPT SUPP ADM	DEPARTMENT SUPPLIES	10.59
DEPT SUPP CC	DEPARTMENT SUPPLIES	9.99

Description (Payable)	Account Name	Amount
DEPT SUPP DS	DEPARTMENT SUPPLIES	151.20
	Fund 111 - GENERAL Total:	**352.06**
	Vendor 10279 - EAKES INC Total:	**352.06**
Vendor: 03950 - ENERGY LABORATORIES, INC DEPT 6250		
Fund: 641 - WATER		
SAMPLES	SAMPLES	216.00
	Fund 641 - WATER Total:	**216.00**
	Vendor 03950 - ENERGY LABORATORIES, INC DEPT 6250 Total:	**216.00**
Vendor: 00222 - FARMERS IRRIGATION DISTRICT		
Fund: 111 - GENERAL		
2025 O&M ASSESSMENT	CONTRACTUAL SERVICES	2,730.00
	Fund 111 - GENERAL Total:	**2,730.00**
	Vendor 00222 - FARMERS IRRIGATION DISTRICT Total:	**2,730.00**
Vendor: 00548 - FEDERAL EXPRESS CORPORATION		
Fund: 641 - WATER		
POSTAGE	POSTAGE	48.27
	Fund 641 - WATER Total:	**48.27**
	Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:	**48.27**
Vendor: 10610 - FIELDTURF USA INC		
Fund: 215 - SPECIAL PROJECTS		
PICKETBALL COURT	GRANT EXPENSE	56,106.93
	Fund 215 - SPECIAL PROJECTS Total:	**56,106.93**
	Vendor 10610 - FIELDTURF USA INC Total:	**56,106.93**
Vendor: 05737 - FLAGSHIP PUBLISHING INC		
Fund: 111 - GENERAL		
Sbscrp.	SUBSCRIPTIONS	52.00
	Fund 111 - GENERAL Total:	**52.00**
	Vendor 05737 - FLAGSHIP PUBLISHING INC Total:	**52.00**
Vendor: 10330 - GERING MULITPURPOSE SENIOR CENTER		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	1,000.00
	Fund 111 - GENERAL Total:	**1,000.00**
	Vendor 10330 - GERING MULITPURPOSE SENIOR CENTER Total:	**1,000.00**
Vendor: 10621 - GORSUCH AND SONS INC		
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	69.55
	Fund 631 - WASTEWATER Total:	**69.55**
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	69.55
	Fund 641 - WATER Total:	**69.55**
	Vendor 10621 - GORSUCH AND SONS INC Total:	**139.10**
Vendor: 10136 - GREENING ENTERPRISES INC.		
Fund: 225 - MUTUAL FIRE		
DUAL-CERTIFIED PROTECTIVE ...	DEPARTMENT SUPPLIES	995.84
	Fund 225 - MUTUAL FIRE Total:	**995.84**
	Vendor 10136 - GREENING ENTERPRISES INC. Total:	**995.84**
Vendor: 10540 - GURROLA JUDY V		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	35.00
CONSULTING-PD	CONSULTING SERVICES	35.00
	Fund 111 - GENERAL Total:	**70.00**
	Vendor 10540 - GURROLA JUDY V Total:	**70.00**

Description (Payable)	Account Name	Amount
Vendor: 09589 - HEARTLAND EXPRESSWAY ASSOCIATION		
Fund: 111 - GENERAL		
2025 MEMBERSHIP RENEWAL	MEMBERSHIPS	5,196.96
	Fund 111 - GENERAL Total:	**5,196.96**
	Vendor 09589 - HEARTLAND EXPRESSWAY ASSOCIATION Total:	**5,196.96**
Vendor: 05667 - HOA SOLUTIONS, INC		
Fund: 631 - WASTEWATER		
EQUIPMENT	EQUIPMENT	8,782.00
EQUIP MAINT	EQUIPMENT MAINTENANCE	5,684.00
EQUIP MAINT	EQUIPMENT MAINTENANCE	4,732.00
	Fund 631 - WASTEWATER Total:	**19,198.00**
Fund: 641 - WATER		
EQUIPMENT	EQUIPMENT MAINTENANCE	2,435.00
	Fund 641 - WATER Total:	**2,435.00**
	Vendor 05667 - HOA SOLUTIONS, INC Total:	**21,633.00**
Vendor: 09305 - HONEY WAGON EXPRESS		
Fund: 111 - GENERAL		
CONTRACTUAL PARK	CONTRACTUAL SERVICES	225.00
	Fund 111 - GENERAL Total:	**225.00**
	Vendor 09305 - HONEY WAGON EXPRESS Total:	**225.00**
Vendor: 10620 - HOWE HUNTER		
Fund: 111 - GENERAL		
NATIONAL REGISTRY OF EMTS ..	MEMBERSHIPS	104.00
	Fund 111 - GENERAL Total:	**104.00**
	Vendor 10620 - HOWE HUNTER Total:	**104.00**
Vendor: 09291 - INGRAM LIBRARY SERVICES INC		
Fund: 111 - GENERAL		
Coll.	COLLECTIONS	1,150.50
	Fund 111 - GENERAL Total:	**1,150.50**
	Vendor 09291 - INGRAM LIBRARY SERVICES INC Total:	**1,150.50**
Vendor: 08154 - INTERNAL REVENUE SERVICE		
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,747.19
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,747.19
WITHHOLDINGS	FICA W/H EE PAYABLE	17,598.28
WITHHOLDINGS	FICA W/H EE PAYABLE	17,598.28
WITHHOLDINGS	FED W/H EE PAYABLE	28,804.65
FEDERAL WITHHOLDING UND...	FED W/H EE PAYABLE	19.69
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,013.42
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,013.42
WITHHOLDINGS	FICA W/H EE PAYABLE	18,580.30
WITHHOLDINGS	FICA W/H EE PAYABLE	18,580.30
WITHHOLDINGS	FED W/H EE PAYABLE	30,945.73
	Fund 713 - CASH & INVESTMENT POOL Total:	**151,648.45**
	Vendor 08154 - INTERNAL REVENUE SERVICE Total:	**151,648.45**
Vendor: 10614 - JEO CONSULTING GROUP		
Fund: 215 - SPECIAL PROJECTS		
PROFESSIONAL SERVICES	GRANT EXPENSE	2,265.00
	Fund 215 - SPECIAL PROJECTS Total:	**2,265.00**
	Vendor 10614 - JEO CONSULTING GROUP Total:	**2,265.00**
Vendor: 06131 - JOHN DEERE FINANCIAL		
Fund: 212 - STREETS		
CREDIT FOR BOOTS CHARGED ...	UNIFORMS & CLOTHING	-148.45
CLOTHING ALLOW FOR LEE ST...	UNIFORMS & CLOTHING	138.74
SUPP - HD ZIP TIES	DEPARTMENT SUPPLIES	10.99

Description (Payable)	Account Name	Amount
SUPP - SWIVEL PLATE CASTER	DEPARTMENT SUPPLIES	59.94
SUPP - SWIVELS AND SAFETY ...	DEPARTMENT SUPPLIES	107.70
SUPP - EYE BOLTS, ROPE CLIPS	DEPARTMENT SUPPLIES	52.43
SUPP - SWIVEL PLATES	DEPARTMENT SUPPLIES	49.99
	Fund 212 - STREETS Total:	**271.34**
Fund: 621 - ENVIRONMENTAL SERVICES		
Uniform & Clothing-SAN	UNIFORMS & CLOTHING	189.99
Uniform & Clothing-SAN	UNIFORMS & CLOTHING	159.95
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**349.94**
Fund: 631 - WASTEWATER		
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	224.95
	Fund 631 - WASTEWATER Total:	**224.95**
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	508.24
	Fund 641 - WATER Total:	**508.24**
	Vendor 06131 - JOHN DEERE FINANCIAL Total:	**1,354.47**
Vendor: 08067 - JOHN DEERE FINANCIAL		
Fund: 212 - STREETS		
CLOTHING - PANTS FOR STEVE...	UNIFORMS & CLOTHING	44.99
	Fund 212 - STREETS Total:	**44.99**
	Vendor 08067 - JOHN DEERE FINANCIAL Total:	**44.99**
Vendor: 09474 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	1,160.52
	Fund 111 - GENERAL Total:	**1,160.52**
	Vendor 09474 - JOHN DEERE FINANCIAL Total:	**1,160.52**
Vendor: 00289 - JOHNSEN CORROSION ENGINERING, INC		
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	13,375.00
	Fund 641 - WATER Total:	**13,375.00**
	Vendor 00289 - JOHNSEN CORROSION ENGINERING, INC Total:	**13,375.00**
Vendor: 07802 - KUHLMAN, BOBBI		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	127.00
	Fund 111 - GENERAL Total:	**127.00**
	Vendor 07802 - KUHLMAN, BOBBI Total:	**127.00**
Vendor: 09746 - LEAL NOHEMI		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	35.00
	Fund 111 - GENERAL Total:	**35.00**
	Vendor 09746 - LEAL NOHEMI Total:	**35.00**
Vendor: 10542 - LEGACY COOPERATIVE		
Fund: 111 - GENERAL		
Special Events-REC	SPECIAL EVENTS	18.00
	Fund 111 - GENERAL Total:	**18.00**
	Vendor 10542 - LEGACY COOPERATIVE Total:	**18.00**
Vendor: 10618 - LOCALITY MEDIA INC		
Fund: 111 - GENERAL		
RECORDS MANAGEMENT SYS...	CONTRACTUAL SERVICES	7,400.00
	Fund 111 - GENERAL Total:	**7,400.00**
	Vendor 10618 - LOCALITY MEDIA INC Total:	**7,400.00**
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC		
Fund: 111 - GENERAL		
CONT SER NOV 2024- TRANS (...	CONTRACTUAL SERVICES	1,404.00

Description (Payable)	Account Name	Amount
CONT SER NOV 2024- TRANS (...	STRUCTURES	1,905.00
	Fund 111 - GENERAL Total:	**3,309.00**
Fund: 212 - STREETS		
CONT SER NOV 2024- TRANS (...	CONTRACTUAL SERVICES	1,160.00
	Fund 212 - STREETS Total:	**1,160.00**
	Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:	**4,469.00**
Vendor: 08190 - MADISON NATIONAL LIFE		
Fund: 111 - GENERAL		
INSURANCE	DISABILITY INSURANCE	535.72
INSURANCE	DISABILITY INSURANCE	561.86
	Fund 111 - GENERAL Total:	**1,097.58**
Fund: 713 - CASH & INVESTMENT POOL		
INSURANCE	LIFE INS EE PAYABLE	870.65
INSURANCE	DIS INC INS EE PAYABLE	469.23
INSURANCE	LIFE INS ER PAYABLE	1,080.27
	Fund 713 - CASH & INVESTMENT POOL Total:	**2,420.15**
	Vendor 08190 - MADISON NATIONAL LIFE Total:	**3,517.73**
Vendor: 10410 - MARK CHRISMAN TRUCKING INC		
Fund: 215 - SPECIAL PROJECTS		
REPAIRS FOR AUTO ACCIDENT ..	INSURED REPAIRS/REPLACE	4,562.50
	Fund 215 - SPECIAL PROJECTS Total:	**4,562.50**
	Vendor 10410 - MARK CHRISMAN TRUCKING INC Total:	**4,562.50**
Vendor: 05099 - MARKETING CONSULTANTS		
Fund: 111 - GENERAL		
JACKETS FOR ADMIN BUILDING	DEPARTMENT SUPPLIES	740.00
	Fund 111 - GENERAL Total:	**740.00**
	Vendor 05099 - MARKETING CONSULTANTS Total:	**740.00**
Vendor: 10562 - MARVIN PLANNING CONSULTANTS INC		
Fund: 215 - SPECIAL PROJECTS		
COMPREHENSIVE PLAN DEC 2...	GRANT EXPENSE	9,579.75
	Fund 215 - SPECIAL PROJECTS Total:	**9,579.75**
	Vendor 10562 - MARVIN PLANNING CONSULTANTS INC Total:	**9,579.75**
Vendor: 07628 - MENARDS, INC		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	68.45
DEPT SUPP PARK	DEPARTMENT SUPPLIES	95.62
DEPT SUPP PARK	DEPARTMENT SUPPLIES	23.97
BLDG MAINT PARK	BUILDING MAINTENANCE	17.94
AAA 20 PK BATTERIES - CITY H...	DEPARTMENT SUPPLIES	11.71
DEPT SUPP PARK	DEPARTMENT SUPPLIES	20.54
BLDG MAINT PARK	BUILDING MAINTENANCE	74.93
BLDG MAINT PARK	BUILDING MAINTENANCE	27.36
DEPT SUPP PARK	DEPARTMENT SUPPLIES	5.99
	Fund 111 - GENERAL Total:	**346.51**
Fund: 212 - STREETS		
SUPP - EYE BOLTS	DEPARTMENT SUPPLIES	10.38
SUPP - OIL EXTRACT. PUMP	DEPARTMENT SUPPLIES	24.99
SUPP - PVC BOX, HEX HEAD, B...	DEPARTMENT SUPPLIES	7.70
SUPP - PLUG	DEPARTMENT SUPPLIES	3.65
SUPP - PLUG & CONNECTOR	DEPARTMENT SUPPLIES	22.50
SUPP - PINS & WIRE LOCK	DEPARTMENT SUPPLIES	6.76
SUPP - FLAP DISCS	DEPARTMENT SUPPLIES	31.92
	Fund 212 - STREETS Total:	**107.90**
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	51.98

Description (Payable)	Account Name	Amount
DEPT SUPP CEM	DEPARTMENT SUPPLIES	33.23
	Fund 213 - CEMETERY Total:	**85.21**
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	192.97
DEPT SUP	DEPARTMENT SUPPLIES	14.32
DEPT SUP	DEPARTMENT SUPPLIES	74.99
EQUIP MAINT	EQUIPMENT MAINTENANCE	59.64
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**341.92**
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	14.32
DEPT SUP	DEPARTMENT SUPPLIES	75.00
DEPT SUP	DEPARTMENT SUPPLIES	377.00
DEPT SUP	DEPARTMENT SUPPLIES	19.98
DEPT SUP	DEPARTMENT SUPPLIES	494.94
DEPT SUP	DEPARTMENT SUPPLIES	752.86
EQUIP MAINT	EQUIPMENT MAINTENANCE	59.65
DEPT SUP	DEPARTMENT SUPPLIES	131.47
DEPT SUP	DEPARTMENT SUPPLIES	-24.99
	Fund 631 - WASTEWATER Total:	**1,900.23**
Fund: 641 - WATER		
DEPT SUP WTR	DEPARTMENT SUPPLIES	5.34
DEPT SUP	DEPARTMENT SUPPLIES	141.78
	Fund 641 - WATER Total:	**147.12**
	Vendor 07628 - MENARDS, INC Total:	**2,928.89**
Vendor: 10458 - MILLER'S HEARING AID CENTERS INC		
Fund: 111 - GENERAL		
CONSULTING-PD	CONSULTING SERVICES	50.00
	Fund 111 - GENERAL Total:	**50.00**
	Vendor 10458 - MILLER'S HEARING AID CENTERS INC Total:	**50.00**
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP		
Fund: 111 - GENERAL		
CONTRACTUAL	PETTY CASH - FIN	39.99
	Fund 111 - GENERAL Total:	**39.99**
	Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:	**39.99**
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER		
Fund: 713 - CASH & INVESTMENT POOL		
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,435.00
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY	1,435.00
	Fund 713 - CASH & INVESTMENT POOL Total:	**2,870.00**
	Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:	**2,870.00**
Vendor: 00797 - NE DEPT OF REVENUE		
Fund: 111 - GENERAL		
TAX	SALES TAX PAYABLE	59.33
	Fund 111 - GENERAL Total:	**59.33**
Fund: 621 - ENVIRONMENTAL SERVICES		
TAX	SALES TAX PAYABLE	59.85
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**59.85**
Fund: 631 - WASTEWATER		
TAX	SALES TAX PAYABLE	16,542.07
	Fund 631 - WASTEWATER Total:	**16,542.07**
Fund: 641 - WATER		
TAX	SALES TAX PAYABLE	3,366.81
	Fund 641 - WATER Total:	**3,366.81**

Description (Payable)	Account Name	Amount
Fund: 661 - STORMWATER		
TAX	SALES TAX PAYABLE	1,090.70
	Fund 661 - STORMWATER Total:	**1,090.70**
	Vendor 00797 - NE DEPT OF REVENUE Total:	**21,118.76**
Vendor: 01358 - NE LAW ENFORCEMENT TRAINING CENTER		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	284.00
	Fund 111 - GENERAL Total:	**284.00**
	Vendor 01358 - NE LAW ENFORCEMENT TRAINING CENTER Total:	**284.00**
Vendor: 00253 - NEBRASKA RURAL WATER ASSOCIATION		
Fund: 631 - WASTEWATER		
MEMBERSHIPS	MEMBERSHIPS	275.00
	Fund 631 - WASTEWATER Total:	**275.00**
Fund: 641 - WATER		
MEMBERSHIPS	MEMBERSHIPS	275.00
	Fund 641 - WATER Total:	**275.00**
	Vendor 00253 - NEBRASKA RURAL WATER ASSOCIATION Total:	**550.00**
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT		
Fund: 631 - WASTEWATER		
ELECTRICITY	ELECTRIC POWER	12,298.05
ELECTRICITY	ELECTRIC POWER	156.36
	Fund 631 - WASTEWATER Total:	**12,454.41**
Fund: 641 - WATER		
ELECTRICITY	ELECTRIC POWER	4,336.32
ELECTRICITY	ELECTRIC POWER	1,229.54
	Fund 641 - WATER Total:	**5,565.86**
	Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:	**18,020.27**
Vendor: 10231 - NPPD		
Fund: 641 - WATER		
STRUCTURES	STRUCTURES	22,234.00
	Fund 641 - WATER Total:	**22,234.00**
	Vendor 10231 - NPPD Total:	**22,234.00**
Vendor: 08840 - ONE CALL CONCEPTS, INC		
Fund: 212 - STREETS		
CONTRACTUAL	CONTRACTUAL SERVICES	65.31
CONTRACTUAL	CONTRACTUAL SERVICES	44.53
	Fund 212 - STREETS Total:	**109.84**
Fund: 631 - WASTEWATER		
CONTRACTUAL	CONTRACTUAL SERVICES	65.30
CONTRACTUAL	CONTRACTUAL SERVICES	44.53
	Fund 631 - WASTEWATER Total:	**109.83**
Fund: 641 - WATER		
CONTRACTUAL	CONTRACTUAL SERVICES	65.31
CONTRACTUAL	CONTRACTUAL SERVICES	44.52
	Fund 641 - WATER Total:	**109.83**
	Vendor 08840 - ONE CALL CONCEPTS, INC Total:	**329.50**
Vendor: 09172 - O'REILLY AUTO ENTERPRISES, LLC		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	17.93
	Fund 111 - GENERAL Total:	**17.93**
	Vendor 09172 - O'REILLY AUTO ENTERPRISES, LLC Total:	**17.93**
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC		
Fund: 641 - WATER		
SAMPLES	SAMPLES	100.00

Description (Payable)	Account Name	Amount
SAMPLES	SAMPLES	100.00
SAMPLES	SAMPLES	175.00
	Fund 641 - WATER Total:	**375.00**
	Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:	**375.00**
Vendor: 00017 - PANHANDLE HUMANE SOCIETY		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	6,117.05
	Fund 111 - GENERAL Total:	**6,117.05**
	Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:	**6,117.05**
Vendor: 01276 - PLATTE VALLEY BANK		
Fund: 713 - CASH & INVESTMENT POOL		
HEALTH SAVINGS ACCT	HSA EE PAYABLE	9,750.75
HEALTH SAVINGS ACCT	HSA EE PAYABLE	12,449.80
	Fund 713 - CASH & INVESTMENT POOL Total:	**22,200.55**
	Vendor 01276 - PLATTE VALLEY BANK Total:	**22,200.55**
Vendor: 10597 - PODIUM AUTOMOTIVE GROUP		
Fund: 111 - GENERAL		
PREVENTATIVE MAINTENANCE..	VEHICLE MAINTENANCE	671.86
PREVENTATIVE MAINTENANCE..	VEHICLE MAINTENANCE	806.94
	Fund 111 - GENERAL Total:	**1,478.80**
	Vendor 10597 - PODIUM AUTOMOTIVE GROUP Total:	**1,478.80**
Vendor: 10366 - POWER SCREENING LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	240.79
EQUIP MAINT	EQUIPMENT MAINTENANCE	4.55
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**245.34**
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	240.80
EQUIP MAINT	EQUIPMENT MAINTENANCE	4.56
	Fund 631 - WASTEWATER Total:	**245.36**
	Vendor 10366 - POWER SCREENING LLC Total:	**490.70**
Vendor: 01356 - QUICK CARE MEDICAL SERVICES		
Fund: 111 - GENERAL		
NEW HIRE PHYSICAL EXAM - ...	DEPARTMENT SUPPLIES	125.00
	Fund 111 - GENERAL Total:	**125.00**
	Vendor 01356 - QUICK CARE MEDICAL SERVICES Total:	**125.00**
Vendor: 00266 - QUILL CORPORATION		
Fund: 111 - GENERAL		
DEPT SUPP ADM	DEPARTMENT SUPPLIES	33.74
DEPT SUPP ADM	DEPARTMENT SUPPLIES	29.90
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	28.30
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	199.70
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	16.61
DEPT SUPP ADM	DEPARTMENT SUPPLIES	24.64
	Fund 111 - GENERAL Total:	**332.89**
	Vendor 00266 - QUILL CORPORATION Total:	**332.89**
Vendor: 06780 - RAILROAD MANAGEMENT CO III, LLC		
Fund: 641 - WATER		
RENT - LAND	RENT-LAND	417.05
	Fund 641 - WATER Total:	**417.05**
Fund: 661 - STORMWATER		
RENT - LAND	RENT-LAND	811.34
	Fund 661 - STORMWATER Total:	**811.34**
	Vendor 06780 - RAILROAD MANAGEMENT CO III, LLC Total:	**1,228.39**

Description (Payable)	Account Name	Amount
Vendor: 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	75,000.00
	Fund 111 - GENERAL Total:	**75,000.00**
	Vendor 08204 - RIVERSIDE ZOOLOGICAL FOUNDATION Total:	**75,000.00**
Vendor: 10527 - ROCO RESCUE INC		
Fund: 225 - MUTUAL FIRE		
RESCUE TEAM GLOVES - LARGE	DEPARTMENT SUPPLIES	95.83
	Fund 225 - MUTUAL FIRE Total:	**95.83**
	Vendor 10527 - ROCO RESCUE INC Total:	**95.83**
Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT		
Fund: 641 - WATER		
ELECTRIC POWER	ELECTRIC POWER	1,701.68
	Fund 641 - WATER Total:	**1,701.68**
	Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total:	**1,701.68**
Vendor: 04311 - ROSE DREW, INC		
Fund: 111 - GENERAL		
AV Sup.	AUDIOVISUAL SUPPLIES	183.81
AV Sup.	AUDIOVISUAL SUPPLIES	160.06
	Fund 111 - GENERAL Total:	**343.87**
	Vendor 04311 - ROSE DREW, INC Total:	**343.87**
Vendor: 10235 - RUSSEL'S AUTOMOTIVE		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	472.82
VEH MAINT-PD	VEHICLE MAINTENANCE	359.58
VEH MAINT-PD	BUILDING MAINTENANCE	40.85
	Fund 111 - GENERAL Total:	**873.25**
	Vendor 10235 - RUSSEL'S AUTOMOTIVE Total:	**873.25**
Vendor: 00026 - S M E C		
Fund: 713 - CASH & INVESTMENT POOL		
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	114.50
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	134.50
	Fund 713 - CASH & INVESTMENT POOL Total:	**249.00**
	Vendor 00026 - S M E C Total:	**249.00**
Vendor: 10196 - SAYLER SCREENPRINTING		
Fund: 111 - GENERAL		
UNIFORMS-PD	UNIFORMS & CLOTHING	127.00
UNIFORMS-PD	UNIFORMS & CLOTHING	131.00
	Fund 111 - GENERAL Total:	**258.00**
	Vendor 10196 - SAYLER SCREENPRINTING Total:	**258.00**
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454		
Fund: 713 - CASH & INVESTMENT POOL		
FIRE EE DUES	FIRE UNION DUES EE PAY	300.00
FIRE EE DUES	FIRE UNION DUES EE PAY	300.00
	Fund 713 - CASH & INVESTMENT POOL Total:	**600.00**
	Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:	**600.00**
Vendor: 00734 - SCOTT WALTON		
Fund: 641 - WATER		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	503.30
	Fund 641 - WATER Total:	**503.30**
	Vendor 00734 - SCOTT WALTON Total:	**503.30**

Description (Payable)	Account Name	Amount
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	282.00
	Fund 111 - GENERAL Total:	**282.00**
	Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:	**282.00**
Vendor: 08615 - SCOTTS BLUFF COUNTY		
Fund: 218 - PUBLIC SAFETY		
2024 VALLEY AMBULANCE IN...	CONTRACTUAL SERVICES	5,282.22
	Fund 218 - PUBLIC SAFETY Total:	**5,282.22**
Fund: 225 - MUTUAL FIRE		
2024 VALLEY AMBULANCE IN...	CONTRACTUAL SERVICES	5,282.22
	Fund 225 - MUTUAL FIRE Total:	**5,282.22**
	Vendor 08615 - SCOTTS BLUFF COUNTY Total:	**10,564.44**
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION		
Fund: 713 - CASH & INVESTMENT POOL		
POLICE EE DUES	POL UNION DUES EE PAY	975.00
POLICE EE DUES	POL UNION DUES EE PAY	975.00
	Fund 713 - CASH & INVESTMENT POOL Total:	**1,950.00**
	Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:	**1,950.00**
Vendor: 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC		
Fund: 111 - GENERAL		
UNIFORM T-SHIRTS	UNIFORMS & CLOTHING	1,310.00
UNIFORMS-PD	UNIFORMS & CLOTHING	49.00
	Fund 111 - GENERAL Total:	**1,359.00**
Fund: 631 - WASTEWATER		
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	10.00
	Fund 631 - WASTEWATER Total:	**10.00**
	Vendor 01271 - SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC Total:	**1,369.00**
Vendor: 00759 - SCOTTSBLUFF/GERING CHAMBER OF COMMERCE		
Fund: 111 - GENERAL		
MEMBERSHIP	MEMBERSHIPS	6,852.00
	Fund 111 - GENERAL Total:	**6,852.00**
Fund: 224 - ECONOMIC DEVELOPMENT		
MEMBERSHIP	MEMBERSHIPS	35.00
	Fund 224 - ECONOMIC DEVELOPMENT Total:	**35.00**
	Vendor 00759 - SCOTTSBLUFF/GERING CHAMBER OF COMMERCE Total:	**6,887.00**
Vendor: 00684 - SHERIFF'S OFFICE		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	30.60
LEGAL FEES-PD	LEGAL FEES	39.00
LEGAL FEES-PD	LEGAL FEES	22.20
LEGAL FEES-PD	LEGAL FEES	26.40
LEGAL FEES-PD	LEGAL FEES	9.00
LEGAL FEES-PD	LEGAL FEES	30.60
LEGAL FEES-PD	LEGAL FEES	9.00
LEGAL FEES-PD	LEGAL FEES	22.20
LEGAL FEES-PD	LEGAL FEES	10.20
LEGAL FEES-PD	LEGAL FEES	9.00
LEGAL FEES-PD	LEGAL FEES	14.40
LEGAL FEES-PD	LEGAL FEES	9.00
LEGAL FEES-PD	LEGAL FEES	22.20
	Fund 111 - GENERAL Total:	**253.80**
	Vendor 00684 - SHERIFF'S OFFICE Total:	**253.80**

Description (Payable)	Account Name	Amount
Vendor: 00786 - SHERWIN WILLIAMS		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	22.53
GROUND MAINT PARK	GROUNDS MAINTENANCE	104.99
	Fund 111 - GENERAL Total:	**127.52**
	Vendor 00786 - SHERWIN WILLIAMS Total:	**127.52**
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.		
Fund: 224 - ECONOMIC DEVELOPMENT		
CONTRACTUAL	CONTRACTUAL SERVICES	283.50
	Fund 224 - ECONOMIC DEVELOPMENT Total:	**283.50**
	Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:	**283.50**
Vendor: 01031 - SIMON CONTRACTORS		
Fund: 212 - STREETS		
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	363.00
CONCRETE FOR STREET REPAIR	STREET MAINTENANCE	325.00
	Fund 212 - STREETS Total:	**688.00**
Fund: 213 - CEMETERY		
DEPT SUPP CEM	DEPARTMENT SUPPLIES	163.14
	Fund 213 - CEMETERY Total:	**163.14**
	Vendor 01031 - SIMON CONTRACTORS Total:	**851.14**
Vendor: 00054 - STATE HEALTH LAB		
Fund: 641 - WATER		
SAMPLES	SAMPLES	267.00
	Fund 641 - WATER Total:	**267.00**
	Vendor 00054 - STATE HEALTH LAB Total:	**267.00**
Vendor: 01235 - STATE OF NE.		
Fund: 111 - GENERAL		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	525.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES	630.00
	Fund 111 - GENERAL Total:	**1,155.00**
	Vendor 01235 - STATE OF NE. Total:	**1,155.00**
Vendor: 10422 - SUNNYFRECKLES PHOTOGRAPHY		
Fund: 111 - GENERAL		
DEPT SUPP	DEPARTMENT SUPPLIES	225.00
	Fund 111 - GENERAL Total:	**225.00**
	Vendor 10422 - SUNNYFRECKLES PHOTOGRAPHY Total:	**225.00**
Vendor: 00677 - TERRY D SCOTT		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	130.32
	Fund 111 - GENERAL Total:	**130.32**
	Vendor 00677 - TERRY D SCOTT Total:	**130.32**
Vendor: 00325 - TEXAS PNEUDRAULIC INC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	296.95
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**296.95**
	Vendor 00325 - TEXAS PNEUDRAULIC INC Total:	**296.95**
Vendor: 08839 - TODD ROBERTUS		
Fund: 215 - SPECIAL PROJECTS		
RIVERSIDE KIWANIS PLAYGRO...	GRANT EXPENSE	15,995.00
	Fund 215 - SPECIAL PROJECTS Total:	**15,995.00**
	Vendor 08839 - TODD ROBERTUS Total:	**15,995.00**
Vendor: 10383 - U AND U TRUCKING LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00

Description (Payable)	Account Name	Amount
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**2,204.00**
	Vendor 10383 - U AND U TRUCKING LLC Total:	**2,204.00**
Vendor: 09865 - UNION BANK & TRUST		
Fund: 713 - CASH & INVESTMENT POOL		
RETIREMENT	REGULAR RETIRE EE PAY	9,776.75
RETIREMENT	REGULAR RETIRE EE PAY	10,671.76
RETIREMENT	DEFERRED COMP EE PAY	2,300.00
RETIREMENT	DEFERRED COMP EE PAY	187.14
RETIREMENT	DEFERRED COMP EE PAY	852.62
RETIREMENT	RETIRE FIRE EE PAYABLE	4,265.98
RETIREMENT	RETIRE FIRE EE PAYABLE	6,005.40
RETIREMENT	RETIRE POLICE EE PAY	6,691.11
RETIREMENT	RETIRE POLICE EE PAY	7,543.06
RETIREMENT	REGULAR RETIRE EE PAY	11,306.57
RETIREMENT	REGULAR RETIRE EE PAY	10,477.99
RETIREMENT	DEFERRED COMP EE PAY	200.64
RETIREMENT	DEFERRED COMP EE PAY	902.62
RETIREMENT	DEFERRED COMP EE PAY	2,300.00
RETIREMENT	RETIRE FIRE EE PAYABLE	4,484.01
RETIREMENT	RETIRE FIRE EE PAYABLE	6,331.21
RETIREMENT	RETIRE POLICE EE PAY	7,167.24
RETIREMENT	RETIRE POLICE EE PAY	8,104.82
	Fund 713 - CASH & INVESTMENT POOL Total:	**99,568.92**
	Vendor 09865 - UNION BANK & TRUST Total:	**99,568.92**
Vendor: 09840 - UNITED STATES WELDING		
Fund: 621 - ENVIRONMENTAL SERVICES		
Contractual Services-SAN	CONTRACTUAL SERVICES	57.70
Contractual Services-SAN	CONTRACTUAL SERVICES	29.50
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**87.20**
	Vendor 09840 - UNITED STATES WELDING Total:	**87.20**
Vendor: 08828 - US BANK		
Fund: 111 - GENERAL		
KLEENEX FOR OFFICE	DEPARTMENT SUPPLIES	56.02
Department Supplies-REC	DEPARTMENT SUPPLIES	16.98
4-GAS REFERENCE CARDS - HA...	DEPARTMENT SUPPLIES	68.00
BONDS-PD	BONDING	30.00
BONDS-PD	BONDING	30.00
POSTAGE-PD	POSTAGE	30.37
Dep. Sup.	DEPARTMENT SUPPLIES	197.10
Dep. Sup.	DEPARTMENT SUPPLIES	22.00
Jan. Sup.	JANITORIAL SUPPLIES	33.92
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	400.20
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	400.20
DEPT SUPP PARK	DEPARTMENT SUPPLIES	119.98
Mbrshps.	MEMBERSHIPS	210.00
POSTAGE-PD	POSTAGE	11.65
BONDS-PD	BONDING	30.00
Prgmg.	PROGRAMMING	13.76
Prgmg.	PROGRAMMING	6.88
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	995.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	995.00
ANNUAL APA MEMBERSHIP - ...	MEMBERSHIPS	777.62
Equip.	EQUIPMENT MAINTENANCE	821.70
Equip. Main.	EQUIPMENT MAINTENANCE	46.12
GASOLINE-PD	GASOLINE	28.24
DEPT SUPPLIES	DEPARTMENT SUPPLIES	49.71
MEDICAL SUPPLIES - GLUCOSE...	DEPARTMENT SUPPLIES	131.40

