CITY OF SCOTTSBLUFF
Scottsbluff City Hall Council Chambers
2525 Circle Drive, Scottsbluff, NE 69361
CITY COUNCIL AGENDA

Regular Meeting
August 5, 2024
6:00 PM

1. **Roll Call**

2. **Pledge of Allegiance**

3. **For public information, a copy of the Nebraska Open Meetings Act is available for review**

4. **Notice of changes in the agenda by the city clerk** (Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless added under Item 5 of this agenda.)

5. **Citizens with business not scheduled on the agenda** (As required by state law, no matter may be considered under this item unless council determines that the matter requires emergency action.)

6. **Closed Session**

   a) Council reserves the right to enter into closed session if deemed necessary if the item is on the agenda as per Section 84-1410 of the Nebraska Revised Statutes.

7. **Consent Calendar (Items in the consent calendar are proposed for adoption by one action for all items unless any member of the council requests that an item be considered separately.)**

   a) Council to approve the minutes of the July 15, 2024 Regular Meeting.

   b) Council to approve the minutes of the July 25, 2024 Special Meeting.

   c) Council to approve a three-year Agreement with BerganKDV to provide audit services and authorize the Mayor to sign the Agreement.

   d)

Council to approve the bid specifications for Cleveland Field Fence Replacement and authorize the city clerk to advertise for bids to be received by August 27, 2024 at 2:00 p.m.

e)

Council to consider and take action on claims of the City.

8. **Public Hearings**

a)

Council to conduct a public hearing set for this date at 6:00 p.m. to receive information regarding the Class C Liquor License for Broadway Bar & Arcade, 1717 Broadway, Scottsbluff, NE.

b)

Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding the Class C Liquor License for Broadway Bar & Arcade and naming Christopher Hayward as the Liquor License Manager.

9. **Resolution & Ordinances**

a)

Council to remove from table considering a Resolution to renew Sales and Use Tax and the amended and renewed Economic Development Plan.

b)

Council to discuss and consider action on a Resolution to renew Sales and Use Tax and the amended and renewed Economic Development Plan.

c)

Council to discuss and consider action on a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments and authorize the Mayor to sign the Resolution.

d)

Council to consider action on the third reading of the Ordinance adopting the 2023 National Electric Code.

e)

Council to consider action on the first reading of the Ordinance amending the residency requirements for Fire Department employees.

f)

Council to consider action on the first reading of the Ordinance updating utility user fees, including water and sewer fees, solid waste collection and surcharge for stormwater.

10. **Council reports (informational only):** This item is intended for Council Members to update and inform other Council Members of meetings attended since the last City Council meeting.

11. **Adjournment**

City of Scottsbluff, Nebraska

Monday, August 5, 2024
Regular Meeting

Item 7.a

Council to approve the minutes of the July 15, 2024 Regular Meeting.

Staff Contact: Kimberley Wright

Regular Meeting
July 15, 2024

The Scottsbluff City Council met in a regular meeting on July 15, 2024 at 6:00 p.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on June 27, 2024 in the Star Herald, a newspaper published and of general circulation in the City. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodations to attend the Council meeting should contact the City Clerk's Office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the City Clerk in City Hall; provided, the City Council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been emailed to each council member, made available to radio stations KNEB, KMOR, KOAQ, and the Star Herald. The notice was also available on the city's website on July 11, 2024. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. The meeting was called to order and The Pledge of Allegiance was recited. Mayor McKerrigan welcomed everyone in attendance and encouraged all citizens to participate in the Council meeting asking those wishing to speak to come to the microphone and state their name and who they are representing for the record. Mayor McKerrigan informed those in attendance that a copy of the Nebraska open meetings act is posted in the back of the room on the west wall for the public's review. The following Council Members were present: Jeanne McKerrigan, Jordan Colwell, Matt Salomon, Angela Scanlan and Betsy Vidlak. Also, present were City Manager Kevin Spencer and City Attorney Kent Hadenfeldt. Absent: None.

Mayor McKerrigan asked if there were any changes to the agenda. There was none. Mayor McKerrigan asked if any citizens with business not scheduled on the agenda wished to include an item providing the City Council determines the item requires emergency action. There was none.

Moved by Council Member Scanlan, seconded by Council Member Colwell that,

a) The minutes of the July 1, 2024 Regular Meeting be approved,
b) Council Member Colwell's absence be excused from the July 1, 2024 Regular Meeting,
c) Council Member Scanlan's absence be excused from the July 1, 2024 Regular Meeting,
d) Easement Acquisitions for City owned property near the Parks Maintenance Building, Hydropillar Water Tower and the 1500 Block of W. Overland for Nebraska Public Power District's Urban Electric Transmission Line and authorizing the Mayor to sign the Agreements be approved,
e) A public hearing be set for August 5, 2024 at 6:00 p.m. to receive information about making a recommendation to the Nebraska Liquor Control Commission on a Class C Liquor License for Broadway Bar & Arcade, 1717 Broadway, Scottsbluff, NE be approved,
f) The July 29, 2024 Meeting be canceled as two Regular Meetings have been held in the month of July,
g) The following claims be approved and paid as provided by law out of the respective funds designated in the list of claims dated July 15, 2024 as on file with the City Clerk and submitted to the City Council "YEAS," Colwell, Salomon, Scanlan, Vidlak, and McKerrigan, "NAYS," None. Absent: None.

CLAIMS

308 UNITED SOFTBALL, POOL PARTY REIMB, 400; ACCELERATED RECEIVABLES SOLUTIONS, WAGE ATTACHMENT,412.08; ACTION COMMUNICATIONS INC.,CIP-PATROL

CARS-PD,7750; ADVANCE AUTO PARTS,DIESEL EXHUAST FLUID,116.58;AK BROWN ENTERPRISES LLC,REPAIR TRAFFIC SIGNAL CONTROLLER - 20TH & I,475;ALLO COMMUNICATIONS,LLC,LOCAL TELEPHONE CHARGES,4178.06;ASSEMBLED PRODUCTS CORPORATION,CIP-PATROL CARS-PD,492.99;ASSOCIATED SUPPLY CO, INC,DEPARTMENT SUPPLIES-REC,1963.4;AUTOZONE STORES, INC,VEH MAINT PARK,257.89;B & H INVESTMENTS, INC,MISC. -LIBRARY,837.76;B&C STEEL CORPORATION,DEPARTMENT SUPPLIES- SAN,77.03;BEELINE SERVICE INC,TOW SERVICE-PD,1170;BLUFFS FACILITY SOLUTIONS,JAN. SUP.,4275.62;BNSF RAILWAY COMPANY,INSTALL 16' CROSSING SURFACE,3042.56;BUDGET DRAIN SERVICES LLC,GROUND MAINT PARK,14000;CAPITAL BUSINESS SYSTEMS INC.,CONTRACTUAL-PD,93.09;CARR- TRUMBULL LUMBER CO, INC.,DEPT SUP,269.64;CASH WA DISTRIBUTING,CONCESSIONS SUPPLIES-REC,1820.9;CEM SALES & SERVICE,DEPARTMENT SUPPLIES-REC,4978.71;CITY OF FREMONT,COLL. - LIBRARY,23.99;CITY OF GERING,DISPOSAL FEES-SAN,41844.16;CITY OF SCB,JUV TRANSPORT PD, 33.53; COLUMN SOFTWARE PBC, PUBLISHING, 571.96; COMPUTER CONNECTION INC,CONTRACTUAL-PD,44; CONTRACTORS MATERIALS INC.,SUPP - ADA PANELS,526.39;CREDIT BUREAU OF COUNCIL BLUFFS,MEMBERSHIP FEE - JUNE 2024 & EMPLOYMENT SCREEN,215.75;CRESCENT ELECT. SUPPLY COMP INC,SUPP - BLK. WIRE,16.58; CROELL INC,CONCRETE FOR STREET REPAIR,4508.75; DELGADO LUPE,CONSULTING-PD,35; EAGLE ENGRAVING INC,DEPT SUPPL-PD,409.95; EAKES INC,DEPT SUPPL-PD,140.11; ENERGY LABORATORIES, INC DEPT 6250,SAMPLES,216;ESSENTIAL FUEL LLC STORE #003,VEH MAINT-PD,187;EXPRESS TOLL,TOLL ROAD TRAVEL TO TRAINING,0;FAT BOYS TIRE AND AUTO,EQUIP MAINT PARK,174.52;FEDERAL EXPRESS CORPORATION,POSTAGE-PD,927.84; FIRST NATL BANK OF OMAHA,TIF KERSCH 7-10-24,5596.61;FRIENDS OF THE MIDWEST THEATER,MASTER COMP PLAN KICKOFF MEETING,150;GALLS PARENT HOLDINGS, LLC,UNIFORMS-PD,156.7;GIHOSPITALITY,SCHOOLS&CONF-PD,321;GREENINGENTERPRISES INC.,DUAL PURPOSE GEAR PANTS,461.46; HAWKINS, INC.,CHEMICALS,2303.17;HONEY WAGON EXPRESS,CONTRACTUAL,675;HULLINGER GLASS & LOCKS INC.,BLDG MAINT PARK,1840;IDEAL LAUNDRY AND CLEANERS, INC.,JAN. SUP.,977.93;INDEPENDENT PLUMBING AND HEATING, INC,GROUND MAINT PARK,326.24;INTERNAL REVENUE SERVICE,WITHHOLDINGS,74877.67; INTRALINKS, INC,DEPT SUPPLIES - PD,21173.3; INVENTIVE WIRELESS OF NE, LLC,CONTRACTUAL SVC,399.7; J G ELLIOTT CO.INC.,NOTARY BOND-PD,40;JEREMY L GREENMAN,PREVENTATIVE MAINTENANCE AND FUEL REPAIR - ENGINE3,4749.52;JOHNSON CASHWAY LUMBER CO,GROUND MAINT PARK,989.45; KEITH A. MARVIN,COMPREHENSIVE PLAN,1562;KNOW HOW LLC,DEPARTMENT SUPPLIES-SAN,3007.63;LEAGUE ASSOCIATION OF RISK MANAGEMENT,WORK COMP,6238.57; LEAL NOHEMI,CONSULTINGPD,70;LEGACYCOOPERATIVE,DIESELFUELSAN,29157.26;LEXISNEXIS RISK DATA MANAGEMENT,CONSULTING-PD,200;L-TRON CORPORATION,EQUIP MAINT-PD,161;M.C. SCHAFF & ASSOCIATES, INC,20TH ST OVERLAY,48610.75;MACQUEEN EQUIPMENT INC,EQUIP MAINT,88.16;MADISON NATIONAL LIFE,INSURANCE,3551.34; MATHESON TRI-GAS INC,BANDSAW BLADES, OXYGEN,382.89;MENARDS, INC,DEPT SUP,1359.17;MIDWEST CONNECT, LLC,UB PROCESSING JUNE 2024,4433.74;MOTOROLA SOLUTIONS, INC,CIP-TECH BODY CAMS-PD,3609.6;NE CHILD SUPPORT PAYMENT CENTER,NE CHILD SUPPORT PYBLE,1355.1;NE DEPT OF REVENUE,JUNE WITHHOLDINGS,24607.83;NE LAW ENFORCEMENT TRAINING CENTER,SCHOOLS & CONF-PD,75;NEBRASKA BANK,TIF - ELITE HEALTH 7-10-24,81927.65;NEBRASKA INTERACTIVE, LLC,DRIVERS LIC REQ,22.5; NEBRASKA PUBLIC POWER DISTRICT,ELECTRIC,42794.36; NEBRASKA RURAL RADIO ASSOCIATION,TRI-CITY STORMWATER PSAS JUNE - KNEB

WEB,TV,500;NORTHWEST PIPE FITTINGS, INC. OF SCOTTSBLUFF,SPECAIL PROJECT,9753; OCLC ONLINE COMPUTER LIBRARY CENTER, INC,CONT. SRVCS.,6053.56;ONE CALL CONCEPTS, INC,CONTRACTUAL,176.38;O'REILLY AUTO ENTERPRISES, LLC,SUPP - TRANSFER GREASE, LUBE, PENETRANT,59.35;PAIGE MANNING,PARKING LOT GARDEN MAINTENANCE JUNE,5817.5;PANHANDLE AUTOMOTIVE GROUP LLC,EQUP MAINT PAKR,302.98; PANHANDLE ENVIRONMENTAL SERVICES INC,SAMPLES,175;PANHANDLE HUMANE SOCIETY,EQUIP MAINT-PD,278.44;PARADISE PUMPERS LLC,CONTRACTUAL PARK,665;PAUL REED CONSTRUCTION & SUPPLY, INC,GROUND MAINT PARK,1610; PEPSI COLA OF WESTERN NEBRASKA, LLC,CONCESSIONS SUPPLIES-REC,1744.4; PLATTE RIVER GLASS RODNEY L FLOTH,EQUIP MAINT,165;PLATTE VALLEY BANK,HEALTH SAVINGS ACCT,9610.53;POMPS TIRE SERVICE INC,DEPARTMENT SUPPIES-SAN,5145.37; POWERPLAN,EQUIP MAINT,74.09; PT HOSE AND BEARING,EQUIPMENT MAINTENANCE-REC,1221.58;QUILL CORPORATION,DEPT SUPP,546.97;REAMS SPRINKLER SUPPLY CO.,GROUND MAINT PARK,652.57; REGIONAL CARE INC,CLAIMS,29476.86;REZPLOT SYSTEM LLC,CONTRACTUAL,793.5;ROALKVAN DREW,SCHOOLS & CONF-PD,-178;ROOSEVELT PUBLIC POWER DISTRICT,ELECTRIC POWER,2659.26;RUSSEL'S AUTOMOTIVE,VEH MAINT-PD,46.1;S M E C,EMPLOYEE DEDUCTION,120.5;SANDBERG IMPLEMENT, INC,EQUIP MAINT PARK,1983.7;SCB FIREFIGHTERS UNION LOCAL 1454,FIRE EE DUES,280;SCB IBEW 1597 UNION DUES,SCB IBEW 1597 UNION DUES,386.09;SCOTTSBLUFF MOTOR CO, INC,PREVENTATIVE MAINTENANCE - UNIT 3,101.19;SCOTTSBLUFF POLICE OFFICERS ASSOCIATION,POLICE EE DUES,897;SCOTTSBLUFF SCREENPRINTING & EMBROIDERY, LLC,MISC,558;SHAGGY BUFFALO CARWASH LLC,VEH MAINT PARK,250;SHERIFF'S OFFICE,LEGAL FEES-PD,332.9;SHERWIN WILLIAMS,DRUM FOR GRINDLZR,11378.1;SIMON CONTRACTORS, 20THST OVERLAY ,805949.33; SOUNDSLEEPER SECURITY INC., CONTRACTUAL-PD,14.95;THOMPSON GLASS, INC,BLDG MAINT ADM,1700;TYLER TECHNOLOGIES, INC,UB FEES - 4/1/24-6/30/24,7683.75;U AND U TRUCKING LLC,CONTRACTUAL SERVICES-SAN,1102; UNION BANK & TRUST,RETIREMENT,43875.3; US BANK,GO HWY ALLOC BOND,440;US BANK,COLL.,9339.68;VERIZON COMMUNICATIONS INC,GPS SERVICE,95.7;WALTHER INVESTMENT, LLC,LB840 - POTATO STORAGE & PROC FACILITIES EXPAND,250000;WESTERN COOPERATIVE COMPANY,GROUND MAINT PARK,1022.08; WESTERN COOPERATIVE COMPANY,DEPT SUPP CEM,146.85;WESTERN PATHOLOGY CONSULTANTS, INC,DRUG/DOT DRUG TESTING,246;WHITING SIGNS,GRANT EXPENSE-REC,1420;WYOMING CHILD SUPPORT ENFORCEMENT,CHILD SUPPORT,1476.16; WYOMING FIRST AID & SAFETY SUPPLY, LLC,DEPT SUPP PARK,77.7;YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE,YMCA,894; REFUNDS; CADENCE MCCOY, 12.99; TODD RANDALL, 39.31; CHASSIDY MONTGOMERY, 66.84; WESLEY SELL, 90.85

Finance Director, Lane Kizzire, approached to present the June 2024 Financial Report. Mr. Kizzire reported overall everything looks good, adding one of the main reasons the change in cash is so positive is because of the Street bond. In addition, the Health Insurance Reserve is looking good because of lack of claims. Monthly change in cash shows transfers for Cemetery and Storm Water and he pointed out a mistake on the Budget to Actual Comparisons report noting the Wastewater budgeted expense should read $4M instead of $2M. He reiterated reserves are healthy and everything looks good; we have three months left in the fiscal year.

Council Member Scanlan moved, seconded by Council Member Salomon to approve the June 2024

Financial Report, "YEAS," Salomon, Vidlak, Scanlan, McKerrigan, and Colwell. "NAYS," None. Absent: None.

Mayor McKerrigan opened the public hearing at 6:07 p.m. to receive a report from the LB840 Citizen Review Committee.

Ms. Sharaya Toof, Economic Development Director, came forward on behalf of the LB840 Citizen Review Committee. She explained the Committee met last week and reviewed the job report summary that Council has in front of them. She added they will be sending out letters to receive information back from Croell, Hydrozen, Complete Care and Gardner Technologies, stating everyone is in good standing in terms of their loans and grants and there is currently $2.6 M in the Economic Development budget.

There were no comments from the public. Mayor McKerrigan closed the public hearing at 6:10 p.m.

Mayor McKerrigan opened the public hearing at 6:11 p.m. to receive information regarding the amended and renewed Economic Development Plan.

Ms. Toof approached and explained the plan will go into effect on October 1, 2025 with funds being collected until October 1, 2035, if voted on by the residents of Scottsbluff. She added this is not a new plan, as the original plan was implemented in 1995, with amendments in 1999 and 2004. She gave a brief history and general intent of proposed goals of the program with the changes, along with the types of businesses eligible for financial assistance which include the four new types added since the plan was last amended. In addition, the Economic Development program is funded through a portion of the City's Sales and Use Tax which equals one-fourth of one percent or one-sixth of the total City's Sales and Use Tax, and due to the success of this program, to date, has brought approximately 1200 jobs and over $21M in investment to help the City grow. Furthermore, both the Sales and Use Tax and the Economic Development Plan will be on the ballot this November, for renewal, labeled as Proposition 1 and Proposition 2.

Ms. Toof then informed Council of a grass roots committee formed to help educate the public on the reelection bid to renew the City's Sales and Use Tax and amended and renewed Economic Development Plan by introducing Mr. Charles Lieske who is the Treasurer of the Renew the Two Pac, a registered Political Action Committee. Mr. Lieske explained he realizes the importance of renewing the city's sales and use tax and LB840, stating they have received great support from businesses who have received funding, but at this time the Chamber or TCD have not taken the lead as they feel they are not in a position to do so. He gave Council a sheet developed by the committee to help the public understand the importance of the two initiatives.

He also commented on the proposed ballot language and questioned putting the amount of $1,350,000 in Proposition 2, wondering if that would hinder the average citizen from voting for both Propositions. He also mentioned the average citizen probably does not understand the detriment it would have on the City if the sales tax is not renewed.

Council Member Scanlan asked what the primary mechanism is to get the information out to the public. Mr. Lieske answered they are focusing on developing a website and as they fundraise, they will purchase social media ads and possibly a direct mail piece.

Council Member Vidlak asked why the four were added to the list of qualifying businesses since the plan was last amended. Legal Counsel Hadenfeldt explained there is a State Statue that governs this and as the Legislature adds eligible businesses, we present to the committees to see if it is something they would like to pursue.

Council Member Vidlak also commented she would like to consider revisiting the conversation with TCD about supporting these initiatives. Council Member Colwell concurred and added the Chamber of Commerce needs to support this as well with community members and/or their board of directors.

There were no more questions by Council or the public. Mayor McKerrigan closed the public hearing at 6:25 p.m.

Regarding the agenda item of passing a Resolution to renew Sales and Use Tax and pass the amended and renewed Economic Development Plan, Ms. Toof explained this is the language the voters will see when they go to the polls in November and includes both Propositions 1 and 2.

Council Member Vidlak asked if there are recommended changes that need to be looked at. Legal Counsel Hadenfeldt stated earlier Mr. Lieske asked if we needed to show the amount of tax that will be added to the plan, commenting it is a pretty big number. He clarified that amount does need to be specified as it is one-sixth of our total sales tax review.

Council Member Colwell suggested language that states this is not a new tax, such as using the word renew.

After much discussion, Council Member Scanlan made a motion to table the Resolution to renew Sales and Use Tax and pass the amended and renewed Economic Development Plan. The motion was seconded by Council Member Vidlak, "YEAS," Scanlan, McKerrigan, Salomon, Colwell, and Vidlak. Nays: None. Absent: None.

Council introduced Ordinance No. 4332 amending Land Use Permit Fees and was read by title on third reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING THE SCOTTSBLUFF MUNICIPAL CODE RELATING TO LAND USE PERMIT FEES IN CHAPTER 6, ARTICLE 6, SECTION 29, CHAPTER 21, ARTICLE 1, SECTIONS 65 AND 68 AND CHAPTER 25, ARTICLE 17, SECTION 3, REPEALING THE PRIOR SECTIONS OF THE MUNICIPAL CODE; PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Council Member Scanlan moved, seconded by Council Member Salomon to adopt Ordinance No. 4332 amending Land Use Permit Fees, "YEAS," Vidlak, Colwell, McKerrigan, Salomon, and Scanlan. "NAYS," None. Absent: None.

Council introduced Ordinance No. 4333 relating to fees for fire plan review and fire inspections and was read by title on third reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING AND REVISING SECTIONS 6-6-10.1 AND 6-6-10.2 OF THE SCOTTSBLUFF MUNICIPAL CODE RELATING TO FEES FOR PLAN REVIEW AND FIRE INSPECTIONS TO DETERMINE COMPLIANCE WITH THE FIRE PREVENTION CODE, REPEALING PRIOR SECTIONS, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.**

Council Member Scanlan made a motion, seconded by Council Member Colwell to adopt Ordinance No. 4333 relating to fees for fire plan review and fire inspections, "YEAS," McKerrigan, Scanlan, Colwell, Vidlak, and Salomon. "NAYS," None. Absent: None.

Council introduced the Ordinance adopting the 2023 National Electric Code and was read by title on second reading: **AN ORDINANCE DEALING WITH ELECTRICITY, AMENDING THE SCOTTSBLUFF MUNICIPAL CODE AT SECTION 4-2-33, ADOPTING THE 2023 NATIONAL ELECTRICAL CODE, SUBJECT TO CERTAIN STIPULATED MODIFICATIONS, REPEALING THE FORMER SECTION, PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION SHALL BE IN PAMPHLET FORM.**

Council introduced the Ordinance to consider the Plat Vacation of Lot 2A & 2B McDonald's Subdivision; Lot 1 Masid Subdivision and part of Tract 23 and 24 Goos Tracts and was read by title on second reading: **AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA VACATING**

LOT 2A & 2B MCDONALD'S SUBDIVISION, A REPLAT OF PART OF LOT 2, MCDONALD'S SUBDIVISION; LOT 2 MCDONALD'S SUBDIVISION; LOT 1, MASID SUBDIVISION, A REPLAT OF LOT A, MASID SUBDIVISION AND PART OF LOT 2, MCDONALD'S SUBDIVISION; LOT A MASID SUBDIVISION A SUBDIVISION OF PART OF TRACT 24, GOOS TRACTS; PART OF TRACT 23 AND PART OF TRACT 24, GOOS TRACTS, ALL BEING ADDITIONS TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, WITH SAID VACATION TO INCLUDE A PART OF A 20- FOOT UTILITY EASEMENT AS PLATTED IN DEED BOOK 139 PAGE 148, AND EXCEPT FOR A PERMANENT EASEMENT AS DESCRIBED IN MISC. BOOK 135, PAGE 521-528, AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.

Council Member Salomon made a motion that the statutory rule regarding the Ordinance to consider the Plat Vacation of Lot 2A & 2B McDonald's Subdivision; Lot 1 Masid Subdivision and part of Tract 23 and Tract 24 Goos Tracts to be read by title on three different days be suspended. The motion was seconded by Council Member Colwell, "YEAS," Colwell, Salomon, Vidlak, Scanlan, and McKerrigan. "NAYS," None. Absent: None

Council Member Scanlan moved, seconded by Council Member Vidlak to adopt Ordinance No. 4334 to consider the Plat Vacation of Lot 2A & 2B McDonald's Subdivision; Lot 1 Masid Subdivision and part of Tract 23 and Tract 24 Goos Tracts, "YEAS," Scanlan, McKerrigan, Salomon, Colwell, and Vidlak. "NAYS," None. Absent: None

Ms. Tina Worthman, representing the Downtown Scottsbluff Association came forward to gain approval on a Community Festival Permit for "Sidewalk Sales" on Broadway July 18-20th from 10:00 a.m. to 5:00 p.m. She explained this is the yearly event where business owners put sale merchandise on the sidewalk to attract business downtown.