Description (Payable)	Account Name	Amount
BREAKROOM SUPPLIES	DEPARTMENT SUPPLIES	22.56
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	272.55
MEMBERSHIPS-PD	MEMBERSHIPS	50.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	500.00
BLANK PRINTER INK - FIRE PR...	DEPARTMENT SUPPLIES	33.98
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	243.92
Dep. Sup.	DEPARTMENT SUPPLIES	38.99
Dep. Sup.	DEPARTMENT SUPPLIES	69.63
ELECTRIC CHAINSAW AND CH...	DEPARTMENT SUPPLIES	344.94
GASOLINE-PD	GASOLINE	18.25
Mbrshps.	MEMBERSHIPS	60.00
Mbrshps.	MEMBERSHIPS	60.00
Equip. Main.	EQUIPMENT MAINTENANCE	227.39
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	159.70
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	115.14
GASOLINE-PD	GASOLINE	32.09
INK - GIS	DEPARTMENT SUPPLIES	962.86
INK - GIS	DEPARTMENT SUPPLIES	534.57
Dep. Sup.	DEPARTMENT SUPPLIES	191.07
DEPT SUPP PARK	DEPARTMENT SUPPLIES	451.91
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES	120.84
MEDICAL SUPPLIES - IO NEEDL...	DEPARTMENT SUPPLIES	232.31
Sbscrp.	SUBSCRIPTIONS	325.00
CLOTHING PARK	UNIFORMS & CLOTHING	132.99
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	29.53
BONDS-PD	BONDING	30.00
DEPT SUPPLIES - DS	DEPARTMENT SUPPLIES	189.99
BONDS-PD	BONDING	30.00
SCHOOL & TRAINING PARK	SCHOOL & CONFERENCE	95.00
SCHOOL & CONF PARK	SCHOOL & CONFERENCE	190.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	495.00
Prgmg.	PROGRAMMING	167.50
Prgmg.	PROGRAMMING	9.99
Sbscrp.	SUBSCRIPTIONS	74.90
Prgmg.	PROGRAMMING	92.76
HOTEL RESERVATION HOLD C...	SCHOOL & CONFERENCE	74.90
	Fund 111 - GENERAL Total:	**12,202.11**
Fund: 212 - STREETS		
SUPP - OFFICE PLANNER	DEPARTMENT SUPPLIES	38.99
SUPP - HEX NUTS & BOLTS	DEPARTMENT SUPPLIES	49.29
SUPP - BATT, DESK PHONE, DE...	DEPARTMENT SUPPLIES	84.95
	Fund 212 - STREETS Total:	**173.23**
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	36.99
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**36.99**
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	14.93
	Fund 631 - WASTEWATER Total:	**14.93**
	Vendor 08828 - US BANK Total:	**12,427.26**
Vendor: 00022 - WALMART		
Fund: 111 - GENERAL		
Prgmg.	PROGRAMMING	39.76
DRINKING WATER	DEPARTMENT SUPPLIES	26.80
Prgmg.	PROGRAMMING	448.00
Prgmg.	PROGRAMMING	114.40
BLOOD GLUCOSE TEST STRIPS...	DEPARTMENT SUPPLIES	23.98
Prgmg.	PROGRAMMING	24.74
	Fund 111 - GENERAL Total:	**677.68**

Description (Payable)	Account Name	Amount
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	321.44
UNIFORMS & CLOTHING	UNIFORMS & CLOTHING	102.84
	Fund 631 - WASTEWATER Total:	**424.28**
	Vendor 00022 - WALMART Total:	**1,101.96**
Vendor: 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT		
Fund: 111 - GENERAL		
2025 CHAPTER MEMBERSHIP	MEMBERSHIPS	50.00
	Fund 111 - GENERAL Total:	**50.00**
	Vendor 00335 - WESTERN NEBRASKA HUMAN RESOURCE MANAGEMENT Total:	**50.00**
Vendor: 08851 - WHITING SIGNS		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	8.00
	Fund 111 - GENERAL Total:	**8.00**
Fund: 621 - ENVIRONMENTAL SERVICES		
CONTRACTUAL SVC	CONTRACTUAL SERVICES	5.00
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**5.00**
Fund: 631 - WASTEWATER		
CONTRACTUAL SVC	DEPARTMENT SUPPLIES	5.00
	Fund 631 - WASTEWATER Total:	**5.00**
	Vendor 08851 - WHITING SIGNS Total:	**18.00**
Vendor: 09559 - WILSON T RONALD		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	127.00
	Fund 111 - GENERAL Total:	**127.00**
	Vendor 09559 - WILSON T RONALD Total:	**127.00**
Vendor: 00876 - WINTER CREEK CANAL COMPANY		
Fund: 621 - ENVIRONMENTAL SERVICES		
ACRES	POST CLOSURE CARE	3,587.50
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**3,587.50**
	Vendor 00876 - WINTER CREEK CANAL COMPANY Total:	**3,587.50**
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT		
Fund: 713 - CASH & INVESTMENT POOL		
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
	Fund 713 - CASH & INVESTMENT POOL Total:	**1,476.16**
	Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:	**1,476.16**
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE		
Fund: 713 - CASH & INVESTMENT POOL		
YMCA	YMCA PAY EE	987.00
	Fund 713 - CASH & INVESTMENT POOL Total:	**987.00**
	Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:	**987.00**
Vendor: 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	31.17
BLDG MAINT PARK	BUILDING MAINTENANCE	17.88
BLDG MAINT PARK	BUILDING MAINTENANCE	26.67
DEPT SUPP PARK	DEPARTMENT SUPPLIES	3.90
	Fund 111 - GENERAL Total:	**79.62**
	Vendor 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT Total:	**79.62**
	Grand Total:	**695,521.78**

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	140,709.62	1,156.91
212 - STREETS	4,103.44	65.31
213 - CEMETERY	292.23	0.00
215 - SPECIAL PROJECTS	88,653.18	0.00
218 - PUBLIC SAFETY	29,009.82	0.00
224 - ECONOMIC DEVELOPMENT	318.97	0.00
225 - MUTUAL FIRE	6,373.89	0.00
621 - ENVIRONMENTAL SERVICES	9,220.98	59.85
631 - WASTEWATER	65,461.14	16,607.37
641 - WATER	65,505.30	3,432.12
661 - STORMWATER	1,902.51	1,090.70
713 - CASH & INVESTMENT POOL	283,970.23	283,950.54
721 - GIS SERVICES	0.47	0.00
Grand Total:	**695,521.78**	**306,362.80**

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-11101	PETTY CASH - FIN	39.99	0.00
111-21311	SALES TAX PAYABLE	59.33	59.33
111-51281-141	DISABILITY INSURANCE	535.72	535.72
111-51281-142	DISABILITY INSURANCE	561.86	561.86
111-52111-111	DEPARTMENT SUPPLIES	1,124.69	0.00
111-52111-115	DEPARTMENT SUPPLIES	234.99	0.00
111-52111-121	DEPARTMENT SUPPLIES	1,838.62	0.00
111-52111-141	DEPARTMENT SUPPLIES	986.41	0.00
111-52111-142	DEPARTMENT SUPPLIES	494.66	0.00
111-52111-151	DEPARTMENT SUPPLIES	1,200.35	0.00
111-52111-171	DEPARTMENT SUPPLIES	844.06	0.00
111-52111-172	DEPARTMENT SUPPLIES	16.98	0.00
111-52121-151	JANITORIAL SUPPLIES	33.92	0.00
111-52134-172	SPECIAL EVENTS	18.00	0.00
111-52163-142	INVESTIGATIVE EXPENSES	120.84	0.00
111-52181-141	UNIFORMS & CLOTHING	1,310.00	0.00
111-52181-142	UNIFORMS & CLOTHING	307.00	0.00
111-52181-171	UNIFORMS & CLOTHING	132.99	0.00
111-52221-151	AUDIOVISUAL SUPPLIES	343.87	0.00
111-52222-151	COLLECTIONS	1,150.50	0.00
111-52223-151	PROGRAMMING	917.79	0.00
111-52225-151	SUBSCRIPTIONS	451.90	0.00
111-52311-112	MEMBERSHIPS	50.00	0.00
111-52311-114	MEMBERSHIPS	12,048.96	0.00
111-52311-121	MEMBERSHIPS	777.62	0.00
111-52311-141	MEMBERSHIPS	104.00	0.00
111-52311-142	MEMBERSHIPS	50.00	0.00
111-52311-151	MEMBERSHIPS	330.00	0.00
111-52411-142	POSTAGE	42.02	0.00
111-52511-142	GASOLINE	78.58	0.00
111-52999-142	MISCELLANEOUS	224.00	0.00
111-53111-121	CONTRACTUAL SERVICES	1,404.00	0.00
111-53111-141	CONTRACTUAL SERVICES	7,400.00	0.00
111-53111-142	CONTRACTUAL SERVICES	7,364.75	0.00
111-53111-151	CONTRACTUAL SERVICES	119.85	0.00
111-53111-171	CONTRACTUAL SERVICES	2,955.00	0.00
111-53111-172	CONTRACTUAL SERVICES	76,000.00	0.00
111-53121-112	CONSULTING SERVICES	564.99	0.00
111-53121-142	CONSULTING SERVICES	155.00	0.00
111-53211-142	LEGAL FEES	535.80	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53421-141	BUILDING MAINTENANCE	45.50	0.00
111-53421-142	BUILDING MAINTENANCE	86.35	0.00
111-53421-151	BUILDING MAINTENANCE	390.00	0.00
111-53421-171	BUILDING MAINTENANCE	186.91	0.00
111-53441-111	EQUIPMENT MAINTENA…	211.28	0.00
111-53441-142	EQUIPMENT MAINTENA…	359.40	0.00
111-53441-151	EQUIPMENT MAINTENA…	1,095.21	0.00
111-53441-171	EQUIPMENT MAINTENA…	1,160.52	0.00
111-53451-141	VEHICLE MAINTENANCE	1,645.27	0.00
111-53451-142	VEHICLE MAINTENANCE	840.40	0.00
111-53451-171	VEHICLE MAINTENANCE	148.25	0.00
111-53471-171	GROUNDS MAINTENAN…	104.99	0.00
111-53521-111	HEATING FUEL	502.60	0.00
111-53521-141	HEATING FUEL	368.08	0.00
111-53521-142	HEATING FUEL	473.63	0.00
111-53521-151	HEATING FUEL	481.84	0.00
111-53521-171	HEATING FUEL	555.37	0.00
111-53521-172	HEATING FUEL	168.87	0.00
111-53561-111	PHONE & INTERNET	3.29	0.00
111-53561-112	PHONE & INTERNET	0.94	0.00
111-53561-114	PHONE & INTERNET	0.47	0.00
111-53561-115	PHONE & INTERNET	0.47	0.00
111-53561-121	PHONE & INTERNET	2.35	0.00
111-53561-141	PHONE & INTERNET	3.29	0.00
111-53561-142	PHONE & INTERNET	1,421.53	0.00
111-53561-151	PHONE & INTERNET	5.64	0.00
111-53561-171	PHONE & INTERNET	2.35	0.00
111-53561-172	PHONE & INTERNET	2.35	0.00
111-53571-141	CELLULAR PHONE	279.50	0.00
111-53571-171	CELLULAR PHONE	42.94	0.00
111-53631-111	RENT-MACHINES	50.00	0.00
111-53631-142	RENT-MACHINES	15.00	0.00
111-53711-141	SCHOOL & CONFERENCE	74.90	0.00
111-53711-142	SCHOOL & CONFERENCE	4,711.09	0.00
111-53711-171	SCHOOL & CONFERENCE	285.00	0.00
111-53811-142	BONDING	150.00	0.00
111-54311-151	STRUCTURES	1,905.00	0.00
212-52111-212	DEPARTMENT SUPPLIES	629.18	0.00
212-52181-212	UNIFORMS & CLOTHING	35.28	0.00
212-53111-212	CONTRACTUAL SERVICES	1,204.53	65.31
212-53491-212	STREET MAINTENANCE	688.00	0.00
212-53521-212	HEATING FUEL	1,539.87	0.00
212-53561-212	PHONE & INTERNET	6.58	0.00
213-52111-213	DEPARTMENT SUPPLIES	248.35	0.00
213-53561-213	PHONE & INTERNET	43.88	0.00
215-52931-111	INSURED REPAIRS/REPL…	4,562.50	0.00
215-54991-113	GRANT EXPENSE	84,090.68	0.00
218-52111-142	DEPARTMENT SUPPLIES	23,727.60	0.00
218-53111-142	CONTRACTUAL SERVICES	5,282.22	0.00
224-52311-114	MEMBERSHIPS	35.00	0.00
224-53111-114	CONTRACTUAL SERVICES	283.50	0.00
224-53561-113	PHONE & INTERNET	0.47	0.00
225-52111-141	DEPARTMENT SUPPLIES	1,091.67	0.00
225-53111-000	CONTRACTUAL SERVICES	5,282.22	0.00
621-21311	SALES TAX PAYABLE	59.85	59.85
621-52111-621	DEPARTMENT SUPPLIES	815.78	0.00
621-52181-621	UNIFORMS & CLOTHING	349.94	0.00
621-53111-621	CONTRACTUAL SERVICES	2,321.46	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
621-53194-621	POST CLOSURE CARE	3,587.50	0.00
621-53441-621	EQUIPMENT MAINTENA…	1,387.33	0.00
621-53521-621	HEATING FUEL	697.23	0.00
621-53561-621	PHONE & INTERNET	1.89	0.00
631-21311	SALES TAX PAYABLE	16,542.07	16,542.07
631-52111-631	DEPARTMENT SUPPLIES	2,266.00	0.00
631-52181-631	UNIFORMS & CLOTHING	337.79	0.00
631-52311-631	MEMBERSHIPS	275.00	0.00
631-53111-631	CONTRACTUAL SERVICES	12,998.60	65.30
631-53441-631	EQUIPMENT MAINTENA…	11,803.38	0.00
631-53531-631	ELECTRIC POWER	12,454.41	0.00
631-53561-631	PHONE & INTERNET	1.89	0.00
631-54411-631	EQUIPMENT	8,782.00	0.00
641-21311	SALES TAX PAYABLE	3,366.81	3,366.81
641-52111-641	DEPARTMENT SUPPLIES	1,559.25	0.00
641-52117-641	SAMPLES	858.00	0.00
641-52311-641	MEMBERSHIPS	275.00	0.00
641-52411-641	POSTAGE	48.27	0.00
641-53111-641	CONTRACTUAL SERVICES	26,876.91	65.31
641-53441-641	EQUIPMENT MAINTENA…	2,435.00	0.00
641-53521-641	HEATING FUEL	165.58	0.00
641-53531-641	ELECTRIC POWER	7,267.54	0.00
641-53561-641	PHONE & INTERNET	1.89	0.00
641-53611-641	RENT-LAND	417.05	0.00
641-54311-641	STRUCTURES	22,234.00	0.00
661-21311	SALES TAX PAYABLE	1,090.70	1,090.70
661-53561-661	PHONE & INTERNET	0.47	0.00
661-53611-661	RENT-LAND	811.34	0.00
713-21512	MEDICARE W/H EE PAY…	19,521.22	19,521.22
713-21513	FICA W/H EE PAYABLE	72,357.16	72,357.16
713-21514	FED W/H EE PAYABLE	59,770.07	59,750.38
713-21517	POL UNION DUES EE PAY	1,950.00	1,950.00
713-21518	FIRE UNION DUES EE PAY	600.00	600.00
713-21523	LIFE INS EE PAYABLE	870.65	870.65
713-21524	SMEC EE PAYABLE	249.00	249.00
713-21528	REGULAR RETIRE EE PAY	42,233.07	42,233.07
713-21529	DEFERRED COMP EE PAY	6,743.02	6,743.02
713-21531	RETIRE FIRE EE PAYABLE	21,086.60	21,086.60
713-21533	RETIRE POLICE EE PAY	29,506.23	29,506.23
713-21534	DIS INC INS EE PAYABLE	469.23	469.23
713-21539	CHILD SUPPORT EE PAY	4,346.16	4,346.16
713-21540	YMCA PAY EE	987.00	987.00
713-21541	HSA EE PAYABLE	22,200.55	22,200.55
713-21723	LIFE INS ER PAYABLE	1,080.27	1,080.27
721-53561-721	PHONE & INTERNET	0.47	0.00
	Grand Total:	**695,521.78**	**306,362.80**

Project Account Summary

Project Account Key		Expense Amount	Payment Amount
None		536,206.63	306,362.80
1420152999142		224.00	0.00
2147853111		75,000.00	0.00
5001043105		72,245.93	0.00
5001054991		11,844.75	0.00
6002053561		0.47	0.00
	Grand Total:	**695,521.78**	**306,362.80**

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 9.a

Council to conduct a public hearing set for this date at 6:00 p.m. to receive information regarding the Class M Bottle Club Liquor License for T & A Investments, LLC d/b/a Billiards Unlimited, 1223 3rd Avenue, Scottsbluff, NE.

Staff Contact: Kimberley Wright

A g e n d a S t a t e m e n t

Item No.

For meeting of: January 6, 2025

AGENDA TITLE: Council to hold a public hearing as advertised for this date at 6:00 p.m. for a Class M Bottle Club Liquor License application from T&A Investments, LLC d/b/a G&T Billiards Unlimited, 1223 3rd Avenue, Scottsbluff, NE.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Administration

PRESENTATION BY: Applicant

SUMMARY EXPLANATION:

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Conduct the public hearing and consider a recommendation to the Nebraska Liquor Commission either approving or denying said application.

EXHIBITS

Resolution ☒ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☐ Application, Memorandums, Exhibits

Exhibit #1 – Application of T&A Investments, LLC d/b/a G&T Billiards Unlimited, 1223 3rd Avenue, Scottsbluff, NE.
Exhibit #2 – City Council Check List for Neb. Rev. Stat. §53-132 Cum Supp 2022
Exhibit #3 – Written Statement of Police Chief
Exhibit #4 – Written Statement of City Clerk
Exhibit #5 – Written Statement of Development Services

NOTIFICATION LIST: Yes ☑ No ☐ Further Instructions ☐

Terry Schaub
1214 3rd Avenue
Scottsbluff, NE 69361

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

Nebraska Liquor Control

301 Centennial Mall
South - 1st Floor PO
Box 95046 Lincoln
NE 68508

Application Copy Exhibit 1

File Number: 62304

LICENSE TYPE

Class M Bottle Club

APPLICATION DATE RECEIVED

2024-11-25

LICENSEE LEGAL NAME

T&A Investments LLC

LICENSEE TYPE

Corporation

DOING BUSINESS AS

G&T Billiards Unlimited

CORPORATE NUMBER

INCORPORATION DATE

2013-03-06

CORRESPONDENCE ADDRESS

1223 3rd Ave
Scottsbluff, NE 69361

MAILING ADDRESS

1223 3rd Ave
Scottsbluff, ne 69361

PHYSICAL ADDRESS

1214 3rd Ave
Scottsbluff, ne 69361

CONTACT NAME

Terry L Schaub

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(308) 225-2145

ALTERNATE PHONE

FAX

(308) 635-2011

EMAIL

touchofclasslimos@yahoo.com

CORPORATE STRUCTURE

NAME	POSITION/TITLE	PARENT COMPANY	% INTEREST
Terry L Schaub	president	T&A Investments LLC	100

ADDITIONAL INFORMATION

none

MARITAL STATUS

Single

MANAGED BY AGENT

No

PREMISES TYPE

Other Category

PREMISES NAME

G&T Billiard Unlimited

OPERATOR

Terry Schaub

CORPORATE LIMIT DESIGNATION

Inside

LEASE OR OWN

Lease

EXPIRATION DATE

2025-08-01

PHYSICAL ADDRESS

1214 3rd Ave
Scottsbluff, NE 69361

MAILING ADDRESS

1223 3rd Ave
Scottsbluff, NE 69361

CONTACT NAME

Sal Munoz LLC

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(308) 631-8369

ALTERNATE PHONE

FAX

EMAIL

touchofclasslimos@yahoo.com

PREMISES MANAGER

Sal Munoz

PREMISES MANAGER EMAIL

touchofclasslimos@yahoo.com

QUESTIONS

Class M Bottle Club

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)

   Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge?

   Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party is applying, please list charges by each individual's name. Exclude minor traffic violations such as speeding. Include Driving Under the Influence, Driving Under Suspension & other similar charges. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

   Yes
   (document uploaded)

2. What are the building dimensions: Enter length and width in feet separated by a comma (i.e. L20, W15) *Not square feet*
   A simple sketch of the area to be licensed will be required to be uploaded in the Documents section.. Include the length x width, direction of NORTH and number of floors of the building.

   L60, W50

3. Is there an outdoor area?
   *Must have permanent fencing securing the outdoor area. Please contact the local governing body for other requirements regarding fencing.

   No

4. Will a basement be used for alcoholic storage or sale?

   No

5. How many floors of the building? (excluding basement) Please indicate which floors will be included in the liquor license.

   one

6. Is premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children?

   No

7. Is premises to be licensed within 300 feet of a college campus or university?

   No

8. What date do you intend to open for business?

   open currently

9. Are you borrowing any money from any source, including family or friends, to establish and/or operate the business?

   No

10 What are the anticipated hours of operation?

   24/7 membership club

11 Will any person or entity, other than the applicant, be entitled to a share of the profits of this business?

   No

12 Is anyone listed on this application a law enforcement officer?

   No

13 List the primary bank and/or financial institution to be utilized by the business.
a) List the individual(s) who are authorized to write checks and/or withdrawals on accounts at this institution.

Platte Valley National Bank Terry Schaub

14 Do you have prior experience or training in selling, serving or managing alcohol sales?

Yes
Scottsbluff elks Lodge #1367

15 Are all individuals named in this application over 21 years of age?

Yes

16 List all past and present liquor licenses held in Nebraska or any other state by any person named in this application. List the license holder name, location of license, and license number. Also list reason for termination of license(s) previously held.

none

17 Has the premises location been previously licensed within the last 2 years?

No

18 Are you applying for a Temporary Operating Permit?

No

19 What is the premises manager's name?

Terry Schaub

20 What is the manager's address?

1227 3rd Ave
Scottsbluff, Ne 69361

21 What is the manager's phone number?

308/225/2145

22 What county is the manager registered to vote in?

The manager must be a resident of the state of Nebraska. If the manager is not registered to vote they can complete their voter registration here - https://www.nebraska.gov/apps-sos-voter-registration/

Scotts Bluff

23 What is the manager's email address? An email will be sent to them to obtain their personal information.

touchofclasslimos@yahoo.com

24 Is the manager married?

No

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Business Plan	Business Plan.docx	business plann
Premises Description & Diagram	IMG_0338.jpg	premises description
Lease / Deed / Purchase Agreement	img20241122_14211186.pdf	lease agreement
Explanation of Convictions/Guilty Pleas	Explaination of Convictions.pdf	
Privacy Act Statement	IMG_1659.jpg	Privacy Act

APPLICANT

Terry Schaub

DECLARATION

☑ I (We) the applicant(s) agree and consent

By checking the box next to "I (We) the applicant(s) agree and consent", the applicant(s) hereby consent(s) to an investigation of background and release present and future records of every kind and description including, but not limited to, police records, tax records, bank or lending institution records, and corporate records. I consent to the release of any documents supporting any declarations made in this application and agree to provide any documents supporting these declarations to the Nebraska Liquor Control Commission (NLCC) or the Nebraska State Patrol (NSP) immediately upon demand. I agree to provide any record needed in furtherance of any investigation related to this application immediately upon demand to the NLCC or the NSP. I waive any right or cause of action that I may have against the NLCC, the NSP, or any other individual or entity disclosing or releasing any investigatory or supporting records related to this application or the review of this application.

I acknowledge that false information submitted in this application is grounds for denial of a license. Any license issued based on the information submitted in this application is subject to additional conditions, cancellation, revocation, or suspension if the information contained herein is incomplete, inaccurate, or fraudulent. I acknowledge that any changes to the information contained in this application must be reported to the NLCC. I acknowledge the review of this application will involve a criminal record check of all owners, partners, managers, officers and stockholders or members owning 25% interest in the applying entity and their spouses. Any license granted by the NLCC is subject to the provisions of the Nebraska Liquor Control Act and the Rules & Regulations of the NLCC, and that failure to comply with these provisions and rules may subject the license to suspension, cancellations, or revocation. I acknowledge that a licensee must keep complete, accurate, and separate records and that a licensee's records and books are subject to inspection by the NLCC. NLCC auditors and law enforcement officers are authorized to enter and inspect the licensed premises at any time to determine whether any provision of the Act, rule or regulation, or ordinance has been or is being violated. I acknowledge that it is the licensee's responsibility to comply with the provisions of the Nebraska Liquor Control Act and the Commission's rules and regulations.

If I am an individual applicant, I will supervise in person the management and operation of the business and operate the business authorized by the license for myself and not as an agency for any other person or entity. If I am a corporate applicant, I will ensure that an approved manager will supervise in person the management and operation of the business. If I am a partnership applicant, I will ensure one partner supervises the management and operation of the business.

I will operate the licensed business in compliance with all applicable laws, rules and regulations, and ordinances and to cooperate fully with any authorized agent of the NLCC.

I declare under penalty of perjury that I have read the contents of this application and, to the best of my knowledge, believe all statements made in this application are true, correct, and complete.

Applicant Notification and Record Challenge: An applicant's fingerprints will be used to check the criminal history records of the FBI. The applicant may complete or challenge the accuracy of the information contained in the FBI Identification Record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in 28 CFR 16.34.

Trevino, Victoria

From: Yahoo <touchofclasslimos@yahoo.com>
Sent: Monday, December 2, 2024 11:28 AM
To: Trevino, Victoria
Subject: Re: 62304 G&T Billiard Unlimited

Yes, I am the premises manager. Sal Munoz is the landlord.
Sent from my iPhone

On Dec 2, 2024, at 10:02 AM, Trevino, Victoria <Victoria.Trevino@nebraska.gov> wrote:

Thank you.

I just wanted to verify the premises manager. You are supposed to be the premises manager correct? In one spot of the application Sal Munoz was listed, but I was assuming that was the landlord. Please let me know.

Thank you,

Victoria Trevino
Administrative Specialist – Licensing Division
Nebraska Liquor Control Commission
(402) 471-4893
(402) 471-2814 fax
web: https://lcc.nebraska.gov/

From: Yahoo <touchofclasslimos@yahoo.com>
Sent: Wednesday, November 27, 2024 7:08 PM
To: Trevino, Victoria <Victoria.Trevino@nebraska.gov>
Subject: Fwd: Screenshot 2024-11-27 at 4.37.52 PM

This is from Mike Smith, the exalted ruler of the Elks Lodge
Sent from my iPhone

Begin forwarded message:

From: Yahoo <touchofclasslimos@yahoo.com>
Date: November 27, 2024 at 4:38:29 PM MST
To: terry schaub <touchofclasslimos@yahoo.com>
Subject: Screenshot 2024-11-27 at 4.37.52 PM

<image001.jpg>

Sent from my iPhone

Nebraska Secretary of State

T & A INVESTMENTS, LLC

Tue Nov 26 09:05:38 2024

SOS Account Number
10172658
Status
Active

Principal Office Address
1223 3RD AVE
SCOTTSBLUFF, NE 69361
USA
Registered Agent and Office Address
JOHN L. SELZER
1502 2ND AVENUE
SCOTTSBLUFF, NE 69361
Designated Office Address
1701 AVENUE N
SCOTTSBLUFF, NE 69361

Nature of Business
Not Available
Entity Type
Domestic LLC
Qualifying State: NE
Date Filed
Feb 08 2013

Next Report Due Date
Jan 01 2025

Filed Documents

Filed documents for T & A INVESTMENTS, LLC may be available for purchase and downloading by selecting the Purchase Now button. Your Nebraska.gov account will be charged the indicated amount for each item you view. If no Purchase Now button appears, please contact Secretary of State's office to request document(s).

Document	Date Filed	Price	
Certificate of Organization	Feb 08 2013	$0.45 = 1 page(s) @ $0.45 per page	Purchase Now
Proof of Publication	Mar 12 2013	$0.45 = 1 page(s) @ $0.45 per page	Purchase Now
Biennial Report	Feb 12 2015	$0.45 = 1 page(s) @ $0.45 per page	Purchase Now
Biennial Report	Jan 27 2017	$0.45 = 1 page(s) @ $0.45 per page	Purchase Now
Biennial Report	Apr 02 2019	$0.45 = 1 page(s) @ $0.45 per page	Purchase Now

Document	Date Filed	Price	
Biennial Report	Feb 24 2021	$0.45 = 1 page(s) @ $0.45 per page	Purchase Now
Biennial Report	Feb 07 2023	$0.45 = 1 page(s) @ $0.45 per page	Purchase Now

Good Standing Documents

- If you need your Certificate of Good Standing Apostilled or Authenticated for use in another country, you must contact the Nebraska Secretary of State's office directly for information and instructions. Documents obtained from this site cannot be Apostilled or Authenticated.

Online Certificate of Good Standing with Electronic Validation

$6.50

This certificate is available for immediate viewing/printing from your desktop. A Verification ID is provided on the certificate to validate authenticity online at the Secretary of State's website.

Purchase Now

Certificate of Good Standing - USPS Mail Delivery

$10.00

This is a paper certificate mailed to you from the Secretary of State's office within 2-3 business days.

Continue to Order

Back to Top

Business Plan

I run a private membership billiards hall. We have a bring your own bottle policy. As we do not provide or sell alcohol. We have a 24hr operation with key card access, during the hours of 5 a.m. to 6 a.m. will not be available due to cleaning, or other needed repairs and maintenance. I have security cameras on premises.

This is a 21 and over establishment any minors must be accompanied with a parent/ guardian that is a member in good standings. If a junior league is established there will be a adult member in good standing to be present at all times.

Any alcohol brought on premises is not to be left on premises upon leaving ie; you bring it in when your done leave with it or it will be disposed of.

Lease

This lease is made on September 1, 2024 between Munoz LLC (owner) and T & A Investments LLC dba G & T Billiards Unlimited (tenant)

Recitals:

A. The owner owns the real property located at 1214 3rd Ave Scottsbluff, Front Office Unit (Property)

B. The owner desires to lease to the tenant and the tenant desires to lease from the owner the property according to the terms of this lease. The property is approximately 50x60 open space with 2 bathrooms, parking lot and patio. Main floor unit, no basement area included.

Agreement:

1. Term

   The initial term of this lease shall be for a period of 12 months beginning on September 1, 2024. The lease shall renew for additional equal terms unless either party give the other party written notice of termination of the lease at least 30 days prior to the expiration of the then existing term.

2. Rent

   The tenant agrees to pay the owner rate at a rate of $700 per month during the initial term. The rent for each additional equal term shall be adjusted and agreed upon by the parties at least 30 days prior to the commencement of such new term. Monthly rent shall be payable on or before the 5th day of each month for which it is due. A late fee of $25 shall be charged to the tenant if rent is not paid to owner within 5 days after the due date each day after the 5th day of the month will be accrued at $5 per day.

3. Security Deposit

   Tenant must pay a security deposit of $0 at any time before tenant begins to occupy the property. When this lease expires or is otherwise terminated, the security deposit will be used for the expenses of cleaning and repairing required to return the property to the condition it was in immediately before the start of the term of this lease. Reasonable wear and tear accepted. The remainder of the security deposit, if any, and a written itemization of deductions there from, shall be delivered or mailed to tenant within 30 days after tenants

demand and designation of the location where payment of the remainder may be made or mailed.

4. Utilities
    a. The owner shall keep in the owner's name and pay the City of Scottsbluff for all water, sewer, and sanitation charges, electrical and gas. The owner may forward a portion of the charges to the tenant if total utility bills exceed 35% of rent due. Tenant is responsible for 20% of water bill; 50% electric; & 75% gas. The portion of such charges forwarded to the tenant shall be no more than the total water, sewer, and sanitation charges incurred by tenants in owner's building where the property is located, divided by the total number of tenants in the building.
    b.
5. Insurance

    Insurance shall be maintained for the property as follows:

    a. The owner shall carry the property and casualty insurance for the property and pay the premiums for this insurance.
    b. The tenant shall maintain insurance for the tenant's improvements, fixtures, and contents, and other personal property. The tenant shall also carry a public liability insurance policy providing limits of at least $500,000.00, naming the owner as an additional insures. Tenant will provide proof of such insurance to owner up owner's written request.
    c. The tenant agrees to indemnify and hold the owner harmless for any damage that may be caused to the owner by the tenant, its agents or employees, or any third party whose actions are attributable to the tenant, proved that, tenant shall not be required to indemnify and hold the owner harmless for damage to the extent it is caused by the acts or omissions of the owner.

6. Maintenance
    a. The owner shall be responsible for the following maintenance and repairs for the property:
        i. Maintaining the structure and exterior of the property including, without limitation, glass, outside doors, roof, floor structure, and wall breakage or damage, provided that the owner shall not be responsible for any damage to the walls because of nail holes or hanging heavy equipment such as sound speakers.
        ii. Repairs or replacements of the electrical, plumbing, heating, and cooling systems, provided that the owner shall not be responsible for normal up keep of these systems including without limitation, unclogging toilets and changing air filters.
        iii. The tenant shall be responsible for routine cleaning of the interior of the property, for cleaning windows and for snow removal in and around property.

7. Use of Property

Owner understands the tenant will be using the property to conduct business in accordance with the description of that business but will not be excessive and be a detriment to the health and safety of surrounding occupants

8. Landlord Improvements

No alterations shall be made to the property without the Owner's consent, which consent shall not be unreasonable withheld. The tenant agrees to pay for all improvements consented to by the owner. At the expiration of the lease, any improvements made by the tenant shall belong to the owner unless they can be removed with no damage or only minor damage to the property and are removed prior to expiration of the lease.

9. Assignment and Subleasing:

The tenant may not assign this lease nor sublet any part of the property without the Owner's prior written consent

10. Termination

If a party is in default under this lease and such party fails to cure the default within 15 days after written notice by the non-defaulting party of the default and the non-defaulting party's intent to terminate this lease if the default is not cures within that period of time, the not defaulting party may terminate this lease.

11. Casualty to the Property

If all or any part of the property shall be materially damaged by fire or other casualty without the fault of the tenant so that the property is unfit for use by the tenant, the rent shall be suspended until the property is rebuilt or made fit for tenants use and occupancy. If the property has been damaged to the extent that it can no longer be reasonable utilized for the purpose it had been utilized by the tenant, then this lease may be terminated by either party.

12. Notices

Any written notice, request, or consent required or permitted to be delivered hereunder shall be deemed delivered on the same day if personally delivered or two days after deposit in the U.S. mail if delivered by registered mail, postage prepaid and addressed as follows:

If to Owner: Salvador Munoz
PO Box 265
Gering, NE 69341

If to Tenant: T & A Investments DBA G &T Billiards Unlimited
1214 3rd Ave
Scottsbluff, NE

Any change in contact information shall be given by written notice in the manner specified in this section.

13. Binding Effect

This lease is binding upon and insures to the benefit of the parities and their respective successors and permitted assigns

14. Entire Agreement:

This lease contains the entire agreement of the parties, and may be amended only in writing signed by all parties.

15. Governing Law:

This lease shall be construed to the laws of Nebraska.

16. Counterparts:

This lease may be executed in one or more counterparts, each of which may be considered as an original.

Landlord/property Manager

Tenant

308-672-0855

Tenant

Phone

Date

Exhibit I

60'

Northside of building
50'
main pool room
vending machines
pool room 1
bathroom 2
bathroom 1

EXHIBIT #2

CHECK LIST

Neb. Rev. Stat. §53-132 (Reissue 2022)

Council should determine the propensity of whether or not to grant the liquor license that has been requested. In that regard, suitability and fitness and the following four criteria are most important:

(2)(a) Applicant is fit, willing and able to provide the service proposed.

(2)(b) Applicant can conform to all laws.

(2)(c) Applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure conformance with law.

(2)(d) Issuance of the license is or will be required by the present or future public convenience and necessity.

In making its determination Council may also consider as the Nebraska Liquor Control Commission will consider, the following. The Council should not base its recommendation on any of the following criteria, but may chose to comment to the Commission about one or more of the criteria:

(3)(b) Citizen's protest.

(3)(c) Existing population/growth.

(3)(d) The nature of the neighborhood around the location.

(3)(e) Existence of other licenses.

(3)(f) Existing motor vehicle and pedestrian traffic in the vicinity.

(3)(g) Adequacy of existing law enforcement.

(3)(h) Zoning restrictions.

(3)(i) Sanitary conditions.

(3)(j) Whether the type of business or activity proposed will be consistent with the public interest.

_____

*OTHER COUNCIL CONCERNS

EXHIBIT #3

Memorandum

To: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

From: Krisa Brass, Support Services Captain

Date: 01/02/2025

Re: Application for a Class M Liquor License, T&A Investments LLC, G&T Billiards Unlimited, 1214 3rd Avenue, Scottsbluff, Nebraska 69361

AUTHORITY: The Scottsbluff Police Department reports specific information to the City Council whenever a liquor license application is presented. The information furnished by the Police Department conforms to Chapter 53, Reissue Revised Statutes of Nebraska 1943, and Section 53-132, which outlines the factors the Commission may consider in granting a liquor license.

COMMENTARY

53-132: Section 2

(A) The applicant is fit, willing, and able to adequately provide the service proposed within the city where the premises described in the application are located:

A background check was conducted on Terry Schaub to determine his fitness for a liquor license. Terry reported three convictions; Attempted protection order violation, boating under the influence, and unlawful alcohol consumption/no license. I found each of these convictions. I found none that would disqualify the applicant from having a liquor license.

After careful consideration, I have concluded that the applicant is fit to hold a liquor license.

(B) The applicant can conform to all provisions, requirements, rules, and regulations provided for in the Nebraska Liquor Control Act:

Any operator must adhere to the existing laws while doing business in the community and adhere to acceptable business practices.

On Wednesday, November 20, 2024, Terry Schaub appeared before the Liquor License Holders Investigatory Board on behalf of G&T Billiards Unlimited. Terry explained he is an avid pool player and there are numerous other individuals within the community that appreciate the game of pool but do not want to be part of the bar scene. Terry compared the billiards club to a 24-hour fitness facility where people could come in at their own convenience to practice. Terry has hosted pool tournaments and intends to continue doing so. Terry was open to suggestions on improvements he could make in order for a positive recommendation on the license.

The applicant appears able and willing to conform to language within the Nebraska Liquor Control Act.

(C) The applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure that the licensed business can conform to all

provisions, requirements, rules, and regulations provided for in the Nebraska Liquor Control Act:

Terry has a security camera system in place and is able to access it from his phone at any time. Terry also has a key fob system in place for controlled entry. Members can only enter the premises with a key fob or if Terry opens the door by using his phone access.

The applicant appears committed to complying with all the Nebraska Liquor Control Act provisions, requirements, rules, and regulations.

(D) The issuance of the license is or will be required by the present or future public convenience and necessity:

The business is open daily and only closed from 5:00 AM – 6:00 AM as the statute requires.

SPECIFIC ISSUES COMMISSION MAY CONSIDER

(E) The existence of a citizen's protest made in accordance with Section 53-133:

There have been no known citizen protests of this business.

(F) The nature of the neighborhood or community of the location of the proposed licensed premises:

The business is located at 1214 3rd Avenue, Scottsbluff, Nebraska 69361. It is located on a low traffic street that generally does not have many issues. Between Terry and the building owner, most if not all of the block is covered by security cameras. I would not anticipate any issues with its location.

(G) The existence or absence of other retail licenses or bottle club licenses with similar privileges within the neighborhood or community of the location or the proposed licensed premises.

There are no other establishments within the community that have a bottle club license. There is currently only one other establishment within the state, Cloud 9 located in Omaha.

(H) The existing motor vehicle and pedestrian traffic flow in the vicinity of the proposed licensed premises:

Although no recent traffic studies have been completed regarding motor vehicle traffic in the general area, the traffic flow and pedestrian traffic are not of concern.

(I) The adequacy of existing law enforcement:

The Scottsbluff Police Department has an authorized strength of 33 full-time officers and handled over 20,000 calls for service, not including traffic enforcement, during 2024. The number of liquor licenses within the jurisdictional boundaries of the Police Department, regardless of the class, continues to be a priority to the Police Department, and even routine monitoring of their business practices is complex. Compliance checks remain a concern to those businesses that sell alcohol to minors. The Nebraska State Patrol has assumed liquor law enforcement duties, and their broad jurisdiction generally precludes any particular focus in the city.

(J) Whether the type of business or activity proposed to be operated in conjunction with the proposed license is and will be consistent with the public interest:

Supervision of patrons will be essential. The establishment will not be manned at all times however Terry has mobile access to his security cameras. Terry has agreed to honor "bar hours" where alcohol cannot be present from 0100-0600 hours. This is outlined in his membership agreement as

well. Terry's cooperation with the Police Department will help eliminate or diminish potential problems with violations.

CITY OF SCOTTSBLUFF
City Clerk

EXHIBIT IV

Memo

Date: January 6, 2025

To: Honorable Mayor Vidlak and Members of the City Council

From: Kimberley Wright, City Clerk

CC: Kevin Spencer, City Manager

Re: Class M Bottle Club Liquor License, T&A Investments, LLC d/b/a Billiards Unlimited, Scottsbluff, NE 69361

The city clerk is required by ordinance to report specific information to the city council whenever a liquor license application hearing is held.

Following are the existing licenses, their class, address and proximity to other licensed premises:

Class of License

Class A	Beer only, for consumption on premises
Class B	Beer only, for consumption off premises
Class C	Alcoholic liquors, for consumption on and off premises
Class D	Alcoholic liquors, including beer, for consumption off premises
Class I	Alcoholic liquors, for consumption on the premises
Class IB	Alcoholic liquors, for consumption on the premises and beer only for consumption off premises.
Class L	Craft Brewery (Brew Pub)
Class M	Bottle Club
Class W	Wholesale beer
Class Y	Farm Winery
Class Z	Microdistillery
Catering	Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

Class A Licenses

Restaurants

Total Class A Licenses **0**

Class B Licenses

Retail

Family Dollar Store #27573	1412 East Overland

Total Class B Licenses 1

Class C Licenses

Restaurants

El Charrito Restaurant & Lounge, Inc .	802 21st Avenue
Tangled Tumbleweed	1823 Ave. A
Las VII Americas Tortilleria	1619 East Overland
Flyover Brewing Company (Catering)	1824 Broadway
Power House on Broadway, LLC d/b/a Power House Social (Catering)	1721 Broadway
Frank Eats, LLC d/b/a Taco De Oro	2601 Avenue I

Hotel/Motel

Holiday Inn Express (Virk Hospitality)	1821 Frontage Rd.

Taverns/Lounges

Hight's Tavern	20 West 18th Street
Bob's Garage & Bar	1907 Broadway
RSK Frontside, LLC dba Frontside	1001 Avenue I
Racks Sports Bar, LLC (Catering)	1402 East 20th St.- Suite B

Retail

Legacy Cooperative d/b/a Main Street Market Wine & Spirits (Catering)	401 S. Beltline Hwy West
Kelley's Liquor (Catering)	817 West 27th Street

Clubs

Elks BPO Lodge 1367 (Catering)	1614 1st Avenue

Bowling Alleys

TOTAL CLASS C LICENSES 14

Class D Licenses

Grocery Stores

Safeway of Western Nebraska	601 Broadway
Legacy Cooperative d/b/a Ampride	3302 Ave. B

Convenience Stores

East "O" Watering Hole	503 East Overland
Big Bats	902 West Overland
Git N Split	506 West 27th Street
Grass Retail, LLC d/b/a Shortstop	2002 Avenue I
Route 26 Mart (AS 22, LLC)	1722 E 20th Street
Maverik Stores Inc.,	920 West 36th St.,
Walgreens	205 West 27th Street
Essential Fuel	822 South Beltline Hwy W
Essential Fuel	2319 East Overland

Essential Fuel	837 27th Street
Chen's Express Mart	405 W. 27th Street

Liquor Stores

Montez Liquor	1311 E Overland Dr.
Cigarette Chain	323 East Overland

Discount/Grocery Stores

Target (Catering)	1401 Frontage Rd.
Wal-Mart Supercenter #867	3322 Avenue I

TOTAL CLASS D LICENSES 17

CLASS I LICENSES

Restaurants

Rosita's (Catering)	1205 East Overland
Applebees	2302 Frontage Rd.
Chili's Grill & Bar	826 West 36th St.
Wonderful House Restaurant	829 Ferdinand Plaza
Ole, LLC	1901 East 20th Street
El Rancho Viejo Mexican Restaurant	23 West 27th St.
Sam & Louie's Pizzeria (Catering)	1522 Broadway
Taco Town	1007 West 27th St.
Prime Cut	305 West 27th St.
Sweet V's (Catering)	1818 1st Ave.
Papa Moon Ciders	3109 Ave. B

Hotel/Motel

Hampton Inn & Suites	301 W Hwy 26
2627 Lodging dba Fairfield Inn & Suites	902 Wintercreek Dr.

TOTAL CLASS I LICENSES 13

CLASS IB LICENSES

Nightclub

Marez, LLC d/b/a Oasis	1722 Broadway

TOTAL CLASS IB LICENSES 1

Class L Licenses

Flyover Brewing Company	1824 Broadway

TOTAL CLASS L LICENSES 1

Class M Licenses

TOTAL CLASS M LICENSES 0

Class W Licenses

Wholesale

High Plains Budweiser	2810 Ave M

TOTAL CLASS W LICENSES 1

Class Y License

Papa Moon Ciders (Catering)	3109 Ave. B

TOTAL CLASS Y LICENSE 1

Class Z Licenses

Great Plains Distillery (Catering)	213 West Railway St.

TOTAL CLASS Z LICENSES 1

TOTAL LICENSES

Class A	0
Class B	1
Class C	14
Class D	17
Class I	13
Class IB	1
Class L	1
Class M	0
Class W	1
Class Y	1
Class Z	1
TOTAL LICENSES	**50**

Memo

EXHIBIT #5

Date: December 18th, 2024

To: Honorable Mayor and City Council

From: Staff, Development Services

CC: Kevin Spencer

Re: Class "M" Liquor License Application
G&T Billiards Unlimited
1214 3rd Ave
Scottsbluff, NE 69361

Action:

The owners of G&T Billiards Unlimited have applied for a class "M" liquor license in the name of T&A Investments LLC.

The Development Services Department is required by Article 1, Chapter 11 of the Scottsbluff Municipal Code to report specific information to the Mayor and City Council whenever a liquor license application hearing is held. In accordance with that directive the following information is offered:

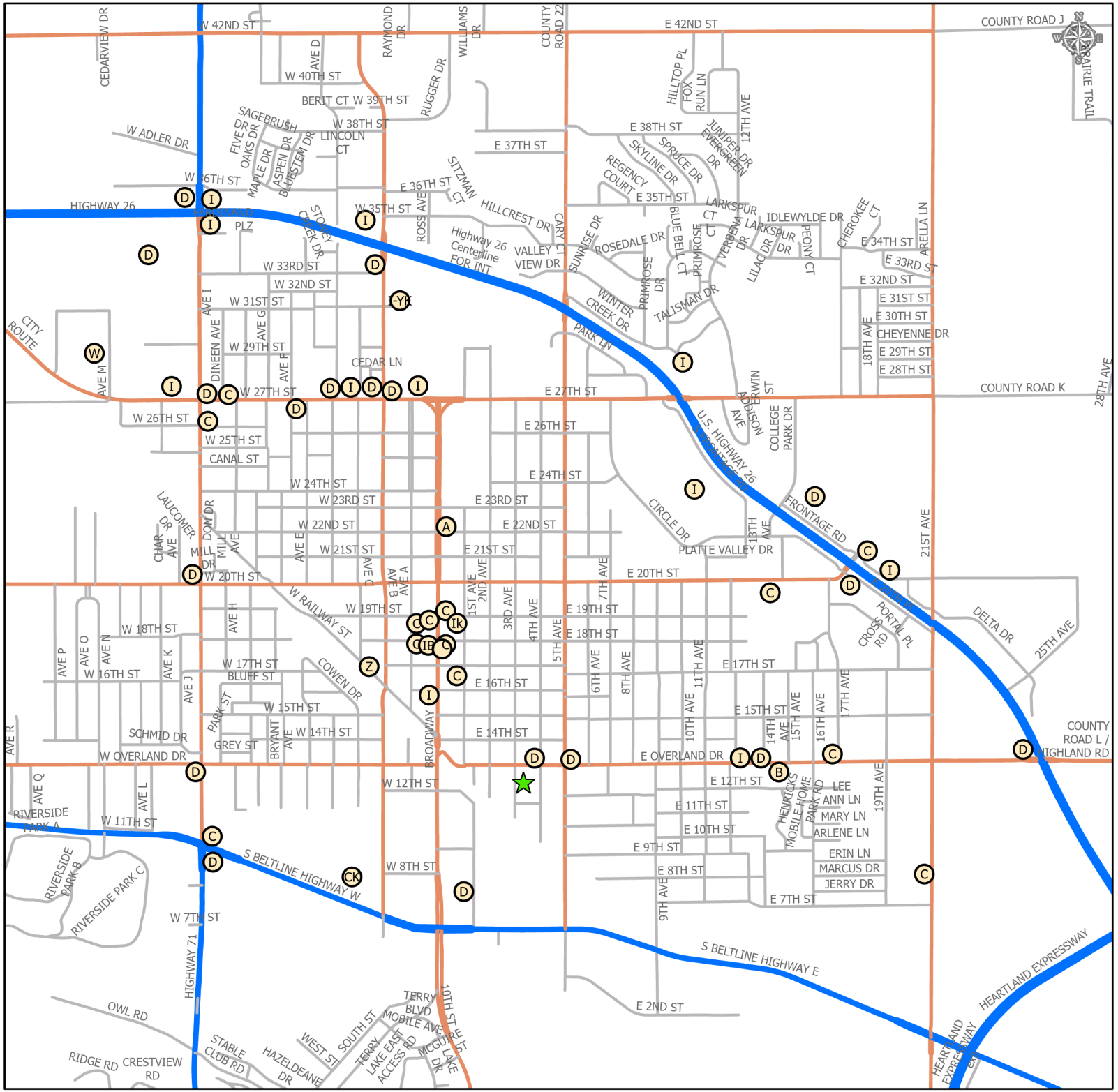
(1) The property at 1214 3rd Ave Scottsbluff, NE. is situated in a C-3 (Heavy Commercial) zoning district where amusement centers are allowed by right pursuant to the City's Zoning Ordinance, Chapter 25, of the City's Municipal Code of Ordinances. The property to North East is zoned R-1a (Single-Family). The rest of the surrounding properties are zoned C-3 (Heavy Commercial).

(2) The off-street parking requirements are 1 space for every 500 Square feet of commercial space. The property does not appear to meet these requirements. This requirement is found in 25-5-1 (18) of the City's Municipal Code of Ordinances.

(3) The use of this property is consistent with the surrounding neighborhood, which is generally commercial in nature, except for the R-1a (Single-Family) property to the North East.

(4) There are no churches, schools, or other similar institutions within 300 feet of the subject property.

(5) The current population of Scottsbluff is approximately 14,264.



City of SCOTTSBLUFF

Liquor Licenses

★ Applicant
T & A Investments, LLC
d/b/a G & T Billiards Unlimited
Type M- 1223 3rd Ave

- Current Approved Locations
- Highway
- Main Road
- Residential/Rural

Class A	Beer only, for consumption on premises
Class B	Beer only, for consumption off premises
Class C	Alcoholic liquors, for consumption on and off premises
Class D	Alcoholic liquors, including beer, for consumption off premises
Class I	Alcoholic liquors, for consumption on the premises
Class IB	Beer, Wine, Distilled Spirits on Sale, Beer off sale only
Class M	Bottle Club
Class W	Wholesale beer
Catering (K)	Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

Taylor Stephens
City of Scottsbluff GIS
Created on 12/4/2024
Coordinate System:
NAD 1983 StatePlane Nebraska FIPS 2600 Feet
Lambert Conformal Conic

The City makes no representation or warranty as to the accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement or location of any map features thereon.

City of Scottsbluff
Liquor License Holders Investigatory Board
Regular Meeting
December 11, 2024 – 2:00 p.m.

The City of Scottsbluff Liquor License Holders Investigatory Board met in a regular meeting on Wednesday, December 11, 2024 at 2:00 p.m. in the Meeting Room of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on December 7, 2024 in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the committee could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each committee member.

1. Roll Call - The following Board Members were present: Andrea Margheim, Vice-Chairman, Kevin Spencer, Police Chief/City Manager; Kim Wright, City Clerk; Matt Huck, Scottsbluff Public Schools, Emily Norman, WNCC, Libby Stobel, City Attorney. Absent: Russ Knight, Chairman, and Kelli Larson, Panhandle Prevention Coalition.

2. Open Meeting Act – Vice-Chairman Margheim welcomed everyone in attendance and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted on the west wall for the public's review.

3. Citizens with business not scheduled on the agenda (As required by state law, no matter may be considered under this item unless the board determines that the matter requires emergency action.) – None.

4. Changes or additions to the agenda – None.

5. Call Meeting to Order - The meeting was called to order and Wright recorded the proceedings.

6. Approve the November 20, 2024 Regular Meeting Minutes – Motion by Spencer, second by Huck to approve the November 20, 2024 Regular Meeting Minutes, motion passed unanimously.

7. New Application.

    a. Mr. Terry Schaub, proprietor of T&A Investments, LLC d/b/a G&T Billiards Unlimited located at 1223 3rd Avenue, Scottsbluff was present to answer questions regarding his application for a Class M Bottle Club Liquor License. Mr. Schaub explained the exclusive member pool club will be ran like a 24-7 Fitness Club. Members will be required to fill out a form asking for their name and address and they will have 24-hour access with the exception of 5:00-6:00 a.m. There is a $40.00 member fee and a $5.00 deposit to receive a fob for access to the building. Nonmembers may enter the club at a rate of $10.00 per day, and because they will not have access to a fob, will need to get in

touch with him to be let inside. Members can bring in one free guest a month, but after that guests are charged. He stated he has around 25 members for the five-table pool club that opened on September 1st. League play is Monday and Thursday and they also have a traveling league.

Players, whether members or not, will be able to bring in alcohol and consume while they are there, however no alcohol will be sold. Mr. Schaub stated he will not allow any alcohol to be left in the building, he will require all to be removed and what is left, he will dispose of. He also stated most patrons bring in small coolers which they take with them when they leave.

Committee Member Margheim asked how he will monitor someone who drinks too much. Mr. Schaub stated he will view through the cameras when he is not there, but stated, it is no different when drinking at someone's home and then leaving. Mr. Schaub was asked how he would handle a member that snuck a guest in. He stated the first time they would be given a verbal warning; the second time their membership would be shut down for the remainder of the month; and the third time their membership would be canceled.

Mr. Schaub was asked if minors would be allowed. He stated as long as they were with a member they could come in. He was then asked how he plans to monitor the alcohol with minors around. He stated again he would watch through his cameras when not there, adding so far, only two minors have been in the Club with a registered member, and because of that really does not have a policy dealing with minors.

During discussion, Mr. Spencer asked Mr. Schaub about the citation he received from a State Trooper recently. Mr. Schaub explained he was not aware he needed a liquor license for people to bring in their own alcohol when playing pool. After receiving the citation, he immediately contacted the Nebraska Liquor Control Commission to get the process started, hence this meeting. Furthermore, he will need to appear in court since the citation is a misdemeanor. He also stated the State Trooper gave him a big red stop sign, that he has implemented on the entrance to the building, that alcohol is not allowed. When asked if he thought alcohol was imperative to the success of the Club, Mr. Schaub answered it wouldn't help if they couldn't bring it in. Many of his members like the idea of playing pool in a quiet location and do not like the bar scene, however, they do like to partake of alcohol while they are there.

At the end of discussion there were many questions the committee felt needed to be answered or looked into. Everyone agreed two big issues are overconsumption and the potential of availability to minors since Mr. Schaub does not have a plan in place, such as checking ID's or utilizing wristbands. The committee also suggested Mr. Schaub add a line on his agreement, to put a birthdate, so he could check the age of a person entering the Club.

The Committee decided to take no action on this application based on the newness and uncertainty of the situation. Mr. Spencer also stated he will have Police Captains Krisa Brass and Lance Kite do some more research on the Class M license and have it available

for the public hearing in front of Council on January 6th. Legal Counsel Stobel stated she would also help in researching this type of license as well. Mr. Spencer did also interject that by applying for the license, Mr. Schaub will have to abide by the rules of the liquor commission and state statute; one such rule is that police will have the authority to enter the building as needed. Mr. Schaub, as part of the license requirement, will also need to have a membership list, which was also something the board felt they needed clarification on since he allows a day pass for non-members.

Committee Member Huck moved, seconded by Committee Member Norman to adjourn the meeting at 2:52 p.m. Motion passed unanimously.

_____
Andrea Margheim, Vice-Chairman

_____
Kim Wright, Secretary

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 9.b

Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding the Class M Bottle Club Liquor License for T & A Investments, LLC d/b/a G & T Billiards Unlimited and naming Terry Schaub as the Liquor License Manager.

Staff Contact: Kimberley Wright

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 10.a

Council to discuss and consider action on approving a Community Clean Up effort, directed by Randy Meininger, on Saturday, April 26th.

Staff Contact: Kevin E Spencer

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 11.a

Council to consider the Professional Engineering Firm of M.C. Schaff & Associates, Inc. to provide Professional Engineering Services for the "Safe Streets for All" Implementation Project for the City of Scottsbluff, Nebraska.

Staff Contact: Kevin E Spencer

QUALIFICATIONS AND EXPERIENCE —

to provide Professional Engineering Services for

Safe Streets for All Implementation Project for the City of Scottsbluff, Nebraska

December 19, 2024

PRESENTED TO

City of Scottsbluff
Chief Kevin Spencer
Scottsbluff City Manager
2525 Circle Drive
Scottsbluff, NE 69361
kspencer@scottsbluff.org

PREPARED BY

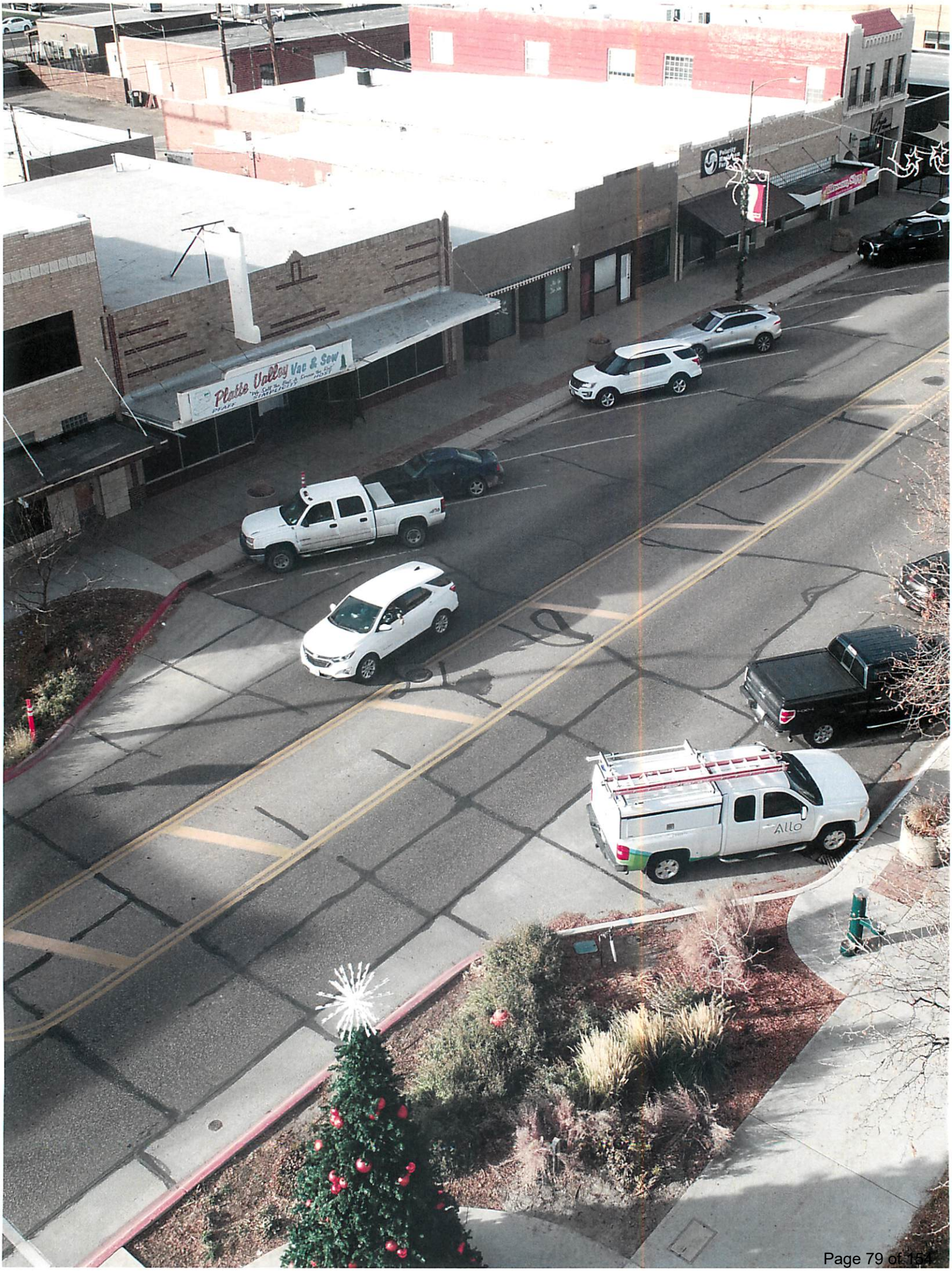
M.C. Schaff & Associates, Inc.
818 South Beltline Highway East
Scottsbluff, NE 69361

WITH ASSISTANCE FROM

JNW Consulting
3426 17th Avenue
Scottsbluff, NE 69361

2024 SOQ PM240007-00

MCS FAMILY OF COMPANIES
Engineering Firm | Environmental Consulting Group


Platte Valley Vac & Sew
Allo

December 19, 2024

City of Scottsbluff
2525 Circle Drive
Scottsbluff, Nebraska 69361

RE: SAFE STREETS FOR ALL (SS4A) PLANNING PROJECT FOR THE CITY OF SCOTTSBLUFF, NEBRASKA

The City of Scottsbluff, Nebraska, is requesting information on qualified consulting firms capable of providing professional design and engineering solutions to assist with the **Safe Streets for All Implementation Project for the City of Scottsbluff, Nebraska**. The objective of this SS4A project is the creation of a complete safety action implementation plan for the City of Scottsbluff, which aligns with the Federal Highway Administration's (FHWA) Vision Zero Plan and strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all. The goal of the Scottsbluff Safe Streets for All Implementation Planning Project includes the creation of multi-modal and accessible access for all citizens and visitors of Scottsbluff, Nebraska. The Transportation Team professionals at M.C. Schaff & Associates, Inc. (MCS&A) are eager to build on our relationship with the City of Scottsbluff and address its unique and individual needs.

For over 60 years, MCS&A has been a client-driven organization with the ultimate goal of providing **comprehensive, cost-effective solutions** to our clients each and every time we consult. We strive to understand the client's goals and objectives, and then use our talent and expertise to deliver a final product that goes beyond expectations. **Our mission statement says it all** — ***we focus on you as our client***. We design customized solutions that provide value to our clients, improve the lives of the communities we serve, and generate a livelihood for our talented team members. That focus sets the MCS&A Team apart from other engineering and consulting firms.

Why should you choose M.C. Schaff & Associates, Inc., to provide professional engineering and design services?

- **We have all the required services under one roof** in Scottsbluff. Our team includes the right mix of expertise perfect for the City of Scottsbluff. Our professionals understand the challenges, the opportunities, and most importantly, we understand the projects. As the Federal Highway Administration (FHWA) will be the funding source, the project will comply with SS4A and VisionZero requirements, guidelines, and recommendations. Our team is committed to completing the work within an estimated 12-18 month time period to meet approval with FHWA.
- **We are the right size for the City**. Our team, including engineers, geotechnical experts, construction inspectors, surveyors, GIS analyst, and technicians are all intimately involved in every solution we create. Our project managers are in the field, our leaders are readily accessible, and our project team has the talent and experience to make us a perfect fit to complete any projects needed for the City of Scottsbluff.

- **We have the experience and knowledge** to meet the needs and requirements of the City of Scottsbluff. Our Team's capabilities, qualifications, and experience are particularly well-suited for this assignment. Our services can be described by the successes achieved by our past clients. As our past and current clients will attest, we will strive to provide you with more than what you expected.

The MCS Transportation Team will work with City Staff, the community, FHWA, task force, stakeholders, and other jurisdictions to develop the Safe Streets for All implementation plan as a holistic and well-defined strategy to prevent roadway fatalities and serious injuries in Scottsbluff. Our Team's strategy includes FHWA's eight essential components to ensure successful project completion:

1. The MCS Team assists **City Leadership with required commitment and goal setting** to determine the desired timeline and eventual goal for eliminating roadway fatalities and serious injuries.

2. The MCS Team facilitates the **planning structure and task force / committee** oversight, implementation, and monitoring of safety action plan development. Our Team employs effective engagement and listening strategies, develops the project work plan outline tailored to your community, and includes visually pleasing project materials and communications including presentations, poster boards, project notebooks, email communications, public notices, and ***Project Progress at a Glance*** reporting.

3. The MCS Team performs and documents rigorous **safety analysis** of existing conditions and historical trends including crash location, severity and contributing factors by relevant road users (i.e. motorists, pedestrians, bicyclists, motorcyclists, and truckers). Our analysis will encompass the systemic and specific safety needs of these road users and all roadways within the Scottsbluff corporate limits regardless of ownership—to include high risk road features, High-Injury Network (HIN), the built environment, structural issues, demographics, and public health approaches.

4. The MCS planning process incorporates **robust engagement and collaboration** with community and relevant stakeholders, resulting in analysis and incorporation into the Implementation Plan, and aligning as practicable with other governmental plans and planning processes. Our Team's facilitation skills and strategies are diverse and are deployed as necessary to achieve robust engagement utilizing printed materials, social and traditional media, event popups, invitational public and private stakeholder sessions, banners and signage, mailings, and promotional materials. Our Team creates customized project websites, tailored questionnaires to prompt thoughtful responses, and crowd-source online mapping to capture public input for near miss locations and desired improvements that do not show up in crash data alone.