Council Member Colwell moved, seconded by Council Member Scanlan to approve the Community Festival Permit, to include vendors and noise permit, for the Downtown Scottsbluff Association's "Sidewalk Sales" on Broadway; July 18-20, 2024 from 10:00 a.m. to 5:00 p.m., "YEAS," Vidlak, Colwell, McKerrigan, Salomon, and Scanlan. "NAYS," None. Absent: None.

Regarding the Community Festival Permit for the Scottsbluff Police Department for National Night Out, City Manager/Police Chief Spencer explained this is a yearly event that happens the first Tuesday in August. This event has been going on for close to 25 years; it is very successful and well attended. It does involve a street closure, but will be very similar to years past.

Council Member Colwell made a motion, seconded by Council Member Scanlan to approve the Community Festival Permit for the Scottsbluff Police Department for National Night Out 2024 on August 6, 2024 from 6:00-8:00 p.m., to include vendors, noise permit and the street closure of the 1500-1900 Blocks of Broadway, "YEAS," McKerrigan, Scanlan, Vidlak, Colwell, and Salomon. "NAYS," None. Absent: None.

Under Council Reports, Council Member Salomon reported on the Zoo. He stated they hosted their first kids fishing day; however, it was so hot that no fish were caught. He added Game and Parks will be coming back in the fall to host another event. All fish caught will be fed to Smokey the bear and the two hyenas. City Manager Spencer reminded everyone the Comprehensive Plan kickoff is tomorrow. July 16th from 4-6 p.m. at the Midwest Theater; staff will meet with Marvin Planning Consultants prior to that time to get an idea of what is expected of the City. There will be a total of two open houses and three public workshops hosted by a Steering Committee. The library cooling tower should be working on Wednesday and the Budget Workshop is Thursday, July 25th at 8:00 a.m. Heartland Express will meet Thursday where

they will talk about the annual meeting in August at Chadron. Council Member Scanlan attended the Welcoming Communities Conference at the Civic Center. She stated it was good networking and conversation on how to craft a city that is truly inclusive in an attitude of health for everyone that lives there.

Council Member Scanlan moved, seconded by Council Member Colwell to adjourn the meeting at 6:43 p.m., "YEAS," Colwell, Salomon, Vidlak, Scanlan, and McKerrigan. "NAYS," None. Absent: None.

_____
Mayor

Attest:

_____
City Clerk "SEAL"

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 7.b

Council to approve the minutes of the July 25, 2024 Special Meeting.

Staff Contact: Kimberley Wright

Special Meeting
July 25, 2024

The Scottsbluff City Council met in a Special Meeting on Thursday, July 25, 2024 at 8:00 a.m. in the Council Chambers of City Hall, 2525 Circle Drive, Scottsbluff. The meeting was requested by a written call therefor by City Manager Kevin Spencer to conduct the 2024-2025 Budget Work Session. A notice of the meeting had been published on July 18, 2024 in the Star Herald, a newspaper published and of general circulation of the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public, that anyone with a disability desiring reasonable accommodation to attend the council meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the city council could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each council member, made available to radio stations KNEB, KMOR, KOAQ, as well as the Star Herald. The notice was also available on the City's website on July 19, 2024. Mayor McKerrigan presided and City Clerk Wright recorded the proceedings. Mayor McKerrigan welcomed everyone and informed those in attendance that a copy of the Nebraska Open Meetings Act was available for the public's review. The following Council Members were present: Jeanne McKerrigan, Jordan Colwell, Angela Scanlan, Matt Salomon, and Betsy Vidlak. Absent: None. Also present were City Manager Kevin Spencer, Finance Director- Lane Kizzire, Human Resources Director-Cami Kite, Public Works Director-Mark Bohl, Economic Development Director-Sharaya Toof, Parks Director-Matt Carpenter, Development Services Director-Zachary Glaubius, and Fire Chief-Tom Schingle. Mayor McKerrigan stated no other business shall be transacted at the special meeting unless all Council Members are present to consent and the City Council declares the existence of an emergency. She then asked if there was such an emergency. There was none.

Before the presentation of the FY 2024 Budget Information, City Manager Spencer thanked Finance Director Kizzire and his staff and also Department heads for their diligence in helping prepare the budget for this year. He also complimented the Library staff for enduring the heat due to not having air conditioning for most of the summer and also City staff that worked long hours after the wind storm on June 20th. In addition, he gave accolades to City Hall Staff, Simmons Olsen Law firm, and MC Schaff and Associates for their support and hard work.

City Manager Spencer then presented the FY 2025 Budget Information.

- FY2024 Budgeted Expenses: $54,775,312
- FY2025 Budgeted Expenses: $54,485,332

(Proposed total budgeted expensed for FY2025 is 0.5% lower than budgeted expenses for FY2024)

- Proposed Cost of Living Increases is as follows:

    - General non-union employees 3.0%
    - Fire Captains 3.0%, Fire Lieutenant 3.0% and Firefighter 3.0%
    - Police Union Employees *under negotiation*
    - IBEW Union Employees 3.0%

    (projected cost of COLAs city-wide and scheduled merit increases -$287,020 due to retirements, etc.)

Also, anticipated increase in premiums/claims exposure for employee health insurance is 8.0% (projected cost of increase $160,276), with no change to employee's premiums deducted as the City will absorb the cost increase.

Total cost of employee wages & benefits city-wide:

- FY2025
  - Total Payroll: $9,952,375
  - Total Payroll & Benefits: $14,431,705

- FY2024
  - Total Payroll: $10,216,526
  - Total Payroll & Benefits: $14,560,309

LARM Insurance renewal quote (city-wide)

- 8.9% increase to property and vehicle insurance (total cost $501,893)
- 10% increase to liability insurance (total cost $272,176)
- 5.0% increase to workers comp insurance (total cost $287,929)

Capital Improvement Budget Information:

FY2025

- Infrastructure, buildings & structures: $10,114,551
- Equipment & vehicles: $2,191,950

FY 2024

- Infrastructure, buildings & structures: $10,637,869
- Equipment & vehicles: $3,426,872

Debt Service Budget Information

FY2025

- 2025 GO Hwy Bonds (chip seal): $2,600,000*
- 2023 GO Hwy Bonds (20th M&O): $2,720,000
- 2020 GO Hwy Bonds (chip seal): $905,000*
- 2018 GO Hwy Bonds (42nd Street): $440,000

*2020 Chip Seal Bond final payment 12/1/2025; 2025 Chip Seal Bond first principal payment 12/1/2026

FY2024

- 2023 GO Hwy Bonds (20th Mill and Overlay): $3,965,000
- 2020 GO Hwy Bonds (chip seal): $1,355,000
- 2018 GO Hwy Bonds (42nd Street): $870,000

Mr. Spencer then moved onto Enterprise Funds and the proposed water and sewer increases are as follows:

Proposed Monthly Rate Increases:	Current	Proposed	Per Month Increase	% Increase
Environmental services	$25.38	$26.14	$0.76	3%
Stormwater surcharge	$2.50	$2.75	$0.25	10%
Wastewater	$20.51	$21.13	$0.62	3%
Water	$10.99	$11.32	$0.33	3%
Total Estimated Monthly	$59.38	$61.34	$1.96	3%

Proposed Monthly Gallonage Charges (5,000 gal use):	Current	Proposed	Per Month Increase	
Wastewater	$ 13.95	$14.35	$0.40	3%
Water	$ 8.55	$8.80	$0.25	3%
Total Estimated Monthly	$ 22.50	$23.15	$0.65	

Proposed Monthly Gallonage Charges (10,000 gal use):	Current	Proposed	Per Month Increase	% Increase
Wastewater	$27.90	$28.70	$0.80	3%
Water	$17.10	$17.60	$0.50	3%
Total Estimated Monthly	$45.00	$46.30	$1.30	3%

He then continued with Budgeted Tax Revenue Information as follows:

- City Tax Revenues
  FY2025:
  - General Sales Tax: $6,208,874
  - Motor Vehicle Sales Tax: $373,080
  - LB840 Sales Tax: $1,351,126
  - Gas Tax Receipts: $2,185,826 (budget amount provided by State)
  - Property Tax Receipts – *to be determined with Assessor's final valuation 8/20/24* Mr. Spencer anticipates asking the same amount as last year and lowering the mill levy for the second year in a row. We have the second lowest mill levy in the State as we rely more heavily on sales and use taxes.
  - Other Tax Receipts: $905,000
  - Municipal Equalization Payment: $178,971 (budget amount provided by the State)

FY2024

- General Sales Tax: $5,595,238
- Motor Vehicle Sales Tax: $434,076
- LB840 Sales Tax: $1,205,284
- Gas Tax Receipts: $2,104,645 (budget amount provided by State)
- Property Tax Receipts: $2,230,934
- Other Tax Receipts: $859,618
- Municipal Equalization Payment: $139,986 (budget amount provided by State)

- NPPD Lease Revenues:
  - FY2025: $3,486,525
  - FY2024: $3,435,000

Before discussing the next section dealing with Capital Improvement Projects for each department, Mr. Spencer asked if there were any questions. Council Member Colwell asked if there is enough money in the Enterprise Fund accounts to pay for vehicles, maintenance, etc., adding we do not have excess money in those accounts to transfer to other accounts? Mr. Spencer answered that is correct. Those accounts are self-supporting to generate revenues to make improvements, pay staff, and overhead. Any excess money is set aside to fund improvements to those departments.

Mayor McKerrigan asked about LB840 and Sales and Use Taxes if the initiatives do not pass. Mr. Spencer stated the LB840 fund is sustainable for ten years and the loan payments will still be made, however the Sales and Use Taxes will stop. He explained that would be devastating and would probably cause the City to raise property taxes and possibly debt services.

Capital Projects of each department, were looked at next with major expenditures being explained. Some of those expenditures include City Hall vehicle and lobby and Council upgrades for Administration; building upgrades for the Cemetery; refuse trucks, compost facility equipment installation building and transfer station for the Environmental Services Department; Pickups, tractor, and playground equipment for the Parks Department; Self-Checkout machine for the Library; chip seal on all residential streets, skid steer, and mowing tractor for Transportation; Booster Pump installation and truck replacement for the Water Department; and slide gate replacement, sludge pump equipment, and compost facility equipment installation building (shared with Environmental Services) for the Wastewater Department.

In addition, the Police Department is budgeting for two marked and two unmarked patrol cars and EOC replacement equipment., whereas the Fire Department has line items for Public Safety Building Exhaust Removal System and apparatus replacement.

Mr. Spencer also shared information regarding the ARPA funds, stating we need to ear mark the money by the end of this year. Preliminary plans for the money include outfield fencing for Cleveland Field, enhancements to parks and bathrooms for the Plaza.

Finance Director Lane Kizzire came forward to explain the difference between a rated and non-rated bond for the chip seal project. He informed the City has typically done non rated bonds in the interest market prior to now because it did not make sense to get the rating as it costs money. He went over different scenarios between non rated and rated bonds concerning our chip seal project, stating there is a savings of approximately $60,000 if we choose to go with a rated bond. In addition, our first payment would not be until December of 2026.

Towards the end of discussion, Council Member Colwell asked the number of Full Time Employees employed with the City. Mr. Spencer stated currently there are 137. He explained we had 139

employees last year with two over hires slated for the Police Department. He added there is no reason to have the over hires as that department is not at full staff.

Mayor McKerrigan then asked if there were any more questions. Mr. Raul Fernandez, Scottsbluff resident approached and asked if the library would be able to take cards or Apple Pay in the future. Mr. Kizzire stated he has had discussion with the Library Director and they are looking into this and trying to find a system that is a good fit for the City as far as interest rates and fees. Mr. Fernandez also asked about the possible purchase of the school district building next to the Plaza and having public restrooms. He wanted to know if a person would have to go out of the gates to access the building or if they would make an entrance from the Plaza. City Manager Spencer stated we do not know yet and reiterated the City is trying to buy the building, but it is not a done deal.

Council Member Vidlak commented she thought City Manager Spencer did a nice job presenting and explaining the budget and felt it was very thorough and easy to understand.

Council Member Colwell asked about the permitting software and if a new resident can get their utilities in place by registering online. GIS Analyst Taylor Stephens explained new resident information is conducted through the utility billing side, adding they need to come in to get signatures and transfer services, however, this is something that can be talked about in the future.

Council Member Scanlan stated she has heard from some downtown retailers that they have interest in another Façade Improvement Program and asked if that could become possible in the future. Mr. Spencer stated when we did the Enterprise Funds they were from the sale of property. Outside of the restrictions of tax revenues, we could take that money and make it available for Façade Improvements where we can't take tax revenues and make it available for that. He added he will be in conversation with Brian Venable with PADD and inquire about CDBG money, as we are not taking advantage of those funds. He thinks this is the way we can help with sidewalk repair, remodels, and energy efficient improvements.

Council Member Scanlan also asked if funds of those type could be used for the purchase of commercial Christmas décor for the Downtown Corridor. Mr. Spencer answered we could do that, adding ARPA funding could be used for that purpose, as well as decorations for the whole City.

Mayor McKerrigan asked if anything has progressed with the Land Bank. Mr. Spencer stated no, it is on the "to do" list; he would like participate when there are properties in Scottsbluff that could be looked at.

Council Member Colwell asked if the City still does the tree rebate program and if that is in the budget. Mr. Spencer stated yes, and added the City lost close to 50 trees after the June windstorm. He envisions in 2025-2026 there will be money in the budget to replace a fair number of trees, as well, looking to replace some this budget cycle also.

Council Member Salomon inquired about the Zoo Agreement and when negotiations will start. Mr. Spencer stated the Agreement ends September 2025 and he looks at having discussions in January or February.

There were no other questions or comments from Council. Council Member Scanlan moved, seconded by Council Member Salomon to adjourn the meeting at 9:15 a.m., "YEAS," Colwell, Salomon, Vidlak, Scanlan, and McKerrigan. "NAYS," None. Absent: None.

_____
Mayor

Attest:

_____
City Clerk

“SEAL”

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 7.c

Council to approve a three-year Agreement with BerganKDV to provide audit services and authorize the Mayor to sign the Agreement.

Staff Contact: Lane Kizzire

PROPOSAL FOR AUDIT SERVICES

City of Scottsbluff, Nebraska

July 24, 2024

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Transmittal Letter

Lane Kizzire, Director of Finance
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

Dear Ms. Kizzire,

On behalf of BerganKDV, I am pleased to submit this proposal for audit services for the City of Scottsbluff, Nebraska. We appreciate the opportunity to bid these services and your consideration of our firm.

The attached proposal addresses the information you requested, including the unique qualifications of BerganKDV, the depth and breadth of the services we will provide your City our commitment to providing the highest-quality work through a process that is both efficient and effective.

Our services would include, but not be limited to, the following for years ending September 30, 2024, 2025 and 2026 and the possibility to extend annually.

1. Performing an audit of the City in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards*, Federal Single Audit and other federal, state, and local requirements, as applicable.
2. Providing an opinion on the City's basic financial statements.
3. Reviewing the City's financial statements and related note disclosures, and supplemental schedules.
4. Reviewing, documenting, and providing recommendations on improving the City's internal control and financial operations.
5. Providing verbal and written guidance on new and ongoing Governmental Accounting Standards Board (GASB) Statements.
6. Meeting with City finance personnel and administration to review the financial statements and a draft of our letter of recommendations for improving the internal control and financial operations of the City and the municipal agency.
7. Presenting the financial statements and communications letter to the City Council.
8. Providing copies of the report to the City and the Nebraska State Auditor, including a searchable pdf of the report, and the communications letter.
9. Being available during the year to provide a wide range of consulting services and answer your questions as they arise.

Our Government Market team is located throughout BerganKDV offices. These individuals are dedicated to this industry and primarily work on our governmental entity clients. We have outlined your upper management team in the “Qualifications” section. In addition to these individuals, we will utilize senior and associate level individuals from our Omaha, Nebraska office. Our team will be remote to perform your audit.

- A Responsive Firm Who is there for You. We will work to develop a partnership relationship with your City. We believe we are your auditors not just at year-end but throughout the year. This means being there for you when issues arise, available when you need us and being responsive to your requests. We demonstrate this through same-day callbacks and in-depth research to get to the heart of your questions. We take a collaborative approach in all our interactions with you.

- Effective Communication. BerganKDV has set high internal standards for responding and communicating with our clients. Providing support exactly when and where you need it is the value our team brings. Your time is valuable; we will be clear and efficient in our communications, work to eliminate surprises and meet agreed-upon deadlines. We have a proven track record of performing client's requests based on their preferred timetable and delivering reports to our clients in advance of deadlines.

- Commitment to Staff Continuity and Training. To keep continuity and efficiencies high, we believe that consistent team members are advantageous for both our firm and your City. We pride ourselves on maintaining the right balance of continuity on each of our engagements to ensure a "fresh" look at the annual audit process. Rotation of senior level staff only occurs after the merits of such rotation have been discussed and approved by your City.

- Respect Your Time. We have the resources to perform your audit and meet with you and the City Council to ensure you receive information in a timely manner. We are clear with you on things we need for the audit including timing and deadlines. We will work with your you to schedule specific fieldwork dates to ensure we are meeting your deadlines.

The undersigned is a partner and is authorized to make representations for the firm. This proposal is a firm and irrevocable offer for 90 days.

Sincerely,

Caroline Stutsman
Shareholder
St. Cloud, MN // 320.650.0228 // caroline.stutsman@creativeplanning.com

Tim Lens
Shareholder
Omaha, NE // 402.829.5416 // timothy.lens@creativeplanning.com

Firm Profile

We have an extensive background in working with clients through a strategic approach in all aspects; we do not just keep pace with the trends; we stay ahead of the curve. We explore new ways to reduce costs and operate more efficiently.

THE BACKSTORY

The history of our firm began in 1945, and since the beginning, BerganKDV has been firmly rooted in community. Today we are a Top 100 Firm, we operate in multiple states in nine different offices, employ over 450 experts, and service clients across the country. As we continue to grow, we acknowledge that we are not in the business to provide one-size-fits-all solutions. Every client is different – from business problems to personal preferences. We invest the time to understand your needs and customize our services and solutions to meet them. Our playbook consists of business advisory, tax, assurance and accounting, workforce management, technology, wealth management and turnaround management services. Sure, we offer a robust and competitive service portfolio and notable processes but what really makes us different?

As of July 1, 2023, BerganKDV has joined forces with Creative Planning, LLC, one of the largest and most highly respected independent wealth management firms in the country. BerganKDV will continue to provide audit and other attest services to clients, while Creative Planning Business Services entities will provide tax advisory and consulting services to clients. We remain committed to serving governments with our renowned industry expertise, all while having greater resources and expanded connections to further achieve our client's unique goals. From tax and audit to payroll and strategic planning, we offer an array of business services to transform organizations with a long, tenured understanding of governments.

OUR PEOPLE

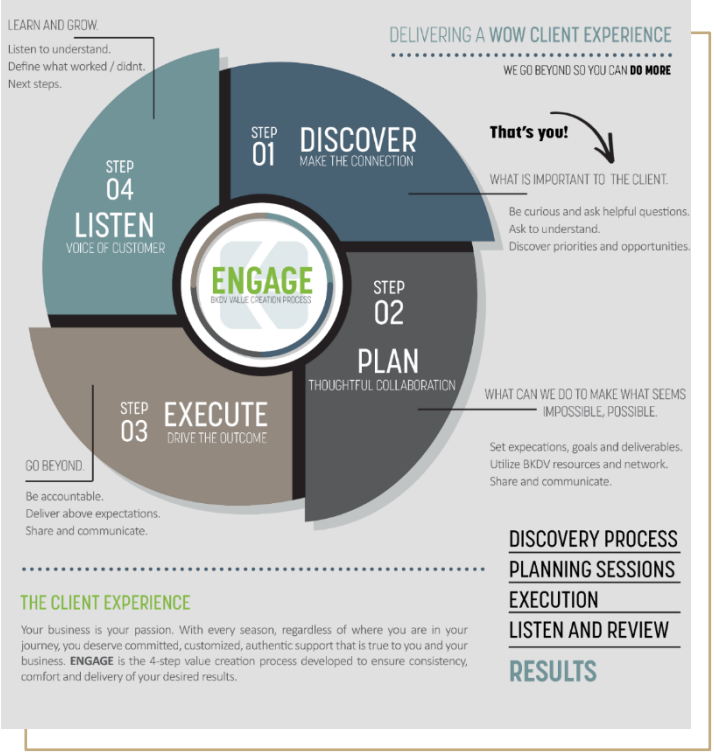
Relationships are at the core of everything we do, and our products and services are designed to meet the specific needs of our clients. When working with BerganKDV, clients find that we focus on earning their trust by being actively involved and focused on helping them be successful in all they do.

PERSONALIZED SERVICE

Our philosophy is to provide timely, quality services that exceed the expectations of our clients. Outstanding client service requires a successful team effort within our firm and with our clients. Providing outstanding service involves enthusiastic, dependable and knowledgeable personnel who are responsible for knowing, understanding and caring about our clients. Our firm believes that outstanding service is a continual process that is refined and enhanced with each client contact.

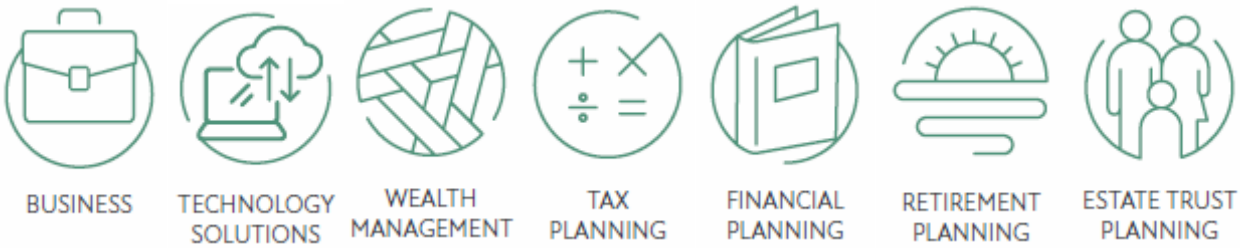
ENGAGE© | Our Proven Value Creation Process

We have aligned our team around our core values and are driven in our commitment to help clients and team members achieve their potential. We help clients reach their goals by utilizing our value creation process. Results of this process have led to more robust client relationships – deeper trust, enhanced communication and minimization of time for all. This process is a key component of our strategy in supporting and helping our clients further their organizations.



Our Business Lines

BerganKDV has a strong bench of resources and expertise available based on needs of the client. This ensures the most effective and efficient results are delivered!



Community Support

At BerganKDV, we believe in giving back. We support the organizations our people and clients are actively involved with. On average, we support multiple events a week in our communities. This year we supported over 35 civic, 15 health and wellness, 10 youth and four arts organizations. BerganKDV's culture promotes community involvement by providing employees with paid volunteer time off.

Vision And Values

We are powered by people who do business the Midwest way delivering comprehensive business, financial and technology solutions. Our firm consists of highly talented individuals that put relationships before business deals and clients before profits. Our values drive our decisions.

Our Focus and Our Promise

Empowering people and creating a wow experience for our clients.

We go beyond so you can **DO MORE**.

We continue to align BerganKDV team member core values and sense of purpose with our firm core values and mission. We hire towards our core values and manage performance through real time feedback corresponding to our core values. We've found that this work results in more open conversations at BerganKDV which impacts employee engagement and client care.

Additional Information

Our Government Team

Our governmental team is spread throughout all our locations. We currently have twenty-six full-time government audit and consulting individuals. This team consists of 5 audit partners, 3 audit directors/managers, 1 director of consulting, 6 supervisors/seniors and 15 associates. We also usually have 2-4 interns in our department throughout the year.

Our goal is to be your first call when you experience organizational challenges. We believe this can occur only when a relationship is developed and nurtured through strong communication and a thorough understanding of your mission, programs, and operations. We are unwavering in our commitment to our clients and make it our mission to ask the right questions, listen actively, understand your expectations, and deliver results. You can expect a partnership with professionals who value trust, integrity, and relationships. Collectively our core client solutions are unique in our industry. However, we recognize that to achieve our goal of wow experiences we need to offer clients more. We have executed on a strategy to seek out best-of-class providers to help when clients are stuck on a matter in finance, operations, marketing, technical tax and other areas.

Extensive Governmental Auditing and Consulting Experience

With over 50 years of experience serving the government community, we have a great appreciation for the unique issues and complexities that you face. We currently work with over 150 governmental entities, including cities, school districts, charter schools, and other governmental entities, providing a wide array of services including accounting, auditing, and consulting services. We have extensive experience in completing single audits and the GASB 34 reporting model.