5. The MCS Team utilizes **inclusive, representative processes** by identifying underserved communities through data and population characteristics with a focus on assessing

how various initiatives might impact fairness and equality within the community by identifying the benefits and harms resulting from proposed projects and strategies.

6. The MCS Team's **policy and process assessment** incorporates feedback from stakeholders, evaluated for effectiveness in prioritizing transportation safety. This will lead to the recommendation and adoption of new policies, guidelines, and standards as deemed necessary.

7. The MCS Team formulates a **comprehensive and prioritized set of strategies and projects**, drawing on data, evidence, best practices, stakeholder input, and equity considerations. Our focus spans infrastructure, behavioral, and operational safety.

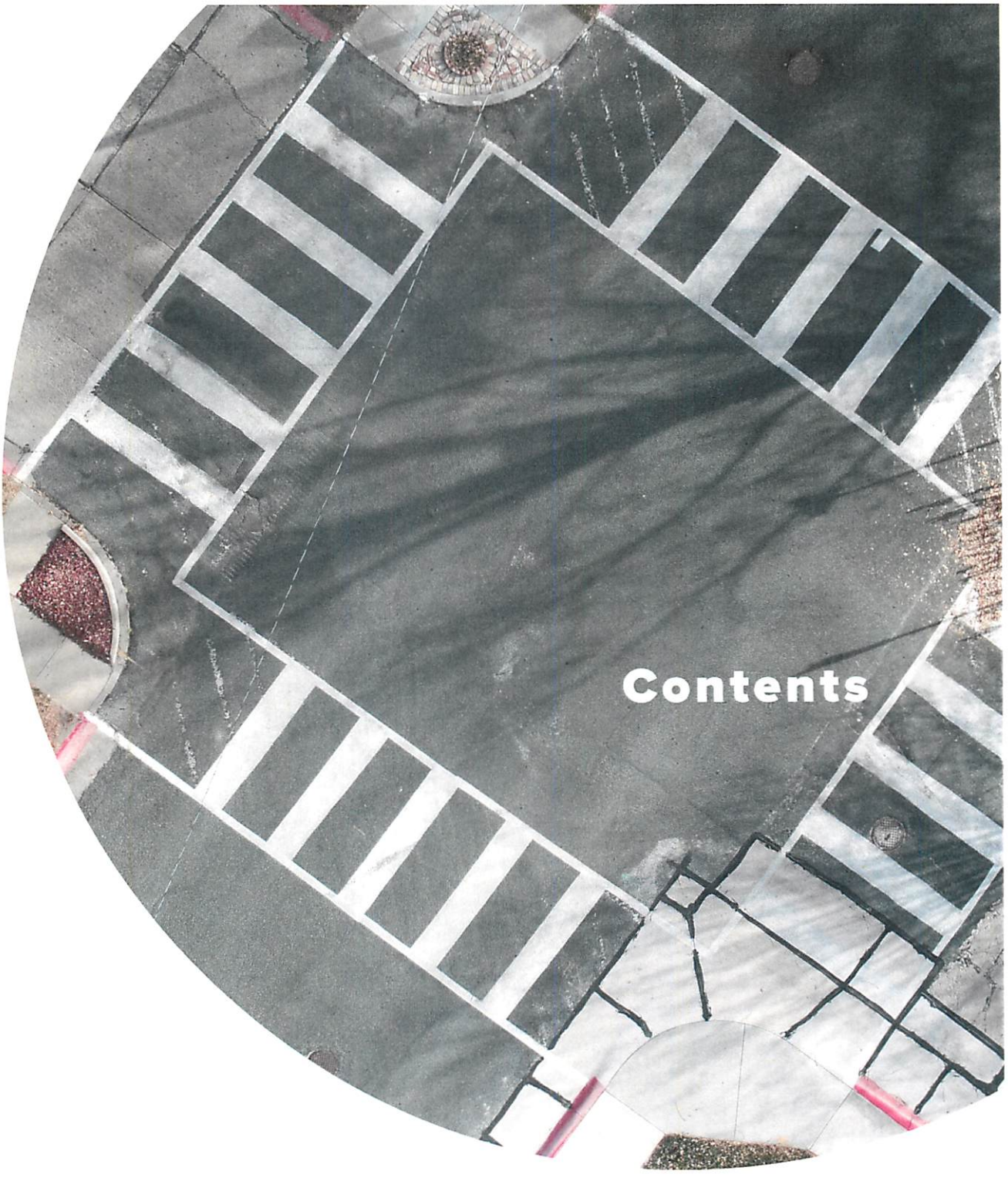
8. The MCS Team communicates **progress using transparent processes**, established early on with community members and stakeholders, and updated throughout the project using dedicated project webpage(s). The City's SS4A Implementation (Action) Plan will be posted online, and annual public and accessible reporting will be established.

The City of Scottsbluff can be assured that MCS&A has the ability to provide planning, design, and engineering services with a high-level of professionalism and we look forward to this opportunity. MCS&A has the knowledge, solutions, and determination to successfully complete the Safe Streets for All Implementation Project for the City of Scottsbluff, Nebraska.

We are offering references that will show you how MCS&A is a perfect fit for the City of Scottsbluff. If you have any questions, feel free to contact me directly at 308.635.1926 or by e-mail at dschaff@mcschaff.com. We very much look forward to working with you and all stakeholders involved to bring Scottsbluff's Safe Streets for All Implementation Planning Project to fruition. We want to be selected for this work and are very appreciative of your consideration.

Sincerely,
FOR THE FIRM OF M.C. SCHAFF & ASSOCIATES, INC.

David Schaff, P.E., President
308.635.1926 phone | dschaff@mcschaff.com



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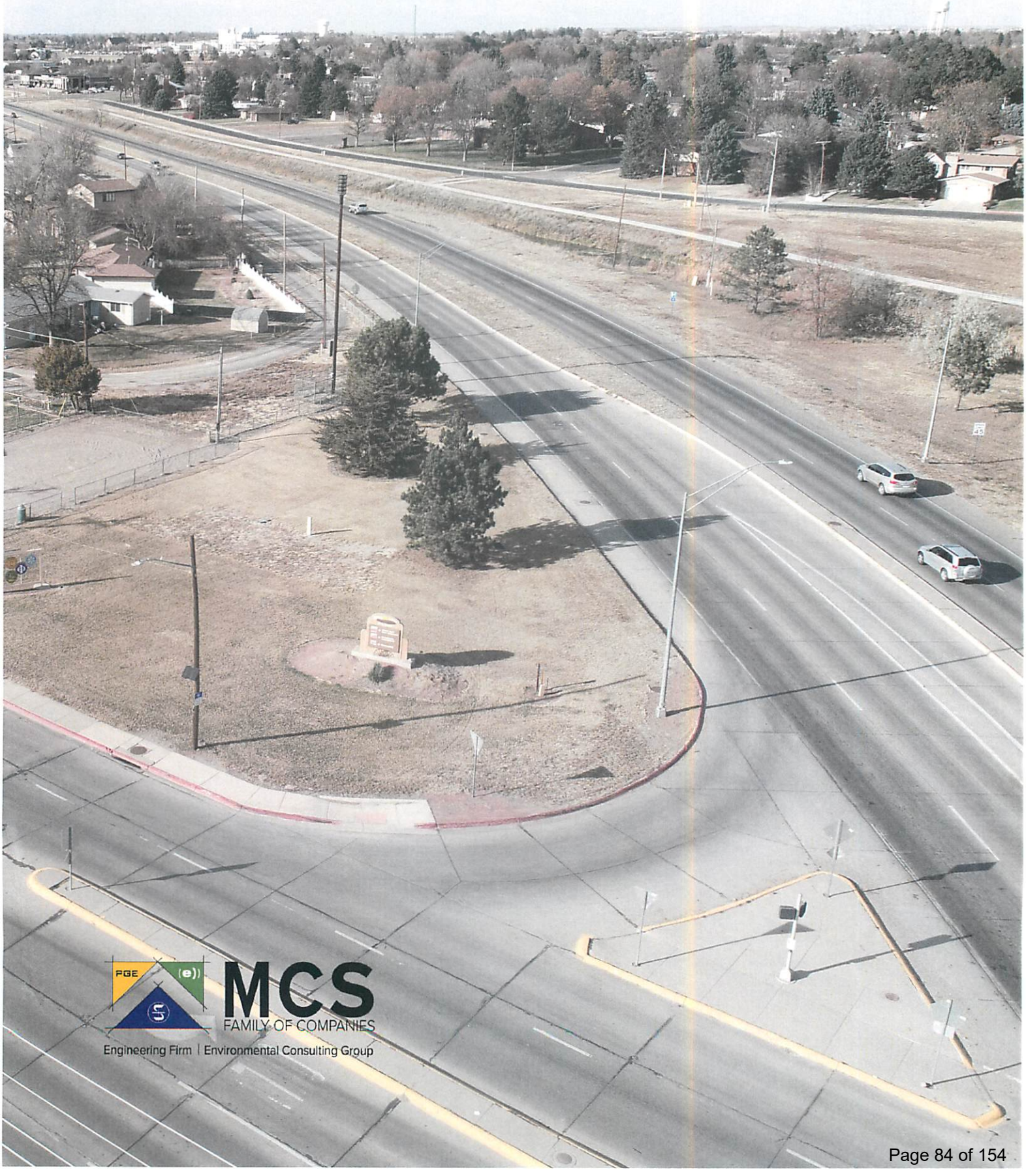
MCS FAMILY OF COMPANIES

Engineering Firm | Environmental Consulting Group


PGE
MCS
FAMILY OF COMPANIES
Engineering Firm | Environmental Consulting Group

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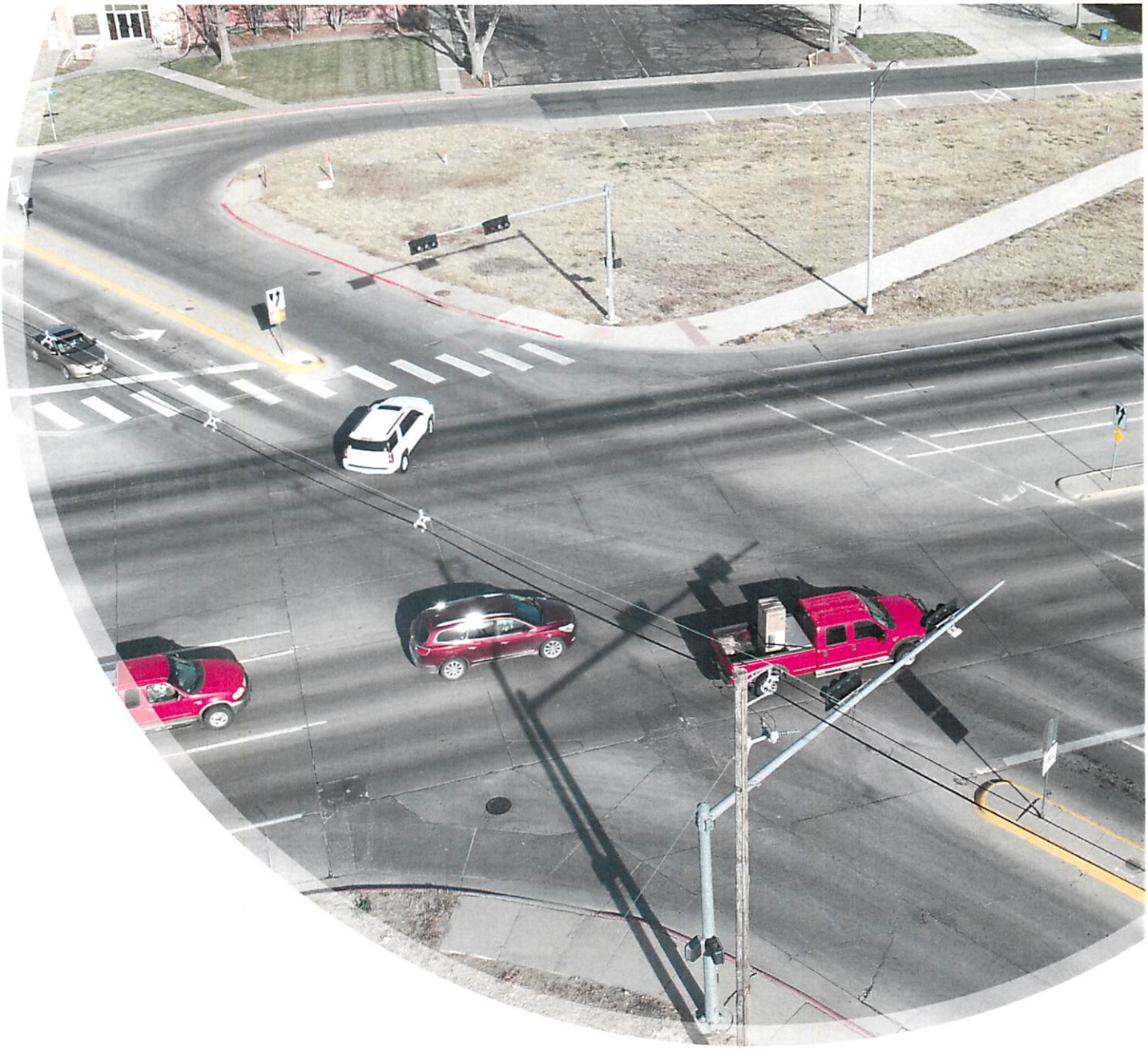
5. Goals, Actions & Metrics
6. Action Plan & Resolution

Appendices A & B:

Resumes - M.C. Schaff & Associates, Inc.

Curriculum Vitae / Resumes - JNW Consulting, LLC



General Information

MCS FAMILY OF COMPANIES

Engineering Firm | Environmental Consulting Group

A. Name and Contact Information

M.C. Schaff & Associates, Inc.
818 S Beltline Highway E, Scottsbluff, NE 69361
308.635.1926 (office) 308.641.6742 (cell)
mcsfamilyofcompanies.com dschaff@mcschaff.com

B. Establishment and Legal Form

M.C. Schaff & Associates, Inc., established June 1, 1964, is a domestic corporation of the United States.

C. Certificate of Authority Number

Certificate of Authoriztaion as issued by the State of Nebraska Board of Engineers and Architects—Certificate Number: **CA0310**
Date of Expiration: **2/16/2026**

D. Technical Discipline and Certifications

Project Manager: **David A. Schaff, P.E., E-10206**
Authorized to Practice Engineering: **Yes**

Company Description

M.C. Schaff (MCS) Family of Companies is a Western Nebraska-based engineering firm that offers a wide range of engineering, environmental, and industrial services. Located in Scottsbluff, Nebraska, our firm also offers lab services for water, soil, and construction materials testing. Three sister firms make up the MCS Family of Companies: M.C. Schaff & Associates, Inc., Panhandle Geotechnical & Environmental, Inc., and Enviro Service.

Since our founding in 1964, M.C. Schaff & Associates, Inc. (MCS&A) has focused on providing comprehensive, cost-effective solutions to our clients each and every time we consult. This client-focused approach enables our team to understand the client's goals and objectives, then design a solution that meets both the operational and fiscal goals set forth. When Mr. M.C. Schaff founded the firm 60 years ago, he wanted to provide customized engineering and consulting solutions to clients in western Nebraska and eastern Wyoming. Over the years, the three sister firms have grown to include a combined total of nearly 40 professionals and support staff, two locations (Scottsbluff and Cheyenne), and a service area that encompasses five states. However, one item has not changed–the client-focused approach. When our Team bids a project, the professionals you meet will be the professionals who perform the work. By taking the time to understand your organization's needs, and then develop solutions that meet those needs, we generate immense value in the projects we produce.

We will use our more than five decades of transportation-specific expertise, our contacts with the Federal Highway Administration (FHWA) and the Nebraska Department of Transportation (NDOT), and our skills in municipal transportation and planning consulting to develop the best solutions and Scottsbluff Safe Streets for All Implementation (Action) Plan for the community.

Since our first municipal transportation project in 1965, MCS, has become one of the region's leading experts in transportation engineering and consulting.

Similar Transportation Project Experience

Our Transportation Team is extremely familiar with a wide range of municipal, county, and state transportation projects and improvements, creating numerous value-packed solutions over the past 60 years. Our Team has considerable experience with the FHWA and the NDOT regulations and has worked in nearly every community in the Nebraska panhandle. We have developed numerous municipal transportation-related solutions in western Nebraska and eastern Wyoming, including a Transportation Plan for the Cities of Scottsbluff, Gering, and Terrytown. Our firm's reputation is built on creating unique solutions for our clients each and every time we consult. This specialization enables our team to understand the unique challenges and tremendous opportunities included in the Scottsbluff SS4A Action Plan.

Communities benefiting from our transportation work in Nebraska include Alliance, Bayard, Bridgeport, Chadron, Dalton, Gering, Harrison, Hay Springs, Hemingford, Henry, Kimball, Lyman, McCook, Minatare, Mitchell, Morrill, Ogallala, Sidney, **Scottsbluff**, Terrytown, White Clay, and Whitney; and in Wyoming—Bushnell, Pine Bluffs, and Torrington.

In addition to local communities, the MCS Transportation Team has extensive transportation planning experience in larger and smaller communities across the Midwest.

Our project work has included all items mentioned in the RFQ, and includes several not mentioned. As a full-service provider of transportation engineering solutions, we can develop the full SS4A Action Plan, aligning with the FHWA Vision Zero Plan to create multi-modal and accessible access for all citizens and visitors of the **City of Scottsbluff**. Recent representative project experience begins on ***Page 8***. Additional project summaries are provided in the **Resumes Appendix**.

MCS Services & Project Experience

The professional engineers that comprise **MCS&A**'s Transportation Team have, combined, over 161 years of experience in transportation engineering and consulting. When it comes to complete municipal transportation solutions, **MCS&A** has the talent and expertise **Scottsbluff** needs. Our Transportation Team has completed numerous projects in the following categories:

Studies and Planning

- Transportation Planning
- Master Planning
- Traffic Safety Studies
- Comprehensive Planning
- Redevelopment Planning
- Blighted and Substandard Studies

Transportation Services

- Project Administration and Management
- Highway Design & Roadway Design
- City Street & County Road Design
- Roundabout Analysis & Design
- ADA Planning & Design
- Roadway Pavement Removal/Reconstruction
- Bridge Design
- Hydraulic and Hydrologic Studies
- Rural and Municipal Drainage
- Flood Routine | Storm Water Detention Planning
- Traffic Engineering | Traffic Flow | Traffic Signalization
- Right-of-way Design
- Street Lighting
- Intersection Design | Round-a-bout Design
- Pathway Design/Construction | Pedestrian Bridges
- Railroad Crossings and Underpasses

Engineering Services

- Infrastructure Design and Improvements
- Environmental Planning / Research
- Project Administration / Project Management
- Construction Engineering / Construction Inspection
- Cost Control / Estimating / Contract Documents
- Bidding
- Master Planning
- Fund Sourcing
- Preliminary Engineering Reports
- Public Meeting Planning
- Grant Application / Administration
- Facility Consultation
- Construction Quality Assurance / Quality Control
- Environmental Assessments | Geotechnical Services
- Conceptual Design Services

In addition to the Transportation, Planning, and Engineering Services, MCS&A offers additional solutions for this plan under our Geospatial Services and Surveying Services.

Geospatial Services

- Geographic Information System (GIS) Data Collection, Conversion, Integration, Outputs
- GIS Analytics and Modeling
- **ArcGIS Online Solutions Deployment** / Mapping
- Online Surveys (Transportation Surveys)
- Online Crowd-source Mapping / Story Mapping
- Drone Data Acquisition / Nadir & Perspective Photography and Videography
- Drone Data Processing and Photogrammetry
- Drone Data Outputs—Orthoimagery, Topography, 3D Surfaces, 3D Point Clouds
- GPS Rental and Training
- Ground Penetrating Radar (GPR) Locating Services and Reporting

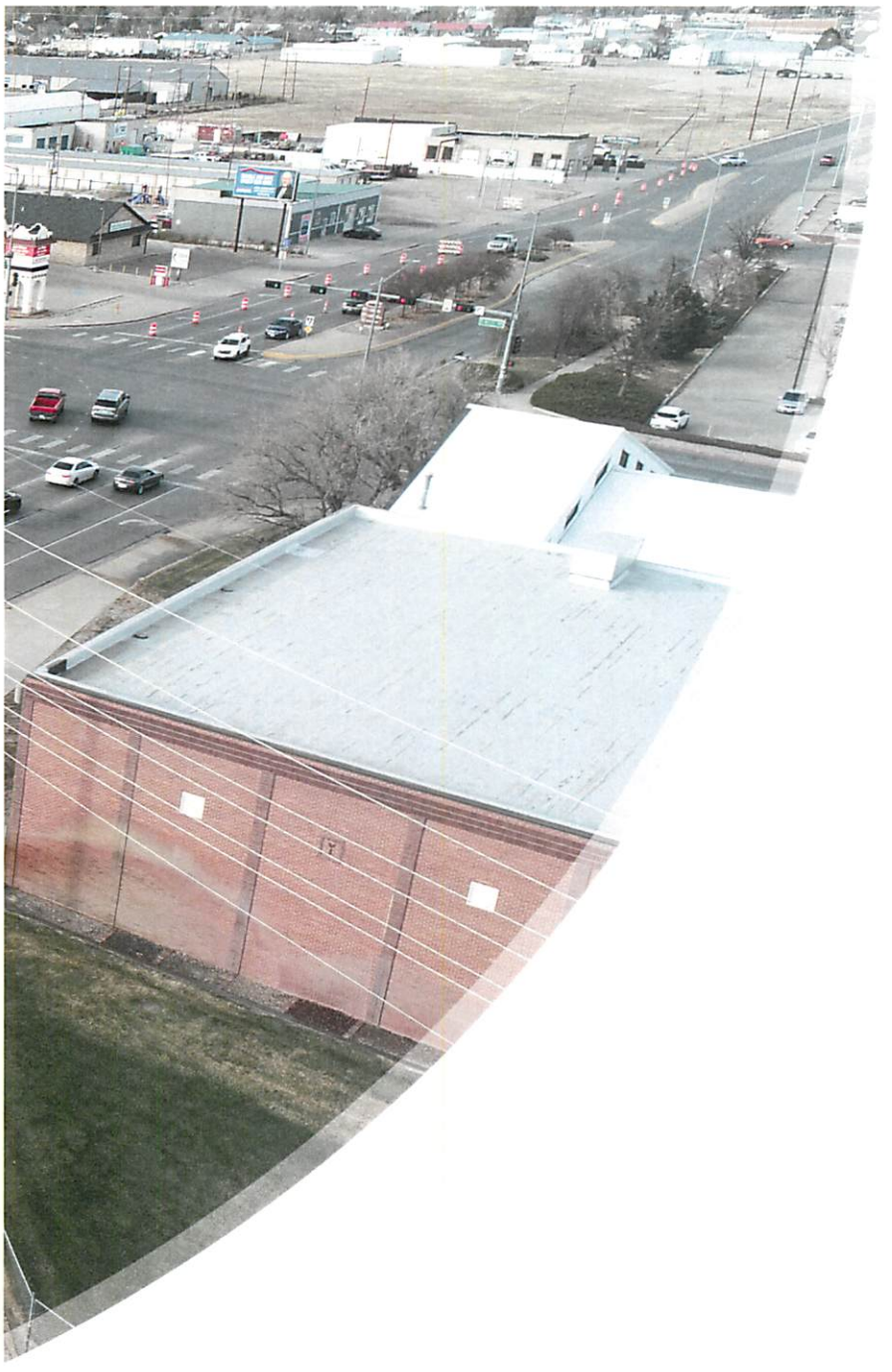
Surveying Services

- Engineering Design Survey
- Topographic Survey
- ALTA Survey
- Construction Staking/Site Layout
- Boundary Survey/Lot Survey/Certificate of Survey
- Subdivision/Parceling of Land
- Section Subdivisions
- Preliminary & Final Plat Preparation
- Right-of-way Survey
- Mortgage Survey
- Agriculture Estates
- Utility Surveying & Mapping
- As-built Surveys
- Airport Survey

Key Personnel

Please see ***Pages 4-11*** for key personnel summaries detailing years of performance within respective fields of expertise as well as licenses, registrations, and certifications. Resumes are provided in the Appendices.

Our in-depth experience, the ability to expedite required approvals, and our familiarity with transportation planning and transportation safety studies projects make our team your best choice for the Scottsbluff Safe Streets for All (SS4A) Action Plan project. The Transportation Team at **MCS&A** is capable of performing all aspects of the project for the **City of Scottsbluff**, Nebraska.

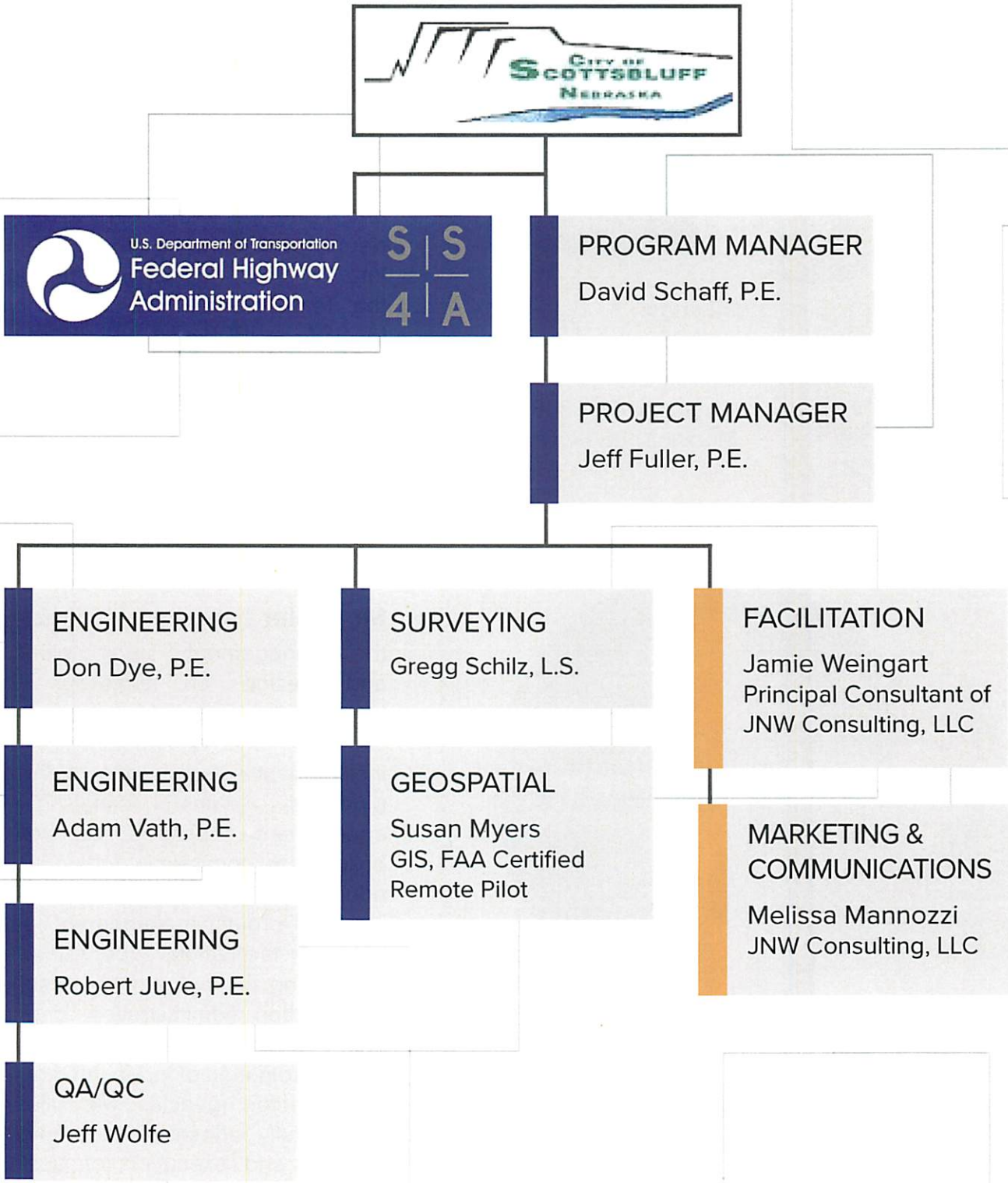


Key Personnel

MCS
FAMILY OF COMPANIES
Engineering Firm | Environmental Consulting Group

Organization Chart of Key Personnel

The following key personnel will provide services and/or deliverables that are subject to this proposal.



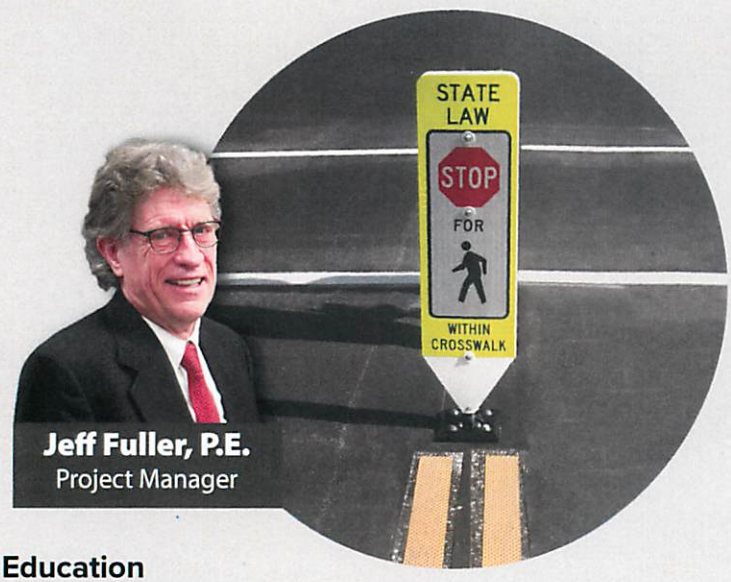
David Schaff, P.E.
Program Manager

Education
Bachelor of Science, Civil Engineering,
University of Wyoming Laramie, 1995

Professional Registrations - Professional Engineer
Nebraska, PE-10206
South Dakota, PE-9801
Colorado, PE-42055
Wyoming, PE-9868
Montana, PE-18561

Mr. Schaff has been heavily involved in project design, contract administration, and quality assurance for transportation-related projects throughout his career. This experience gives Mr. Schaff the necessary experience and knowledge of agency coordination, design principles, and client relations to excel in project management and contract administration activities. As president and a principal in the firm, Mr. Schaff is deeply committed to and has a vested interest in the success of every solution the Team creates. Mr. Schaff joined MCS&A in 2000 and has 28 years of experience in the industry.

professional



Jeff Fuller, P.E.
Project Manager

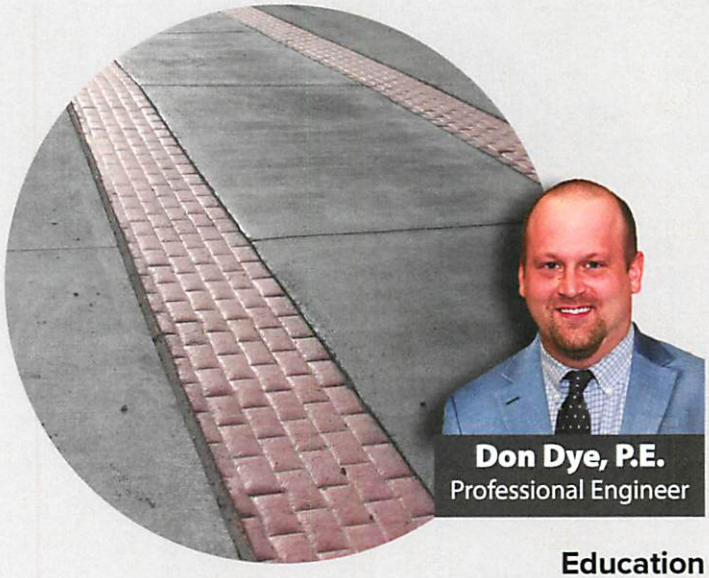
Education
Bachelor of Science, Civil Engineering,
University of Wyoming Laramie, 1975

Graduate Studies/Structural Engineering,
University of Wyoming Laramie

Professional Registrations - Professional Engineer
Wyoming, PE-5311
Arizona, PE-21129
Idaho, PE-6910
Colorado, PE-24509

Mr. Fuller has been responsible for the management, study, planning, and design of numerous civil, transportation, water resources, structural, and architectural projects including streets, airports, highways, pipelines, dams, canals, and appurtenant structures, as well as buildings for commercial, industrial, and educational concerns. His duties have included project management, public outreach facilitation, supervision, and scheduling of engineering personnel, construction administration, direction and coordination of sub-consultants, and coordination of input and direction from affected agencies. Mr. Fuller has successfully administered marketing, staffing, and execution of business enterprises with responsibility for annual revenues of $2-$8 million.

Mr. Dye is a project manager on the Transportation Team at M.C. Schaff & Associates. He is responsible for managing transportation projects in the western Nebraska region. Mr. Dye's experience with the federal aid process, NDOT Construction Engineering polices and processes, and his ability to design solutions that work make him an ideal project engineer for this SS4A Action Plan. Most importantly, Mr. Dye is extremely familiar with the challenges and opportunities faced in planning, studying, designing, and constructing transportation projects in the western Nebraska region.



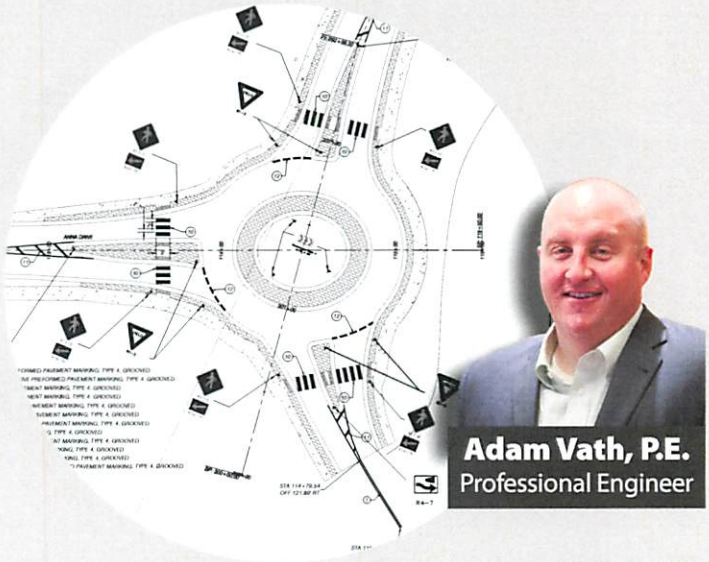
Don Dye, P.E.
Professional Engineer

Education
Bachelor of Science, Civil Engineering,
University of Nebraska Lincoln, 1996

Professional Registrations - Professional Engineer
Nebraska, PE-11216
Kansas, PE-16276

experience

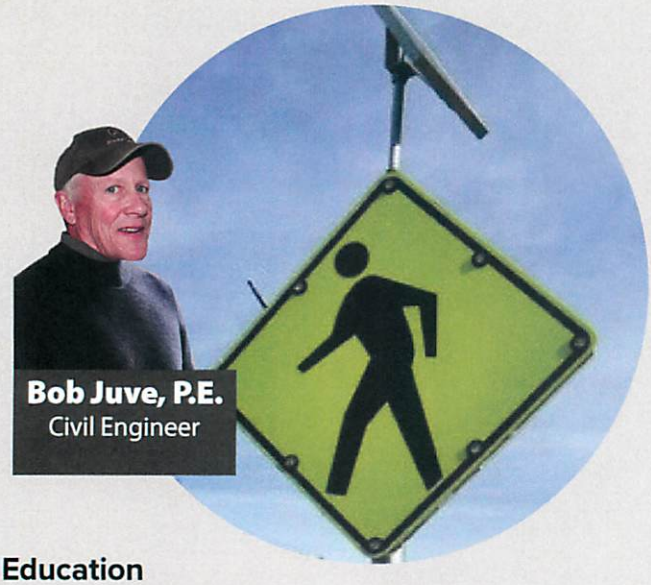
Mr. Vath is a design engineer on the Transportation Team at M.C. Schaff & Associates. He is responsible for executing technical designs and offering suggestions for improvements. His experience in designing street improvements, downtown district improvements, ADA facilities, and surface water solutions make him an invaluable part of the Team. Mr. Vath has been in the industry for 17 years, joining MCS&A in 2007.



Adam Vath, P.E.
Professional Engineer

Education
Bachelor of Science, Civil Engineering,
University of Wyoming Laramie, 2005

Professional Registrations - Professional Engineer
Nebraska, PE-13858
Wyoming, PE-13129



Mr. Juve has great depth in traffic engineering and transportation planning, and brings a combined 32 years of municipal engineering experience to the MCS Transportation Team. Mr. Juve is well versed in transportation safety and ADA requirements, transportation planning experience including SS4A planning, and a wealth of practical engineering involving all aspects related to this project.

Education

Bachelor of Science,
Civil Engineering, Architectural Option,
University of Wyoming, Laramie, 1977

Licenses

Wyoming, PE-4614

professional

Mr. Schilz is a Licensed Land Surveyor with MCS&A administering civil engineering principles, practices, and methods pertaining to the conduct of property, topographic, construction and related surveying. During his tenure with the firm, Mr. Schilz has become a strong professional land surveyor, working on contracts with Federal Aviation projects, NDOT projects, and local government projects, as well as commercial business and private residential clients. Mr. Schilz' active involvement includes legal and topographic research and documentation, project meetings, and conducting ground surveys for various private and public projects.

Education

AA, 1993, Western Nebraska Community College, Scottsbluff, Nebraska

1994, University of Nebraska, Lincoln Nebraska

Professional Registrations - Professional Land Surveyor Nebraska, LS-785

Mr. Wolfe is highly skilled in pavement design and management, and provides material design and construction management services to the Transportation Team. Prior to MCS&A, Mr. Wolfe was a project manager for Simon Construction (concrete and asphalt paving contractor) and the City of Gering Street Superintendent. His knowledge of transportation safety, design, construction, and maintenance is invaluable to the success of the Transportation Team projects. Mr. Wolfe joined MCS&A in 2005 and has worked in the industry for 33 years.

Jeff Wolfe
QA/QC

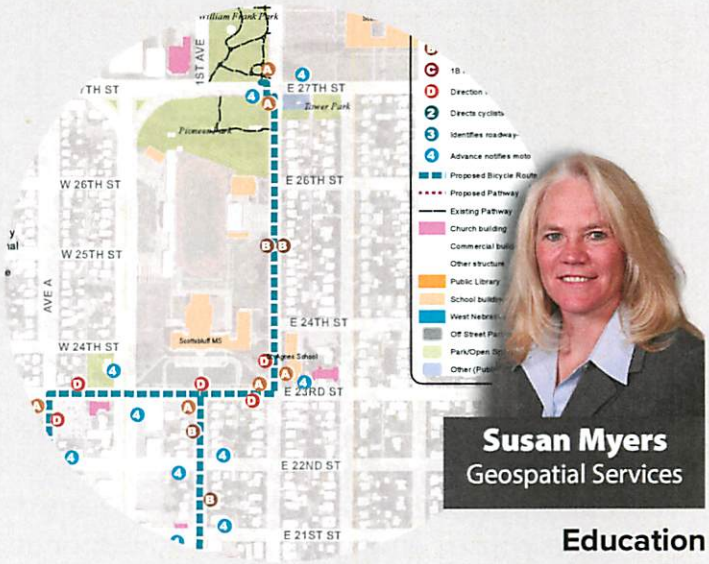
Education
Bachelor of Science, Construction Management, University of Nebraska Lincoln, 1989

Licenses
Licensed County Highway (Class A) Superintendent, Nebraska #S-1031

Licensed City Highway (Class A) Superintendent, Nebraska #S-1025

experience

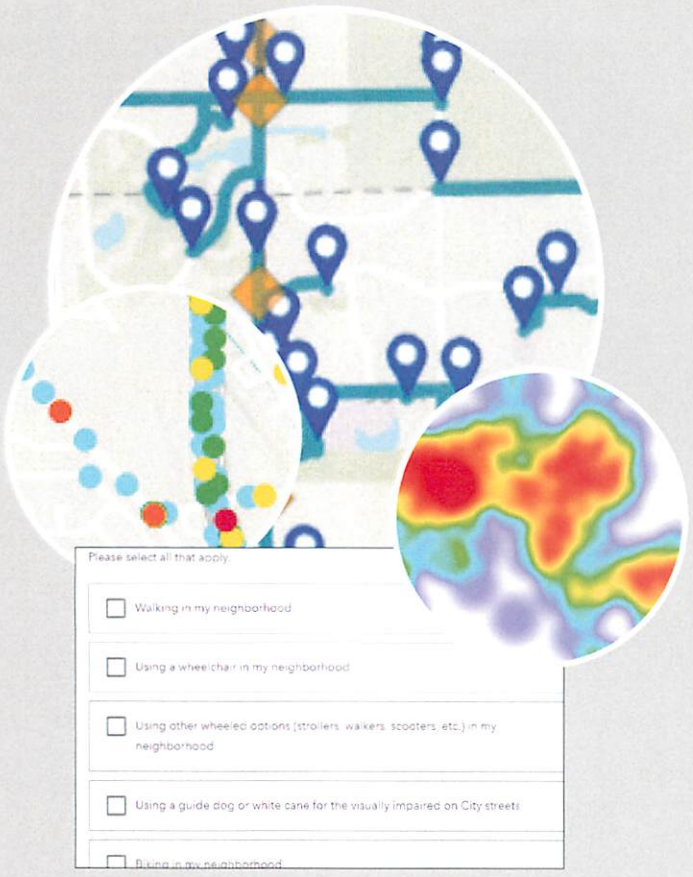
Mrs. Myers, prior to joining MCS&A in 2003, traveled extensively performing roadway data collection in over 40 national parks and lands for the Federal Highway Administration, Central Federal Lands Highway Division (FHWA-CFLHD). At MCS&A, Mrs. Myers manages the Geospatial Services strategy and has played a key roll in the development of various plans for local government—transportation planning (including SS4A planning activities), comprehensive planning, and blight studies. She creates spatial datasets, concepts, maps and imagery for project work. Her extensive knowledge of GIS solutions, ArcGIS Online technology and solutions deployment, drone services, and municipal transportation make her a great addition to the Transportation Team. Mrs. Myers has 34 years of experience in the industry.



Susan Myers
Geospatial Services

Education
Bachelor of Arts, Industrial Technology, Chadron State College, 1990

Certifications
FAA sUAS Remote Pilot Certification, 2016
Re-certifications, 2018, 2021, 2023



Our GIS solutions include using the latest technologies available through **ArcGIS Online** — strategic tools include the **Vision Zero** solution, Survey123 questionnaires, StoryMaps to convey the City's vision, goals and strategies. The MCS Transportation Team customizes these solutions to share the City's strategies with the public, and solicit transportation hazards and dangerous behaviors from key internal and external stakeholders across the community, City staff, and Task Force. These tools deliver analysis ready data displayed in live maps—revealing disadvantaged areas, crashes by severity, crash heat maps, severe crash heat maps—to identify the locations and nature of safety problems and target the most significant safety risks. They further allow the management of reported hazards and monitor their resolution status moving forward.

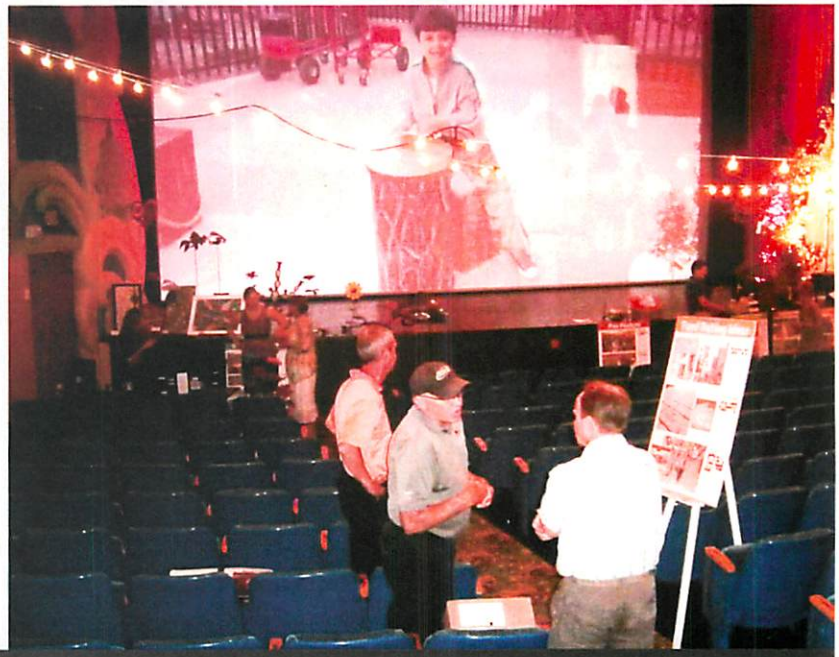
professional experience

The MCS&A Transportation Team is experienced in conducting meaningful community engagement using a variety of venues—pop-ups during community events, public meetings, work groups, presentations to civic organizations, open houses, and Online surveys as well as phone and in-person surveys. Engagement with a wide heterogeneous participant group spanning all demographics is essential for gathering the diverse public's much needed voice.

The MCS&A Transportation Team develops well defined objectives so each customized transportation infrastructure and safety surveys focus on the most relevant and useful information, which allows respondents to provide necessary data for analysis. Our firm develops surveys to convey both the purposes and expectations to respondents and stakeholders alike. Our Online surveys are effective in terms of cost, time, and resources to help ensure data is collected uniformly. The Online format is very effective in an intercept survey venue where on-site feedback is gathered from an audience (events, ball games, gatherings). We develop clear, comprehensive, concise and consistent survey questionnaires—monitored and managed to ensure data quality and security while respecting the privacy and rights of respondents. Raw survey information is transformed into actionable insights using Online mapping for visualization. Results are reported to the stakeholders as well as the public via clear, concise, engaging Online story maps as well as tables, charts, graphs, info-graphics.

PAWS
WATER RIGHTS

STUDIO B



professional

JNW Consulting is a certified woman-owned small business (WOSB) government contractor with over 13 years' experience working directly with state and local governments, private sector businesses, and nonprofit organizations. Using strategic processes in team settings, JNW Consulting has proven capabilities for maximizing the clarity, confidence, and capacity of government and nonprofit agencies, leaders, and teams.

JNW, as a sub-consultant for M.C. Schaff and Associates, Inc., will support the plan's development through community engagement efforts and professional facilitation, assisting the team with outcome-driven processes and methodologies that bring forth action-oriented focus on strategies for executing the Safety Action Plan's overall vision, mission, and goals.

Ms. Weingart is an Organizational Development Consultant, Executive Coach, and Corporate Trainer who helps clients develop engaged high-performance work teams. With her proven and demonstrated facilitation practices, Ms. Weingart helps executive teams and boards craft successful, sustainable outcomes: Goal-Setting and Action Planning; Mission, Vision, and Values Creation; Focus Group Interviews; Strategic Planning; Client and Team Accountability Support; SWOT and SOAR Assessments; and Meetings Facilitation. Ms. Weingart will accomplish the Action Plan facilitation: guide, partner, planner, enabler, motivator, taskmaster. The heart of JNW Consulting is helping leaders and teams leverage their strengths, maximize their impact, and cultivate more engaged, high-performance work teams. Since 2015, JNW Consulting has partnered with numerous Hospital Systems, Fortune 500 Companies, Regional and National Nonprofits, and Private Entities to help maximize team effectiveness and impact.

JNW Consulting Certifications

The Leadership Circle CERTIFIED PRACTITIONER

institute success CERTIFIED DISC COACH

Nebraska Mediation Association (NMA) Certified

US Small Business Administration WOSB Certified

GALLUP CERTIFIED Strengths Coach

Employee Engagement and High-Performance TeamsTrainer

Drivers Model of Strategic Planning

Certified Partner - The Five Behaviors of Team Development Model

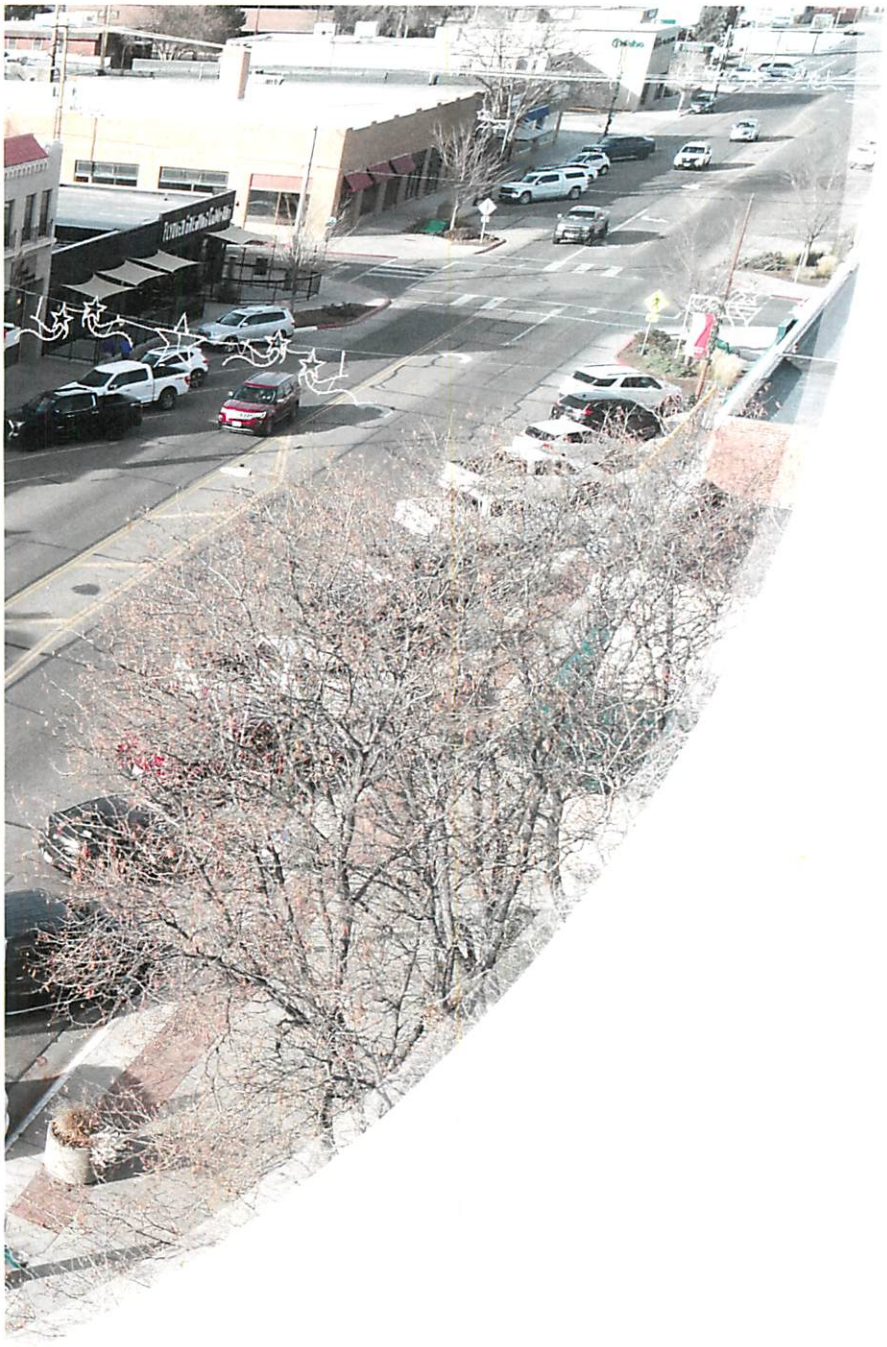
Certified Facilitator (July 2023) - Working Genius

experience

Ms. Mannozzi has been a leader in marketing and communication for more than 20 years. She started her career writing and marketing for technology and software industries, with expertise in product positioning and messaging. Now she focuses on educating, inspiring, and solving problems though content, automation, and perceptive design.

Melissa helps JNW and its clients with the following services:

- Communication strategies
- Content graphics, layout, design and copywriting
- Messaging and content strategies
- Employee engagement strategies and materials
- Marketing and branding

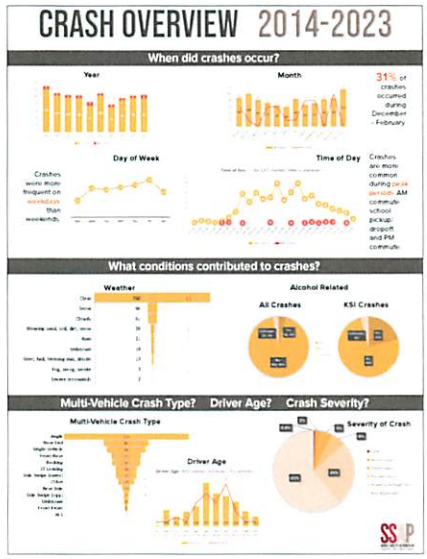


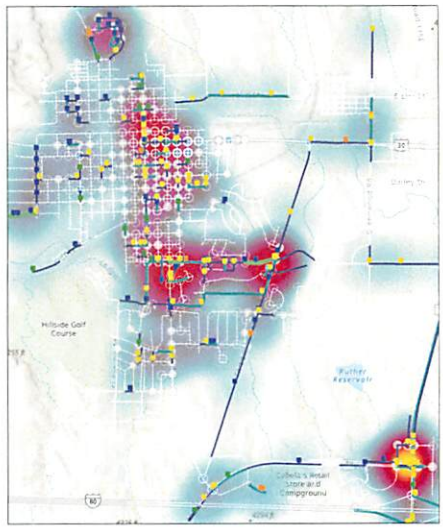
Respondent's Experience

MCS
FAMILY OF COMPANIES
Engineering Firm | Environmental Consulting Group

Established Track Record—Demonstrated Experience

Community Engagement Popup Event at Oktoberfest





Comment Hot Spots Map

City of Sidney Safe Streets for All Safety Action Plan

The MCS Transportation Team was selected by the City of Sidney for the development of their SS4A Comprehensive Safety Action Plan. The MCS Team is incorporating seven key components for plan development. Extensive data collection combined with purposeful **community engagement** generating meaningful dialog with community members has resulted in robust mapped datasets necessary for analysis.

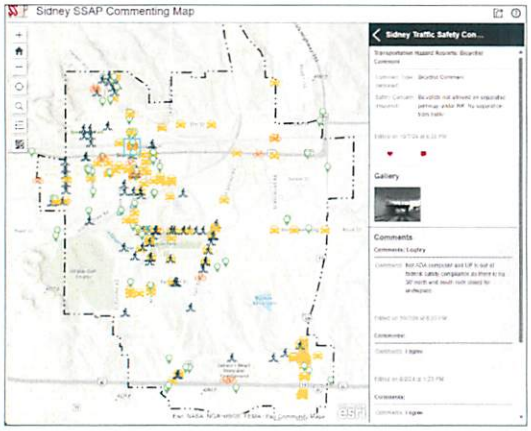
Study management and coordination includes a project work plan and monthly progress reports and invoices; study and public responses documentation; meaningful conversational meetings with City staff, task force members, and community stakeholders including schools and regional hospital; and public engagement through online surveys, promotional materials, and open house/popup outreach events with community members to obtain authentic and meaningful input. To date, the online commenting map has received well over 320 comments, and over 250 questionnaires have been completed.

Data collection includes a review of existing programs, policies, studies, and activities related to Sidney roadway safety improvements to identify opportunities to improve processes and prioritize transportation safety and collaboration that can lead to improved effectiveness. The MCS Team also mapped and compiled crash data (2014-2023), and extensive transportation data layer features—road network attributes, ADA ramp and crosswalk locations, signage and signals, accesses, parking, land use, and demographic data. Crash data for three similarly sized Nebraska communities were also reviewed for peer comparison.

Safety analysis of existing conditions and historical trends were determined as a baseline level of crashes involving fatalities and serious injuries across the City of Sidney. In addition to the location of crashes, crash analysis incorporates the crash severity, crash types, and contributing factors. The analysis of systemic and specific safety needs is also being performed as needed for high risk road features and specific safety needs of relevant road users. A geospatial identification of higher risk locations has been identified for all roadways within the City of Sidney without regard to ownership.

Policies and processes review includes the assessment of current standards, guidelines, plans and policies to identify opportunities for improving how processes prioritize transportation safety. Additionally, the MCS Team is performing a transportation equity review to better understand how current transportation services and decision-making processes impact the lives of all users in the City of Sidney. A publicly accessible online storymap and dashboard is being utilized to convey the planning process and information, obtain survey questionnaire and crowdsource map inputs, and, upon plan completion, will serve as a public tracking mechanism to monitor safety outcomes.

Online Crowdsource Commenting Map

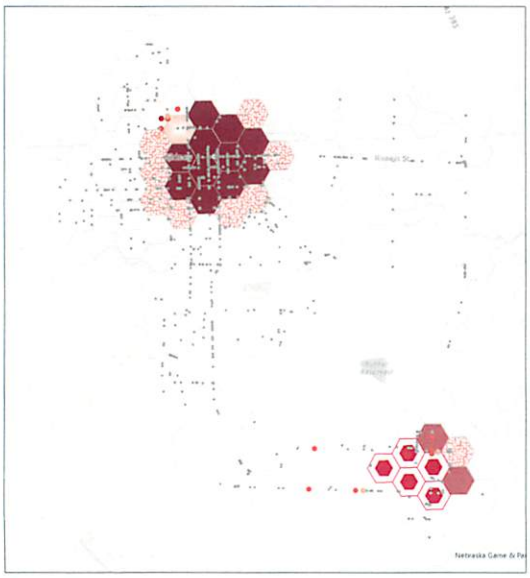


Community Input Promotion, and Engagement Popup Event at SHS Football Game

A comprehensive set of **projects and strategies** are in the process of being developed into an implementation matrix—shaped by the data, best practices, stakeholder and community input, and equitable considerations. This matrix will consider and outline fiscal and staff-time resources necessary for SS4A objectives after plan adoption. Project readiness timeline will include short, mid, and long-term projects and strategies, and will recommend future grant opportunities. Projects will be detailed with conceptual infrastructure improvement locations, estimated costs, and schedule for implementation.

The City of Sidney's **leadership has publicly committed** to an eventual goal of zero roadway fatalities and serious injuries.

The MCS Team is on track to complete development of the City of Sidney **Comprehensive Safety Action Plan** in 2025, to include the vision and leadership commitment; equity and community engagement; data, crash analysis and high injury network (HIN) identification; best practices and countermeasures toolkit; policy recommendations; goals and strategies action plan matrix; prioritized projects; and executive summary along with plan documentation.



Crash Trends reveal new and persistent hot spots as well as consecutive, sporadic, and diminishing hot spots

Meaningful Conversations with Stakeholders

Client: **City of Sidney, 308.254.7002**
Contact: **David Scott, City Manager, citymanager@cityofsidney.org**
Year(s) Services Provided: **July 2024 - Ongoing**

Established Track Record—Demonstrated Experience

Monument Valley Pathway — Scottsbluff, NE

The Monument Valley Pathway in Scottsbluff began with a segment along the North Platte River bank connecting the YMCA near Broadway to Riverside Park. Additional sections extend south through Terrytown and Gering, and terminate at Scotts Bluff National Monument.

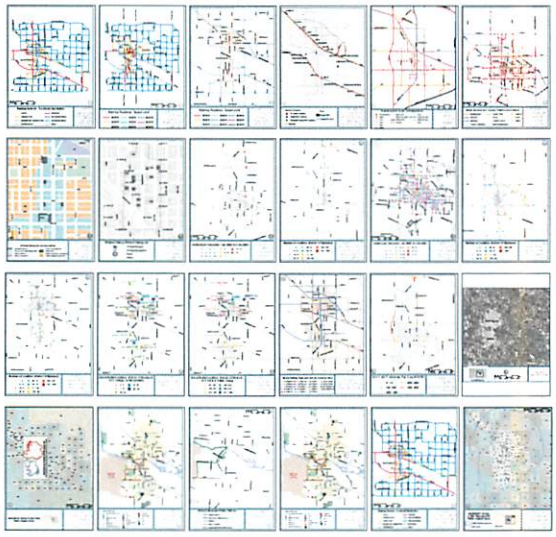
The City of Scottsbluff selected the MCS Transportation Team to complete the 5.8-mile northern section of multi-use concrete recreational trail from Riverside Park to Western Nebraska Community College (WNCC) near College Park and East 27th Street. In most locations, the trail is 10-feet wide with a minimum 2-foot-wide graded shoulder on either side, and all components are designed and constructed in compliance with the American with Disabilities Act (ADA). Project scope included 5.8 miles of concrete pathway, storm water drainage, pedestrian railroad crossing, trail head design, pedestrian bridge across US Highway 26, and ADA compliance.

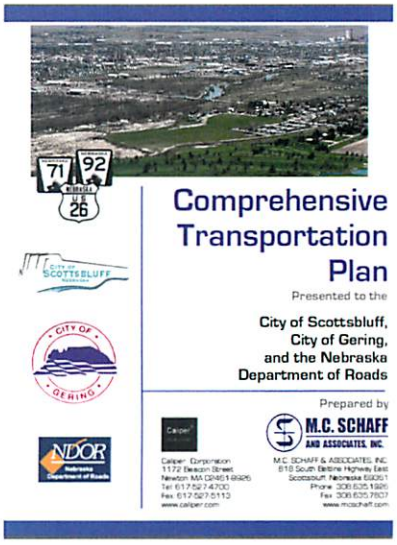
The 162-foot, single span pedestrian bridge crossing of US Highway 26 connects constructed trail segments on either side of the highway, while allowing sufficient vertical clearance (18'6") for oversized vehicular loads traveling on US26. The pedestrian bridge is accessed via ADA compliant approach ramps from north and south, which include earthen embankments and mechanically stabilized earth (MSE) walls that incorporate aesthetic treatments. A separate 60-foot pedestrian bridge crossing of the Scottsbluff Drain was also constructed adjacent to the southern Hwy 26 pedestrian bridge approach ramp.

For this federal aid NDOT funded project, the MCS Transportation Team (M.C. Schaff & Associates, and sub-consultants PG&E, and HDR) conducted night installation of the pedestrian bridge; coordinated with railroad; conducted numerous utility meetings to resolve utility conflicts, 11 stakeholders meetings, a public meeting, Online open house, and postal and email outreach campaigns; designed typical cross sections; surveyed existing site conditions, control, utility locates, topographic survey, and researched and established existing right-of-way; assisted the City of Scottsbluff with funding processes; provided 30%, 60% and 90% designs; performed geotechnical services; completed environmental documentation, categorical exclusion document, and resource reviews; provided architectural enhancements, trail head layouts, bridge aesthetics; prepared pedestrian bridge design; and conducted site visits.

Client: **City of Scottsbluff, 308.630.6256**
Contact: **Mark Bohl, Public Works Director, mbohl@scottsbluff.org**
Year(s) Services Provided: **2020-2022**

Established Track Record—Demonstrated Experience





Transportation Plan — Cities of Scottsbluff, Terrytown, and Gering, NE

A Transportation Plan is one of the most important tools to facilitate orderly urban and rural development, as it guides the location and type of roadway facilities that are needed to meet projected growth within an area. It enables cities and counties to determine and plan for their existing and future transportation improvement needs and to acquire adequate rights-of-way, and is a means of assuring that basic infrastructure needs and rights-of way will be available when travel demand warrants new or improved highway facilities.

The cities of Scottsbluff and Gering obtained comprehensive planning assistance from the Nebraska Department of Transportation (NDOT) and negotiated Federal funding provided 80% match. The MCS Transportation Team was selected to conduct the study and prepare the Transportation Plan document and digital model for Scottsbluff, Terrytown, Gering and extending beyond their planning jurisdictions. The overall goal was to ensure development of a balanced transportation network with an acceptable level of service that maximizes safety, minimizes environmental impacts, provides alternatives, and is compatible with existing and planned land use development patterns.

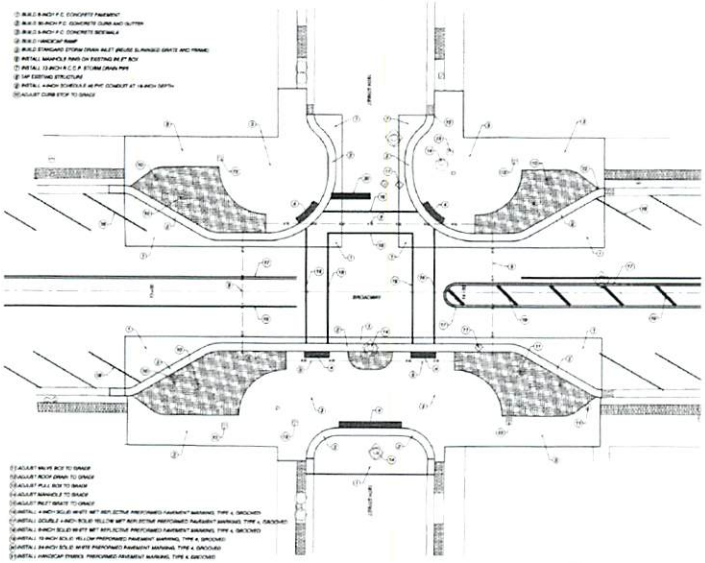
The following objectives were accomplished: 1) developed a computerized transportation model using TransCAD; 2) provided a transportation plan and model that is compatible with each of the Cities and the NDOT geographic information systems (GIS); 3) developed a Long-Range Transportation Plan recommending improvements prioritized for short-, mid-, and long-range time frames; and 4) developed a supplement to the Transportation Section of the current Comprehensive Plan Document for each community.

The transportation models were developed from extensive (time consuming) travel surveys, using household, workplace, and roadside surveys. A website was created and through personal contact, presentations were made at civic group meetings and mailings to businesses. Citizens were asked to visit the website to complete travel habit and route surveys. Over 500 contacts were recorded.

Additional demographic, land use, and socioeconomic conditions data inputs to the model then allowed projections to be compared to existing traffic counts and the model was calibrated to within an acceptable range of error to project results and to provide for analysis of future year scenarios.

Client: **City of Scottsbluff, 308.630.6256**
Contact: **Mark Bohl, Public Works Director, mbohl@scottsbluff.org**
Year(s) Services Provided: **2006**

Established Track Record—Demonstrated Experience



Scottsbluff Bulb-outs and Landscaping

Bulb-outs increase safety and create a more pedestrian friendly space, by reducing speeds through narrowing the roadway and by extending the sidewalk into the parking lane. The MCS Transportation Team has helped communities such as Scottsbluff and Sidney to construct traffic calming bulb-outs and curb extensions in their downtown areas. Whether installed at mid-block or at corners, pedestrian safety is increased with greater visibility, shortened crossing distances, slower turning vehicles due to smaller turning radii, and visually narrowing roadways. The resulting created pedestrian space is used for any number of things from landscaping to social gathering space and transit waiting areas.