We are dedicated to keeping informed of significant developments in the government community and the impact of those developments on our clients. We accomplish this through formal training, including annual seminars, workshops and professional sponsored classes on governmental accounting, auditing and reporting requirements. We are a member of the Governmental Audit Quality Center of the American Institute of Certified Public Accountants. The Center maintains standards for quality control in governmental audits for CPA firms nationwide.

In addition, many employees of our firm are members and have participated as instructors and speakers at seminars. These presentations have included GASB implementations, auditing standards updates, levy process and related accounting, property taxes and general fund budget, budget issues related to the state budget deficit, accounting and finance policies and procedures and fraud.

Peer Review

Our firm is a member of the Private Companies Section of the AICPA Division for CPA Firms. This Division was founded in 1977 by the AICPA to promote CPA excellence and to provide a voluntary, objective means of monitoring adherence to professional standards. Each member firm is required to periodically subject its audit and accounting practice to a comprehensive quality review by specially trained outside CPAs. Our last such review was just performed recently, and we received a clean report on our practices and methods. A copy of our last peer review report is included on page 21.

Assistance with Certificate of Achievement

Our firm is very familiar with the requirements necessary to obtain the Certificate of Achievement. We currently assist several of our clients with preparation of their annual comprehensive financial report to meet the criteria for GFOA's Certificate of Achievement for Excellence in Financial Reporting. We assisted several of these clients with their initial application, and all were successful on their initial and all subsequent submissions. Additionally, your engagement partner is a professional reviewer for the National Association of School Business Officials' Certificate of Achievement for Excellence in Financial Reporting program.

Certifications and Independence

We recognize when we audit a governmental entity, we are required to be familiar with certain rules, regulations, and requirements and, as a firm we are required to meet certain requirements. In that regard, we make the following affirmations:

- Our firm meets the independence requirements relating to the City defined by auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States.
- Our firm and all assigned key professional staff are properly licensed to practice in the State of Nebraska.
- Our firm is a member of the American Institute of Certified Public Accountants and the Nebraska Society of Certified Public Accountants.
- Our firm has never had a report rejected or classified as substandard by any state or federal agency, or by the Government Finance Officers Association.
- Our firm has never had and currently does not have any pending disciplinary actions or investigations for alleged improper, fraudulent, disreputable, or unfair activities against our firm with state regulatory bodies or professional organizations.
- We accept the professional obligation concerning the American Institute of Certified Public Accountants Interpretation 501-3 “Failure to Follow Standards and/or Procedures or Other Requirements in Governmental Audits.”
- Our professional personnel have received adequate continuing education to follow *Government Auditing Standards* and have received adequate continuing professional education over the past two years.
- Our firm is an equal opportunity employer and does not discriminate in employment of persons upon the basis of race, color, creed, national origin, sex, age, or physical handicap, and have an affirmative action plan in place.
- We do not expect any potential audit problems and are not aware of any conflicts of interest about any work performed by the firm for the City.
- We acknowledge and have adequate personnel to comply with the audit schedule provided in the request for proposals.

Proposal for Audit Services

QUALIFICATIONS

Dedicated Service Team

BerganKDV has a personalized team of professionals to meet your unique needs. Your BerganKDV team has extensive experience working with governmental organizations. This translates into a greater ability to understand your unique organization.

LEADERSHIP TEAM

Michael E. Duscher, Government Consulting Leader

Minneapolis, Minnesota Office

Role and Experience:

Mike serves clients in the government sector. He is responsible for growing the client base in the government market by building relationships with potential clients and working with them to help solve pain points they are experiencing in their business operations.

Mike received his bachelor's degree in organizational communication and sociology. He is involved with Northern Voices, a nationally recognized school for deaf and hearing of children and Crescent Cover Respite & Hospice Home for Kids.

On the next couple of pages, we have included the resume for the Partners and Supervisors that would oversee your engagement. In addition to the individual resumes listed, we will utilize 2 associates on your audit engagement from our GASB team.

Dedicated Service Team

Caroline Stutsman, CPA, Engagement Partner

Education: Bachelor of Science Degree in accounting from Gustavus Adolphus College, graduated Cum Laude

Experience, Professional and Civic Activities:

- Twenty-four years of experience with reporting in accordance with GAAP, ACFR requirements, analysis of internal control, performing audits of financial statements and single audits in accordance with OMB Circulars and Uniform Guidance.
- Member of the Special Review Committee of the Government Finance Officers Association whose purpose is to review Annual Comprehensive Financial Reports to determine eligibility for the Certificate of Achievement for Excellence in Financial Reporting.
- Professional reviewer for the National Association of School Business Officials whose purpose is to review Annual Comprehensive Financial Reports to determine eligibility for the Certificate of Achievement for Excellence in Financial Reporting.
- Presenter at the Minnesota Association of School Business Official's Institute of School Business Management, Minnesota Association of School Business Official's first Certification Program class, the Minnesota Society of CPAs School District Audits Conference and BerganKDV sponsored seminars.
- Attends workshops on school district, city and non-profit governmental accounting and reporting requirements on an annual basis that qualifies as "yellow book" continuing professional education.
- Provide consultative guidance on local government account process.
- Assist with internal training of BerganKDV government auditors.
- Present audit financial statements and communications letters to management, school boards and city councils.
- Certified Public Accountant, properly licensed to practice in the State of Minnesota.
- Minnesota Society of Certified Public Accountants.
- American Institute of Certified Public Accountants.
- Minnesota Association of School Business Officials.
- National Association of School Business Officials.
- Government Finance Officers Association.

Dedicated Service Team

Tim Lens, CPA, Concurring Partner

Omaha, Nebraska office

Education: Bachelor of Science in Business Administration from Midland University

Experience, Professional and Civic Activities:

- Nineteen+ years of experience in auditing governmental and nonprofit entities
- American Institute of Certified Public Accountants
- Nebraska Society of Certified Public Accountants, Vice Chair of the State & Local Governmental Accounting & Auditing Committee
- Association of Government Accountants (AGA)
- Omaha Running Club, Board of Directors (Treasurer)
- Attends continuing education, workshops and conferences on city and school district accounting and reporting requirements on an annual basis that qualifies as "yellow book" continuing professional education
- Attends workshops on governmental and single audit accounting, auditing and reporting on an annual basis

Tim specializes in:

- Planning, performing, and supervising governmental financial statement audits
- Preparing and reviewing governmental financial statements
- Analyzing internal controls, policies and consulting on accounting policies and procedures manuals

Dedicated Service Team

Austen Thielen, CPA, Audit Supervisor

Omaha, Nebraska office

Education: Bachelor of Science in Accounting from The University of Nebraska-Lincoln

Experience, Professional and Civic Activities:

- Four+ years of experience with financial reporting in accordance with GAAP, ACFR requirements, analysis of internal control, performing audits of financial statements and single audits in accordance with OMB Circulars and Uniform Guidance
- Responsible for the planning, fieldwork and reports for numerous audits of cities, school districts, and other government entities
- Attends continuing education, workshops and conferences on city and school district accounting and reporting requirements on an annual basis that qualifies as "yellow book" continuing professional education
- Attends workshops on governmental and single audit accounting, auditing and reporting on an annual basis
- Financial statement and communication letter preparation
- Extensive use of computer and software applications to assist in the preparation and performance of the audit process
- Certified Public Accountant, licensed to practice in the State of Nebraska
- Nebraska Society of Certified Public Accountants – Governmental Accounting & Auditing Committee Member

Dedicated Service Team

Office Performing Audit

As mentioned earlier in the Letter of Transmittal, our governmental team is located throughout BerganKDV's offices. This team consists of 5 audit partners, 3 audit managers, 1 director of consulting, 6 supervisors/seniors and 15 associates, all that primarily focus on governmental entities. This team will allow us to meet your reporting deadline.

Commitment to Staff Continuity and Training

To keep continuity and efficiencies high, we believe that consistent team members are advantageous for both our firm and your organization. We pride ourselves on maintaining the right balance of continuity on each of our engagements to ensure a "fresh" look at the annual audit process. Rotation of senior level staff only occurs after the merits of such rotation have been discussed and approved by your organization.

Independence

Our firm has no conflict of interest regarding any other work performed by our firm for your organization. Our firm meets the independence requirements relating to your organization as defined by auditing standards generally accepted in the United States of America. We annually review independence related to all our client relationships as part of our internal control compliance process.

Audit Approach and Timeline

Our goal for you is to create value and to minimize surprises. We do this through a specific, well-planned audit. What makes BerganKDV unique from other firms is that we continually improve our audit process beyond what is expected by our profession. A few of the BerganKDV advantages:

- **Collaborative Audit Process.** We see the audit process as a joint effort with you and BerganKDV. We want to work together to make it as painless as possible.

- **A comprehensive view of the City's financial health.** Through our extensive government experiences, we understand a City's health is not only about the finances. The vision, mission and programming provide the blueprint for the City's direction. We review this information in relation to the financial statements and provide our observations based on a comprehensive view of the City's health.

- **Technology resource on internal controls.** Technology experts from the BerganKDV Technology Group are able to assist in evaluating your technology controls. Their expert advice has proven to be a valuable resource as they answer technical questions and offer specific recommendations.

- **Review of the work papers during fieldwork.** We complete the majority of our work in the field and provide a comprehensive exit conference. The exit conference includes a review of any internal control, compliance, and state statute findings.

Beyond Expectations

BerganKDV takes a four-phased audit approach that gets results by:

- Leveraging what is working well.
- Focusing on pre audit planning, collaboration, and communication.
- Staying accountable to a schedule.
- Meeting with you and your team to ensure every detail has been finalized and the audit is complete.
- Exchanging information regarding our performance, opportunities to enhance experiences and future strategic opportunities.

- Supervisors, managers and partners on-site. The involvement of our supervisors, managers and partners in the field is essential to being a trusted partner and delivering an exceptional client experience. We believe it is important to be on-site and available to answer questions. This also allows our managers and partners to review documentation throughout the process.

- Meeting communications. Our presentations are designed to capture information that is useful and meaningful. Our presentations are focused on audit results, trends, and other information relevant to your City and related entities, not details of the financial statement amounts.

Our audits are designed to focus our energy and our audit tests on the areas of your operations that contain the most risk. This equates to a better product for the City.

Phase One – Initial Planning and Program Development (November)

Our main objective is to get to know the City as a resident or employee would. We want to understand not only your finances, but also your operational goals and objectives. What makes your City unique? How can that knowledge help us perform the best audit possible? When those questions are answered, we know we achieved our goal for Phase One.

During this phase, we gather the information we need to create an effective audit program and make preliminary judgments of materiality. Highlights include:

- Reviewing your internal control documents and interviewing your key employees and representatives to gain operational information.
- Discussing your goals, objectives, and the current challenges facing your operations; those are then shared across your BerganKDV team and incorporated into our audit plan.
- Obtaining population sizes ranging from 25-60 for certain transactions-based finance systems and selecting which transactions we will test for internal control and compliance testing. Selections will be based on our data analysis results, analyzing transactions on a risk-based level.
- Obtaining your current financial reports and budgets and perform overall analytical review procedures.
- Obtaining applicable City organizational charts, policies, bond documents, leases, and other legal contracts.
- Reviewing with your staff our audit documentation requests. **We audit and request information that is used internally by your staff to manage operations, we do not require specific templates to be used.**

We will work with the management team to determine the preferred means of communication, whether phone or email. In addition, we utilize Suralink, a workflow management software that improves efficiency by streamlining our audit request process. The simple interface includes team assignments and deadlines, so there are no misunderstandings on expectations.

Our audit process incorporates automated audit tools (Knowledge Coach) and work papers to provide our clients with timely information and effective and efficient audits. In addition, we use CCH's TeamMate Analytics, an Excel add-on used to extract and analyze data quickly and efficiently. We also subscribe to various benchmarking and data analysis providers.

Your Expected Role: *Provide BerganKDV with policies, internal control documents and a preliminary trial balance; provide contact information for all board members and staff so we may set up appointments/interviews with selected representatives; begin to gather documentation for fieldwork.*

Phase Two – Audit Program Execution (preliminary fieldwork (DECEMBER) final fieldwork (JANUARY/FEBRUARY)

Project execution is performing the procedures outlined in your audit plan as developed in Phase One. Our audit procedures will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. We will discuss potential ideas and best practices with your personnel relating to our recommendations for improving internal control, procedures and compliance with laws and regulations. Any issues identified, proposed audit adjustments, or other recommendations will be discussed with management throughout the execution of our audit procedures. We perform test work with as little disruption as possible to City staff's regular duties.

Highlights of this phase include:

- Auditing year-end account balances, testing internal control, assessing compliance to determine if your systems and controls are functioning as designed.
- Using sampling techniques to test areas including transactions, internal controls and legal compliance using the scope mandated by the Office of the State Auditor. Sample sizes range from 25-60 based on our risk assessment.
- Using IDEAS data mining software, we look for trends and anomalies in your payroll, vendor payment, and cash receipts process.

Your Expected Role: Be available to answer questions during scheduled audit fieldwork, provide draft financial statements and notes, provide audit workpapers or reconciliations with documentation that is reasonable and reviewed during Phase One.

Phase Three – Post-Audit Critique and Exit Conference (FEBRUARY/MARCH)

This phase of the audit includes reviewing all the components of the financial statements and prepare the communications letter and relevant financial trend data for the Council presentation. Finally, opinions on the financial statements, Government Auditing Standards and Single Audit, if required, will be prepared.

We will then present this information to management allowing you time to review the financial statement reporting package including the draft financial statements and any internal control findings or recommendations that arise during the audit. This phase allows you time to assess, discuss and develop a corrective action plan, if needed.

Your Expected Role: Review preliminary financial statements and reports to provide BerganKDV with input and feedback.

Phase Four – Presentation of Audit Report

The final phase of the process is the presentation of the reports to the City Council. The presentation provides the governing body with information about the year's financial activity compared to past trends and expected results. We also provide other relevant and interesting observations relating to your financial statistics that will help provide the governing board with a deeper understanding of your operations. We understand all organizations have individual needs and we look forward to getting your feedback on graphs and statistics.

Professional standards require that we provide you with information regarding the auditor's responsibility under generally accepted auditing standards, significant accounting policies, accounting estimates and management judgments, significant audit adjustments, other information in documents containing audited financial statements, disagreements with management, consultation with other auditors, major issues discussed with management prior to retention as auditors and difficulties encountered in performing the audit. We will provide this information in written form via the communications letter and will discuss with administration during the review of the preliminary audit report.

Your Expected Role: *Provide BerganKDV with information and feedback for presentation preferences.*

Fees

Our fees for the Technical Proposal are based on the amount of time and the level of experience of the individuals who perform the services. In addition, we assume that the City's accounting personnel will provide the appropriate workpapers, documents, schedules, and clerical assistance, we will not encounter any significant or unusual circumstances which will affect the scope of our engagement, and no significant changes to the Organization's operations will occur. However, if situations arise which affect the scope of the engagement or we are required to make audit adjusting entries or information is not provided within on agreed upon schedule, we will discuss them with you prior to incurring the additional cost. **At no time will we bill the City for extra time or charges unless we have verbal communication regarding the issues, your options and an agreement for additional fees.**

Following is a description of the services we will provide under this agreement for the years ended September 30, 2024, 2025 and 2026:

- Performing an audit of the City, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*; and Uniform Guidance, when applicable;
- Providing an opinion on the basic financial statements and an “in-relation to” report on the supplementary information;
- Providing separate reports required under *Government Auditing Standards,* Federal Awards as required under Uniform Guidance, as applicable;
- Presenting the financial statements and communication letter to the City Council; and

Billing and Collection Expectations

Our fees are due as services progress and are generally billed throughout each phase of the audit. These invoices are payable on presentation. Invoices are delinquent if not paid within 30 days.

Off-season Communication

We encourage questions throughout the year and ask our clients to submit to us their monthly financial statements and board of director minutes, so we can stay abreast of their operations, and identify/resolve any issues prior to year-end. We will not invoice additional amounts unless substantial research or work is required, in which case, we will discuss the scope of any additional work and proceed only after we have reached a mutually agreeable fee arrangement.

Client References

We believe our experience with numerous types of governmental entities will provide you with the expertise you need for an effective and efficient audit. We encourage you to speak with our clients and hear the benefit and value they realize as a result of working with BerganKDV.

A few of our Nebraska governmental clients serviced are listed below and we encourage you to contact them.

Sarpy County, Nebraska
Bill Conley, CFO
402.539.5958

City of La Vista, Nebraska
Meg Harris, Finance Director
402.593.6425

City of Gretna, Nebraska
Paula Dennison, City Administrator
402.332.3336

Over the past year, BerganKDV has served as independent auditor or consultant for many Cities as listed below. Audit clients awarded the GFOA Certificate of Excellence in Financial Reporting are identified with an asterisk.

Minnesota Cities

Population (0-2,000)	Population (2,001-5,000)	Population (5,001-15,000)	Population (15,001<)
Clear Lake, MN	Clearwater, MN	Baxter, MN*	Albert Lea, MN*
Dundas, MN	Cold Spring, MN	Big Lake, MN	Brooklyn Park, MN*
Eden Valley, MN	Deephaven, MN	Dayton, MN	Crystal, MN*
Hilltop, MN	Elko-New Market, MN	Detroit Lakes, MN*	Eden Prairie, MN*
Richmond, MN	Hanover, MN	Fairmont, MN*	Elk River, MN*
Silver Bay, MN	Independence, MN	Falcon Heights, MN*	Fairbault, MN*
Watkins, MN	Le Seuer, MN	Fergus Falls, MN*	Forest Lake, MN*
	Mora, MN*	Marshall, MN	Ham Lake, MN*
	Nowthen, MN	Mendota Heights, MN	Hastings, MN*
	Rockville, MN	Oak Grove, MN	Maplewood, MN*
	Two Harbors, MN	Osseo, MN	Minnetonka, MN*
	Waverly, MN	Otsego, MN*	New Brighton, MN*
		Sauk Rapids, MN	Richfield, MN*
		St. Joseph, MN	St. Cloud, MN*
		Wyoming, MN	Sartell, MN
			Woodbury, MN*

Iowa Cities

Population (0-2,000)	Population (2,001-5,000)	Population (5,001-15,000)	Population (15,001<)
Epworth, IA	Cascade, IA	Fort Madison, IA	Coralville, IA
Goodell, IA	Dyersville, IA	Independence, IA	North Liberty, IA
North English, IA	Evansdale, IA	Knoxville, IA	Ottumwa, IA*
Peosta, IA		LeMars, IA	Sioux City, IA*
		Pella, IA	Waterloo, IA*

Nebraska Cities

Population (0-2,000)	Population (2,001-5,000)	Population (5,001-15,000)	Population (15,001<)
Boys Town, NE	Ashland, NE	Gretna, NE	Columbus, NE
	Bennington, NE		Grand Island, NE
			La Vista, NE

Missouri Cities

Population (0-2,000)	Population (2,001-5,000)	Population (5,001-15,000)	Population (15,001<)
	Riverside, MO		

PLAINSIGHT

POWERED BY CREATIVE PLANNING

EMPOWER AND PROTECT

With Creative Planning's PlainSight, you can empower your employees to speak up when they witness fraudulent activity through an easily accessible and completely anonymous hotline system. Based on the tip criteria, our certified team of fraud professionals is available to investigate and report back with next steps if fraudulent evidence is discovered.

A Tip Could Be All It Takes

You can rest assured as a business leader that your employees are equipped with a powerful and safe service that protects your company against those who wish to harm it.

Our Promise to You

We'll work directly with you to establish an implementation and use strategy that fits your needs and coordinate with you when tips become viable signs of potential fraudulent activity. Safety and anonymity are our main priorities for your business. Our goal is to highly encourage hotline usage and promote the idea that no tip is too small to make a difference.

It's estimated that organizations lose 5% of revenue each year due to fraud with average losses being around $1.5 million. **Don't foot the bill to fraudsters.**

More Than a Phone Line

What other services are included when you utilize PlainSight for your fraud detecting needs?

- Easy to use web submission site
- Communication packages to educate and inform your employees
- On-demand employee training for how to use the service and signs of fraud
- Admin-level access to review items and communicate with our Forensic Team

Let our team of specialists grant you peace of mind and educate your employees to make the call today that may save you tomorrow.

FIND YOUR PEACE OF MIND

CREATIVEPLANNING.COM | PLAINSIGHT@CREATIVEPLANNING.COM

Peer Review

LANDMARK
CERTIFIED PUBLIC ACCOUNTANTS

Report on the Firm's System of Quality Control

To the Partners of
BerganKDV, LLC
and the Minnesota Society of CPAs Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of BerganKDV, LLC (the Firm) in effect for the year ended March 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitation of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility
The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility
Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations
Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act, and an audit of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion
In our opinion, the system of quality control for the accounting and auditing practice of BerganKDV, LLC in effect for the year ended March 31, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies),* or *fail.* BerganKDV, LLC has received a peer review rating of *pass.*

Landmark PLC

Little Rock, Arkansas
September 19, 2023

Landmark PLC, Certified Public Accountants
200 W Capitol Ave, Ste 1700 | Little Rock, AR 72201 | Telephone (501) 375-2025 | Fax (501) 375-8704 | www.landmarkcpas.com

Client Requested Documents

BID SUBMISSION SHEET A

COSTS OF AUDIT SERVICES FOR CITY OF SCOTTSBLUFF

CONTRACTOR NAME: BerganKDV

	2024	2025	2026
Proposal for the audit of all City of Scottsbluff general funds and accounts for the fiscal year ending September 30,	$49,550	$52,775	$56,695
Proposal for the audit of the City's federal and state financial assistance programs required by the Single Audit Act for the fiscal year ending September 30, per program required	$4,500-$6,500	$4,500-$6,500	$5,000-$7,000

GASB Statement Implementations will be billed separately based on time incurred and hourly rates.

CONSULTATION OR OUT -OF-SCOPE FEES	HOURLY RATE
Partner	$425
Manager	$225
Staff	$160

THANK YOU.

320.650.0228 | CAROLINE.STUTSMAN@CREATIVEPLANNING.COM

This presentation is provided for general information purposes only and should not be construed as investment, tax, or legal advice, and does not constitute an attorney/client relationship. Past performance of any market results is no assurance of future performance. The information contained herein has been obtained from sources deemed reliable but is not guaranteed.

AGREEMENT FOR AUDIT SERVICES AND FINANCIAL STATEMENTS

This Agreement for Audit Services and Financial Statements ("Agreement") is made this day of August, 2024, between the City of Scottsbluff, Nebraska, a municipal corporation ("City"), and BerganKDV, LLC, a Minnesota Professional limited liability company ("BerganKDV").

1. The City accepts and agrees to the terms and provisions of the Proposal for Audit Services dated July 24, 2024 ("Proposal"). A copy of the Proposal is attached hereto, marked as Exhibit "A" and incorporated by this reference.

2. The City also agrees to pay BerganKDV the sum of $2,925.00 per calendar year to prepare the City's financial statements.

3. BerganKDV agrees to provide audit services to the City for the years ending September 30, 2024, 2025 and 2026, to include all the terms and provisions of the Proposal. Bergan KDV agrees to prepare the City's financial statements each year.

4. The City agrees to pay BerganKDV the fees set forth in the Bid Submission Sheet A in the Proposal for the audit services performed by BerganKDV.

5. The parties agree to discuss and consider extending the commitment to perform audit services and prepare financial statements on an annual basis following the year ending September 30, 2026. If a mutual agreement between the parties is reached each party agrees to sign an Extension Agreement which will bind the parties for additional years.

6. This Agreement may be executed in one or more counterparts, any one of which need not contain the signatures of more than one party, but all counter parts taken together will constitute one and the same instrument. A photocopy, facsimile copy or email transmission copy of this Agreement shall be enforceable as an original.

7. This Agreement shall not be assignable by either party without the written consent of the other party. This Agreement is binding upon and inures to the benefit of the parties and their respective successors and permitted assigns, provided, however, no assignment of all or any portion of the Agreement shall relieve any party of its obligations under this Agreement.

8. This Agreement shall be construed according to the laws of Nebraska.

9. No waiver of any breach of any provision of the Agreement will be deemed a waiver of any other breach of this Agreement. No extension of time for performance of any act will be deemed an extension of the time for performance of any other act.

10. This Agreement contains the entire agreement of the parties. This Agreement may be amended only in writing signed by all parties.

The City of Scottsbluff, Nebraska,
a Municipal Corporation,

BY _____
Jeanne McKerrigan, Mayor

BerganKDV, LLC, a Minnesota
Professional Limited Liability Company,

BY Caroline Stutsman
BerganKDV, Caroline Stutsman, CPA

Attest: _____
Kimberley Wright, City Clerk

City of Scottsbluff, Nebraska

Monday, August 5, 2024
Regular Meeting

Item 7.d

Council to approve the bid specifications for Cleveland Field Fence Replacement and authorize the city clerk to advertise for bids to be received by August 27, 2024 at 2:00 p.m.

Staff Contact: Matthew Carpenter

Advertisement for Bids
City of Scottsbluff Cleveland Field Fence Replacement

Owner: City of Scottsbluff
Address: 2525 Circle Drive, Scottsbluff, NE 69361

Sealed Bids for the Cleveland Field Fence Replacement for the City of Scottsbluff, will be received by Kimberley Wright, City Clerk at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska or at M.C. Schaff & Associates 818 S. Beltline Hwy East, Scottsbluff, Nebraska until 2:00 P.M., (Local Time) August 27, 2024 and then at said office publicly opened and read aloud.

The Contract Documents may be examined at the following locations:
City of Scottsbluff
2525 Circle Drive
Scottsbluff, NE 69361

M.C. Schaff & Associates
818 South Beltline Highway East
Scottsbluff, NE 69361

Copies of the Contract Documents may be obtained at the office of M.C. Schaff & Associates located at 818 South Beltline Highway East, Scottsbluff, NE 69361 upon payment of $25.00 for each set, none of which will be refunded.

/s/ Kimberley Wright
City Clerk

Publish three times:
8/8/24; 8/15/24; 8/22/24
One affidavit of publication requested

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 7.e

Council to consider and take action on claims of the City.

Staff Contact: Lane Kizzire

Description (Payable)	Account Name		Amount
Vendor: 08424 - 21st CENTURY WATER TEHNOLOGIES, LLC			
Fund: 111 - GENERAL			
GROUND MAINT PARK	GROUNDS MAINTENANCE		763.30
GROUND MAINT PARK	GROUNDS MAINTENANCE		134.48
		Fund 111 - GENERAL Total:	**897.78**
		Vendor 08424 - 21st CENTURY WATER TEHNOLOGIES, LLC Total:	**897.78**
Vendor: 00460 - ACCELERATED RECEIVABLES SOLUTIONS			
Fund: 713 - CASH & INVESTMENT POOL			
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY		412.08
WAGE ATTACHMENT	WAGE ATTACHMENT EE PAY		93.48
		Fund 713 - CASH & INVESTMENT POOL Total:	**505.56**
		Vendor 00460 - ACCELERATED RECEIVABLES SOLUTIONS Total:	**505.56**
Vendor: 05044 - ASSOCIATED SUPPLY CO, INC			
Fund: 111 - GENERAL			
Department Supplies-REC	DEPARTMENT SUPPLIES		969.81
		Fund 111 - GENERAL Total:	**969.81**
		Vendor 05044 - ASSOCIATED SUPPLY CO, INC Total:	**969.81**
Vendor: 00295 - B & H INVESTMENTS, INC			
Fund: 111 - GENERAL			
DEPT SUPP ADM	DEPARTMENT SUPPLIES		33.50
BLDG MAINT-PD	BUILDING MAINTENANCE		29.50
BLDG MAINT-PD	BUILDING MAINTENANCE		29.50
DEPT SUPP ADM	DEPARTMENT SUPPLIES		24.00
BLDG MAINT-PD	BUILDING MAINTENANCE		16.00
BLDG MAINT-PD	BUILDING MAINTENANCE		16.00
BLDG MAINT-PD	BUILDING MAINTENANCE		58.00
Misc.	DEPARTMENT SUPPLIES		136.00
Misc.	BUILDING MAINTENANCE		172.00
		Fund 111 - GENERAL Total:	**514.50**
Fund: 212 - STREETS			
SUPP - WATER	DEPARTMENT SUPPLIES		43.00
		Fund 212 - STREETS Total:	**43.00**
Fund: 621 - ENVIRONMENTAL SERVICES			
DEPT SUP	DEPARTMENT SUPPLIES		7.25
Department Supplies-SAN	DEPARTMENT SUPPLIES		43.00
DEPT SUP	DEPARTMENT SUPPLIES		7.25
Contractual Services-SAN	CONTRACTUAL SERVICES		25.26
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**82.76**
Fund: 631 - WASTEWATER			
DEPT SUP	DEPARTMENT SUPPLIES		7.25
DEPT SUP	DEPARTMENT SUPPLIES		7.25
		Fund 631 - WASTEWATER Total:	**14.50**
		Vendor 00295 - B & H INVESTMENTS, INC Total:	**654.76**
Vendor: 10426 - BLOSSOM SHOP			
Fund: 111 - GENERAL			
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		150.81
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		-9.86
		Fund 111 - GENERAL Total:	**140.95**
		Vendor 10426 - BLOSSOM SHOP Total:	**140.95**

Description (Payable)	Account Name		Amount
Vendor: 04893 - BROWN'S SHOE FIT, CO.			
Fund: 621 - ENVIRONMENTAL SERVICES			
Uniform & Clothing-SAN	UNIFORMS & CLOTHING		182.75
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**182.75**
		Vendor 04893 - BROWN'S SHOE FIT, CO. Total:	**182.75**
Vendor: 09886 - BUDGET DRAIN SERVICES LLC			
Fund: 111 - GENERAL			
GROUND MAINT PARK	GROUNDS MAINTENANCE		1,500.00
		Fund 111 - GENERAL Total:	**1,500.00**
		Vendor 09886 - BUDGET DRAIN SERVICES LLC Total:	**1,500.00**
Vendor: 00735 - CAPITAL BUSINESS SYSTEMS INC.			
Fund: 111 - GENERAL			
Cont. Srvcs.	CONTRACTUAL SERVICES		89.85
MONTHLY MAINT COPIER	EQUIPMENT MAINTENANCE		164.35
CONTRACTUAL-PD	CONTRACTUAL SERVICES		92.70
		Fund 111 - GENERAL Total:	**346.90**
Fund: 212 - STREETS			
COPIER SERVICE	CONTRACTUAL SERVICES		35.02
		Fund 212 - STREETS Total:	**35.02**
		Vendor 00735 - CAPITAL BUSINESS SYSTEMS INC. Total:	**381.92**
Vendor: 00787 - CASH WA DISTRIBUTING			
Fund: 111 - GENERAL			
Concession Supplies-REC	CONCESSION SUPPLIES		801.25
Concessions Supplies-REC	CONCESSION SUPPLIES		535.65
		Fund 111 - GENERAL Total:	**1,336.90**
		Vendor 00787 - CASH WA DISTRIBUTING Total:	**1,336.90**
Vendor: 07911 - CELLCO PARTNERSHIP			
Fund: 111 - GENERAL			
TABLETS, IPADS, CELL PHONES,..	DEPARTMENT SUPPLIES		42.92
TABLETS, IPADS, CELL PHONES,..	PHONE & INTERNET		20.04
CELL PHONE	CELLULAR PHONE		42.60
JULY CELLULAR	CELLULAR PHONE		278.56
CELLPHONES-PD	PHONE & INTERNET		1,461.24
		Fund 111 - GENERAL Total:	**1,845.36**
Fund: 212 - STREETS			
TABLETS, IPADS, CELL PHONES,..	PHONE & INTERNET		693.51
		Fund 212 - STREETS Total:	**693.51**
Fund: 621 - ENVIRONMENTAL SERVICES			
TABLETS, IPADS, CELL PHONES,..	PHONE & INTERNET		80.16
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**80.16**
Fund: 631 - WASTEWATER			
CELL PHONE/CONTRACTUAL S...	CONTRACTUAL SERVICES		100.04
CELL PHONE/CONTRACTUAL S...	CELLULAR PHONE		42.86
TABLETS, IPADS, CELL PHONES,..	PHONE & INTERNET		30.06
		Fund 631 - WASTEWATER Total:	**172.96**
Fund: 641 - WATER			
CELL PHONE/CONTRACTUAL S...	DEPARTMENT SUPPLIES		444.96
CELL PHONE/CONTRACTUAL S...	CONTRACTUAL SERVICES		87.82
CELL PHONE/CONTRACTUAL S...	CELLULAR PHONE		42.86
TABLETS, IPADS, CELL PHONES,..	PHONE & INTERNET		14.04
		Fund 641 - WATER Total:	**589.68**
Fund: 721 - GIS SERVICES			
TABLETS, IPADS, CELL PHONES,..	PHONE & INTERNET		10.02
		Fund 721 - GIS SERVICES Total:	**10.02**
		Vendor 07911 - CELLCO PARTNERSHIP Total:	**3,391.69**

Description (Payable)	Account Name	Amount
Vendor: 00367 - CITY OF SCB		
Fund: 641 - WATER		
PETTY CASH	LICENSE/PERMITS	60.00
	Fund 641 - WATER Total:	**60.00**
	Vendor 00367 - CITY OF SCB Total:	**60.00**
Vendor: 09824 - CORE & MAIN LP		
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	4,984.88
METERS	METERS	15,892.06
	Fund 641 - WATER Total:	**20,876.94**
	Vendor 09824 - CORE & MAIN LP Total:	**20,876.94**
Vendor: 09767 - CROELL INC		
Fund: 641 - WATER		
DEPT SUP	DEPARTMENT SUPPLIES	394.83
DEPT SUP	DEPARTMENT SUPPLIES	394.83
	Fund 641 - WATER Total:	**789.66**
	Vendor 09767 - CROELL INC Total:	**789.66**
Vendor: 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE		
Fund: 111 - GENERAL		
Monthly Long Distance	PHONE & INTERNET	3.29
Monthly Long Distance	PHONE & INTERNET	1.09
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	0.47
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	3.50
Monthly Long Distance	PHONE & INTERNET	30.34
Monthly Long Distance	PHONE & INTERNET	6.11
Monthly Long Distance	PHONE & INTERNET	2.35
Monthly Long Distance	PHONE & INTERNET	2.35
	Fund 111 - GENERAL Total:	**52.32**
Fund: 212 - STREETS		
Monthly Long Distance	PHONE & INTERNET	6.96
	Fund 212 - STREETS Total:	**6.96**
Fund: 213 - CEMETERY		
Monthly Long Distance	PHONE & INTERNET	0.94
	Fund 213 - CEMETERY Total:	**0.94**
Fund: 224 - ECONOMIC DEVELOPMENT		
Monthly Long Distance	PHONE & INTERNET	0.47
	Fund 224 - ECONOMIC DEVELOPMENT Total:	**0.47**
Fund: 621 - ENVIRONMENTAL SERVICES		
Monthly Long Distance	PHONE & INTERNET	6.94
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**6.94**
Fund: 631 - WASTEWATER		
Monthly Long Distance	PHONE & INTERNET	2.68
	Fund 631 - WASTEWATER Total:	**2.68**
Fund: 641 - WATER		
Monthly Long Distance	PHONE & INTERNET	1.89
	Fund 641 - WATER Total:	**1.89**
Fund: 661 - STORMWATER		
Monthly Long Distance	PHONE & INTERNET	1.14
	Fund 661 - STORMWATER Total:	**1.14**
Fund: 721 - GIS SERVICES		
Monthly Long Distance	PHONE & INTERNET	0.47
	Fund 721 - GIS SERVICES Total:	**0.47**
	Vendor 00404 - DAS STATE ACCOUNTING-CENTRAL FINANCE Total:	**73.81**

Description (Payable)	Account Name	Amount
Vendor: 10581 - DINGES FIRE COMPANY		
Fund: 225 - MUTUAL FIRE		
LEVEL A ENCAPSULATING SUI...	DEPARTMENT SUPPLIES	2,592.80
	Fund 225 - MUTUAL FIRE Total:	**2,592.80**
	Vendor 10581 - DINGES FIRE COMPANY Total:	**2,592.80**
Vendor: 09703 - DOCU-SHRED LLC		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	40.00
	Fund 111 - GENERAL Total:	**40.00**
	Vendor 09703 - DOCU-SHRED LLC Total:	**40.00**
Vendor: 08173 - DXP ENTERPRISES INC		
Fund: 111 - GENERAL		
CALIBRATION GAS - 4-GAS M...	DEPARTMENT SUPPLIES	698.30
	Fund 111 - GENERAL Total:	**698.30**
	Vendor 08173 - DXP ENTERPRISES INC Total:	**698.30**
Vendor: 10279 - EAKES INC		
Fund: 111 - GENERAL		
Dep. Sup.	DEPARTMENT SUPPLIES	115.38
	Fund 111 - GENERAL Total:	**115.38**
	Vendor 10279 - EAKES INC Total:	**115.38**
Vendor: 03950 - ENERGY LABORATORIES, INC DEPT 6250		
Fund: 641 - WATER		
SAMPLES	SAMPLES	144.00
	Fund 641 - WATER Total:	**144.00**
	Vendor 03950 - ENERGY LABORATORIES, INC DEPT 6250 Total:	**144.00**
Vendor: 08437 - EXPRESS TOLL		
Fund: 111 - GENERAL		
TOLL ROAD TRAVEL TO TRAIN...	SCHOOL & CONFERENCE	-6.65
	Fund 111 - GENERAL Total:	**-6.65**
	Vendor 08437 - EXPRESS TOLL Total:	**-6.65**
Vendor: 00548 - FEDERAL EXPRESS CORPORATION		
Fund: 641 - WATER		
POSTAGE	POSTAGE	92.40
	Fund 641 - WATER Total:	**92.40**
	Vendor 00548 - FEDERAL EXPRESS CORPORATION Total:	**92.40**
Vendor: 00060 - FRANCISCO'S BUMPER TO BUMPER INC		
Fund: 111 - GENERAL		
TOW SERVICE-PD	CONTRACTUAL SERVICES	150.00
	Fund 111 - GENERAL Total:	**150.00**
	Vendor 00060 - FRANCISCO'S BUMPER TO BUMPER INC Total:	**150.00**
Vendor: 10330 - GERING MULITPURPOSE SENIOR CENTER		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	1,000.00
	Fund 111 - GENERAL Total:	**1,000.00**
	Vendor 10330 - GERING MULITPURPOSE SENIOR CENTER Total:	**1,000.00**
Vendor: 09610 - GRAY TELEVISON GROUP INC		
Fund: 661 - STORMWATER		
Tri-City Stormwater PSAs TV J...	CONTRACTUAL SERVICES	1,000.00
Tri-City Stormwater PSAs OTT ...	CONTRACTUAL SERVICES	1,500.00
	Fund 661 - STORMWATER Total:	**2,500.00**
	Vendor 09610 - GRAY TELEVISON GROUP INC Total:	**2,500.00**
Vendor: 10136 - GREENING ENTERPRISES INC.		
Fund: 225 - MUTUAL FIRE		
TURNOUT GEAR	DEPARTMENT SUPPLIES	15,004.00

Description (Payable)	Account Name	Amount
DUAL PURPOSE GEAR	DEPARTMENT SUPPLIES	2,526.09
	Fund 225 - MUTUAL FIRE Total:	**17,530.09**
	Vendor 10136 - GREENING ENTERPRISES INC. Total:	**17,530.09**
Vendor: 04371 - HAWKINS, INC.		
Fund: 641 - WATER		
CHEMICALS	CHEMICALS	2,144.45
CHEMICALS	CHEMICALS	3,227.85
CHEMICALS	CHEMICALS	1,188.04
CHEMICALS	CHEMICALS	2,912.65
	Fund 641 - WATER Total:	**9,472.99**
	Vendor 04371 - HAWKINS, INC. Total:	**9,472.99**
Vendor: 10439 - HD SUPPLY INC		
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	683.59
	Fund 631 - WASTEWATER Total:	**683.59**
	Vendor 10439 - HD SUPPLY INC Total:	**683.59**
Vendor: 05667 - HOA SOLUTIONS, INC		
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	175.00
	Fund 631 - WASTEWATER Total:	**175.00**
Fund: 641 - WATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	2,363.50
	Fund 641 - WATER Total:	**2,363.50**
	Vendor 05667 - HOA SOLUTIONS, INC Total:	**2,538.50**
Vendor: 00096 - HOLIDAY INN - KEARNEY		
Fund: 631 - WASTEWATER		
SCHOOLS & CONF	SCHOOL & CONFERENCE	539.80
	Fund 631 - WASTEWATER Total:	**539.80**
	Vendor 00096 - HOLIDAY INN - KEARNEY Total:	**539.80**
Vendor: 09305 - HONEY WAGON EXPRESS		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	225.00
CONTRACTUAL PARK	CONTRACTUAL SERVICES	225.00
CONTRACTUAL	CONTRACTUAL SERVICES	225.00
	Fund 111 - GENERAL Total:	**675.00**
	Vendor 09305 - HONEY WAGON EXPRESS Total:	**675.00**
Vendor: 00299 - HULLINGER GLASS & LOCKS INC.		
Fund: 111 - GENERAL		
DEPT SUPP PARK	DEPARTMENT SUPPLIES	143.10
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	54.00
	Fund 111 - GENERAL Total:	**197.10**
	Vendor 00299 - HULLINGER GLASS & LOCKS INC. Total:	**197.10**
Vendor: 08154 - INTERNAL REVENUE SERVICE		
Fund: 713 - CASH & INVESTMENT POOL		
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,142.56
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	5,142.56
WITHHOLDINGS	FICA W/H EE PAYABLE	18,997.16
WITHHOLDINGS	FICA W/H EE PAYABLE	18,997.16
WITHHOLDINGS	FED W/H EE PAYABLE	30,339.67
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,927.31
WITHHOLDINGS	MEDICARE W/H EE PAYABLE	4,927.31
WITHHOLDINGS	FICA W/H EE PAYABLE	18,660.73
WITHHOLDINGS	FICA W/H EE PAYABLE	18,660.73

Description (Payable)	Account Name	Amount
WITHHOLDINGS	FED W/H EE PAYABLE	27,699.21
	Fund 713 - CASH & INVESTMENT POOL Total:	**153,494.40**
	Vendor 08154 - INTERNAL REVENUE SERVICE Total:	**153,494.40**
Vendor: 10583 - INTOXIMETERS INC		
Fund: 218 - PUBLIC SAFETY		
CIP-DATAMASTER-PD	EQUIPMENT	536.00
	Fund 218 - PUBLIC SAFETY Total:	**536.00**
	Vendor 10583 - INTOXIMETERS INC Total:	**536.00**
Vendor: 10522 - JOEY MUNOZ		
Fund: 111 - GENERAL		
PER DIEM FOR COMMERCIAL ...	SCHOOL & CONFERENCE	80.00
	Fund 111 - GENERAL Total:	**80.00**
	Vendor 10522 - JOEY MUNOZ Total:	**80.00**
Vendor: 06131 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
MOTOMIX, CLEVIS PINS, HITC...	DEPARTMENT SUPPLIES	126.95
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE	51.94
	Fund 111 - GENERAL Total:	**178.89**
Fund: 212 - STREETS		
WEED TRIMMER LINE	DEPARTMENT SUPPLIES	44.99
	Fund 212 - STREETS Total:	**44.99**
Fund: 621 - ENVIRONMENTAL SERVICES		
Department Supplies-SAN	DEPARTMENT SUPPLIES	64.98
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**64.98**
	Vendor 06131 - JOHN DEERE FINANCIAL Total:	**288.86**
Vendor: 08067 - JOHN DEERE FINANCIAL		
Fund: 212 - STREETS		
COUPLERS FOR HONDA WATE...	EQUIPMENT MAINTENANCE	17.60
	Fund 212 - STREETS Total:	**17.60**
Fund: 213 - CEMETERY		
EQUIP MAINT CEM	EQUIPMENT MAINTENANCE	444.99
	Fund 213 - CEMETERY Total:	**444.99**
Fund: 641 - WATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	93.85
	Fund 641 - WATER Total:	**93.85**
	Vendor 08067 - JOHN DEERE FINANCIAL Total:	**556.44**
Vendor: 09474 - JOHN DEERE FINANCIAL		
Fund: 111 - GENERAL		
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	230.88
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	832.88
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE	37.17
	Fund 111 - GENERAL Total:	**1,100.93**
Fund: 212 - STREETS		
AIR, FUEL, OIL FILTERS FOR M...	EQUIPMENT MAINTENANCE	159.55
	Fund 212 - STREETS Total:	**159.55**
	Vendor 09474 - JOHN DEERE FINANCIAL Total:	**1,260.48**
Vendor: 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT		
Fund: 111 - GENERAL		
VEHICLE INS	VEHICLE INSURANCE	-81.11
VEHICLE INS	VEHICLE INSURANCE	137.59
	Fund 111 - GENERAL Total:	**56.48**
	Vendor 04892 - LEAGUE ASSOCIATION OF RISK MANAGEMENT Total:	**56.48**

Description (Payable)	Account Name		Amount
Vendor: 10542 - LEGACY COOPERATIVE			
Fund: 111 - GENERAL			
Special Events-REC	SPECIAL EVENTS		25.45
		Fund 111 - GENERAL Total:	**25.45**
Fund: 621 - ENVIRONMENTAL SERVICES			
DEPT SUP	DEPARTMENT SUPPLIES		64.83
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**64.83**
Fund: 631 - WASTEWATER			
DEPT SUP	DEPARTMENT SUPPLIES		64.82
		Fund 631 - WASTEWATER Total:	**64.82**
		Vendor 10542 - LEGACY COOPERATIVE Total:	**155.10**
Vendor: 10228 - LORE BRIAN & LORI			
Fund: 111 - GENERAL			
CONTRACTUAL	CONTRACTUAL SERVICES		1,550.00
		Fund 111 - GENERAL Total:	**1,550.00**
		Vendor 10228 - LORE BRIAN & LORI Total:	**1,550.00**
Vendor: 00242 - M.C. SCHAFF & ASSOCIATES, INC			
Fund: 215 - SPECIAL PROJECTS			
2023 HAIL DAMAGE	INSURED REPAIRS/REPLACE		12,732.00
		Fund 215 - SPECIAL PROJECTS Total:	**12,732.00**
Fund: 321 - CRA			
BLIGHT STUDY AREA 20 DELTA...	CONTRACTUAL SERVICES		7,500.00
		Fund 321 - CRA Total:	**7,500.00**
Fund: 621 - ENVIRONMENTAL SERVICES			
SOLID WASTE TRANSFER STAT...	STRUCTURES		13,704.00
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**13,704.00**
		Vendor 00242 - M.C. SCHAFF & ASSOCIATES, INC Total:	**33,936.00**
Vendor: 09760 - MACQUEEN EQUIPMENT INC			
Fund: 641 - WATER			
EQUIP MAINT	EQUIPMENT MAINTENANCE		1,195.94
		Fund 641 - WATER Total:	**1,195.94**
		Vendor 09760 - MACQUEEN EQUIPMENT INC Total:	**1,195.94**
Vendor: 08190 - MADISON NATIONAL LIFE			
Fund: 111 - GENERAL			
INSURANCE	DISABILITY INSURANCE		507.45
INSURANCE	DISABILITY INSURANCE		520.43
		Fund 111 - GENERAL Total:	**1,027.88**
Fund: 713 - CASH & INVESTMENT POOL			
INSURANCE	LIFE INS EE PAYABLE		776.65
INSURANCE	DIS INC INS EE PAYABLE		682.92
INSURANCE	LIFE INS ER PAYABLE		1,080.27
		Fund 713 - CASH & INVESTMENT POOL Total:	**2,539.84**
		Vendor 08190 - MADISON NATIONAL LIFE Total:	**3,567.72**
Vendor: 10562 - MARVIN PLANNING CONSULTANTS INC			
Fund: 215 - SPECIAL PROJECTS			
COMPREHENSIVE PLAN AUG ...	GRANT EXPENSE		7,266.50
		Fund 215 - SPECIAL PROJECTS Total:	**7,266.50**
		Vendor 10562 - MARVIN PLANNING CONSULTANTS INC Total:	**7,266.50**
Vendor: 07628 - MENARDS, INC			
Fund: 111 - GENERAL			
Department Supplies-REC	DEPARTMENT SUPPLIES		47.97
DEPT SUPP PARK	DEPARTMENT SUPPLIES		25.95
Department Supplies-REC	DEPARTMENT SUPPLIES		29.99
DEPT SUPP PARK	DEPARTMENT SUPPLIES		34.95
DEPT SUPP PARK	DEPARTMENT SUPPLIES		224.69