The Scottsbluff Downtown Landscaping project, with both preliminary design and construction engineering performed by the MCS Transportation Team, involved conversion of 18 traditional street corners to bulb-outs along with the closure of one street to expand a downtown pocket park into a multi-user space with amphitheater, and more. Removal included existing pavement, concrete curb and gutter, concrete sidewalk, brick pavers, parking markings, storm drain inlets, signs, trees, bushes, and benches; while installation included 6-inch PCC pavement, 30-inch concrete curb and gutter, 5-inch PCC concrete sidewalk, handicap ramps, and storm drain improvements; installation of white and yellow reflective pavement markings; and installation of handicap symbol preformed pavement markings.

The urban four-lane arterial received a road diet as it was reduced to two lanes with a central turning lane. Stop lights were removed and the speed limit was reduced from 25 to 20 mph, with speed feedback signs placed at the speed reduction points to assist drivers in achieving the necessary speed reduction.

Client: **City of Scottsbluff, 308.630.6256**
Contact: **Mark Bohl, Public Works Director, mbohl@scottsbluff.org**
Year(s) Services Provided: **2018**

Established Track Record—Demonstrated Experience

Sidney Deadwood Trail Pathway

The Sidney Deadwood Trail pathway provides an easy and safe route for bicycling, running and walking through the heart of Sidney with accessible paved parking lots and a continuous path from end to end utilizing underpasses beneath Sidney Draw Road, railroad, 13th Avenue, 11th Avenue and Fort Sidney Road. Benches and tables are spaced along the route for resting. Ranging from 6 feet to 10 feet in width, the smooth paved trail includes a central pond loop and crosses the southern portion of Sidney, spanning 4.55 miles from Fairground Road on the west, (elevation: 4106 feet), then falling 25 feet and climbing 156 feet to an elevation of 4233 feet near the intersection of Old Post Road and Upland Parkway in the southeast corner of the community.

The City of Sidney selected the MCS Transportation Team to provide construction engineering services for the Sidney Deadwood Trail – Interchange Path in Cheyenne County, an 8,676 foot pathway extension from College Drive near the Western Nebraska Community College (WNCC) campus to Gregory Road/East Jennifer Lane near the intersection of Old Post Road and Upland Parkway (I-80 ALT). The MCS Transportation Team served as agent for the City of Sidney (LPA) representing them in all matters related to construction engineering services—administering, monitoring, and providing inspection services for adherence to plans, specifications, and special provisions to conform to all applicable NDOT, AASHTO, ASTM and MUTCD publications and standards.

The MCS Transportation Team managed and coordinated the project, prepared and conducted meetings—construction planning, pre-construction, construction progress, public meeting; prepared traffic control plans; performed 8 bi-weekly storm water pollution prevention (SWPPP) inspections, updating the SWPPP manual and temporary erosion control plan; performed construction surveying and staking; provided construction consultation and SiteManager Daily Work Reporting; performed construction inspection with 40 trips to the site; performed material sampling and testing; prepared as-built drawings; prepared punch list of items for the project site and conducted a final project walk-through inspection with the City of Sidney and NDOT State Representative; and closed out the project with final estimates, letters, memos, spreadsheets, workbooks, stamped and final plans, and final construction records for the City of Sidney.

Client: **City of Sidney, 308.254.7002**
Contact: **David Scott, City Manager, citymanager@cityofsidney.org**
Year(s) Services Provided: **2014-2015**

Established Track Record—Demonstrated Experience

Redevelopment Planning | Revitalization Planning

The MCS Team has recently completed two Redevelopment Plans for communities in the Nebraska panhandle—for the City of Bayard, the downtown district including Main Street/US Hwy 26 from the railroad crossing on the south edge of town to 6th Street, and for the City of Alliance, the West 3rd Street District from west of US Hwy 385 to east of the railroad underpass. The plans are organized as a pathway to efficiently and completely strengthen the districts with their unique physical, functional, and economic realities. The plans explore existing status and physical conditions to establish a baseline and provide an implementation strategy that identifies projects and initiatives to address issues, and ultimately create energy and momentum for district revitalization to strengthen these entrance corridors.

Each plan required extensive data collection efforts conducted by the MCS Team including drone high resolution aerial acquisition and 3D modeling of the project areas, features mapping— demographics, population projections, income characteristics, zoning, transit marketing areas, and existing conditions of transportation signage, travel-ways and circulation, parking lot configuration and striping, land use, landscaping, curb perspective photos, electrical distribution and lighting, water distribution system, sanitary sewer collection, storm water collection, structure ages and occupancy, all surfacing, sidewalk conditions, existing parking as well as future parking supply and demand, and more.

The MCS Team gathered and summarized the historical settings, reviewed city standards and ordinances and made recommendations for a complete streets ordinance and green gateway overlay zoning. The MCS Team performed market analysis, provided recreation-walk-ability goals, detailed safety and efficiency concepts, developed design concepts, created 3D perspective renderings, and provided detailed implementation strategies, funding sources, and an extensive grant opportunities resource book.

The activities for each plan were designed to receive informed and thoughtful input, feedback, and expertise from City leadership, business owners and residents, and the Community Redevelopment Authority of each respective community. Community outreach included postcard surveys, public outreach luncheon, two page talking points brochure, and Online surveys. Recommendations were provided for Redevelopment Plans including phased improvements with descriptions, unit costs, quantities, and total cost for each phase.

Client:	**City of Alliance**	**City of Bayard, 308.586.1121**
Contact:	**Seth Sorensen, City Manager** **ssorensen@cityofalliance.net**	**Shelly Bowlin, City Clerk/Treasurer** **shelly.bowlin@cityofbayard.net**
Year(s) Services Provided:	**2018-2019**	**2018**

Established Track Record—Demonstrated Experience

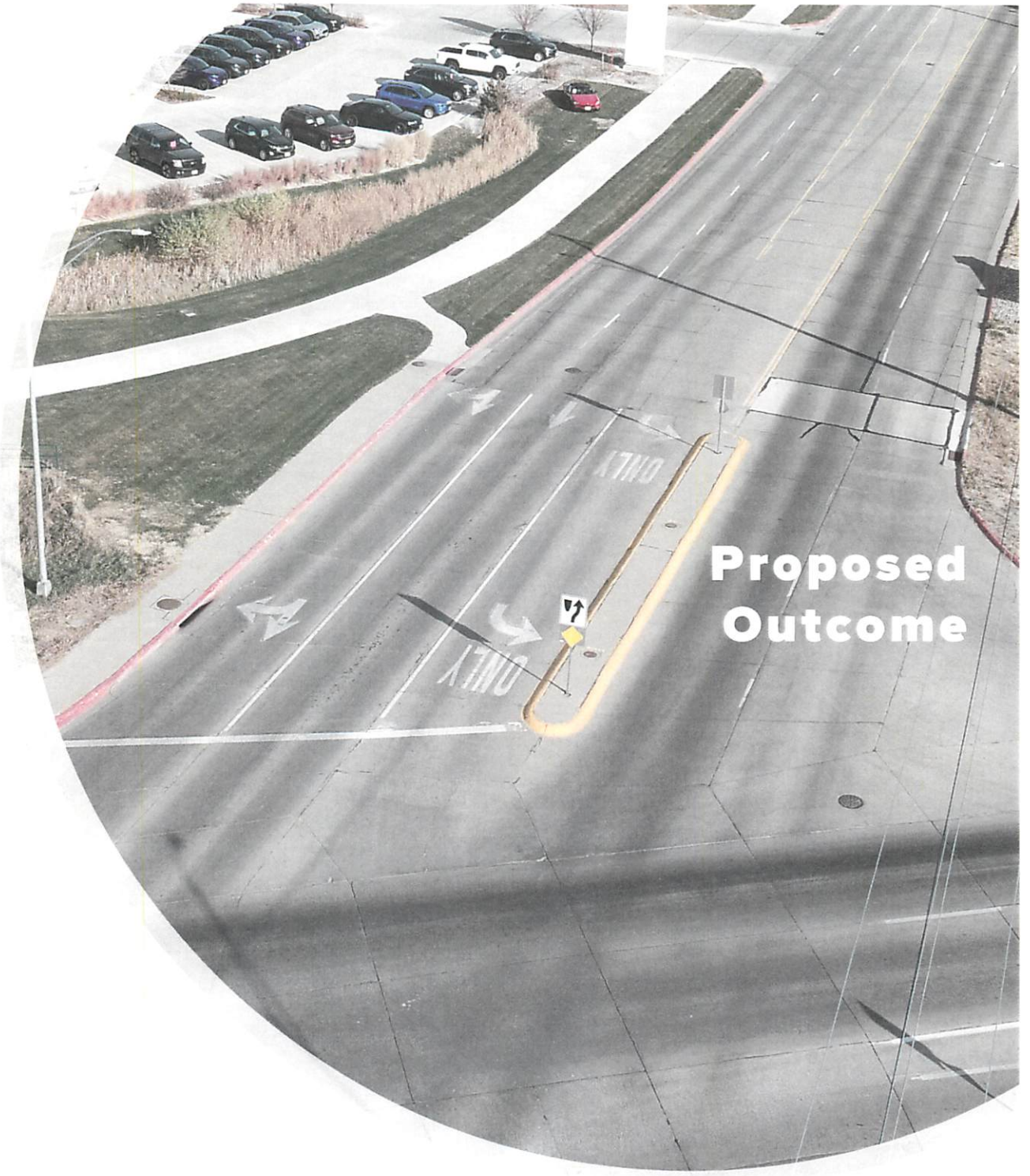
North Chestnut Railroad Underpass Renovation — Kimball, NE

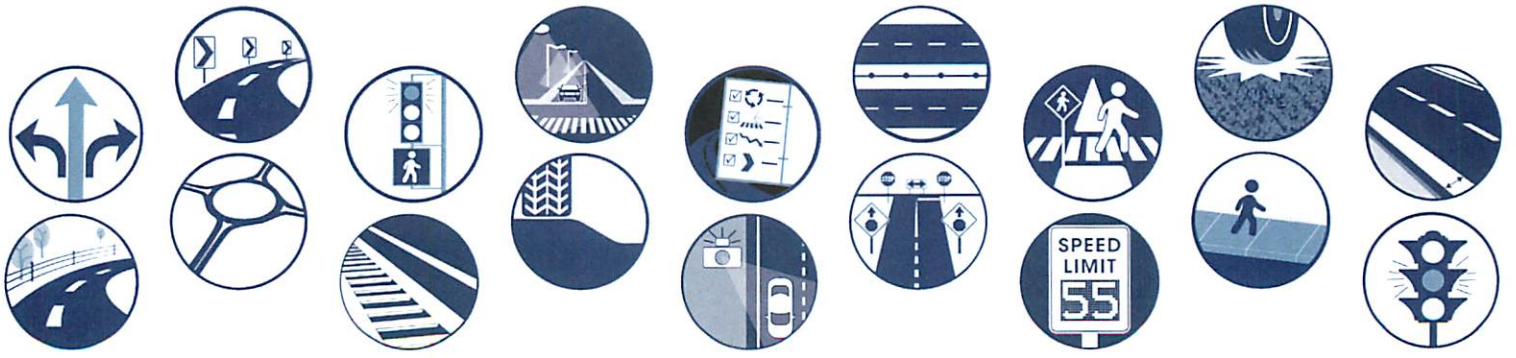
MCS Transportation Team was consulted to provide renderings to assist the City of Kimball, Nebraska, with their visioning process (upper left) when the City began planning to make aesthetic improvements for the North Chestnut Street railroad underpass of the Union Pacific Railroad between West 1st Street and West Main Street.. The MCS Transportation Team was selected for the final design effort for the aesthetic enhancements. The bridge, together with the associated berm slopes were covered with locally mined sandstone cobbles, determined to be historically significant.

Previous studies detailed three possible options for the aesthetic enhancements and Option 1 to retain the signature rock faced slopes was approved as the preferred alternative, which preserved the historic features of the site while providing aesthetic improvements that coordinated with other roadway drainage and lighting work at the underpass. The selected option incorporated extensions of the existing low-height retaining walls at the existing underpass. In addition, the work included paved plaza areas near the West 1st Street intersection, new concrete sidewalks between West 1st Street and West Main Street, interpretive signing, new period-style lighting, improved drainage, native grasses planted between the sidewalks and the low retaining walls, native grasses planted at the top of the rock-faced slopes, restoration of a substantial amount of the rock-faced embankments and new handrails and posts along the sidewalks.

The MCS Transportation Team provided field review of the existing sandstone cobbles and provided a summary plan view documenting areas of cobbles that had deteriorated to the point they had to be removed and replaced as well as areas where the cobbles had shifted and settled appreciably requiring removal and resetting. The scope included effort for final design, preparation of final plans, preparation of project-specific special provisions, and an updated opinion of construction costs. Sub-consultant HDR provided services to develop and refine concepts for the aesthetic enhancements. Sub-consultant Panhandle Geotechnical & Environmental, Inc., a member of the MCS family of companies, drilled borings and collected soil samples to determine foundation design and soil characteristics.

Client: **City of Kimball, 308.235.3639**
Contact: **Annette Brower, City Manager, abrower@kimballne.org**
Year(s) Services Provided: **2014-2015, 2017-2020**


Proposed
Outcome


SPEED
LIMIT
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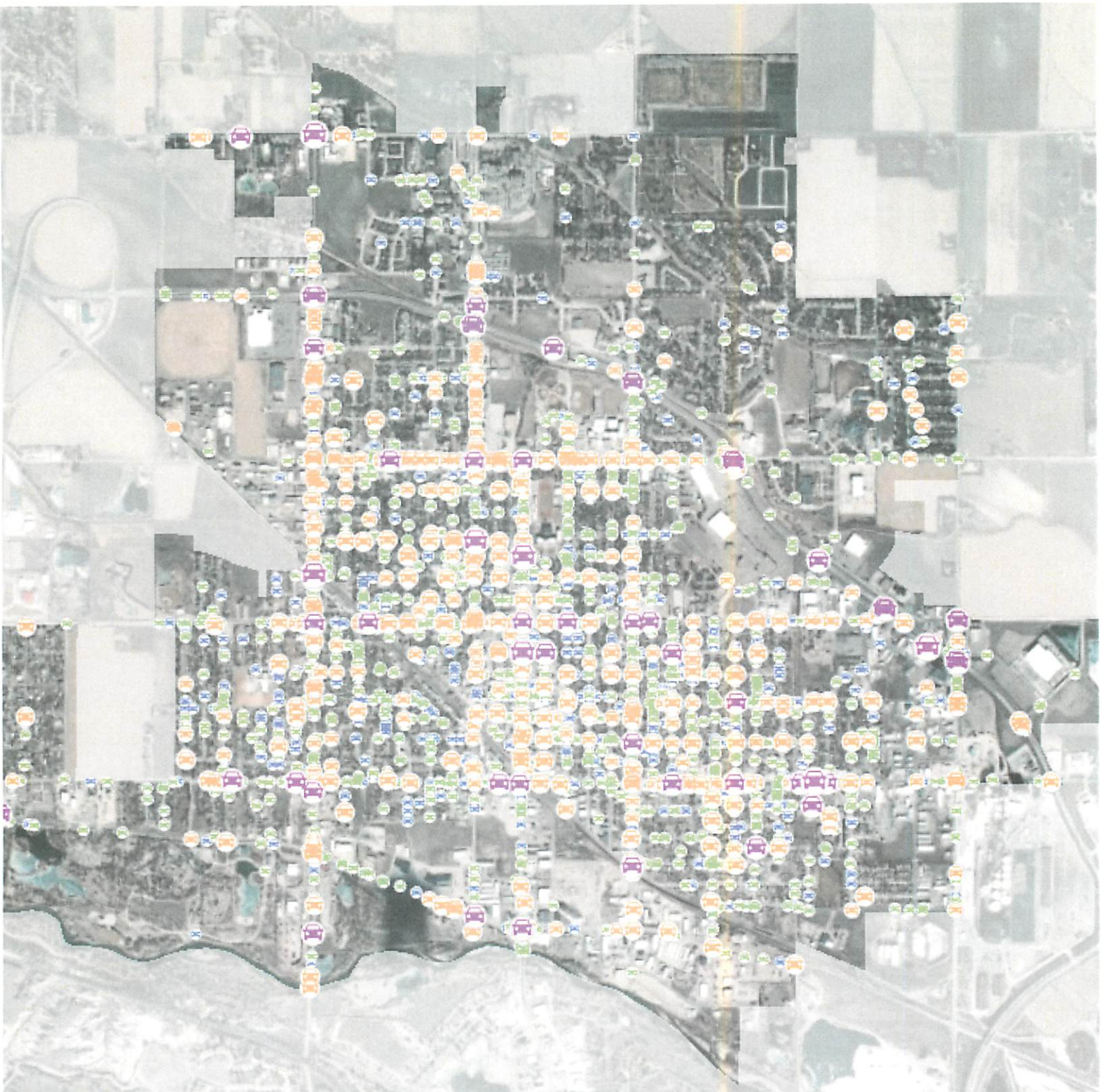

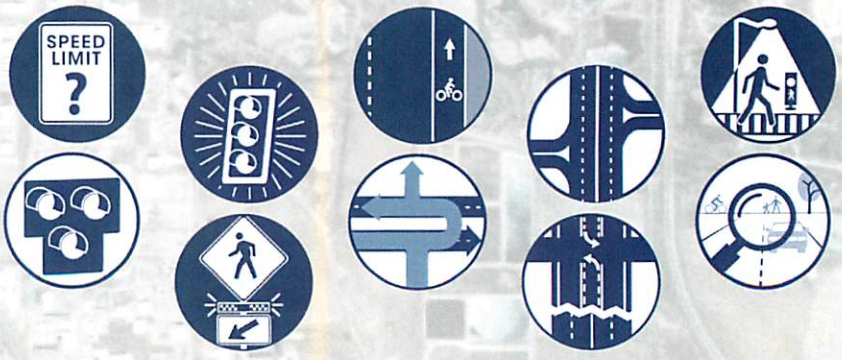

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Engineering Firm | Environmental Consulting Group

Summary of Work to be Completed

The following summary highlights several action items anticipated for the development of the Scottsbluff SS4A Safety Action Plan. Some of these items overlap between the stages outlined in the following pages.

Involve the Community

- Identify and engage leaders
- Build effective communication, coordination, partnership
- Plan for longevity
- Equity considerations

Data Collection

Compile data and create layers needed

- Crash data (NDOT), City of Scottsbluff crash statistics, road network, pathways, sidewalks, signage, crosswalks, lighting, ADA access
- Demographics, EJ screening report, land use, zoning
- Existing plans
- Crowdsourcing locations, public surveys

Analyze Current Conditions & Opportunities for Change

- Using data driven process, record the past
  - Analyze existing conditions and historical trends
  - Analyze locations of crashes, severity, contributing factors, crash types
  - Analyze systemic and specific safety needs
  - Higher risk locations mapping
- Task Force roles
- Relationships
- Achievable results
- Rules and reward systems
- Resources

Goals and Targets

Develop evidence-based metrics and planning action

- Incorporate Principles of Injury Prevention
- Develop and Prioritize Goals

Set Strategies and Countermeasures

- Connect written goals, objectives, agency actions, and performance measures
- Policy and process analysis and changes
- Strategy and project selections

Prepare and Implement Action Plan

- Progress and transparency

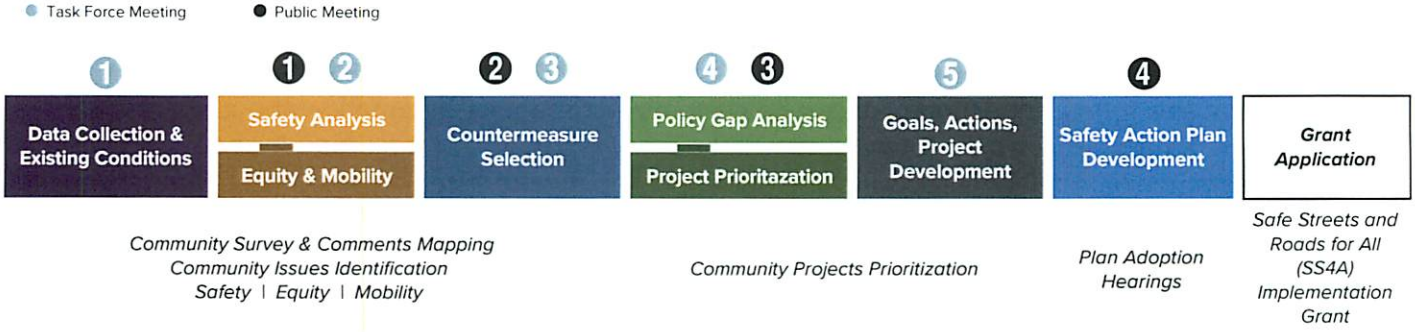
Summary Timeline

To develop the complete Scottsbluff SS4A Safety Action Plan that will align with the FHWA goal of zero deaths and serious injuries on roadways; to situate the community of Scottsbluff as a rural leader in road safety; and to transform Scottsbluff to be walkable, bike-able, and pedestrian friendly; the MCS Transportation Team proposes the following aggressive project schedule.

Project Milestones

Month 1	Project Begins
Months 1-2	Plan & Policy Research
Month 2-3	Steering Committee/Task Force Kickoff
Months 3-5	Public Survey
Months 4-6	Stakeholder & Focus Group Sessions
Months 5-8	Analysis
Month 9	Project Prioritization Methodology Updates
Months 9-10	In-Person Public Engagement
Month 11	Initial Draft Plan Review
Month 13	Plan Finalized
Month 13	Final Plan Adoption

While the Scottsbluff City Council and Transportation Department have awareness of several areas of concerns, with development plans in place, there is a need for formal equitable public input through community engagement activities. A recommended schedule is provided in the figure below.



Community Engagement

PUBLIC OUTREACH—With City approval, the MCS Team will conduct public outreach, and provide detailed results summary for both internal and external audiences. This valuable feedback will assist the prioritization of roadway safety challenge locations. JNW Consulting will lead community engagement efforts to provide professional tactics to maximize heterogeneous input. Community engagement will occur throughout the project in various ways.

The MCS Transportation Team can assist with Task Force development, and will follow FHWA **requirements**, **guidelines** and **best practices** as we work with the Task Force to achieve its goals—a Safety Action Plan to provide complete streets and better travel-ways, including sidewalks, crosswalks, and recreational pathways throughout the community for all residents and visitors of Scottsbluff.

Organization, Guidance, Tracking the Planning Process

SCOPE—Upon selection, the MCS Transportation Team will meet with the City/Task Force to finalize overall project strategy and work plans to fine-tune goals, scope of work, and schedule of tasks and milestones.

PROGRESS—Our Team will regularly track progress and check-in with main point(s) of contact.

PRESENTATIONS—Our Team will prepare presentations for the Task Force to frame and explain key decisions, i.e. 1) the beginning of the planning process—guide outreach and data gathering priorities; 2) following comprehensive data gathering—guide prioritization of issues; 3) following in-depth safety analysis—guide selection of countermeasures; and 4) prior to completing final report draft—guide focal points for SS4A Implementation Grant application.

As outlined graphically on the previous page, we identify six (6) stages within this project—data collection, safety analysis and best practices, countermeasures selection, policy gap analysis and prioritization, goals-actions-metrics, and action plan and resolution.

1. Data Collection

Available data from multiple sources will be used to support the development of the Scottsbluff Safety Action Plan, including Nebraska Transportation Information crash data; Environmental Justice screening report; City of Scottsbluff identified problem areas; and existing plans.

The MCS Transportation Team is experienced with proven data collection techniques and systems, such as ArcGIS Online Vision Zero Crowd-sourcing Map, diverse public venues, and graphical displays.

Our Online Vision Zero crowd-sourcing map, Survey123 questionnaire/pledge, and StoryMaps tools will help collect insight about areas within the corporate limits of Scottsbluff where road safety and modal access can be improved, and serve to provide information to the public. These interactive tools will be customized to allow respondents to select a transportation safety concern or opportunity from a dropdown list of choices, and then drop a pin on the map for the area of concern, share thoughts, identify mode choice, attach images, and learn more about Scottsbluff's SS4A Safety Action Plan. While anonymous, this form of questionnaire can be customized to require information about the respondent, i.e. select from demographics dropdowns; and whether they live in one of the Study Area Neighborhoods—or another community. Additional tools include public pop-up events, listening sessions, banners, and more.

Results highlighting main findings from the Crowd-sourcing Map and questionnaire are concise, clear and engaging, convey analytic results using maps, info-graphics, graphs, charts, and tables as needed, for

stakeholders and public alike. The uniform gathering of data lends to better analysis, identification of any gaps or limitations of the survey, and needed tools to ensure input from a wider heterogeneous participant group. Pop up events and outreaches are effective venues to capture additional crowd-sourcing map inputs.

Geographic data layers will be compiled/developed where needed by the MCS Team for use with analysis of traffic crash factors—i.e. crash data, land use, street lighting, traffic volumes, roadway system centerline attributed with lane mile report, on-street parking, bicycle lanes, pathways, sidewalks, crosswalks, and ADA ramps.

Collected data will be developed into a framework adapted to Scottsbluff's unique existing conditions, historic trends, future projections, and community resources. The MCS Transportation Team will develop this framework utilizing Vision Zero principles to tell a compelling story about the people and neighborhoods most affected by traffic in the community. Location-, event-, population-, and time-based traffic crash factors will be mapped and info-graphics will be generated to assist with analysis.

2. Safety Analysis and Best Practices

The Safety Analysis will satisfy all analysis components set forth in SS4A requirements:

- *Analysis of existing conditions and historical trends to baseline the level of crashes involving fatalities and serious injuries across the City of Scottsbluff.*
- *Analysis of the location where there are crashes, the severity, and contributing factors and crash types.*
- *Analysis of systemic and specific safety needs is also performed, as needed (e.g., high risk road features, specific safety needs of relevant road users).*
- *A geospatial identification (geographic or locational data using maps) of higher risk locations.*

The MCS Transportation Team will assist the Task Force by identifying local patterns in traffic crash occurrences—the where, when, how, and with whom; and identifying those roadway characteristics that pose safety risks and threats to all modes of road users—key for identifying countermeasures to reduce crash risks. Our Team is highly skilled in the use of geographic information systems (GIS), creation of meaningful maps, charts, tables and info-graphics for transportation planning and analytics. The high-injury transportation network (HIN) developed by the MCS Team will utilize spatial analysis, develop performance measures across the network, and foster meaningful dialogue, which will lead to obtainable outcomes.

Processes used will be documented for use in the future.

An essential aspect of Safety Action Plan development, Task Force roles and relationships will be reviewed at the beginning of the project to ensure inclusion of organizations/individuals most impacted by the transportation system who are often underrepresented. Equity considerations for using inclusive and representative processes are an essential SS4A component, will assist with identification of under-served communities, and carry through analysis into proposed strategies/projects. Community Engagement will include public and private sector and community groups. Information gathered from engagement will be included in the Safety Action Plan.

The Safety Action Plan will provide a description and timeline (including frequency and duration) of stakeholder involvement and the composition of key leadership as well as the representation and involvement of traditionally under-served communities.

Community involvement engagement strategies tailored to the needs of Scottsbluff will be described in the Plan along with the methods used (maps, websites, surveys, open houses, public meetings).

Analytics will be provided Online via ArcGIS Online Vision Zero deployed solutions and StoryMap.

The data will reveal trends and prompt questions to be answered. The MCS Transportation Team, data-driven and thoughtful, will conduct analysis to visually identify patterns in crash type, road user characteristics, roadway

features, vehicular features, environmental conditions, and socioeconomic indicators. A systemic approach to safety will be used to identify characteristics (e.g. traffic volume, lane width, shoulder width, speed limit, curvature) that are present in severe crashes, and identify locations of similar characteristics in the City's roadway network.

Existing plans, programs, guidelines, standards, policies (local, regional, state) will be reviewed to inform the community's vision and goals set forth by stakeholders. The MCS Team will greatly assist and guide the Task Force for

- Assessment of current policies, plans, guidelines, and standards to identify opportunities to improve processes and prioritize safety;
- Development of revised or new policies, guidelines, standards for adoption and implementation; and
- Identification of common priorities and goals set forth in current plans, programs, and policies to enhance the impact of complementary efforts, foster collaboration, and share resources.

PRIORITY FOCUS - EMPHASIS AREAS—Transportation studies can be performed, as part of this planning project, in selected **emphasis areas** and further mapping/dataset development of the Transportation High-Risk Network can include the physical environment and infrastructure; traffic control devices; and operations, interactions and behaviors in relation to locations, mid-block crossings, intersections, shared use paths, grade-separated crossings.

Improvements for consideration will in some cases greatly benefit from in-depth study. For instance, an in-depth study of pedestrian, bicyclist and disabled safety might assess the physical environment and infrastructure, its placement/presence, quality/condition, connectivity/consistency, visibility, and lighting as they pertain to traffic control devices, signs and pavement markings, signals and operations, interactions, and behaviors of different modes. It is anticipated that one to three in-depth studies will be included as part of this planning project.

The MCS Team will identify a smaller group of priority crash location sites and specific locations for more detailed analysis by utilizing the data, priorities identified through Task Force sessions and community engagement, and safety analysis performed in Tasks 1 and 2 to [1] list priority road segments/intersection types and locations; and [2] clearly document justification and methodology for identifying each location.

Assessments will consider issues with respect to groups that are unfairly burdened or traditionally under-served, and how to equitably address safety concerns or reduce disparities in access to safe mobility options.

3. Countermeasures Selection

The MCS Transportation Team will identify appropriate and USDOT and Vision Zero recommended countermeasures to address traffic safety problem areas along with providing their effectiveness, costs, and implementation time frames.

PROVEN SAFETY COUNTERMEASURES—Widespread implementation of **Proven Safety Countermeasures** (PSCs) is strongly encouraged by FHWA to achieve Scottsbluff's local safety goals. Many of the PSCs may be used to address the above identified issues. Additional safety issues will be identified during the Safety Analysis and Best Practices phase. The MCS Transportation Team will assist the Task Force in identifying areas where PSCs can be implemented for speed management, pedestrian/bicyclist solutions, intersections, roadway departure, and crosscutting strategies to address multiple focus areas.

For each identified safety issue throughout the High-Risk Transportation Network, the MCS Transportation Team will assist the Task Force by providing design solutions with demonstrated success. In this way, design choices can be thoughtfully selected, which address the safety intended and are also integrated—with ongoing efforts, plans, policies and programs; collaborative and multidisciplinary—bridging cooperation among institutions, community groups, and agencies; measurable and strategic—specific, realistic, solutions that work including high-impact, low-cost effective solutions; equitable and inclusive—with outreach targeted to engage transportation disadvantaged such as disabled populations.

For all the prioritized locations, the MCS Transportation Team will create a plan to implement improvements derived from the USDOT Proven Safety Countermeasures—to include project description, project location limits, typical sections (existing and proposed), itemized cost estimates, total budget, and benefit cost analysis.

4. Policy Gap Analysis and Prioritization

The MCS Transportation Team will work with the City of Scottsbluff and Task Force to identify all efforts, projects, programs, activities, policies, guidelines and procedures that are already in place to address transportation safety within the City of Scottsbluff project boundary. Of those identified, some will be evaluated for opportunities to improve current processes and how they prioritize safety. Existing efforts that are beneficial to transportation safety in Scottsbluff will also be identified for implementation into the foreseeable future.

Review of relevant plans and reward systems (laws, codes, regulations, rules) that inform the goals and actions and opportunities for improvement along with existing beneficial efforts will be documented in the Scottsbluff Safety Action Plan.

5. Goals, Actions & Metrics

The overall project goal is the creation of multi-year construction and implementation plan.

During this phase, the MCS Transportation Team will work with the Task Force to identify a comprehensive set of projects and strategies to address the safety problems in the Action Plan. Matrices will include project prioritization criteria, strategies to be deployed, and time ranges for project implementation.

Emphasis areas will be addressed with problem identification, goals, and countermeasure strategies. Each problem identified will be described and include the data used to determine it as a focus area. Its corresponding goals will be specific and measurable, and will be coupled with the safety improvements and strategies necessary to accomplish those goals. Emphasis areas might include infrastructure and equipment as well as updates to current policies, plans, guidelines, standards.

The MCS Transportation Team will compile the list of identified projects and strategies to address safety issues identified.

Partners, task force, stakeholders will help identify areas of need. These projects and strategies will be prioritized, specific and measurable, and will include the time ranges when they will be deployed.

Plan goals and activities will be consistent with Safe Systems principles and the community's vision and goals. The Plan goals will represent desired outcomes of SS4A. Objectives will be SMART—specific, measurable, achievable, realistic, timely. Performance measures will quantify the result of activities—how much, how well, at what level the agencies actions produce desired results over a given time period. The Plan will measure the fair distribution of benefits resulting from Plan activities.

6. Action Plan & Resolution

The Scottsbluff Safety Action Plan will comprehensively identify location-specific safety challenges and fully develop appropriate treatments and projects for the identified locations. The Scottsbluff Safety Action Plan will also fulfill FHWA eligibility requirements for SS4A implementation grant funding in future years, and will provide guidance on how to proceed with the safety improvement priorities over the next decade, independent from the SS4A program.