Description (Payable)	Account Name		Amount
DEPT SUPP PARK	DEPARTMENT SUPPLIES		19.48
BLDG MAINT PARK	BUILDING MAINTENANCE		7.59
DEPT SUPP PARK	DEPARTMENT SUPPLIES		32.85
DEPT SUPP PARK	DEPARTMENT SUPPLIES		13.27
BATTERIES AND INSECT TRAPS	DEPARTMENT SUPPLIES		87.34
BLDG MAINT-PD	BUILDING MAINTENANCE		58.71
BLDG MAINT-PD	BUILDING MAINTENANCE		58.72
GROUND MAINT PARK	GROUNDS MAINTENANCE		24.25
GROUND MAINT PARK	GROUNDS MAINTENANCE		15.77
GROUND MAINT ADM	GROUNDS MAINTENANCE		149.98
TOILET SEAT REPLACEMENT	DEPARTMENT SUPPLIES		40.87
Department Supplies-REC	DEPARTMENT SUPPLIES		273.10
Department Supplies-REC	DEPARTMENT SUPPLIES		38.51
		Fund 111 - GENERAL Total:	**1,183.99**
Fund: 212 - STREETS			
SUPP - GREASE	OIL & ANTIFREEZE		44.91
SUPP - TIE DOWN	DEPARTMENT SUPPLIES		7.99
SUPP - MINI ROLLER REFILLS	DEPARTMENT SUPPLIES		19.98
SUPP - ALUM PAINT, PRIMER, ...	DEPARTMENT SUPPLIES		42.34
		Fund 212 - STREETS Total:	**115.22**
Fund: 621 - ENVIRONMENTAL SERVICES			
DEPT SUP	DEPARTMENT SUPPLIES		11.98
Department Supplies-SAN	DEPARTMENT SUPPLIES		175.00
DEPT SUP	DEPARTMENT SUPPLIES		38.75
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**225.73**
Fund: 631 - WASTEWATER			
DEPT SUP	DEPARTMENT SUPPLIES		24.98
DEPT SUP	DEPARTMENT SUPPLIES		11.99
DEPT SUP	DEPARTMENT SUPPLIES		26.98
DEPT SUP	DEPARTMENT SUPPLIES		159.99
DEPT SUP	DEPARTMENT SUPPLIES		38.75
		Fund 631 - WASTEWATER Total:	**262.69**
Fund: 641 - WATER			
DEPT SUP	DEPARTMENT SUPPLIES		10.69
		Fund 641 - WATER Total:	**10.69**
		Vendor 07628 - MENARDS, INC Total:	**1,798.32**
Vendor: 02569 - MUNIMETRIX SYSTEMS CORP			
Fund: 111 - GENERAL			
CONTRACTUAL	CONTRACTUAL SERVICES		39.99
		Fund 111 - GENERAL Total:	**39.99**
		Vendor 02569 - MUNIMETRIX SYSTEMS CORP Total:	**39.99**
Vendor: 04082 - NE CHILD SUPPORT PAYMENT CENTER			
Fund: 713 - CASH & INVESTMENT POOL			
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY		1,355.10
NE CHILD SUPPORT PYBLE	CHILD SUPPORT EE PAY		1,355.10
		Fund 713 - CASH & INVESTMENT POOL Total:	**2,710.20**
		Vendor 04082 - NE CHILD SUPPORT PAYMENT CENTER Total:	**2,710.20**
Vendor: 00942 - NE DEPT OF ENVIRONMENTAL QUALITY			
Fund: 641 - WATER			
SCHOOLS & CONF	SCHOOL & CONFERENCE		260.00
LICENSE & PERMITS	LICENSE/PERMITS		115.00
		Fund 641 - WATER Total:	**375.00**
		Vendor 00942 - NE DEPT OF ENVIRONMENTAL QUALITY Total:	**375.00**
Vendor: 00797 - NE DEPT OF REVENUE			
Fund: 111 - GENERAL			
LODGING TAX	LEGAL FEES		478.31

Description (Payable)	Account Name		Amount
TAX	SALES TAX PAYABLE		2,664.13
		Fund 111 - GENERAL Total:	**3,142.44**
Fund: 621 - ENVIRONMENTAL SERVICES			
TAX	SALES TAX PAYABLE		82.63
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**82.63**
Fund: 631 - WASTEWATER			
TAX	SALES TAX PAYABLE		15,392.52
		Fund 631 - WASTEWATER Total:	**15,392.52**
Fund: 641 - WATER			
TAX	SALES TAX PAYABLE		2,999.54
		Fund 641 - WATER Total:	**2,999.54**
Fund: 661 - STORMWATER			
TAX	SALES TAX PAYABLE		989.76
		Fund 661 - STORMWATER Total:	**989.76**
		Vendor 00797 - NE DEPT OF REVENUE Total:	**22,606.89**
Vendor: 01358 - NE LAW ENFORCEMENT TRAINING CENTER			
Fund: 111 - GENERAL			
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE		80.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE		80.00
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE		80.00
		Fund 111 - GENERAL Total:	**240.00**
		Vendor 01358 - NE LAW ENFORCEMENT TRAINING CENTER Total:	**240.00**
Vendor: 00578 - NEBRASKA PUBLIC POWER DISTRICT			
Fund: 631 - WASTEWATER			
ELECTRICITY	ELECTRIC POWER		156.36
ELECTRICITY	ELECTRIC POWER		13,314.87
		Fund 631 - WASTEWATER Total:	**13,471.23**
Fund: 641 - WATER			
ELECTRICITY	ELECTRIC POWER		5,742.41
ELECTRICITY	ELECTRIC POWER		7,593.12
		Fund 641 - WATER Total:	**13,335.53**
		Vendor 00578 - NEBRASKA PUBLIC POWER DISTRICT Total:	**26,806.76**
Vendor: 01807 - OREGON TRAIL COMMUNITY FOUNDATION, INC			
Fund: 111 - GENERAL			
CYCLING GRAVEL 2024 & OLD...	COMMUNITY PROGRAMMING		15,000.00
CYCLING GRAVEL 2024 & OLD...	COMMUNITY PROGRAMMING		20,000.00
		Fund 111 - GENERAL Total:	**35,000.00**
		Vendor 01807 - OREGON TRAIL COMMUNITY FOUNDATION, INC Total:	**35,000.00**
Vendor: 09172 - O'REILLY AUTO ENTERPRISES, LLC			
Fund: 111 - GENERAL			
EQUIP MAINT PARK	EQUIPMENT MAINTENANCE		8.76
		Fund 111 - GENERAL Total:	**8.76**
Fund: 641 - WATER			
VEHICLE MAINT	VEHICLE MAINTENANCE		162.60
		Fund 641 - WATER Total:	**162.60**
		Vendor 09172 - O'REILLY AUTO ENTERPRISES, LLC Total:	**171.36**
Vendor: 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC			
Fund: 641 - WATER			
SAMPLES	SAMPLES		200.00
SAMPLES	SAMPLES		289.00
		Fund 641 - WATER Total:	**489.00**
		Vendor 00487 - PANHANDLE ENVIRONMENTAL SERVICES INC Total:	**489.00**

Description (Payable)	Account Name	Amount
Vendor: 00017 - PANHANDLE HUMANE SOCIETY		
Fund: 111 - GENERAL		
CONTRACTUAL	CONTRACTUAL SERVICES	5,938.88
	Fund 111 - GENERAL Total:	**5,938.88**
	Vendor 00017 - PANHANDLE HUMANE SOCIETY Total:	**5,938.88**
Vendor: 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC		
Fund: 111 - GENERAL		
CITY HALL ROCK	STRUCTURES	243.92
CITY HALL ROCK	STRUCTURES	185.59
CITY HALL ROCK	STRUCTURES	233.31
	Fund 111 - GENERAL Total:	**662.82**
	Vendor 04494 - PAUL REED CONSTRUCTION & SUPPLY, INC Total:	**662.82**
Vendor: 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC		
Fund: 111 - GENERAL		
Concessions Supplies-REC	CONCESSION SUPPLIES	225.20
Concessions Supplies-REC	CONCESSION SUPPLIES	284.70
Concessions Supplies-REC	CONCESSION SUPPLIES	424.35
	Fund 111 - GENERAL Total:	**934.25**
	Vendor 01060 - PEPSI COLA OF WESTERN NEBRASKA, LLC Total:	**934.25**
Vendor: 10342 - PETERSON JUSTUS		
Fund: 111 - GENERAL		
SCHOOLS & CONF-PD	SCHOOL & CONFERENCE	280.00
	Fund 111 - GENERAL Total:	**280.00**
	Vendor 10342 - PETERSON JUSTUS Total:	**280.00**
Vendor: 10578 - PITTS JOY		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	20.00
	Fund 111 - GENERAL Total:	**20.00**
	Vendor 10578 - PITTS JOY Total:	**20.00**
Vendor: 10579 - PITTS MADISON		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	20.00
	Fund 111 - GENERAL Total:	**20.00**
	Vendor 10579 - PITTS MADISON Total:	**20.00**
Vendor: 01276 - PLATTE VALLEY BANK		
Fund: 713 - CASH & INVESTMENT POOL		
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	9,505.53
HEALTH SAVINGS ACCOUNT	HSA EE PAYABLE	9,500.98
	Fund 713 - CASH & INVESTMENT POOL Total:	**19,006.51**
	Vendor 01276 - PLATTE VALLEY BANK Total:	**19,006.51**
Vendor: 10114 - POSITIVE PROMOTIONS INC		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	72.84
	Fund 111 - GENERAL Total:	**72.84**
	Vendor 10114 - POSITIVE PROMOTIONS INC Total:	**72.84**
Vendor: 10366 - POWER SCREENING LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
EQUIP MAINT	EQUIPMENT MAINTENANCE	3,208.16
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**3,208.16**
Fund: 631 - WASTEWATER		
EQUIP MAINT	EQUIPMENT MAINTENANCE	3,208.17
	Fund 631 - WASTEWATER Total:	**3,208.17**
	Vendor 10366 - POWER SCREENING LLC Total:	**6,416.33**

Description (Payable)	Account Name	Amount
Vendor: 07838 - QUADIENT LEASING USA INC		
Fund: 111 - GENERAL		
Cont. Srvcs.	CONTRACTUAL SERVICES	429.35
	Fund 111 - GENERAL Total:	**429.35**
	Vendor 07838 - QUADIENT LEASING USA INC Total:	**429.35**
Vendor: 00266 - QUILL CORPORATION		
Fund: 111 - GENERAL		
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	183.23
DEPT SUPPL--PD	DEPARTMENT SUPPLIES	11.86
DEPT SUPPL-PD	DEPARTMENT SUPPLIES	144.61
DEPT SUPP ADM	DEPARTMENT SUPPLIES	13.96
	Fund 111 - GENERAL Total:	**353.66**
	Vendor 00266 - QUILL CORPORATION Total:	**353.66**
Vendor: 01502 - REAMS SPRINKLER SUPPLY CO.		
Fund: 111 - GENERAL		
GROUND MAINT PARK	GROUNDS MAINTENANCE	518.25
GROUND MAINT PARK	GROUNDS MAINTENANCE	712.00
	Fund 111 - GENERAL Total:	**1,230.25**
	Vendor 01502 - REAMS SPRINKLER SUPPLY CO. Total:	**1,230.25**
Vendor: 10187 - REGION 22 EMERGENCY MGMT		
Fund: 111 - GENERAL		
REGION 22 EMERGENCY MAN...	CONTRACTUAL SERVICES	8,276.72
	Fund 111 - GENERAL Total:	**8,276.72**
	Vendor 10187 - REGION 22 EMERGENCY MGMT Total:	**8,276.72**
Vendor: 04089 - REGIONAL CARE INC		
Fund: 812 - HEALTH INSURANCE		
CLAIMS	CLAIMS EXPENSE	41,165.41
HEALTH INS PREMIUM AUG 2...	PREMIUM EXPENSE	43,705.98
CLAIMS	CLAIMS EXPENSE	42,584.13
FLEX FUNDING	FLEXIBLE BENFT EXPENSES	214.70
	Fund 812 - HEALTH INSURANCE Total:	**127,670.22**
	Vendor 04089 - REGIONAL CARE INC Total:	**127,670.22**
Vendor: 00798 - REGISTER OF DEEDS		
Fund: 213 - CEMETERY		
LEGAL	LEGAL FEES	28.00
LEGAL	LEGAL FEES	16.00
LEGAL	LEGAL FEES	10.00
LEGAL	LEGAL FEES	10.00
LEGAL	LEGAL FEES	10.00
LEGAL	LEGAL FEES	10.00
LEGAL	LEGAL FEES	10.00
LEGAL	LEGAL FEES	10.00
	Fund 213 - CEMETERY Total:	**104.00**
	Vendor 00798 - REGISTER OF DEEDS Total:	**104.00**
Vendor: 10517 - RICE KIMBERLY		
Fund: 111 - GENERAL		
UNIFORMS-PD	UNIFORMS & CLOTHING	16.00
	Fund 111 - GENERAL Total:	**16.00**
	Vendor 10517 - RICE KIMBERLY Total:	**16.00**
Vendor: 04257 - RIGHT BRAIN UNLIMITED		
Fund: 111 - GENERAL		
100% REPROCESSED SCRAP P...	GROUNDS MAINTENANCE	696.60
	Fund 111 - GENERAL Total:	**696.60**
	Vendor 04257 - RIGHT BRAIN UNLIMITED Total:	**696.60**

Description (Payable)	Account Name	Amount
Vendor: 09564 - ROCKSTEP SCOTTSBLUFF LLC		
Fund: 215 - SPECIAL PROJECTS		
ROCKSTEP TENANTS BUSINESS...	CONTRACTUAL SERVICES	98,432.92
	Fund 215 - SPECIAL PROJECTS Total:	**98,432.92**
	Vendor 09564 - ROCKSTEP SCOTTSBLUFF LLC Total:	**98,432.92**
Vendor: 00366 - ROOSEVELT PUBLIC POWER DISTRICT		
Fund: 641 - WATER		
ELECTRIC POWER	ELECTRIC POWER	2,731.26
	Fund 641 - WATER Total:	**2,731.26**
	Vendor 00366 - ROOSEVELT PUBLIC POWER DISTRICT Total:	**2,731.26**
Vendor: 10235 - RUSSEL'S AUTOMOTIVE		
Fund: 111 - GENERAL		
VEH MAINT-PD	VEHICLE MAINTENANCE	40.85
VEH MAINT-PD	VEHICLE MAINTENANCE	28.85
VEH MAINT-PD	VEHICLE MAINTENANCE	60.35
VEH MAINT-PD	VEHICLE MAINTENANCE	588.95
	Fund 111 - GENERAL Total:	**719.00**
	Vendor 10235 - RUSSEL'S AUTOMOTIVE Total:	**719.00**
Vendor: 00026 - S M E C		
Fund: 713 - CASH & INVESTMENT POOL		
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	120.50
EMPLOYEE DEDUCTION	SMEC EE PAYABLE	120.50
	Fund 713 - CASH & INVESTMENT POOL Total:	**241.00**
	Vendor 00026 - S M E C Total:	**241.00**
Vendor: 09408 - SATO, LEANN		
Fund: 661 - STORMWATER		
NeFSMA/NeH2O Meal reimbu...	SCHOOL & CONFERENCE	61.00
	Fund 661 - STORMWATER Total:	**61.00**
	Vendor 09408 - SATO, LEANN Total:	**61.00**
Vendor: 00258 - SCB COUNTY TREASURER		
Fund: 111 - GENERAL		
EVIDENCE CASH-PD	MISCELLANEOUS	3,334.25
	Fund 111 - GENERAL Total:	**3,334.25**
	Vendor 00258 - SCB COUNTY TREASURER Total:	**3,334.25**
Vendor: 00841 - SCB COUNTY		
Fund: 111 - GENERAL		
Septic Permit and Inspection	CONTRACTUAL SERVICES	80.00
	Fund 111 - GENERAL Total:	**80.00**
	Vendor 00841 - SCB COUNTY Total:	**80.00**
Vendor: 02531 - SCB FIREFIGHTERS UNION LOCAL 1454		
Fund: 713 - CASH & INVESTMENT POOL		
FIRE EE DUES	FIRE UNION DUES EE PAY	280.00
FIRE EE DUES	FIRE UNION DUES EE PAY	280.00
	Fund 713 - CASH & INVESTMENT POOL Total:	**560.00**
	Vendor 02531 - SCB FIREFIGHTERS UNION LOCAL 1454 Total:	**560.00**
Vendor: 00852 - SCOTTS BLUFF COUNTY COURT		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	287.00
	Fund 111 - GENERAL Total:	**287.00**
	Vendor 00852 - SCOTTS BLUFF COUNTY COURT Total:	**287.00**
Vendor: 08615 - SCOTTS BLUFF COUNTY		
Fund: 111 - GENERAL		
2024-2025 COMM INTER LOC...	CONTRACTUAL SERVICES	6,343.34
	Fund 111 - GENERAL Total:	**6,343.34**

Description (Payable)	Account Name		Amount
Fund: 212 - STREETS			
2024-2025 COMM INTER LOC...	CONTRACTUAL SERVICES		9,867.42
		Fund 212 - STREETS Total:	**9,867.42**
Fund: 218 - PUBLIC SAFETY			
2024-2025 COMM INTER LOC...	CONTRACTUAL SERVICES		28,420.00
		Fund 218 - PUBLIC SAFETY Total:	**28,420.00**
Fund: 621 - ENVIRONMENTAL SERVICES			
2024-2025 COMM INTER LOC...	CONTRACTUAL SERVICES		7,752.99
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**7,752.99**
Fund: 631 - WASTEWATER			
2024-2025 COMM INTER LOC...	CONTRACTUAL SERVICES		6,695.75
		Fund 631 - WASTEWATER Total:	**6,695.75**
Fund: 641 - WATER			
2024-2025 COMM INTER LOC...	CONTRACTUAL SERVICES		4,581.30
		Fund 641 - WATER Total:	**4,581.30**
		Vendor 08615 - SCOTTS BLUFF COUNTY Total:	**63,660.80**
Vendor: 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION			
Fund: 713 - CASH & INVESTMENT POOL			
POLICE EE DUES	POL UNION DUES EE PAY		897.00
POLICE EE DUES	POL UNION DUES EE PAY		936.00
		Fund 713 - CASH & INVESTMENT POOL Total:	**1,833.00**
		Vendor 00273 - SCOTTSBLUFF POLICE OFFICERS ASSOCIATION Total:	**1,833.00**
Vendor: 00021 - SIMMONS OLSEN LAW FIRM, P.C.			
Fund: 111 - GENERAL			
CONTRACTUAL-PD	CONTRACTUAL SERVICES		4,167.18
CONTRACTUAL	CONTRACTUAL SERVICES		6,264.61
CONTRACTUAL	CONTRACTUAL SERVICES		135.00
		Fund 111 - GENERAL Total:	**10,566.79**
Fund: 224 - ECONOMIC DEVELOPMENT			
CONTRACTUAL	CONTRACTUAL SERVICES		1,350.00
CONTRACTUAL	CONTRACTUAL SERVICES		1,903.50
CONTRACTUAL	CONTRACTUAL SERVICES		150.00
		Fund 224 - ECONOMIC DEVELOPMENT Total:	**3,403.50**
Fund: 321 - CRA			
CONTRACTUAL	CONTRACTUAL SERVICES		87.50
CONTRACTUAL	CONTRACTUAL SERVICES		80.00
CONTRACTUAL	CONTRACTUAL SERVICES		60.00
CONTRACTUAL	CONTRACTUAL SERVICES		920.00
CONTRACTUAL	CONTRACTUAL SERVICES		380.00
CONTRACTUAL	CONTRACTUAL SERVICES		380.00
		Fund 321 - CRA Total:	**1,907.50**
		Vendor 00021 - SIMMONS OLSEN LAW FIRM, P.C. Total:	**15,877.79**
Vendor: 01031 - SIMON CONTRACTORS			
Fund: 631 - WASTEWATER			
DEPT SUP	DEPARTMENT SUPPLIES		355.00
		Fund 631 - WASTEWATER Total:	**355.00**
		Vendor 01031 - SIMON CONTRACTORS Total:	**355.00**
Vendor: 09663 - SOUNDSLEEPER SECURITY INC.			
Fund: 111 - GENERAL			
Contractual Services-REC	CONTRACTUAL SERVICES		600.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES		85.00
		Fund 111 - GENERAL Total:	**685.00**
		Vendor 09663 - SOUNDSLEEPER SECURITY INC. Total:	**685.00**

Description (Payable)	Account Name	Amount
Vendor: 00428 - STATE FIRE MARSHALL		
Fund: 111 - GENERAL		
HAZMAT OPS CERTIFICATION -...	SCHOOL & CONFERENCE	150.00
	Fund 111 - GENERAL Total:	**150.00**
	Vendor 00428 - STATE FIRE MARSHALL Total:	**150.00**
Vendor: 00054 - STATE HEALTH LAB		
Fund: 641 - WATER		
SAMPLES	SAMPLES	3,136.00
	Fund 641 - WATER Total:	**3,136.00**
	Vendor 00054 - STATE HEALTH LAB Total:	**3,136.00**
Vendor: 10580 - STATE INDUSTRIAL PRODUCTS CORP		
Fund: 111 - GENERAL		
Struct.	STRUCTURES	1,594.11
	Fund 111 - GENERAL Total:	**1,594.11**
	Vendor 10580 - STATE INDUSTRIAL PRODUCTS CORP Total:	**1,594.11**
Vendor: 01235 - STATE OF NE.		
Fund: 111 - GENERAL		
CONTRACTUAL-PD	CONTRACTUAL SERVICES	525.00
CONTRACTUAL-PD	CONTRACTUAL SERVICES	420.00
	Fund 111 - GENERAL Total:	**945.00**
	Vendor 01235 - STATE OF NE. Total:	**945.00**
Vendor: 09343 - SUNSET LAW ENFORCEMENT, LTD		
Fund: 111 - GENERAL		
FIREARMS SUPPL-PD	FIREARMS SUPPLIES	4,262.83
	Fund 111 - GENERAL Total:	**4,262.83**
	Vendor 09343 - SUNSET LAW ENFORCEMENT, LTD Total:	**4,262.83**
Vendor: 06602 - TAMARA REICHERT		
Fund: 631 - WASTEWATER		
DEPT SUP	DEPARTMENT SUPPLIES	162.00
	Fund 631 - WASTEWATER Total:	**162.00**
	Vendor 06602 - TAMARA REICHERT Total:	**162.00**
Vendor: 10139 - TITAN MACHINERY, INC.		
Fund: 111 - GENERAL		
EQUIPMENT PARK	EQUIPMENT	45,994.60
	Fund 111 - GENERAL Total:	**45,994.60**
	Vendor 10139 - TITAN MACHINERY, INC. Total:	**45,994.60**
Vendor: 10423 - TRANS-WEST INC		
Fund: 213 - CEMETERY		
EQUIPMENT CEM	EQUIPMENT	45,574.36
	Fund 213 - CEMETERY Total:	**45,574.36**
	Vendor 10423 - TRANS-WEST INC Total:	**45,574.36**
Vendor: 10383 - U AND U TRUCKING LLC		
Fund: 621 - ENVIRONMENTAL SERVICES		
Contractual Services-SAN	CONTRACTUAL SERVICES	1,102.00
	Fund 621 - ENVIRONMENTAL SERVICES Total:	**1,102.00**
	Vendor 10383 - U AND U TRUCKING LLC Total:	**1,102.00**
Vendor: 09865 - UNION BANK & TRUST		
Fund: 111 - GENERAL		
DEFERRED COMP PLAN JUNE ...	CONTRACTUAL SERVICES	180.00
FIREFIGHTERS PENSION PLAN ...	CONTRACTUAL SERVICES	632.01
GENERAL CITY EMPLOYEE PEN...	CONTRACTUAL SERVICES	1,070.01
POLICE OFFICERS PENSION PL...	CONTRACTUAL SERVICES	740.01
	Fund 111 - GENERAL Total:	**2,622.03**