The MCS Transportation Team will provide a complete and comprehensive Safety Action Plan that:

- Identifies a wide range of roadway safety challenges in different locations, intersection and roadway configurations, and modalities through development of a system model highlighting particular factors and considering historic and reactive approaches.
- These safety challenges will be categorized, cataloged, and ranked.
- Based on US Department of Transportation (USDOT) Proven Safety Countermeasures, a wide range of different treatments will be evaluated.
- Utilizing a combination of factors including public and stakeholder/task force priorities, equity considerations, cost/benefit analysis, and more, the identified issues and the system by which they will be prioritized and implemented will be included in the plan.
- The prioritized issues will be given a project description, location limits, typical sections (existing and proposed), itemized cost estimates, total budget, and benefit cost analysis.
- All additional USDOT required components for eligibility for SS4A Implementation Grant funding will be included.
- For the next 10 years, the Safety Action Plan will serve to guide and prioritize Scottsbluff's transportation safety improvement projects.

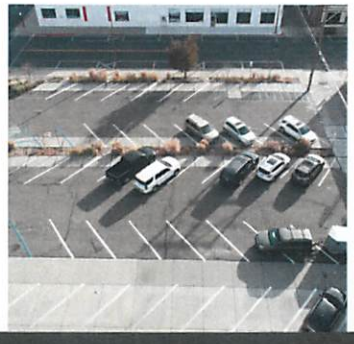
To ensure conformity with the SS4A Grant requirements, the Scottsbluff Safety Action Plan will describe how progress will be measured over time, including outcome data. The plan will describe the process that will be used to ensure plan implementation, will describe how to determine if and when a plan update is required, and will evaluate both the successes and the lessons learned from the plan. The following questions will be answered in the plan:

- How will projects and treatments be evaluated? What kind of data will be used for the evaluation?
- How often will the goals be evaluated to measure success?
- When should revision be considered? The Safety Action Plan is a living document and will require timely revision every ? years.
- Will a committee be formed to meet periodically to oversee implementation?
- Will any local agency hold departments accountable for progress on the plan goals?
- Is further involvement needed from safety partners/stakeholders from entities outside the local agency?

The Plan will describe how the Draft Plan was shared with the community, what input and feedback was received and how it was incorporated into later/final versions.

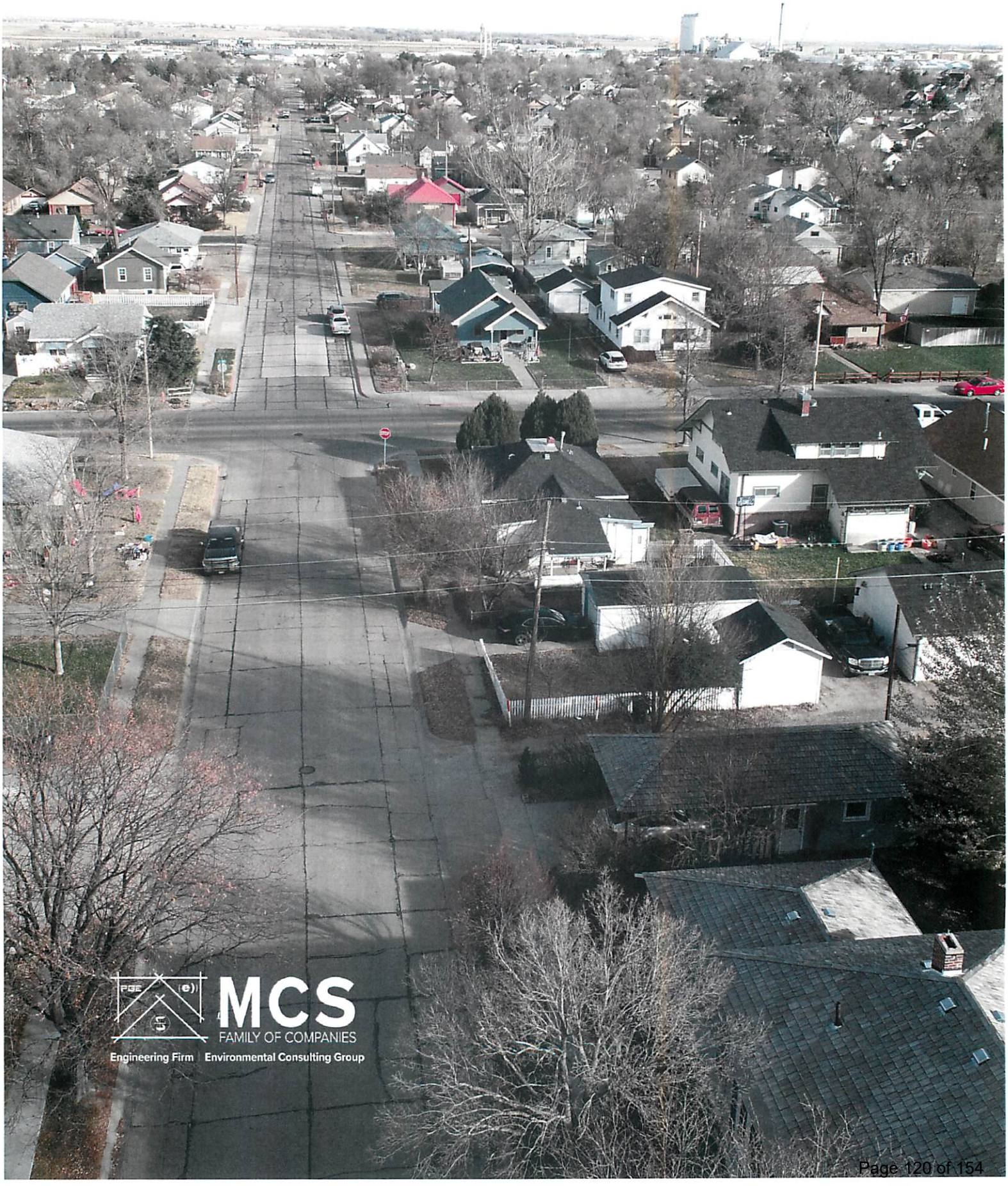
The Plan will include contingencies for responding to staffing or funding disruption or other circumstances that can compromise progress. It will also describe how the community can continue to provide feedback along with strategies to ensure the community engagement and partnership building continues.

The Scottsbluff Safety Action Plan will be provided in PDF format to allow it to be posted publicly Online. Printed copies of the Draft Plan and Final Plan will also be provided in quantities determined after selection.



Appendix A

MCS Resumes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M.C. SCHAFF AND ASSOCIATES, INC.
Engineers • Planners • Surveyors

David A. Schaff, P.E.

President, Principal Engineer

Education:

Bachelor of Science
Civil Engineering,
University of Wyoming,
1996

Licenses:

Wyoming – P.E. 9868

Nebraska – P.E. 10206

Colorado – P.E. 42055

South Dakota – P.E. 9801

Montana – P.E. 18561

Texas – P.E. 110753

Washington – P.E. 49193

MCS Tenure:

25 Years

Industry Tenure:

28 Years

Mr. Schaff is a principal at M.C. Schaff & Associates, Inc., and will be providing Project Management and Oversight. During his tenure with the firm, Mr. Schaff has become a great contract management specialist, working on contracts with the Federal Aviation Administration, Nebraska Department of Transportation, Wyoming Department of Transportation, the Nebraska Department of Environmental Quality, and the Wyoming Department of Environmental Quality. Also, Mr. Schaff is widely known by the communities located in the following areas, including Scottsbluff, Gering, Terrytown, Hay Springs, Torrington, Morrill, Mitchell, Bridgeport, and Bayard.

During his career, Mr. Schaff has been heavily involved in the overall planning, project design, and construction management (including material testing) for hundreds of private and public projects in the MCS service area. Work has included preliminary engineering reports, planning (including transportation planning), investigation, analysis, design, and construction of several municipal water and wastewater improvements.

Project Experience:

- **Sidney Deadwood Trail Pathway — City of Sidney, Nebraska.** Construction Engineering services for the Sidney Deadwood Trail – Interchange Path in Cheyenne County, an 8,676 foot pathway extension from College Drive near the WNCC campus to Gregory Road/East Jennifer Lane near the intersection of Old Post Road and Upland Parkway (I-80 ALT).
- **Monument Valley Pathway — City of Scottsbluff, Nebraska.** Program manager for the completion of the Monument Valley Pathway northern section of 10-feet wide multi-use concrete recreational trail from Riverside Park to Western Nebraska Community College (WNCC). Project scope included 5.8 miles of concrete pathway, storm water drainage, pedestrian railroad crossing, trailhead design, pedestrian bridge across US Highway 26, and ADA compliance.
- **Downtown Bulb-outs and Landscaping — City of Scottsbluff, Nebraska.** Preliminary design and construction engineering for the conversion of 18 traditional street corners to pedestrian friendly bulb-outs, and closure of one street to expand a downtown pocket park into a multi-use space with amphitheater. The urban four-lane arterial received a road diet as it was reduced to two lanes with a central turning lane. Stop lights were removed and the speed limit was reduced from 25 to 20 mph, with speed feedback signs placed at the speed reduction points to assist drivers in achieving the necessary speed reduction.

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M.C. SCHAFF AND ASSOCIATES, INC.
Engineers • Planners • Surveyors

David A. Schaff, P.E.

President, Principal Engineer

Professional History:

2000 – Present
M.C. Schaff & Associates Inc., President

2000 – Present
Panhandle Geotechnical & Environmental Inc., President

2000 – Present
Enviro Service, Inc., President

1998-2000
Parametrix, Inc., Design Engineer

1996-1997
R.W. Beck, Design Engineer

Project Experience:

- **Long Range Transportation Plan — Cities of Scottsbluff and Gering, NE.** Study to develop long-range transportation plan compatible with existing and planned land use development patterns for Scottsbluff, Terrytown, Gering and surrounding region and develop balanced transportation network providing acceptable level of service, maximize safety, minimize environmental impacts, provide alternatives. Study and subsequent plan addressed existing transportation system, data analysis and forecasting, model development, evaluation of other transportation elements including transit, recreational trails, aviation, and railroads.

- **North Chestnut Railroad Underpass Renovation — City of Kimball, NE.** Project Managing Engineer for aesthetic enhancements and safety/ADA improvements to existing Union Pacific Railroad underpass including visioning renderings, site assessment, and final design. Project included preserving historic rock face cobbles, and incorporated extensions of existing low-height retaining walls at the existing underpass, paved plaza areas, new concrete sidewalks, interpretive signing, new period-style lighting, improved drainage, native grasses planted between the sidewalks and the low retaining walls, native grasses planted at the top of the rock-faced slopes, restoration of a substantial amount of the rock-faced embankments, and new handrails and posts along the sidewalks.

- **Downtown Gathering Area with Bulb-outs & ADA Improvements — City of Sidney, NE.** Preliminary Engineering Design and Construction Engineering Services for the Downtown Revitalization Improvement Project, which included construction of intersection bulb-outs at 16 intersection returns and the placement of 10 colored crosswalks in Downtown Sidney, Provided consultation and advice to owner, and oversight of MCS Transportation Team's project alignment and field survey, preparation of plans and specifications, preparation of contract documents and assistance in bidding process, staking and inspection services, certified material testing, payment requests and submittals, final inspection and as-built drawings.

- **Railroad Street & Spruce Street Improvement Project — Ogallala, NE.** Preliminary Engineering and Construction Engineering services for the improvements project to Railroad and Spruce Streets in Ogallala, Nebraska. In addition to replacement of street, sanitary sewer and water main utilities were replaced and colored and stamped crosswalks were constructed complete with ADA requirements.

- **Appraisal Investigation for the Platte Alliance Water Supply, Goshen County, WY.** Conducted Appraisal Investigation. Led multiple public hearings and educational presentations throughout the Nebraska and Wyoming communities. Provided QA/QC.

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Jeff B. Fuller, P.E.

Project Manager, Transportation Engineer

Education:

Graduate Studies / Structural engineering, University of Wyoming

B.S. Civil Engineering, University of Wyoming, 1975

Licenses:

Wyoming – P.E. 5311

Idaho – P.E. 6910

Colorado – P.E. 24509

MCS Tenure:
8 Years

Industry Tenure:
41 Years

Mr. Fuller has provided professional engineering services instrumental to the successful completion of a wide variety of civil engineering projects for the past 41 years.

He has been responsible for the management, study, planning and design of numerous civil, transportation, water resources, structural, and architectural projects including streets, airports, highways, pipelines, dams, canals, and appurtenant structures, as well as buildings for commercial, industrial and educational concerns. His duties have included project management, public outreach facilitation, supervision and scheduling of engineering personnel, construction administration, direction and coordination of sub-consultants, and coordination of input and direction from affected agencies.

He has successfully administered the marketing, staffing and execution of business enterprises with responsibility for annual revenues of $2-$8 million.

Transportation Project Experience:

- **Corridor Studies City of Gillette, Wyoming.** As a result of the Gillette Transportation Planning Study, four individual Corridor Studies for Burma Overpass, Butler-Spaeth, Burma and Box Elder Extensions and Emerson East Street were prepared. Recommendations were made for route selection, right-of-way, pedestrian facilities and traffic capacity. Numerous public meetings were conducted for input into each study. Provided senior review for these studies.

- **Salt Creek Highway Intersection Study, Casper Wyoming.** Senior review for a traffic study to evaluate the Salt Creek Highway/Howard Street intersections. Project included traffic counting, traffic forecasting, signal and 4-way stop warrants, intersection configuration and design, and recommendations were presented at a public open-house.

- **Gillette Transportation Planning Study, Gillette, Wyoming.** Senior review for development of long-range transportation plan using the existing WYDOT TransCAD model. The study included data collection, data analysis, evaluation of existing transportation facilities, participation with a steering committee, and recommendations for transportation improvements of the City of Gillette. Total study cost - $100,000.

- **Sheridan Traffic Study, Sheridan, Wyoming.** Project manager in charge of traffic study that involved building a network/grid system analysis of all area roads, major arterials through collectors. The team used the WYDOT MinuTP transportation model to project modifications in the system and forecasted effects 20 years into the future.

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Jeff B. Fuller, P.E.

Project Manager, Transportation Engineer

Professional History:

Feb 2016 - Present
M.C. Schaff & Associates, Inc., Civil Engineer / Project Manager

2011 - Present
jbf Consulting, Sheridan, WY, President

1997 - 2011
DOWL HKM, Sheridan, WY, Wyoming Regional Manager

1991 - 1997
CH2M Hill, Boise Idaho, Senior Civil / Transportation Engineer

1984 - 1991
Banner Associates, Laramie, WY, Project Manager / Civil Project Engineer

Transportation Project Experience:

- **Barr Nunn Transportation Planning Studies, Sheridan, Wyoming.** Recent growth in the Barr Nunn area (an area west of the city connecting the city with the regional airport and Interstate I-25) promoted for the growth of the transportation corridors. The study, funded by Barr Nunn and the Wyoming Department of Transportation included a significant public outreach component. The outcome included a new interchange with I-25, all of which was supported by striking public support. Construction has now been completed on a new interchange.
- **New Lander Valley High School Traffic Study, JGA Architects and Fremont County School District #1, Fremont County, Wyoming.** Project manager responsible for traffic study to consider new high school's affect on traffic volumes on Baldwin Creek Road and nearby West Side Elementary School. Study used traffic volumes, accident data, peak-hour traffic counts, and interviews with school officials to propose several new access options and site circulation options for the new Lander Valley High School. Site circulation and intersection designs considered bus, student, visitor, staff, pick-up and drop-off traffic. Signal warrants, intersection capacity and level of service were elevated for the major access road intersection with Baldwin Creek Road.
- **Coffeen Access Management Study, Wyoming Department of Transportation, Sheridan, Wyoming.** Project manager for development of access management criteria for Coffeen Avenue, Wyoming's busiest principal arterial. Provided recommendations on access spacing criteria, access removal, and channelization to improve safety, improve level-of-service and provide aesthetic enhancements along Coffeen Avenue.
- **Casper Downtown Diagonal Traffic Parking Study, Casper, Wyoming.** This study provides specific locations and preliminary design for angled parking on downtown streets. Recommendations also included bulb-outs, pedestrian crosswalks, and streetscape architecture.
- **VISION 2020 Sheridan County Growth Management Plan, Sheridan, Wyoming.** Project engineer for transportation and facilitation related tasks for program constructed to conduct an extensive public outreach program throughout the city and county to address issues related to growth.
- **Massacre Hill, Wyoming Department of Transportation, Sheridan County, Wyoming.** Project manager for the realignment of a two-lane state highway at two intersections to accomplish a slide area closure. Project included road closure, turnarounds, and improvements at the Fetterman Battlefield National Historic Landmark. (Approximate project cost, $1.5 million.)
- **Long-Range Campus Improvement Plan, University o Idaho, Moscow, Idaho.** Performed transportation planning studies completed as part of the campus Long-Range Campus Improvement Plan (LRCIP). Analyzed existing and proposed intermodal transportation alternatives to provide a pedestrian-friendly campus core while optimizing campus access by vehicular and bicycle modes of transportation. Evaluated and optimized campus-wide vehicular parking.

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Jeff B. Fuller, P.E.

Project Manager, Transportation Engineer

Professional Affiliations:

President, Wyoming Board of Engineers and Land Surveyors

Charter Member, University of Wyoming Engineering Department Advisory Board

Wyoming Engineering Society Engineer of the Year

Honorary Member, Wyoming Engineering Society

American Society of Civil Engineers

American Council of Engineering Companies

Association of Conservation Engineers

Institute of Transportation Engineers

Transportation Project Experience:

- **Casper School Safety/Traffic Study, Casper, Wyoming.** Project manager in charge of evaluating seven schools with the most critical traffic problems/ accident rates. Evaluation and recommendations were provided for automobile traffic at adjacent and area roadways and intersections, parent drop-off/pick-up locations, pedestrian requirements, and safety considerations.
- **Laramie Bicycle Facility Master Plan, Laramie, Wyoming.** Provided a study to identify criteria and develop a plan to enhance and increase bicycle use in the city of Laramie. Extensive agency and public input was incorporated to develop a supported and "implementable" plan. Subsequently selected for and served as senior review for design and construction administration of approximately three miles of recreational path as identified in the Plan. (Approximate project cost of $900,000.)
- **Statewide ITS Plan, Wyoming Department of Transportation, Wyoming.** Provided assistance as a sub-consultant to Meyer Mohaddes and Associates for the development of an Intelligent Transportation Systems Strategic Plan for the State of Wyoming.
- **Jim Creek Hill, Wyoming Department of Transportation, Sheridan County, Wyoming.** Provided project management and design services for the reconstruction of seven miles of Highway 14. The project incorporated alignment and section improvements and incorporation of modifications to existing irrigation facilities. Environmental concerns included slope stability issues, wetland impacts, and construction adjacent to Piney Creek. (Approximate project cost of $6.0 million.)
- **Mr. Tom Boyle/County Road Relocation, Pass Creek, Wyoming.** Provided Senior review for design and construction of relocation of approximately one mile of county road. This project was completed as a design/build project with the engineer as the prime contractor. (Project cost, $180,000.)
- **Gillette Traffic Impact Fee, Gillette, WY.** Provided senior review and oversight of methodology developed for the City of Gillette to assess a traffic impact fee for new development. Work involved discussions with local planning officials, developing impact fee zones, forecasting future traffic, proposing various assessment methodologies, and drafting a proposed resolution.
- **36th Street Improvements, Ada County Highway District, Boise, Idaho.** Project manager for 36th Street improvements, including 1.0-miles of roadway widening and safety improvements and modification of an existing five-legged intersection. (Approximate project cost $4.4 million.)

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MCS FAMILY OF COMPANIES

M.C. SCHAFF AND ASSOCIATES, INC.
Engineers • Planners • Surveyors

Don Dye, P.E.

Principal, Design Engineer

Education:
Bachelor of Science
Civil Engineering
University of Nebraska, Lincoln
1996

Licenses:
Nebraska – P.E. 11216
Kansas – P.E. 16276

Professional History:

2003 – Present
M.C. Schaff & Associates Inc.
Design Engineer

1996 – 2001
City of Olathe, Kansas
Project Manager

MCS Tenure:
21 Years

Industry Tenure:
28 Years

Mr. Dye is a project manager on the Transportation Team at M.C. Schaff & Associates. He is responsible for managing transportation projects in the western Nebraska region. Mr. Dye's experience with the CDBG policies and processes, the funding and review process for regulatory agencies, and his ability to design solutions that work make him an ideal manager for this contract. His experience in traffic-related design makes him an ideal design engineer for concrete and asphalt structures. Most importantly, Mr. Dye is extremely familiar with the challenges and opportunities faced in designing transportation projects in the western Nebraska region. The following projects represent a sampling of Mr. Dye's experience:

Project Experience:

- **URB-6850 (1) - West 5th Street, West O to East A, Ogallala, NE**
  PROJECT MANAGER for preliminary design, final design, and construction inspection ($2.8 million project)
- **Railroad Street/Spruce Street, Ogallala, NE**
  PROJECT MANAGER for preliminary design, final design, replacement of water, sanitary sewer, and storm system.
- **URB-5720 (1) - 42nd, Avenue I to 5th Avenue Scottsbluff, NE**
  PROJECT MANAGER for addition of sanitary sewer main, storm sewer system, preliminary design, and final design.
- **Grennwood/Pole Creek Crossing Improvements, Sidney NE**
  PROJECT MANAGER for construction of new bridge, 1.25 mile of roadway, preliminary and final design, and construction inspection over to construction seasons.
- **ENH-79 (42) Monument Valley Pathway Scottsbluff, NE**
  PROJECT MANAGER for all design phases including pedestrian bridge concepts, right of way issues, and wetland impacts.
- **Scottsbluff Transportation Plan, Scottsbluff, NE** PROJECT MANAGER.
- **Downtown Bulb-outs & Landscaping, Scottsbluff, NE** PROJECT MANAGER.
- **Downtown Gathering Area, Bulb-outs, ADA Improvements, Sidney, NE.** PROJECT MANAGER.

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M.C. SCHAFF AND ASSOCIATES, INC.
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Gregg Schilz, L.S.

Registered Land Surveyor

Education:
1993 - AA, Western Nebraska Community College, Scottsbluff, Nebraska
1994 - University of Nebraska, Lincoln, Nebraska

Licenses:
Nebraska- L.S. 785

Professional History:
2002 – Present
M.C. Schaff & Associates Inc.
Licensed Land Surveyor
1999 – 2002
Scotts Bluff County
Assistant Appraiser/ Data Collector

MCS Tenure:
23 Years

Industry Tenure:
26 Years

Mr. Schilz is a Licensed Land Surveyor at M.C. Schaff & Associates, Inc., and administers civil engineering principles, practices, and methods pertaining to the conduct of property, topographic, construction, and related surveying. During his tenure with the firm, Mr. Schilz has become a strong professional Land Surveyor, working on contracts with Federal Aviation projects, Nebraska Department of Transportation projects, commercial businesses, and private residential clients. Mr. Schilz is widely known for operating projects within many western Nebraska communities, including Hay Springs, Alliance, Morrill, Mitchell, Scottsbluff, Sidney, Terrytown, Bridgeport, and Bayard.

During his career, Mr. Schilz has been actively involved in legal and topographic research and documentation, attending project meetings, and conducting ground surveys for various private and public projects in the MCS service area. Assignments have also included elevation certificates, Alta surveys, historical land boundary investigations, two & three dimensional computer renderings of property features, and construction staking of several municipal water and wastewater improvements.

Selected Project Experience:

- ALTA Survey Pepsi Plant, City of Alliance, Nebraska, Field Survey
- Survey & Plat Mobile Home Park, Gering, Nebraska Field Survey
- East Old Post Road Improvements, Sidney, Nebraska, Construction Staking
- 8th and 9th Ave, Sidney, Nebraska, Surveying Services and Construction Staking
- Western Nebraska Regional Airport- New Building build, Scottsbluff, Nebraska, Field Survey
- New Water Tower, Morrill, Nebraska, Field Survey
- Transmission Main, Minatare, Nebraska, Field Survey
- Wastewater Treatment, Crawford, Nebraska, Field Survey
- Regional West Medical Center relocation of Ave B, Scottsbluff, Nebraska, Historical Research and Field Survey
- City Planning and Zoning Project, City of Scottsbluff, Nebraska, Field Survey

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M.C. SCHAFF AND ASSOCIATES, INC.

M.C. SCHAFF AND ASSOCIATES, INC.
Engineers • Planners • Surveyors

Robert D. Juve, P.E.

Civil Engineer

Education:

B.S. Civil Engineering, Architectural Option, University of Wyoming, Laramie, 1977

Licenses:

Wyoming – P.E. 4614

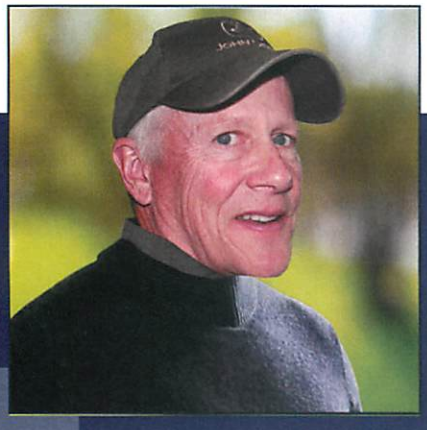
MCS Tenure:
7 Years

Industry Tenure:
40 Years

Mr. Juve has served as City Engineer for the Cities of Laramie and Torrington, Wyoming, and is currently a managing member of H.T. Solutions, LLC, where he provides engineering consulting services in general civil engineering issues. Most recently, Mr. Juve has joined the MCS Family of Companies to provide engineering project support. Mr. Juve has completed a wide variety of civil engineering projects for the past 40 years.

Project Experience:

- **Engineer, M.C. Schaff & Associates, Inc. —2017 to Present**
  Duties and responsibilities involved engineering participation in preparation of the Platte Alliance Water Supply Project Level II Report.
- **Managing Member, H.T. Solutions, LLC — October 2007 to Present**
  Duties and responsibilities include consulting in general civil engineering issues.
- **City Engineer, City of Torrington, Wyoming — October 2005 to June 2016**
  Duties and responsibilities involved all aspects of public works engineering and administration, including administration of municipal engineering program, preparation and review of drawings, specifications and estimates, and contract administration for Capital Improvement Program, as well as overseeing facility planning, transportation planning, and private development process, consultant contracts and public improvements performed by private sector contractors and includes coordination at department head level with other City departments and other governmental agencies and the public, including serving as primary interface between City and Regulatory and Funding Agencies such as Wyoming Department of Environmental Quality, Wyoming Water Development Commission and Wyoming Department of Transportation.
- **City Engineer, City of Laramie, Wyoming — October 1985 to September 2005**
  Duties and responsibilities were essentially the same as in Torrington with the exception of additional supervision exercised directly over several other departments and a greater depth related to traffic engineering and transportation planning.



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MCS FAMILY OF COMPANIES

M.C. SCHAFF AND ASSOCIATES, INC.
Engineers • Planners • Surveyors

Robert D. Juve, P.E.

Civil Engineer

Professional History:

2017 - Present
M.C. Schaff & Associates, Inc.,
Civil Engineer / Project Manager

2007 - Present
H.T. Solutions, LLC
Managing Member

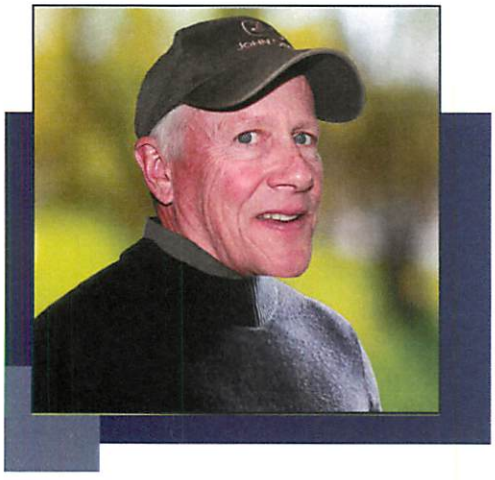
2005 - 2016
City of Torrington, Wyoming
Civil Engineer

1985 - 2005
City of Laramie, Wyoming
Civil Engineer

Transportation and Municipal Project Experience:

Samples of direct project involvement during career include:

- Construction/consultant oversite of Albany County Detention Center
- City of Laramie Wastewater Treatment Plant
- City of Torrington City Hall Remodel
- Preparation of City of Torrington Administrative Fee Study
- Project Manager for the Platte Alliance Water Supply Project (PAWS Regional Potable Water System from Guernsey, WY to Bridgeport, NE)
- Municipal Representative to Colorado-Wyoming Water Appropriation Supply Project (C-WWASP Trans-basin Diversion Project spanning Wyoming from Flaming Gorge Reservoir to the Nebraska State Line and south into Colorado to the South Denver Metro Area)
- Direct oversite and participation in preparation of multiple master plans and studies including the following:
  - City of Laramie Long Range Transportation Plan;
  - Oversite of master plan preparation for Surface Drainage, Water Supply, Sewer Treatment;
  - Design and oversite of multiple building, water, sewer, storm sewer and street rehabilitation projects;
  - Primary interface in approval of Torrington's Performance Based Designed Landfill (no geo-synthetic liner required).



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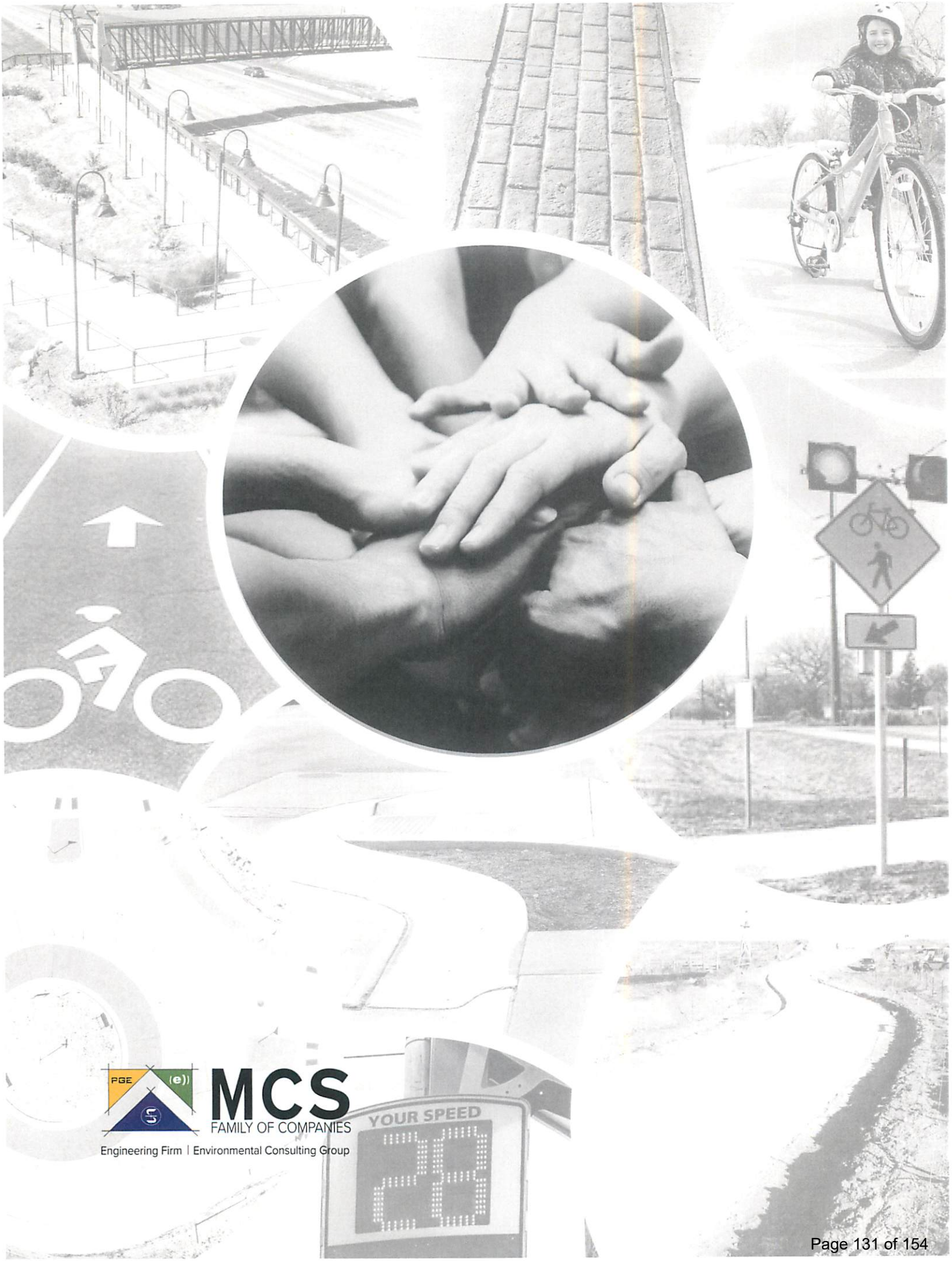
Appendix B

JNW Curriculum Vitae | Resumes



MCS
FAMILY OF COMPANIES
Engineering Firm | Environmental Consulting Group

EXECUTIVE SUMMARY

JNW Consulting, LLC (hereafter referred to as JNW Consulting) is pleased to submit the enclosed proposal to provide facilitation services in response to your request for proposal.

JNW Consulting is a certified woman-owned small business (WOSB) government contractor with over 13 years' experience working directly with state and local governments, private sector businesses, and nonprofit organizations. Our company's services support leaders and teams with research-based, outcome-driven processes and methodologies that bring forth action-oriented focus on strategies for executing each clients' vision, mission, and values. Using assessments and strategic processes in-on-one and team settings, JNW Consulting has proven capabilities for maximizing the clarity, confidence, and capacity of government and nonprofit agencies, leaders, and teams. JNW Consulting has the ability to present testimonials, samples of work, and a complete client listing upon request.