Description (Payable)	Account Name		Amount
Fund: 713 - CASH & INVESTMENT POOL			
RETIREMENT	REGULAR RETIRE EE PAY		9,627.15
RETIREMENT	REGULAR RETIRE EE PAY		8,841.39
RETIREMENT	DEFERRED COMP EE PAY		2,300.00
RETIREMENT	DEFERRED COMP EE PAY		802.62
RETIREMENT	DEFERRED COMP EE PAY		176.40
RETIREMENT	RETIRE FIRE EE PAYABLE		2,941.40
RETIREMENT	RETIRE FIRE EE PAYABLE		5,584.81
RETIREMENT	RETIRE POLICE EE PAY		8,256.01
RETIREMENT	RETIRE POLICE EE PAY		7,305.49
RETIREMENT	REGULAR RETIRE EE PAY		9,059.82
RETIREMENT	REGULAR RETIRE EE PAY		9,875.72
RETIREMENT	DEFERRED COMP EE PAY		802.62
RETIREMENT	DEFERRED COMP EE PAY		2,300.00
RETIREMENT	DEFERRED COMP EE PAY		176.40
RETIREMENT	RETIRE FIRE EE PAYABLE		5,191.90
RETIREMENT	RETIRE FIRE EE PAYABLE		2,745.00
RETIREMENT	RETIRE POLICE EE PAY		7,681.76
RETIREMENT	RETIRE POLICE EE PAY		6,865.22
		Fund 713 - CASH & INVESTMENT POOL Total:	**90,533.71**
		Vendor 09865 - UNION BANK & TRUST Total:	**93,155.74**
Vendor: 09840 - UNITED STATES WELDING			
Fund: 621 - ENVIRONMENTAL SERVICES			
Contractual Services-SAN	CONTRACTUAL SERVICES		57.70
Contractual Services-SAN	CONTRACTUAL SERVICES		29.50
		Fund 621 - ENVIRONMENTAL SERVICES Total:	**87.20**
		Vendor 09840 - UNITED STATES WELDING Total:	**87.20**
Vendor: 01217 - US BANK			
Fund: 212 - STREETS			
GO HWY ALLOC BOND 2018	ADMIN COSTS & FEES		440.00
		Fund 212 - STREETS Total:	**440.00**
		Vendor 01217 - US BANK Total:	**440.00**
Vendor: 08828 - US BANK			
Fund: 111 - GENERAL			
RECOGNITION BREAKFAST	MISCELLANEOUS		544.50
WEBCAM AND 3-RING BINDER	DEPARTMENT SUPPLIES		90.93
WEBCAM AND 3-RING BINDER	DEPARTMENT SUPPLIES		74.98
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		57.35
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		57.35
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		127.28
Sbscrp.	SUBSCRIPTIONS		93.50
FIRE LINE SCENE TAPE	DEPARTMENT SUPPLIES		30.99
GASOLINE-PD	GASOLINE		41.19
LEAK DETECTOR AND BODY C...	DEPARTMENT SUPPLIES		353.24
PRESSURE GAUGE 2.5 INCH - ...	DEPARTMENT SUPPLIES		35.51
VEH MAINT-PD	VEHICLE MAINTENANCE		305.72
FLOWMETER - ENGINE 1	VEHICLE MAINTENANCE		998.00
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		29.53
BONDS-PD	BONDING		30.00
Coll.	COLLECTIONS		63.59
SHOWER DOOR KIT - PUBLIC S...	BUILDING MAINTENANCE		178.98
PIVOTING SHOWER DOOR - P...	BUILDING MAINTENANCE		207.98
BLDG MAINT-PD	BUILDING MAINTENANCE		29.91
BLDG MAINT-PD	BUILDING MAINTENANCE		29.91
Printer	DEPARTMENT SUPPLIES		199.99
GASOLINE-PD	GASOLINE		41.43
Coll.	COLLECTIONS		761.03
Dep. Sup.	DEPARTMENT SUPPLIES		248.99

Description (Payable)	Account Name		Amount
STRUCTURE	STRUCTURES		272.10
STRUCTURE	STRUCTURES		53.99
E-470 TOLL FEE - KELLEY TRAV...	SCHOOL & CONFERENCE		11.65
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES		672.24
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES		672.24
Coll.	COLLECTIONS		106.18
STRUCTURE	STRUCTURES		115.99
POSTAGE-PD	POSTAGE		12.60
GASOLINE-PD	GASOLINE		56.78
GASOLINE-PD	GASOLINE		60.73
INVEST SUPPL-PD	INVESTIGATIVE EXPENSES		9.97
STRUCTURE ADM	STRUCTURES		398.97
BAGGAGE FEE - GWIN	SCHOOL & CONFERENCE		40.00
Coll.	COLLECTIONS		983.14
VEH MAINT-PD	VEHICLE MAINTENANCE		28.39
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		92.68
BLDG MAINT-PD	BUILDING MAINTENANCE		31.98
Dep. Sup.	DEPARTMENT SUPPLIES		63.14
BAGGAGE FEE - GWIN	SCHOOL & CONFERENCE		40.00
PARKING AT DENVER AIRPORT	SCHOOL & CONFERENCE		76.00
TOLL CHARGE - GWIN TRAVEL	SCHOOL & CONFERENCE		38.32
FUEL FOR RENTAL CAR - GWIN	GASOLINE		29.71
RENTAL CAR RETURN FEE - G...	SCHOOL & CONFERENCE		1.37
EQUIP MAINT-PD	EQUIPMENT MAINTENANCE		89.99
DEPT SUPP ADM	DEPARTMENT SUPPLIES		286.44
EMT WORKBOOK - HOWE	SCHOOL & CONFERENCE		69.32
EMT TEXTBOOK - HOWE	SCHOOL & CONFERENCE		240.00
POSTAGE-PD	POSTAGE		53.96
Dep. Sup.	DEPARTMENT SUPPLIES		244.57
City Hall Cleaning Supplies	DEPARTMENT SUPPLIES		37.86
US AND STATE FLAGS - PUBLIC...	DEPARTMENT SUPPLIES		87.96
BLDG MAINT-PD	BUILDING MAINTENANCE		134.60
DEPT SUPPL-PD	DEPARTMENT SUPPLIES		179.97
DEPT SUPP PARK	DEPARTMENT SUPPLIES		97.03
Equip. Main.	EQUIPMENT MAINTENANCE		701.12
Coll.	COLLECTIONS		10.37
DS Dropbox Subsicription	CONTRACTUAL SERVICES		119.88
RECOGNIGION BREAKFAST	MISCELLANEOUS		380.88
Star-Herald Digital Subscriptio...	PUBLICATIONS		21.99
RETURN TO REMOVE TAX	DEPARTMENT SUPPLIES		-90.93
		Fund 111 - GENERAL Total:	**11,165.06**
Fund: 218 - PUBLIC SAFETY			
CIP-PATROL CARS-PD	EQUIPMENT		382.39
CIP-EOC TECH-PD	DEPARTMENT SUPPLIES		4.29
CIP-EOC TECH-PD	DEPARTMENT SUPPLIES		4.30
CIP-EOC TECH-PD	DEPARTMENT SUPPLIES		174.18
CIP-EOC TECH-PD	DEPARTMENT SUPPLIES		174.18
		Fund 218 - PUBLIC SAFETY Total:	**739.34**
Fund: 631 - WASTEWATER			
CONTRACTUAL SVC	CONTRACTUAL SERVICES		33.83
CONTRACTUAL SVC	CONTRACTUAL SERVICES		33.84
		Fund 631 - WASTEWATER Total:	**67.67**
Fund: 661 - STORMWATER			
Fuel - NeFSMA	SCHOOL & CONFERENCE		52.79
Hotel NeFSMA Conference	SCHOOL & CONFERENCE		196.05
Fuel - NeFSMA	SCHOOL & CONFERENCE		43.41
Drawer organizer	DEPARTMENT SUPPLIES		14.29
		Fund 661 - STORMWATER Total:	**306.54**
		Vendor 08828 - US BANK Total:	**12,278.61**

Description (Payable)	Account Name	Amount
Vendor: 04529 - W & R INC		
Fund: 111 - GENERAL		
Struct.	STRUCTURES	3,331.39
	Fund 111 - GENERAL Total:	**3,331.39**
	Vendor 04529 - W & R INC Total:	**3,331.39**
Vendor: 00022 - WALMART		
Fund: 111 - GENERAL		
DISH DETERGENT	DEPARTMENT SUPPLIES	23.12
Dep. Sup.	DEPARTMENT SUPPLIES	91.64
DEPT SUPP ADM/DS	DEPARTMENT SUPPLIES	76.27
DEPT SUPP ADM/DS	DEPARTMENT SUPPLIES	29.88
DRINKING WATER	DEPARTMENT SUPPLIES	26.80
	Fund 111 - GENERAL Total:	**247.71**
	Vendor 00022 - WALMART Total:	**247.71**
Vendor: 10577 - WEGNER ZACHERY		
Fund: 111 - GENERAL		
LEGAL FEES-PD	LEGAL FEES	24.02
	Fund 111 - GENERAL Total:	**24.02**
	Vendor 10577 - WEGNER ZACHERY Total:	**24.02**
Vendor: 00262 - WESTERN NE COMMUNITY COLLEGE		
Fund: 641 - WATER		
SCHOOLS & CONF	SCHOOL & CONFERENCE	200.00
SCHOOLS & CONF	SCHOOL & CONFERENCE	1,100.00
	Fund 641 - WATER Total:	**1,300.00**
	Vendor 00262 - WESTERN NE COMMUNITY COLLEGE Total:	**1,300.00**
Vendor: 09967 - WESTERN NE TOURISM COALITION		
Fund: 224 - ECONOMIC DEVELOPMENT		
MEMBERSHIP	MEMBERSHIPS	125.00
	Fund 224 - ECONOMIC DEVELOPMENT Total:	**125.00**
	Vendor 09967 - WESTERN NE TOURISM COALITION Total:	**125.00**
Vendor: 08851 - WHITING SIGNS		
Fund: 111 - GENERAL		
Building Maintenance-REC	BUILDING MAINTENANCE	450.00
	Fund 111 - GENERAL Total:	**450.00**
Fund: 218 - PUBLIC SAFETY		
CIP-PATROL CARS-PD	EQUIPMENT	800.00
	Fund 218 - PUBLIC SAFETY Total:	**800.00**
	Vendor 08851 - WHITING SIGNS Total:	**1,250.00**
Vendor: 00085 - WILBURNS TRANSMISSION INC.		
Fund: 111 - GENERAL		
VEH MAINT PARK	VEHICLE MAINTENANCE	5,310.93
	Fund 111 - GENERAL Total:	**5,310.93**
	Vendor 00085 - WILBURNS TRANSMISSION INC. Total:	**5,310.93**
Vendor: 10463 - WNCC FOUNDATION		
Fund: 111 - GENERAL		
2024 MONUMENT MARATHO...	COMMUNITY PROGRAMMING	8,500.00
	Fund 111 - GENERAL Total:	**8,500.00**
	Vendor 10463 - WNCC FOUNDATION Total:	**8,500.00**
Vendor: 04826 - WRISTBANDS MEDTECH USA, INC.		
Fund: 111 - GENERAL		
Department Supplies-REC	DEPARTMENT SUPPLIES	1,245.00
	Fund 111 - GENERAL Total:	**1,245.00**
	Vendor 04826 - WRISTBANDS MEDTECH USA, INC. Total:	**1,245.00**

Description (Payable)	Account Name	Amount
Vendor: 03709 - WYOMING CHILD SUPPORT ENFORCEMENT		
Fund: 713 - CASH & INVESTMENT POOL		
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
CHILD SUPPORT	CHILD SUPPORT EE PAY	738.08
	Fund 713 - CASH & INVESTMENT POOL Total:	**1,476.16**
	Vendor 03709 - WYOMING CHILD SUPPORT ENFORCEMENT Total:	**1,476.16**
Vendor: 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE		
Fund: 713 - CASH & INVESTMENT POOL		
YMCA	YMCA PAY EE	894.00
	Fund 713 - CASH & INVESTMENT POOL Total:	**894.00**
	Vendor 02057 - YOUNG MEN'S CHRISTIAN ASSOCIATION OF SCOTTSBLUFF, NE Total:	**894.00**
Vendor: 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT		
Fund: 111 - GENERAL		
GROUND MAINTPARK	GROUNDS MAINTENANCE	59.98
GROUND MAINT PARK	GROUNDS MAINTENANCE	70.90
GROUND MAINT PARK	GROUNDS MAINTENANCE	118.96
GROUND MAINT PARK	GROUNDS MAINTENANCE	106.35
	Fund 111 - GENERAL Total:	**356.19**
	Vendor 03379 - ZM LUMBER CO CAPITAL ONE TRADE CREDIT Total:	**356.19**
	Grand Total:	**958,836.57**

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
111 - GENERAL	181,254.08	4,170.32
212 - STREETS	11,423.27	0.00
213 - CEMETERY	46,124.29	0.00
215 - SPECIAL PROJECTS	118,431.42	0.00
218 - PUBLIC SAFETY	30,495.34	0.00
224 - ECONOMIC DEVELOPMENT	3,528.97	0.00
225 - MUTUAL FIRE	20,122.89	0.00
321 - CRA	9,407.50	0.00
621 - ENVIRONMENTAL SERVICES	26,645.13	82.63
631 - WASTEWATER	41,268.38	15,392.52
641 - WATER	64,801.77	2,999.54
661 - STORMWATER	3,858.44	989.76
713 - CASH & INVESTMENT POOL	273,794.38	273,794.38
721 - GIS SERVICES	10.49	0.00
812 - HEALTH INSURANCE	127,670.22	83,964.24
Grand Total:	**958,836.57**	**381,393.39**

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-21311	SALES TAX PAYABLE	2,664.13	2,664.13
111-51281-141	DISABILITY INSURANCE	507.45	507.45
111-51281-142	DISABILITY INSURANCE	520.43	520.43
111-52111-111	DEPARTMENT SUPPLIES	472.03	0.00
111-52111-116	DEPARTMENT SUPPLIES	199.99	0.00
111-52111-121	DEPARTMENT SUPPLIES	29.88	0.00
111-52111-141	DEPARTMENT SUPPLIES	1,643.41	0.00
111-52111-142	DEPARTMENT SUPPLIES	1,080.30	0.00
111-52111-151	DEPARTMENT SUPPLIES	899.72	0.00
111-52111-171	DEPARTMENT SUPPLIES	634.24	0.00
111-52111-172	DEPARTMENT SUPPLIES	2,604.38	0.00
111-52114-172	CONCESSION SUPPLIES	2,271.15	0.00
111-52134-172	SPECIAL EVENTS	25.45	0.00
111-52162-142	FIREARMS SUPPLIES	4,262.83	0.00
111-52163-142	INVESTIGATIVE EXPENSES	1,354.45	0.00
111-52181-142	UNIFORMS & CLOTHING	16.00	0.00
111-52211-121	PUBLICATIONS	21.99	0.00
111-52222-151	COLLECTIONS	1,924.31	0.00
111-52225-151	SUBSCRIPTIONS	93.50	0.00
111-52411-142	POSTAGE	66.56	0.00
111-52511-141	GASOLINE	29.71	0.00
111-52511-142	GASOLINE	200.13	0.00
111-52999-112	MISCELLANEOUS	925.38	0.00
111-52999-142	MISCELLANEOUS	3,334.25	0.00
111-53111-112	CONTRACTUAL SERVICES	1,250.01	0.00
111-53111-114	CONTRACTUAL SERVICES	6,264.61	0.00
111-53111-115	CONTRACTUAL SERVICES	39.99	0.00
111-53111-121	CONTRACTUAL SERVICES	199.88	0.00
111-53111-141	CONTRACTUAL SERVICES	767.01	0.00
111-53111-142	CONTRACTUAL SERVICES	12,118.77	0.00
111-53111-143	CONTRACTUAL SERVICES	8,276.72	0.00
111-53111-151	CONTRACTUAL SERVICES	519.20	0.00
111-53111-171	CONTRACTUAL SERVICES	8,568.34	0.00
111-53111-172	CONTRACTUAL SERVICES	1,600.00	0.00
111-53211-142	LEGAL FEES	351.02	0.00
111-53211-171	LEGAL FEES	478.31	478.31
111-53421-141	BUILDING MAINTENANCE	521.08	0.00
111-53421-142	BUILDING MAINTENANCE	358.71	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
111-53421-151	BUILDING MAINTENANCE	172.00	0.00
111-53421-171	BUILDING MAINTENANCE	7.59	0.00
111-53421-172	BUILDING MAINTENANCE	450.00	0.00
111-53441-111	EQUIPMENT MAINTENA…	164.35	0.00
111-53441-142	EQUIPMENT MAINTENA…	195.93	0.00
111-53441-151	EQUIPMENT MAINTENA…	701.12	0.00
111-53441-171	EQUIPMENT MAINTENA…	1,109.69	0.00
111-53451-141	VEHICLE MAINTENANCE	998.00	0.00
111-53451-142	VEHICLE MAINTENANCE	1,053.11	0.00
111-53451-171	VEHICLE MAINTENANCE	5,310.93	0.00
111-53471-111	GROUNDS MAINTENAN…	149.98	0.00
111-53471-171	GROUNDS MAINTENAN…	4,720.84	0.00
111-53561-111	PHONE & INTERNET	3.29	0.00
111-53561-112	PHONE & INTERNET	1.09	0.00
111-53561-114	PHONE & INTERNET	0.47	0.00
111-53561-115	PHONE & INTERNET	0.47	0.00
111-53561-121	PHONE & INTERNET	22.39	0.00
111-53561-141	PHONE & INTERNET	3.50	0.00
111-53561-142	PHONE & INTERNET	1,491.58	0.00
111-53561-151	PHONE & INTERNET	6.11	0.00
111-53561-171	PHONE & INTERNET	2.35	0.00
111-53561-172	PHONE & INTERNET	2.35	0.00
111-53571-141	CELLULAR PHONE	278.56	0.00
111-53571-171	CELLULAR PHONE	42.60	0.00
111-53711-141	SCHOOL & CONFERENCE	740.01	0.00
111-53711-142	SCHOOL & CONFERENCE	520.00	0.00
111-53752-114	COMMUNITY PROGRA…	43,500.00	0.00
111-53811-142	BONDING	30.00	0.00
111-53841-171	VEHICLE INSURANCE	56.48	0.00
111-54311-111	STRUCTURES	1,503.87	0.00
111-54311-151	STRUCTURES	4,925.50	0.00
111-54411-171	EQUIPMENT	45,994.60	0.00
212-52111-212	DEPARTMENT SUPPLIES	158.30	0.00
212-52531-212	OIL & ANTIFREEZE	44.91	0.00
212-53111-212	CONTRACTUAL SERVICES	9,902.44	0.00
212-53195-212	ADMIN COSTS & FEES	440.00	0.00
212-53441-212	EQUIPMENT MAINTENA…	177.15	0.00
212-53561-212	PHONE & INTERNET	700.47	0.00
213-53211-213	LEGAL FEES	104.00	0.00
213-53441-213	EQUIPMENT MAINTENA…	444.99	0.00
213-53561-213	PHONE & INTERNET	0.94	0.00
213-54411-213	EQUIPMENT	45,574.36	0.00
215-52931-111	INSURED REPAIRS/REPL…	12,732.00	0.00
215-53111-111	CONTRACTUAL SERVICES	98,432.92	0.00
215-54991-113	GRANT EXPENSE	7,266.50	0.00
218-52111-141	DEPARTMENT SUPPLIES	178.47	0.00
218-52111-142	DEPARTMENT SUPPLIES	178.48	0.00
218-53111-142	CONTRACTUAL SERVICES	28,420.00	0.00
218-54411-142	EQUIPMENT	1,718.39	0.00
224-52311-114	MEMBERSHIPS	125.00	0.00
224-53111-113	CONTRACTUAL SERVICES	1,350.00	0.00
224-53111-114	CONTRACTUAL SERVICES	2,053.50	0.00
224-53561-113	PHONE & INTERNET	0.47	0.00
225-52111-141	DEPARTMENT SUPPLIES	20,122.89	0.00
321-53111-111	CONTRACTUAL SERVICES	9,407.50	0.00
621-21311	SALES TAX PAYABLE	82.63	82.63
621-52111-621	DEPARTMENT SUPPLIES	413.04	0.00
621-52181-621	UNIFORMS & CLOTHING	182.75	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
621-53111-621	CONTRACTUAL SERVICES	8,967.45	0.00
621-53441-621	EQUIPMENT MAINTENA…	3,208.16	0.00
621-53561-621	PHONE & INTERNET	87.10	0.00
621-54311-621	STRUCTURES	13,704.00	0.00
631-21311	SALES TAX PAYABLE	15,392.52	15,392.52
631-52111-631	DEPARTMENT SUPPLIES	1,542.60	0.00
631-53111-631	CONTRACTUAL SERVICES	6,863.46	0.00
631-53441-631	EQUIPMENT MAINTENA…	3,383.17	0.00
631-53531-631	ELECTRIC POWER	13,471.23	0.00
631-53561-631	PHONE & INTERNET	32.74	0.00
631-53571-631	CELLULAR PHONE	42.86	0.00
631-53711-631	SCHOOL & CONFERENCE	539.80	0.00
641-21311	SALES TAX PAYABLE	2,999.54	2,999.54
641-52111-641	DEPARTMENT SUPPLIES	6,230.19	0.00
641-52116-641	METERS	15,892.06	0.00
641-52117-641	SAMPLES	3,769.00	0.00
641-52411-641	POSTAGE	92.40	0.00
641-52611-641	CHEMICALS	9,472.99	0.00
641-53111-641	CONTRACTUAL SERVICES	4,669.12	0.00
641-53441-641	EQUIPMENT MAINTENA…	3,653.29	0.00
641-53451-641	VEHICLE MAINTENANCE	162.60	0.00
641-53531-641	ELECTRIC POWER	16,066.79	0.00
641-53561-641	PHONE & INTERNET	15.93	0.00
641-53571-641	CELLULAR PHONE	42.86	0.00
641-53711-641	SCHOOL & CONFERENCE	1,560.00	0.00
641-59211-641	LICENSE/PERMITS	175.00	0.00
661-21311	SALES TAX PAYABLE	989.76	989.76
661-52111-661	DEPARTMENT SUPPLIES	14.29	0.00
661-53111-661	CONTRACTUAL SERVICES	2,500.00	0.00
661-53561-661	PHONE & INTERNET	1.14	0.00
661-53711-661	SCHOOL & CONFERENCE	353.25	0.00
713-21512	MEDICARE W/H EE PAY…	20,139.74	20,139.74
713-21513	FICA W/H EE PAYABLE	75,315.78	75,315.78
713-21514	FED W/H EE PAYABLE	58,038.88	58,038.88
713-21517	POL UNION DUES EE PAY	1,833.00	1,833.00
713-21518	FIRE UNION DUES EE PAY	560.00	560.00
713-21523	LIFE INS EE PAYABLE	776.65	776.65
713-21524	SMEC EE PAYABLE	241.00	241.00
713-21527	WAGE ATTACHMENT EE …	505.56	505.56
713-21528	REGULAR RETIRE EE PAY	37,404.08	37,404.08
713-21529	DEFERRED COMP EE PAY	6,558.04	6,558.04
713-21531	RETIRE FIRE EE PAYABLE	16,463.11	16,463.11
713-21533	RETIRE POLICE EE PAY	30,108.48	30,108.48
713-21534	DIS INC INS EE PAYABLE	682.92	682.92
713-21539	CHILD SUPPORT EE PAY	4,186.36	4,186.36
713-21540	YMCA PAY EE	894.00	894.00
713-21541	HSA EE PAYABLE	19,006.51	19,006.51
713-21723	LIFE INS ER PAYABLE	1,080.27	1,080.27
721-53561-721	PHONE & INTERNET	10.49	0.00
812-53861-112	PREMIUM EXPENSE	43,705.98	0.00
812-53862-112	CLAIMS EXPENSE	83,749.54	83,749.54
812-53863-112	FLEXIBLE BENFT EXPENS…	214.70	214.70
	Grand Total:	**958,836.57**	**381,393.39**

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	837,069.76	381,393.39
1420152999142	3,334.25	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
21552931111	12,732.00	0.00
40001-53111	98,432.92	0.00
5001043105	7,266.50	0.00
6002053561	1.14	0.00
Grand Total:	**958,836.57**	**381,393.39**

UTILITY REFUNDS 8-5-24

Account #	Contact	Service Address	Refund Amount
055-0885-02	ALEXANDRIA A DE LOS SANTOS	1511 8TH AVE SCOTTSBLUFF NE 69361	5.72
050-0952-05	ADRIANA RODRIGUEZ	1408 10TH AVE SCOTTSBLUFF NE 69361	2.5
060-2807-01	TIM R RODRIGUEZ	1113 E 7TH ST SCOTTSBLUFF NE 69361	170.72
035-3857-04	JAMES MIZE	1414 AVE F SCOTTSBLUFF NE 69361	24.27
4			$203.21

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 8.a

Council to conduct a public hearing set for this date at 6:00 p.m. to receive information regarding the Class C Liquor License for Broadway Bar & Arcade, 1717 Broadway, Scottsbluff, NE.

Staff Contact: Kimberley Wright

A g e n d a S t a t e m e n t

Item No.

For meeting of: August 5, 2024

AGENDA TITLE: Council to hold a public hearing as advertised for this date at 6:00 p.m. for a Class C Liquor License application from Broadway Bar & Arcade, 1717 Broadway, Scottsbluff, NE.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Administration

PRESENTATION BY: Applicant

SUMMARY EXPLANATION:

BOARD/COMMISSION RECOMMENDATION:

STAFF RECOMMENDATION: Conduct the public hearing and consider a recommendation to the Nebraska Liquor Commission either approving or denying said application.