SBA
U.S. Small Business Administration
WOSB CERTIFIED

EXPERIENCE AND QUALIFICATIONS

Since 2012, JNW Consulting has worked with more than 50 organizations and hundreds of individual leaders and employees within the Organizational Development Space. Services include Strategic Planning Facilitation, Executive & Leadership Coaching, Corporate Training and Teambuilding, and Employee Engagement and Performance Development Consulting.

Clients include state and local governments; state and county-affiliated economic development organizations; Chambers of Commerce; Fortune 500 companies; nonprofit organizations; and healthcare entities. Specific, relevant clients include but are not limited to:

- State of Wyoming
- University of Nebraska
- Twin Cities Economic Development
- Regional West Medical Center
- United Way
- Western Nebraska Community College
- Norfolk Area Chamber of Commerce
- City of Sidney, NE
- City of Scottsbluff, NE
- NE Land and Water Conservation Fund
- Scottsbluff Public Schools Foundation
- Gering Public Schools
- Leadership Cheyenne County
- Scottsbluff/Gering United Chamber of Commerce
- Alliance Public Schools Foundation
- Perkins County Health Services
- Becton Dickinson
- Alphia Manufacturing
- Mid-Plains Community College
- Box Butte General Hospital
- Lewis and Clark National Historic Trail
- Scottsbluff Public Schools
- Columbus Public Schools

JNW Consulting is certified and equipped in the following programs and coaching methodologies:

- Gallup Certified StrengthsCoach - Gallup
- DISC Certified Coach and Facilitator - Institute Success
- Employee Engagement and High-Performance TeamsTrainer– Gallup
- Leadership Circle 360© Assessment and Coaching– Leadership Circle
- Certified Mediator – Nebraska MediationAssociation
- Drivers Model of Strategic Planning
- Certified Partner - The Five Behaviors of Team Development Model
- Certified Facilitator (July, 2023) - Working Genius

Certificates can be provided where required.

KEY PERSONNEL

Jamie Weingart

Jamie Weingart (BA, Business Administration, Management), Owner, and Principal Consultant. Since 2015, she has operated JNW Consulting the following services:

- Facilitate Strategic Planning Retreats, Off-site Events, and Multi-Day Strategy/Teambuilding Programs.
- Support and Lead organizations in the development of corporate mission and vision statements, values statements, and establishment of strategic priorities. *Most clients hire JNW Consulting to repeat strategy retreats on an annual basis.
- Facilitate Gallup StrengthsFinder and Strengths-Based Leadership Corporate Training Services.
- Consult with clients to provide Strengths-Based Coaching for Managers and Staff (including six hospital systems and over 1000 professionals utilizing Gallup's StrengthsFinder Program).
- Develop and administer Employee Engagement and Cultural listening tools and surveys for multiple organizations.
- Consult with clients to provide Executive Coaching for Leaders and Managers. (Thus far, have consulted for six Hospital systems, two Fortune500 Manufacturing Companies, and numerous Nonprofit and Private Equity Firms).
- Lead, Manage, and Facilitate HR Projects concerning Employee Development and Engagement. Includes the development and administration of organizational health and listening surveys, the provision of support for leaders through the facilitation of feedback sessions, and the development of performance management processes.
- Provide strengths-based personal and professional coaching services to private clients through resume-building assistance, career guidance, and by offering encouragement and support for individuals seeking to grow personally and professionally.
- Provide Business Education training programs and HR functions to area clients, including community colleges.

- Develop and facilitate training curriculum for employers that include: "Intro to Supervision", "Effective Conflict Management", "Emotional Intelligence in the Workplace", "Creating an Engaged Workforce", and "Creating a Cultural Advantage."

Prior to establishing JNW Consulting, Jamie worked as an Adjunct Faculty Instructor at Western Nebraska Community College. From 2013 to 2015 she:

- Became certified as a Mediator for the State of Nebraska Office of Dispute Resolution. With this experience, created and facilitated conflict management training programs for area employers.
- Worked with the rural Nebraska Health Network to bring manager training opportunities to rural areas.
- Created collaborative partnerships with a variety of HR professionals and business owners to identify workforce training needs and training programs designed to support the next generation of workforce professionals.
- Partnered with Western Nebraska Community College to create and facilitate workforce training services and programs.
- Created an Employee Engagement Training Series for critical access hospitals in Nebraska to help nurture and grow cultures with high-performance, engaged, strengths-minded employees.

Jamie's initial qualifying experience was acquired by working as a Workforce Development Specialist and Business Consultant for the State of Wyoming (2008-2012), through which she worked with city and state organizations to attract, recruit, retrain, and develop employees. Additionally, Jamie was assigned the leadership role of developing human capital strategies to maximize workforce capacity and development in Wyoming.

Melissa Mannozzi

Marketing & Communications
(BA, Business Administration, Marketing)

Melissa has been a leader in marketing and communication for more than 20 years. She started her career writing and marketing for technology and software industries, with expertise in product positioning and messaging. Now she focuses on educating, inspiring, and solving problems though content, automation, and perceptive design.

Melissa helps JNW and its clients with the following services:

- Communication strategies
- Content graphics, layout, design and copywriting
- Messaging and content strategies
- Employee engagement strategies and materials
- Marketing and branding

Jamie N. Weingart

3426 17TH Ave
Scottsbluff, NE 69361

Phone: 308-760-8214
Email: Jamie.weingart@gmail.com
Jnwconsulting.org

HR AND EMPLOYEE ENGAGEMENT CONSULTANT * EXECUTIVE COACH * STRATEGY FACILITATOR

Positivity Includer Harmony Maximizer Arranger

Fifteen Years in the HR Sector; Ten Years Corporate Training Experience; Five Years Coaching Experience
Superior communication, writing, facilitation, and public speaking skills
High level of professionalism, eloquence, and emotional intelligence
A passion for helping people love their work and reach their potential

Education

B.A. Business Administration, Management — December, 2007- Chadron State College
--Cum Laude

High School Diploma — May 2003- Alliance High School

Employment History

November 2015-Present — **Owner** — Scottsbluff, NE

JNW Consulting, LLC.

- Consult with clients to provide Executive Coaching for Leaders and Managers. (Thus far, have consulted for six Hospital systems, two Fortune 500 Manufacturing Companies, and numerous Nonprofits and Private Equity Firms).
- Lead, Manage, and Facilitate HR Projects concerning Employee Development and Engagement. Develop and administer organizational health and listening surveys; support leaders in facilitating feedback sessions, and coach managers. Consult with managers and teams to increase engagement and performance.
- Provide Strengths-Based personal and professional coaching services to private clients through resume assistance, career guidance, and by offering encouragement and support for individuals seeking to grow personally and professionally.
- Provide Human Capital training programs and HR functions to clients across the United States. Facilitate Gallup StrengthsFinder and Strengths-Based Leadership Corporate Training Events.. Develop and facilitate training curriculum for area employers that include: "Intro to Supervision", "Effective Conflict Management", "Emotional Intelligence in the Workplace", "Creating an Engaged Workforce", and many human resource-related workforce topics.
- Plan, implement and facilitate Leadership Curriculum and training programs for multiple organizations.
- Deliver strategic planning services in the Government, Healthcare, Nonprofit, and Private sectors.
- Perform public speaking for professional organizations on the topics of HR and professional development.
- Create and nurture positive, lasting, impactful business relationships with leaders and professionals from all industries.

May 2013-November 2015 **Adjunct Faculty Instructor** Scottsbluff, NE

Western Nebraska Community College

- Certified as a Mediator for the State of Nebraska Office of Dispute Resolution. With this experience, created and facilitated conflict management training programs for area employers.
- Worked with the Rural Nebraska Health Network to bring manager training opportunities to rural areas.
- Created collaborative partnerships with a variety of HR professionals and business owners to identify workforce training needs and create training programs designed to support the next generation of workforce professionals.
- Partnered with Western Nebraska Community College to create and facilitate workforce training services and programs.
- Created an Employee Engagement Training Series for critical access hospitals in Nebraska to help nurture and grow cultures with high-performance, engaged, strengths-minded employees.

Reason for Leaving: Still Employed as Contract Employee

January 2010-June 2012 **Employment Specialist** Laramie, WY

State of Wyoming, Department of Workforce Services

- Collaborated with employers to determine and coordinate staffing needs. Crafted effective job descriptions. Recruited qualified candidates for employers, particularly for hard-to-fill and high-level positions. Coordinated and participated in interviewing processes. Coached employers on how to effectively and legally interview applicants and how to assess candidates for selection. Participated in the selection and orientation of new employees. Assisted employers in times of layoff, termination, and organizational restructuring.
- Provided employer and job seeker services through a variety of Wyoming Department of Workforce Services programs, including but not limited to: Wagner-Peyser Act, Workforce Investment Act, Veterans Employment and Training Program, Work Opportunity Tax Credit Program, Career Readiness Certification, the Workforce Development Training Fund, and more.
- Managed and controlled operations of Wyoming@Work website. Increased clientele, employer recruitment and advertisement by 30% within the first six months of employment.
- Counseled job seekers. Provided resume and cover letter writing assistance, extensive job search support, aptitude and interest testing, career guidance, mock interviewing, referrals, and employer networking.
- Planned and coordinated with the Laramie Workforce Center team to create and implement the successful Laramie Youth WORKS career-readiness program. Educated high school and college students in workplace professionalism, career path choices, interviewing, and overall career training. Partnered with high school and college curriculum programs to prepare students for furthering education or entering the workforce.
- Developed a variety of job trainings, workshops, and career awareness presentations for job seekers and employers. Presentations created include: Professionalism and Interviewing, Dress for Success, Creating Effective Job Descriptions, and Recruiting for Retention.
- Communicated employment law updates and labor standards, including EEO, ADA, FMLA, and Fair Labor Practices, to employers. Utilized research skills and resources to find relevant information related to employment law, corporate culture, retention, and all other information as requested by employers.
- Consulted with managers to increase employee satisfaction, retention, and engagement. Provided suggestions for employee motivation and successful teamwork techniques. Collaborated with managers in addressing the most effective ways to carry out employee discipline, corrective action plans, and terminations.

Reason for leaving: Spouse took job opportunity in Scottsbluff, NE. Took one year off to be home with children.

August 2008-December 2009 **Universal Banking Officer** Laramie, WY

U.S. Bank

- Facilitated the interview and selection of employee candidates for numerous positions with the bank. Collaborated with management to develop turnover-prevention techniques and best-practices procedures. Consulted with manager on talent identification, as well as provided recommendations on leadership development and employee motivation.
- Provided excellent service to bank customers, including teller transactions, loan processing, sales, and financial advising to college age students.
- Provided supervision over opening and closing of the branch, general leadership and direction over teller line, and mentorship and motivation for team members, while contributing operations knowledge, product expertise, and referral opportunities for staff.
- Established positive rapport with numerous U.S. Bank departments and branches, as well as businesses and agencies within the community. Continually met or exceeded customer loyalty index score requirements, and marketed and advertised U.S. Bank so as to develop a positive bank image within the community.
- Led team in exceeding quarterly sales goals for consumer loans and accounts in 2009. Consistent top performer in DDA accounts, loans, and sales. *Reason for leaving: To advance career*

January 2008-September 2008 **Assistant Commercial Relationship Manager** Scottsbluff, NE

U.S. Bank

- Communicated/collaborated with numerous community businesses and organizations to best serve their needs. Provided excellent customer service and consultation to individual and business customers.
- Managed and maintained existing commercial relationships while performing extensive financial analysis, review, and under-writing decision on incoming applications. Earned Omega Credit Certification, a six-month stringent financial analysis program.
- Marketed and closed commercial loans ranging from $50,000 to $50,000,000 in the Scottsbluff and surrounding communities.

Reason for leaving: Moved for spouse to pursue doctoral program

Continuing Education/Training

DISC	03/2019
Gallup Q12 Engagement Champion Training	11/2017
Gallup Certified Strengths Coach Certification	07/2017
Certified Mediator-State of Nebraska	03/2014
Gold Level WorkKeys Career Readiness Certification	02/2010
Bridges out of Poverty Certification	06/2010
Typing Test-89 Words Per Minute, 100% Accuracy-	05/2010

Facilitation and Speaking – Training Events, Workshops, and Retreats

Strategic Planning
Emotional Intelligence for Leaders
Strengths-Based Leadership in Healthcare
StrengthsFinder 2.0: Discover Your Strengths
Creating an Engaged Workforce
Intro to Supervision
Conflict Management
Effective Communication for Leaders

Behavioral Based Interviewing and Candidate Selection
Writing an Effective Job Description
Recruiting for Retention
Application Success
Professionalism and Interviewing
Intro to Supervision
Management 2.0
Effective Communication for Leaders

Melissa Mannozzi

Director, Marketing & Communications

Results-driven senior marketer and leader with in-depth knowledge of the software and technology industries. Known for ability to handle diverse responsibilities while managing teams to consistently produce top-quality work.

Work History

2020 Aug – 2022 Jul

Director, Marketing & Communications

Alphia, Inc., Ogden, UT

- Increased brand awareness using online industry ads, PPC, and web campaigns resulting in heavy earned media coverage and 420% increase in web traffic in 12 months
- Managed marketing and advertising strategy, $1.4M budget
- Created digital marketing ads and campaigns to increase lead generation by 3800% in 18 months
- Collaborated with executives to create internal communication strategy and improve employee engagement
- Cultivated relationships with industry press, interview requests for publication and submitted press releases for national coverage
- Developed and managed trade show strategies
- Designed and managed websites and strategy for 3 brands
- Implemented marketing systems including budget tracking, marketing automation and project management
- Led and developed communication, marketing, social and brand team comprised of 4 employees, 3 remote contractors and 2 agencies.

2013 Jan – 2020 Jul

Marketing Director

Underground Creative Group, Inc., Flowery Branch, GA

- Created inbound marketing and web strategies and implemented full-scale campaigns to ensure leads received consistent, educational, and valuable content to increase awareness
- Developed product messaging and content strategies for clients through workshops, in-depth interviews, and industry research
- Designed and developed client websites in conjunction with new messaging and marketing strategies to ensure ideal customer journey, awareness, and lead generation
- Managed extensive client projects including full-funnel content strategy, development and execution
- Fulfilled multiple marketing responsibilities including: copywriting, email marketing, web updates and page creation, marketing automation, content marketing strategy and social media

2012 Nov – 2014 May

Sr. Product Marketing Manager

AirSage, Atlanta, GA

- Crafted positioning and messaging for mobile data technology products for differing audiences including civil engineers, media companies and commercial real estate brokers
- Produced and designed content for prospects, customers, and sales teams including presentations, webcasts, infographics, white papers, and eBooks matching developed messaging guidelines

Contact

Address
Minot AFB, ND 58704

Phone
770-363-3747

E-mail
mlmannozzi@gmail.com

Skills

Strategic planning
●●●●● Excellent

Verbal and written communication
●●●●● Excellent

Marketing Operations
●●●●● Excellent

Project Management
●●●●● Excellent

Corporate Communications
●●●●● Excellent

Product positioning & messaging
●●●● Very Good

Social media strategy & execution
●●●● Very Good

Data analysis
●●●●● Excellent

Staff development
●●●●● Excellent

- Created, designed, and delivered prospect webcasts, plus created and managed post-webcast email marketing campaigns and sales enablement collateral to drive lead generation
- Developed new product sales enablement strategy and tools
- Managed marketing platform implementation (Pardot) and onboarding

2011 May – 2012 Oct

Product Marketing Manager

Sage Software, Lawrenceville, GA

- Led large-scale project with multiple business units and cross-functional teams to form strategy, research initiatives, timelines and budgets targeting 43% growth in customer accounts in
- Designed and executed Sage 50 marketing programs for connected services including payroll solutions and merchant services
- Created messaging for product lines focusing on solving customer problems versus announcing product features, using data gathered from buyer behavior, competitive research, and market engagement
- Collaborated with Product Management team to develop requirements supporting product roadmap and communicated GTM product awareness both internally and externally
- Created and managed product launch segments; supported sales and partner channels to ensure GTM readiness, conducted webcasts, and created collateral, sales tools, and web copy
- Developed, executed, and managed sales enablement strategy by working with sales and customer support teams to schedule feedback sessions and listen in on active customer calls
- Developed and executed Facebook strategy to successfully drive brand awareness, engagement and traffic

2001 Oct – 2011 May

Project Management/Administrative Manager

Sage Software, Lawrenceville, GA

- Formed and executed rebranding initiative including identifying needs, timeline, and tracking deliverables
- Managed Extraordinary Customer Experience (ECE) Center on intranet including creation and management of content and design to increase awareness and engagement of 4,000+ employees
- Managed employee and customer communications and vendor relations including creating and managing internal newsletter including: content, design, writing and editing
- Managed team of up to 9 assistants supporting multiple campuses

Education

BBA: Marketing

Brenau University - Gainesville

- Magna cum Laude
- Phi Kappa Phi Honor Society

Associate of Science: Business

Georgia State University, Perimeter College - Atlanta

Certifications

Cornell University - PR Strategy & Crisis Communication Certification

Pragmatic Institute - Effective Product Marketing; Product Launch Essentials

CLIENT REFERENCES

RECENT TESTIMONIALS

STRENGTHSFINDER AND DISC TRAINING EVENTS

We were extremely pleased with the program we designed with Jamie Weingart. She put together all of our information, joined it with the Strengths program, and what evolved was a fun, informative experience that was really personal to all the employees. Immediately after the first session, I began to receive positive feedback; employees were moved and charged with passion about this. They identified strengths and even if they had not thought of them as strengths before, they realized the potential that existed within each one, specific to them and those they work with. It was wonderful to bring people from all departments to talk openly. It felt as if some of the silo mentality was broken down by realizing and seeing everyone else's strengths. Almost three months later, it is still mentioned in meetings and discussions. I highly recommend Jamie as a trainer, presenter, and truly genuine person.

S. Gonzalez, Quality Division Associate,
Box Butte General Hospital (Strengths Program Manager)

I learned to take charge of and lead any staffing situation using my personal strengths. I also learned to believe in myself and in my own management/leadership skills. Thank you so much, and please thank Jamie for me, as I believe she was the best part of the whole class!

Melissa Williford, Director of Dietary
Sidney Regional Medical Center

Before I took the DISC training, I never considered myself a leader in any capacity, as I am not in a management position, and never gave much thought to the way in which I communicate with my fellow coworkers. This training opened my eyes to the ways in which I am an informal leader at my organization and how I can become more effective in my daily activities. Jaime helped me to realize the pitfalls and strengths of my communicative style and how I could improve my style to become more receptive and effective in my personal and work life. Using these newfound skills, I was able to correct issues I was having on the job by being able to better communicate with my coworkers and was able to avoid unneeded conflict. I would highly recommend this training to anyone, regardless of their position in their organization, as it is full of useful insights and will make you a much more effective leader and/or employee. This training will help you better understand yourself and those around you which can be priceless when trying to navigate the difficult waters of the environments in which we find ourselves. This increased awareness will no doubt prove as useful to you as it has for me.

John Mildenberger, Pharmacist
Sidney Regional Medical Center

DISC has been a great way to discover more about myself and my colleagues. Understanding our differences in personality types, behaviors, preferences, and learning how to communicate effectively, has improved my relationships and team dynamics.

Yolanda Hruska
Wheat Belt Power District, Sidney NE

RECENT EVENT SURVEY FEEDBACK

Morrill County Community Hospital - Employee Engagement Series
The following statements are Employee Comments about the most valuable aspects of JNW Consulting's StrengthsFinder training program.

- Affirming who I am at my core.
- Showed me talents I didn't see.
- Determining my top strengths and how to apply it in my life and my job.
- Learning about myself and how to figure things out in my life and work.
- The trainer is a very kind and compassionate person; very positive.
- The testing was spot-on.
- Understanding that our strengths can be considered a weakness when used with co- workers in certain situations.
- Understanding that every member of the team has an important role to play and if one member falters, the whole system slows down.
- Learning different strengths and personalities before passing judgement so that we may all get along and enjoy our employment.
- Speaker was able to engage participants in activities; Jamie did a very good job.
- Knowing one's strengths and accepting one's limitations.
- It was uplifting; made me feel empowered.
- I am okay focusing on my strengths and letting go of my not-so-strong points.
- The encouragement given to focus on my strengths.
- Jamie is an amazing speaker! Very kind, caring, open, honest, happy and positive.

CLIENT REFERENCES

Scottsbluff Public Schools

Over the course of 4-5 months, Jamie Weingart facilitated a comprehensive strategic planning process for our district that resulted in the identification of five strategic priorities and subsequent measures of success, defining objectives, action items, and responsible parties. Jamie led and engaged in a very thorough discovery phase that allowed for all key members of our school community to have a voice in the process in a multitude of different ways. For example, individual conversations were held with board members; student, staff, parent, and community member focus groups were conducted; and a survey for parents was provided. At the conclusion of the discovery phase, Jamie facilitated an outstanding retreat at which time we reviewed the feedback and refined it into our strategic plan.

The authentic nature of the process that Jamie led and facilitated resulted in a truly organic strategic plan that will serve as our road map for the next five years and guide our school district's path forward. I would HIGHLY recommend JNW Consulting to any school district considering an external facilitator in developing their next strategic plan!

Andrew D. Dick, Ed.D.
Superintendent
Scottsbluff Public Schools
1722 First Avenue, Scottsbluff, NE 69361
308-635-6200
https://www.sbps.net/

Carnegie Arts Center

It was wonderful getting to work with Jamie. I am very new to my position and did not have any prior business management training before becoming the director of a non-profit. I enjoyed Jamie's approach throughout the process. She was down to earth and took the time to learn about the ins and outs of our organization. She tailored my experience to the unique needs and challenges of my position and provided helpful tools and manageable strategies that have made an instrumental difference.

Kyren Gibson, Executive Director
Carnegie Arts Center
204 W 4th St, Alliance NE 69301
308-762-4571
kyrenconley@gmail.com
https://www.carnegieartscenter.com/

Box Butte General Hospital

Box Butte General Hospital has partnered with Jamie for several years, in different consulting roles. More recently, I have been utilizing her experTise in the Gallup Q12 Employee Engagement Program for the hospital. In an effort to impact the culture and engagement level at BBGH, Jamie brought her background and skills to our leadership team and departments through the first year of implementing Gallup's program. The staff fully welcomed Jamie and truly enjoyed her contagious spirit and enthusiasm each time she was here. As we continue to work with her, Jamie provides in-depth and significant training no matter the subject matter. Her level of engagement in our organization enhances the opportunity for staff to learn and grow under her leadership and be able to see the best in themselves as leaders and employees within the hospital. Jamie has been a tremendous support in my role as the CEO and facilitating the program at all levels. We have developed a strong partnership and special friendship because of her involvement. I strongly recommend Jamie's service to any business looking to advance their culture of leadership and engagement.

Lori Mazanec, CEO
Box Butte General Hospital
2101 Box Butte Ave, Alliance, Nebraska 69301
308-762-6660
lmazanec@bbgh.org
https://www.bbgh.org/

Cheyenne County Chamber of Commerce

Jamie is, by far, the most beneficial piece to our county leadership course. Jamie brings life to each presentation and has a knack for immersing her care for others and her extensive knowledge into each class which is a combination that has extreme value for our program. By the end of each 9-month round, every participant always wants more time with Jamie. She is someone who has the ability to maximize the potential in others and bring out the best in them. I have never been a part of any kind of professional development that made me feel as valued as my time with Jamie did. I am extremely grateful to have had the opportunity to be a part of the course myself and now know first-hand that we are offering our attendees the absolute best with Jamie's training. Beyond being extremely professional and providing the best resources to cultivate strong leaders, Jamie is so genuine and positive. She is a force that touches the lives of other people and helps them see their importance and worth. The quality coaching that Jamie provides is truly unmatched and we are so grateful to have her as part of our program.

Hope Feeney, Executive Director
Cheyenne County Chamber of Commerce
740 Illinois St. Sidney, NE 69162
308-254-5851
director@cheyennecountychamber.org
https://cheyennecountychamber.com/

Morrill County Community Hospital

Morrill County Community Hospital recently underwent our strategic planning process facilitated by Mrs. Weingart. I personally found her focused in keeping us on track as she had to meet with several groups including department heads, physicians, senior management and our Board of Directors independent before bringing key members back together for the planning of the final document. Jamie facilitated questions from each group in order to encourage members to think beyond their roles in our facility and to help members achieve goals in setting our 1 year, 3 year and 5 year plans for our final document. She made our strategic plan a realistic working document for all responsible. Our final document is what we wanted it to be and what we thought was achievable. Her work was completed in a timely manner and very professional. She is very professional, personable and customer satisfaction is high in her priorities.

Morrill County Community Hospital has previously worked with Jaime during her Strength Coaching sessions, which was mandatory for all staff. She led staff through finding their strengths, realizing weaknesses and how to capitalize other staffs abilities. In watching this process become successful in our work environment, I knew Jamie would have the ability to lead us through our strategic planning process. On behalf of myself, and our Board of Directors, I would recommend Jamie Weingart, without hesitation, to facilitate your strategic planning process.

Robin Stuart, CEO
Morrill County Community Hospital
1313 S Street, Bridgeport, NE 69336
stuartr@morrillcountyhospital.org
(308) 262-1616

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28

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2116 Pioneer Avenue, Cheyenne, Wyoming 82001
Phone (307) 635-2828 Fax (307) 635-9902

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 12.a

Council to discuss and consider action on authorizing the Mayor to sign the Certificate of Compliance for Year 2024, as per Maintenance Agreement No. 22, with the Nebraska Department of Transportation.

Staff Contact: Mark Bohl

NEBRASKA
Good Life. Great Journey.
DEPARTMENT OF TRANSPORTATION

CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 22 QE 2241 Supp 002
Maintenance Agreement between the Nebraska Department of Transportation and the Municipality of Scottsbluff
Municipal Extensions in Scottsbluff

We hereby certify that all roadway surface maintenance has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Doug Hoevet, Department of Transportation, Gering, Nebraska.

ATTEST: _____ day of _____ , _____.

_____ _____
City Clerk *Mayor/Designee*

I hereby certify that all roadway surface maintenance was performed as per the above listed agreement and payment for the same should be made.

_____
District Engineer, Department of Transportation

For Office Use Only

Agreement No.: _____
Pay/Bill Code: _____
Contractor No.: _____
Amount: $ _____

NDOT Form 508, January 2018

City of Scottsbluff, Nebraska

Monday, January 6, 2025
Regular Meeting

Item 12.b

Council to discuss and consider action on the Second Amendment to the City of Scottsbluff Firefighters' Retirement Plan and Trust and authorize the Mayor to sign the Amendment and Resolution.

Staff Contact: Kevin E Spencer

SECOND AMENDMENT

CITY OF SCOTTSBLUFF
FIREFIGHTERS' RETIREMENT PLAN AND TRUST

The City of Scottsbluff Firefighters' Retirement Plan and Trust (the "Plan"), as originally established January 1, 1984, as amended and restated January 1, 2004, and as subsequently amended, is hereby further amended, effective as of January 1, 2024, by the amendment of the Adoption Agreement of the Basic Municipal Employees Plan and Trust Agreement (the "Adoption Agreement") and the Basic Municipal Employees Plan and Trust Agreement (the "Basic Plan Document"), to incorporate revisions to the Cities of the First Class Firefighters Retirement Act, as follows:

I.

Section C(1) of the Adoption Agreement to the Plan is hereby amended to strike selection (1)(b) and to select (1)(c), as follows:

> "Other: Prior to October 1, 2024, each Participant will have Employee contributions deducted from his or her periodic Salary payments in an amount equal to six and one-half percent (6.5%) of the Participant's Salary for such period. Effective with periodic Salary payments made on or after October 1, 2024, and through September 30, 2025, each Participant will have Employee contributions deducted from his or her periodic Salary payments in an amount equal to eight and seven-tenths percent (8.7%) of the Participant's Salary for such period. Effective with periodic Salary payments made on or after October 1, 2025, and through September 30, 2026, each Participant will have Employee contributions deducted from his or her periodic Salary payments in an amount equal to ten and seven-tenths percent (10.7%) of the Participant's Salary for such period. Effective with periodic Salary payments made on or after October 1, 2026, each Participant will have Employee contributions deducted from his or her periodic Salary payments in an amount equal to twelve and seven-tenths percent (12.7%) of the Participant's Salary.
>
> The foregoing notwithstanding, effective July 20, 2024, if a Participant is covered by an "absolute coverage group", such Participant's required Employee contributions determined under this section C(1) shall be reduced by an amount equal to six and two-tenths percent (6.2%) of the Participant's Salary. For this purpose, "absolute coverage group" shall mean an absolute coverage group as described in 20 C.F.R. 404.1205, as such regulation existed on January 1, 2024."

II.

Section E(1) of the Adoption Agreement to the Plan is hereby amended to strike selection (1)(b) and to select (1)(c), as follows:

> "Other: Prior to October 1, 2025, the City will make City contributions for each Participant in an amount equal to thirteen percent (13%) of the

Participant's Salary. Effective with periodic Salary payments made on or after October 1, 2025, and through September 30, 2026, the City will make City contributions for each Participant in an amount equal to fourteen percent (14%) of the Participant's Salary. Effective with periodic Salary payments made on or after October 1, 2026, the City will make City contributions for each Participant in an amount equal to fifteen percent (15%) of the Participant's Salary.

The foregoing notwithstanding, effective July 20, 2024, if a Participant is covered by an "absolute coverage group", the City's required City contributions determined under this E(1) shall be reduced by an amount equal to six and two-tenths percent (6.2%) of the Participant's Salary. For this purpose, "absolute coverage group" shall mean an absolute coverage group as described in 20 C.F.R. 404.1205, as such regulation existed on January 1, 2024."

III.

Section 1.1.36(b) of the Basic Plan Document is hereby amended effective July 19, 2024, to provide as follows:

"(b) **Fire Plans** – All amounts paid to a Participant, including overtime, call-in, and callback pay, but excluding clothing allowances, and as reported on the Participant's federal income tax withholding statement, that is paid by the City to a Participant for personal services as a Firefighter of the City, and in addition thereto, the Participant's contributions picked up by the City as provided in this Agreement and any salary reduction contributions which are excludable from income for federal income tax purposes pursuant to Code sections 125 or 457."

IV.

Section E(8) of the Adoption Agreement is hereby amended effective July 19, 2024, to strike selection (8)(d) as no longer applicable pursuant to the foregoing amendment to Section 1.136(b) of the Basic Plan Document.

V.

Section 7.3.2(a)(ii) of the Basic Plan Document is hereby amended with the addition of the following paragraph to the end of such Section, as follows:

"In the event the surviving spouse remarries and there are no minor children at the time of remarriage, and the aggregate amount of payments received by the Participant and the Participant's surviving beneficiaries, if any, is less than the total amount in the Participant's Employee contribution account at the time of remarriage, the difference between the total amount in the Employee contribution account and the aggregate amount of payments received by the Participant and the Participant's surviving beneficiaries, if any, shall be paid in a single lump sum to the surviving spouse who remarried."

VI.

Section 10.14 of the Basic Plan Document is hereby amended with the addition of a new subsection (q) to the end of such Section, as follows:

> "(q) The Retirement Committee may, by written agreement and approval of one or more other retirement committees of cities of the first class, agree to pool investments and administration of Plan benefits with a single administrative and investment agent. Any such agreement shall be made using an interlocal agreement that expressly states that the City shall not be liable for ongoing management of pooled investments or any liability relating to such management. The foregoing notwithstanding, City general funds, forfeiture funds held by the City, and funds held for an account of any firefighter employed by the City on January 1, 1984, shall not be eligible for use for such pooling agreement or the operation of such pooling agreement."

VII.

The foregoing amendments shall supersede the existing provisions of the Adoption Agreement of the Plan to the extent those provisions are inconsistent with the provisions of this Second Amendment. The remaining terms and provisions of the Adoption Agreement of the Plan are hereby confirmed and ratified in all respects except insofar as the foregoing provisions of this Second Amendment amend the same.

Dated this 6th day of January, 2025.

CITY OF SCOTTSBLUFF, NEBRASKA

By:_____

_____, _____
Printed Name Title

6594661.1

CERTIFICATE OF RESOLUTIONS **25-01-02**
OF
THE CITY OF SCOTTSBLUFF, NEBRASKA

The undersigned hereby certifies that he/she is the Mayor of the City of Scottsbluff, Nebraska (the "City"), and that the following resolutions were duly adopted by the City Council on the 6th day of January, 2025.

WHEREAS, the City maintains a retirement plan known as the City of Scottsbluff Firefighters' Retirement Plan and Trust (the "Plan"), for the benefit of its eligible firefighter employees, and, as the Sponsoring Employer of the Plan, has the authority to amend the provisions of the Plan under Section 9.1 of the Basic Municipal Employees Plan and Trust Agreement for the Plan; and

WHEREAS, the City has determined that the Plan should be amended to incorporate statutory revisions to the Cities of the First Class Firefighters Retirement Act.

NOW, THEREFORE, it is:

RESOLVED, that the Plan shall be, and it hereby is, amended in the form set forth in the Second Amendment to the City of Scottsbluff Firefighters' Retirement Plan and Trust, and which is attached hereto and by this reference fully incorporated herein; and

RESOLVED FURTHER, that the Mayor and other appropriate officials and officers of the City of Scottsbluff shall be, and they hereby are, authorized to do any and all things, including the execution of the attached Second Amendment to the Plan, together with any other document or amendment which may be necessary or appropriate to effectuate the amendment of the Plan and any additional action as may be necessary or appropriate to continue the tax qualification of the Plan, as amended, under Sections 401(a) and 501(a) of the Internal Revenue Code of 1986 and the regulations promulgated thereunder.

Executed this 6th day of January, 2025.

_____
MAYOR

ATTEST:

_____
CITY CLERK

6594777.1