EXHIBITS

Resolution ☒ Ordinance ☐ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) ☐ Application, Memorandums, Exhibits

Exhibit #1 – Application of Broadway Bar & Arcade, 1717 Broadway, Scottsbluff, NE.
Exhibit #2 – City Council Check List for Neb. Rev. Stat. §53-132 Cum Supp 2022
Exhibit #3 – Written Statement of Police Chief
Exhibit #4 – Written Statement of City Clerk
Exhibit #5 – Written Statement of Development Services

NOTIFICATION LIST: Yes ☑ No ☐ Further Instructions ☐

Christopher Hayward
1717 Broadway
Scottsbluff, NE 69361

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev 3/1/99CClerk

Nebraska Liquor Control

EXHIBIT #1

301 Centennial Mall South - 1st Floor PO Box 95046 Lincoln NE 68508

Application Copy

File Number: 19826

LICENSE TYPE Class C Spirits, Wine, Beer On and Off Sale	APPLICATION DATE RECEIVED 2024-06-17
SECONDARY LICENSE(S) None selected	
LICENSEE LEGAL NAME Broadway Bar and Arcade	LICENSEE TYPE Corporation
DOING BUSINESS AS Broadway Bar & Arcade	CORPORATE NUMBER N/A
INCORPORATION DATE 2023-06-28	
CORRESPONDENCE ADDRESS 1717 Broadway Scottsbluff, NE 69361	
MAILING ADDRESS	
PHYSICAL ADDRESS	
CONTACT NAME Stormie Hayward	PREFERRED CONTACT METHOD Email
CONTACT PHONE (307) 214-4034	ALTERNATE PHONE (308) 641-0702
FAX	EMAIL stormie.hayward@yahoo.com

CORPORATE STRUCTURE

NAME	POSITION/TITLE	PARENT COMPANY	% INTEREST
Stormie M Hayward	Owner		50
Christopher Hayward	President		50

ADDITIONAL INFORMATION

MARITAL STATUS
Single

MANAGED BY AGENT
No

PREMISES TYPE
Bar/Lounge (on prem)

PREMISES NAME
Broadway Bar and Arcade

OPERATOR
Christopher and Stormie Hayward

CORPORATE LIMIT DESIGNATION
Inside

LEASE OR OWN
Own

PHYSICAL ADDRESS
1717 Broadway, Scottsbluff, Nebraska, 69361

MAILING ADDRESS
1717 Broadway
Scottsbluff, NE 69361

CONTACT NAME
Stormie Hayward

PREFERRED CONTACT METHOD
Email

CONTACT PHONE
(307) 214-4034

ALTERNATE PHONE
(308) 641-0702

FAX	EMAIL
	stormie.hayward@yahoo.com
PREMISES MANAGER	PREMISES MANAGER EMAIL
Christopher Hayward	chris@panhandleconcrete.com

QUESTIONS

Class C Spirits, Wine, Beer On a

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY §53-125(5)

   Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge?

   Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea. Also list any charges pending at the time of this application. If more than one party is applying, please list charges by each individual's name. Exclude minor traffic violations such as speeding. Include Driving Under the Influence, Driving Under Suspension & other similar charges. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

   No

2. What are the building dimensions: Enter length and width in feet separated by a comma (i.e. L20, W15)
   A simple sketch of the area to be licensed will be required to be uploaded in the Documents section.. Include the length x width, direction of NORTH and number of floors of the building.

   L212, W24

3. Is there an outdoor area?
   *Must have permanent fencing securing the outdoor area. Please contact the local governing body for other requirements regarding fencing.

   No

4. Will a basement be used for alcoholic storage or sale?

   No

5. How many floors of the building? (excluding basement) Please indicate which floors will be included in the liquor license.

   1

6. Is premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children?

   No

7. Is premises to be licensed within 300 feet of a college campus or university?

   No

8. Are you acquiring any alcohol prior to obtaining this liquor license?

   No

9. What date do you intend to open for business?

   09/2024

10 Are you borrowing any money from any source, including family or friends, to establish and/or operate the business?

   Yes
   Platte Valley Bank

11 Will any person or entity, other than the applicant, be entitled to a share of the profits of this business?

   Yes
   Christopher Hayward Co-Owner/Manager

12 Is anyone listed on this application a law enforcement officer?

   No

13 List the primary bank and/or financial institution to be utilized by the business.
a) List the individual(s) who are authorized to write checks and/or withdrawals on accounts at this institution.

Platte Valley Bank

14 Do you have prior experience or training in selling, serving or managing alcohol sales?

Yes
ServeSafe Course

15 Are all individuals stated in this application over 21 years of age?

Yes

16 Do you intend to sell cocktails to go as allowed under Neb Rev. Statute 53-123.04(4)?

Yes

17 Do you intend to allow drive through services (curb side pick up) allowed under Neb Rev. Statute 53-178.01(2)

No

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Business Plan	BroadwayBarArcadebusinessplan.pdf	
Lease / Deed / Purchase Agreement	Quitclaimdeed.pdf	
Corporation/LLC Structure	LLC Articles OR Certificate of Organization (2).pdf	
Fingerprint Submission	fingerprintCH.jpg	
Fingerprint Submission	fingerprintSH.jpg	
Premises Description & Diagram	building.jpg	

APPLICANT

Stormie Hayward

DECLARATION

☑ I (We) the applicant(s) agree and consent

By checking the box next to "I (We) the applicant(s) agree and consent", the applicant(s) hereby consent(s) to an investigation of background and release present and future records of every kind and description including, but not limited to, police records, tax records, bank or lending institution records, and corporate records. I consent to the release of any documents supporting any declarations made in this application and agree to provide any documents supporting these declarations to the Nebraska Liquor Control Commission (NLCC) or the Nebraska State Patrol (NSP) immediately upon demand. I agree to provide any record needed in furtherance of any investigation related to this application immediately upon demand to the NLCC or the NSP. I waive any right or cause of action that I may have against the NLCC, the NSP, or any other individual or entity disclosing or releasing any investigatory or supporting records related to this application or the review of this application.

I acknowledge that false information submitted in this application is grounds for denial of a license. Any license issued based on the information submitted in this application is subject to additional conditions, cancellation, revocation, or suspension if the information contained herein is incomplete, inaccurate, or fraudulent. I acknowledge that any changes to the information contained in this application must be reported to the NLCC. I acknowledge the review of this application will involve a criminal record check of all owners, partners, managers, officers and stockholders or members owning 25% interest in the applying entity and their spouses. Any license granted by the NLCC is subject to the provisions of the Nebraska Liquor Control Act and the Rules & Regulations of the NLCC, and that failure to comply with these provisions and rules may subject the license to suspension, cancellations, or revocation. I acknowledge that a licensee must keep complete, accurate, and separate records and that a licensee's records and books are subject to inspection by the NLCC. NLCC auditors and law enforcement officers are authorized to enter and inspect the licensed premises at any time to determine whether any provision of the Act, rule or regulation, or ordinance has been or is being

violated. I acknowledge that it is the licensee's responsibility to comply with the provisions of the Nebraska Liquor Control Act and the Commission's rules and regulations.

If I am an individual applicant, I will supervise in person the management and operation of the business and operate the business authorized by the license for myself and not as an agency for any other person or entity. If I am a corporate applicant, I will ensure that an approved manager will supervise in person the management and operation of the business. If I am a partnership applicant, I will ensure one partner supervises the management and operation of the business.

I will operate the licensed business in compliance with all applicable laws, rules and regulations, and ordinances and to cooperate fully with any authorized agent of the NLCC.

I declare under penalty of perjury that I have read the contents of this application and, to the best of my knowledge, believe all statements made in this application are true, correct, and complete.

Applicant Notification and Record Challenge: An applicant's fingerprints will be used to check the criminal history records of the FBI. The applicant may complete or challenge the accuracy of the information contained in the FBI Identification Record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in 28 CFR 16.34.

2023-3253

NUM PAGES 1
DOC TAX Ex05b CHG
FEES $10.00 CHG
TOTAL $10.00
REC'D Simmons Olsen Law Firm, P.C., L.L.O.
RET

NUM INDEX
COMPUTER C
PICTURED C
IMAGED

NEBRASKA DOCUMENTARY STAMP TAX
Aug 18, 2023
$ Ex05b By JBauer

RECORDED
SCOTTS BLUFF COUNTY, NE
Date Aug 18, 2023 Time 03:38 PM
Inst. 2023-3253
Jean A. Bauer
REGISTER OF DEEDS
ELECTRONICALLY RECORDED

Return to:
Elizabeth A. Stobel
Simmons Olsen Law Firm, P.C., L.L.O.
1502 Second Avenue
Scottsbluff, NE 69361

QUITCLAIM DEED

Christopher Hayward and Stormie Hayward, husband and wife (the "Grantors"), in consideration of ten dollars and other good and valuable consideration, quitclaims to Broadway Bar and Arcade, LLC (the "Grantee"), the following described real estate (as defined in Neb. Rev. Stat. §76-201) in Scotts Bluff County, Nebraska (the "Real Estate"):

Lot Fifteen (15), Block (2), ORIGINAL TOWN ADDITION to the City of Scottsbluff, Scotts Bluff County, Nebraska

Dated: Aug 4, 2023.

Christopher Hayward

Stormie Hayward

State of Nebraska, Scotts Bluff County: ss.

This Quitclaim Deed was acknowledged before me on Aug. 4th, 2023, by Christopher Hayward and Stormie Hayward, husband and wife.

GENERAL NOTARY - State of Nebraska
SANDRA L. BROWN
My Comm. Exp. November 7, 2023

Sandra L. Brown
Notary Public

Broadway Bar & Arcade
2 levels: main floor
unoccupied basement

N

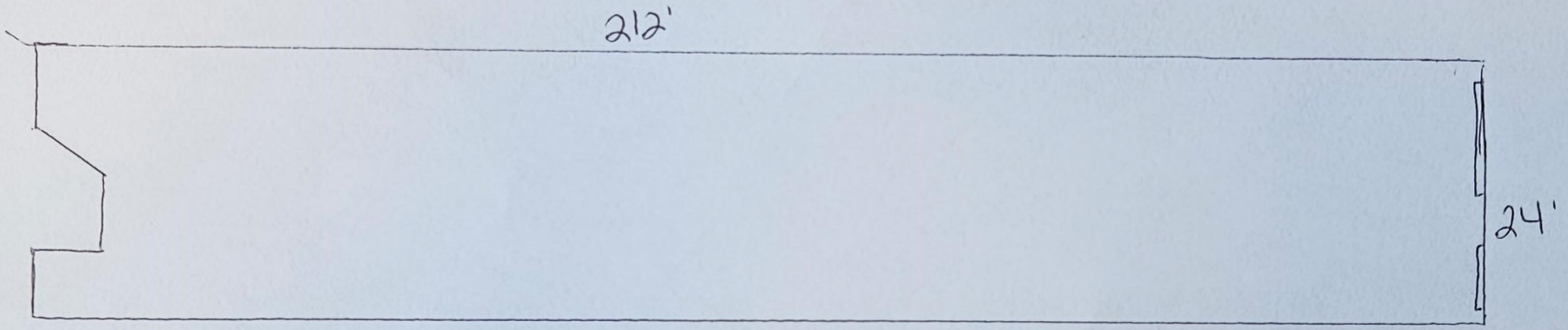


EXHIBIT #2

CHECK LIST

Neb. Rev. Stat. §53-132 (Reissue 2022)

Council should determine the propensity of whether or not to grant the liquor license that has been requested. In that regard, suitability and fitness and the following four criteria are most important:

(2)(a) Applicant is fit, willing and able to provide the service proposed.

(2)(b) Applicant can conform to all laws.

(2)(c) Applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure conformance with law.

(2)(d) Issuance of the license is or will be required by the present or future public convenience and necessity.

In making its determination Council may also consider as the Nebraska Liquor Control Commission will consider, the following. The Council should not base its recommendation on any of the following criteria, but may chose to comment to the Commission about one or more of the criteria:

(3)(b) Citizen's protest.

(3)(c) Existing population/growth.

(3)(d) The nature of the neighborhood around the location.

(3)(e) Existence of other licenses.

(3)(f) Existing motor vehicle and pedestrian traffic in the vicinity.

(3)(g) Adequacy of existing law enforcement.

(3)(h) Zoning restrictions.

(3)(i) Sanitary conditions.

(3)(j) Whether the type of business or activity proposed will be consistent with the public interest.

_____

*OTHER COUNCIL CONCERNS

EXHIBIT III

Memorandum

To: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

From: Kevin Spencer, City Manager/Chief of Police

Date: 08/01/2024

Re: Application for a Class C Liquor License, Broadway Bar and Arcade, dba: Broadway Bar & Arcade,1717 Broadway, Scottsbluff, Nebraska 69361

AUTHORITY: The Scottsbluff Police Department reports specific information to the City Council whenever a liquor license application is presented. The information furnished by the Police Department conforms to Chapter 53, Reissue Revised Statutes of Nebraska 1943, and Section 53-132, which outlines the factors the Commission may consider in granting a liquor license.

COMMENTARY

53-132: Section 2

(A) The applicant is fit, willing, and able to adequately provide the service proposed within the city where the premises described in the application are located:

A background check was conducted on Christopher and Stormie Hayward to determine their fitness for a liquor license. Christopher and Stormie reported no criminal convictions, nor did I find any. I found no information that would disqualify the applicants from having a liquor license.

After careful consideration, I have concluded that the applicant is fit to hold a liquor license.

(B) The applicant can conform to all provisions, requirements, rules, and regulations provided for in the Nebraska Liquor Control Act:

Any operator must adhere to the existing laws while doing business in the community and adhere to acceptable business practices.

On Wednesday, July 31st, 2024, Christopher and Stormie appeared before the Liquor License Holders Investigatory Board to discuss their application. Christopher and Stormie both explained their business intent and processes. They explained that they plan to open their business sometime in November. It will be a barcade with pinball games, arcade games, and a bar. Christopher explained that “barcades” have become popular in larger communities, and they want to bring one to Scottsbluff. They explained that they have both undergone server training and will require it from all employees. They do not have any experience in the alcohol service business but do have friends who do and advise them. Christopher said they would utilize phones or tablets to determine customers' ages and other customary resources. Their policy will be to request identification of any alcohol customer under the age of 35. Christopher and Stormie explained that they plan to hire a manager and two or three bartenders/servers. They will have five to six employees upon opening. Stormie told the board that any employee who would sell alcohol to a minor would be terminated.

The applicant appears able and willing to conform to language within the Nebraska Liquor Control Act.

(C) The applicant has demonstrated that the type of management and control exercised over the licensed premises will be sufficient to ensure that the licensed business can conform to all provisions, requirements, rules, and regulations provided for in the Nebraska Liquor Control Act:

Christopher and Stormie explained that they would both inventory and order any alcohol. Christopher told the board that before opening the business, it would have a video recording system that would operate during and after business hours. They said that they have a locked storage room for any alcohol overstock. After hearing the plan and asking several questions, the board members present were satisfied. However, we had no quorum and could not take any official action.

The applicant appears committed to complying with all the Nebraska Liquor Control Act provisions, requirements, rules, and regulations.

(D) The issuance of the license is or will be required by the present or future public convenience and necessity:

The business will be open four days a week, Wednesday through Saturday, 5:00 pm to 11:00 pm, Wednesday and Thursday, 11:00 am to 11:00 pm, Friday and Saturday. They will serve food. The business is located on Broadway, where there are other businesses regarding the sale of alcohol. Christopher and Stormie further explained that they did not intend to attract a bar crowd, stating that they wanted to create a place where people could have a drink and play arcade games.

Oversight and accountability regarding the sale of alcoholic beverages will be a priority for the applicant.

SPECIFIC ISSUES COMMISSION MAY CONSIDER

(E) The existence of a citizen's protest made in accordance with Section 53-133:

There have been no known citizen protests of this business.

(F) The nature of the neighborhood or community of the location of the proposed licensed premises:

The business is located at 1717 Broadway, Scottsbluff, Nebraska 69361. It is a convenience store that will attract customers when it is opened. Its location is easily accessible and convenient for customers. I would not anticipate any issues with its location.

(G) The existence or absence of other retail licenses or bottle club licenses with similar privileges within the neighborhood or community of the location or the proposed licensed premises.

Other area businesses with liquor licenses allow for on and offsite sales.

(H) The existing motor vehicle and pedestrian traffic flow in the vicinity of the proposed licensed premises:

Although no recent traffic studies have been completed regarding motor vehicle traffic in the general area, the traffic flow and pedestrian traffic are not of concern.

(I) The adequacy of existing law enforcement:

The Scottsbluff Police Department has an authorized strength of 33 full-time officers and handled over 18,000 calls for service, not including traffic citations, during 2023. The number of liquor licenses within the jurisdictional boundaries of the Police Department, regardless of the class, continues to be a priority to the Police Department, and even routine monitoring of their business practices is complex. Compliance checks remain a concern to those businesses that sell alcohol to minors. The Nebraska State Patrol has assumed liquor law enforcement duties, and their broad jurisdiction generally precludes any particular focus in the city.

(J) Whether the type of business or activity proposed to be operated in conjunction with the proposed license is and will be consistent with the public interest:

Adequate staffing, training, and close supervision of patrons are essential. Cooperation with the Police Department by management will help to eliminate or diminish potential problems with violations.

CITY OF SCOTTSBLUFF
City Clerk

EXHIBIT IV

Memo

Date: August 5, 2024

To: Honorable Mayor McKerrigan and Members of the City Council

From: Kimberley Wright, City Clerk

CC: Kevin Spencer, City Manager

Re: Broadway Bar & Arcade, 1717 Broadway, Scottsbluff, NE 69361

The city clerk is required by ordinance to report specific information to the city council whenever a liquor license application hearing is held.

Following are the existing licenses, their class, address and proximity to other licensed premises:

Class of License

Class A	Beer only, for consumption on premises
Class B	Beer only, for consumption off premises
Class C	Alcoholic liquors, for consumption on and off premises
Class D	Alcoholic liquors, including beer, for consumption off premises
Class I	Alcoholic liquors, for consumption on the premises
Class IB	Alcoholic liquors, for consumption on the premises and beer only for consumption off premises.
Class L	Craft Brewery (Brew Pub)
Class W	Wholesale beer
Class Y	Farm Winery
Class Z	Microdistillery
Catering	Alcohol permitted by licensee's retail license, sold or served at events covered by special designated licenses

Class A Licenses

Restaurants

Total Class A Licenses **0**

Class B Licenses

Retail

Family Dollar Store #27573 1412 East Overland

Total Class B Licenses **1**

Class C Licenses

Restaurants

El Charrito Restaurant & Lounge, Inc .	802 21st Avenue
Tangled Tumbleweed	1823 Ave. A
Las VII Americas Tortilleria	1619 East Overland
Flyover Brewing Company (Catering)	1824 Broadway
Power House on Broadway, LLC d/b/a Power House Social (Catering)	1721 Broadway
Frank Eats, LLC d/b/a Taco De Oro	2601 Avenue I

Hotel/Motel

Holiday Inn Express	1821 Frontage Rd.

Taverns/Lounges

Hight's Tavern	20 West 18th Street
Bob's Garage & Bar	1907 Broadway
RSK Frontside, LLC dba Frontside	1001 Avenue I
Racks Sports Bar, LLC (Catering)	1402 East 20th St.- Suite B

Retail

Legacy Cooperative d/b/a Main Street Market Wine & Spirits (Catering)	401 S. Beltline Hwy West 817 West 27th Street
Kelley's Liquor (Catering)	

Clubs

Elks BPO Lodge 1367 (Catering)	1614 1st Avenue

Bowling Alleys

TOTAL CLASS C LICENSES **14**

Class D Licenses

Grocery Stores

Safeway of Western Nebraska	601 Broadway
Legacy Cooperative d/b/a Ampride	3302 Ave. B

Convenience Stores

East "O" Watering Hole	503 East Overland
Big Bats	902 West Overland
Git N Split	506 West 27th Street
Grass Retail, LLC d/b/a Shortstop	2002 Avenue I
Route 26 Mart (AS 22, LLC)	1722 E 20th Street
Maverik Stores Inc.,	920 West 36th St.,
Walgreens	205 West 27th Street
Essential Fuel	822 South Beltline Hwy W
Essential Fuel	2319 East Overland
Essential Fuel	837 27th Street
Chen's Express Mart	405 W. 27th Street

Liquor Stores

Montez Liquor	1311 E Overland Dr.
Cigarette Chain	323 East Overland

Discount/Grocery Stores

Target (Catering)	1401 Frontage Rd.
Wal-Mart Supercenter #867	3322 Avenue I

TOTAL CLASS D LICENSES 17

CLASS I LICENSES

Restaurants

Rosita's (Catering)	1205 East Overland
Applebees	2302 Frontage Rd.
Chili's Grill & Bar	826 West 36th St.
Wonderful House Restaurant	829 Ferdinand Plaza
Ole, LLC	1901 East 20th Street
El Rancho Viejo Mexican Restaurant	23 West 27th St.
Sam & Louie's Pizzeria (Catering)	1522 Broadway
Taco Town	1007 West 27th St.
Prime Cut	305 West 27th St.
Sweet V's (Catering)	1818 1st Ave.
Papa Moon Ciders	3109 Ave. B

Hotel/Motel

Hampton Inn & Suites	301 W Hwy 26
2627 Lodging dba Fairfield Inn & Suites	902 Wintercreek Dr.

TOTAL CLASS I LICENSES 13

CLASS IB LICENSES

Nightclub

Marez, LLC d/b/a Oasis	1722 Broadway

TOTAL CLASS IB LICENSES 1

Class L Licenses

Flyover Brewing Company	1824 Broadway

TOTAL CLASS L LICENSES 1

Class W Licenses

Wholesale

High Plains Budweiser	2810 Ave M

TOTAL CLASS W LICENSES 1

Class Y License

Papa Moon Ciders (Catering)	3109 Ave. B

TOTAL CLASS Y LICENSE 1

Class Z Licenses

Great Plains Distillery (Catering)	213 West Railway St.

TOTAL CLASS Z LICENSES 1

TOTAL LICENSES

Class A	0
Class B	1
Class C	14
Class D	17
Class I	13
Class IB	1
Class L	1
Class W	1
Class Y	1
Class Z	1
TOTAL LICENSES	**50**

CITY OF SCOTTSBLUFF
DEVELOPMENT
SERVICES

Memo

Date: June 24th, 2024

EXHIBIT V

To: Honorable Mayor and City Council

From: Staff, Development Services

CC: Kevin Spencer

Re: Class "C" Liquor License Application
Broadway Bar and Arcade
1717 Broadway
Scottsbluff, NE 69361

Action:

The owners of Broadway Bar and Arcade have applied for a new liquor license in the name of Stormie Hayward

The Development Services Department is required by Article 1, Chapter 11 of the Scottsbluff Municipal Code to report specific information to the Mayor and City Council whenever a liquor license application hearing is held. In accordance with that directive the following information is offered:

(1) The property at 1717 Broadway is situated in a C-1 (Central Business District) zoning district where a restaurant, bar, and or tavern is allowed by right pursuant to the City's Zoning Ordinance, Chapter 25, of the City's Municipal Code of Ordinances.

(2) There are no off-street parking requirements in a C-1 (Central Business District) zone.

(3) The use of this property is consistent with the surrounding neighborhood, which is generally business retail, restaurant, bar and tavern in nature.

(4) There are no churches, schools, or other similar institutions within 300 feet of the subject property.

(5) The existing population of Scottsbluff is approximately 14,283.

City of Scottsbluff
Liquor License Holders Investigatory Board
(**Notes Only-Not official meeting - Quorum not present**)
July 31, 2024; 2:00 p.m.

The City of Scottsbluff Liquor License Holders Investigatory Board met in a regular meeting on Wednesday, July 31, 2024 at 2:00 p.m. in the Meeting Room of City Hall, 2525 Circle Drive, Scottsbluff. A notice of the meeting had been published on July 25, 2024 in the Star Herald, a newspaper published and of general circulation in the city. The notice stated the date, hour and place of the meeting, that the meeting would be open to the public. That anyone with a disability desiring reasonable accommodation to attend the meeting should contact the city clerk's office, and that an agenda of the meeting kept continuously current was available for public inspection at the office of the city clerk in City Hall; provided, the committee could modify the agenda at the meeting if it determined that an emergency so required. A similar notice, together with a copy of the agenda, also had been delivered to each committee member.

1. Roll Call - The following Board Members were present: Kevin Spencer, City Manager/Police Chief; Kim Wright, City Clerk; Matt Huck, Scottsbluff Public Schools; Libby Stobel, City Attorney. Absent: Andrea Margheim, Flyover Brewery; Russ Knight, Dietrich Distributing; Emily Norman, WNCC; and Kelli Larson, Panhandle Prevention Coalition.

2. Open Meeting Act – Acting Chairman Spencer welcomed everyone in attendance and informed those in attendance that a copy of the Nebraska Open Meetings Act is posted on the west wall for the public's review.

3. Call Meeting to Order - The meeting was called to order and Clerk Wright recorded the proceedings. Due to not having a quorum present no official action will take place.

4. There were no changes to the agenda.

5. Tabled the Minutes of the April 3, 2024 meeting - due to lack of a quorum.

6. New Liquor License application:

    a. Class C Liquor License for Broadway Bar & Arcade, 1717 Broadway, Scottsbluff, NE; Christopher Hayward, Manager.

    Mr. Christopher Hayward and Ms. Stormie Hayward were present to answer questions from the committee. They started by giving a brief history of the business explaining they initially wanted to open just an arcade, but after visiting the same type of business in a bigger community decided to add the bar option serving beer and canned drinks. In addition, they will also serve food and are planning to open in November.

    City Manager/Police Chief Spencer asked what experience they have in the alcohol industry. Both Mr. and Ms. Hayward answered they have none, but they have taken the Safe Serve Training. They also will look to guidance from friends and acquaintances who have businesses that serve alcohol. Mr. Spencer also asked what aids they will have in place to assist employees in determining age. Mr. Hayward stated the servers and bartender will either have a tablet or phone with software on it like "We Id" to scan licenses. They also will ask for ID's from anyone who looks under the age of 35 and plan to hang Born on Date calendars throughout.

    Mr. Spencer asked about security cameras and who would do the alcohol ordering and inventory. Mr. Hayward explained they will implement a camera wire system with a

hard drive, but they have not completed the installation yet because they are waiting for electrical enhancements to be done to the building. As far as inventory and ordering, they will share duties and all alcohol will be located in a storage area, except for the alcohol that will be at the bar. Mr. Hayward also stated they will have 5-6 employees and all will be required to take alcohol training. If an employee does sell to a minor they would be terminated immediately.

Committee Member Huck inquired about the hours of the business. Ms Hayward stated they would be open Wed-Sat with hours, Wed/Thursday 5:00-11:00 p.m. Fri/Sat 11:00 a.m.-1:00 p.m.

At the end of the meeting, both Mr. Spencer and Legal Counsel Stobel commented there should be continuing education in place, regardless if there is a violation or not; it is just good practice.

Due to a quorum not being present, a recommendation could not be made regarding this liquor license application to City Council.

7. Liquor License Compliance Issue:

a) Board Review and discussion of failed compliance checks.

- Essential Fuel – 822 S Beltline Hwy W

Ms. Christina Molina, Manager of Essential Fuel was present to explain the failed compliance check. She stated the employee who sold to the minor was having some issues and became frustrated with carding. Their policy is to card those who look younger than 35 by putting the license under a scanner. The employee did not card the customer and made a comment he knew she was underage. He was immediately terminated and was responsible for all the fees. Ms. Molina stated because of this, the business now requires all employees to go through Safe Serve Certification within 30 days.

- Chen's Express Mart, LLC – 405 W. 27th Street

Mr. Jian Bin Chen manager/owner with Chen's Express Mart was not present. He communicated to City Clerk Wright he had an appointment, but it was explained to him he would be on the next meeting agenda to review his failed compliance check.

City of Scottsbluff, Nebraska

Monday, August 5, 2024
Regular Meeting

Item 8.b

Council to discuss and consider action on making a recommendation to the Nebraska Liquor Control Commission regarding the Class C Liquor License for Broadway Bar & Arcade and naming Christopher Hayward as the Liquor License Manager.

Staff Contact: Kimberley Wright

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 9.a

Council to remove from table considering a Resolution to renew Sales and Use Tax and the amended and renewed Economic Development Plan.

Staff Contact: Sharaya Toof

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 9.b

Council to discuss and consider action on a Resolution to renew Sales and Use Tax and the amended and renewed Economic Development Plan.

Staff Contact: Sharaya Toof

Resolution No. _____

Be it resolved by the Mayor and City Council of the City of Scottsbluff, Nebraska:

1. The City currently imposes a City Sales and Use Tax in the amount of 1.5% pursuant to the Local Option Revenue Act, sections 77-27,142, *et seq.* of the Nebraska Statutes. The current City Sales and Use Tax expires on October 1, 2025, unless extended by a vote of the electors before that date:

2. The City currently has an Economic Development Plan in place pursuant to the Local Option Municipal Economic Development Act, sections 18-2701, *et seq.* of the Nebraska Statutes. The allocation of a portion of the City Sales and Use Tax for the funding of this Plan expires on October 1, 2025, unless extended by a vote of the electors before that date.

3. The attached Amended Plan for the City of Scottsbluff Economic Development Program is incorporated in this Resolution by reference. This Amended Plan was reviewed at a public hearing on July 15, 2024, and is now adopted by this Resolution. A copy of the Amended Plan has been filed with the City Clerk, who shall make it available for public review at City Hall during regular business hours.

4. At the November 5, 2024 general election, the ballot will include the opportunity for the qualified electors of the City to:

a. Extend the existing Sales and Use Tax; and

b. Consider the continued allocation of a portion of the Sales and Use Tax toward the City's Economic Development Program and to amend the Plan under which that Program is established.

5. The following Propositions in the form shown below shall be submitted to the qualified electors of the City for their approval or disapproval at the general election:

Proposition No. 1:

Shall the City Council of the City of Scottsbluff, Nebraska renew and continue to impose a Sales and Use Tax in the amount of 1.5% upon the same transactions within the City on which the State of Nebraska is authorized to impose a tax, subject to the terms and conditions of the Proposition as set out below?

_____ Yes (For continuing the Sales and Use Tax)

_____ No (Against continuing the Sales and Use Tax)

Terms and Conditions:

Economic Development Portion: If Proposition No. 2 passes, a portion of the City Sales and Use Tax equal to ¼ of one percent (1/6 of the total City Sales and Use Tax) shall be allocated to the Economic Development Program as provided for in the Plan set out in Proposition No. 2.

Proposition No. 2

Shall the City of Scottsbluff, Nebraska renew, continue, and amend its existing Economic Development Program as described below by appropriating annually from local sources of revenue approximately $1,350,000 per fiscal year, until October 1, 2035, unless extended by a vote of the electorate prior to that date?

_____ Yes (For continuing the Program)

_____ No (Against continuing the Program)

Description of the Economic Development Program: The Economic Development Program, as amended and approved by the City Council, is summarized as follows:

a. General Description of the Program: The goal of the Economic Development Program is to provide quality jobs to the citizens of Scottsbluff, Nebraska. Activities included in the Economic Development Program are direct loans or grants to qualifying businesses for fixed assets or working capital or both, loan guaranties for qualifying businesses, grants for public works improvements and job training, real estate purchases and options, issuance of bonds, the costs of implementing the program, technical assistance, industrial recruitment activities, expenses for locating qualifying businesses into the area, the equity investment. Qualifying Businesses include those which derive their principal source of income from (1) manufacturing, (2) sale of goods or commodities in interstate commerce, (3) processing, storage, transport, or sale of goods or commodities in interstate commerce, (4) the sale of services in interstate commerce, (5) headquarters facilities relating to eligible activities, (6) telecommunications activities, (7) tourism-related activities, (8) any activities deemed sufficient to establish eligibility for a Qualifying Businesses through future amendments to the Act, and incorporated into this Plan and the Program by ordinance of the City Council after amendment to the Act, (9) Construction and rehabilitation of housing pursuant to a Workforce Housing Plan, (10) Retail trade, but only if the business (a) generates its principal source of income from sales of product(s) manufactured on the premises from which the sales take place; or (b) generates its principal source of income from retail sales, and (i) total assistance to a business does not exceed the maximum of $10,000 or 50% of the project, (ii) the business has at least a 10% monetary investment in the project, (iii) the business's principal location for the

project is within a business improvement district of the city; (iv) other financing or banking investment is provided or received by the applicant for the project, (v) receipt of assistance by the business is contingent upon submitting proof of payment for project costs, and (vi) the total assistance provided by the Program for businesses under this paragraph 3(a),10(b) in any one fiscal year does not exceed more the 20% of the sales tax receipts for the Program during the previous fiscal year. At no time shall the total amount of incentives devoted to retail trade under this paragraph 3(a),10(b) exceeds the limits under Nebraska law, (11) Production of films, including feature independent and documentary films, commercials, and television programs.

b. Duration of the Program: The Economic Development Program is currently in existence and shall be extended until October 1, 2050.

c. Years of Collection of Funds: Collection of additional funds for the Economic Development Program shall be on all taxable sales beginning on October 1, 2025 and shall end on October 1, 2035.

d. Source of Funds: The source for Economic Development Funds shall be a portion of the City Sales and Use Tax provided for in Proposition No. 1. The City may issue bonds pursuant to the Local Option Municipal Economic Development Act.

e. Total Amount to be Collected: The total amount to be collected from local sources of revenue shall be the lesser of (1) $1,350,000 per fiscal year for the next 10 fiscal years, or (2) the amounts allocated to the Economic Development Program pursuant to the City Sales and Use Tax provided for in Proposition No. 1.

f. Additional Sources of Funds: Additional funds from other non-city sources may be sought beyond those derived from local sources of revenue.

6. Electors desiring to vote in favor of or against the propositions shall do so in the manner specified in the ballot form as provided by the Scotts Bluff County Clerk.

7. The general election shall be conducted by the Scotts Bluff County Clerk at polling places established by the County Clerk in each of the City's precincts. The polls shall be open from 7:00 a.m. through 7:00 p.m. on the day of the general election.

8. The foregoing notice required by law shall be published in the Star-Herald, a legal newspaper of general election in the City: (1) not more than 30 days nor less than 10 days before the date of the election, and (2) not less than 5 days nor more than 10 days before the date of election. The notices shall be in substantially the following form:

City of Scottsbluff, Nebraska
Notice of Election

Notice is given that at the general election on Tuesday, November 5, 2024, at the usual polling place in each precinct of the City of Scottsbluff, Nebraska, the ballot will include for the electors of the City for their approval or rejection, the following propositions:

> [Insert text of Proposition No. 1 and Proposition No. 2 from Paragraph 5 of this Resolution in the notice]

The polls will be open from 7:00 a.m. through 7:00 p.m. on the election day. Absent, disabled, and confined voters' ballots may be obtained from the County Clerk as provided by law. Copies of the propositions may be obtained at the office of the Scottsbluff City Clerk at City Hall, 2525 Circle Drive, Scottsbluff, Nebraska 69361.

Dated: August ___, 2024.

/s/ City Clerk

9. The City Clerk shall cause a certified copy of this Resolution to be delivered to the Scotts Bluff County Clerk.

Passed and Approved on August ___, 2024.

_____
Mayor

Attest:

_____
City Clerk

City of Scottsbluff, Nebraska

Monday, August 5, 2024
Regular Meeting

Item 9.c

Council to discuss and consider action on a Resolution extending the date for written notice of termination in participation in the League Association of Risk Management (LARM) and consider the contribution credits for multi-year commitments and authorize the Mayor to sign the Resolution.

Staff Contact: Kevin E Spencer

League Association of Risk Management
2024-25 Renewal Resolution

RESOLUTION NO. _____

WHEREAS, City of Scottsbluff is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of Scottsbluff, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- ● Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2027. (**180 day and 3 year commitment; 5% discount**)
- ◯ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2026. (**180 day and 2 year commitment; 4% discount**)
- ◯ Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (**180 day notice only; 2% discount**)
- ◯ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2027. (**90 day notice and 3 year commitment only; 2% discount**)
- ◯ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2026. (**2 year commitment only; 1%**)
- ◯ Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (**90 day Notice only**)

Adopted this 5th day of August, 2024.

Signature: _____

Title: Mayor

ATTEST: _____

Title: City Clerk

Please email (customerservice@LARMpool.org) or fax (402.476.4089) the completed resolution to LARM.

Proposal For: City of Scottsbluff

Effective Date: 10/1/2024

COVERAGE	LIMITS AND APPLICABLE DEDUCTIBLES	CONTRIBUTION
Worker's Compensation	Statutory Limits $500,000 Employer Liability	$287,929
General Liability	$5,000,000/$5,000,000 Per Occurrence/Aggregate $0 Deductible	$171,497
Errors & Omissions	$5,000,000/$5,000,000 Per Occurrence/Aggregate $2,500 Deductible	$26,274
Law Enforcement Liability	$5,000,000/$5,000,000 Per Occurrence/Aggregate $2,500 Deductible	$38,291
Auto Liability	$5,000,000 Combined Single Limit $0 Deductible	$36,114
Auto Physical Damage	143 x Vehicles $ Varies on Deductible	$86,941
Commercial Property	$81,349,241 $1,000 Deductible	$414,952
TOTAL ANNUAL CONTRIBUTION:		$1,061,998

Contribution Credit Options

	180 Day Notice, 3 Year Commitment	180 Day Notice, 2 Year Commitment	180 Day Notice Only	90 Day Notice, 3 Year Commitment	90 Day Notice, 2 Year Commitment	90 Day Notice Only
Commitment Discount:	5%	4%	2%	2%	1%	0%
Property & Liability:	$735,366	$743,106	$758,588	$758,588	$766,328	$774,069
Workers' Compensation:	$273,533	$276,412	$282,170	$282,170	$285,050	$287,929
Total Contribution:	$1,008,898	$1,019,518	$1,040,758	$1,040,758	$1,051,378	$1,061,998

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 9.d

Council to consider action on the third reading of the Ordinance adopting the 2023 National Electric Code.

Staff Contact: Zachary Glaubius

ORDINANCE NO. _____

AN ORDINANCE DEALING WITH ELECTRICITY, AMENDING THE SCOTTSBLUFF MUNICIPAL CODE AT SECTION 4-2-33, ADOPTING THE 2023 NATIONAL ELECTRICAL CODE, SUBJECT TO CERTAIN STIPULATED MODIFICATIONS, REPEALING THE FORMER SECTION, PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION SHALL BE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Section 4-2-33 of the Scottsbluff Municipal Code is amended to provide as follows:

"4-2-33. NATIONAL ELECTRICAL CODE; ADOPTED.

The 2023 Edition of NFPA 70, National Electrical Code, as published by the National Fire Protection Association, is adopted for the purpose of establishing rules and regulations for the construction, alteration, maintenance and removal of all equipment within or on all buildings, private or public, within the area of City jurisdiction. Reference to "the National Electrical Code" or "the electrical code" throughout the Municipal Code shall mean this Code. Except for those portions specifically excluded or modified by this or other sections of the Municipal Code, the National Electrical Code is adopted in this section by reference. The construction, alteration, maintenance and removal of all electrical equipment shall comply with the National Electrical Code and with additional requirements as are prescribed in this Article. One (1) copy of the National Electrical Code shall be on file in the City Clerk's office."

Section 2. Prior section 4-2-33 of the Scottsbluff Municipal Code is repealed on the effective date of this Ordinance. Section 4-2-33 of the Scottsbluff Municipal Code is hereby amended, provided this Ordinance shall not be construed to effect any causes of action, civil or criminal, existing or actions pending, at the time this Ordinance becomes effective.

Section 3. This Ordinance shall become effective on August 1, 2024 following its passage and approval. Publication shall be in pamphlet form.

PASSED AND APPROVED on _____, 2024.

_____
Jeanne McKerrigan, Mayor

ATTEST:

_____
Kimberley Wright, City Clerk (Seal)

Approved as to form:

_____
City Attorney

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 9.e

Council to consider action on the first reading of the Ordinance amending the residency requirements for Fire Department employees.

Staff Contact: Tom Schingle

Agenda Statement

Item No.

For Meeting of: August 5, 2024

AGENDA TITLE: Council to consider the first reading of an ordinance amending the residency requirements for Fire Department employees.

SUBMITTED BY DEPARTMENT/ORGANIZATION: Fire Department

PRESENTATION BY: Tom Schingle, Fire Chief

SUMMARY EXPLANATION: This is a revision of the residency requirement for Fire Department personnel and staff to extend the limit from 15 miles to 30 miles and the response requirement from 30 minutes to 45 minutes. This aligns with the Police Department's residency requirement and is similar to other Nebraska First Class City Fire Departments.

BOARD/COMMISSION/STAFF RECOMMENDATION: _____N/A_____
Does this item require the expenditure of funds? _____yes __X__no
Are funds budgeted? _____yes _____no

If no, comments: _____
Estimated Amount _____
Amount Budgeted _____
Department _____
Account Description _____

Approval of funds available _____
City Finance Director

EXHIBITS

Resolution ☐ Ordinance ■ Contract ☐ Minutes ☐ Plan/Map ☐

Other (specify) _____

NOTIFICATION LIST: Yes ☐ No ☐ Further Instructions ☐
Please list names and addresses required for notification.

APPROVAL FOR SUBMITTAL: _____
City Manager

Rev: 12/14/ City Clerk

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF, NEBRASKA AMENDING CHAPTER 8, ARTICLE 1, SECTION 23 OF THE SCOTTSBLUFF MUNICIPAL CODE DEALING WITH RESIDENCY OF THE FIRE DEPARTMENT BY AMENDING THE RESIDENCY REQUIREMENT FOR EMPLOYEES AND STAFF, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA:

Section 1. Chapter 8, Article 1, Section 23 of the Scottsbluff Municipal Code is revised and amended as follows:

A8-1-23. EMPLOYEES AND DEPATMENT STAFF; RESIDENCE REQUIREMENT. All employees and department staff of the Scottsbluff Fire Department shall reside no more than thirty (30) miles from the corporate limits of the City, provided, in any event, no employee or department staff shall reside no more than forty-five (45) minutes response time from Fire Station 1 from the time of notification by the Scottsbluff Fire Department as determined by the Fire Chief.

Section 2. Existing Section 8-1-23 of the Scottsbluff Municipal Code is revised and amended as set forth in this ordinance and all other ordinances and parts of ordinances in conflict herewith are repealed. This ordinance shall be interpreted according to regulations as adopted by the Fire Chief and the Scottsbluff Fire Department.

Section 3. This Ordinance shall become effective upon its passage and approval and publication shall be in pamphlet form.

PASSED AND APPROVED on _____, 2024.

_____
Attest: Mayor

_____
City Clerk (Seal)

Approved as to form:

_____
City Attorney

City of Scottsbluff, Nebraska
Monday, August 5, 2024
Regular Meeting

Item 9.f

Council to consider action on the first reading of the Ordinance updating utility user fees, including water and sewer fees, solid waste collection and surcharge for stormwater.

Staff Contact: Lane Kizzire

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SCOTTSBLUFF AMENDING AND CHANGING CHAPTER 6, ARTICLE 6, FOR SOLID WASTE COLLECTION FEES AT SECTIONS 6-6-23, 6-6-24; AMENDING AND CHANGING SEWER USER FEES INCLUDING SURCHARGE FOR STORMWATER REGULATORY REQUIREMENTS AT SECTIONS 6-6-19; 6-6-20; AND 6-6-22, AMENDING AND CHANGING THE WATER SERVICE FEES AT SECTION 6-6-28 ALL IN CHAPTER 6 ARTICLE 6 OF THE MUNICIPAL CODE ALL RELATING TO A MONTHLY BILLING CYCLE, REPEALING PRIOR PROVISIONS OF THE MUNICIPAL CODE; PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF SCOTTSBLUFF, NEBRASKA.

Section 1. Section 6-6-19 of the Scottsbluff Municipal Code is amended to provide as follows: **"6-6-19. MINIMUM CHARGE.**

Each user shall pay a monthly sewer service charge of $21.13. Each user shall pay an additional charge of $2.87 per each 1,000 gallons for all gallons of water consumed by the user during the applicable monthly billing period as determined in Chapter 18. Provided, however, wholesale users shall pay 92.5% of the charges provided in this paragraph.

The rates and fees provided for in this section shall be effective with respect to all connections, installations and billings after October 1, 2024."

Section 2. Section 6-6-20 of the Scottsbluff Municipal Code is amended to provide as follows:

"6-6-20. PRIVATE WATER SUPPLY.

With respect to users having a private water supply which is discharged into the City's sanitary sewer system, sewer service charges shall be calculated as follows:

(1) Commercial and industrial users shall meter their water supply at their expense and their sanitary sewer use charge shall be based on the quantity of water consumed on the premises from all sources.

(2) Single-family residential users within the city limits shall pay $32.32 per monthly period.

(3) Single-family residential users outside the city limits shall pay $54.12 per monthly period.

(4) Multi-family residential users shall pay $46.54 per dwelling unit per monthly period. The rates and fees provided for in this section shall be effective with respect to all connections, installations and billings after October 1, 2024."

Section 3. Section 6-6-22 of the Scottsbluff Municipal Code is amended to provide as follows:

"6-6-22. SURCHARGE.

(1) There will be a $2.75 per billing cycle surcharge fee to all residents of the city for stormwater regulatory requirements and the use, upkeep and maintenance of the city's stormwater collection system.

(2) Users who contribute wastewater the strength of which is greater than normal domestic sewage shall, in addition to the basic sewer charge, pay a surcharge equal to $0.65 per pound for the first ten thousand (10,000) pounds of excess B.O.D. per billing cycle (or up to the limit of their contract with the City), and a surcharge of $1.21 for all additional excess B.O.D. per billing cycle. A contribution of more than twelve thousand (12,000) pounds of excess B.O.D. per billing cycle, in the absence of a contract, shall subject the user to the sanctions and penalties provided in this Chapter. Users with a contract who exceed the limits of their contract may also be subject to the sanctions and penalties provided in this Chapter.

(3) Users who contribute wastewater the strength of which is greater than normal domestic sewage shall, in addition to the basic sewer charge, pay a surcharge equal to $0.063 per pound of excess suspended solids per billing cycle.

(4) The expression "per billing cycle" as used in this section means the period for which the sewer service charge is payable.

(5) The rates and fees provided in this section shall be effective with respect to connections, installations and billings after October 1, 2024."

Section 4. Section 6-6-23 of the Scottsbluff Municipal Code is amended to provide as follows:

"6-6-23. RESIDENTIAL.

The minimum monthly charges for collection and disposal service to residential units for solid waste and the single stream recycling program all of which is contained in approved containers shall be as follows, effective for all billings made after October 1, 2024:

One-family unit (including mobile homes with an individual water or sewer connection). $26.14

One-family two container unit (including mobile homes with an individual water or sewer connection). $59.79

The minimum requirement for one-family two container units is twelve months from the date of request for two container service.

Multifamily structures (including mobile home parks with a single water or sewer connection)

Monthly Rate Per Unit

2 to 4 units	$26.14
5 to 6 units	$23.49
7 to 10 units	$22.19
11 to 16 units	$20.89
17 to 39 units	$19.55
40 to 59 units	$18.24

60 or more units..... $16.99

Hotels, motels and rooming houses shall be considered as commercial establishments and shall pay charges based on the charges provided for institutional business, commercial and industrial establishments as provided in this Chapter. The charges for quantities or services which exceed those covered by the minimum charge shall be an amount equal to the reasonable cost of the service as determined by the City Manager or the designee of the City Manager.

The rates and fees provided in this section shall be effective with respect to usage for which billings are made after October 1, 2024."

Section 5. Section 6-6-24 of the Scottsbluff Municipal Code is amended to provide as follows:

"6-6-24. INSTITUTIONAL; BUSINESS; COMMERICAL INDUSTRIAL.

(a) The monthly charges for collection and disposal of solid waste of institutional, business, commercial and industrial establishments, and solid waste in required containers at construction sites, shall be based upon the number of approved containers collected per collection. Where an establishment has its own water or sewer connection, the fact that it shares a building with another establishment, or does not occupy the entire building, shall be of no significance. The charge per approved container per collection shall be as follows:

	Each time container minimum is emptied	**Monthly**
90 gallon	$ 6.76	$54.06
1.5 cubic yard	$ 9.02	$72.11
3.0 cubic yard	$17.66	$137.22

The rates and fees provided in this section shall be effective with respect to usage for which billings are made after October 1, 2024."

Section 6. Section 6-6-28 of the Scottsbluff Municipal Code is amended to provide as follows:

"6-6-28. WATER SERVICE.

(1) Each user of the City water system located within the City limits shall pay charges based on monthly consumption as follows:

Consumption Charge	Rate per Thousand Gallons
All gallons	$1.76

Consumption of any part of 1,000 gallons shall be considered as consumption of an entire 1,000 gallons for purposes of calculating billed consumption and total consumption charge.

(2) Each user of the City water system located within the City limits shall pay a monthly charge based on meter size as follows:

Water Meter Size	Minimum Charge
5/8" or 3/4"	$11.32
1"	$20.48
1 1/2"	$38.79
2"	$52.51
3"	$84.21
4"	$129.10
6"	$182.87
8"	$272.41

In the case of premises as to which the final date for connection of the plumbing has been deferred under section 22-1-8, there shall be a monthly charge for standby fire protection service of $3.00.

Each user of the City water system located outside of the City limits, except for whole sale water use provided by the City pursuant to the terms of an agreement, shall pay the following 1.5 times the minimum charges listed above. Provided, whole sale water use and sale shall be sold at an agreed upon amount as set by the City Council for charges outside the City limits.

The rates and fees provided for in this section shall be effective with respect to all connections, installations, and billings after October 1, 2024."

Section 7. Existing Sections 6-6-19, 6-6-20, 6-6-22, 6-6-23, 6-6-24, and 6-6-28 are hereby amended. This Ordinance shall not be construed to effect any cause of action, civil or criminal, existing or actions pending, at the time this Ordinance becomes effective.

Section 8. This Ordinance shall become effective upon its passage, approval as provided by law, and publication shall be in pamphlet form.

PASSED and APPROVED on _____, 2024.

_____
Jeanne McKerrigan, Mayor

ATTEST:

_____
Kimberley Wright, City Clerk (Seal)

Approved as to form:

_____
City Attorney